



City of Burlington

HISTORIC PRESERVATION COMMISSION MEETING MINUTES THURSDAY, SEPTEMBER 22, 2011

Call to Order

The meeting was called to order by Chairman Stelling at 6:30 p.m.

Roll Call

Present: Chairman Tom Stelling, Commissioners Peter Hintz, and Judy Stone, Joel Weis and Maria Veronico-Ventura were present. Commissioner Jeff Erickson was excused. Building Inspector/Zoning Administrator Patrick Scherrer was also excused. Also present was Stephanie Schulte of Racine County Economic Development Corporation.

Citizen Comments

Chairman Stelling conveyed to the commission that Commissioner Peter DeRosier passed away on September 7th and is missed by his family, friends and this commission.

Approval of August 25, 2011 Minutes

Chairman Stelling entertained a motion. Commissioner Veronico motioned to approve the minutes of the August 25, 2011 meeting. Commissioner Hintz seconded. All aye. Motion carried.

581 N. Pine St., Robert Whitney, \$18 Eyeglass Place, Certificate of Appropriateness, Sign Permit Application and Façade Grant Application

Commissioner Veronico motioned that this item be opened for discussion and Commissioner Weis seconded. It was the consensus of the commission that this sign is not historically accurate and that the realistic pictures of the “eyes” inside the glasses be hand-sketched instead. Commissioner Veronico retracted her motion and Commissioner Weis seconded. Commissioner Veronico motioned to approve the sign without photographic eyes and be replaced with a sketch of the eyes. Commissioner Weis seconds the motion. All aye. Motion carried.

549 N. Pine St., Kellie Levans, Rocking Fun Music, Certificate of Appropriateness, Sign Permit Application and Façade Grant Application

Chairman Stelling entertained a motion to approve. Commissioner Veronico motioned and Commissioner seconded to approve the sign as in Meehan's memo. All aye. Motion carried.

557 Milwaukee Ave., El Burrito Loco – discussion on repainting of existing sign

The applicant, Juana Cortez, did not bring the drawings of the proposed sign as planned. Chairman Stelling advised them of the process for bringing the appropriate forms before the commission.

Discussion of Current Projects and Response Team Visits.

Chairman Stelling stated that there has been nothing started on the Sullivan project at 256 E. Chestnut St.

Review of Grant Funding Status

Stephanie Schulte of RCEDC stated that there is \$725 in round 3 left that has not been disbursed, Round 4 disbursed just under \$1,000 with another \$500 being spent tonight. There is \$23,500 left in Round 4. A portion of the remaining amount has been allotted to approved and under construction projects, awaiting final completion and approval before disbursement of their grants.

Discussion Concerning Potential/Future Projects and Notices of Violations in the Historic Preservation Overlay District

Chairman Stelling stated that Trend Setters needs to be put on list of current projects.

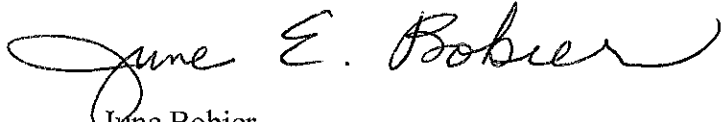
Certified Local Government, City of Burlington Survey: Chairman Stelling stated that Stephanie Schulte of RCEDC, Joe De Rose and Don VandeSand and himself interviewed 2 of the 3 companies that submitted proposals to do the historical survey of the city. The companies are LJM Architects, Inc. and Mead & Hunt Inc. They will do the survey over the next year of the entire city including: commercial buildings outside the existing Historic District, residential homes and potentially create housing districts, and monuments; specific items that are historically unique like our iron crosses in all of the local cemeteries, and Lustron houses (all low maintenance porcelain enamel finished metal homes constructed in 1948 - 1950). He further stated that a decision will be made within a week as to which company we will be hiring. The results of the survey can be used by the city, a Certified Local Government. The Commission can also apply for future grants also for projects such as residential homes that are 40 years old or older. If this survey indicates a structure or site as being historically significant, an investment credit of 20% can be granted for restoration as long as the project applies and is approved for being listed on the national register. He further apprised the commission that these companies will give presentations to the city at an HPC meeting.

Commissioner Hintz stated that he suggested to City Administrator Lahner that if the hotel tax goes to 8% that some of those funds be directed back to our committee in the form of grant monies since we as a commission promote tourism.

Adjournment

Chairman Stelling entertained a motion. Commissioner Hintz moved to adjourn the meeting and Commissioner Veronico seconded. All aye. Motion carried. The meeting was adjourned at 7:12 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "June E. Bobier". The signature is written in black ink and is positioned above the typed name.

June Bobier
Administrative Assistant
City of Burlington