



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
THURSDAY, MARCH 24, 2022**

The meeting was called to order by Chairman Darrel Eisenhardt at 5:45 p.m. Alderman Shad Branen; Commissioners Bernard Petersen and Karl Kramer were present. Commissioner Susan Kott excused. Commissioner Steve Wagner absent.

CITIZEN COMMENTS

None

APPROVAL OF MINUTES

Commissioner Kramer moved, and Commissioner Petersen seconded to approve the minutes of February 24, 2022.

LETTERS AND COMMUNICATIONS

None

OLD BUSINESS

None

ALDERMAN REPORT

Alderman Branen reported at the March 15 Common Council meeting an alderman was concerned about the approval consistency and if the HPC was being fair and consistent with their decisions.

NEW BUSINESS

A. To consider approving a Certificate of Appropriateness application from Bigelow Appliance for property located at 481 Milwaukee Avenue for a door replacement.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Gregory Guidry, Building Inspector, explained the existing door is not working properly due to a hinge. This part is no longer available. Staff considered this maintenance and would have approved it; however, the owner wanted to receive a grant, and a Certificate of Appropriateness application is required. The owner is adding a 10-inch-high kick plate to the door.
- Commissioner Petersen asked if the owner is eligible for a grant. Staff answered yes, it was 10 years ago since their last grant.
- Chairman Eisenhardt questioned the only difference on the door is the addition of the kick plate. Mark Bigelow, owner, responded yes, the kick plate is the only change. Alderman Branen stated since the bushing is no longer made, the door should be replaced.

- There were no further comments.
- Commissioner Petersen moved, and Commissioner Kramer seconded to approve the door replacement.

All were in favor and the motion carried.

B. A Façade Grant Program application from Bigelow Appliance for property located at 481 Milwaukee Avenue for a door replacement.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Mr. Guidry stated the door meets the requirements.
- There were no further comments.
- Alderman Branen moved, and Commissioner Petersen seconded to approve the Façade Grant, but not to exceed \$1,716.75.

Roll call vote: Aye-4, Nay-0. Chairman Eisenhardt; Alderman Branen; Commissioners Petersen; and Kramer. Motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Chairman Eisenhardt explained there has no disbursements since last month's meeting.

B. Discussion regarding possible changes to Historic Preservation District Standards and Guidelines, such as windows, doors, awnings, or Façade Grants.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Chairman Eisenhardt suggested tabling this item again until Commissioner Wagner can participate. The Commissioners agreed to table the discussion.
- Mr. Guidry explained Gabby's Palace is seeking to remove the awning and asked what the Commissioners' thoughts were on eliminating the awning or to leave it. Commissioner Petersen answered the decision would be based on a case-by-case scenario. Chairman Eisenhardt commented not all buildings have awnings. Douglas Kaarre, City Planner, explained it would be the owner's discretion to keep or remove the awning, and then the Commissioners to approve or deny the request. However, a Certificate of Appropriateness

would be required. Mr. Guidry commented another business wanted to remove glass blocks and replace it with etched glass for signage, and according to the guidelines it is allowed. Chairman Eisenhardt stated the glass blocks may not have been original. Mr. Kaarre suggested to add the removal of awnings to the Historic Preservation District Standards and Guidelines.

ADJOURNMENT

Commissioner Kramer moved, and Commissioner Petersen seconded to adjourn the meeting at 6:05 p.m. All were in favor and the motion carried.

Recording Secretary,

Kristine Anderson
Administrative Assistant