



City of Burlington Fee Schedule

Approved 12/5/2023

Ch. 9 Budget and Finance

Special Assessment or other status letter	\$35
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Ch. 22 Departments

Fingerprint Fee	\$20
Returned Check Fee (NSF)	\$25

Ch. 31 Emergency Government

Vehicle Storage Fee	\$10/day or portion thereof
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Ch. 67 Records

Photocopies (letter or legal size, copied on site)	\$0.25 per page
USB Drive	\$10
Search fees if in excess of \$50.00	Hourly pay rate of lowest paid employee capable of performing the search
Mailing	Actual cost
Frequently asked for documents	
Fire Prevention Code	\$20
Zoning Map	\$15
Voting Map	\$15

Ch. 90 Adult Oriented Entertainment Establishment License

Establishment License	\$600/year
Entertainer License	\$60/year + \$10 background check fee

Ch. 100 Amusements and Special Events

Circus or Caravan License	\$30 per day
Show, Event or Amusement License	\$25 per day
Block Party and Special Events	
Police and Fire Services	Actual equipment and labor cost and processing fees
No Parking Signs	\$10/block – includes printing, installation, and removal for 1 block (both sides of the

Closure/Detour Sign	road) \$5/each – Fabrication, delivery, removal. Does not include tip up cost
Cones	\$2/each – Fabrication, delivery removal. Does not include tip up cost
Barricades	\$5/each – Fabrication, delivery removal. Does not include tip up cost
Picnic table	\$15/each – Delivery and removal. 1 placement included in fee. Additional placements will result In addition fees
Trash can	\$10/each – Delivery, placement, removal and waste disposal included. Servicing cans during The event will result in additional Fees
Bench	\$5/each – Delivery and removal. 1 placement included in fee. Additional placements will result In additional fees
Fire pit	\$10/each. Delivery and removal. Does not include firewood or extinguisher. 1 placement included in fee. Additional placements will result in additional fees
Traffic Control Set up (tip up)	Actual equipment and labor rate (2 hour minimum)
After hour call out	Actual equipment and labor rate (2 hour minimum)
After event litter collection	Actual equipment and labor rate (2 hour minimum)
Electric connection	\$50/set up. Usage is calculated in fee
Water connection	\$40/set up, plus additional charges based on metered usage

Ch. 104 Animals

Dog/Cat - Spayed/Neutered	\$10
Dog/Cat - Not Spayed/Neutered	\$15
Late Fee	\$5 after April 1 or 8 months old within year
First Impoundment	\$15
Second Impoundment	\$25
Third Impoundment	\$40
Commercial License	\$15
Special Permit	\$10

Ch. 110 Bicycles and Play Vehicles

Bicycle Registration	No charge - Valid for life of bicycle
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Ch. 115 Building Construction**1 and 2 Family Dwelling**

Minimum Permit Fee for All Building Permits	\$65
Early Start	\$250
Plan Review	\$250
Zoning	\$100
Erosion Control	\$175
New 1 & 2 Family (including decks)	\$0.39/sq. ft.
State Seal	\$65
Occupancy	\$65
Temporary Occupancy	\$80
911 Address number	\$15
Remodel/Additions + Mechanicals	\$0.39/sq. ft. Min. \$190
Plan Review	\$100
Certificate of Completion	\$50
Erosion Control	\$50
Basement Finish + Mechanicals	\$0.22/sq. ft. Min. \$100
Plan Review	\$50
Certificate of Completion	\$50
Add Bath/laundry room (all trades included)	\$200
Kitchen <u>or</u> Bath remodel (includes all trades)	\$200
Kitchen or Bath -fixture replacement/cabinets (includes all trades)	\$150
Modular Home (includes all trades)	\$1500
Accessory Structure	
Less than 120 sq. ft. (includes plan review & zoning)	\$100
Greater than 120 sq. ft.	\$0.31/sq. ft. Min \$120
+Plan review	\$65
Manufacture built () (includes plan review & zoning)	\$75
Decks/Gazebo/Pergolas (includes plan review & zoning)	\$150
Exterior Entry Landing/Ramp (Under 25 sq. ft.-includes plan review)	\$85
ADA Ramp Manufactured	\$65
Re-inspection fee	\$75
Where sq. footage cannot be calculated	\$13per \$1000 of valuation
Raze	\$200 (Fees may be waived at the discretion of the Building Inspector)
Fire Sprinkler piping installation	\$125 + \$.04/sq. ft.
Fire Sprinkler alteration	\$75 + \$2 per head

Miscellaneous 1 and 2 Family

Permit renewal	\$75/inspection
Roof/Siding	\$50
Add window/door	\$85/inspection
Foundation Repair/drain tile	\$120

Fence	\$65
Driveway addition/alteration/relocate	\$65
Egress window	\$85
Final grade & Landscaping Bond	\$2,000
Pools/Hot tub above ground (include zoning) + Mechanicals	\$120 (includes 2 inspections)
Pools built-in (include zoning) + Mechanicals	\$180 (includes 3 inspections), \$65 each additional inspection

Commercial/Multifamily

Minimum permit fee	\$100
Permit Renewal	\$85/Inspection, Min. \$200
Early Start	\$280
Plan Review	\$300+ \$25/per additional units
Zoning	\$150
Erosion Control	\$250/Building + \$5/1,000 Sq. Ft. Max. \$2,000
New Building	\$0.37/sq. ft.
Occupancy	\$210+ \$ 50/unit
Temporary Occupancy	\$100
Tenant Finish/Remodel /Addition	\$0.37/ sq. ft., Min. \$200
Plan Review/Zoning	\$250
Certificate of Completion	\$50
Add bathroom	\$250
Decks/Gazebo/Pergolas (includes plan review & zoning)	\$250
Accessory Structures	\$0.37/sq. ft., Min. fee \$180
Plan review	\$100
Certificate of -Completion	\$100/unit
Where Square footage cannot be calculated	\$13/\$1,000 value of project

Industrial/Manufactory Building

Minimum Permit Fee	\$100
Permit Renewal	\$85/Inspection Min. \$200
Early Start	\$280
Plan Review	\$300
Plan Review (<\$40,000)	\$125
Zoning	\$150
Erosion Control	\$250/Building + \$5/1000 sq. ft.
New Building (not including office/lab or similar area)	\$0.30/sq. ft.
Office/Lab or similar area	\$0.37/sq. ft.
Occupancy	\$210
Temporary Occupancy	\$190
Remodel/Addition (not including office/lab or similar area)	\$0.30/sq. ft.
Office/Lab or similar areas	\$0.37/sq. ft.
Plan review	\$150
Certificate of Completion	\$100/unit

Miscellaneous Commercial/Multifamily/Industrial/Manufactory Fees

Minimum Permit Fee	\$100
Re-inspection Fee	\$75 1st time/ \$100 each additional
Missed inspections	\$100

Work Started without permits	Double Fee
Special Inspection, Reports or Letter	\$100/hr.
Cellular Tower Modification	\$140
Cellular Tower Installation – New	\$750
Cold Storage + Mechanicals	\$0.30/sf. ft.
Wrecking, Razing or Demolition	\$100+ \$0.10/sq. ft. / Max. \$750/building (Fees may be waived at the discretion of the Building Inspector)
Fire Sprinkler piping installation	\$150 + \$.04/sq. ft.
Fire Sprinkler alteration	\$100 + \$2/head
Foundation Repair/drain tile	\$220
Re-Roof	\$12/\$1,000 value of project/ Max. \$300
Siding	\$100
Fence addition/alteration/relocate	\$75
Driveway	\$75
Pools/Hot tub above ground (include zoning) + Mechanicals	\$180(includes 2 inspections)
Pools built-in (include zoning) + Mechanicals	\$12.50/\$1,000 valuation/max \$1,000(includes 3 inspections), +\$65 each additional inspection
Signs/Awning (each)	\$65
Temporary Sign Permit	\$30 (30 days), \$60 (annual)
Dumpster / Receptacle Enclosure Permit	\$65
Yard Sprinkler System	\$100
Final grade & Landscaping Bond	\$5,000
Parking lot alteration/addition	\$300

Note: The state fee schedule for commercial buildings (DSPS 305) projects may be charged in lieu of or in addition to this fee schedule at the Municipalities discretion

Note: Gross square footage calculations are based on exterior dimensions, including garage and each finished floor level. Unfinished basements or portions thereof are not included

Note: The state fee schedule for commercial building projects may be charged in lieu of or in addition to this fee schedule at the City's discretion.

Note: All fee categories shall be rounded up to the next full dollar amount.

Note: Where fees are based upon square footage, they shall be based on exterior dimensions, including garage and each unfinished floor level. Unfinished basements or portions thereof are not included.

Ch. 115 Heating and Air Conditioning

1 and 2 Family Residential

New/Addition	\$65base fee + \$0.08/ sq. Ft.
Remodel (duct alteration only)	\$65
HVAC Appliance replace/added	\$65 each
Geothermal	\$100
In-floor radiant heat	\$100

Commercial/Multi Family

New/Addition/Remodel	\$100 base fee + \$0.09/sq. ft.
Where sq. ft. cannot be calculated	\$85/inspection

Industrial/Manufactory

New/Addition/Remodel	\$100 base fee+ \$0.05/sq. ft.
Where sq. ft. cannot be calculated	\$85/inspection

Commercial/Multi Family/Industrial/Manufactory – Additional or Replace Units

Air Conditioning Unit or heating	\$100/unit
Exhaust Hood System (New/ Replace)	\$200
Heating & Air Conditioning Distribution System	\$0.06/sq. ft. of conditioned area. Min. \$100
Heating, Incinerator Unit or Wood Burning Appliance	\$100/unit

Miscellaneous Fees

Rooftop units	\$100/each
Heat pumps	\$65/each
Gas piping	\$25/appliance, Min. \$100
Economizer	\$65 each
Geothermal	\$100
In-floor radiant heat	\$150

Ch. 128 Cigarettes and Tobacco Products

Cigarette License	\$100
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Ch. 142 Electrical Work / Inspections

1 and 2 Family Dwelling

Minimum permit fee	\$65
New /Remodel/Addition (plus electric service)	\$65 base + \$0.12/sq. ft., Min \$100
Where Sq. Ft. cannot be calculated	\$65 + \$4/ device, Min \$100
Accessory Structure	\$65 base fee + \$0.12/sq. ft.

Multi Family/ Commercial

Minimum permit fee	\$100
New/Addition/Remodel (plus electric service)	\$120 base + \$0.13/sq. ft.
Where sq. ft. cannot be calculated	\$100+ \$5/device

Industrial/Manufactory

Minimum permit fee	\$100
New /Addition/ Remodel (plus electric service)	\$120 Base fee + \$0.10/sq. ft.
Office/Lab /similar areas	\$0.13/sq. ft.
Where Sq. Ft. cannot be calculated	\$120 + \$5/device
Plan review if not submitted at time of original review	\$65

Miscellaneous Fees

Special Inspections	\$100
New/Temporary/Upgrade service	

Feeder panel	\$85
0 to 200 amp	\$120
201- 400 amp	\$200
401 amp and up	\$300
Accessory Structure+ electrical service	\$120Base fee + \$0.10/sq. ft
Vehicle Charging Station	\$100
Solar/ Generators	\$120
Low Voltage system	\$75 + \$0.03/ sq. ft.
Low Voltage alteration	\$75 + \$1/opening
Appliances	\$65
Hot Tubs/pools above ground	\$120
Built in Pools/Hot Tubs	\$180 (includes 2 inspections)
Parking Lot lighting	\$100 Base fee + \$15/fixture
Pump/Grinders	\$100/device
Heating Units	\$100/unit
Sign	\$65
Rooftop units	\$100/each

Ch. 155 Fire Prevention, Protection and Control

Bonfire Permit	\$25 per fire
Open Burning Permit	\$25 per year
Blasting Permit	\$100 per project
Fireworks Permit	No fee
High Piled Storage Permits	\$300 per permit*
Change in use or occupancy permit	\$300 per occupancy*
Plan review	\$75

Inspection, review, modification, consulting or witness fee

Acceptance test	\$75
Fire sprinkler/fire control and/or fire suppression system basic Plan review (without hydraulic calculations)	\$250 per system review
Fire sprinkler/fire control and/or fire suppression system basic Plan review (with hydraulic calculations)	\$340 per system review
Verification of additional hydraulic calculations	\$185 each
Verification of additional hydraulic calculations utilizing the Darcy-Weisbach calculation method	\$220 each
Site inspection of fire protection systems during installation	\$80/hour
Witness final acceptance test of fire protection systems	\$80/hour
Modifications to existing sprinkler systems	
Minimum fee without hydraulic calculations	\$115
Up to 15 sprinklers without hydraulic calculations	\$10 per sprinkler
Up to 15 sprinklers with hydraulic calculations	\$340
16 or more sprinklers	\$340
Fire pumps	\$300 per review
Sprinkler system underground mains, including combination mains	
0 to 999 feet	\$185
1,000 feet	\$300
Fire hose and/or standpipe hose connections	\$10/outlet
Other fire protection control and/or fire suppression systems	\$300

Fire alarm systems	\$250 per control panel review
Fire alarm system notification devices (audible and visual), manual pull stations, initiating devices, photoelectric detectors, water flow devices and monitoring devices	\$50 up to three; \$10/additional
Witnesses of all required tests (2 hour min. per test)	\$85/hour
Inspections during installation (2 hour min. per system)	\$85/hour
Fire protection consulting on systems and/or occupancies or permits (2 hour minimum)	\$85/hour
Work commenced without permit	Triple fee charged
*Hourly fire protection consulting fee may also be charged	

Plan Review Fees

<u>Area</u>	<u>Fire Alarm System Plans</u>	<u>Fire Suppression System Plans</u>
Less than 2,500	\$30	\$30
2500-5000	\$60	\$60
5001-10,000	\$100	\$100
10,001-20,000	\$150	\$150
20,001-30,000	\$200	\$200
30,001-40,000	\$350	\$350
40,001-50,000	\$500	\$500
50,001-75,000	\$700	\$700
75,001-100,000	\$1000	\$1000
100,001-200,000	\$1200	\$1200
200,001-300,000	\$3000	\$3000
300,001-400,000	\$4400	\$4400
400,001-500,000	\$5600	\$5600
Over 500,000	\$6400	\$6400

Reciprocal Aid

Fees for apparatus and personnel	1 hour minimum and fractions thereafter on hourly rates unless stated otherwise
Chief, Deputy Chief, or Assistant Chief	\$55.00/hr
Fire and EMS personnel	\$24.67/hr
Engine/Squad	\$173.47/hr
Truck (aerial apparatus)	\$220.55/hr
Chief, Deputy Chief, Assistant Chief, or Command Vehicle	\$30.20/hr
Utility	\$30.30/hr
Ambulance	\$39.00/hr

Paramedic Intercept Fee

Flat Rate billed to requesting municipality	\$1500
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Ambulance Service

Basic Life Support (BLS) – resident	\$1200
Basic Life Support (BLS) – non-resident	\$1300
Advanced Life Support 1 (ALS1) – resident	\$1500
Advanced Life Support 1 (ALS1) - non-resident	\$1600
Advanced Life Support 2 (ALS2) – resident	\$1700
Advanced Life Support 2 (ALS2) – non- resident	\$1800

Mileage – resident	\$24
Mileage – non-resident	\$24
Oxygen	\$65
Spinal immobilization	\$150
BLS on scene care – resident	\$400
BLS on scene care – non-resident	\$500
ALS on scene care – resident	\$750
ALS on scene care – non-resident	\$850
Billable supplies	Based on market rates

Ch. 181 Property Maintenance

First re-inspection	\$75/parcel
Each additional re-inspection after first inspection	\$100/parcel

Ch. 187 Intoxicating Liquor/Fermented Malt Beverages

Retail Class "A" Fermented Malt Beverages	\$100 Plus publication charge 187-7
Retail Class "B" Fermented Malt Beverages	
Full Year	\$100 Plus publication charge
Six Month	\$50 Plus publication charge
Temporary/Picnic (Special Gathering)	\$10
Wholesaler's Ferm. Malt. Bev.	\$25 Plus publication charge
Retail "Class A" Liquor	\$500 Plus publication charge
"Class B" Liquor	
Full Year	\$500 Plus publication charge
Six Months	\$250 Plus publication charge
Operator's	\$25 + \$10 background check fee
Provisional Operator's	\$15
Temporary Operator's	\$10
Duplicate License	\$10
Retail "Class C" (Wine)	\$100 Plus publication charge
Retail Reserve "Class B" Liquor	No less than \$10,000 plus publication charge
Peddle Tavern License	\$250/year
Peddle Tavern Operator License	\$25 + \$10 background check fee

Ch. 193 Junk Collectors / Dealers

Junk Collector	\$25
Junk Dealer	\$25
Junk Yard	\$25
Each Additional Vehicle	\$15
Duplicate License	\$5

Ch. 219 Noise

Construction Equip. Operation	\$125 for operation outside of regular hours
Loudspeaker Permit	\$30

Ch. 227 Public Nuisance

Noxious and other weeds	\$110.00 Administration fee, plus equipment cost, and hourly labor (doubled)
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Ch. 234 Parks and Public Areas

Overnight Camping Permit	\$15
Pavilion Rental for City residents (up to 50 people)	\$100
Pavilion Rental for non-residents (up to 50 people)	\$200
Pavilion Rental security deposit (up to 50 people)	\$100
Echo Park kitchen rental (Added on to pavilion rental)	\$25
Park Use Permit for City residents (50+ people*)	\$100
Park Use Permit for non-residents (50+ people*)	\$200
Park Use Permit security deposit (50+ people)	\$200

*Events over 50 people & requesting usage of the park outside of the pavilion reservation usage (i.e. weddings, wedding receptions, etc.)

Ch. 243 Plumbing

New 1 and 2 Family

Addition/Remodel	\$65 base fee + \$0.12/sq. ft. +\$15 per fixture Minimum \$125
Sewer/water lateral	\$85/unit
Lawn sprinkler	\$65
Wells	\$85

New Commercial/ Multifamily/Manufactory/Industrial

Plan Review if not submitted at time of original review	\$120 base fee + \$0.12/sq. ft. \$100
Minimum Permit Fee	\$100
Addition/Remodel	\$15/fixture + \$85/ anticipated inspections, min. fee \$ 225
Sanitary/Storm/Sewer Water Laterals	\$100for 1st. 100 ft. + \$0.45/ea. additional ft.
Manhole & Catch Basin	\$25/each
Back Flow Preventers	\$120

Miscellaneous Commercial/Industrial

Gas piping	\$100 +\$25/appliance,
Lawn sprinkler	\$85/building connection
Wells	\$85
Fixture Replacement	\$85
Early start	\$280

Ch. 254 Sales

Direct Seller's Registration	\$50
Weights and Measures License	\$30
Annual Assessment	Amount set by Council according to class of license

Vendor Vehicle Permit	
Pushed, Pedaled or Pulled Vehicle	\$20
Motorized Vehicle	\$30
Mobile Food Vendor Permit	\$250
Farmer's Market Permit	Handled by Farmers Market
Special Event Sales Permit	\$30

Ch. 259 Sewers

Sewer Connection Fee, within City	\$1,650 per REU
Holding tanks	\$85
Industrial Discharge Permit	\$110
Septage Disposal Permit	\$110

Ch. 270 Stormwater Management

Stormwater Permit	Actual cost of City Engineer's Charges
Stormwater Credit Application Fee	\$250 plus any applicable professional fees

Ch. 274 Streets and Sidewalks

Snow and Ice Removal	\$110 Administration fee, plus equipment cost, and hourly labor (doubled)
Outdoor Seating Permit B2 & B2A Zoning Dist.	
Sidewalk Seating Permit without alcohol	\$30
Sidewalk Seating Permit with alcohol	\$45
Right-of-way Work	Deposit \$2,000.00 Refundable on satisfactory restoration
Right-of-way Permit	
Excavation below 12" deep or pavement	\$200 + Reimbursement of consultant fees
Surface or above 12" below surface	\$30
Dumpster or construction vehicle placement	\$30

Ch. 278 Subdivision of Land

Final Grade Recertification Bond	\$2,000
Objecting Agency Review Fee	Actual cost charged by Agency
Inspection Fee	Actual cost of City Engineer's Charges
Public Site Fee	\$680 per dwelling unit
Park Facility Fee	\$975 per dwelling unit
Street Tree Fee	\$600 per tree required
Engineering Fee	Actual cost of City Engineer's charges
Administrative Fee	Actual cost of City's expenses

Developer Reimbursement Agreement Fee

Actual cost of City legal counsel
and other consultant charges

Developer Reimbursement Agreement Deposit

\$3,000

Ch. 293 Vehicles and Traffic

Parking Permit for Municipal Lot

\$10 per month

Key Return Fee

\$5

Impoundment Storage Fee

\$50 per day or portion thereof

Ch. 297 Vehicles for Hire

Taxicab License

 First vehicle

\$60 plus publication charge

 Each additional vehicle

\$30

Carriage License

\$30 per carriage

Ch. 304 Water

Flow Tests

\$10

Water Rates

As approved by the PSC & Council
in Rate Schedule

Well Operation Permit

\$75 permit must be renewed
every five years

Ch. 315 Zoning

PUD Overlay District

\$300 + reimbursement of
consultant costs

Conditional Use Permit

\$300 + reimbursement of
Consultant costs

Certified Survey Map Review

\$300 + reimbursement of
Consultant costs

Site Plan Review

\$300 + reimbursement of
Consultant costs

Preliminary Plat/CSM Review

\$300 + reimbursement of
consultant costs

Final Plat Review

\$300 + reimbursement of
consultant costs

Rezoning/change Application

\$300 + reimbursement of
consultant costs

Historic Preservation District Certificate of Appropriateness

\$150

Historic Preservation District Sign Application

\$150

Variance Application/Zoning Appeal

\$300 + reimbursement of
consultant costs