



CITY OF BURLINGTON

**POLICE – FIRE COMMISSION**

300 North Pine Street, Burlington, Wisconsin 53105  
(262) 763-3717



**AGENDA**  
**Burlington Fire Station**  
**165 West Washington Street**  
**July 5, 2017**  
**5:30 p.m.**

1. Call to Order.
2. Roll Call.
3. Public Comments.
4. Approval of minutes for the June 20, 2017 Police and Fire Commission.
5. Police Chief's Report and Business.
6. Fire Chief's Report and Business.
  - A. Convene into Closed Session pursuant to Section 19.85 (1) (c) Wisconsin Statutes for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
  - B. Reconvene in Open Session.
  - C. Take action on any items discussed in closed session.
7. Police and Fire Commission Business
8. Adjourn

Jeff Erickson  
Secretary

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### MINUTES

City of Burlington Police and Fire Commission  
City Hall  
300 N. Pine Street, Burlington, Wisconsin  
June 20, 2017

**1. Call to Order:**

President Busch called the meeting to order at 6:05 p.m.

**2. Roll Call:**

Commissioners in attendance: Joe Busch, Kevin Morrow, and William Smitz, City Fire Chief Alan Babe, and City Police Chief Mark Anderson. Commissioners Peter Hintz, Jeff Erickson were excused.

**3. Public Comments:**

None.

**4. Approval of Minutes**

The minutes of the April 4, 2017 meeting of the Police and Fire Commission were approved Commissioner Smitz made the motion to approve with Commissioner Morrow seconding the motion 3 ayes the motion carried.

**5. Police Chief Business**

Chief Anderson gave the commission the proposed testing and selection process for the process of approving candidates for a police officer eligibility list. After a brief discussion, the process was approval was voted on by a motion from Commissioner Morrow for approval, with a second by Commissioner Schmitz the motion carried by all 3 saying aye.

**6. Fire Chief Business**

A. The commission convened into closed session pursuant to section 19.85 (1) (c) Wisconsin Statutes for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility on a motion by Commissioner Schmitz and a second by Commissioner Morrow all 3 ayes carried the motion at 6:17pm.

B. The commission reconvened into open session on a motion by Commissioner Morrow seconded by Commissioner Smitz all 5 ayes carried the motion at 8:00pm.

C. A motion was made to add Dan Thomas, Abigail Schroeder, Colin Burke, Jenna Swanson, and Jesse Bloomberg to the Fire Department eligibility list by Commissioner Busch seconded by Commissioner Morrow all 3 ayes carried the motion.

**7. Police and Fire Commission Business**

None.

**8. Adjourn**

Motion by Commissioner Busch to adjourn; motion seconded by Commissioner Morrow; motion carried by 3 ayes at 8:10 p.m.

Respectfully submitted,  
Commissioner Erickson, Secretary