



## CITY OF BURLINGTON

Administration Department  
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[www.burlington-wi.gov](http://www.burlington-wi.gov)

### AGENDA COMMON COUNCIL

Tuesday, July 17, 2018

To immediately follow the 6:30 p.m. Committee of the Whole meeting  
Common Council Chambers, 224 East Jefferson Street

Mayor Jeannie Hefty  
Susan Kott, Alderman, 1st District  
Theresa Meyer, Alderman, 1st District  
Bob Grandi, Alderman, 2nd District  
Ryan Heft, Alderman, 2nd District  
Steve Rauch, Alderman, 3rd District  
Jon Schultz, Council President, Alderman, 3rd District  
Thomas Preusker, Alderman, 4th District  
Todd Bauman, Alderman, 4th District

**Student Representatives:**

Gabriel King, Burlington High School  
Jack Schoepke, Burlington High School

1. **Call to Order / Roll Call**
2. **Pledge of Allegiance**
3. **Citizen Comments**
4. **Chamber of Commerce Representative and Rescue Squad Representative**
5. **Approval of Minutes** *(S. Kott)*
  - A. Approval of the June 19, 2018 Common Council meeting minutes.
6. **Letters and Communications** - There are none.
7. **Reports by Aldermanic Representatives and Department Heads**
8. **Reports** *(T. Meyer)*
  - A. Approval of Reports 1-6.
9. **Payment of Prepaids and Vouchers** *(B. Grandi)*

A. Approval of Prepaid and Vouchers for bills accrued through July 17, 2018:

Total Prepaid:	\$1,370,110.29
Total Vouchers:	\$ 205,094.30
<b>Grand Total:</b>	<b>\$1,575,204.59</b>

10. **Licenses**

- A. To approve Operator's Licenses for the 2018-2019 licensing year. *(R. Heft)*
- B. Consideration to issue a "Class B" Liquor License to Brian Torgerson for BJ Wentkers located at 230 Milwaukee Avenue. *(S. Rauch)*

11. **Special Events** *(J. Schultz)*

- A. To approve a Special Event Permit Application for the Tall Tales Festival scheduled for August 10 - 11, 2018.

12. **Appointments and Nominations**

- A. To approve the appointments of Election Inspectors for the 2017-2019 Election Term to Karla Herrmann and Julia Hancock. *(T. Preusker)*
- B. To nominate the appointment of Alderman Steve Rauch to the Park Board to replace Alderman Todd Bauman. *(T. Bauman)*
- C. To appoint Alderman Todd Bauman to the Board of Public Works to replace Alderman Steve Rauch. *(S. Kott)*

13. **PUBLIC HEARINGS:**

- A. To hear comments and concerns from the public regarding a rezone request for property located at 169 Industrial Drive. *(T. Meyer)*
- B. To hear comments and concerns from the public regarding a rezone request for property located at 332 Milwaukee Avenue. *(B. Grandi)*

14. **RESOLUTIONS:** There are none.

15. **ORDINANCES:** There are none.

16. **MOTIONS:**

- A. **Motion 18-903** - to approve Ansay & Associates, LLC as the City of Burlington's Workman's Compensation and General Liability Advisor and pay the remaining seven month balance for the City's insurance premium in the amount of \$299,567. *(S. Rauch)*
- B. **Motion 18-904** - to approve the 2017 Annual Audit completed by Sitzberger & Company, S.C. *(J. Schultz)*

17. **ADJOURN INTO CLOSED SESSION** (T. Preusker)  
**Wis. Stats 19.85(1)(c)** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- To discuss the Department of Administration and Finance Organizational Review that includes staffing changes and possible position restructuring.
  - To discuss compensation of specific employees to include Accounts Payable / Deputy Clerk, and elimination of the Benefit and Payroll Coordinator position.
18. **RECONVENE INTO OPEN SESSION** (T. Bauman)
19. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**  
- Consideration and possible action on recommendations for matters discussed in Closed Session by the Common Council.
20. **ADJOURNMENT** (S. Kott)

*Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*