



City of Burlington

HISTORIC PRESERVATION COMMISSION MEETING MINUTES THURSDAY, MARCH 25, 2010

Chairman Tom Stelling called the meeting to order at 6:30 P. M.

Roll call: Present: Commissioners Bob Henney, Peter Hintz, Maria Veronico-Ventura, Tina Chitwood of RCEDC, Building Inspector Patrick Scherrer, and Chairman Tom Stelling. Commissioner Joel Weis and Judy Stone were excused. Chairman Stelling stated that we do have a quorum.

Citizen Comments: There were no citizen comments.

Approval of January 28, 2010 Meeting Minutes: Chairman Stelling entertained a motion for approval of the January 28, 2010 minutes. Commissioner Veronico motioned to approve and Commissioner Henney seconded. All aye. Motion carried.

119 W. Chestnut Street – H & P Enterprises, Jake Skony (Harry Bigelow, building owner) – Certificate of Appropriateness Application

Chairman Stelling stated that Mr. Skony, who was unable to attend the meeting, plans to replace a damaged door with a steel door with a $\frac{3}{4}$ window. It will be painted green to match the trim of building. He entertained a motion for approval. Commissioner Hintz moved and Commissioner Henney seconded. All aye. Motion carried.

109 E. Chestnut Street – The Jasmine Tree, Greg Howe – Certificate of Appropriateness Application

Tina passed out colored photos of the proposed project showing the paint colors for the building. Greg Howe, owner of the building was present and stated that he knows that the second story windows need replacing but does not wish to do them at this time. Chairman Stelling advised Mr. Howe of the process for federal credits for his façade work. Mr. Howe plans to paint the second story windows a brownstone color. Chairman Stelling advised him that if he does replace the second story windows that no vinyl windows will be allowed. Commissioner Henney stated that the transom area above the door needs to be painted brown. Chairman Stelling entertained a motion. Commissioner Veronico moved to approve the paint colors as presented in Option No. 2 with the colors

of Newport Indigo and Bold Bolection and Brownstone as presented in the photograph labeled #2 to replace and paint over the existing colors and to include the trim for the upstairs window. Commissioner Hintz seconded. All aye. Motion carried. Mr. Howe was advised to come back before the commission when he replaces his windows.

Discussion of Current Projects and Response Team Visits:

Thrivent Insurance at 400 N. Pine St. has installed their wall sign. After a walk-thru, a façade grant was approved for disbursement. Christy's Bridal at 489 Milwaukee Ave. has installed their signs and awnings and after a walk-thru, their façade grant was also approved for disbursement.

Review of Grant Funding Status

Tina stated that there are unobligated funds available in the amount of \$6,192. Chairman Stelling stated that we can start a "waiting list" if need be.

Discussion Concerning Potential/Future Projects and Notices of Violations in the Historic Preservation Overlay District

The El Chava Mexican Grocery Store at 116 W. Chestnut St. has been informed that painting the bulkhead (below the window) orange is a violation.

Discussion of policies, procedures, and the vision for the future of the Historic Preservation Commission (Strategy Session)

Chairman Stelling stated that as a "CLG" (Certified Local Government) we can start itemizing properties that we deem have historical significance for our National Register. Tina stated that we can apply for subgrants in order to hire consultants to help with the process. Commissioner Veronico inquired as to what is the list. Chairman Stelling stated that we need an inventory of buildings that might be considered historical. We can also suggest things like the water tower, St. Mary's annex, the internment story structure at Burlington Cemetery, St. Mary's Church and Church of the Nazarene. Zoning Administrator Scherrer stated that the list can include significant "residences". Tina asked what we can do to market the commission's activities. Chairman Stelling stated we need to start with the Historical Society and the State of Wisconsin. Commissioner Veronico stated that the Chamber of Commerce should become involved. Chairman Stelling stated that we need to put our brochure out at different events. He also stated that we need to get a sign that says "Downtown Historic District" at bypass intersections and advised Commissioner Hintz to bring this to the attention of the Council.

Adjournment

Chairman Stelling entertained a motion. Commissioner Henney moved to adjourn the meeting and Commissioner Veronico seconded. The meeting adjourned at 7:15 P.M.