



Department of Public Works
Street & Park and Water Departments
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**CITY OF BURLINGTON PARK BOARD MINUTES
THURSDAY, June 16, 2011**

Chairman Darrel Eisenhardt, Commissioners Clay Brandt, Tom Follis, Kelly Kamlager, Jon Schultz, Peter Turke, Alderman Bob Prailes, Director of Public Works Connie Wilson, Student Chase Robers

Chairman Darrel Eisenhardt called the meeting to order at 6:34 P.M.

Roll Call: Present: Commissioners Clay Brandt, Jon Schultz, Peter Turke, Alderman Bob Prailes, Chairman Darrel Eisenhardt and Director of Public Works Connie Wilson. Excused: Tom Follis and Kelly Kamlager. Alderman Bob Prailes stated student representative Chase Robers was done serving on the Park Board for the summer, so it would not be necessary to send out Park Board Agendas to him.

Approval of May 19, 2011 Minutes: Chairman Eisenhardt entertained a motion for approval of the May 19, 2011 Minutes. Alderman Prailes motioned to approve, seconded by Commissioner Turke. All voted aye, motion carried.

Citizens Comments: Matt De Foe presented his Eagle Scout Project to install a fence at the Dog Park for small dogs. The fence would be a chain link fence, 50 X100', with a bull pen type gate and fence posts that would be dug and cemented in. The approximate material costs he received from Menard's being \$1091.57. Mr. De Foe also stated that should there be any money left, he would also like to build a bench for the Dog Park.

To be included with Matt's project would be raising funds to cover the material costs. After some discussion Chairman Eisenhardt entertained a motion for the Park Board to match up to \$600.00 in funds raised by Matt to cover the costs of materials needed.

Motion to match funds up to \$600.00 to install a 50 X 100' small dog fence with bull pen gate and posts to be cemented in and completed by the end of summer, as presented made by Commissioner Brandt. Seconded by Commissioner Schultz. All voted aye, motion carried.

Alderman Prailes will check with Kevin Lahner, City Administrator on the best way to process payment. Mr. De Foe to contact Alderman Prailes with required information, once necessary funds have been raised.

Aldermanic Report: None

DPW Supervisor Report: None

New Business:

Riverside Park/Discussion of Bids Received: Connie Wilson, Director of Public Works distributed the bid tab for the Riverside Park Shoreline and Trail Improvements. Bid tab attached to Minutes. The Commissioners were somewhat concerned since bids came in almost \$10,000 higher than Blake Thiesen had projected. In addition, engineering costs were not part of the costs in the bid process.

Connie Wilson, Director of Public Works stated the bids are subject to staff and architecture review. The final bid tabs should be received by June 27th, and she would send out a copy to all Park Board Members at that time.

Old Business

Update on Gophers at Bushnell Park: Connie Wilson, Director of Public Works reported Aaron De Grave, Park Foreman has been filling the holes with dirt, but the gopher's make holes faster than he can keep up with them. After some discussion, the Park Board Members decided they would get together and try to help remedy the problem.

Other Items: Connie Wilson, Director of Public Works also presented Resolution No. 4484(9) going before the Common Council on June 21, 2011, to consider approving a DNR Recreational Trails Act Grant Application. The Park Board had previously approved up to \$2000.00, for Blake Thiesen to write the Grant Application that would connect Echo Park to Steinhoff Park. Costs estimated at \$127,000, with the Park Board's portion projected at \$70,200, proposed to be funded by Park Development Funds.

After some discussion, the Park Board Commissioners wondered if this was something they should be spending their limited funds on. Alderman Prailes stated the Park Board Members could be present at the Council Meeting if they chose. Also discussed was whether or not all the approved \$2000.00 had been spent writing the Grant Application. Connie Wilson, Director of Public Works reminded the Park Board that even if the Grant gets approved, that did not mean the Park Board had to accept it.

It was agreed that Alderman Prailes would find out where the application and costs were at, and how would future grants be affected if they were to turn down the current proposed grant. It was also agreed upon that if the amount spent had not gone over \$500.00, that Alderman Prailes would request it not go any further. If it has, then they would wait to see at a later date, what choice they would make regarding the Echo –Steinhoff Park connection.

There being no further items for discussion, Chairman Eisenhardt entertained a motion for adjournment. Motion to adjourn made by Alderman Prailes, seconded by Commissioner Turke. All voted aye, and Chairman Eisenhardt adjourned the meeting at 7:43 P.M.

Minutes Respectfully submitted by:

Deb Rintamaki
Department of Public Works

