



City Clerk  
 300 N. Pine Street, Burlington, WI, 53105  
 (262) 342-1161 - (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

**CITY OF BURLINGTON  
 Common Council Minutes  
 Jeannie Hefty, Mayor  
 Diahnn Halbach, City Clerk  
 Tuesday, January 4, 2022**

1. **Call to Order / Roll Call**

Mayor Jeannie Hefty called the Common Council meeting to order 8:25 p.m. Roll Call - Present: Alderman Shad Branen, Alderman Theresa Meyer (via Zoom), Alderman Bob Grandi, Alderman Ryan Heft (via Zoom), Alderman Steve Rauch (via Zoom), Alderman Jon Schultz, Alderman Tom Preusker, Alderman Bill Smitz. Excused: None

Student Representatives: Present: None. Excused: Peter DeSmidt (BHS), Max Robson (CCHS)

Staff present: City Administrator Carina Walters (via Zoom), City Attorney John Bjelajac (via Zoom), Finance Director Steve DeQuaker, Assistant City Administrator/Zoning Administrator Megan Watkins, DPW Director Peter Riggs, Fire Chief Alan Babe, Engineer Josh Spencer, Police Chief Mark Anderson (via Zoom), Building Inspector Gregory Guidry, Utility Manager Don Hefty, Assistant to the DPW Director Angela Hansen.

2. **Pledge of Allegiance**

3. **Citizen Comments:** None

4. **Approval of Minutes** - To approve the December 21, 2021 Common Council Meeting Minutes.  
*Motion: Alderman Branen. Second: Alderman Smitz. With all in favor, the motion carried.*

5. **Letters and Communications** - None

6. **Reports by Aldermanic Representatives and Department Heads**

Mayor Hefty commented on the improvements at the KwikTrip gas station and is very pleased with the changes they've made to the entrance/exit, as it will be much safer.

Alderman Branen commented that he wasn't satisfied with Ayres presentation for dam removal and restoration and stated there are alternative options available that should be explored. Branen stated that he would like to invite two experts to the next meeting to give a presentation. The Council was open to listening to additional options. Administrator Walters stated it would be placed on the next Committee of the Whole Agenda.

Chief Babe presented the Call Report for December:

TOTAL CALLS	EMS TURN OUT TIME	CITY EMS RESPONSE	TOWN EMS RESPONSE	EMS RECIP AID OUT OF CITY	FIRE TURN OUT TIME	CITY FIRE RESPONSE ONLY	FIRE RECIP AID OUT OF CITY
218	Total Calls: 187	Total Calls: 139	Total Calls: 47	Total Calls: 1	Total Calls: 31	Total Calls: 26	Total Calls: 5
	Avg Time: 0:01:48	Avg Time: 0:04:38	Avg Time: 0:08:05	Avg Time: 1:13:33	Avg Time: 0:01:47	Avg Time: 0:04:28	Avg Time: 00:13:42

Chief Babe stated there were a total of 2,096 calls for 2021.

7. **Reports:** To approve Reports as submitted.  
*Motion: Alderman Meyer. Second: Alderman Grandi. With all in favor, the motion carried.*

8. **Payment of Prepaids and Vouchers** - To approve the Prepaids and Vouchers list for bills accrued through January 4, 2022:  
*Motion: Alderman Grandi. Second: Alderman Heft. Roll Call Vote: Aye - 8. Nay - 0. The motion carried.*

9. **Appointments and Nominations**

1. To approve the Appointment of Sara Spencer to the Park Board to replace Jon Schroeder, effective immediately.
2. To approve the Appointment of Rhonda Streeter as Chief Deputy Election Inspector to replace Pat Lapp, effective immediately.

*Motion: Alderman Heft. Second: Alderman Schultz. With all in favor, the motion carried.*

10. **PUBLIC HEARINGS:** None

11. **RESOLUTIONS:** None

12. **ORDINANCES:** None

13. **MOTIONS:**

- A. **Motion 22-1019** - To direct staff to prepare an ordinance amending the Municipal Code to reduce or eliminate the assessment for alley resurfacing and reconstruction.

*Motion: Alderman Rauch. Second: Alderman Grandi. Roll Call Vote: Aye - 4. Nay - 4 (Branen, Schultz, Preusker, Smitz). With a tied vote, Mayor Hefty voted Aye. The motion carried 5-4.*

14. **ADJOURNMENT**

*Motion: Alderman Schultz. Second: Alderman Smitz. With all in favor, the motion carried, and the meeting was adjourned at 8:50 p.m.*

Minutes respectfully submitted by:

---

Diahnn C. Halbach  
City Clerk  
City of Burlington