



City of Burlington

HISTORIC PRESERVATION COMMISSION MEETING MINUTES MONDAY, OCTOBER 31, 2011

Call to Order

The meeting was called to order by Chairman Stelling at 6:30 p.m.

Roll Call

Present: Chairman Tom Stelling, Commissioners Jeff Erickson, Judy Stone, and Joel Weis. Commissioners Maria Veronico-Ventura and Peter Hintz were excused as well as Patrick Scherrer, Building Inspector/Zoning Administrator. Also present was Stephanie Schulte of Racine County Economic Development Corporation. A quorum was present.

Citizen Comments

There were no citizen comments.

Approval of September 22, 2011 Minutes

Chairman Stelling entertained a motion. Commissioner Stone motioned to approve the minutes of the September 22, 2011 meeting. Commissioner Weis seconded. All aye. Motion carried.

557 Milwaukee Ave., El Burrito Loco, Certificate of Appropriateness and Sign Permit Application

Chairman Stelling stated that the original "Daily Brew" signs will be repainted with the El Burrito logo. Commissioner Erickson moved to recommend approval to the Common Council for the Certificate of Appropriateness and Sign Permit Application as drawn and submitted. Commissioner Stone seconded. All aye. Motion carried.

109 E. Chestnut St., MPC Property Management, Certificate of Appropriateness, Sign Permit Application and Façade Grant Application

Chairman Stelling entertained a motion. Commissioner Erickson motioned to recommend approval to the Common Council for the Certificate of Appropriateness, per the six condition of Meehan's memo as follows:

1. The application and various other attached materials submitted to the City by the applicant for the "Certificate of Appropriateness" are in compliance with Sections 315-42B, and E, and 315-139 of the City of Burlington Zoning Ordinance.
2. Masonry and store front material types, colors, and workmanship are to match the historic mortar and brick (including the historic placement and tuck-pointing style and the application) and storefront.
3. The washing of the brick shall be done with low pressure water and such cleaning shall not include any type of sandblasting or use of chemicals which could damage the historic brick.
4. Masonry restoration and repair is not to include any application of surface treatment such as paint or stain to the masonry.
5. The location of the hanging sign shall be above both the transom window and the proposed awning; over the entryway; and shall be a minimum height of eight feet.
6. The awning shall not be less than 7.5 feet above the sidewalk (as measured from the bottom of the awning).

Commissioner Weis seconded. All aye. Motion carried.

Chairman Stelling entertained a motion regarding the façade grant for the project. Commissioner Erickson motioned to approve the façade grant subject to the conditions of the Certificate of Appropriateness in the amount not to exceed \$5,000. Commissioner Weis seconded. A roll call vote was taken. Erickson: Aye; Stone: Aye; Weis: Aye; Stelling: Aye. With a quorum being present and all voting aye, the motion carried.

Chairman Stelling entertained a motion regarding the sign permit. Commissioner Weis motioned to approve the Sign Permit Application. Commissioner Stone seconded. All aye. Motion carried.

Chairman Stelling told Michelle Peterson that the colors of the awning were appropriate and that when the awning is installed it needs to meet requirements of the code.

Discussion of Current Projects and Response Team Visits.

There was no discussion on current projects and response team visits.

Review of Grant Funding Status

Stephanie Schulte of RCEDC stated that there is, after tonight's distribution of \$5,000, \$18,000 left of unobligated funds.

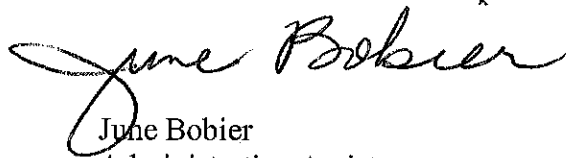
Discussion Concerning Potential/Future Projects and Notices of Violations in the Historic Preservation Overlay District

Chairman Stelling stated that he explained to the council where the funds came from and how it affects the tax base of the city and that the city benefits without any cost.

Adjournment

Chairman Stelling entertained a motion. Commissioner Stone moved to adjourn the meeting and Commissioner Weis seconded. All aye. Motion carried. The meeting was adjourned at 6:50 P.M.

Respectfully submitted,

A handwritten signature in black ink that reads "June Bobier". The signature is written in a cursive style with a large, looping initial "J".

June Bobier
Administrative Assistant
City of Burlington