



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
THURSDAY, DECEMBER 16, 2021**

The meeting was called to order by Chairman Darrel Eisenhardt at 5:52 p.m. Alderman Shad Branen; Commissioners Steve Wagner and Bernard Petersen were present. Commissioner Susan Kott excused.

CITIZEN COMMENTS

None

APPROVAL OF MINUTES

Commissioner Wagner moved, and Commissioner Branen seconded to approve the minutes of November 18, 2021.

LETTERS AND COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

A. To consider approving a Certificate of Appropriateness and Sign Permit application from Megan Swederski for property located at 516 N. Pine Street for front façade improvements and install three awnings.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Gregory Guidry, Building Inspector, explained the project consists of changing the lower-level awning to black, paint the trim around all windows, change the two upper awnings to black, replace the hanging sign, and sign on the awning valance. Mr. Guidry stated according to Doug Kaare, Lakota's review, the black and white paint colors do not appear to be appropriate with the specific historic style of this building and its surrounding buildings. Mr. Guidry commented maybe creating two color zones, above and below the lower awning, would be best. The new black and white color scheme could be used for the lower zone.
- Commissioner Wagner asked what the conditions for the upper awning and windows are. Allie Zusan, applicant, responded she was not sure, but knew the paint needed to be refreshed. Commissioner Wagner asked what color the door would be and if the screen door could be removed. Ms. Zusan replied, the door will probably be white and yes, the screen door can be removed.
- Mr. Guidry asked if the ceiling entrance above the door will be painted white. Ms. Zusan answered yes, the ceiling portion will be painted white.

- There were no further comments.
- Commissioner Wagner moved, and Commissioner Branen seconded to approve the Certificate of Appropriateness and Sign Permit provided the owner limits the new black and white paint color scheme to the lower storefront portion only and the upper portion of the building, including the two awnings, remain the same.

All were in favor and the motion carried.

B. A Façade Grant Program application from Megan Swederski for property located at 516 N. Pine Street for front façade improvements and install three awnings.

- Chairman Eisenhardt introduced and opened this item for discussion.
- There were no further comments.
- Commissioner Wagner moved, and Commissioner Petersen seconded to approve the Façade Grant of 50% of the new proposed estimated cost, but not to exceed the original proposal on the application dated November 19, 2021.

Roll call vote: Aye-5, Nay-0. Chairman Eisenhardt; Alderman Branen; Commissioners Wagner; and Petersen. Motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Chairman Eisenhardt stated there has been no disbursements since the November 18, 2021 meeting, and \$50,000 has been added to the budget for grants.

ADJOURNMENT

Commissioner Wagner moved, and Commissioner Petersen seconded to adjourn the meeting at 6:19 p.m. All were in favor and the motion carried.

Recording Secretary,

Kristine Anderson
Administrative Assistant