

CITY OF BURLINGTON

SIDEWALK SEATING PERMIT APPLICATION

Application to Allow Outdoor Seating within the Downtown District March 1st through October 31st

FOR OFFICE USE ONLY:	Permit No. _____	Date Issued: _____	
Date Received: _____	Amt. pd: _____	(Cash <input type="checkbox"/> CC <input type="checkbox"/> Check#: _____)	Date forwarded to P.D. and DPW: _____
Police Department: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Chief of Police Signature: _____		
DPW Director: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	DPW Director Signature: _____		
<i>Copies provided to: Mayor & Council, City Administrator, Police Chief, Fire Chief, DPW Director, Zoning Administrator</i>			

Please Check One: Sidewalk Seating Permit without alcohol – Annual Fee: \$30
 Sidewalk Seating Permit with alcohol – Annual Fee: \$45

APPLICATION CHECKLIST:

- Certificate of Comprehensive General Liability Insurance** naming the City as a party insured against liability resulting from the uses permitted herein. The coverage shall be in an amount not less than \$1,000,000. Certificate holder shall be additionally insured in regards to general liability. Liability extends off private property into the public right-of-way to cover tables and chairs on sidewalk in front of the restaurant.
- Sketch of Parcel** including building lines, parcel size, sidewalk width (from face of building to back of curb), proposed furniture, signage, all street amenities adjacent to the lot (i.e., street lights, bollards, benches, mailboxes, fire hydrants, flower pots, trash cans, etc.). All dimensions and locations must be noted. *Sketch must depict a minimum of 42 inches of unobstructed sidewalk for public use per ADA (Americans with Disabilities Act) regulations.*
- Application Fee**
- Amendment to Alcohol Beverage License Description:** If the applicant wishes to serve alcohol in the sidewalk seating area, the applicant must currently hold a valid business license to serve alcohol and submit an Alcohol License Premises Extension Application requesting the premises description of the license be amended to include the sidewalk seating area.

APPLICANT INFORMATION

Applicant Name: _____

Establishment Name: _____

Address: _____

Phone: _____ E-mail: _____

Purpose for Outdoor Seating request: _____

Describe furniture to be used: _____

OUTDOOR SEATING WITH ALCOHOL

(This section must be completed if you intend to serve/sell alcohol in the outdoor seating area)

Liquor License #: _____ Agent Name: _____

Do food sales generate more than 50% of gross receipts? Yes No

The holder of the outdoor sidewalk seating permit issued under above § [274-11D](#) shall be a restaurant under the provisions of Section 254.61(5) of the Wisconsin State Statutes (as may be amended or renumbered from time to time), and 50% or more of the restaurant's gross receipts for the prior calendar year are from the sale of food and/or nonalcoholic beverages.

AMENDMENT TO ALCOHOL BEVERAGE LICENSE DESCRIPTION

1. Describe current area of premises where alcohol is sold or stored:

2. Describe extension and/or amendment to the area of premises where alcohol is to be sold or stored:

INDEMNIFICATION STATEMENT

The above-named Applicant shall, and hereby does, agree to indemnify and hold harmless the City and its officials, officers, employees, and agents, from and against any claims, actions, damages, judgments, costs, and expenses (including, but not limited to, reasonable actual attorney fees), and any other liability of any nature whatsoever, that may arise, directly and/or indirectly, as a result of the Applicant's use of the public sidewalk as a seating area pursuant to this present Permit. This indemnification is being given in partial consideration for the issuance of this present Permit to Applicant.

_____ Applicant agrees that all tables, chairs or other furniture or trash receptacles must be brought in at the end of each business day or no later than 11:00 p.m., whichever is sooner, or the same is subject to removal by the City.

_____ Applicant agrees that this use is only permitted between the hours of 6:00 a.m. and 10:00 p.m.

SIGNATURE OF APPLICANT: _____ **DATE:** _____