



**HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
MONDAY, AUGUST 30, 2021**

The meeting was called to order by Chairman Darrel Eisenhardt at 5:30 p.m. Commissioners Susan Kott; Frank Capra; Steve Wagner; Ken Morrison; and Bernard Petersen were present. Alderman Shad Branen was excused.

**CITIZEN COMMENTS**

None

**APPROVAL OF MINUTES**

Commissioner Kott moved, and Commissioner Morrison seconded to approve the minutes of July 22, 2021.

**LETTERS AND COMMUNICATIONS**

None

**OLD BUSINESS**

**A. To consider an extension request to the Certificate of Appropriateness and Façade Grant for property located at 464 N. Pine Street from Michelle Petersen.**

- Chairman Eisenhardt introduced and opened this item for discussion.
- Bernard Petersen, MPC Property Management, explained the contractors are backed up with work orders, but are scheduled in the fall to be finished in 3 months. There was more rotting found under the window and had to get a new contractor to finish the work. Commissioner Kott suggested making the extension longer to allow flexibility for weather conditions.
- There were no further comments.
- Commissioner Kott moved, and Commissioner Wagner seconded to approve a 3-month extension until December 24, 2021.

All were in favor and the motion carried.

**B. To consider an extension request to the Certificate of Appropriateness and Façade Grant for property located at 533 & 541 Milwaukee Avenue from Judith Schultz.**

- Chairman Eisenhardt introduced and opened this item for discussion.
- Judith Schultz, owner, explained she would like an extension until October 1, 2021, since the upper part of the building is taking longer than anticipated because more damage was found after removing the wood.
- There were no further comments.
- Commissioner Kott moved, and Commissioner Petersen seconded to approve the extension until November 1, 2021.

All were in favor and the motion carried.

**NEW BUSINESS**

**A. To consider approving a Sign Permit application from Lauren Soderman for property located at 336 N. Pine Street for installing a hanging sign and replace the awning signage.**

- Chairman Eisenhardt introduced and opened this item for discussion.
- Commissioner Kott stated the historic district does not allow signage on the sides of an awning valance. Signage is only allowed on the front of the awning.
- There were no further comments.
- Commissioner Wagner moved, and Commissioner Morrison seconded to approve the awning with the front valance signage only and the hanging sign as proposed.

All were in favor and the motion carried.

**DISCUSSION ITEMS**

**A. Review of Façade Grant Funding Status.**

- Chairman Eisenhardt introduced and opened this item for discussion.
- Chairman Eisenhardt stated there is a remaining balance of \$25,487.49 for Round 10 and \$18,000 for Round 11 that was budgeted for 2021.
- The Commissioners suggested looking for businesses that may need improvements to their façade.

**ADJOURNMENT**

Commissioner Kott moved, and Commissioner Morrison seconded to adjourn the meeting at 5:45 p.m. All were in favor and the motion carried.

Recording Secretary,

Kristine Anderson  
Administrative Assistant