



**HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
THURSDAY, JUNE 27, 2019**

The meeting was called to order by Chairman Darrel Eisenhardt at 5:30 p.m. Aldermanic Representative Susan Kott; Commissioners Frank Capra; Ken Morrison; Kevin O'Brien; and Bernard Petersen were present. Commissioners Steve Wagner and Bernard Petersen were excused. City Administrator Carina Walters was also present.

**CITIZEN COMMENTS**

None

**APPROVAL OF MINUTES**

Aldermanic Representative Kott moved, and Commissioner Morrison seconded to approve the minutes of May 23, 2019.

Commissioner Wagner was present at 5:34 pm.

**LETTERS AND COMMUNICATIONS**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

- A. To consider approving a Certificate of Appropriateness application from Dustin & Molly Elsbury for property located at 164 E. Washington Street to make improvements to the façade on three sides.
  - Chairman Eisenhardt introduced and opened this item for discussion.
  - Tanya Fonesca, Graef explained the original applicant, Brian Torgerson, withdrew his applications due to selling the property. The new owners have submitted a few changes with new renderings to the front, side, rear, and other higher quality upgrades. If there is lighting and signage, it will need to be submitted for approval. Dustin Elsbury, owner, stated there will be lighting above the side door. Ms. Fonesca asked if the applicant would consider adding the cornice on the building that once existed. Mr. Elsbury replied yes, they would like to add the cornice at some point.
  - Aldermanic Representative Kott questioned if the doors will be retaining the 8 foot height. Mr. Elsbury answered yes, the doors will be 8 feet tall, with approximately a 2 foot transom glass above them.

- Chairman Eisenhardt asked if the satellite dish is going to be removed or something else in its place. Mr. Elsbury responded currently there is structural damage on the corner, so the siding will be removed and a higher door, along with brick will be added to support the corner.
- Commissioner Wagner questioned if additional verticals, that would add dimension to the building, be considered. Ms. Elsbury replied he would be open to the idea, plus an awning and signage will be coming to a future meeting.
- Carina Walter, City Administrator, stated the total cost of the project is around \$58,000 with a potential grant of \$15,000 from the City could be given, so the Commissioners could have discretion to express what they want to see. Mr. Elsbury explained they have plans to improve the alley, such as; paving, getting rid of dumpsters, and adding greenery. The side door could be the main entrance for the first floor.
- There were no further comments.
- Commissioner Morrison moved, and Aldermanic Representative Kott seconded to withdraw the Façade Grant application from the previous applicant, Mr. Torgerson.
- Alderman Representative Kott moved, and Commissioner O'Brien seconded to recommend approval of the Certificate of Appropriateness application to make improvements.
- Alderman Representative Kott moved, and Commissioner O'Brien seconded to amend the motion to recommend approval of the Certificate of Appropriateness application contingent on including muntins on the front upper windows and to submit signage and lighting information.
- All were in favor and the motion carried.

**B. A Façade Grant Program application from Dustin & Molly Elsbury for property located at 164 E. Washington Street to make improvements to the façade on three sides.**

- Chairman Eisenhardt introduced and opened this item for discussion.
  - There were no comments.
- 1) Façade Grant for the front facade**
    - Commissioner O'Brien moved, and Aldermanic Representative Kott seconded to approve the Façade Grant for the front façade, but not to exceed \$5,000.
    - Roll call: Chairman Eisenhardt; Aldermanic Representative Kott; and Commissioners Capra; Wagner; Morrison; and O'Brien.
    - All were in favor and the motion carried.

- 2) Façade Grant for the side façade**

- Commissioner O'Brien moved, and Commissioner Wagner seconded to approve the Façade Grant for the front façade, but not to exceed \$5,000.
- Roll call: Chairman Eisenhardt; Aldermanic Representative Kott; and Commissioners Capra; Wagner; Morrison; and O'Brien.
- All were in favor and the motion carried.

**3) Façade Grant for the rear facade**

- Commissioner O'Brien moved, and Commissioner Morrison seconded to approve the Façade Grant for the front façade, but not to exceed \$5,000.
- Roll call: Chairman Eisenhardt; Aldermanic Representative Kott; and Commissioners Capra; Wagner; Morrison; and O'Brien.
- All were in favor and the motion carried.

**DISCUSSION ITEMS**

**A. Review of Façade Grant Funding Status**

- Chairman Eisenhardt introduced and opened this item for discussion.
- Chairman Eisenhardt explained the original funds for 164 E. Washington Street were deleted due to the withdrawal of the original application. The new funds were calculated leaving a balance of \$13,630.57 in Round 8, plus \$10,000 in Round 9.

**ADJOURNMENT**

Aldermanic Representative Kott moved, and Commissioner Morrison seconded to adjourn the meeting at 5:57 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson  
Administrative Assistant