



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
THURSDAY, FEBRUARY 23, 2012**

Call to Order

The meeting was called to order by Chairman Stelling at 6:36 p.m.

Roll Call

Present: Chairman Tom Stelling, Commissioners Jeff Erickson, Peter Hintz, Maria Veronico-Ventura. Commissioners Judy Stone, Joel Weis and John Lynch were excused. Student Representatives Katie Hart and Serena Wanasek were not present. Building Inspector/Zoning Administrator Patrick Scherrer and Stephanie Schulte of Racine County Economic Development Corporation were also present.

Citizen Comments

There were no citizen comments.

Chairman Stelling stated that due to a conflict of interest on his part he would be recusing himself from Items 6 & 7. This would create a subsequent lack of a quorum and these items would have to be held over to a later date.

Approval of January 26, 2012 Minutes

Chairman Stelling entertained a motion. Commissioner Veronico moved to approve the minutes of the January 26, 2012 meeting and Commissioner Erickson seconded. All aye. Motion carried.

100 E. Chestnut St., Oldenburg Insurance, Certificate of Appropriateness

Dennis Spankowski of Burli Signs was present and stated that the Oldenburg's would like the awning to be burgundy colored. Chairman Stelling inquired as to whether it will match the brick on the building and Mr. Spankowski stated that it would. Chairman Stelling also inquired as to whether the request is for all awnings and Mr. Spankowski stated that it would not be. Building Inspector/Zoning Administrator Scherrer stated that there is a sunset clause that stipulates that Certificates of Appropriateness expire within a year. Mr. Spankowski stated that he would be back to the Commission to get approval for the two other awnings within a year.

Commissioner Erickson motioned to recommend approval of the Certificate of Appropriateness to the Common Council replace the awning with the new lettering on the West side of the building with the contingency that an amendment to the Certificate of Appropriateness for the Milwaukee Avenue awnings be petitioned for within a year.

Sign Permit Application

Commissioner Erickson motioned to recommend approval to the Common Council of the sign permit application for the signage on the awning. Commissioner Hintz seconded the motion. All aye. Motion carried.

Discussion of Current Projects and Response Team Visits.

Zoning Administrator Patrick Scherrer stated that he sent a Notice of Violation to the Sci-Fi Café at 532 N. Pine St. regarding excessive signage which included three sandwich board signs in the sidewalk area (one sandwich board sign is allowed per code), a temporary banner installed without a permit and a Superman sign which did not have the commission's approval. He further stated that Mary Sutherland the owner contacted him and stated that she will comply and remove them. Chairman Stelling asked Mr. Scherrer to report back on further progress on this. He also directed him to stay apprised of projects that are currently under the sunset clause.

Review of Grant Funding Status

Chairman Stelling stated that there is \$13,503.12 of unobligated funds in Fund #4. Chairman Stelling explained that if a property owner is successful with the first façade grant they may come back to the Commission for a second one.

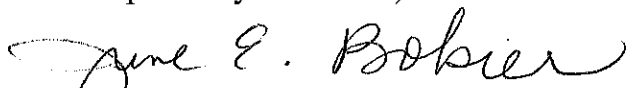
Discussion Concerning Potential/Future Projects and Notices of Violations in the Historic Preservation Overlay District

There were no items brought up for discussion regarding future projects.

Adjournment

Chairman Stelling entertained a motion. Commissioner Hintz moved to adjourn the meeting and Commissioner Veronico seconded. All aye. Motion carried. The meeting was adjourned at 6:54 P.M.

Respectfully submitted,



June Bobier
Administrative Assistant
City of Burlington