



**HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
THURSDAY, June 27, 2013**

The meeting was called to order by Chairman Stelling at 6:30 p.m. Chairman Tom Stelling; Commissioner John Lynch; Commissioner Judy Stone, and Commissioner Maria Veronico were present. Building Inspector/Zoning Patrick Scherrer was present. Commissioner Joel Weis was absent. Alderman Tom Preusker and Alderman Jeff Erickson were excused. Stephanie Schulte of Racine County Economic Development Corporation was present.

**CITIZEN COMMENTS**

There were no citizen comments.

**APPROVAL OF MINUTES**

Commissioner Lynch moved and Commissioner Veronico seconded to approve the minutes of April 25, 2013. All were in favor and the motion carried.

**NEW BUSINESS**

**A. Consideration of a Certificate of Appropriateness and Sign Permit application from Jessica Blazekovic owner of Burlington Dance Academy for property located at 344 N. Pine Street to install an overhanging sign.**

- Stelling introduced and opened this item for discussion.
- Stelling stated that the new sign is an exact size replica of the previous sign that had been hanging. The drawings show the original name used to be Sage Street Dance and the new sign will read as Burlington Dance Academy, LLC. Patrick Meehan's report states the measurements in detail. Stelling stated because of the size of the sign it is to be suspended according to Scherrer's approval from Meehan's comments.
- Scherrer stated the sign had to be hung 1 inch from the building because of the size of the sign measuring 59 inches.
- Veronico asked if the sign was going to hang from the same brackets.
- Stelling stated the sign will hang from the same brackets. This is approval for a new sign and not for the brackets.

- There were no further comments.
- Lynch moved and Stone seconded to approve the Certificate of Appropriateness. All were in favor and the motion carried.
- Lynch moved and Stone seconded to approve the Sign Permit. All were in favor and the motion carried.

## **DISCUSSION ITEMS**

### **A. Review of Façade Grant Funding Status**

- Stelling introduced and opened this item for discussion.
- Stelling stated that at the last meeting Ms. Schulte of RCEDC would put an overall list together to show the balances of the four Grant Fundings. Stelling stated in Round #4 there was an Unobligated Fund amount of \$5,729.12 and an Actual Balance Remaining of \$17,259.62 which are items that have been approved and yet to be funded.
- Ms. Schulte of RCEDC stated there is \$250.00 remaining in Round #3 for a sign from Melby located at 152 E. Chestnut Street. Stelling asked if Melby had never used the money or if Melby did not ask for the money. Ms. Schulte stated Melby did not use the money. The City had rescinded the money after letters of notification were sent.
- Scherrer stated on the previous meeting minutes he saw there was a question on the Sunset timeline. Scherrer clarified the Sunset timeline is 12 months for Certificate of Appropriateness which had been approved in 2011 as a resolution.
- Commissioner Veronico wanted to make sure the owners were being notified when rescinding the money.
- Ms. Schulte stated that she sent courtesy letters to the two upcoming Grants. The first one is for Trend Setters located at 388N. Pine St. As of June 28, 2013 Trend Setters (from Round #3) will be up for discussion whether to rescind or not since it reached the one year mark. Trend Setters are still unsure if they will use the Grant due to selling the business. The City is waiting for their decision. The second is for Coffee House located at 492 N. Pine Street. The Coffee House received part of the Grant. The City will be getting some of the receipts soon.
- Stelling requested to put the Trend Setters on the next meeting Agenda since it expires June 28, 2013.
- There were no further comments.

**B. Discussion regarding potential future projects and Notices of Violations in the Historic Preservation Overlay District.**

- Chairman Stelling introduced and opened this item for discussion.
- The Kane Street designation project had two proposals: Legacy Architecture and Great Lakes Archeology. Between the two bidders compared Legacy Architecture was the lowest most responsive bidder. The contract has been signed and is in process.
- The Notices of Violations were sent to Hounds Detectors & Hobbies located at 140 E. Chestnut Street and JSC Paint store located at 584 N. Pine Street. Hounds Detectors & Hobbies and The Chic and Unique are both owned by Kristine and Scott Parks. Ms. Parks has come in and applied for a Certificate of Appropriateness and Sign Permit for both stores. The JSC Paint has not come in to apply for a permit.
- There were no further comments.
- All were in favor and the motion carried.

**ADJOURNMENT**

Commissioner Stone moved and Commissioner Veronico seconded to adjourn the meeting at 6:44 p.m. *All were in favor and the motion carried.*

Recording Secretary  
Kristine Anderson  
Administrative Assistant