



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
THURSDAY, FEBRUARY 24, 2022**

The meeting was called to order by Chairman Darrel Eisenhardt at 5:33 p.m. Commissioners Susan Kott; Bernard Petersen; and Karl Kramer were present. Alderman Shad Branen excused. Commissioner Steve Wagner absent.

CITIZEN COMMENTS

None

APPROVAL OF MINUTES

Commissioner Wagner moved, and Commissioner Branen seconded to approve the minutes of December 16, 2021.

LETTERS AND COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

A. To consider approving a Certificate of Appropriateness application from Paul Naber, owner, for property located at 120 W. Chestnut Street for front façade improvements and installation of an awning.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Douglas Kaarre, City Planner, explained the project consists of replacing windows with new silver anodized aluminum framing, adding glass transoms windows at the top of the doors, add an awning across the entire façade, and tuckpointing the façade with matching mortar color.
- Commissioner Kott stated the silver aluminum framing should be avoided, but rather be a dark color such as black or brown. Al Naber, owners's brother, replied yes, the framing can be done in a dark color. Commissioner Petersen clarified that the main doors were not being replaced.
- Mr. Naber stated the awning might not be installed because of the expense. Commissioner Kott suggested painting the frame on the main doors to a dark color and have no awning.
- Chairman Eisenhardt questioned what happens to the wood composite once the sign is removed and no awning is installed. Mr. Naber responded the sign will be removed and a new wood composite would be installed, unless windows are found behind the composite,

then windows would be put in. Mr. Kaarre suggested to send a response team once the wood composite is removed before the applicant submits a revision for a future meeting. Gregory Guidry, Building Inspector, stated a panel or raised panel look might give the wood composite more character. Tom Stelling, Stelling & Associates, commented that he might have a picture that shows what is behind the wood composite. Mr. Stelling stated there may be a drop ceiling inside to be able to see what used to be there.

- Chairman Eisenhardt commented that there are too many signs on the front windows and asked if that is allowed. Mr. Guidry answered all signage will have to comply with the ordinance after the improvements. Mr. Naber assured the signage is being removed.
- Commissioner Kramer stated if there are transoms behind the wood, then installing just the solid windows would most likely be less costly.
- There were no further comments.
- Commissioner Kott moved, and Commissioner Petersen seconded to approve the Certificate of Appropriateness contingent the replacement of the windows and bulkheads with the aluminum framing are to be a dark finish, bulkheads to be a composite material, the muntins on the windows to be decided by the store owner whether he divides the transoms or not, service doors replaced as proposed using the chosen colors, awning approved if the store owner choses to install it, tuckpointing with mortar color to match existing mortar color, all colors proposed are historic and approved, painting of the cornice and coping are approved.

All were in favor and the motion carried.

B. A Façade Grant Program application from Paul Naber for property located at 120 W. Chestnut Street for front façade improvements and installation of an awning.

- Chairman Eisenhardt introduced and opened this item for discussion.
- There were no comments.
- Commissioner Kott moved, and Commissioner Kramer seconded to approve the Façade Grant with all details from the Certificate of Appropriateness, but not to exceed \$5,000,

Roll call vote: Aye-4, Nay-0. Chairman Eisenhardt; Commissioners Kott; Petersen; and Kramer. Motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status.

- Chairman Eisenhardt introduced and opened this item for discussion.

- Chairman Eisenhardt explained a grant was disbursed to Beijing Gardens at 464 N. Pine Street and Teacher Place at 533 and 541 Milwaukee Avenue is still pending. There has been \$50,000 budgeted for 2022.

B. Discussion regarding possible changes to Historic Preservation District Standards and Guidelines, such as windows, doors, awnings, or Façade Grants.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Chairman Eisenhardt suggested tabling this item until Commissioner Wagner can participate.
- Commissioner Kott moved, and Commissioner Petersen seconded to table the discussion to the March, April, and May meetings.

All were in favor and the motion carried.

Chairman Eisenhardt stated there are windows at Corner Vapery with some type of blanket coverings, and asked Mr. Guidry if that was allowed. Mr. Guidry responded they are on the inside of the windows, and it might be there to block the sun. They are not the only business with a covering.

ADJOURNMENT

Commissioner Petersen moved, and Commissioner Kott seconded to adjourn the meeting at 6:33 p.m. All were in favor and the motion carried.

Recording Secretary,

Kristine Anderson
Administrative Assistant