



City of Burlington

HISTORIC PRESERVATION COMMISSION MEETING MINUTES THURSDAY, MAY 26, 2011

Call to Order

The meeting was called to order by Chairman Stelling at 6:39 p.m.

Roll Call

Present: Chairman Tom Stelling, Commissioners Judy Stone, Joel Weis and Jeff Erickson. Commissioners Peter DeRosier, Maria Veronico-Ventura and Alderman Peter Hintz were excused. Building Inspector/Zoning Administrator Patrick Scherrer was also present. Tina Chitwood of Racine County Economic Development Corporation was excused. A quorum was present.

Citizen Comments

There were no citizen comments.

Approval of April 28, 2011 Minutes

Chairman Stelling entertained a motion. Commissioner Stone motioned to approve the minutes of the April 28, 2011 meeting. Commissioner Erickson seconded. All aye. Motion carried.

166 E. Jefferson St., Burlington Public Library – Certificate of Appropriateness

Chairman Stelling entertained a motion. Commissioner Erickson motioned to approve the Certificate of Appropriateness to replace the current door with a metal door and frame. Commissioner Weis seconded. All aye. Motion carried.

404 and 412 N. Pine Street, Mark Starzyk – Certificate of Appropriateness

Mark Starzyk was present and inquired that if his window gets broken again, does he have to come back before the commission for approval. Chairman Stelling responded saying that since it would be maintenance he would not have to. Chairman Stelling entertained a motion. Commissioner Weis motioned to approve the Certificate of Appropriateness for the octagon window. Commissioner Stone seconded. All aye. Motion carried. Chairman Stelling commented to Mr. Starzyk that it

would be nice if he would restore the building to its original historic condition. Mr. Starzyk stated that he might have considered it earlier on after he initially purchased the building if the commission had originated back then.

After some discussion regarding options for the front egress door (36" x 86") leading to the upstairs apartments Mr. Starzyk agreed to either repair it or get estimates for a new door. The commission strongly encouraged Mr. Starzyk to replace the door as he could be reimbursed for up to 50 percent of the cost through a façade grant with the commission. Chairman Stelling stated that he will contact Mr. Starzyk with the name of a contractor who can do the millwork. Chairman Stelling entertained a motion. Commissioner Weis motioned to table this matter until Mr. Starzyk brings us his final choice for the door and Commissioner Erickson seconded. All aye. Motion carried.

388 N. Pine Street, Trend Setters, Linda LeClaire – Certificate of Appropriateness – Sign, Certificate of Appropriateness – Awning, Sign Permit Application and Façade Grant Application

There were no representatives appearing for this matter. After some discussion it was the general consensus by the commission that the sign does not look historic enough due to the colors, letter-styling and size. Chairman Stelling entertained a motion. Commissioner Stone motioned to table this matter along with the awning and façade grant applications as they are all contingent on one another and Commissioner Erickson seconded. All aye. Motion carried.

Discussion of Current Projects and Response Team Updates

Building Inspector Scherrer stated that a Notice of Violation has been sent to Greg Howe of the Jasmine Tree at 109 E. Chestnut St. giving him 60 days to paint his building the colors that were approved by the commission or he will be issued citations.

Review of Grant Funding Status

Chairman Stelling stated that he was unclear of how to read the report. He stated that he is not sure how much monies the commission has left and the commission agreed. A call will be placed to Tina Chitwood of Racine County Economic Development Corporation to determine the amount.

Status of Wisconsin Historical Society Certified Local Government subgrant application process

Chairman Stelling stated that the application process is moving along and we should have more concrete news in July from Joe DeRose of the Wisconsin Historical Society.

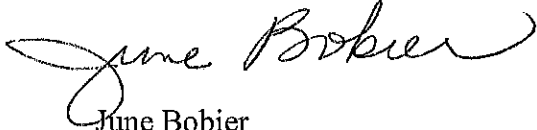
Discussion Concerning Potential/Future Projects and Notices of Violations in the Historic Preservation Overlay District

Commissioner Stelling stated that there were no items to report.

Adjournment

Chairman Stelling entertained a motion. Commissioner Weis moved to adjourn the meeting and Commissioner Stone seconded. All aye. Motion carried. The meeting was adjourned at 7:41 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "June Bobier". The signature is written in black ink and is positioned above the printed name.

June Bobier
Administrative Assistant
City of Burlington