



CITY OF BURLINGTON

POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105
(262) 763-3717



MINUTES

City of Burlington Police and Fire Commission
Burlington Fire Station
165 West Washington Street, Burlington, Wisconsin
June 11, 2015

Call to Order:

President Hotvedt called the meeting to order at 5:35 p.m.

Roll Call:

The following Commissioners were in attendance: John Hotvedt, Jeff Erickson, Joseph Busch, and William Smitz. Commissioner Peter Hintz was excused. City Administrator Carina Walters and Mayor Bob Miller were also in attendance.

Public Comments:

None

Minutes of Previous Meetings:

Motion by Commissioner Busch to approve the minutes of the May 5, 2015 meeting; motion second by Commissioner Hotvedt; motion carried unanimously.

Motion by Commissioner Busch to approve the minutes of the May 13, 2015 meeting; motion second by Commissioner Smitz; motion carried unanimously.

Motion by Commissioner Erickson to approve the minutes of the June 2, 2015 meeting; motion second by Commissioner Hotvedt; motion carried unanimously.

Fire Chief's Report and Fire Department Business

A. No business

Police Department Business

A. No business

Police and Fire Commission Business

A. Motion by Commissioner Busch to adjourn into closed session per Wis. Stats 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility specifically to conduct interviews for the vacant Police Chief position; motion seconded by Commissioner Erickson; motion carried unanimously at 5:38 p.m.

B. Motion by Commissioner Hotvedt to reconvene in Open Session; motion seconded by Commissioner Smitz; motion carried unanimously at 6:38 p.m.

C. Motion by Commissioner Hotvedt to appoint Mark Anderson as the Chief of Police for the city of Burlington, subject to all of the post-offer conditions contained in the hiring process previously adopted by the Commission, which shall be carried out by the City Administrator; motion was seconded by Commissioner Busch; motion carries by unanimous vote at 6:41 p.m.

Adjourn:

Motion by Commissioner Hotvedt to adjourn; motion seconded by Commissioner Busch; motion carried unanimously at 6:43 p.m.

Respectfully submitted,
Commissioner Smitz, Secretary