

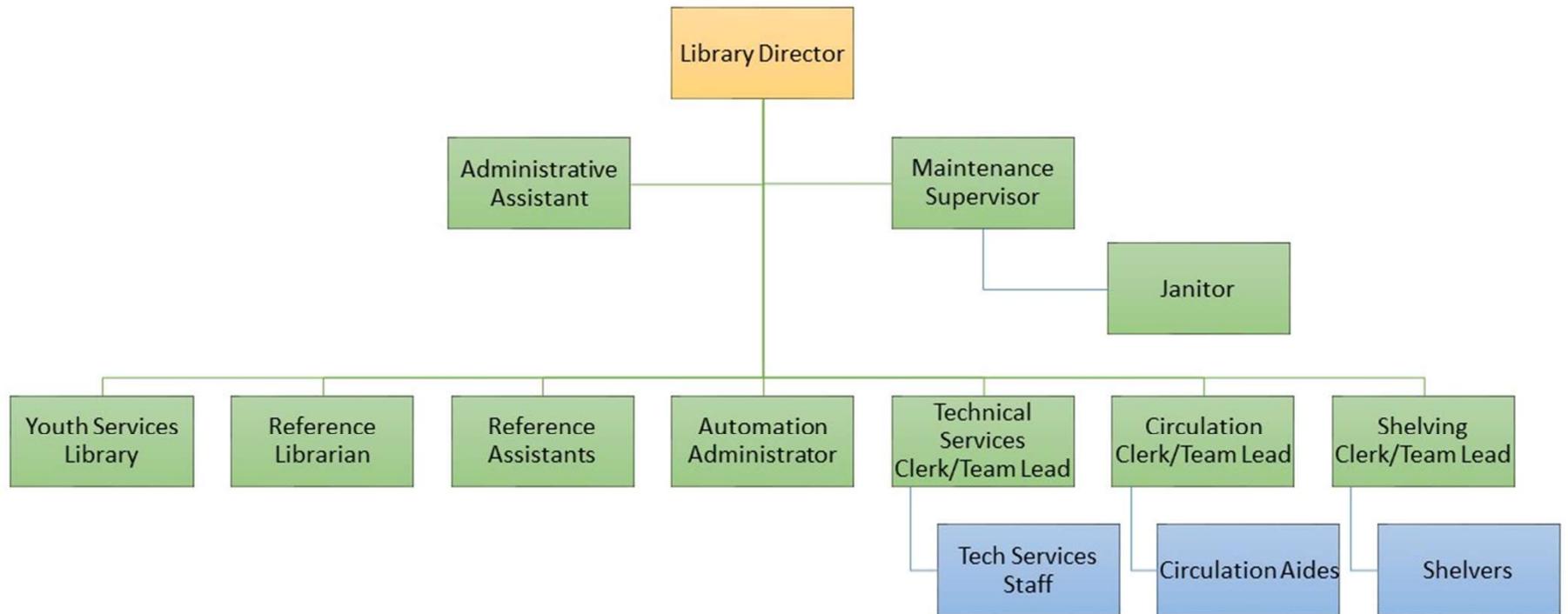


Joe Davies, Library Director

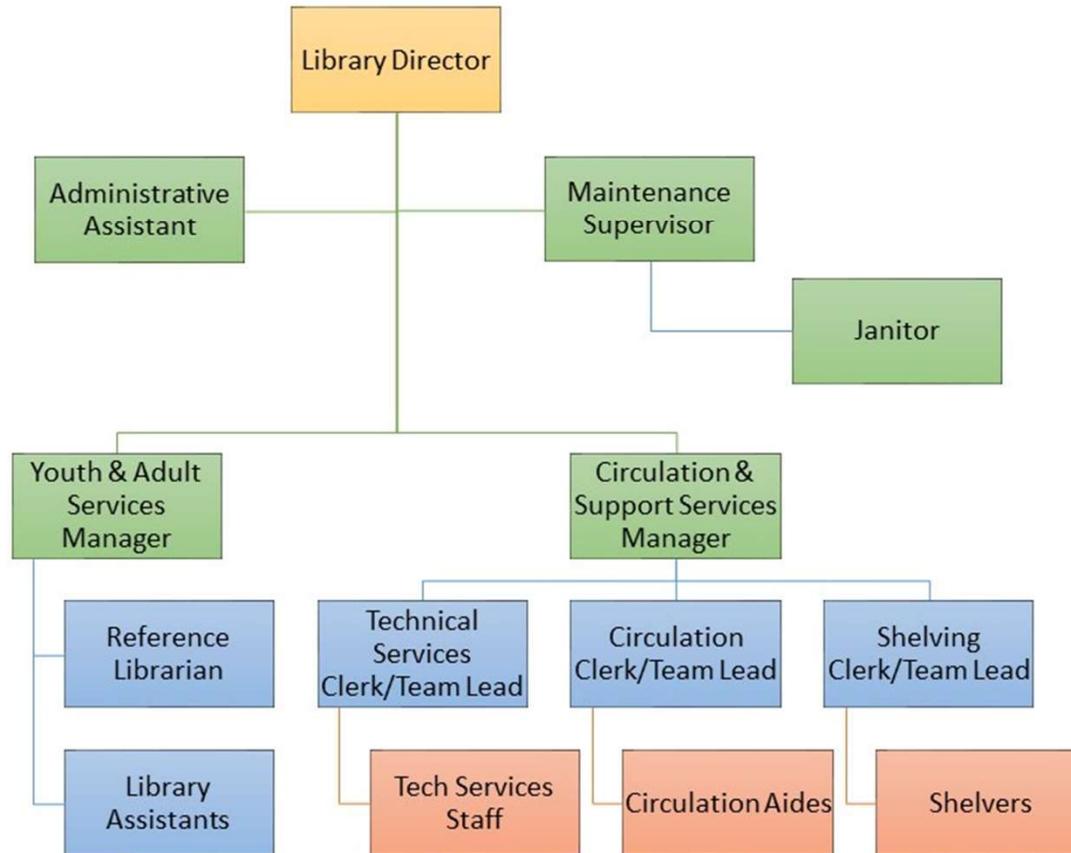
Personnel Updates

- Revised organizational chart and job duties
- Eliminate prorated vacation, sick, and comp time benefits for part-time staff
- Increased pay for part-time staff to compensate for lost PTO and make job postings more competitive and aid staff retention
- Align pay for all library staff to the City of Burlington pay scale
- Aligning library personnel policies with the city's personnel policies

Library Organization Chart (currently effective)



Library Organization Chart (effective January 2018)



General Updates

- Digital signature pads for library card sign-ups
- End of Date Due cards
- Easier access to guest passes for computers
- Adding filtering protocol to internet workstations and wi-fi
- Simpler protocol for wi-fi access
- Increased library programs and events
- Created new, responsive library website



About the Burlington Public Library

The Burlington Public Library is located in Burlington, Wisconsin serving a community of 10,000 and an additional 9,000 patrons from the surrounding area.

The Library is a member of the Lakeshores Library System, serving Racine and Walworth counties.

The library shares an automation system with the Lakeshores Library System, Mid-Wisconsin Library System and the Burlington Area School District, allowing patrons to search for materials at all locations.

The library owns 62,257 volumes and subscribes to 174 periodicals. It has an audio collection of 1900 books on audiotape and CDs, 900 music CDs, as well as a collection of over 3200 videos and DVDs. The library also hosts a large collection of about 2500 large print books. Annual circulation for the library is about 200,000.



Burlington Public Library

Burlington Public Library

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LOCATION

166 E. Jefferson St.
Burlington, WI 53105

CONTACT

(262) 342-1130
ask@burlington.lib.wi.us

LIBRARY HOURS

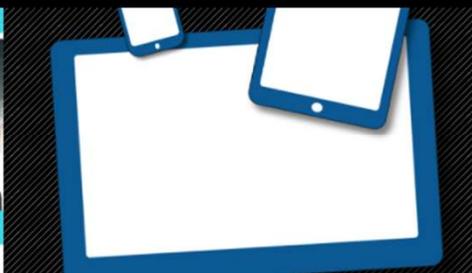
Monday - Thursday
9 am - 9 pm
Friday and Saturday
9 am - 5:30 pm
Sunday
Closed

LIBRARY DIRECTOR

Joe Davies



MONDAY MOVIES @ THE LIBRARY!



ADULT TECHNOLOGY CLASSES –
THURSDAYS AT THE LIBRARY

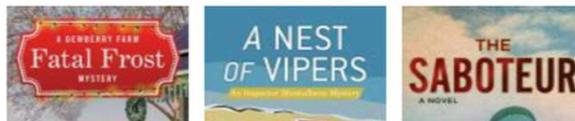


BOOK SALE – OCT. 27 & 28

NEW MATERIALS

STICKY

New Fiction



CATALOG SEARCH



SHARE

Find Books, Movies, Music & More!

SEARCH

Updates to Library Spaces

- Painting the basement meeting room
- Removed paperback spinner racks, added seating
- Removing unused reference items and shelving
- New shelving arrangement for adult materials
- Moving some internet computers to the Kids/Teen area
- Converting magazine/sorting room in basement to Friends of the Library room
- Creating new magazines area with seating







Updates to Library Collections

- Replacing materials in obsolete formats (audio and video cassettes)
- Pre-processing and standing orders through vendors
- Increasing selection of television series DVDs
- Providing receipts for checkouts
- Preparing for RFID and self-checkout



Planning for the Future

- Forming a 501(c)(3) Library Foundation to raise funds for future plans
- Library Board is pursuing a strategic planning process for the library
- Expanding our selection of programs for adults, teens, and kids
- Review of policies and procedures that may impose barriers to patrons
- Maker programs like 3-D printing, coding, digitization, robotics
- Leveraging consortium relationships and statewide Library initiatives
- Discussing future space needs while maximizing utility of current spaces

Budgeting Principles

- Racine County Library Services Agreement
- Appropriation from Counties \approx 40% of total operating budget
- Past practice
 - Budget for contingencies
 - Use equity from previous years to balance budget
 - Unused funds roll back into equity at the end of the year
 - Racine County appropriation reduced due to unspent funds
- New practice
 - Budget as close as possible to actual expectations, depending on remaining equity balance as reserve in case of unexpected expense