



# 2015 BUDGET WORKSHOP

Kevin Lahner, City Administrator

Steve DeQuaker, City Treasurer

Gayle Falk, Library Director

Peter Nimmer, Chief of Police

Perry Howard, Fire Chief



Citizen Budget Partners Review

Library Presentation

Police Department Presentation

Fire Department Presentation



# GENERAL FUND BUDGET TRENDS



- Decrease in operating expenditures ↓ 4.2%
- Flat O&M Tax Rate ↑ .26%
- New Debt Levy - \$200,000
- Increases in Building Permits ↑ 31%

## Net Result

Despite reduced expenditures, proposed Debt Levy will increase the average tax bill 3.9%



# GENERAL FUND BUDGET



## Main Issues 2015 – 2017

- Expenditure Restraint and Levy Limits will keep Revenue and Spending Static (No overall increases in the General Fund)
- Policy Decisions will focus on the deployment of our resources across our main General Fund areas
- Maintaining Equipment Replacement Funds
- Assuming New Duties – Cemetery Maintenance
- Balanced Against Capital Needs



# GENERAL FUND BUDGET



## Capital Needs

- RFP process for Pool and possible Referendum for a pool bond issue
- Discussion of City Hall/County Facility
- Library Renovation/Expansion
- TID #5 Improvements for new Aurora Facility



# GENERAL FUND BUDGET



## Capital Needs

- RFP process for Pool and possible Referendum for a pool bond issue
  - RFP is being released this week to interested parties
  - If agreement on plan is reached, referendum would be held in 2015



# GENERAL FUND BUDGET



## Capital Needs

- Joint City/County Government Center
  - Talks being held with Racine County on a Joint Facility
  - County is earmarking \$1.1 million for joint facility in 2015
  - Preliminary City Cost estimates – \$1.3 - \$2 million
  - Joint Services model concept
  - Area to expand for future needs



# GENERAL FUND BUDGET



## Capital Needs

- Library Renovation/Expansion
  - Need to complete needs assessment to determine action plan
  - Space needs and modern technology upgrades need to be implemented





## OVERVIEW-CITIZEN BUDGET PARTNERS

- 4<sup>th</sup> Year of the Citizen Budget Partners
- 13 members this year – highest ever.
- Mayor, City Administrator and Treasurer led discussions



# OVERVIEW-CITIZEN BUDGET PARTNERS



- Member list for 2014 CBP:

John Lynch

Bill Smitz

Chad Terhorst

Tom Wiemer

DeDe Obuch

MT Boyle

Todd Harris

Christina Voss

Bil Scherrer

Peter Turke

Shad Brannen

Barb Kopack-Hill

Bob Grandi



# OVERVIEW-CITIZEN BUDGET PARTNERS



## DISCUSSIONS

Departmental presentations highlighted key budget items but also spent quite a bit of time discussing the departments, their goals and accomplishments



# OVERVIEW-CITIZEN BUDGET PARTNERS



## POLICY DISCUSSION

The final day was a presentation of policies/items facing the city in the 2015 budget and in the future. Items were described, explained and the pro's and con's of each were discussed.

Budget Partners were given 10 stickers to place on each policy they felt important to them. Up to three stickers for most important item, then 1 sticker for other items of importance.

The following are the results of the voting.



# OVERVIEW-CITIZEN BUDGET PARTNERS



## Policy Discussion –Top Votes

- Votes: 14  
The City should expand its trail system to create more connectivity between community assets.
- Votes: 13  
The City should commit to upgrading the City Pool to larger facility through funding a design firm to explore possible rehabilitation/expansion opportunities and holding a referendum to determine the community's wishes regarding this project.
- Votes: 13  
The City should continue its current road reconstruction and maintenance program. Dollars should be set aside in the budget annually for road improvements like slag sealing and crack filing to assist in keeping the roads at optimum performance levels.



# Overview-Citizen Budget Partners



## Policy Discussion 11-9 votes

- Votes: 11  
The City should conduct a needs assessment of the Library and begin planning for a renovation and/or reconstruction of the current library building.
- Votes: 9  
The City should develop a comprehensive tourism strategy with the assistance of Real Racine to attract new visitors to our community to support local businesses.
- Votes: 9  
The City should invest in new technology to improve its efficiency and effectiveness in the areas of budget management, accounts payable, licensing and other important administrative functions.



# Overview-Citizen Budget Partners



## Policy Discussion -8 Votes

- Votes: 8  
The City should work with Racine County to construct a multi-purpose government center, combining current city facilities and county facilities in order to better serve our constituents and replace aging structures.
- Votes: 8  
As part of the 2015 budget the City should continue funding the Downtown Façade Grant program.

Votes: 8

Yearly simple rate increases (~3%) should continue in the sewer and water departments in order to keep pace with inflation and rising material costs.



# Overview-Citizen Budget Partners



## Policy Discussion-5 or less votes

- Votes: 5  
The City should move trash and recycling to the tax bill as a direct pay by residents rather than through the general levy.
- Votes: 1  
The City should add seasonal staff to improve the condition of the City's park system, especially during times of high use.
- Votes: 1  
The City should hold Town Hall type information sessions for the residents.



# Overview-Citizen Budget Partners



## Policy Discussion-Wild Card

- Wild Card is an opportunity for the CBP to share some of there important issues
- **WILD CARD**
  - Fund private enterprise at trail head
  - Comprehensive review of Code to enhance development in downtown



# Burlington Public Library



## Accomplishments

Circulation (2013) 210,240

256 programs for children, young adults and adults

Outreach to schools, daycares, senior residences,  
and community events

Library Visits: 169,301

Reference Assistance: 12,273

# Library achievements



- ▶ Increased Internet bandwidth by 70%
- ▶ Increased and improved DVD collections for families, children and adults
- ▶ Supported Internet education for unemployment registration, Affordable Care Act applications, job searches, resume writing, and online job applications.
- ▶ Provided individualized instructions on e-readers, tablets, and free digital downloads.
- ▶ Provided outreach and cooperation to senior centers, Hispanic Outreach for Literacy Achievement group, UW Extension, home schooling groups, BASD, and Burlington Chamber of Commerce.
- ▶ Offered book discussion groups, summer library programming, class visits.
- ▶ Performed much needed maintenance to landscape and entryway.

# Cost cutting measures

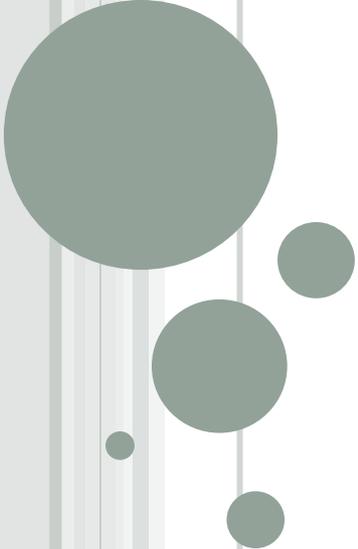


- ▶ Reduced staff and trained staff to cover more responsibilities
- ▶ Reduced spending on reference sources and increased dependence on databases available through Badgerlink
- ▶ Purchased used materials when available
- ▶ Deferred replacement/updates of technology when practical
- ▶ Participated in cooperative collection development and cooperative purchasing with other Lakeshores Libraries
- ▶ Reduced expenditures on travel and conference reimbursements
- ▶ Relied more heavily on donations from the Library Friends, patrons, and community groups

# Unique among city departments



- ▶ Based on state statutes, the Library Board administers the library. The Library Board is made up of members named by the Mayor and confirmed by the Council, as well as an Aldermanic Rep, the School Superintendent, and two Racine County representatives.
- ▶ The Library is funded by the City (from city taxes) and from payments from Racine, Walworth and Kenosha County (from county library tax paid by county residents that don't support a municipal library).
- ▶ By statute, library use is provided free of charge to all Wisconsin residents (except Milwaukee County residents).

A decorative graphic on the left side of the page consists of several vertical lines of varying shades of gray and a cluster of five circles of different sizes, also in shades of gray, arranged in a descending pattern from top-left to bottom-right.

# POLICE DEPARTMENT



# STAFFING LEVELS

## 2010

22 Sworn Officers  
1 Adm Manager  
4 F/T Dispatchers  
3 P/T Dispatchers  
1 F/T Clerical  
1 P/T Clerical  
2 Community Services  
Officers

TOTAL 34 Employees

## 2013

21 Sworn Officers  
1 Adm Manager  
4 F/T Dispatchers  
1 P/T Dispatchers  
1 F/T Clerical

TOTAL 28 Employees

## 2015

20 Sworn Officers  
1 Adm Manager  
5 F/T Dispatchers

TOTAL 26 Employees

\*These numbers to not  
include

Crossing guards and  
maint.





# CALLS FOR SERVICE

2009

11,556

2011

14,391

2013

16,585

2014

18,000+



# POLICE BUDGET



2010

2,878,221

2011

2,838,785

2012

2,864,444

2013

2,965,632

2014

\$2,878,589

2015

\$2,771,944

Cost saving measures:  
Reduction of overtime  
Reduction of staff  
Duplication of services





# CRIME RATE

○ Year	Part 1 Index	VC per 1,000	Property per 1,000
○ 1983	464	1.8	55
○ 1987	542	1.6	61
○ 1992	469	1.5	50
○ 2000	419	.5	41
○ 2004	408	.39	39
○ 2008	348	.09	33
○ 2011	230	.28	21
○ 2013	247	.19	23



# TECHNOLGY



- Implementation of Phoenix Record Management System
- Upgraded 911 System
- Digital Radio System (only department in the county)
- Property Management System
- Body Cameras
- Dragon Speech
- Elimination of duplicate duties
- Paperless
- Data Driven Policing (COMPSTAT)





QUESTIONS?



# CITY OF BURLINGTON FIRE DEPARTMENT

Perry S. Howard  
Fire Chief  
M.B.A., EFO, CFO



# MEMBERS

## Combination Fire Department

- 5 Career Firefighters
  - Chief, Inspector, Fire Engineers (3)
- 41 Volunteer Firefighters
  - 14 EMT's
  - 10 Tower Drivers
- 5 Explorers
- 3 Interns





# NEW PROGRAMS

- Technical Rescue

- \$6,000 (Rope Operations, March 2014)
- Scheduling Confined Space Operations March 2015)

- First Responder

- \$6,500 (\$300/First responder, \$1,000 for EMT)

- EMS Emergency Medical (new line items 295, 296)

- Average eight 12-hour shifts per month 1152 hrs
- Average 2 hours of medical training/month 24 hrs
- Total time volunteering on EMS calls/training 1176 hrs
- Added EMS gear and equipment/upgrades





# CAPITAL IMPROVEMENTS

## Station 1 Exhaust Removal System

- o \$95,000 Possible grant application, AFG





# EXHAUST REMOVAL SYSTEM

- McGrath Report
  - Recommendation
- NFPA, IBC guidelines
  - NFPA 1500 (9.1.6)
  - IBC 502.14 (2006)
- Diesel Exhaust
  - Carcinogens
  - Particulate
  - Carbon Monoxide/Gases





# QUESTIONS

