



Administration Department  
300 N. Pine Street, Burlington, WI, 53105  
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[www.burlington-wi.gov](http://www.burlington-wi.gov)

**AGENDA  
COMMON COUNCIL**

**Tuesday, December 21, 2021**

**To immediately follow the 6:30 p.m. Committee of the Whole Meeting  
Common Council Chambers, 224 East Jefferson Street**

**We have resumed in-person meetings; however, we are still providing remote access via Zoom.**

**Webinar Link:** <https://us02web.zoom.us/j/83742370640?pwd=MVVaZHGwNXVWahdldDBnTEIxUFlyQT09>

Webinar ID: 837-4237-0640

Password: 441655

**Telephone Dial: US: (312) 626-6799**

- To attend a meeting, click on the link provided or dial in with the phone number provided on the meeting agenda. You may need to create a Zoom account if you access the meeting online.
- You will participate as an attendee, not a panelist. You will be muted by the meeting moderator.
- To participate/speak during a meeting when allowable, you will need to “raise your hand”. Online you will find a ‘raise hand’ option in the menu bar. Via phone, you can press \*9.
- All meetings are recorded and subject to the Wisconsin Open Meetings Law.

Mayor Jeannie Hefty  
Shad Branen, Alderman, 1st District  
Theresa Meyer, Alderman, 1st District  
Bob Grandi, Alderman, 2nd District  
Ryan Heft, Alderman, 2nd District  
Steve Rauch, Alderman, 3rd District  
Jon Schultz, Council President, Alderman, 3rd District  
Thomas Preusker, Alderman, 4th District  
Bill Smitz, Alderman, 4th District

Student Representatives:  
Peter DeSmidt, Burlington High School  
Max Robson, Catholic Central High School

1. **Call to Order / Roll Call**
2. **Pledge of Allegiance**
3. **Citizen Comments:** Telephone Dial: US: (312) 626-6799, Webinar ID: 837-4237-0640
4. **Approval of Minutes** (*T. Meyers*)
  - A. To approve the December 7, 2021 Common Council Meeting Minutes.
5. **Letters and Communications** - None
6. **Reports by Aldermanic Representatives and Department Heads**

7. **Reports** (B. Grandi)

- A. To approve Reports 1 - 4 as submitted.

8. **Payment of Prepaids and Vouchers** (R. Heft)

- A. To approve the Prepaids and Vouchers list for bills accrued through December 21, 2021:

Total Prepaid:	\$ 1,332,621.90
Total Vouchers:	\$ 264,061.16
<b>Grand Total:</b>	<b><u>\$ 1,596,683.06</u></b>

9. **Appointments and Nominations** (S. Rauch)

- A. To approve the appointment of election inspectors for a two-year term beginning January 1, 2022
- B. To approve the appointments of Student Representatives to their respective Boards for the 2021-2022 school year.

10. **PUBLIC HEARINGS:** None

11. **RESOLUTIONS:**

- A. **Resolution 5134(43)** - To Petition the Secretary of Transportation for Airport Improvement Aid by the Common Council of the City of Burlington, Racine and Walworth Counties, Wisconsin. (J. Schultz)
- B. **Resolution 5136(45)** - To approve Reduction Number Three to the Letter of Credit for the roadway, sanitary sewer and water main utility infrastructure improvements for the Glen at Stonegate Subdivision, Addition No. II. (T. Preusker)
- C. **Resolution 5137(46)** - To approve a Professional Services Agreement between the City of Burlington and Municipal Code Enforcement LLC for Code Enforcement Services. (B. Smitz)
- D. **Resolution 5138(47)** - To Dissolve/Terminate Tax Incremental Finance (TIF) District Number 5 and Authorizing the City Treasurer to Distribute Excess Increment to the Overlying Taxing Districts. (S. Branen)
- E. **Resolution 5139(48)** - To Approve Contract Change Order Number Two with the Wanasek Corporation for a Decrease in the Contract in the Amount of \$73,563.35. (T. Meyer)

12. **ORDINANCES:** None

13. **MOTIONS:**

- A. **Motion 21-1018** - To consider approval of a Certificate of Appropriateness for property located at 516 N. Pine Street. (B. Grandi)

14. **ADJOURN INTO CLOSED SESSION** (*R. Heft*)  
**Wis. Stats 19.85(1)(c)** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- Discussion of compensation adjustments for specific non-represented employees of the police department related to holiday pay.
  - Discussion regarding the annual performance evaluation for the City Administrator.
15. **RECONVENE INTO OPEN SESSION** (*S. Rauch*)
16. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**  
- Consideration and possible action on recommendations for matters discussed in Closed Session by the Common Council.
17. **ADJOURNMENT** (*J. Schultz*)

*Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*