Overall picture of the City from a budgetary view as seen by the City Administrator and compiled by the Budget Officer/Treasurer.

City of Burlington
2014 Annual Budget

Executive Summary

The strategic plan of the City of Burlington shows policy issues that were discussed in a Strategic Planning session. Key points and future concerns and solutions are presented. Budget data is designed to reflect the Strategic Plan each year .

City of Burlington
2014 Annual Budget

Strategic Plan

The City of Burlington, Wisconsin

STRATEGIC PLANNING WORKSHOP

July 28, 2012

Prepared by:

VOORHEES ASSOCIATES LLC
LEADERSHIP IN PUBLIC MANAGEMENT

BURLINGTON, WISCONSIN

Strategic Planning Workshop

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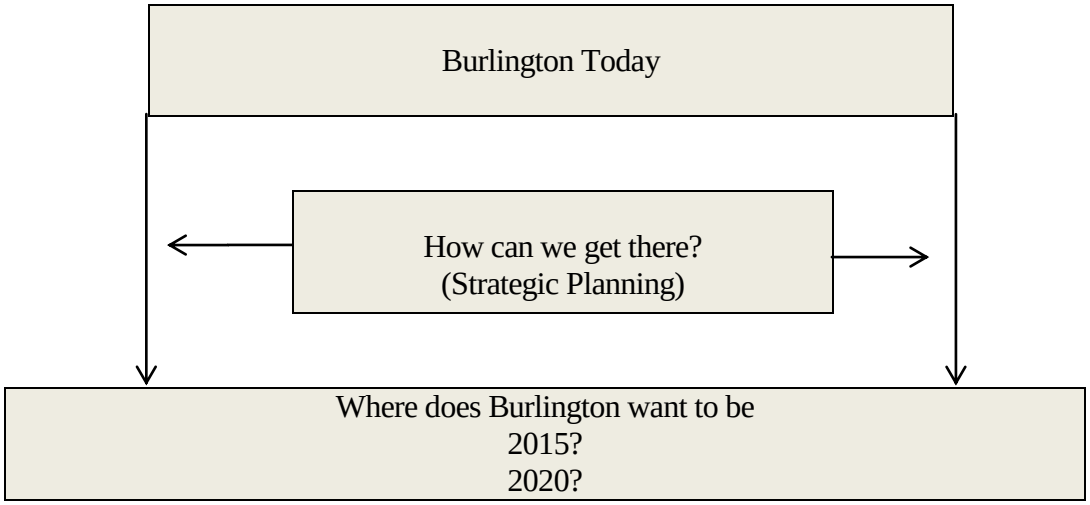
I. STRATEGIC PLANNING: OVERVIEW

In the early 1970's, many firms in the private sector began a formalized planning process critically looking at the organization from top to the bottom and bottom to top. Using this approach, strategic planning became a deliberative process in which management defined goals and objectives, and assessed the internal and external environment to determine impediments to achieving those goals. The process also included an evaluation of the progress on the strategy, and making adjustments to achieving the company's goals and objectives.

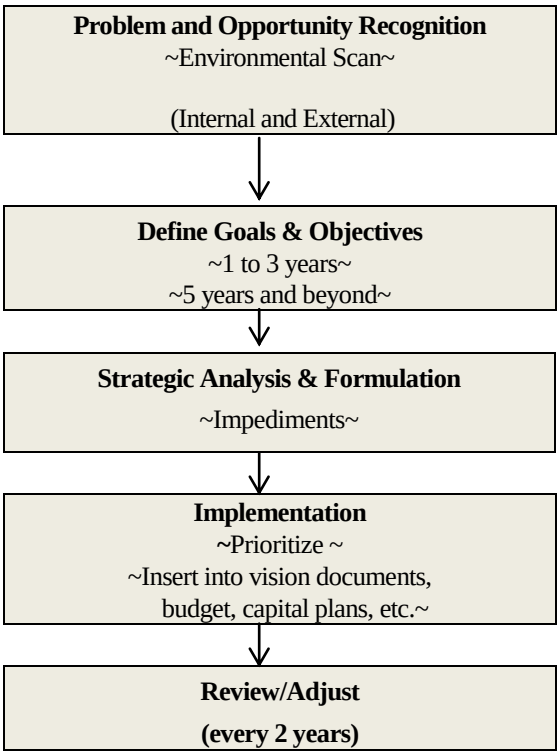
In the 1990's, local governments began to embrace strategic planning. Many saw the benefit in looking into the future and defining what they wanted their governmental organization to look like, determine how to operate efficiently, and accomplish the goals that they established.

In general terms, strategic planning is a process which starts with the concept of: "where do we as an organization want to go" and "how can we get there". The strategic planning process can be generally viewed in the following model:

In general terms, strategic planning is a process which starts with the concept of: "*where are we today*", "*where do we as an organization want to go*" and "*how can we get there*".



A strategic planning process generally encompasses several steps. These are shown in the following diagram:



PROBLEM AND OPPORTUNITY RECOGNITION

Voorhees Associates distributed forms to the Elected Officials and staff to help them evaluate the current "conditions" in the organization and the environment – both Internal and External. The Internal analysis helped identify Burlington's organizational strengths and weaknesses. The External analysis revealed the threats and opportunities in the "community" – including the County, State and nationally. Commonly, this is known as a SWOT (strengths/weaknesses/opportunities/threats) analysis. See Pages 7 and 8 for a summary of the insight provided by the Elected Officials and staff.

DEFINE GOALS & OBJECTIVES

Voorhees Associates distributed forms to the Elected Officials and staff to help them identify goals or objectives they wished to pursue in both the short term (1 to 3 years) and the longer term (5 years and beyond). Voorhees Associates collected these forms and condensed them and organized these comments into seven (7) major categories. Voorhees Associates then returned to Burlington on July 17th and met individually (or held telephone interviews with those individuals who were unable to attend on the 17th) with the study participants to gain a more thorough understanding of the goals and objectives.

STRATEGIC ANALYSIS & FORMULATION

The Elected Officials and staff met with Voorhees Associates on July 28 to briefly discuss each goal as identified in both the short-term and long-term category. Participants were then given colored "dots" to put

next to their choices for the top six (6) short-term and top six (6) long-term goals. Voorhees Associates then tabulated the results and identified the Elected Official's top choices. We also included the voting of the staff to identify their top concerns. This Report has been prepared to memorialize these findings, to aid in its implementation.

IMPLEMENTATION

The implementation of the plan will take place through several avenues: staff reports, the capital and equipment plans, the annual budget, etc. Voorhees Associates suggests that the top goals and objectives be shared with residents through newsletters and articles in the media.

REVIEW/ADJUST

It is recommended that the strategic planning report be a living document – one which is referred to often. It should be considered annually in preparation of Burlington's budget. The entire document should be re-visited in 2 or 3 years.

II. PARTICIPANTS

The City of Burlington conducted its strategic planning workshop on July 28, 2012 with the following participants in the process:

Elected Officials:

- Robert Miller, Mayor

Alderman:

- Robert Prailes, First District
- Edward Johnson, First District
- Ruth Dawidziak, Second District
- Peter Hintz, Second District
- Tom Vos, Third District
- Steve Rauch, Third District
- Katie Simenson, Fourth District
- Thomas Preusker, Fourth District

Staff:

- Kevin Lahner, City Administrator
- Steve DeQuaker, Finance
- Gayle Falk, Library
- Dan Jensen, Public Works
- Dick Lodle, Fire
- Peter Nimmer, Police
- Megan Watkins, Administration
- Connie Wilson, Public Works

Moderators:

Sharon Morien, Voorhees Associates
Mark Morien, Voorhees Associates

III. EXECUTIVE SUMMARY

There are numerous worksheets and a great deal of information generated throughout this strategic planning process. As an aid to Burlington, we have prepared the following synopsis of the information.

The Playing Field

Voorhees Associates asked the elected officials and staff to scan the INTERNAL (e.g. organization) and EXTERNAL (e.g., community, county, state) environment – looking for strengths and weaknesses. It is important to identify those factors which will help to align a goal with a particular strength. For example, if one of the City's goals is to evaluate the renovation or construction of the Library, a scan of the INTERNAL environment would reveal no one on staff has that expertise or time to perform this undertaking. A scan of the EXTERNAL environment would need to be done to gauge community support for the project.

Generally, our findings can be summarized as follows:

Internal Environment:

- **Positive Factors:**
  - *Elected officials*: Dedicated employees; City is well run; creative – willing to "think outside the box".
  - *Staff*: dedicated, talented staff; support from elected officials; high quality equipment; technology important.
- **Negative Factors:**
  - *Elected officials*: possible need for some key staff positions (HR; Economic Development; Park Director); need to monitor impact of economic downturn; high quality staff means they can be hired away.
  - *Staff*: outdated buildings; continue training opportunities; need to focus on: communication, customer service, policies and procedures.

External Environment:

- **Positive Factors:**
  - *Elected officials*: willingness to use economic incentives; small town appeal/pride; low crime; good schools.
  - *Staff*: services provided to community; community is appreciative of services; area natural resources; influence at State level.
- **Negative Factors:**
  - *Elected officials*: need for more volunteers for appointed and elected positions; lack of funding for some service groups; perception of some businesses being "connected".
  - *Staff*: improvements needed in some municipal buildings; growing demand for Fire/EMS services; political battles at School District; managing expectations of residents as the City is operating with less and the resident's demands remain the same high level.

One comment which came up in several ways is the need for a refresher course regarding the role of the Elected Officials: policy vs. administration. This could be done in an hour or so to keep everyone on the same page.

See Appendix 1 for the complete comments from the Elected Officials and the staff.

****

Short-Term Issues and Challenges
(1 to 3 Years)
~ Elected Officials ~

Following a discussion at the July 28th Strategic Planning session, the **elected officials** selected the following items as their short-term priorities (4 votes or more**):**

__8__ Study feasibility of combining City of Burlington Fire Department with the Burlington Rescue Squad. Study feasibility of combining City Fire Department with Burlington Town Fire Department. **(staff vote: 4)**

__7__ Complete development and possible expansion of Burlington Industrial Park and BMOP in order to:

- Strive to increase tax base.
- Position Burlington to be the place businesses *want* to relocate to. **(staff vote: 2)**

__6__ City Workforce :(all issues below were combined). **(staff vote: 6)**

- Determine the impact of further reductions in workforce on the delivery of the current level of City services, keeping in mind the Staff's ability to continue to provide the current level of service.
- Identify core services and eliminate non-essential services, keeping in mind residents who are accustomed to current service levels.
- Evaluate changes to work environment and salaries as a result of Act 10 and study the current methodology of compensating employees to determine if a new system to incent/reward employees is needed.
- Create a more cohesive working environment. Eliminate Department "silos" in order to get employees to view themselves as a single workforce.
- Study the number of volunteers needed to maintain adequate response time for Fire and EMS. Consider staffing necessary needs if remote Fire Station is built.
- Maintain competitiveness of employee compensation in order to retain and attract the best and brightest employees.
- Assure continued training in times of cutbacks to maintain certifications needed for proficiency in various classifications.
- Work to change the "culture" of the organization so that employees work on a more "global" level – seeing what needs to be done, even if it isn't part of their job.

__5__ Conduct feasibility study for renovation or new construction of Library. **(staff vote: 3)**

__4__ Continually focus staff's effort to maintain current levels of service in an environment of stable or declining revenues, keeping in mind the following:

- Maintaining a balanced budget.
- How will potential cuts from the State impact Burlington?

- Are there ways to improve current State aid formula?
- What is the impact of slowing economy on revenues?
- Reluctance to increase property taxes.
- Restrictions/impact of Act 10. **(staff vote: 7)**

__4__ Inventory and develop a sidewalk replacement program for the community. Construct pedestrian walkway along South Pine Street, south of Dunford Drive (west side). **(staff vote: 2)**

__4__ Have staff analyze the financial impact due to Emerald Ash Borer disease. **(staff vote: 0)**

See Appendix 2 for the complete voting results.

****

Long-Term Issues and Challenges
(5 Years +)
~ Elected Officials ~

Following discussion at the July 28 Strategic Planning session, the **elected officials** selected the following items as their long-term priorities (4 votes or more**):**

__9__ Technology (all issues below were combined). **(staff vote: 7)**

- Consider going to a paperless environment, including Council Meetings.
- Continue to budget for technology in all Departments (e.g., computers, radios, software, etc.) in times of cutbacks.

(NOTE: the second issue is also Short-term challenge)

__8__ City Workforce (all issues below were combined). **(staff vote: 7)**

- Develop a succession plan for retirement of Department Heads and develop talent to take on supervisory roles.
- Continue to monitor the makeup of the current Fire Department – are changes necessary? (e.g., correct combination of full time and volunteers and part time staff).
- Encourage diversity of workforce to reflect diversity of community. Assure diversity training takes place for employees working in a diverse community.

__5__ Identify and encourage residents to volunteer to serve on the City's Boards and Commissions and to run for elected office. **(staff vote: 3)**

__4__ Complete development and possible expansion of Burlington Industrial Park and BMOP in order to:

- Strive to increase tax base.
- Position Burlington to be the place businesses *want* to relocate to. **(staff vote: 1) (NOTE: Also Short-term challenge)**

__4__ Conduct feasibility study for renovation or new construction of City Hall. **(staff vote: 5) (NOTE: Also Short-term challenge)**

See Appendix 3 for the complete voting results.

IV. THE FUTURE

Each year, the City Administrator should perform an analysis which includes a review and status report on the goals and objectives which are being worked on that fiscal year. This should include identification of any obstacles in the path for success. As each goal comes up, adjustments may need to be made to continue the progress on the goals and objectives. Lastly, the strategic planning process should be re-done every 2 or 3 years to "check off" those completed goals and view the progress on those still in the works. New goals would then be developed.

V. ACKNOWLEDGMENT

Voorhees Associates would like to thank the City of Burlington for the opportunity to once again work with you on this important project**.**

BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~

The Playing Field – Internal Environment – Positive Factors

City Employees	Elected Officials
Positives Factors (Strengths)	**Positives Factors (Strengths)**
Good, talented, stable workforce; low turnover.	City has good, solid employees. Dedicated and hardworking. Exceptional group of Department Heads.
Good cross-training and training and development opportunities.	From the Mayor on down to Department Heads and employees – City is well run.
Generally, employees get along with each other and are cooperative.	We need to continue to be thinking "out of the box" and be creative in how to run the City and handle budgets.
High quality equipment which is replaced as needed.	City has good, solid employees. Dedicated and hardworking. Exceptional group of Department Heads.
Generally positive atmosphere and good cooperation between Departments.	
Financially stable.	
Great benefits.	
Good use of employee committees.	
Retirements offer the opportunity for new skills and leadership in staff.	
Use of technology can help streamlines and improve processes.	
City Administrator is a visionary with good people skills.	
Efforts to set City goals and tie budget process to achieving those goals helps Council to see connection of spending money to reach goal.	

Dedicated volunteer Firefighters.	
Positive efforts of City Administrator, Mayor and Council to support employees, as well as good communication among same.	
Great Public Works facility.	
Good communication between weekly Department Head meetings.	
Adaptive to change.	

BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~

The Playing Field – External Environment – Positive Factors

City Employees	Elected Officials
Positives Factors (Strengths)	**Positives Factors (Strengths)**
One stop shop for most services/information at City Hall.	City's willingness to provide economic incentives.
Community feels comfortable calling for information.	Proximity to Milwaukee, Madison and Chicago.
Service oriented community.	Appeal of living in a small town.
Relatively strong local economy.	Pride in living in Burlington.
Influence at State level is very good.	Service groups willing to operate programs, thus reducing City funding.
Excellent natural resources (Riverfront/Parks, etc.).	Low crime rate.
Commercial hub for the Western portion of Racine County and Eastern portion of Walworth County.	Generally clean, good-looking City.
Wide variety and support for youth recreational activities.	Good schools.
Community is supportive and appreciative of City services.	Volunteering in the community.
Positive image of Fire Department.	
Library usage is increasing.	
Citizen Budget Partners Initiative.	

BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~

The Playing Field – Internal Environment – Negative Factors

City Employees	Elected Officials
Negatives Factors (Weaknesses)	**Negatives Factors (Weaknesses)**
Communication between Departments and employees is lacking.	City is not large enough to have full time HR Director, Economic Development Director, or Park District Director.
Training opportunities are limited.	City Administrator has too many hats to wear.
Sometimes there is not enough staff to cover time off and workloads can sometimes be high making it difficult to get work done in a timely manner.	Some decisions at City Council and/or staff level made on concern/fear of public reaction.
Some employees feel management has a hidden agenda.	With the downturn in economy, we lost tax base and revenue.
Old, outdated buildings and furniture (City Hall, Fire and Library).	High quality of Department Heads means they could be hired away.
Lack of strong customer service focus.	
Resistance to change by some staff members who see change as a threat to their job.	
Lingering union/management issues.	
Sometimes there is a disconnection between Mayor/Council and Staff.	
Lingering communication issues among Department Heads.	
Retirements result in the loss of experience and historical perspective.	
Need for more Departmental policies and procedures to be	

written.	
Court issues: Clerk, Judge.	
View of City government by union members. Review Elected Official's role with respect to policy and/or administration dichotomy.	

BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~

The Playing Field – External Environment – Negative Factors

City Employees	Elected Officials
Negatives Factors (Weaknesses)	**Negatives Factors (Weaknesses)**
More communication is needed for residents re: current events/issues (not sure how to resolve without dedicating a full time staff member).	Perception that only "connected" individuals/businesses receive economic incentives.
City Hall is not handicap accessible and extremely difficult for people in wheelchairs to access the building.	Not appeal of living in a small town; inferiority complex.
Access/parking for City Hall patrons is difficult as there is no handicap parking.	Lack of funding for service groups' operating programs result in upgrades not being performed as well as lack of coordination with schedules.
Unfinished subdivisions and home foreclosures.	Loss of any business will lead to loss of jobs.
	Not a lot of residents run for public office.
Continued reduction of State resources.	Need more volunteers as most seem to be from the same core group.
Factions among downtown business owners make cooperation toward common goals difficult.	
Lingering criticism of public workers by prominent members of the community.	
Concern that the political battles of school district could spill over to City.	
Continued push for lower taxes despite reductions in resources.	
Growing demand for Fire Services with same staffing levels.	

Organization structure not always followed, so direction comes from more than one place.	
Managing the expectation of citizens regarding providing services with a reduction in budget (doing more with less).	

BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~

Short Term Challenges/Opportunities

Growth/Economic Development

_____Define a course of action to recruit businesses to fill vacancies in the downtown and in strip malls.

_____Complete development and possible expansion of Burlington Industrial Park and BMOP in order to:

- Strive to increase tax base.
- Position Burlington to be the place businesses *want* to relocate to.

_____Define the City's role in dealing with unfinished subdivisions and foreclosed properties, as well as with banks/financial institutions, to assure adequate property maintenance and the marketing of sites.

_____Study the impact of new traffic patterns and resulting effect on downtown businesses caused by the bypass. Does this new traffic pattern prompt new businesses to locate along the bypass?

_____Develop an action plan to attract new residents to Burlington, marketing: small town appeal, affordability, community pride, keeping tax base affordable to attract young families.

_____Develop Hwy. 36 corridor and establish City "Welcome" signs to those entrances that are gateways to the City.

_____Study the use of economic development incentives (are there other incentives the City should use?) to assure that they:

- Are effective?
- There is not a perception that only "connected" businesses/individuals get "the nod" for funding.

_____Find ways to help people start businesses by connecting them with banks, insurance companies, helping them work through local government regulations, etc.

BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~

Short Term Challenges/Opportunities

Fiscal

_____Explore cost savings ideas, such as:

- Shared City services with other communities, the County and the Township.
- Joint purchasing with other communities.
- Shared significant equipment purchases.
- Leasing options for significant equipment purchases.

_____Identify core municipal services. Consider outsourcing services that may be more efficiently delivered by a contractual agreement and eliminating those that are not part of the "core services".

_____Continually focus staff's effort to maintain current levels of service in an environment of stable or declining revenues, keeping in mind the following:

- Maintaining a balanced budget.
- How will potential cuts from the State impact Burlington?
- Are there ways to improve current State aid formula?
- What is the impact of slowing economy on revenues?
- Reluctance to increase property taxes.
- Restrictions/impact of Act 10.

_____Monitor the finances of the Burlington Cemetery.

BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~

Short Term Challenges/Opportunities

Infrastructure/Municipal Facilities/Equipment

_____Conduct feasibility study for renovation or new construction of City Hall.

_____Conduct feasibility study for renovation or new construction of Library.

_____Conduct feasibility study for the building of a remote (secondary) Fire Station.

_____Conduct a study to determine the cost for a renovation of existing Fire Station (built in 1969).

_____Inventory and develop a sidewalk replacement program for the community.

_____Construct pedestrian walkway along South Pine Street, south of Dunford Drive (west side).

_____Have staff analyze the financial impact due to Emerald Ash Borer disease.

_____Study overall downtown appearance, including facades, signage, streetscape and how to make more pedestrian friendly, keeping in mind there are a lot of back sides to buildings.

BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~

Short Term Challenges/Opportunities

Health and Safety

_____Study feasibility of combining City of Burlington Fire Department with the Burlington Rescue Squad.

_____Study feasibility of combining City Fire Department with Burlington Town Fire Department.

BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~

Short Term Challenges/Opportunities

City Workforce

_____Determine the impact of further reductions in workforce on the delivery of the current level of City services, keeping in mind the Staff's ability to continue to provide the current level of service.

_____Identify core services and eliminate non-essential services, keeping in mind residents who are accustomed to current service levels.

_____Evaluate changes to work environment and salaries as a result of Act 10 and study the current methodology of compensating employees to determine if a new system to incent/reward employees is needed.

_____Create a more cohesive working environment. Eliminate Department "silos" in order to get employees to view themselves as a single workforce.

_____Study the number of volunteers needed to maintain adequate response time for Fire and EMS. Consider staffing necessary needs if remote Fire Station is built.

_____Maintain competitiveness of employee compensation in order to retain and attract the best and brightest employees.

_____Assure continued training in times of cutbacks to maintain certifications needed for proficiency in various classifications.

_____Work to change the "culture" of the organization so that employees work on a more "global" level – seeing what needs to be done, even if it isn't part of their job.

BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~

Short Term Challenges/Opportunities

Technology

_____Implementation of GIS for urban forest.

_____Maintaining technology in all Departments (e.g., computers, radios, software, etc.) in times of cutbacks.

BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~

Short Term Challenges/Opportunities

Community Life

_____Generate more community interest and input, to lead to a more informed and involved community. Improve image of local government.

_____Businesses are reporting some difficulty in directing their customers and deliveries to their addresses. Consider streets named "business" in addition to regular City street names.

_____Improve tourism opportunities in Burlington and greater area.

_____Analyze the need for additional community events and determine, what, if any role should the City play in facilitating, encouraging, and paying for these additional events.

_____Make Burlington the place that people want to live, work and play by developing our own slogan, mission statement and/or identity to separate our community from the pack.

_____Study current snow removal plan to determine if improvements are necessary and program is as efficient as possible.

_____Address the possibility of relocating the Senior Center in the event Racine County closes current facility.

BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~

Long Term Challenges/Opportunities

Growth/Economic Development

_____Work with high schools and technical college to develop skilled workforce needed for local employers.

_____Continue to improve the Milwaukee Avenue corridor.

_____Define a course of action to recruit businesses to fill vacancies in the downtown and in strip malls.

_____Complete development and possible expansion of Burlington Industrial Park and BMOP in order to:

- Strive to increase tax base.
- Position Burlington to be the place businesses *want* to relocate to.

_____Study the use of economic development incentives (are there other incentives the City should use?) to assure that they:

- Are effective?
- There is not a perception that only "connected" businesses/individuals get "the nod" for funding.

BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~

Long Term Challenges/Opportunities

Fiscal

_____ Convert City street lights to light emitting diode (LED) lights.

_____Create storm water utility to pay for storm water infrastructure repair and replacement.

_____Continually focus staff's effort to maintain current levels of service in an environment of stable or declining revenues, keeping in mind the following:

- Maintaining a balanced budget.
- How will potential cuts from the State impact Burlington?
- Are there ways to improve current State aid formula?
- What is the impact of slowing economy on revenues?
- Reluctance to increase property taxes.
- Restrictions/impact of Act 10.

BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~

Long Term Challenges/Opportunities

Infrastructure/Municipal Facilities/Equipment

_____Conduct feasibility study for renovation or new construction of City Hall.

_____Conduct feasibility study for renovation or new construction of Library.

_____Conduct feasibility study for the building of a remote (secondary) Fire Station.

BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~

Long Term Challenges/Opportunities

Health and Safety

_____Monitor the provision of outside services by other agencies (e.g., State/County); HSD; Child Advocacy. If funds are cut, who will provide service?

BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~

Long Term Challenges/Opportunities

City Workforce

_____Develop a succession plan for retirement of Department Heads and develop talent to take on supervisory roles.

_____Continue to monitor the makeup of the current Fire Department – are changes necessary? (e.g., correct combination of full time and volunteers and part time staff).

_____Encourage diversity of workforce to reflect diversity of community. Assure diversity training takes place for employees working in a diverse community.

BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~

Long Term Challenges/Opportunities

Technology

_____Consider going to a paperless environment, including Council Meetings.

_____Continue to budget for technology in all Departments (e.g., computers, radios, software, etc.) in times of cutbacks.

BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~

Long Term Challenges/Opportunities

Community Life

_____Identify and encourage residents to volunteer to serve on the City's Boards and Commissions and to run for elected office.

_____Improve tourism opportunities in Burlington and greater area.

The capital improvement projects are extended out 5 years and show future capital needs of the city with expected expenditures and funding sources. These items can change year to year, or be delayed or moved forward depending on need.

City of Burlington
2014 Annual Budget

5 Year Capital Improvement Plan

City of Burlington, Wisconsin

5 Year Capital Improvement Plan

Years: **2014 - 2018**

Contact	Kevin Lahner
Department	Administration
Type	Building
Useful Life	75 Years
Category	Capital
Priority	3 Moderate Urgency
Total Project Cost	$591,311

Project #	ADMIN-1
Project Name	New City Hall/Combined Givernment Services

Description

Construction of a conbined services/government center building preferably located in the downtown area. This facility would potentially house City Hall, Western Racine County Service Center and Senior Center. This facility would also include new council chambers, storage and public meeting space.

Justification

Current City hall is not ADA compliant. Second floor is inaccesible to the handicapped and storage is an issue. No direct access to departments of Finance, Clerk and Administration between departments. Storage both general access and lockable is at a minimum. The building itself is in need of further remodel which may cost more than a newer facility due to the structure. In addition, Western Racine County Service Center building is in disrepair almost to the point of demolition. This building also serves the seniors and the meals on wheels program.

Expenditures	FY '14	FY '15	FY '16	FY '17	FY '18	Total
				4,000,000		4,000,000
Total	0	0	0	4,000,000	0	4,000,000

	Funding Sources	FY '14	FY '15	FY '16	FY '17	FY '18	Total
Source 1	**GO Bond**				4,000,000		4,000,000
Source 2	**Revenue Bond**						0
Source 3	**Line Item Budget**						0
	Total	0	0	0	4,000,000	0	4,000,000

Operational Impact/Other

This would be financed by County and City cooperatively. Figure above represents a total cost estimate to the overall project. Actual City portion would be pro-rated based on usage at $1.5M-$2.5M. A multi-use government center would consolidate City Hall, County and Senior services, and possibly other services as needed. New council chambers are critical as currently the Council is using the Municipal Court room. Increased "lockable" storage is needed for municipal court and payroll comnfidential records. Moving County Services to this facility would also move the Senior Center and meals-on-wheels program as that building will more than likely need to be demolished. Public and City use meeting space is currently at a premium in the downtown area and may fit a need in the community for easy access larger meeting space.A12

City of Burlington, Wisconsin

5 Year Capital Improvement Plan

Years: **2014 - 2018**

Contact	Craig Workman
Department	DPW
Type	Improvement
Useful Life	20 years
Category	Capital
Priority	1 Urgent
Total Project Cost	$591,311

Project #	DPW Streets 2017-1
Project Name	Street Improvement Program

Description

Resurfacing and/or reconstruction of Kendall St., from W. State St. to W. Chestnut St.

Justification

Sections of Kendall St. were paved in 1977, 1981 and 1983. All sections have reached their life-span. Resurfacing and/or reconstruction is necessary, with storm sewer replacement. This street is selected based upon the City's Pavement Management (Paserware) Priority Ratings and Condition Ratings.

Expenditures	FY '14	FY '15	FY '16	FY '17	FY '18	Total
				591,311		591,311
Total	0	0	0	591,311	0	591,311

	Funding Sources	FY '14	FY '15	FY '16	FY '17	FY '18	Total
Source 1	**GO Bond**						0
Source 2	**Revenue Bond**						0
Source 3	**Line Item Budget**				591,311		591,311
	Total	0	0	0	591,311	0	591,311

Operational Impact/Other

This project impacts the Water and Wastewater Capital Improvement Budgets with replacement of their infrastructure. See additional Capital Improvement Program sheets for the Water and Wastewater funds.

City of Burlington, Wisconsin

5 Year Capital Improvement Plan

Years: **2014-2018**

Contact	Perry Howard
Department	Fire
Type	Building
Useful Life	50 years
Category	Capital
Priority	5
Total Project Cost	$2,000,000

Project #	FD1
Project Name	5 year fire station 2 plan

Description

In a five year plan, build a new fire station on the property currently owned and located at Liberty and Pine St

Justification

Provide emergency services for the expansion of the city as growth towards the South continues. There is a need to provide

Expenditures	FY '14	FY '15	FY '16	FY '17	FY '18	Total
						0
Total	0	0	0	0	2,000,000	2,000,000

	Funding Sources	FY '14	FY '15	FY '16	FY '17	FY '18	Total
Source 1	**GO Bond**					2,000,000	2,000,000
Source 2	**Revenue Bond**						0
Source 3	**Line Item Budget**						0
	Total	0	0	0	0	2,000,000	2,000,000

Operational Impact/Other

There would be several operational costs involved with building the new station. The City would need to heat it, provide electric service, phone service and cleaning supplies to facilitate a regular working environment at the fire station. Additionally, the largest cost involved with the station would be staffing costs if the decision is made to staff the fire station.

City of Burlington, Wisconsin

5 Year Capital Improvement Plan

Years: **2014-2018**

Contact	Perry Howard
Department	Fire
Type	Building
Useful Life	30 years
Category	Equipment
Priority	1
Total Project Cost	$90,000

Project #	FD2
Project Name	Fire Station 1 Exhaust System

Description

Install exhaust removal system in Fire Station 1 to comply with current livng and work standards.
An exhaust removal system needs to be installed to provide a safe environment for firefighters when in the station.

Justification

To meet modern living, health and safety standards for fire stations and work environments that provide living arrangemen

Expenditures	FY '14	FY '15	FY '16	FY '17	FY '18	Total
		90,000				90,000
Total	0	90,000		0	0	90,000

	Funding Sources	FY '14	FY '15	FY '16	FY '17	FY '18	Total
Source 1	**GO Bond**		90,000				90,000
Source 2	**Revenue Bond**						0
Source 3	**Line Item Budget**						0
	Total	0	90,000	0	0	0	90,000

Operational Impact/Other

There is some operational impact as there is maintenance on the air removal systems, motors and moving parts that require regular maintenance.

City of Burlington, Wisconsin

5 Year Capital Improvement Plan

Years: **2014-2018**

Contact	Fire Chief Howard
Department	Fire
Type	Building
Useful Life	35 years
Category	Remodel
Priority	1
Total Project Cost	$40,000

Project #	FD3
Project Name	Fire Station 1 Remodel

Description

Remodel fire station 1 to comply with health and safety standards for living arrangements.
Install a bathroom shower in West bath and complete build out for bunkroom/sleeping quarters

Justification

Provide modern amenities that include approved health and safety standards for living arrangements where firefighters must work.

Expenditures	FY '14	FY '15	FY '16	FY '17	FY '18	Total
			40,000			40,000
Total	0	0	40,000	0	0	40,000

	Funding Sources	FY '14	FY '15	FY '16	FY '17	FY '18	Total
Source 1	**GO Bond**			40,000			40,000
Source 2	**Revenue Bond**						0
Source 3	**Line Item Budget**						0
	Total	0	0	40,000	0	0	40,000

Operational Impact/Other

Minimal operational impact is caused by this fire station remodel project. One additional shower is added to the west bathroom and one of the existing rooms in the station is remodeled to become a bunkroom/sleeping facility

City of Burlington, Wisconsin

5 Year Capital Improvement Plan

Years: **2014 - 2018**

Contact	Craig Workman
Department	Streets, Water, WWTP
Type	Improvement
Useful Life	20 - 80 years
Category	Capital
Priority	1 Urgent
Total Project Cost	**$2,147,726**

Project #	Streets 2017
Project Name	Kendall Street Reconstruction

Description

Street/Storm: Resurfacing and/or reconstruction of Kendall St., from W. State St. to W. Chestnut St.
Water: Replacement of approx. 600 ft. of 4" water main on Kendall St., from Lewis St. to W. Chestnut St.
Wastewater: Replacement of 2700 ft. of sanitary sewer on Kendall St., from W. State St. to W. Chestnut St.

Justification

Streets: Sections of Kendall St. were paved in 1977, 1981 and 1983. All sections have reached their life-span. Resurfacing and/or reconstruction is necessary, with storm sewer replacement. This street is selected based upon the City's Pavement Management (Paserware) Priority Ratings and Condition Ratings.

Water: The DNR mandates that all 3" and 4" water main be replaced at the time of resurfacing. Lead services need to be replaced with copper services to help reduce the amount of lead in City water.

Wastewater: The sanitary sewer main is in very poor condition with cracked pipes, poor alignment and offset joints. The sanitary sewer is 1909 era vitrified clay pipe. We have recently televised the mains and the reports confirm that they need to be re-laid.

Expenditures	FY '14	FY '15	FY '16	FY '17	FY '18	Total
Street/Storm				591,311		591,311
Water				275,765		275,765
Wastewater				1,280,650		1,280,650
Total	0	0	0	2,147,726	0	2,147,726

	Funding Sources	FY '14	FY '15	FY '16	FY '17	FY '18	Total
Source 1	**GO Bond**						0
Source 2	**Revenue Bond**						0
Source 3	**Line Item Budget**				2,147,726		2,147,726
	Total	0	0	0	2,147,726	0	2,147,726

Operational Impact/Other

Water: The new water main will improve overall water pressures throughout the City as well as help reduce ongoing maintenance costs and emergency repairs. Each year construction and operation costs will be reviewed to determine the impact on water rates.

Wastewater: This sanitary sewer main needs to be replaced due to its condition and is at risk for failure, backups and leaks. Each year the capital items in Wastewater will be evaluated for their impact on rates.

City of Burlington, Wisconsin

5 Year Capital Improvement Plan

Years: **2014 - 2018**

Contact	Craig Workman
Department	Streets, Water, WWTP
Type	Improvement
Useful Life	20 - 80 years
Category	Capital
Priority	1 Urgent
Total Project Cost	**$1,543,731**

Project #	Streets 2018
Project Name	E. Jefferson, Maryland, & S. Perkins Reconstruction

Description

Street/Storm: Resurfacing and/or reconstruction of: E. Jefferson St., from N. Pine St. to the Railroad; Maryland Ave., from Milwaukee Ave. to the north line of the Original Plat; and S. Perkins Blvd.

Water: Replacement of approx. 600 ft. of 6" water main on E. Jefferson St., from N. Pine St. to the Railroad. Approx. 6 lead services need to be replaced on S. Perkins Blvd., from E. Chandler Blvd. to E. Highland Ave.

Wastewater: Replacement of 600 ft. of sanitary sewer on E. Jefferson St., from N. Pine St. to the Railroad and replacement of 545 ft. of sanitary sewer on S. Perkins Blvd., from E. Chandler Blvd. to E. Highland Ave. In addition, approximately 8 sanitary sewer spot repairs are needed on Maryland Ave., with environmental costs associated with trash disposal, while trenching in former landfill area.

Justification

Streets: The streets are selected based upon the City's Pavement Management (Paserware) Priority Ratings and Condition Ratings. All are in the poor range.

Water: The water main in this area of Jefferson St. is all 8" in size, except for this portion. It has been stubbed out to the 8" size at each intersection, preparing to make this final conversion from 6" water main to 8" water main, for better flow, pressure and fire protection. The lead services on S. Perkins Blvd. need to be replaced to assist in reduction in lead levels in City water.

Wastewater: The sanitary sewer mains on E. Jefferson St. and on S. Perkins Blvd. are old vitrified clay pipe and in very poor condition with multiple cracks, poor alignment and offset joints. We have recently televised the mains and the reports confirm that they need to be re-laid.

Expenditures	FY '14	FY '15	FY '16	FY '17	FY '18	Total
Street/Storm					597,686	597,686
Water					362,285	362,285
Wastewater					583,760	583,760
Total	0	0	0	0	1,543,731	1,543,731

	Funding Sources	FY '14	FY '15	FY '16	FY '17	FY '18	Total
Source 1	**GO Bond**						0
Source 2	**Revenue Bond**						0
Source 3	**Line Item Budget**					1,543,731	1,543,731
	Total	0	0	0	0	1,543,731	1,543,731

Operational Impact/Other

Water: The new water main will improve overall water pressures throughout the City as well as help reduce ongoing maintenance costs and emergency repairs. Each year construction and operation costs will be reviewed to determine the impact on water rates.

Wastewater: This sanitary sewer main needs to be replaced due to its condition and is at risk for failure, backups and leaks. Each year the capital items in Wastewater will be evaluated for their impact on rates.

City of Burlington, Wisconsin

5 Year Capital Improvement Plan

Years: **2014 - 2018**

Contact	Craig Workman
Department	Water
Type	Rehabilitation
Useful Life	20 years
Category	Capital
Priority	1 Urgent
Total Project Cost	$300,000

Project #	Water - 3
Project Name	Water - Standpipe Painting

Description

Painting the exterior of the 2.2M gallon standpipe on Dunford Drive

Justification

This tank was painted over 20 years ago and painting is recommended for protection. The DNR requires that the structure be maintained properly in order to maintain safe drinking water.

Expenditures	FY '14	FY '15	FY '16	FY '17	FY '18	Total
	300,000			0		300,000
Total	300,000	0	0	0	0	300,000

	Funding Sources	FY '14	FY '15	FY '16	FY '17	FY '18	Total
Source 1	**GO Bond**						0
Source 2	**Revenue Bond**						0
Source 3	**Line Item Budget**	300,000			0		300,000
	Total	300,000	0	0	0	0	300,000

Operational Impact/Other

This project impacts the Water and Wastewater Capital Improvement Budgets with replacement or repairs to their infrastructure. See additional Capital Improvement Program sheets for the Water and Wastewater funds.

City of Burlington, Wisconsin

5 Year Capital Improvement Plan

Years: **2014 - 2018**

Contact	Craig Workman
Department	Water
Type	Rehabilitation
Useful Life	20 years
Category	Capital
Priority	1 Urgent
Total Project Cost	$400,000

Project #	Water - 4
Project Name	Water - Elevated Tank Painting

Description

Painting the interior and exterior of the 300,000 gallon elevated Tank at Well #7

Justification

This tank was painted over 20 years ago and painting is recommended for protection. The DNR requires that the structure be maintained properly in order to maintain safe drinking water.

Expenditures	FY '14	FY '15	FY '16	FY '17	FY '18	Total
			400,000	0		400,000
Total	0	0	400,000	0	0	400,000

	Funding Sources	FY '14	FY '15	FY '16	FY '17	FY '18	Total
Source 1	**GO Bond**						0
Source 2	**Revenue Bond**						0
Source 3	**Line Item Budget**			400,000	0		400,000
	Total	0	0	400,000	0	0	400,000

Operational Impact/Other

This project impacts the Water and Wastewater Capital Improvement Budgets with replacement or repairs to their infrastructure. See additional Capital Improvement Program sheets for the Water and Wastewater funds.

City of Burlington, Wisconsin

5 Year Capital Improvement Plan

Years: **2014 - 2018**

Contact	Craig Workman
Department	Water
Type	Rehabilitation
Useful Life	20 years
Category	Capital
Priority	1 Urgent
Total Project Cost	$105,000

Project #	Water - 5
Project Name	Water - Scada Upgrades

Description

Upgrade of the Supervisory Control and Data Acquisition (SCADA) hardware for the water system. This is the industrial control system that monitors and controls all of the processes within the water system.

Justification

The existing SCADA system is over 20 years old and is failing. I tis essential that this system function properly in order to monitor wells, storage tanks, and radium removal systems. In it's current state, water operators are not properly notified of system failures.

Expenditures	FY '14	FY '15	FY '16	FY '17	FY '18	Total
	35,000	35,000	35,000	0		105,000
Total	35,000	35,000	35,000	0	0	105,000

	Funding Sources	FY '14	FY '15	FY '16	FY '17	FY '18	Total
Source 1	**GO Bond**						0
Source 2	**Revenue Bond**						0
Source 3	**Line Item Budget**	35,000	35,000	35,000	0		105,000
	Total	35,000	35,000	35,000	0	0	105,000

Operational Impact/Other

This project impacts the Water and Wastewater Capital Improvement Budgets with replacement or repairs to their infrastructure. See additional Capital Improvement Program sheets for the Water and Wastewater funds.

City of Burlington, Wisconsin

5 Year Capital Improvement Plan

Years: **2014 - 2018**

Contact	Craig Workman
Department	Water
Type	Rehabilitation
Useful Life	10 years
Category	Capital
Priority	1 Urgent
Total Project Cost	$30,000

Project #	Water - 6
Project Name	Water - Well 7 Rehabilitation

Description

Rehabilitation of Well #7.

Justification

The DNR recommends that wells are rehabilitated every 10 years. Keeping wells properly maintained is critical to running an efficient and safe municipal water utility and reduces unexpected repairs and down time.

Expenditures	FY '14	FY '15	FY '16	FY '17	FY '18	Total
			30,000	0		30,000
Total	0	0	30,000	0	0	30,000

	Funding Sources	FY '14	FY '15	FY '16	FY '17	FY '18	Total
Source 1	**GO Bond**						0
Source 2	**Revenue Bond**						0
Source 3	**Line Item Budget**			30,000	0		30,000
	Total	0	0	30,000	0	0	30,000

Operational Impact/Other

This project impacts the Water and Wastewater Capital Improvement Budgets with replacement or repairs to their infrastructure. See additional Capital Improvement Program sheets for the Water and Wastewater funds.

City of Burlington, Wisconsin

5 Year Capital Improvement Plan

Years: **2014 - 2018**

Contact	Craig Workman
Department	WWTP
Type	Improvement
Useful Life	20 +
Category	Upgrade
Priority	3 Low
Total Project Cost	$9,600,000

Project #	WWTP-3
Project Name	WWTP-Future Plant Expansion

Description

Plant expansion as outlined and approved in the DNR in the 2008 facility plan documents.

Justification

This upgrade will only be necessary when flows exceed the existing plant capacity.

Expenditures	FY '14	FY '15	FY '16	FY '17	FY '18	Total
					9,600,000	9,600,000
Total	0	0	0	0	9,600,000	9,600,000

	Funding Sources	FY '14	FY '15	FY '16	FY '17	FY '18	Total
Source 1	**GO Bond**						0
Source 2	**Revenue Bond**						0
Source 3	**CWF Loan**					9,600,000	9,600,000
	Total	0	0	0	0	9,600,000	9,600,000

Operational Impact/Other

Clean Water Fund Loan

Proposed New Programs for the upcoming budget year. Contains project descriptions, efficiency improvements and impacts to service.

City of Burlington
2014 Annual Budget

New Programs

City of Burlington, Wisconsin

NEW PROGRAM

Fiscal: 2014

Program Title:	Forestry

Describe the Program/Project and its Purpose:

The program is to accommodate our Urban Forest Management and Emerald Ash Borer Mitigation (EAB) Plans, separate costs for future grant submissions, and allow the development of performance measures through tracking of expended resources versus tasks accomplished. After we have developed our EAB plan, DPW staff will begin the task of managing over 821 ash trees in that will die from the effects of EAB if not removed or treated.

Initial Cost is focused solely on treatment of EAB. The cost of treating all ash trees within a diameter range of 8 -24" is shown in this initial cost estimate. Our cost to remove ash trees, normal tree trimming and removal of other tree species is not reflected in this estimate. The city can hire a contractor to treat our trees or we can train to treat ash trees with our own staff. There are 454 city owned ash trees with a between 8 and 24 inches in diameter. Tree treatment is base on cost per inch of diameter at breast height. The cost for treating the trees through contracted services would be approximately$52, 000. We are hoping to use our own staff and cut that cost to $32,300. This cost includes $7,000 for contracting removal of ash trees, $6,000 for equipment purchase, and $19,300 for insecticide.

Initial Cost	$32,000
Anticipated Annual Cost of Operation	$25,000
TOTAL	$57,000

How will this improve our service level and efficiency?

By proactively treating and removing ash trees now we prevent having to react to tree hazards after ash trees are dead and dangerous. Our programs efficiency will be increased through planning our treatment and removal of ash trees. As we track our progress though the Forestry Program we will change our process to maximumizing our outputs to counter the EAB infestation at the lowest possible cost. We will also continue to apply for Urban Forestry Grants through the Department of Natural Resources to offset exspenses.

How will NOT fulfilling this request impact your operations?

If we do not initiate our EAB program the city will loose part of its Urban Forestry Grant funds, have to be more reactive to hazardous situations created by dead Ash Trees, and do nothing to instill confidence that we are addressing the problems an EAB infestation can bring.

City of Burlington, Wisconsin

NEW PROGRAM

Fiscal: 2014

Priority : 1

Program Title:	First responder program

Describe the Program/Project and its Purpose:

This program is designed to provide a first responder program at the EMT level to provide a quick push out time for ambulance type calls and fire related calls. The first responder program will provide an initial group of individuals to quickly establish needed care to stabilize a patient.

Initial Cost	$10,000
Anticipated Annual Cost of Operation	$2,400
TOTAL	$12,400

How will this improve our service level and efficiency?

This service will provide a quick and efficient response to our community by having an initial piece of equipment respond for Ems and fire related calls while using current members of the department. It will reduce response times to the community for EMS emergencies.

How will NOT fullfilling this request impact your operations?

Prolonged response times to emergencies and less than standard care will be provided to the community.

City of Burlington, Wisconsin

NEW PROGRAM

Fiscal: 2014
Priority: 2

Program Title:	Technical Rescue Program

Describe the Program/Project and its Purpose:

This program is designed to provide a core group of individuals trained in Technical Rescue to facilitate specialized rescues such as high angle, below grade, confined space and trench type rescues. All personnel will be trained to the awareness level and a few indivduals will be trained to the advanced rescuer level.

Initial Cost	$7,500
Anticipated Annual Cost of Operation	$500
TOTAL	$8,000

How will this improve our service level and efficiency?

This program will provide specialized rescue awareness and advanced level rescue skills to our members so they can facilitate specialized rescues from many of the hazards found in our community. This includes grain bins, trenches, confined spaces and large buildings. This program will allow our department to initiate specialized rescue before waiting for outside organizations to assist which can be up to an hour or more.

How will NOT fullfilling this request impact your operations?

Prolonged response times to emergencies and less than standard care will be provided to the community.

This section contains the 2012 Municipal Facts Report, which compares the City of Burlington to other cities in various revenue, expenditure areas with per capita data.

City of Burlington
2014 Annual Budget

Performance Measurement

A SERVICE OF THE WISCONSIN TAXPAYERS ALLIANCE

MunicipalFacts13

Finances & Demography in 243 Wisconsin Cities & Villages

Photo by Jim Simmons Photography.

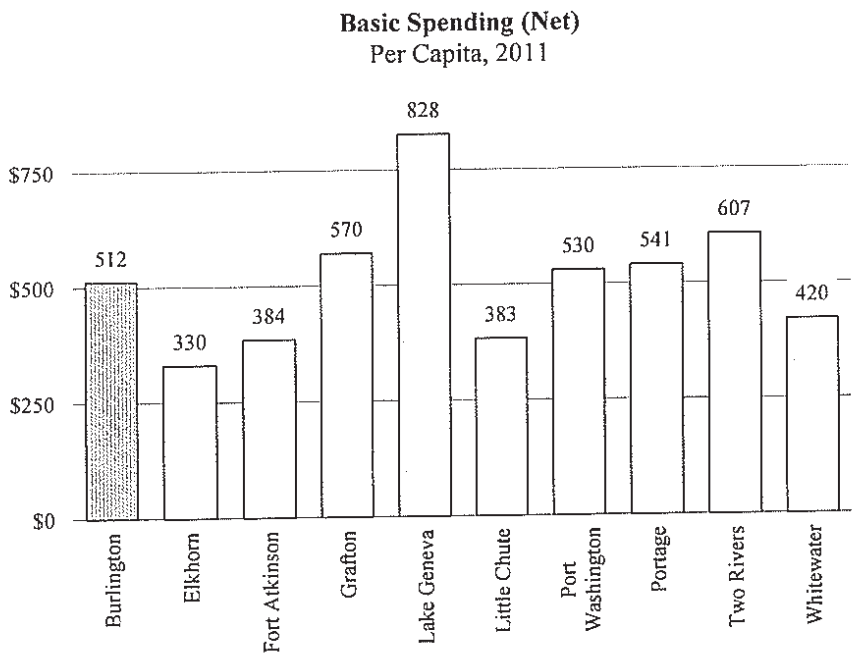
wis tax

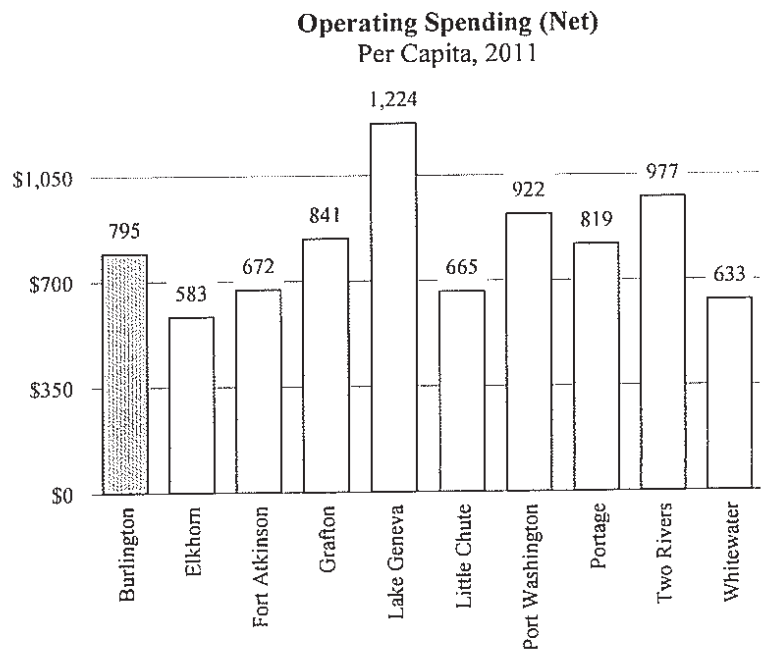
Burlington Customized Report

Per Capita Spending

Basic and Operating

Basic spending is the sum of general government, street maintenance, fire-ambulance, and police expenditures. It is a measure of what a community spends on essential or core services. Operating spending is broader. It includes basic spending as well as other expenditures, such as those for health and human services, recreation, and public works. Only debt service and capital payments are excluded from this category. For both measures, revenues received from other municipalities for fire or police services are netted out. Among 243 cities and villages with more than 2,000 residents, 2011 basic spending averaged $563, while operating spending averaged $851.

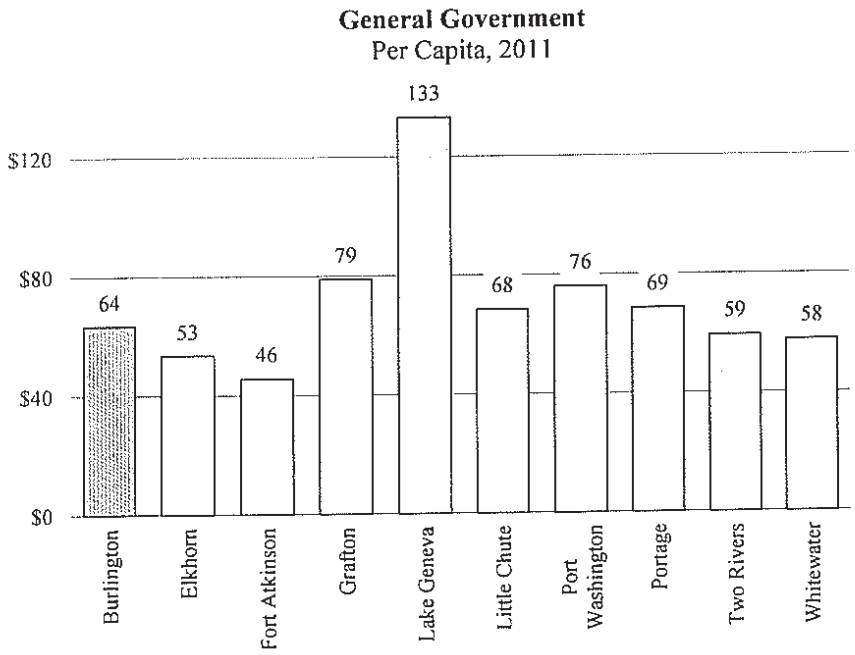


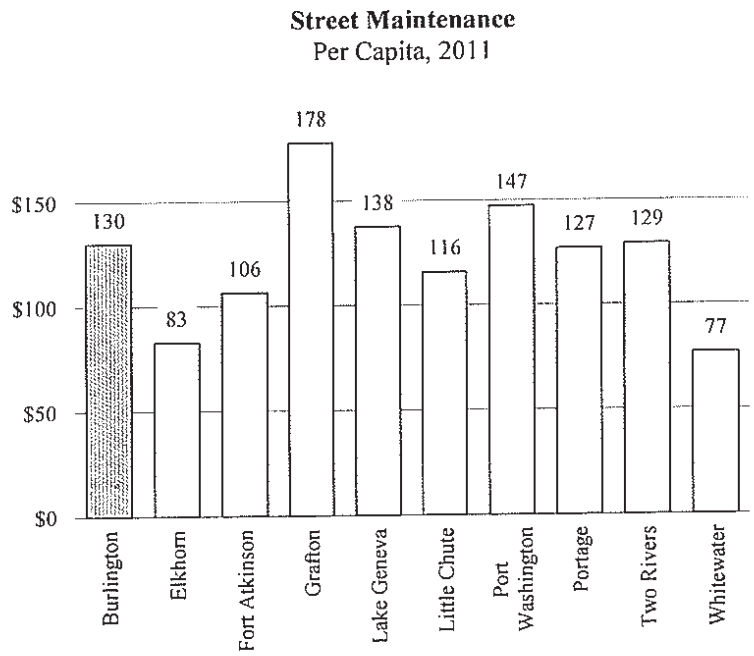


Per Capita Spending

General Government and Street Maintenance

General government spending includes expenditures for general and finanacial administration, legislative functions, legal services, and general buildings and plant. Street maintenance costs include road maintenance, street lighting, highway administration, and sewer. Among the 243 municipalities studied, general government averaged $81 per capita, street maintenance $116.

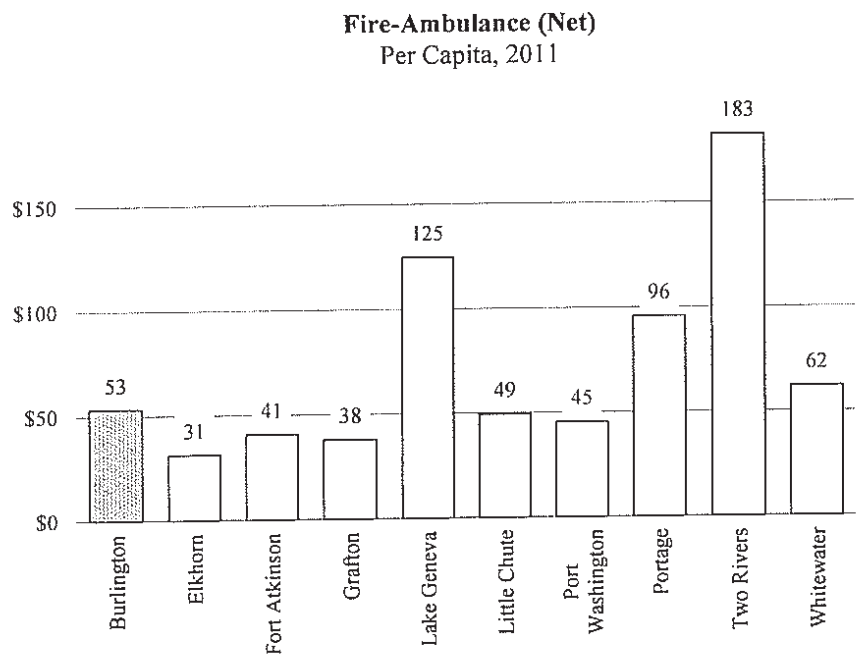


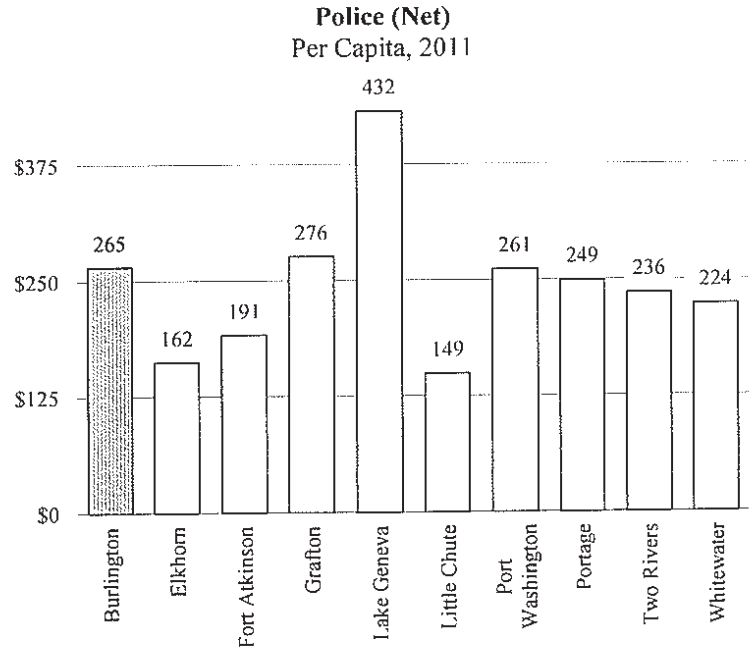


Per Capita Spending

Fire and Police

Fire-ambulance expenditures include the costs of operating a fire deparment and providing mobile emergency care. They can include payments to other municipalities or private companies if a municipality does not provide its own service. Revenues received for providing fire-ambulance service to other communities are subtracted. Police spending includes expenditures for traffic patrol, criminal investigation, and other police activities. Again, revenues for providing these services to other municipalities are subtracted. Fire-ambulance spending averaged $138 per capita among all municipalities studied; police, $228.

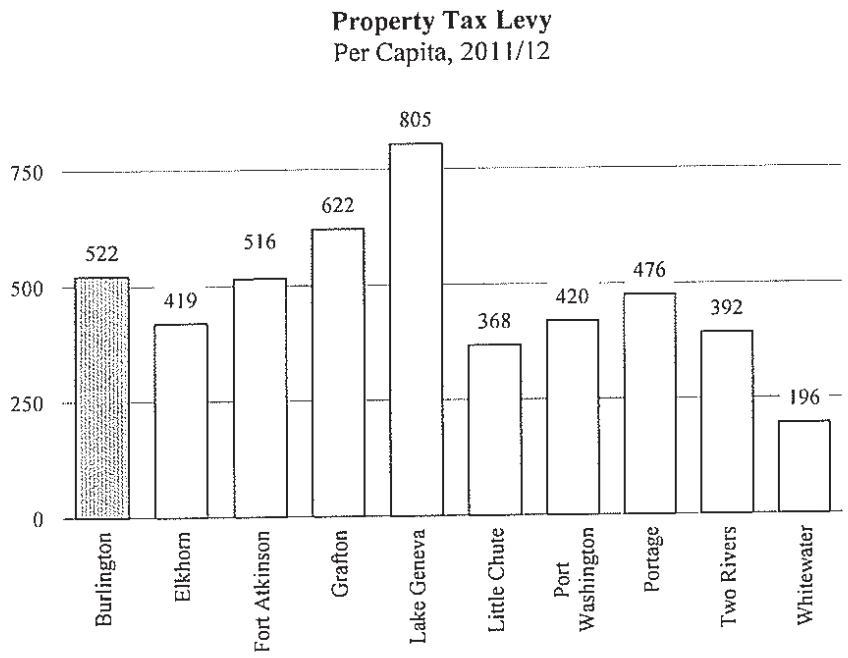


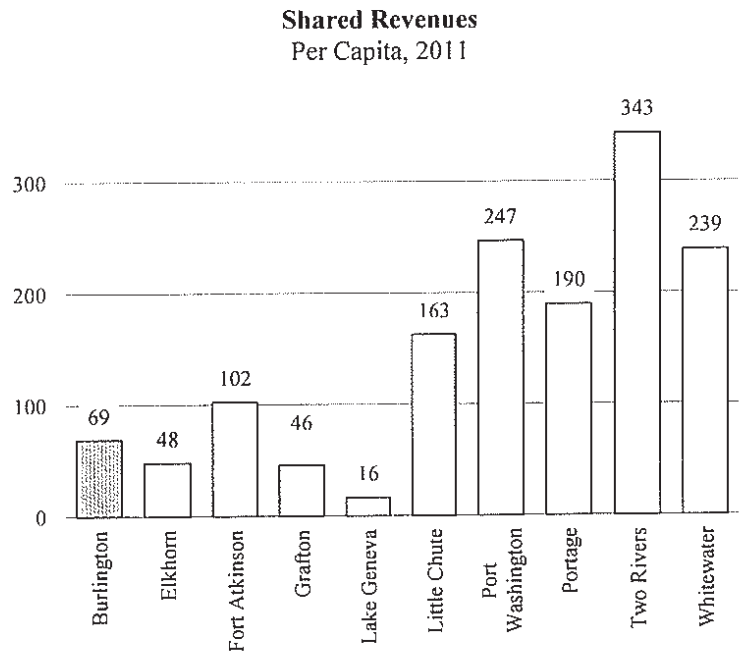


Property Taxes and Shared Revenues

Per Capita

Property taxes are the largest revenue source for most Wisconsin municipalities. Since 2005, municipalities have been under state-imposed levy limits. The state shared revenue program distributes state taxes to local governments for discretionary use. Declines in shared revenues can sometimes be accompanied by property tax increases. Among 243 municipalities studied, property taxes averaged $531

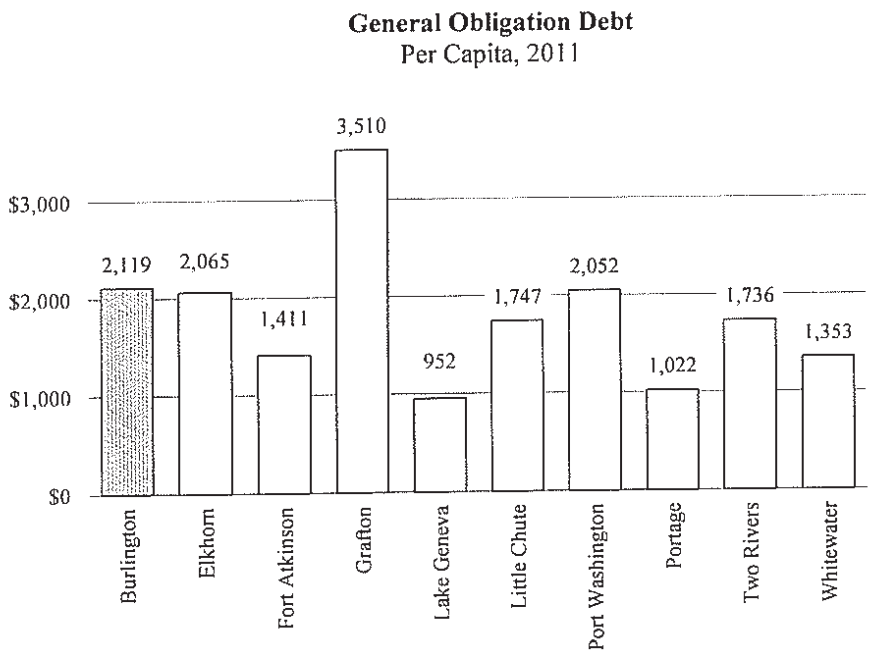


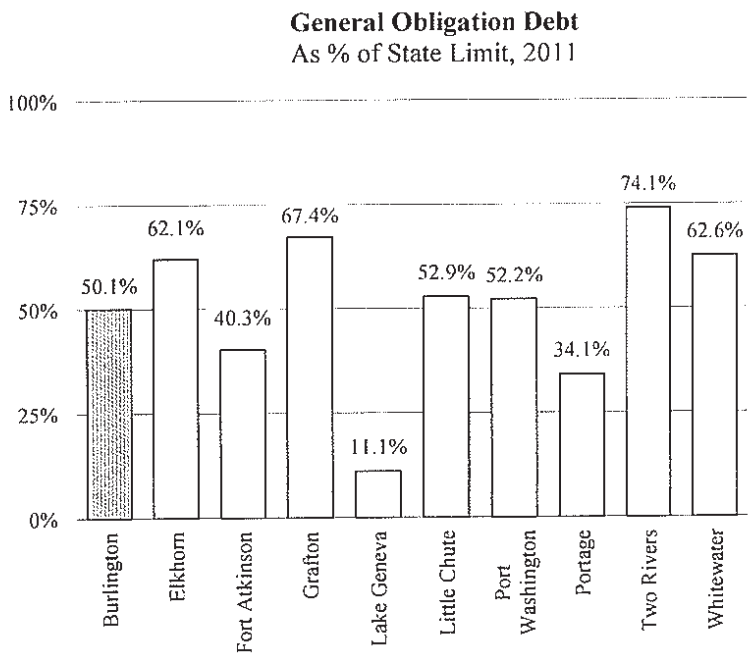


Customized Report

General Obligation Debt

General obligation debt is backed by the full faith, credit, and taxing power of the issuing government. Governments are legally obligated to levy the taxes necessary to meet the debt service payments. Under state law, general obligation debt is generally limited to 5.0% of total equalized value of real and personal property, including the value of property in tax incremental financing (TIF) districts. As a result, property-rich municipalities are able to assume more debt than property-poor ones. The charts below show general obligation debt per capita, and as a percentage of the state limit.

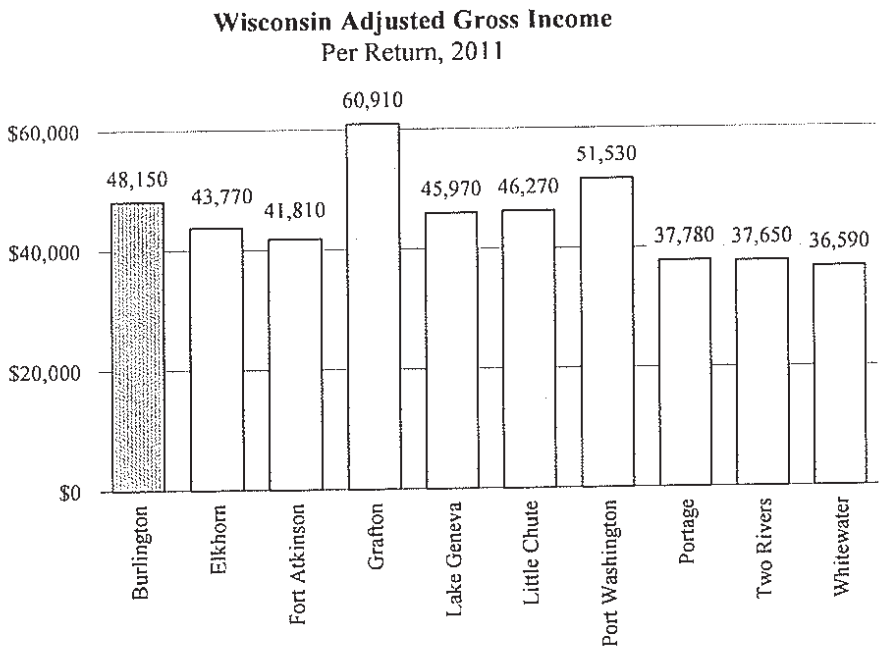


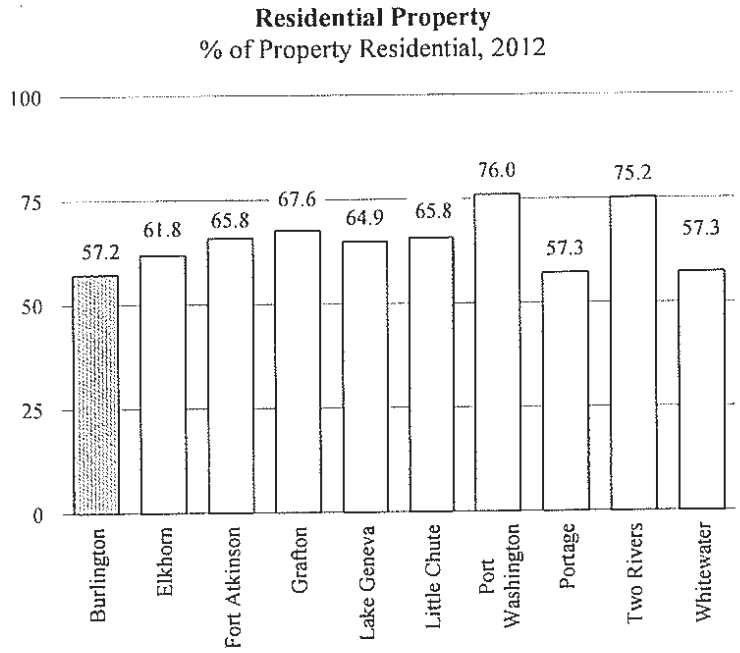


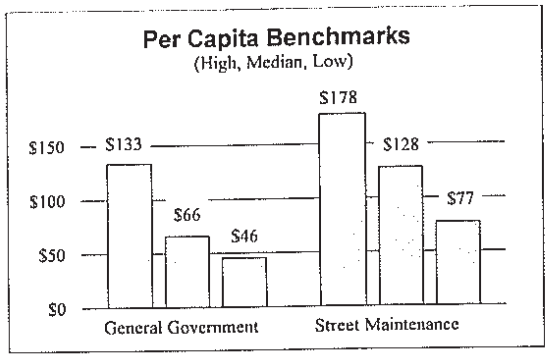
Miscellaneous Characteristics

Income and Percentage Residential

The chart below (left) shows Wisconsin adjusted gross income per state tax return filed. This measure shows average income among residents of individual communities. The second chart shows the share of the municipal property tax base that is classified as residential property. Over the past 30 years, residential property has grown into the majority of total property, driven by higher demand for housing than for other kinds of property.







Burlington Customized Report

General Government Per Capita

Per capita spending for legislative, legal, general and financial administration, and general buildings and plant.

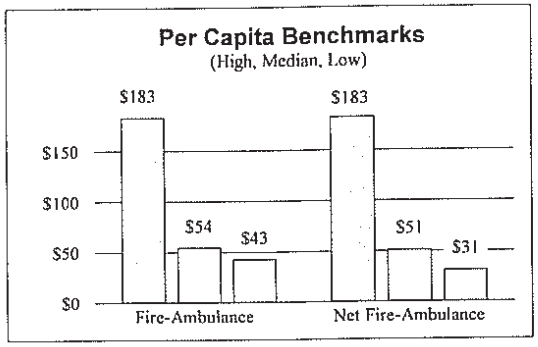
High: *$133* *Median:* *$66* *Low:* *$46*

Street Maintenance Per Capita

Per capita costs for highway, street, light, limited-purpose road, and sewer administration and maintenance.

High: *$178* *Median:* *$128* *Low:* *$77*

		General Government Per Capita					Average	Street Maintenance Per Capita					Average
'11 Pop.	Municipality	'07	'08	'09	'10	'11	% Chg.	'07	'08	'09	'10	'11	% Chg.
High		**$139.40**	**$141.56**	**$152.99**	**$158.18**	**$133.18**		**$414.09**	**$207.29**	**$162.95**	**$166.96**	**$177.69**	
Med.	[Average CPI chg.]	**$63.15**	**$66.84**	**$64.12**	**$66.08**	**$65.96**	[2.1%]	**$119.39**	**$129.68**	**$124.15**	**$122.42**	**$128.06**	[2.1%]
Low		**$42.61**	**$47.10**	**$46.52**	**$46.42**	**$45.62**		**$89.27**	**$94.07**	**$78.34**	**$80.47**	**$77.15**	
10,466	Burlington	50.79	53.70	53.31	65.61	63.53	5.8%	106.72	115.02	112.62	117.91	130.02	5.1%
10,031	Elkhorn	61.65	63.41	60.41	53.80	53.49	-3.5%	110.79	105.07	86.09	80.47	82.91	-7.0%
12,398	Fort Atkinson	42.61	47.10	46.52	46.42	45.62	1.7%	116.73	127.58	124.82	109.72	106.46	-2.3%
11,465	Grafton	72.60	77.10	78.12	78.39	78.95	2.1%	414.09	207.29	162.95	166.96	177.69	-19.1%
7,662	Lake Geneva	139.40	141.56	152.99	158.18	133.18	-1.1%	160.84	162.84	157.06	153.25	137.73	-3.8%
10,454	Little Chute	59.22	68.39	63.92	67.58	68.40	3.7%	98.48	119.69	103.73	106.26	115.93	4.2%
11,272	Port Washington	77.89	73.96	73.80	78.95	76.09	-0.6%	143.46	147.98	143.19	139.39	147.26	0.7%
10,284	Portage	65.87	70.67	68.58	66.01	68.70	1.1%	122.06	131.78	123.49	126.94	126.99	1.0%
11,688	Two Rivers	64.64	62.31	63.29	66.16	59.41	-2.1%	127.40	150.64	134.83	128.77	129.13	0.3%
14,622	Whitewater	55.94	65.29	64.32	61.00	57.72	0.8%	89.27	94.07	78.34	86.29	77.15	-3.6%



Burlington Customized Report

Fire-Ambulance Per Capita

Per capita costs for fire protection and ambulance services.

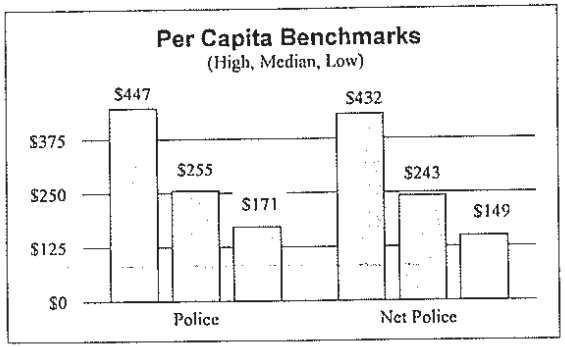
High: *$183* *Median:* *$54* *Low:* *$43*

Net Fire-Ambulance Per Capita

Per capita costs for fire protection and ambulance services minus offsetting revenues.

High: *$183* *Median:* *$51* *Low:* *$31*

		Fire-Ambulance Per Capita					Average	Net Fire-Ambulance Per Capita					Average
'11 Pop.	Municipality	'07	'08	'09	'10	'11	% Chg.	'07	'08	'09	'10	'11	% Chg.
High		**$170.06**	**$176.80**	**$176.71**	**$176.54**	**$182.74**		**$169.86**	**$176.59**	**$176.54**	**$176.39**	**$182.57**	
Med.	[Average CPI chg.]	**$51.07**	**$57.00**	**$51.76**	**$52.69**	**$54.40**	[2.1%]	**$48.71**	**$53.70**	**$48.73**	**$51.58**	**$51.32**	[2.1%]
Low		**$41.44**	**$42.02**	**$43.09**	**$42.97**	**$42.61**		**$23.97**	**$25.80**	**$31.24**	**$26.30**	**$31.25**	
10,466	Burlington	71.26	60.21	49.52	50.87	53.30	-7.0%	71.26	60.21	49.52	50.87	53.30	-7.0%
10,031	Elkhorn	51.16	53.79	47.99	43.01	49.49	-0.8%	23.97	25.80	31.24	26.30	31.25	6.9%
12,398	Fort Atkinson	48.30	49.41	51.94	53.08	52.55	2.1%	37.76	38.49	40.76	41.60	40.75	1.9%
11,465	Grafton	41.44	42.02	43.09	42.97	42.61	0.7%	37.57	38.07	38.94	38.74	37.97	0.3%
7,662	Lake Geneva	85.63	101.41	121.10	114.36	135.04	12.1%	73.73	101.41	121.10	114.36	124.73	14.0%
10,454	Little Chute	47.03	47.57	47.99	52.29	49.35	1.2%	47.03	47.57	47.94	52.29	49.35	1.2%
11,272	Port Washington	50.98	51.63	51.58	51.50	55.49	2.1%	42.22	42.95	42.13	41.32	45.46	1.9%
10,284	Portage	93.46	94.40	99.57	105.91	107.66	3.6%	80.68	94.40	84.74	105.91	95.78	4.4%
11,688	Two Rivers	170.06	176.80	176.71	176.54	182.74	1.8%	169.86	176.59	176.54	176.39	182.57	1.8%
14,622	Whitewater	50.62	60.56	52.13	53.73	61.91	5.2%	50.39	59.83	52.11	53.73	61.91	5.3%



Burlington Customized Report

Police Per Capita

Per capita expenses for law enforcement.

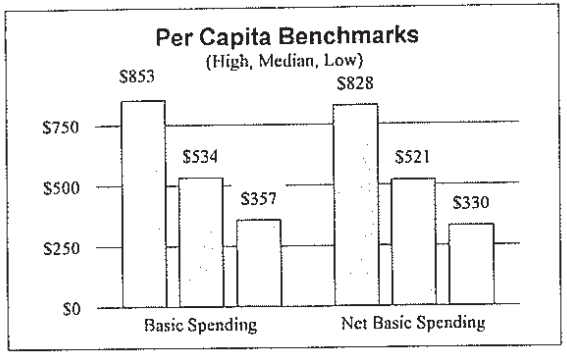
High: *$447* *Median:* *$255* *Low:* *$171*

Net Police Per Capita

Per capita expenses for law enforcement minus offsetting revenues.

High: *$432* *Median:* *$243* *Low:* *$149*

		Police Per Capita					Average	Net Police Per Capita					Average
'11 Pop.	Municipality	'07	'08	'09	'10	'11	% Chg.	'07	'08	'09	'10	'11	% Chg.
High		**$367.05**	**$353.68**	**$404.05**	**$399.86**	**$447.37**		**$355.04**	**$342.95**	**$390.24**	**$386.51**	**$432.37**	
Med.	[Average CPI chg.]	**$232.29**	**$239.92**	**$241.55**	**$248.67**	**$255.38**	[2.1%]	**$220.46**	**$230.58**	**$232.70**	**$241.21**	**$242.54**	[2.1%]
Low		**$167.64**	**$176.02**	**$171.72**	**$168.82**	**$171.20**		**$149.02**	**$151.11**	**$157.99**	**$160.45**	**$149.20**	
10,466	Burlington	252.68	260.76	260.65	270.60	265.30	1.2%	252.68	260.76	260.65	270.60	265.30	1.2%
10,031	Elkhorn	167.64	176.02	171.72	168.82	171.20	0.5%	167.64	169.57	163.66	160.45	162.32	-0.8%
12,398	Fort Atkinson	174.82	181.30	186.05	191.93	191.39	2.3%	174.82	181.30	186.05	191.93	191.39	2.3%
11,465	Grafton	219.22	220.59	261.45	273.21	276.88	6.0%	218.81	220.18	261.03	272.77	275.67	5.9%
7,662	Lake Geneva	367.05	353.68	404.05	399.86	447.37	5.1%	355.04	342.95	390.24	386.51	432.37	5.0%
10,454	Little Chute	247.00	251.03	261.71	269.54	295.05	4.5%	149.02	151.11	157.99	164.32	149.20	0.0%
11,272	Port Washington	245.16	246.45	246.16	249.20	261.41	1.6%	242.71	245.21	246.16	249.20	261.41	1.9%
10,284	Portage	237.39	243.23	236.94	248.13	249.35	1.2%	237.39	243.23	236.94	248.13	249.35	1.2%
11,688	Two Rivers	227.19	236.61	233.65	239.56	241.05	1.5%	222.12	231.47	228.46	234.28	235.72	1.5%
14,622	Whitewater	209.33	229.69	218.20	213.58	223.69	1.7%	209.33	229.69	218.20	213.58	223.69	1.7%



Burlington Customized Report

Basic Spending Per Capita

Per capita spending for general government, street maintenance, law enforcement, and fire-ambulance.

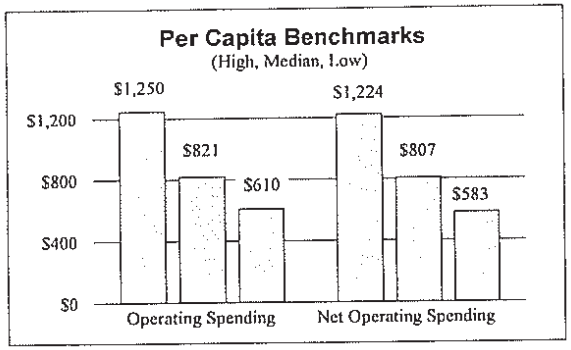
High: *$853* *Median:* *$534* *Low:* *$357*

Net Basic Spending Per Capita

Per capita basic spending minus offsetting police, fire, and ambulance revenues.

High: *$828* *Median:* *$521* *Low:* *$330*

		Basic Spending Per Capita					Average	Net Basic Spending Per Capita					Average
'11 Pop.	Municipality	'07	'08	'09	'10	'11	% Chg.	'07	'08	'09	'10	'11	% Chg.
High		**$752.93**	**$759.49**	**$835.20**	**$825.65**	**$853.33**		**$743.07**	**$748.76**	**$821.39**	**$812.30**	**$828.01**	
Med.	[Average CPI chg.]	**$499.47**	**$504.86**	**$496.04**	**$512.02**	**$534.48**	[2.1%]	**$493.72**	**$499.90**	**$490.68**	**$506.92**	**$521.18**	[2.1%]
Low		**$382.47**	**$398.30**	**$366.21**	**$346.10**	**$357.09**		**$353.75**	**$363.85**	**$341.40**	**$321.02**	**$329.97**	
10,466	Burlington	481.44	489.70	476.10	504.99	512.15	1.6%	481.44	489.70	476.10	504.99	512.15	1.6%
10,031	Elkhorn	391.25	398.30	366.21	346.10	357.09	-2.3%	364.05	363.85	341.40	321.02	329.97	-2.4%
12,398	Fort Atkinson	382.47	405.39	409.32	401.15	396.02	0.9%	371.92	394.47	398.14	389.68	384.22	0.8%
11,465	Grafton	747.35	547.01	545.60	561.53	576.12	-6.3%	743.07	542.63	541.03	556.86	570.28	-6.4%
7,662	Lake Geneva	752.93	759.49	835.20	825.65	853.33	3.2%	729.02	748.76	821.39	812.30	828.01	3.2%
10,454	Little Chute	451.73	486.68	477.35	495.66	528.72	4.0%	353.75	386.76	373.59	390.44	382.88	2.0%
11,272	Port Washington	517.49	520.01	514.72	519.04	540.24	1.1%	506.29	510.10	505.27	508.85	530.21	1.2%
10,284	Portage	518.79	540.08	528.58	546.99	552.70	1.6%	506.00	540.08	513.75	546.99	540.82	1.7%
11,688	Two Rivers	589.30	626.36	608.49	611.03	612.33	1.0%	584.02	621.02	603.12	605.60	606.82	1.0%
14,622	Whitewater	405.16	449.61	413.00	414.60	420.48	0.9%	404.92	448.88	412.98	414.60	420.48	0.9%



Burlington Customized Report

Operating Spending Per Capita

Per capita operating spending.

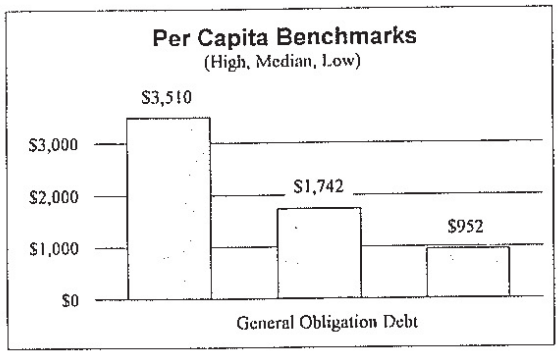
High: *$1,250* *Median:* *$821* *Low:* *$610*

Net Operating Spending Per Capita

Per capita operating spending minus offsetting police, fire, and ambulance revenues.

High: *$1,224* *Median:* *$807* *Low:* *$583*

		Operating Spending Per Capita					Average	Net Operating Spending Per Capita					Average
'11 Pop.	Municipality	'07	'08	'09	'10	'11	% Chg.	'07	'08	'09	'10	'11	% Chg.
High		**$1,095.53**	**$1,205.38**	**$1,192.32**	**$1,195.51**	**$1,249.60**		**$1,081.79**	**$1,201.01**	**$1,178.50**	**$1,182.15**	**$1,224.29**	
Med.	[Average CPI chg.]	**$729.13**	**$786.11**	**$744.14**	**$780.53**	**$820.58**	[2.1%]	**$722.74**	**$753.74**	**$737.38**	**$769.74**	**$806.92**	[2.1%]
Low		**$635.66**	**$638.91**	**$592.14**	**$578.48**	**$610.27**		**$564.50**	**$604.46**	**$567.34**	**$553.41**	**$583.14**	
10,466	Burlington	692.47	708.89	713.80	749.13	795.06	3.5%	692.47	708.89	713.80	749.13	795.06	3.5%
10,031	Elkhorn	635.66	638.91	592.14	578.48	610.27	-1.0%	608.46	604.46	567.34	553.41	583.14	-1.1%
12,398	Fort Atkinson	653.30	671.88	685.05	686.25	684.11	1.2%	642.75	660.96	673.86	674.78	672.30	1.1%
11,465	Grafton	1,086.07	1,205.38	765.52	795.02	846.89	-6.0%	1,081.79	1,201.01	760.95	790.35	841.05	-6.1%
7,662	Lake Geneva	1,095.53	1,103.29	1,192.32	1,195.51	1,249.60	3.3%	1,071.61	1,092.56	1,178.50	1,182.15	1,224.29	3.4%
10,454	Little Chute	662.48	773.63	722.77	766.03	810.50	5.2%	564.50	673.70	619.00	660.81	664.65	4.2%
11,272	Port Washington	876.30	901.97	875.13	872.93	931.85	1.5%	865.10	892.06	865.68	862.74	921.83	1.6%
10,284	Portage	765.80	798.59	820.87	811.88	830.67	2.1%	753.01	798.59	806.04	811.88	818.79	2.1%
11,688	Two Rivers	1,027.08	997.68	990.79	993.42	982.23	-1.1%	1,021.81	992.34	985.42	988.00	976.72	-1.1%
14,622	Whitewater	656.62	668.20	644.91	641.64	632.72	-0.9%	656.38	667.47	644.89	641.64	632.72	-0.9%



Burlington Customized Report

General Obligation Debt (In Thousands)

Amount of general obligation debt.

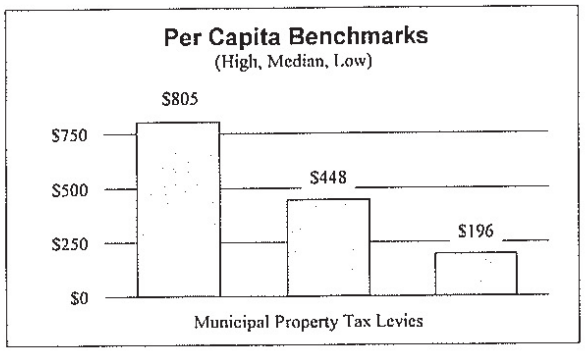
High: *$40,243* *Median:* *$20,034* *Low:* *$7,297*

Debt Per Capita / Debt as a % of Limit

General obligation debt per capita and debt as a share of the state limit.

High:	*$3,510*	*Median:*	*$1,742*	*Low:*	*$952*
	74.1%		*52.6%*		*11.1%*

		General Obligation Debt (In Thousands)					Average	Debt Per Capita			% of Limit		Point
'11 Pop.	Municipality	'07	'08	'09	'10	'11	% Chg.	'10	'11	% Chg.	'10	'11	Change
High		**$39,142.6**	**$42,930.9**	**$44,429.6**	**$42,125.0**	**$40,242.7**		**$3,676.15**	**$3,510.05**		**71.9%**	**74.1%**	
Med.	[Average CPI chg.]	**$17,027.6**	**$17,461.9**	**$16,076.8**	**$19,023.3**	**$20,033.8**	[2.1%]	**$1,506.09**	**$1,741.56**		**53.3%**	**52.6%**	
Low		**$7,275.0**	**$6,550.0**	**$5,823.5**	**$5,079.3**	**$7,297.4**		**$663.87**	**$952.42**		**7.9%**	**11.1%**	
10,466	Burlington	21,571.1	20,452.9	19,290.3	22,800.6	22,179.0	0.7%	2,178.96	2,119.15	-2.7%	51.4%	50.1%	-1.3%
10,031	Elkhorn	17,382.8	22,032.8	20,152.8	19,887.8	20,717.8	4.5%	1,972.21	2,065.37	4.7%	58.2%	62.1%	3.9%
12,398	Fort Atkinson	18,574.3	17,637.1	16,602.9	18,078.6	17,489.3	-1.5%	1,461.72	1,410.65	-3.5%	41.9%	40.3%	-1.6%
11,465	Grafton	39,142.6	42,930.9	44,429.6	42,125.0	40,242.7	0.7%	3,676.15	3,510.05	-4.5%	71.9%	67.4%	-4.5%
7,662	Lake Geneva	7,275.0	6,550.0	5,823.5	5,079.3	7,297.4	0.1%	663.87	952.42	43.5%	7.9%	11.1%	3.2%
10,454	Little Chute	16,672.5	17,165.0	15,122.0	12,536.4	18,264.2	2.3%	1,199.77	1,747.10	45.6%	36.4%	52.9%	16.5%
11,272	Port Washington	17,610.0	20,640.0	22,218.9	24,641.2	23,125.5	7.0%	2,190.33	2,051.59	-6.3%	55.1%	52.2%	-2.9%
10,284	Portage	11,961.6	10,636.5	9,449.4	8,284.8	10,512.3	-3.2%	802.48	1,022.19	27.4%	27.3%	34.1%	6.8%
11,688	Two Rivers	15,637.5	15,544.9	15,330.2	18,158.9	20,290.6	6.7%	1,550.45	1,736.02	12.0%	65.2%	74.1%	8.8%
14,622	Whitewater	13,132.3	17,286.6	15,550.8	20,410.0	19,777.0	10.8%	1,418.35	1,352.55	-4.6%	64.0%	62.6%	-1.4%



Burlington Customized Report

Municipal Property Tax Levies (In Thousands)

Property taxes levied by municipality.

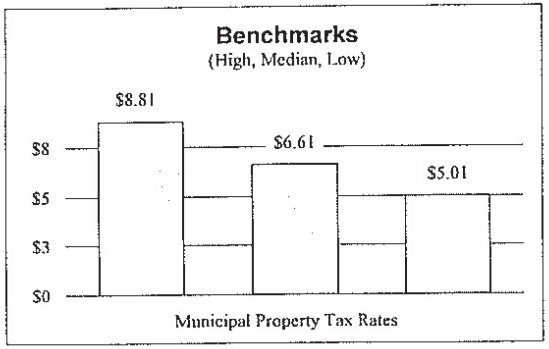
High: *$7,128* *Median:* *$4,811* *Low:* *$2,865*

Municipal Property Tax Levies Per Capita

Per capita municipal property tax levies.

High: *$805* *Median:* *$448* *Low:* *$196*

		Municipal Property Tax Levies (In Thousands)					Average	Municipal Property Tax Levies Per Capita					Average
'11 Pop.	Municipality	07/08	08/09	09/10	10/11	11/12	% Chg.	07/08	08/09	09/10	10/11	11/12	% Chg.
High		**$6,451.3**	**$6,689.1**	**$6,849.3**	**$6,941.3**	**$7,128.3**		**$706.24**	**$720.68**	**$784.56**	**$791.14**	**$804.75**	
Med.	[Average CPI chg.]	**$4,568.3**	**$4,767.2**	**$4,858.4**	**$4,867.4**	**$4,811.4**	[2.1%]	**$430.93**	**$446.88**	**$454.68**	**$451.96**	**$447.70**	[2.1%]
Low		**$2,687.8**	**$2,754.6**	**$2,752.8**	**$2,856.7**	**$2,865.0**		**$193.02**	**$195.91**	**$193.27**	**$198.52**	**$195.94**	
10,466	Burlington	4,979.7	5,088.5	5,185.2	5,288.9	5,463.7	2.3%	477.1	486.8	495.8	505.4	522.0	2.3%
10,031	Elkhorn	3,077.0	3,423.0	3,558.3	3,656.7	4,207.0	8.1%	331.8	365.5	375.0	362.6	419.4	6.0%
12,398	Fort Atkinson	5,846.3	5,963.2	6,171.0	6,354.4	6,403.0	2.3%	477.3	485.9	500.1	513.8	516.5	2.0%
11,465	Grafton	6,451.3	6,689.1	6,849.3	6,941.3	7,128.3	2.5%	565.6	585.0	598.1	605.8	621.7	2.4%
7,662	Lake Geneva	5,344.8	5,498.1	5,991.7	6,053.0	6,166.0	3.6%	706.2	720.7	784.6	791.1	804.8	3.3%
10,454	Little Chute	3,559.5	3,631.5	3,740.4	3,746.9	3,845.0	1.9%	336.9	343.4	355.5	358.6	367.8	2.2%
11,272	Port Washington	4,581.1	4,833.4	4,874.7	4,892.8	4,729.6	0.8%	413.3	433.7	437.0	434.9	419.6	0.4%
10,284	Portage	4,555.4	4,701.1	4,842.1	4,842.1	4,893.3	1.8%	448.6	460.1	472.4	469.0	475.8	1.5%
11,688	Two Rivers	4,029.7	4,137.3	4,302.8	4,423.0	4,582.2	3.3%	336.3	348.7	364.3	377.6	392.0	3.9%
14,622	Whitewater	2,687.8	2,754.6	2,752.8	2,856.7	2,865.0	1.6%	193.0	195.9	193.3	198.5	195.9	0.4%



Burlington Customized Report

Municipal Property Tax Rates

Municipal property tax rates.

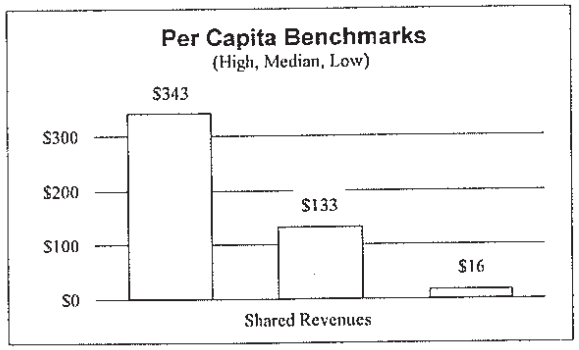
High: *$8.81* *Median:* *$6.61* *Low:* *$5.01*

Equalized Values (In Millions)

Equalized values including property in tax incremental financing (TIF) districts.

High: *$1,313* *Median:* *$779* *Low:* *$548*

		Municipal Property Tax Rates					Average	Equalized Values (In Millions)					Average
'11 Pop.	Municipality	07/08	08/09	09/10	10/11	11/12	% Chg.	'07	'08	'09	'10	'11	% Chg.
High		**$7.76**	**$7.71**	**$7.76**	**$8.37**	**$8.81**		**$1,273.9**	**$1,322.5**	**$1,371.4**	**$1,288.0**	**$1,313.4**	
Med.	[Average CPI chg.]	**$6.05**	**$6.02**	**$6.17**	**$6.48**	**$6.61**	[2.1%]	**$809.9**	**$835.1**	**$820.0**	**$775.5**	**$779.3**	[2.1%]
Low		**$4.70**	**$4.67**	**$4.74**	**$5.07**	**$5.01**		**$545.7**	**$565.8**	**$584.1**	**$556.8**	**$547.9**	
10,466	Burlington	7.12	7.05	7.21	7.65	7.89	2.6%	907.1	927.1	918.9	887.4	885.4	-0.6%
10,031	Elkhorn	5.12	5.55	5.95	6.52	6.74	7.1%	723.3	754.8	731.9	683.8	667.5	-2.0%
12,398	Fort Atkinson	6.66	6.65	6.96	7.54	7.57	3.3%	896.5	915.4	908.0	863.0	868.3	-0.8%
11,465	Grafton	6.03	6.00	6.14	6.44	6.48	1.8%	1,121.2	1,201.1	1,211.4	1,171.7	1,194.4	1.6%
7,662	Lake Geneva	4.70	4.67	4.74	5.07	5.01	1.6%	1,273.9	1,322.5	1,371.4	1,288.0	1,313.4	0.8%
10,454	Little Chute	6.07	6.04	6.19	6.26	6.40	1.3%	660.8	689.9	694.6	688.1	690.3	1.1%
11,272	Port Washington	5.06	5.18	5.27	5.47	5.34	1.4%	905.3	933.2	924.2	893.9	885.6	-0.5%
10,284	Portage	7.41	7.51	7.67	8.07	8.04	2.1%	622.8	634.2	639.7	606.7	617.0	-0.2%
11,688	Two Rivers	7.76	7.71	7.76	8.37	8.81	3.2%	545.7	565.8	584.1	556.8	547.9	0.1%
14,622	Whitewater	4.94	4.92	4.91	5.11	5.15	1.0%	619.3	638.1	639.0	637.4	631.8	0.5%



Burlington Customized Report

Shared Revenues (In Thousands)

State shared revenue payments received by municipality.

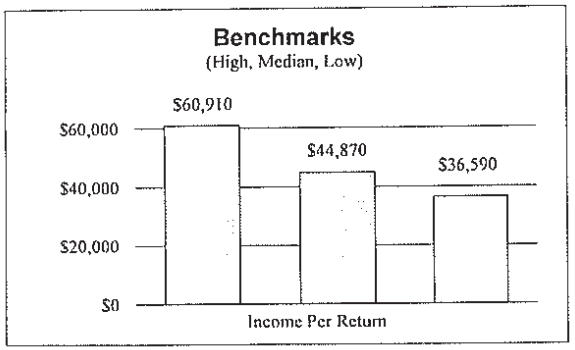
High: *$4,011* *Median:* *$1,485* *Low:* *$126*

Shared Revenues Per Capita

Per capita shared revenue payments.

High: *$343* *Median:* *$133* *Low:* *$16*

		Shared Revenues (In Thousands)					Average	Shared Revenues Per Capita					Average
'11 Pop.	Municipality	'07	'08	'09	'10	'11	% Chg.	'07	'08	'09	'10	'11	% Chg.
High		**$4,072.2**	**$4,080.4**	**$4,088.6**	**$4,020.7**	**$4,011.1**		**$339.89**	**$343.90**	**$346.14**	**$343.30**	**$343.18**	
Med.	[Average CPI chg.]	**$1,559.2**	**$1,552.4**	**$1,550.4**	**$1,479.7**	**$1,485.1**	[2.1%]	**$138.72**	**$136.72**	**$137.95**	**$132.25**	**$132.54**	[2.1%]
Low		**$221.4**	**$168.2**	**$157.3**	**$127.4**	**$126.1**		**$29.25**	**$22.05**	**$20.60**	**$16.65**	**$16.46**	
10,466	Burlington	802.3	795.2	815.8	727.5	719.6	-2.7%	76.87	76.08	78.00	69.52	68.75	-2.7%
10,031	Elkhorn	513.4	492.5	471.8	458.2	480.6	-1.6%	55.37	52.60	49.72	45.44	47.92	-3.6%
12,398	Fort Atkinson	1,362.6	1,351.9	1,341.2	1,260.5	1,270.1	-1.7%	111.24	110.16	108.69	101.92	102.45	-2.0%
11,465	Grafton	605.0	596.3	598.4	520.7	524.4	-3.5%	53.04	52.16	52.25	45.44	45.74	-3.6%
7,662	Lake Geneva	221.4	168.2	157.3	127.4	126.1	-13.1%	29.25	22.05	20.60	16.65	16.46	-13.4%
10,454	Little Chute	1,755.8	1,752.8	1,759.6	1,698.8	1,700.1	-0.8%	166.21	165.75	167.22	162.58	162.62	-0.5%
11,272	Port Washington	1,895.8	1,819.7	2,832.0	2,778.9	2,781.8	10.1%	171.03	163.27	253.87	247.02	246.79	9.6%
10,284	Portage	1,947.1	1,960.1	1,961.2	1,964.5	1,952.2	0.1%	191.74	191.83	191.31	190.29	189.83	-0.3%
11,688	Two Rivers	4,072.2	4,080.4	4,088.6	4,020.7	4,011.1	-0.4%	339.89	343.90	346.14	343.30	343.18	0.2%
14,622	Whitewater	3,715.2	3,656.3	3,620.6	3,535.3	3,492.1	-1.5%	266.80	260.03	254.20	245.68	238.83	-2.7%



Burlington Customized Report

Income and Income Taxes

Wisconsin adjusted gross income, income per tax return, and individual income taxes paid.

Income/Return High: $60,910 Median: $44,870 Low: $36,590

Property Tax Base

Percentage of equalized value in residential, commercial, manufacturing, and other classes.

Residential High: 76.0% Median: 65.3% Low: 57.2%

'11 Pop.	Municipality	Income '11	Income/Return '11	Income Taxes '11	Property Tax Base (2012) Res.	Comm.	Mfg.	Other
High		**$348,427,050**	**$60,910**	**$16,736,810**	**76.0%**	**33.1%**	**9.6%**	**4.8%**
Med.		**$262,036,965**	**$44,870**	**$11,489,855**	**65.3%**	**27.8%**	**5.2%**	**2.6%**
Low		**$165,738,790**	**$36,590**	**$6,772,040**	**57.2%**	**17.7%**	**1.7%**	**1.2%**
10,466	Burlington	324,336,130	48,150	14,777,560	57.2	32.7	5.3	4.8
10,031	Elkhorn	261,032,560	43,770	11,025,440	61.8	30.5	5.2	2.5
12,398	Fort Atkinson	296,219,490	41,810	12,356,240	65.8	25.7	5.4	3.0
11,465	Grafton	348,427,050	60,910	16,736,810	67.6	26.2	3.7	2.4
7,662	Lake Geneva	263,041,370	45,970	11,954,270	64.9	30.8	1.7	2.5
10,454	Little Chute	227,822,060	46,270	10,055,420	65.8	21.9	9.6	2.7
11,272	Port Washington	303,177,900	51,530	13,808,030	76.0	19.6	3.1	1.2
10,284	Portage	195,372,680	37,780	8,077,910	57.3	29.4	9.5	3.9
11,688	Two Rivers	221,150,380	37,650	9,403,020	75.2	17.7	5.2	2.0
14,622	Whitewater	165,738,790	36,590	6,772,040	57.3	33.1	6.6	3.0

This section contains the expected total General Fund revenues, total General Fund expenditures and anticipated fund balance for 2014. The General Fund pays for most City Services offered to property owners in the City. Expenditures are mainly funded by Taxes, State Aid and other fee based sources.

City of Burlington
2014 Annual Budget

General Fund

Fund Balance

Revenues

GENERAL GOVERNMENT

GENERAL FUND

Revenues

Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Amd Budget	2013 Anticipated	2014 Proposed	% Change from 2013
Taxes	$ 4,448,235	$ 4,686,193	$ 5,063,222	$ 5,269,488	$ 5,267,084	$ 5,358,461	1.7%
Intergovernmental Revenue	$ 1,401,857	$ 1,418,923	$ 1,219,655	$ 1,282,834	$ 1,282,834	$ 1,325,874	3.4%
Licenses & Permits	$ 330,264	$ 283,705	$ 321,130	$ 307,000	$ 307,000	$ 310,220	1.0%
Fines & Forfeitures	$ 183,665	$ 250,298	$ 194,179	$ 195,000	$ 195,000	$ 201,000	3.1%
Public Charges for Services	$ 47,431	$ 53,072	$ 54,267	$ 56,450	$ 56,450	$ 50,100	-11.2%
Special Assessments	$ 10,552	$ 10,639	$ 11,373	$ 15,500	$ 15,500	$ 17,000	9.7%
Property Sales & Recovery	$ 13,686	$ 39,092	$ 22,360	$ 314,110	$ 314,110	$ 20,000	-93.6%
Interest/ Investment Income	$ 14,198	$ 13,183	$ 8,497	$ 10,200	$ 10,200	$ 10,250	0.5%
Other Miscellaneous Income (Less TID TRFR's)	$ 7,563	$ 9,959	$ 15,073	$ 66,100	$ 66,100	$ 67,300	1.8%
Transfer in From TIF/Debt Levy	$ 430,000	$ 430,000	$ 100,000	$ -			
Total Revenues	**$ 6,887,452**	**$ 7,195,065**	**$ 7,009,756**	**$ 7,516,682**	**$ 7,514,278**	**$ 7,360,205**	**-2.1%**
Alternative Revenue Sources	$ 3,858,564	$ -	$ -	$ -	$ -	$ -	
Total with Alternative Revenue	**$ 10,746,016**	**$ 7,195,065**	**$ 7,009,756**	**$ 7,516,682**	**$ 7,514,278**	**$ 7,360,205**	**-2.1%**

Expenditures

Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Amd Budget	2013 Anticipated	2014 Proposed	% Change from 2013
General Government Total	***$ 946,385***	***$ 738,151***	***$ 884,300***	***$ 864,270***	***$ 863,990***	***$ 867,200***	**0.4%**
Salaries	$ 375,999	$ 365,557	$ 372,396	$ 298,661	$ 297,143	$ 291,753	-1.8%
Benefits	$ 171,729	$ 167,069	$ 167,852	$ 144,923	$ 145,226	$ 151,920	4.6%
Operating Expenses	$ 398,658	$ 205,525	$ 344,052	$ 420,686	$ 421,621	$ 423,527	0.5%
Public Safety Total	***$ 3,429,912***	***$ 3,555,401***	***$ 3,561,189***	***$ 3,600,142***	***$ 3,627,470***	***$ 3,714,195***	**2.4%**
Salaries	$ 2,007,038	$ 1,991,141	$ 2,006,888	$ 2,056,459	$ 2,073,203	$ 2,164,901	4.4%
Benefits	$ 992,653	$ 1,028,333	$ 1,035,805	$ 1,088,372	$ 1,088,455	$ 1,068,319	-1.9%
Operating Expenses	$ 430,221	$ 535,927	$ 518,497	$ 455,311	$ 465,811	$ 480,975	3.3%
Public Works Total	***$ 2,318,614***	***$ 1,996,859***	***$ 1,990,849***	***$ 1,963,658***	***$ 1,923,588***	***$ 2,014,267***	**4.7%**
Salaries	$ 375,191	$ 421,089	$ 429,782	$ 424,020	$ 395,394	$ 409,114	3.5%
Benefits	$ 226,475	$ 217,517	$ 246,858	$ 258,143	$ 246,699	$ 252,612	2.4%
Operating Expenses	$ 1,716,948	$ 1,904,575	$ 1,314,209	$ 1,281,495	$ 1,281,495	$ 1,352,541	5.5%
Health & Human Services	***$ 94,820***	***$ 80,160***	***$ 72,779***	***$ 81,500***	***$ 81,500***	***$ 82,800***	**1.6%**
Culture, Recreation & Education(Incl Parks)	***$ 3,434***	***$ 549,814***	***$ 590,287***	***$ 587,238***	***$ 587,238***	***$ 616,289***	**4.9%**
Conservation & Development	***$ 145,886***	***$ 169,803***	***$ 313,158***	***$ 193,071***	***$ 193,071***	***$ 222,186***	**15.1%**
Total Expenditures	**$ 6,939,051**	**$ 7,090,188**	**$ 7,412,562**	**$ 7,289,879**	**$ 7,276,857**	**$ 7,516,937**	**3.3%**
						ERP->>	2.676%
SPECIAL OUTLAY & DEBT SERVICE							
Special Capital Fund (Memo Posting ONLY)	$ 3,858,564	$ 300,000		$ -			
Total Expenditures with Special Outlay	**$ 10,797,615**	**$ 7,090,188**	**$ 7,412,562**	**$ 7,289,879**	**$ 7,276,857**	**$ 7,516,937**	**3.3%**
Revenue Over (under) Expenditures	**$ (51,599)**	**$ 104,877**	**$ (402,806)**	**$ 226,803**	**$ 237,420**	**$ (156,732)**	**-166.0%**
OTHER FINANCING SOURCES							
Operating Transfer In - Airport				$ 15,000	$ 15,000	$ 25,000	66.7%
Operating Transfer In TIF District	$ -	$ -	$ -	$ -		$ 268,000	
Operating Transfer In Other						$ 300,000	
Operating Transfer In - TIF 4 Excess Increment	$ 49,622		$ 219,831	$ -	$ -	$ -	
Operating Transfer Out - Park Development		$ (50,000)	$ (25,000)	$ (25,000)	$ (25,000)	$ (25,000)	0.0%
Operating Transfer Out - Original Debt Service	$ (264,151)	$ (418,213)	$ (428,459)	$ (238,000)	$ (238,000)	$ (270,000)	13.4%
Operating Transfer Out - Library				$ -			
Operating Transfer In - CDBG Loan Repay				$ 39,675	$ 39,675	$ 24,000	-39.5%
Operating Transfer Out - Infrastructure(Street Proj)							
Operating Transfer Out - Downtown Redevelop							
TIF Advance							
Sewer Advance						$ -	
Operating Transfer Out - Façade Grants Fund				$ -		$ (30,000)	
100-484831-Sale of Capital Assets	$ 1,401	$ 890	$ 370,481	$ 1,401	$ 1,401	$ -	
Subtotal	$ (213,128)	$ (467,323)	$ 136,853	$ (206,924)	$ (206,924)	$ 292,000	-241.1%
Net Change in Fund Balance	**$ (264,727)**	**$ (362,446)**	**$ (265,953)**	**$ 19,879**	**$ 30,496**	**$ 135,268**	**343.6%**
Fund Balance Begin 01/01	**$ 2,606,967**	**$ 2,342,240**	**$ 1,979,794**	**$ 1,713,841**	**$ 1,713,841**	**$ 1,744,337**	**% Change**
Revenue In	**$ 10,532,888**	**$ 6,727,742**	**$ 7,146,609**	**$ 7,309,758**	**$ 7,307,354**	**$ 7,652,205**	4.7%
Expenditure Out	**$ (10,797,615)**	**$ (7,090,188)**	**$ (7,412,562)**	**$ (7,289,879)**	**$ (7,276,857)**	**$ (7,516,937)**	3.3%
Fund Balance End 12/31	**$ 2,342,240**	**$ 1,979,794**	**$ 1,713,841**	**$ 1,733,720**	**$ 1,744,337**	**$ 1,879,605**	**7.8%**
Fund Balance as a Percent of Expenditures*	***33.75%***	***27.92%***	***23.12%***	***23.78%***	***23.97%***	***25.00%***	

GENERAL FUND REVENUE

Revenue Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
TAXES							
General Property Taxes	$ 5,007,115	$ 4,820,442	$ 5,115,730	$ 5,505,678	$ 5,503,274	$ 5,531,616	0.515%
Revenue Sharing: Town of Burlington	$ (48,025)	$ (47,910)	$ (45,009)	$ (55,071)	$ (55,071)	$ (43,686)	-20.7%
Taxes to Airport	$ -	$ -		$ -	$ -		
Taxes to Library	$ (392,792)	$ (432,536)	$ (405,500)	$ (405,500)	$ (405,500)	$ (405,500)	0.0%
Taxes to Equipment Rep Fund	$ (500,000)	$ (500,000)	$ (500,000)	$ (250,000)	$ (250,000)	$ (250,000)	0.0%
Ag Use Penalty	$ 4,214	$ -		$ -			
Occupational Taxes	$ 881	$ 881	$ 881	$ 893	$ 881	$ 881	0.0%
Tax Equivalent from Water Utility	$ 317,606	$ 355,145	$ 390,230	$ 431,000	$ 391,000	$ 391,000	0.0%
Room Tax	$ 19,929	$ 35,548	$ 47,042	$ 75,000	$ 48,000	$ 102,000	112.5%
Payments in lieu of Taxes - PILOT	$ 38,978	$ 36,253	$ 31,340	$ 43,000	$ 32,000	$ 32,000	0.0%
Other Taxes/Interest on PP/RE Taxes	$ 329	$ 157	$ 49	$ 300	$ 2,500	$ 150	-94.0%
Subtotal	$ 4,448,235	$ 4,267,980	$ 4,634,763	$ 5,345,300	$ 5,267,084	$ 5,358,461	1.7%
INTERGOVERNMENTAL REVENUE							
Shared Revenue from State	$ 727,468	$ 719,586	$ 651,233	$ 651,800	$ 653,804	$ 653,000	-0.1%
Exempt Computer Aid	$ 18,832	$ 16,113	$ 25,106	$ 17,500	$ 17,534	$ 17,534	0.0%
Fire Insurance from State	$ 29,158	$ 30,023	$ 33,528	$ 25,000	$ 31,965	$ 31,000	-3.0%
Municipal Services	$ 2,304	$ 1,971	$ 1,759	$ 2,000	$ 1,813	$ 1,813	0.0%
General Transportation Aids	$ 497,640	$ 500,090	$ 450,081	$ 510,590	$ 510,590	$ 546,929	7.1%
Connecting Highway Aids	$ 75,553	$ 75,704	$ 2,782	$ 2,787	$ 2,787	$ 2,807	0.7%
Other Transportation Aids		$ 30,558	$ -	$ 5,000	$ -	$ -	
Recycling Grants	$ 46,775	$ 30,241	$ 30,271	$ 30,000	$ 30,311	$ 30,311	0.0%
Sidewalk Grants	$ -	$ -		$ -	$ -	$ -	
LRIP/TRIP		$ -		$ 17,840	$ -	$ -	
Clean Sweep Grant				$ 16,750	$ 16,000	$ 15,000	
State Aid for Police Training	$ 3,463	$ 3,600	$ 3,040	$ 2,500	$ 987	$ -	
Miscellaneous Grants	$ -	$ -		$ 20,000	$ -	$ 24,300	
State Safety Aid	$ -	$ -	$ 20,572	$ -	$ 8,363	$ 2,500	-70.1%
State Historical Society Funding/Grant	$ -	$ 10,368	$ 613	$ -	$ 8,000		
DNR Aids In Lieu of Tax	$ 664	$ 670	$ 670	$ 700	$ 681	$ 681	0.0%
Subtotal	$ 1,401,857	$ 1,418,923	$ 1,219,655	$ 1,302,467	$ 1,282,834	$ 1,325,874	3.4%
ALTERNATIVE REVENUE SOURCES							
ARRA Stimulus Funding	$ 1,405,764	$ -	$ -	$ -	$ -	$ -	
Gen Obligation. Bond Proceeds	$ 2,452,800	$ -	$ -	$ -	$ -	$ -	
Subtotal	$ 3,858,564	$ -	$ -	$ -	$ -	$ -	
LICENSES & PERMITS							
Business and Occupational Permits	$ 22,454	$ 21,912	$ 23,353	$ 24,840	$ 24,840	$ 25,000	0.6%
Licenses	$ 7,267	$ 8,173	$ 9,157	$ 8,424	$ 19,220	$ 19,220	0.0%
WI Cable TV Licenses	$ 118,070	$ 125,867	$ 134,355	$ 130,000	$ 130,000	$ 130,000	0.0%
Parking Permits	$ 765	$ 320	$ 750	$ 700	$ 500	$ 700	40.0%
Right of Way Permits	$ 9,504	$ 4,235	$ 7,725	$ 7,000	$ 6,800	$ 6,800	0.0%
Telecommunications Antennae Site Fee	$ 45,836	$ 47,116	$ 45,168	$ 47,000	$ 47,000	$ 47,000	0.0%
Seals, Weights & Measures	$ 7,165	$ 7,350	$ 7,005	$ 7,025	$ 7,440	$ 7,100	-4.6%
Electrical Permits	$ 2,220	$ 2,440	$ 2,440	$ 2,376	$ 2,200	$ 2,400	9.1%
Building Permits Residential	$ 37,712	$ 28,685	$ 43,037	$ 32,000	$ 41,000	$ 40,000	-2.4%
Building Permits Commercial	$ 66,568	$ 37,607	$ 48,141	$ 32,000	$ 28,000	$ 32,000	14.3%
Chocolate Fest Lease Agreement	$ 12,704	$ -	$ -	$ 1			
Subtotal	$ 330,264	$ 283,705	$ 321,130	$ 291,366	$ 307,000	$ 310,220	1.0%

GENERAL GOVERNMENT

GENERAL FUND REVENUE

Revenue Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
FINES & FORFEITURES							
Court Penalties	$ 122,627	$ 155,563	$ 135,035	$ 150,000	$ 135,000	$ 140,000	3.7%
Parking Violations	$ 61,037	$ 94,736	$ 59,144	$ 85,000	$ 60,000	$ 61,000	1.7%
Subtotal	$ 183,665	$ 250,298	$ 194,179	$ 235,000	$ 195,000	$ 201,000	3.1%
PUBLIC CHARGES FOR SERVICES							
Clerks Revenue	$ 6,210	$ 5,979	$ 7,506	$ 6,048	$ 8,000	$ 7,500	-6.3%
Police Department	$ 8,562	$ 7,236	$ 4,108	$ 6,600	$ 5,100	$ 5,100	0.0%
Fire Department	$ 17,782	$ 15,142	$ 10,177	$ 15,000	$ 6,500	$ 12,500	92.3%
Street Department	$ 3,051	$ 9,201	$ 16,504	$ 6,804	$ 7,000	$ 7,000	0.0%
Parks Department	$ 11,825	$ 15,514	$ 15,972	$ 17,280	$ 29,850	$ 18,000	-39.7%
Subtotal	$ 47,431	$ 53,072	$ 54,267	$ 51,732	$ 56,450	$ 50,100	-11.2%
SPECIAL ASSESSMENTS							
Sidewalks	$ 10,552	$ 9,042	$ 11,373	$ 10,967	$ 9,000	$ 14,000	55.6%
Weed Cutting	$ -	$ 1,597		$ 1,500	$ 3,800	$ 2,000	-47.4%
Infrastructure - SH 36 Assessments	$ -	$ -		$ -	$ -	$ -	
Snow Plowing	$ -	$ -		$ 500	$ 2,700	$ 1,000	-63.0%
Subtotal	$ 10,552	$ 10,639	$ 11,373	$ 12,967	$ 15,500	$ 17,000	9.7%
PROPERTY SALES & RECOVERY							
Insurance Recovery	$ 13,686	$ 38,202	$ 22,360	$ 15,000	$ 64,500	$ 20,000	-69.0%
Sale of General Property	$ -	$ 890		$ 175,000	$ 249,610	$ -	
Subtotal	$ 13,686	$ 39,092	$ 22,360	$ 190,000	$ 314,110	$ 20,000	-93.6%
INTEREST/INVESTMENT INCOME							
Investment Income	$ 14,043	$ 12,954	$ 8,212	$ 18,000	$ 10,000	$ 10,000	0.0%
Interest Income from Airport Debt				$ -		$ -	
Interest on Special Assessments	$ 155	$ 229	$ 285	$ 200	$ 200	$ 250	25.0%
Subtotal	$ 14,198	$ 13,183	$ 8,497	$ 18,200	$ 10,200	$ 10,250	0.5%
OTHER MISCELLANEOUS INCOME							
Developer/Planning Expense Reimburse			$ -	$ 50,000	$ 50,000	$ 50,000	0.0%
Transfer in from TIF 4 - CLOSE				$ -		$ -	
Donations	$ 7	$ -	$ -	$ -	$ -	$ -	
Rent - City Buildings	$ 1,200	$ 6,600	$ 12,000	$ 12,000	$ 13,500	$ 14,700	8.9%
Agricultural Lease	$ -	$ -	$ -	$ 6,250	$ -	$ -	
TIF Reimbursement/Deferred Advance			$ 100,000	$ -			
Bond Fees	$ -	$ (2,375)	$ -	$ -	$ -		
Miscellaneous	$ 6,356	$ 5,735	$ 3,073	$ 2,600	$ 2,600	$ 2,600	0.0%
Subtotal	$ 7,563	$ 9,959	$ 115,073	$ 70,850	$ 66,100	$ 67,300	1.8%
TOTAL	$ 10,316,016	$ 6,346,852	$ 6,581,297	$ 7,517,882	$ 7,514,278	$ 7,360,205	-2.1%
TOTAL WITHOUT SPECIAL REVENUE	$ 6,457,452	$ 6,346,852	$ 6,581,297	$ 7,517,882	$ 7,514,278	$ 7,360,205	-2.1%

This section contains expenditures for the Administrative and Legislative branches of the General Fund in City Government.

City of Burlington
2014 Annual Budget

Administrative & Legislative

Administration
Finance
Mayor & Council
City Clerk
Elections
Assessor
Municipal Court
Attorney

SALARY & BENEFITS OVERALL SUMMARY

Legislative Payroll: General Fund						
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed
Elected Position Wages & FICA	$ 19,348	$ 19,348	$ 19,345	$ 19,377	$ 19,346	$ 19,350
Staff Positions Salaries & Wages	$ 84,683	$ 75,467	$ 81,465	$ 82,184	$ 72,499	$ 63,851
Staff Positions Benefits	$ 29,540	$ 27,340	$ 28,986	$ 29,164	$ 23,021	$ 23,924
Legislative TOTAL	**$ 133,572**	**$ 122,155**	**$ 129,796**	**$ 130,725**	**$ 114,865**	**$ 107,125**

Administration & Finance Payroll: General Fund						
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed
Staff Positions Salaries & Wages	$ 264,134	$ 263,783	$ 273,562	$ 288,048	$ 207,859	$ 211,064
Staff Positions Benefits	$ 142,189	$ 139,729	$ 143,816	$ 164,855	$ 126,124	$ 126,833
Admin & Finance TOTAL	**$ 406,323**	**$ 403,512**	**$ 417,378**	**$ 452,903**	**$ 333,983**	**$ 337,898**

Public Safety Payroll: General Fund						
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed
Staff Positions Salaries & Wages	$ 2,007,038	$ 1,991,141	$ 2,002,853	$ 2,119,142	$ 2,067,520	$ 2,160,483
Staff Positions Benefits	$ 992,653	$ 1,028,333	$ 1,039,839	$ 1,190,953	$ 1,094,139	$ 1,072,737
Police & Fire TOTAL	**$ 2,999,691**	**$ 3,019,475**	**$ 3,042,692**	**$ 3,310,096**	**$ 3,161,659**	**$ 3,233,220**

Public Works Payroll: General Fund						
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed
Staff Positions Salaries & Wages	$ 622,980	$ 687,291	$ 699,565	$ 689,540	$ 658,470	$ 687,548
Staff Positions Benefits	$ 334,581	$ 332,779	$ 378,375	$ 397,924	$ 375,611	$ 390,216
Streets & Parks TOTAL	**$ 957,562**	**$ 1,020,070**	**$ 1,077,940**	**$ 1,087,464**	**$ 1,034,082**	**$ 1,077,765**

Library Payroll						
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed
Staff Positions Salaries & Wages	$ 393,375	$ 406,958	$ 428,362	$ 436,927	$ 420,000	$ 435,100
Staff Positions Benefits	$ 161,672	$ 149,290	$ 131,675	$ 168,992	$ 146,008	$ 143,912
Library TOTAL	**$ 555,047**	**$ 556,249**	**$ 560,037**	**$ 605,919**	**$ 566,008**	**$ 579,012**

Waste Water Payroll: Enterprise						
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed
Staff Positions Salaries & Wages	$ 523,092	$ 499,546	$ 522,809	$ 529,357	$ 539,626	$ 544,382
Staff Positions Benefits	$ 265,514	$ 278,722	$ 291,247	$ 277,835	$ 290,370	$ 287,734
Waste Water TOTAL	**$ 788,606**	**$ 778,267**	**$ 814,057**	**$ 807,192**	**$ 829,996**	**$ 832,116**

Water Payroll: Enterprise						
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed
Staff Positions Salaries & Wages	$ 307,242	$ 305,726	$ 324,880	$ 378,870	$ 388,000	$ 415,000
Staff Positions Benefits	$ 211,331	$ 209,707	$ 205,264	$ 246,092	$ 222,290	$ 250,279
Water TOTAL	**$ 518,574**	**$ 515,433**	**$ 530,144**	**$ 624,962**	**$ 610,290**	**$ 665,279**

RECAP

General Fund Payroll Summary						
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed
Staff Positions Salaries & Wages	$ 2,998,184	$ 3,037,030	$ 3,076,790	$ 3,198,291	$ 3,025,693	$ 3,142,297
Staff Positions Benefits	$ 1,498,963	$ 1,528,181	$ 1,591,017	$ 1,782,896	$ 1,618,895	$ 1,613,711
Subtotal General Fund	**$ 4,497,147**	**$ 4,565,212**	**$ 4,667,807**	**$ 4,981,188**	**$ 4,644,588**	**$ 4,756,008**

Library Payroll Summary						
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed
Staff Positions Salaries & Wages	$ 393,375	$ 406,958	$ 428,362	$ 436,927	$ 420,000	$ 435,100
Staff Positions Benefits	$ 161,672	$ 149,290	$ 131,675	$ 168,992	$ 146,008	$ 143,912
Subtotal Library Fund	**$ 555,047**	**$ 556,249**	**$ 560,037**	**$ 605,919**	**$ 566,008**	**$ 579,012**

Water / Waste Water Payroll Summary						
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed
Staff Positions Salaries & Wages	$ 830,335	$ 805,272	$ 847,689	$ 908,227	$ 927,626	$ 959,382
Staff Positions Benefits	$ 476,846	$ 488,429	$ 496,511	$ 523,927	$ 512,660	$ 538,013
Subtotal Enterprise Funds	**$ 1,307,180**	**$ 1,293,701**	**$ 1,344,200**	**$ 1,432,154**	**$ 1,440,286**	**$ 1,497,394**
Total Payroll & Benefits	**$ 6,359,374**	**$ 6,415,161**	**$ 6,572,044**	**$ 7,019,261**	**$ 6,650,882**	**$ 6,832,414**

GENERAL GOVERNMENT

ADMINISTRATION

The Administration Department is responsible for the day to day activity of the City of Burlington, including all aspects of personnel mangement, customer service, public information, and collecting various license fees, permit fees, fines and forfeitures. This department contains the City Administrator who provides management to the other departments in the City as defined by the Mayor and Common Council.

MISSION

Deliver quality service in a cost effective and efficient manner through promoting collaborative leadership and teamwork throughout the City of Burlington.

2014 GOALS

1. Implement a paperless system for Common Council meetings by July 31, 2014.
2. Implement video recording Common Council meetings to view live or archived on the City website by July 31, 2014.
3. Implement the energy efficiency programs as recommended in the Honeywell Energy Services Facility Audit by October 31, 2014.
4. Complete an emergency management table-top drill with all relevant agencies by August 31, 2014.

2013 ACCOMPLISHMENTS

1. Developed a three-year financial forecast outlining proposed policy solutions for the 2014-2016 budget years.
2. Increased traffic to the city's electronic media outlets by an average of 115%.
3. Conducted a study to consolidate the City of Burlington and Town of Burlington Fire Departments.
4. Implemented review fees of Site Plans submitted to the Building Department
5. Completed the Kane Street Historical District study and implementation with the Historical Preservation Commission and the Wisconsin Historical Society.
6. Completed an energy-savings audit for city buildings and infrastructure with Honeywell that would reduce energy costs to the City by approximately 20 percent.
7. Increased amount of County services implemented at City Hall by an average of 35%.

GENERAL GOVERNMENT

ADMINISTRATION

SALARIES CHARGED TO THIS DEPARTMENT				
Position	Current Annual Salary	% Charged to This Dept	2013 Actual Salary Charge	2014 Proposed Salary Charge
City Administrator	$133,598	45.00%	$60,119	$60,119
Dir of Admin Services	$49,056	90.00%	$44,244	$45,571
PT Clerical	$13,694	50.00%	$6,847	$6,984
Facilities Maint. Sup.	$52,490	5.00%	$2,630	$2,630
Engineering Tech	$58,576	0.00%	$0	$0
FT Administrative Assist.	$30,077	75.00%	$22,558	$23,011
		TOTAL	$136,398	$138,316

BUDGET NOTES

Moved Building Inspector Expenditures to Public Safety, Building Inspector
Tuition reimbursement 5 people at $1,800 each

2014 Budget Notes: Top 5 Expenses				
Line Item	Dollars	% of Dept Exp	% of Tot Exp	
Total Salaries & Wages	$ 143,417	39.67%	1.9%	
Total Benefits	$ 81,718	22.61%	1.1%	
154 Health Insurance	$ 36,900	10.21%	0.5%	
298 Contract Services	$ 65,000	17.98%	0.9%	
520 Property & Liability Expense	$ 18,000	4.98%	0.2%	
All Other	$ 53,358	14.76%	0.7%	
TOTAL	$ 361,493.71	100.00%	4.8%	

3 Year Projection	2015	PY % Inc	2016	PY % Inc	2017	PY % Inc
Total Salaries & Wages	$ 144,852	1.0%	$ 146,300	1.0%	$ 147,763	1.0%
Benefits	$ 82,535	1.0%	$ 83,361	1.0%	$ 84,194	1.0%
154 Health Insurance	$ 38,007	3.0%	$ 39,147	3.0%	$ 40,322	3.0%
298 Contract Services	$ 66,300	2.0%	$ 66,963	1.0%	$ 67,633	1.0%
520 Property & Liability Expense	$ 18,360	2.0%	$ 18,544	1.0%	$ 18,729	1.0%
All Other	$ 54,425	2.0%	$ 55,514	2.0%	$ 56,624	2.0%
TOTAL	$ 366,472	1.4%	$ 370,681	1.1%	$ 374,943	1.1%

GENERAL GOVERNMENT

ADMINISTRATION: 100-515132

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Amd Budget	2013 Anticipated	2014 Proposed	% Change from 2013
111 Salaries and Wages	$ 201,441	$ 208,480	$ 210,762	$ 223,618	$ 141,348	$ 143,267	1.4%
113 Overtime	$ 56	$ 62	$ 214	$ 150	$ 100	$ 150	50.0%
133 Longevity Pay	$ 394	$ 164	$ 166	$ 170	$ 170	$ 99	-41.9%
145 Employee Reimbursement	$ (747)	$ (695)	$ -	$ (816)	$ -	$ -	
151 FICA	$ 14,795	$ 15,531	$ 15,088	$ 16,352	$ 13,767	$ 13,542	-1.6%
152 Retirement	$ 22,383	$ 19,731	$ 13,752	$ 18,021	$ 14,715	$ 12,128	-17.6%
153 Employee Benefits Corp (125)	$ 5,884	$ 3,152	$ (2,269)	$ 3,200	$ 2,000	$ 2,000	0.0%
154 Health Insurance	$ 55,899	$ 56,254	$ 62,963	$ 71,182	$ 36,900	$ 36,900	0.0%
155 Life Insurance	$ 600	$ 628	$ 668	$ 700	$ 600	$ 115	-80.9%
156 Vision	$ 186	$ 185	$ 201	$ 229	$ 230	$ 129	-43.9%
157-Tuituon Reimbursement/Training	$ -	$ -	$ 5,300	$ 3,600	$ 3,600	$ 9,000	150.0%
158 Dental	$ 3,109	$ 3,199	$ 3,285	$ 3,200	$ 3,300	$ 1,805	-45.3%
160 Workers Compensation Ins	$ 2,768	$ 2,750	$ 2,559	$ 3,750	$ 3,000	$ 3,000	0.0%
161 Unemployment	$ -	$ -	$ 40	$ -	$ 2,500	$ 2,500	0.0%
162 EAP Service	$ 457	$ 457	$ 457	$ 469	$ 588	$ 500	-15.0%
211 Physicals				$ 96	$ 144		
220 Utilities	$ 7,375	$ 9,116	$ 7,555	$ 8,500	$ 7,800	$ 8,500	9.0%
225 Telephone	$ 4,472	$ 5,677	$ 5,807	$ 5,656	$ 4,500	$ 4,600	2.2%
240 Building Insp Fuel & Oil	$ -	$ 1,052	$ 451	$ 1,000			
242 Repairs & Maintenance Gen	$ -	$ 12	$ -	$ -	$ -	$ -	
246 Repairs & Maint. Office Equip	$ 5,915	$ 7,463	$ 18,404	$ 8,000	$ 7,400	$ 7,400	0.0%
247 Repairs & Maint. Computer Equip	$ 1,548	$ 2,123	$ 1,689	$ 2,000	$ 1,500	$ 2,000	33.3%
248 Repairs & Maint. Building	$ 2,977	$ 3,573	$ 1,972	$ 2,900	$ 2,000	$ 2,500	25.0%
298 Contract Services	$ 53,176	$ 36,026	$ 57,387	$ 45,000	$ 64,481	$ 65,000	0.8%
310 Office Supplies & Postage	$ 8,556	$ 13,718	$ 12,703	$ 13,000	$ 13,000	$ 13,000	0.0%
311 Computer Software Maintenance	$ -	$ 15	$ 24	$ 125	$ 1,650	$ 1,600	-3.0%
324 Membership Dues	$ 6,206	$ 4,585	$ 3,920	$ 4,500	$ 3,600	$ 3,558	-1.2%
330 In-Service Training and Travel	$ 12,119	$ 3,301	$ 7,363	$ 3,000	$ 6,225	$ 7,500	20.5%
344 Janitorial Supplies	$ 690	$ 466	$ 477	$ 500	$ 400	$ 500	25.0%
372 Building Insp. Auto Expense	$ 1,182	$ 179	$ 556	$ 700			
390 Other Expenses	$ 3,349	$ 62	$ 200		$ 200	$ 200	0.0%
399 Sundries	$ 2,657	$ 5,496	$ 4,461	$ 2,000	$ 1,700	$ 2,000	17.6%
505 Legal Fees			$ 1,380		$ -	$ -	
520 Property & Liability Expense	$ 16,543	$ 16,330	$ 18,524	$ 16,486	$ 18,000	$ 18,000	0.0%
533 Copy Machine Maintenance	$ -	$ -	$ -			$ -	
570 Echo Lake Fire Expenditures	$ -	$ -	$ -	$ 27,108	$ 27,108	$ -	
Building Inspector Costs out			$ (123,724)				
TOTAL	**$ 433,991**	**$ 419,092**	**$ 332,334**	**$ 484,396**	**$ 382,526**	**$ 361,494**	**-5.5%**

GENERAL GOVERNMENT

FINANCE

Finance is responsible for the proper administration of the City's financial planning and management functions including preparing the Annual City Budget; coordinating the establishment and review of departmental objectives; billing for services; collecting and recording City revenues; managing the City's cash flow and investments; tabulating and collecting taxes; and keeping the City's books of accounts in accordance with recognized governmental accounting standards.

MISSION

Effectively manage all city funds in regards to timely payment of bills, accuracy of payroll and safety of investments

2014 GOALS

Begin implementation of online budget tracking and data tracking by 10/30/14
Learn Performance Dashboard software to bring system in-house by 6/30/14
Working toward completion of month end close by mid month following month nolater than 7/30/14
Final phase for certification process volunteering in other Trade associations by year end 12/31/14
P/R-Continued Education in Benefits Coordination, specifically in HCRA and FMLA by 12/31/14
P/R-Work with Police Dept. & Library on the Leave Time Report to make sure that all balances (Vacation, sick, Comp, Casual & Extra) are correct so when employees see their balances on their paystubs they will know how many hours they have left to use by 3/31/14
P/R-Preparation for changes in policies and procedures should contracts go away at the end of 2014 by 12/31/14
P/R-Work with Marta on Training & Educating all employees/Department Heads on FMLA by 6/30/14
A/P-To write a letter to customers regarding outstanding checks and to include a replacement form to be filled out by 7/31/14
A/P-Streamline the credit card process by 7/31/14
A/P-Continuning Education in election processes as required duties of Deputy Clerk by 12/31/14

2013 ACCOMPLISHMENTS

Treasurer Completed Clerk Completion Course at UWGB
We Implemented Credit Card Terminal system at front counter & DPW
Gave a City of Burlington Budget Presentation/Speech to WGFOA during a conference
Completion of Proposed Employee Handbook
Implemented fine tuning of payroll procedures to make process smoother, less errors
The Accounts Payable/Deputy Clerk completed second year of Clerk Institute at UWGB
Police Officers are now being paid the correct way, not paid to date.
Finished Employee Handbook for final review.
PSN was implemented in the first quarter 2013 to give customers the option of viewing, receiving and paying the bill online. Fifteen customers so far have opted out for having the bills mailed to them and 41 have registered to receive both. Total of 237 customers have registered onto PSN

GENERAL GOVERNMENT

FINANCE

SALARIES CHARGED TO THIS DEPARTMENT				
Position	**Annual Salary**	**% Charged**	**2013 Actual**	**2014 Proposed**
Budget Officer/Treasurer	**$60,997**	**45.00%**	**$27,449**	**$28,272**
Payroll Clerk/Befits Coordinator	**$38,917**	**50.00%**	**$19,458**	**$19,850**
Full Time Accounts Payable Clerk/Deputy Clerk	**$39,728**	**40.00%**	**$15,974**	**$16,295**
Facilities Maintenance Supervisor	**$52,490**	**5.00%**	**$2,630**	**$2,630**
		TOTAL	**$65,511**	**$67,047**

BUDGET NOTES

2014 Budget Notes: Top 5 Expenses				
Line Item	**Dollars**	**% of Dept Exp**	**% of Tot Exp**	
Total Salaries & Wages	$ 67,647	37.2%	0.9%	
Benefits	$ 45,115	24.8%	0.6%	
154-Health Insurance	$ 27,100	14.9%	0.4%	
520-Property and Liability Ins	$ 18,000	9.9%	0.2%	
213-Accounting and Auditing	$ 14,000	7.7%	0.2%	
All Other	$ 37,170	20.4%	0.5%	
TOTAL	$ 181,932	100.0%	0.5%	

3 Year Projection	2015	PY % Inc	2016	PY % Inc	2017	PY % Inc
Total Salaries & Wages	$ 68,662	1.5%	$ 69,691	1.5%	$ 70,737	1.5%
Benefits	$ 45,566	1.0%	$ 46,022	1.0%	$ 46,482	1.0%
154-Health Insurance	$ 27,913	3.0%	$ 28,750	3.0%	$ 29,613	3.0%
520-Property and Liability Ins	$ 18,360	2.0%	$ 18,544	1.0%	$ 18,729	1.0%
213-Accounting and Auditing	$ 14,280	2.0%	$ 14,423	1.0%	$ 14,567	1.0%
All Other	$ 37,913	2.0%	$ 38,672	2.0%	$ 39,445	2.0%
TOTAL	$ 184,781	1.6%	$ 187,351	1.4%	$ 189,960	1.4%

GENERAL GOVERNMENT

FINANCE 100-515141

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Amd Budget	2013 Anticipated	2014 Proposed	% Change from 2013
111-Salaries	$ 59,360	$ 54,738	$ 62,120	$ 63,630	$ 65,961	$ 67,347	2.1%
113-Overtime	$ 3,277	$ 503	$ 466	$ 650	$ 450	$ 300	-33.3%
133-Longevity	$ 312	$ 312	$ 312	$ 312	$ 68	$ 88	30.0%
145-Employee Reimbursement	$ (611)	$ (480)	$ -	$ (700)	$ -	$ -	
151-FICA	$ 4,754	$ 4,156	$ 4,663	$ 4,868	$ 5,046	$ 5,152	2.1%
152-Retirement	$ 6,204	$ 5,695	$ 5,486	$ 6,339	$ 6,400	$ 7,265	13.5%
153-Employee Benefits	$ 14	$ 2	$ 2	$ 28	$ 2	$ 2	0.0%
154-Health Insurance	$ 20,728	$ 23,823	$ 25,769	$ 27,099	$ 27,100	$ 27,100	0.0%
155-Life Insurance	$ 910	$ 107	$ 209	$ 130	$ 130	$ 168	29.5%
156-Vision	$ 79	$ 80	$ 125	$ 85	$ 85	$ 84	-1.2%
157-Inservice Training	$ -	$ 692	$ 1,123	$ 1,500	$ 1,900	$ 1,200	-36.8%
158-Dental	$ 1,129	$ 1,262	$ 1,290	$ 1,350	$ 1,300	$ 1,332	2.4%
160-Workers Compensation	$ 2,768	$ 2,642	$ 2,559	$ 3,700	$ 2,650	$ 2,650	0.0%
161-Unemployment	$ -	$ 22	$ 8	$ 22	$ 8	$ 8	0.0%
162-EAP Program	$ 59	$ 59	$ 59	$ 65	$ 65	$ 65	0.0%
163-Insurance Opt Out	$ -	$ -	$ -	$ -	$ -	$ -	
211-Physicals	$ 113	$ -	$ -	$ -	$ -	$ -	
213-Accounting and Auditing	$ 19,473	$ 13,509	$ 9,210	$ 14,000	$ 14,000	$ 14,000	0.0%
215-Bond Rating Svcs	$ 3,370	$ 513	$ -	$ 3,000	$ 1,500	$ 1,500	0.0%
220-Utilities	$ 3,475	$ 1,466	$ 2,080	$ 1,700	$ 2,500	$ 2,500	0.0%
225-Telephone	$ 1,859	$ 2,167	$ 3,226	$ 2,400	$ 3,700	$ 3,750	1.4%
244-Rep & Maint. Services Other	$ -	$ 12	$ -	$ -			
246-Rep & Maint. Services - Office Equip	$ 917	$ 892	$ 427	$ 1,000	$ 500	$ 500	0.0%
247-Computer Replacement	$ 1,032	$ 1,380	$ 450	$ 1,500	$ 900	$ 800	-11.1%
248-Rep/Maint - Building	$ 1,413	$ 1,211	$ 965	$ 1,200	$ 1,200	$ 700	-41.7%
298-Contract Services	$ 9,269	$ 8,885	$ 9,020	$ 10,000	$ 10,500	$ 11,000	4.8%
310-Office Supp./Postage	$ 11,832	$ 6,869	$ 7,834	$ 5,600	$ 4,650	$ 4,650	0.0%
311-Computer Software Maintenance	$ 180	$ 36	$ 3,124	$ 3,100	$ 3,400	$ 3,200	-5.9%
312-Computer Supplies & Maintenance	$ 88	$ 1,042	$ -	$ 350	$ 350	$ 350	0.0%
313-Printing	$ 379	$ 206	$ -	$ 400	$ 210	$ 210	0.0%
324-Membership Dues	$ 90	$ 65	$ 110	$ 85	$ 110	$ 110	0.0%
330-Travel	$ 3,171	$ 3,180	$ 3,505	$ 1,700	$ 2,300	$ 2,300	0.0%
344-Janitor Supplies	$ 313	$ 260	$ 277	$ 225	$ 150	$ 150	0.0%
399-Misc. Exp/Publication	$ 384	$ 914	$ 4,586	$ 900	$ 500	$ 500	0.0%
Bank Fees/Credit Cards	$ -	$ -	$ -	$ 5,000	$ 3,000	$ 3,000	0.0%
505-Legal Fees			$ -				
510-Insurance Bond	$ 1,340	$ 1,400	$ 1,400	$ 1,500	$ 1,500	$ 1,500	0.0%
520-Property and Liability Ins	$ 16,544	$ 16,080	$ 18,275	$ 17,100	$ 17,100	$ 18,000	5.3%
533-Copy Machine Rental	$ 16,544	$ 451	$ 527	$ 450	$ 433	$ 450	3.9%
TOTAL	**$ 190,771**	**$ 154,151**	**$ 169,208**	**$ 180,288**	**$ 179,668**	**$ 181,932**	**1.3%**

GENERAL GOVERNMENT

LEGISLATIVE: Mayor & City Council

The Mayor and City Council exercises all legislative powers of the City; approves the City's financial plan; sets the tax rate, utility rates and other user fees and charges; sets policies, goals, and objectives to direct the City's growth and development; and adopts ordinances, rules, and regulations as necessary for the general welfare of the community and its visitors.

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2013 Actual	2014 Proposed
Mayor	$7,200	50.00%	$3,600	$3,600
Alderman	$3,600	50.00%	$1,800	$1,800
Alderman	$3,600	50.00%	$1,800	$1,800
Alderman	$3,600	50.00%	$1,800	$1,800
Alderman	$3,600	50.00%	$1,800	$1,800
Alderman	$3,600	50.00%	$1,800	$1,800
Alderman	$3,600	50.00%	$1,800	$1,800
Alderman	$3,600	50.00%	$1,800	$1,800
Alderman	$3,600	50.00%	$1,800	$1,800
		TOTAL	**$18,000**	**$18,000**

BUDGET NOTES

2013 League of Municipalities Dues increase - Line item 324
2013 Supplies & Other Expenses includes contribution to Cemetary of $15,000 Line item 390
2014 Supplies & Other Expenses includes contribution to Cemetary of $15,000 Line item 390

2014 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp	
Total Salaries & Wages	$ 18,000	32.7%	0.2%	
Benefits, Less Health Insurance	$ 1,350	2.5%	0.0%	
399-Publications & Legal Notices	$ 7,800	14.2%	0.1%	
310-Office Supplies & Postage	$ 2,500	4.5%	0.0%	
324-Membership Dues	$ 2,973	5.4%	0.0%	
All Other	$ 22,400	40.7%	0.3%	
TOTAL	$ 55,023	100.0%	0.7%	

3 Year Projection	2015	PY % Inc	2016	PY % Inc	2017	PY % Inc
Total Salaries & Wages	$ 18,000	0.0%	$ 18,000	0.0%	$ 18,000	0.0%
Benefits, Less Health Insurance	$ 1,377	2.0%	$ 1,377	0.0%	$ 1,377	0.0%
399-Publications & Legal Notices	$ 7,956	2.0%	$ 8,115	2.0%	$ 8,277	2.0%
310-Office Supplies & Postage	$ 2,525	1.0%	$ 2,550	1.0%	$ 2,576	1.0%
324-Membership Dues	$ 3,032	2.0%	$ 3,063	1.0%	$ 3,093	1.0%
All Other	$ 22,624	1.0%	$ 22,850	1.0%	$ 23,307	2.0%
TOTAL	$ 55,514	0.9%	$ 55,955	0.8%	$ 56,631	1.2%

GENERAL GOVERNMENT

MAYOR & COUNCIL: 100-515111

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
111-Salaries and Wages	$ 17,998	$ 17,998	$ 17,997	$ 18,000	$ 17,998	$ 18,000	0.0%
151-FICA	$ 1,350	$ 1,350	$ 1,348	$ 1,377	$ 1,348	$ 1,350	0.1%
246-Repairs & Maint. Office Equip	$ 1,363	$ 458	$ 1,039	$ 1,000	$ 1,000	$ 1,000	0.0%
248-Repairs & Maint. Building	$ 20	$ -	$ -	$ 300	$ -	$ -	
298-Contract Services	$ -	$ -	$ 35,667	$ -	$ 2,000	$ 2,000	0.0%
310-Office Supplies & Postage	$ -	$ 2,596	$ 3,227	$ 3,000	$ 2,500	$ 2,500	0.0%
313-Printing	$ 7,697	$ 1,547	$ (270)	$ 1,800	$ 1,800	$ 1,800	0.0%
324-Membership Dues	$ 2,988	$ 2,969	$ 2,943	$ 3,243	$ 2,943	$ 2,973	1.0%
330-Travel	$ -	$ 319	$ 25	$ 500	$ 100	$ 100	0.0%
390-Supplies & Other Expenses	$ 200	$ 1,337	$ 6,328	$ 17,500	$ 17,500	$ 17,500	0.0%
399-Publications & Legal Notices	$ 7,456	$ 7,812	$ 5,161	$ 8,000	$ 8,000	$ 7,800	-2.5%
505-Legal Fees	$ -	$ -		$ -	$ -	$ -	
800-Capital Outlay	$ 12,190	$ -		$ -	$ -	$ -	
520-Property & Liability Insurance	$ -	$ -		$ -	$ -	$ -	
TOTAL	**$ 51,261**	**$ 36,385**	**$ 73,466**	**$ 54,720**	**$ 55,189**	**$ 55,023**	**-0.3%**

GENERAL GOVERNMENT

LEGISLATIVE: CITY CLERK, ELECTIONS & ASSESSOR

The City Clerk is appointed by the Mayor and Council and is the custodian of official City records, ordinances, and Council proceedings. Elections maintains rolls of registered voters, polling places and absentee ballots. The City contracts with outside appraisal services to determine assessed values of properties located within the City limits and represent the City at the Board of Review.

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2013 Actual	2014 Proposed
CITY CLERK				
City Clerk	$44,101	50.00%	$22,051	$22,712
Deputy Clerk	$979	100.00%	$979	$1,009
ELECTIONS				
Poll Workers	$15,000	100.00%	$10,000	$6,500
TOTAL			**$33,030**	**$30,221**

MISSION

To deliver the highest level of customer service and optimize citizen access to local government, ensuring compliance with state statutes and City ordinances

2014 GOALS

1. Increase the recruitment of high school students and citizens to work as election inspectors during the 2014 elections by February 1, 2014.
2. Reach a broader audience of citizens with online indexed agendas of various meetings by October 1, 2014.
3. Obtain and utilize laptops and printers for each polling place to be used with voter registrations by February 1, 2014.
4. Implement annual reminder cards for Operator License holders prior to the June 30th expiration date, creating efficiencies with applicants and compliance with state liquor laws for servers by May 1, 2014.

2013 ACCOMPLISHMENTS

1. Increased revenue with Operator Licenses approximately 41%.
2. Staff was cross-trained to increase efficiencies and reduce staff costs.
3. Organized and created a locked room for all election supplies to be kept together.
4. Streamlined licensing databases to enhance efficiencies and record keeping methods.

BUDGET NOTES

2014 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	$ 24,021	19.9%	0.3%
Benefits	$ 15,831	13.1%	0.2%
154-Health Insurance	$ 10,970	9.1%	0.1%
298-Contract Services-Assessor Fees	$ 44,500	36.9%	0.6%
321-Ballots & Advertising	$ 7,400	6.1%	0.1%
All Other	$ 28,939	24.0%	0.4%
TOTAL	$ 120,691	100.0%	1.6%

3 Year Projection	2015	PY % Inc	2016	PY % Inc	2017	PY % Inc
Total Salaries & Wages	$ 24,381	1.5%	$ 24,747	1.5%	$ 25,118	1.5%
Benefits	$ 15,989	1.0%	$ 16,149	1.0%	$ 16,311	1.0%
154-Health Insurance	$ 11,299	3.0%	$ 11,638	3.0%	$ 11,987	3.0%
298-Contract Services-Assessor Fees	$ 44,945	1.0%	$ 45,394	1.0%	$ 45,848	1.0%
321-Ballots & Advertising	$ 7,548	2.0%	$ 7,623	1.0%	$ 7,700	1.0%
All Other	$ 29,228	1.0%	$ 29,521	1.0%	$ 30,111	2.0%
TOTAL	$ 122,092	1.2%	$ 123,435	1.1%	$ 125,088	1.3%

GENERAL GOVERNMENT

CITY CLERK: 100-515140

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
111-Salaries and Wages	$ 22,410	$ 22,986	$ 27,991	$ 25,433	$ 23,030	$ 23,721	3.0%
113-Overtime	$ -	$ -	$ -	$ 400	$ 400	$ 300	-25.0%
145-Employee Reimbursement	$ (499)	$ (497)	$ -	$ (1,020)	$ -	$ -	
151-FICA	$ 1,676	$ 1,717	$ 1,833	$ 1,946	$ 1,508	$ 1,815	20.3%
152-Retirement	$ 2,457	$ 2,176	$ 1,565	$ 1,660	$ 1,287	$ 1,731	34.5%
153-Employee Benefits Corp (125)	$ -	$ -	$ -	$ -	$ -	$ -	
154-Health Insurance	$ 10,211	$ 10,396	$ 11,619	$ 9,842	$ 6,240	$ 10,970	75.8%
155-Life Insurance	$ 134	$ 146	$ 240	$ 155	$ 72	$ 22	-70.0%
156-Vision	$ 32	$ 31	$ 75	$ 30	$ 30	$ -	
157-Inservice Training			$ (48)	$ 500	$ 1,093	$ 1,100	0.6%
158-Dental	$ 360	$ 361	$ 390	$ 345	$ 185	$ 194	4.7%
160-Workers Compensation	$ -	$ 22	$ -	$ -	$ -	$ -	
162-EAP Service	$ 18	$ 18	$ 18	$ 18	$ 18	$ 18	0.0%
246-Repairs & Maint. Office Equip	$ 1,371	$ 1,268	$ 124	$ 1,000	$ 600	$ 800	33.3%
248-Repairs & Maint Building	$ -	$ 72	$ 154	$ -		$ 1,900	
310-Office Supplies & Postage	$ 240	$ 525	$ 604	$ 425	$ 550	$ 600	9.1%
324-Membership Dues	$ 70	$ 45	$ 90	$ 100	$ 170	$ 170	0.0%
330-Travel	$ 117	$ 66	$ 763	$ 700	$ 2,300	$ 2,300	0.0%
344 Janitor Suplies	$ -	$ -	$ 38	$ -	$ -		
505-Legal Fees	$ -	$ -	$ -	$ -	$ -		
399-General Code & Misc Publication	$ 4,009	$ 8,544	$ 10,658	$ 8,000	$ 4,000	$ 8,000	100.0%
520-Property & Liability Expense	$ -	$ -	$ -	$ -	$ -		
TOTAL	**$ 42,605**	**$ 47,875**	**$ 56,114**	**$ 49,534**	**$ 41,483**	**$ 53,640**	**29.3%**

GENERAL GOVERNMENT

ELECTIONS: 100-515142

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
111-Salaries and Wages							
113-Overtime	$ 162	$ -	$ 968	$ 162	$ 99	$ 100	1.0%
145-Employee Reimbursement	$ -	$ -	$ -	$ -			
151-FICA	$ -	$ -	$ 71	$ -	$ 23	$ 23	0.0%
152-Retirement	$ -	$ -	$ 114	$ -	$ 43	$ 43	0.0%
154-Health Insurance	$ -	$ -	$ 501	$ -	$ 189	$ 70	-63.0%
246-Voting Machine Maintenance	$ 1,240	$ 1,060	$ 1,080	$ 1,300	$ 1,100	$ 1,120	1.8%
282-Poll Workers Wages	$ 7,833	$ 6,959	$ 20,655	$ 7,833	$ 4,154	$ 6,500	56.5%
310-Operation Supplies	$ 1,053	$ 1,087	$ 2,565	$ 1,100	$ 977	$ 1,100	12.6%
321-Ballots & Advertising	$ 6,370	$ 6,863	$ 12,144	$ 6,300	$ 1,850	$ 7,400	300.0%
330-Travel	$ 177	$ 92	$ 293	$ 100	$ 94	$ 95	1.1%
505-Legal Fees			$ -				
532-Rent	$ 600	$ 600	$ 900	$ 300	$ 300	$ 600	100.0%
TOTAL	**$ 17,435**	**$ 16,661**	**$ 39,292**	**$ 17,095**	**$ 8,829**	**$ 17,051**	**93.1%**

GENERAL GOVERNMENT

ASSESSOR 100-515154

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
111-Salaries and Wages	$ 13,678	$ 13,785	$ 15,633	$ 14,720	$ 9,745		
133-Longevity Pay	$ -	$ -	$ -	$ 250	$ -	$ -	
141-Board of Review	$ 1,081	$ 887	$ 742	$ 1,200	$ 1,200	$ 1,100	-8.3%
151-FICA	$ 1,082	$ 1,053	$ 1,218	$ 1,187	$ 570	$ -	
152-Retirement	$ 1,556	$ 1,596	$ 1,464	$ 1,997	$ 1,300	$ -	
154-Health Insurance	$ 3,099	$ 3,143	$ 2,964	$ 3,671	$ 3,050	$ -	
155-Life Insurance	$ 30	$ 37	$ 34	$ 38	$ -	$ -	
158-Dental	$ 154	$ 152	$ 140	$ 158	$ 109	$ -	
225-Telephone	$ -		$ -	$ -			
298-Contract Services-Assessor Fees	$ 17,460	$ 18,444	$ 19,850	$ 25,000	$ 34,000	$ 44,500	30.9%
299-Contract Services-WIDOR (Manuf.)	$ 3,505	$ -	$ 4,047	$ 3,500	$ -	$ 4,000	
310-Office Supplies & Postage	$ 118	$ 395	$ 339	$ 200	$ 168	$ 400	138.1%
330-Inservice Training and Travel	$ 15	$ 55	$ 67	$ 100	$ -	$ -	
505-Legal Fees		$ -	$ -	$ -	$ -	$ -	
900-Assessor Error			$ -	$ -	$ 2,500	$ -	
TOTAL	**$ 41,779**	**$ 39,547**	**$ 46,497**	**$ 52,021**	**$ 52,642**	**$ 50,000**	**-5.0%**

GENERAL GOVERNMENT

LEGISLATIVE: Municipal Court & City Attorney

The City provides the Citizens of Burlington with a Municipal Court of the highest ethical and professional standards. The Municipal Court tries and determines all cases arising under the City's Code of Ordinances, and under other orders, rules, or regulataions of the City or it's Officials. The City Attorney provides legal advice to the Mayor, City Council, City departments,. boards and commissions, and represents the City in all legal proceedings.

2014 GOALS

Finish identifying all unpaid cases that are 10 or more years old and have been issued a Failure to Pay Forfeiture, make appropriate history note and then remove balance as per the Judge's direction by 9/30/14
Set all unpaid cases that are 10 or more years old up for Indigency Hearing and then proceed with collecting payment or issuance of Failure to Pay Forfeiture D.L. Suspension by 9/30/14
Organize and file all processed court records in a secure location, including the ones currently kept at the PD by 3/31/14

2013 ACCOMPLISHMENTS

Completed research, training and implementation of Tipss records interface and BadgerTracs with PD.
Focused more on past due accounts: partials, time to pays, suspensions etc. and noticed many of the past due are more than 10 years old. I then reviewed status of past due accounts, identified ones older than 10 years that have served D.L. Suspensions and consulted with Judge Daniel on how best to handle them. He made a determination to remove balance due in those cases where 2 year or more, D.L. suspensions had been served and the citation was 10 or more years old. I have since been running reports periodically to process those cases.
Assessed the current filing process and updated it, making things more efficient: Eliminated printing and filing of copies of form letters that are already electronically stored in the court program and modified the way processed citations and cases are filed, now filing them by court dates rather than alphabetically by year.

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2013 Actual	2014 Proposed
Municipal Court Judge	$7,440	100.00%	$7,440	$7,440
Municipal Court Clerk	$30,135	100.00%	$30,135	$30,741
		TOTAL	**$37,575**	**$38,181**

BUDGET NOTES

Expenditure increases in Contract Services for upgrade to TiPSS Program

2014 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp	
Total Salaries & Wages	$ 38,381	25.9%	0.5%	
Benefits	$ 7,939	5.4%	0.1%	
220-Attorney Contract	$ 38,000	25.7%	0.5%	
272-Municipal Court	$ 46,000	31.1%	0.6%	
294-Jail Costs	$ 1,100	0.7%	0.0%	
All Other	$ 16,641	11.2%	0.2%	
TOTAL	$ 148,061	100.0%	2.0%	

3 Year Projection	2015	PY % Inc	2016	PY % Inc	2017	PY % Inc
Total Salaries & Wages	$ 38,956	1.5%	$ 39,541	1.5%	$ 40,134	1.5%
Benefits	$ 8,018	1.0%	$ 8,098	1.0%	$ 8,179	1.0%
220-Attorney Contract	$ 39,140	3.0%	$ 39,923	2.0%	$ 40,721	2.0%
272-Municipal Court	$ 46,920	2.0%	$ 47,858	2.0%	$ 48,816	2.0%
294-Jail Costs	$ 1,122	2.0%	$ 1,133	1.0%	$ 1,145	1.0%
All Other	$ 16,974	2.0%	$ 17,313	2.0%	$ 17,660	2.0%
TOTAL	$ 151,131	2.1%	$ 153,867	1.8%	$ 156,654	1.8%

GENERAL GOVERNMENT

MUNICIPAL COURT: 100-515111

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
111-Salaries and Wages	$ 45,890	$ 37,147	$ 35,702	$ 38,406	$ 37,575	$ 38,181	1.6%
113-Overtime	$ 1,286	$ 628	$ 65	$ 1,613	$ 200	$ 200	0.0%
142-Witness Fees	$ 177	$ 35	$ 365	$ 250	$ 250	$ 250	0.0%
151-FICA	$ 3,809	$ 2,850	$ 2,753	$ 3,061	$ 2,874	$ 2,936	2.1%
152-Retirement	$ 4,659	$ 3,459	$ 3,368	$ 4,474	$ 3,758	$ 4,332	15.3%
153-Employee Benefits Corp (125)	$ -	$ -	$ -	$ 40	$ -		
157-Training	$ 725	$ 625	$ 625	$ 750	$ 625	$ 625	0.0%
161-Unemployment	$ -	$ 22	$ 8	$ 22	$ 8	$ 8	0.0%
162-EAP Service	$ 35	$ 35	$ 35	$ 40	$ 38	$ 38	0.0%
225-Telephone	$ -	$ -		$ -	$ -	$ -	
243-Service Contracts	$ 3,711	$ 1,158	$ 950	$ 2,000	$ 1,206	$ 1,250	3.6%
246-Repairs & Maint. Office Equip	$ 266	$ 1,049	$ -	$ 500	$ 300	$ 300	0.0%
248-Repairs & Maint. Office Bldg	$ -	$ 76	$ -	$ -			
294-Jail Costs	$ 930	$ 4,940	$ 1,100	$ 3,800	$ 1,100	$ 1,100	0.0%
298-Contract Services	$ 900	$ 300	$ -	$ 900	$ 2,800	$ 3,231	15.4%
310-Office Supplies & Postage	$ 2,883	$ 2,609	$ 2,658	$ 2,500	$ 2,500	$ 2,600	4.0%
311-Computer Software Maintenance	$ -	$ 2,493	$ 12	$ 1,000	$ 100	$ 300	200.0%
330-Travel	$ 1,282	$ 748	$ 1,308	$ 400	$ 515	$ 600	16.5%
344-Janitor Supplies	$ -	$ 15	$ 36	$ -	$ 4	$ 10	150.0%
520-Property & Liability Expense	$ 53	$ 100	$ 100	$ 100	$ 100	$ 100	0.0%
505-Legal Fees				$ -	$ -	$ -	
TOTAL	**$ 66,607**	**$ 58,287**	**$ 49,084**	**$ 59,856**	**$ 53,953**	**$ 56,061**	**3.9%**

GENERAL GOVERNMENT

ATTORNEY: 100-515161

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
220-Attorney Contract	$ 32,323	$ 38,477	$ 29,070	$ 41,000	$ 35,000	$ 38,000	8.6%
272-Municipal Court	$ 46,350	$ 53,448	$ 42,210	$ 44,000	$ 45,700	$ 46,000	0.7%
298-Contract Services	$ 11,735	$ 6,622	$ 47,025	$ 12,000	$ 9,000	$ 8,000	-11.1%
300-Judgement	$ 5,128	$ 450	$ -	$ -	$ -	$ -	
TOTAL	**$ 95,536**	**$ 98,996**	**$ 118,305**	**$ 97,000**	**$ 89,700**	**$ 92,000**	**2.6%**

This section contains the expenditures for the Public Safety (Police, Fire and Building Inspector) branch of the General Fund in City Government.

City of Burlington
2014 Annual Budget

Public Safety

Police

Fire

Building Inspector

GENERAL GOVERNMENT

PUBLIC SAFETY: POLICE

The Burlington Police Department provides patrol to all parts of the City, responds to calls for police service, conducts investigations in response to reported crimes, generates and maintains records of all reported crimes and police related incidents; provides emergency response to major accidents, natural disasters, civil disorders and other public emergencies, and community crime prevention services. Our Police Department is committed to employing the highest standards of performance, best practices in policing, and accountability, and reflecting the values of the city it serves.

MISSION

"It is the mission of the Burlington Police Department to protect life and property through fair and impartial enforcement of the law. We strive for excellence through our community partnerships to maintain and enhance a high quality of life in the City of Burlington."

2014 GOALS

Apply for and implement a $15,000 DOT grant for Alcohol Enforcement
A complete audit of the property room will be completed by the end of the year.
Establish a systematic and daily directed patrol plans to address traffic concerns, pedestrian crosswalk enforcement, and park patrols.
Continue the accreditation process and complete a mock assessment by the end of the year.
Maintain the same level of service with reduced staffing levels.

2013 ACCOMPLISHMENTS

The department applied for and received a $25,000 grant from DOT for Seatbelt enforcement which included a $5000 grant for equipment. The department also received a $1000 Bulletproof vest grant.
The department coordinated and implemented dispatching for all Fire and Rescue calls.
The police department implemented several cost saving measures to include: electronic fingerprinting, the use of Language Line, parking citations on Phoenix, processing of repair notices.
The police department implemented Badger Tracs which will increase the efficiency of processing traffic citations and accident investigations.
The police department increased park patrols and pedestrian enforcement by 25% during 2013.
A complete audit of time earned/time off was conducted as a result of the new pay schedules.
The police department continues to work towards accreditation. Completed the transition from 3rd edition standards to 4th edition standards.
Community Involvement: Members of the department participated in several community events this year: Polar plunge and torch run for Special Olympics, Shop with a Cop, and KID Care ID.

BUDGET NOTES

PUBLIC SAFETY: POLICE

SALARIES CHARGED TO THIS DEPARTMENT				
Position	**Annual Salary**	**% Charged**	**2013 Actual**	**2014 Proposed**
Chief of Police	$89,182	100.00%	$89,182	$92,303
Lieutenant	$76,901	100.00%	$77,213	$79,916
Sergeant	$67,715	100.00%	$68,016	$70,397
Sergeant Detective	$67,715	100.00%	$68,016	$70,397
Sergeant	$67,715	100.00%	$68,016	$70,397
Sergeant	$67,715	100.00%	$67,815	$70,189
Sergeant	$67,715	100.00%	$67,815	$70,189
Admin. Services Mgr.	$67,030	100.00%	$67,342	$69,362
Crossing Guards	$7,733	100.00%	$7,733	$7,733
Crossing Guards	$7,733	100.00%	$7,733	$7,733
Crossing Guards	$7,733	100.00%	$7,733	$7,733
Crossing Guards	$7,733	100.00%	$7,733	$7,733
Crossing Guards	$7,733	100.00%	$7,733	$7,733
Crossing Guards	$7,733	100.00%	$7,733	$7,733
Crossing Guards	$7,733	100.00%	$7,733	$7,733
Dispatcher	$37,669	100.00%	$38,293	$39,062
Dispatcher	$35,260	100.00%	$35,260	$35,969
Dispatcher	$35,260	100.00%	$35,358	$36,068
Dispatcher	$29,886	100.00%	$29,886	$30,487
Dispatcher	$35,260	100.00%	$35,844	$36,565
Patrol Officer	$58,754	100.00%	$58,854	$60,632
Patrol Officer	$58,754	100.00%	$58,754	$60,528
Patrol Officer	$58,754	100.00%	$58,754	$60,528
Patrol Officer	$59,939	100.00%	$60,039	$61,852
Patrol Officer	$59,939	100.00%	$60,039	$61,852
Patrol Officer	$59,939	100.00%	$60,140	$61,956
Patrol Officer	$59,939	100.00%	$60,140	$61,956
Investigator	$61,124	100.00%	$61,324	$63,176
Patrol Officer	$54,798	100.00%	$54,798	$56,453
Patrol Officer	$53,373	100.00%	$53,373	$54,984
Patrol Officer	$53,373	100.00%	$14,101	$0
Patrol Officer	$53,373	100.00%	$53,373	$55,793
Patrol Officer	$53,373	100.00%	$53,373	$54,984
Patrol Officer	$53,373	100.00%	$53,373	$54,984
Facilities Maint. Sup.	$32,806	65.00%	$32,871	$32,871
TOTAL			**$1,595,492**	**$1,627,982**

2014 Budget Notes: Top 5 Expenses				
Line Item	**Dollars**	**% of Dept Exp**	**% of Tot Exp**	
Total Salaries & Wages	$ 1,717,573	60.2%	22.8%	
Benefits	$ 853,472	29.9%	11.4%	
154-Health Insurance	$ 381,329	13.4%	5.1%	
240-Fuel, Oil and Lubricants	$ 53,000	1.9%	0.7%	
220-Utility Services	$ 35,000	1.2%	0.5%	
All Other	$ 196,100	6.9%	2.6%	
TOTAL	$ 2,855,145	100.0%	38.0%	

3 Year Projection	2015	PY % Inc	2016	PY % Inc	2017	PY % Inc
Total Salaries & Wages	$ 1,743,337	1.5%	$ 1,769,487	1.5%	$ 1,796,029	1.5%
Benefits	$ 862,007	1.0%	$ 870,627	1.0%	$ 879,333	1.0%
154-Health Insurance	$ 392,769	3.0%	$ 404,552	3.0%	$ 416,689	3.0%
240-Fuel, Oil and Lubricants	$ 55,120	4.0%	$ 57,325	4.0%	$ 59,618	4.0%
220-Utility Services	$ 38,500	10.0%	$ 40,810	6.0%	$ 42,851	5.0%
All Other	$ 200,022	2.0%	$ 204,022	2.0%	$ 208,103	2.0%
TOTAL	$ 2,898,985	1.5%	$ 2,942,271	1.5%	$ 2,985,933	1.5%

GENERAL GOVERNMENT

PUBLIC SAFETY: POLICE 100-525211

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
111-Salaries	$ 1,686,020	$ 1,671,265	$ 1,672,379	$ 1,654,490	$ 1,654,490	$ 1,682,573	1.7%
113-Overtime	$ 32,568	$ 36,667	$ 42,240	$ 35,000	$ 35,000	$ 25,000	-28.6%
114-Holiday Pay-Bonuses	$ -	$ -	$ -	$ -	$ -	$ -	
115-Shift Commander	$ 34,707	$ 9,252	$ 11,914	$ 10,000	$ 8,900	$ 10,000	12.4%
133-Longevity	$ 3,120	$ 3,835	$ 3,161	$ 4,465	$ 4,850	$ 4,002	-17.5%
145-Employee Reimbursement	$ (23,252)	$ (21,258)	$ -	$ (25,000)	$ -	$ -	
151-FICA	$ 130,536	$ 129,433	$ 131,299	$ 130,665	$ 129,877	$ 125,281	-3.5%
152-Retirement	$ 253,037	$ 257,478	$ 262,748	$ 309,961	$ 259,920	$ 232,116	-10.7%
153-Employee Benefits Corp	$ 406	$ 250	$ 78	$ 400	$ 100	$ 100	0.0%
154-Health Insurance	$ 380,615	$ 381,730	$ 378,783	$ 424,951	$ 385,000	$ 381,329	-1.0%
155-Life Insurance	$ 2,526	$ 2,501	$ 3,024	$ 2,488	$ 2,500	$ 2,149	-14.0%
156-Vision	$ 1,187	$ 1,187	$ 1,421	$ 1,298	$ 1,100	$ 1,119	1.7%
158-Dental	$ 21,352	$ 22,883	$ 21,683	$ 24,557	$ 24,557	$ 21,675	-11.7%
159-Clothing Allowance	$ 15,805	$ 12,188	$ 14,035	$ 16,457	$ 15,500	$ 14,650	-5.5%
160-Workers Compensation	$ 30,248	$ 47,732	$ 37,999	$ 48,000	$ 48,000	$ 48,000	0.0%
161-Unemployment	$ 95	$ 1,539	$ 321	$ 250	$ 250	$ 250	0.0%
162-EAP Service	$ 1,270	$ 1,270	$ 1,270	$ 1,500	$ 1,500	$ 1,500	0.0%
163-Insurance Opt Out	$ 21,852	$ 16,800	$ 16,800	$ 16,800	$ 16,800	$ 16,800	0.0%
211-Physicals/Testing	$ 4,839	$ 2,259	$ 7,346	$ 4,500	$ 4,500	$ 4,500	0.0%
220-Utility Services	$ 32,829	$ 32,520	$ 34,893	$ 37,100	$ 35,000	$ 35,000	0.0%
225-Telephone	$ 15,767	$ 13,943	$ 15,933	$ 14,000	$ 14,000	$ 14,000	0.0%
226-Computer Equipment	$ -	$ -	$ 1,495	$ 1,500	$ 1,500	$ 1,500	0.0%
239-Equipment(Non-Capital)	$ 9,149	$ 8,717	$ 12,721	$ 15,000	$ 14,000	$ 14,000	0.0%
240-Fuel, Oil and Lubricants	$ 48,410	$ 56,200	$ 48,536	$ 53,000	$ 50,000	$ 53,000	6.0%
242-Rep. & Maint. Vehicles	$ 15,804	$ 28,501	$ 16,943	$ 22,000	$ 22,000	$ 22,000	0.0%
244-Rep. & Maint. Equipment	$ 15,232	$ 3,946	$ 11,089	$ 11,000	$ 11,000	$ 11,000	0.0%
246-Rep. & Maint. Office Equipment	$ -	$ 40	$ -	$ -	$ -	$ -	
248-Rep. & Maint. Building	$ 44,985	$ 12,045	$ 18,332	$ 14,500	$ 14,500	$ 14,000	-3.4%
294-Boarding of Prisoners	$ 35	$ 19	$ -	$ 200	$ 200	$ 200	0.0%
299-Sundry Contract Services	$ 20,639	$ 12,070	$ 15,799	$ 28,000	$ 28,000	$ 23,000	-17.9%
310-Office Supplies and Postage	$ 16,907	$ 27,034	$ 17,857	$ 19,000	$ 19,000	$ 18,000	-5.3%
311-Computer Software Maintenance	$ -	$ 36	$ 60	$ 15,500	$ 15,500	$ 15,000	-3.2%
324-Publications, Subscriptions, Dues	$ 906	$ 2,338	$ 1,150	$ 2,000	$ 2,000	$ 2,000	0.0%
330-Travel	$ 14,953	$ 18,412	$ 14,867	$ 10,000	$ 10,000	$ 10,000	0.0%
344-Janitor Supplies	$ 3,133	$ 3,394	$ 2,600	$ 2,300	$ 2,300	$ 2,300	0.0%
346-Uniform Repair Etc.	$ 2,970	$ 4,093	$ 3,548	$ 3,700	$ 3,700	$ 3,700	0.0%
347-Firearm Supplies-Range	$ 4,447	$ 3,708	$ 5,305	$ 5,000	$ 5,000	$ 5,000	0.0%
381-Investigations	$ 6,263	$ 7,505	$ 5,648	$ 7,000	$ 7,000	$ 7,000	0.0%
382-Photo & Finger Printing	$ 973	$ 641	$ 22	$ 1,000	$ 1,000	$ 1,000	0.0%
384-Crime Prevention	$ 3,307	$ 3,360	$ 3,400	$ 3,400	$ 3,400	$ 3,400	0.0%
385-Parking Warrant Program	$ 2,400	$ 3,075	$ 4,075	$ 4,500	$ 4,500	$ 4,500	0.0%
505-Legal Fees					$ -	$ -	
520-Property and Liability Ins	$ 19,030	$ 16,923	$ 19,876	$ 19,118	$ 19,118	$ 20,000	4.6%
533-Copy Machine Rent	$ 3,153	$ 3,253	$ 3,795	$ 4,500	$ 4,500	$ 4,500	0.0%
TOTAL	**$ 2,878,221**	**$ 2,838,785**	**$ 2,864,444**	**$ 2,954,100**	**$ 2,880,063**	**$ 2,855,145**	**-0.9%**

GENERAL GOVERNMENT

PUBLIC SAFETY: FIRE

The Fire Department provides a comprehensive fire service program, inspects structures for fire code compliance, conducts public service information and fire prevention programs, provides a training program for the City Fire Fighters, and maintains all fire fighting equipment.

MISSION

The City of Burlington Fire Department exists to provide fire inspection, suppression, public education, and other related services to the Burlington community in a professional and cost effective manner. As a department, we are committed to continual improvement.

2014 GOALS

Initiate, develop and implement a first responder program to better serve the citizens of the City of Burlington.
Complete 40 pre-incident plans of structures in the first response area of the City of Burlington Fire Department3.
Recruit 10 new volunteer firefighters.
Develop and train a minimum of nine firefighters in specialized Technical Rescue Techniques.
Make contact with every school for fire prevention and education programs to serve over 1,000 students in the City.
Have two more firefighters complete the fire inspectors course for state certification.

2013 ACCOMPLISHMENTS

350 training sessions for personnel throughout the year with a total of 2,900 hrs.
Completed a joint extrication training with all Burlington emergency services (City of Burlington Fire, Town of Burlington Fire, Burlington Rescue, Burlington Police.
700 inspections for DSPS and working toward 100% compliance.
100% compliance on sprinkler, fire pump and alarm testing inspections.
Parking lot construction and intersection (Washington St & Milwaukee Rd) reconfigured.
6 members have successfully completed the Fire Instructors course for state certification.
2 members received certification as Fire Instructor II.
4 members have completed the Emergency Medical Technician-Basic course.
Developed and implemented a new Tower driver operator program for tower ladder 924 with 10 operators completing the program.
Developed and implemented a communications and radio operators training with 12 firefighters completing the program.
Developed, initiated and implemented a pre-incident planning program and have completed 15 pre-plans.
Developed, implemented and initiated a physical fitness program for all firefighters.

GENERAL GOVERNMENT

PUBLIC SAFETY: FIRE

BUDGET NOTES

Full time Fire Chief in June 2013

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2013 Actual	2014 Proposed
Fire Chief	$75,000	100.00%	$75,000	$77,250
PT Admin Assistant	$16,744	100.00%	$0	$16,744
Deputy Fire Chief	$2,969	100.00%	$2,969	$2,969
Assistant Fire Chief	$2,232	100.00%	$2,232	$2,232
Assistant Fire Chief	$2,232	100.00%	$2,232	$2,232
Fire Safety Officer	$1,479	100.00%	$1,479	$1,479
Fire Dept. Secretary	$740	100.00%	$740	$740
Fire Dept. Treasurer	$740	100.00%	$740	$740
Fire Engineer	$59,259	100.00%	$59,259	$61,653
Fire Engineer	$59,696	100.00%	$59,696	$62,108
Fire Engineer	$59,259	100.00%	$59,259	$61,653
Fire Inspector	$59,405	100.00%	$59,405	$61,805
		TOTAL	$323,010	$351,604

2014 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp	
Total Salaries & Wages	$ 382,915	47.45%	5.1%	
Benefits	$ 189,100	23.43%	2.5%	
154-Health Insurance	$ 65,000	8.05%	0.9%	
244-Rep. & Maint Equipment	$ 34,000	4.21%	0.5%	
211-Physicals	$ 17,500	2.17%	0.2%	
All Other	$ 118,465	14.68%	1.6%	
TOTAL	$ 806,980	100.00%	10.7%	

3 Year Projection	2015	PY % Inc	2016	PY % Inc	2017	PY % Inc
Total Salaries & Wages	$ 388,659	1.5%	$ 394,489	1.5%	$ 400,406	1.5%
Benefits	$ 190,991	1.0%	$ 192,901	1.0%	$ 194,830	1.0%
154-Health Insurance	$ 66,950	3.0%	$ 68,959	3.0%	$ 71,027	3.0%
244-Rep. & Maint Equipment	$ 34,340	1.0%	$ 35,027	2.0%	$ 35,727	2.0%
211-Physicals	$ 17,850	2.0%	$ 18,743	5.0%	$ 19,305	3.0%
All Other	$ 120,834	2.0%	$ 123,251	2.0%	$ 125,716	2.0%
TOTAL	$ 819,624	1.6%	$ 833,368	1.7%	$ 847,011	1.6%

GENERAL GOVERNMENT

PUBLIC SAFETY: FIRE 100-525220

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
111-Salaries	$212,293	$233,344	$233,241	$330,634	$ 261,000	$ 341,780	31.0%
113-Overtime	$ 16,157	$ 13,994	$ 15,636	$ 18,000	$ 21,000	$ 14,000	-33.3%
133-Longevity	$ 1,310	$ 1,075	$ 874	$ 1,000	$ 1,000	$ 582	-41.8%
143-Officers	$ 25,295	$ 26,618	$ 27,444	$ 11,024	$ 27,135	$ 27,135	0.0%
145-Employee Reimbursement	$ (2,217)	$ (2,473)	$ -	$ (2,500)	$ -	$ -	
151-FICA	$ 3,297	$ 4,179	$ 4,620	$ 3,900	$ 3,900	$ 10,033	157.3%
152-Retirement	$ 39,961	$ 46,247	$ 47,702	$ 48,540	$ 52,500	$ 60,990	16.2%
153-Employee Benefits	$ 120	$ 101	$ 96	$ 180	$ 180	$ 180	0.0%
154-Health Insurance	$ 70,516	$ 71,375	$ 60,981	$ 98,709	$ 65,000	$ 65,000	0.0%
155-Life Insurance	$ 675	$ 549	$ 497	$ 392	$ 392	$ 682	73.9%
156-Vision	$ 208	$ 244	$ 292	$ 300	$ 300	$ 240	-20.0%
157-Inservice Training	$ -	$ 7,551	$ 8,736	$ 6,000	$ 6,000	$ 9,000	50.0%
158-Dental	$ 3,751	$ 3,640	$ 2,975	$ 5,103	$ 3,800	$ 4,328	13.9%
159-Clothing Allowance	$ 2,100	$ 2,363	$ 2,100	$ 2,875	$ 2,100	$ 2,600	23.8%
160-Workers Compensation	$ 8,452	$ 11,323	$ 7,850	$ 10,400	$ 10,000	$ 10,500	5.0%
160-Unemployment	$ -	$ 130	$ 48	$ 130	$ 130	$ 130	0.0%
162-EAP Service	$ 141	$ 141	$ 141	$ 160	$ 160	$ 160	0.0%
163-LOSA	$ 17,000	$ 17,840	$ 18,375	$ 19,175	$ 18,925	$ 19,175	1.3%
211-Physicals	$ 3,702	$ 4,224	$ 4,583	$ 5,200	$ 5,200	$ 5,500	5.8%
220-Utility Services	$ 14,588	$ 14,922	$ 14,150	$ 17,500	$ 16,400	$ 17,500	6.7%
225-Telephone	$ 2,156	$ 2,573	$ 3,968	$ 4,500	$ 3,800	$ 4,000	5.3%
240-Fuel, Oil, Lubricants	$ 5,144	$ 5,952	$ 4,507	$ 5,750	$ 4,800	$ 5,500	14.6%
242-Rep. & Maint. Vehicles	$ 13,866	$ 13,481	$ 15,079	$ 25,000	$ 22,000	$ 25,000	13.6%
244-Rep. & Maint Equipment	$ 26,092	$ 20,100	$ 21,072	$ 34,000	$ 28,000	$ 34,000	21.4%
246-Rep. & Maint. Office Equip	$ 1,718	$ 3,233	$ 1,888	$ 3,500	$ 2,800	$ 3,500	25.0%
248-Rep. & Maint. Buildings	$ 10,017	$ 8,046	$ 11,869	$ 10,000	$ 10,000	$ 10,000	0.0%
275-Volunteer Fire Dept.	$ 28,285	$ 29,158	$ 30,023	$ 33,528	$ 33,528	$ 31,965	-4.7%
276-Arson Investigation	$ -	$ -	$ 446	$ 500	$ 500	$ 500	0.0%
293-Fire Prevention	$ 1,080	$ 1,072	$ 1,070	$ 1,100	$ 1,100	$ 1,100	0.0%
298-Contract Services	$ 12,394	$ 5,915	$ 3,983	$ 7,000	$ 5,200	$ 7,000	34.6%
310-Office Supplies/Postage	$ 2,744	$ 3,679	$ 1,886	$ 3,000	$ 2,800	$ 3,000	7.1%
324-Membership Dues	$ -	$ -	$ -	$ -		$ 500	
330-Travel	$ 6,823	$ 1,697	$ 2,212	$ 1,600	$ 732	$ 1,600	118.6%
389-Protective Clothing	$ 13,135	$ 16,914	$ 10,493	$ 13,000	$ 13,000	$ 15,000	15.4%
505-Legal Fees	$ -	$ -	$ -	$ -	$ -	$ -	
520-Property and Liability Insurance	$ 10,887	$ 8,169	$ 9,069	$ 9,800	$ 9,800	$ 9,800	0.0%
800-Capital Outlay	$ -	$ -	$ -	$ -	$ -	$ -	
TOTAL	**$551,691**	**$577,374**	**$567,904**	**$729,000**	**$ 633,182**	**$ 741,980**	**17.2%**

PUBLIC SAFETY: BUILDING INSPECTOR

The Building Inspector is charged with the task of inspecting all plans and construction within the City limits to assure that all structures are constructed safely and in compliance with the City Codes and Ordinances.

MISSION

To effectively administer the building codes and ordinances of the City of Burlington in relation to construction and remodeling, and to maintain the public safety as it relates to those codes.

2014 GOALS

1. Make recommendation and work with the Plan Commission and Council to amend the sign code by November 1, 2014.
2. Contact owners and contractors regarding dormant but still active files. Close out files as appropriate by October 1, 2014.
3. Amend and refine property maintenance procedures and methods by July 31, 2014.

2013 ACCOMPLISHMENTS

1. Increased revenue 100% by charging a Site Plan review fee for developments
2. Combined older property and project files to gain efficiency with research
3. Made recommendations for amendments to the sign code.

GENERAL GOVERNMENT

PUBLIC SAFETY: BUILDING INSPECTOR

SALARIES CHARGED TO THIS DEPARTMENT				
Position	**Annual Salary**	**% Charged**	**2013 Actual**	**2014 Proposed**
Building Inspector	**$59,828**	**100.00%**	**$59,828**	**$59,828**
		TOTAL	**$59,828**	**$59,828**

BUDGET NOTES

Moved Building Inspector back to Public Safety category from Administration department

2014 Budget Notes: Top 5 Expenses				
Line Item	**Dollars**	**% of Dept Exp**	**% of Tot Exp**	
Total Salaries & Wages	$ 59,828	51.10%	0.8%	
154-Health Insurance	$ 19,829	8.97%	0.1%	
Benefits	$ 10,502	16.94%	0.3%	
219-Sealers Weights & Measures	$ 6,400	12.81%	0.2%	
298-Contract Services	$ 15,000	5.47%	0.1%	
All Other	$ 5,510	4.71%	0.1%	
TOTAL	$ 117,070	100.00%	1.6%	

3 Year Projection	2015	PY % Inc	2016	PY % Inc	2017	PY % Inc
Total Salaries & Wages	$ 59,828	0.0%	$ 59,828	0.0%	$ 59,828	0.0%
154-Health Insurance	$ 21,812	10.0%	$ 23,121	6.0%	$ 24,508	6.0%
Benefits	$ 10,607	1.0%	$ 10,820	2.0%	$ 11,036	2.0%
219-Sealers Weights & Measures	$ 6,400	0.0%	$ 6,400	0.0%	$ 6,400	0.0%
298-Contract Services	$ 15,150	1.0%	$ 15,453	2.0%	$ 15,762	2.0%
All Other	$ 5,620	2.0%	$ 5,733	2.0%	$ 5,847	2.0%
TOTAL	$ 119,418	2.0%	$ 121,354	1.6%	$ 123,381	1.7%

GENERAL GOVERNMENT

PUBLIC SAFETY: BUILDING INSPECTOR 100-525231

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
111-Salaries				$ 59,828	$ 59,828	$ 59,828	0.0%
113-Overtime							
133-Longevity				$ 166	$ 166	$ 166	0.0%
145-Employee Reimbursement				$ -	$ -	$ -	
151-FICA				$ 4,577	$ 4,577	$ 4,577	0.0%
152-Retirement				$ 4,098	$ 4,098	$ 4,188	2.2%
153-Employee Benefits				$ -	$ -	$ -	
154-Health Insurance				$ 19,829	$ 19,829	$ 19,829	0.0%
155-Life Insurance				$ 429	$ 429	$ 429	0.1%
156-Vision				$ 60	$ 60	$ 60	0.0%
157-Inservice Training							
158-Dental				$ 1,104	$ 1,104	$ 1,082	-2.0%
160-Workers Compensation							
161-Unemployment				$ -	$ -	$ -	
162-EAP Service							
211-Physicals							
219-Sealers Weights & Measures				$ 6,400	$ 6,400	$ 6,400	0.0%
220-Utilities							
225-Telephone			$ 1,300	$ 1,383	$ 1,383	$ 1,410	2.0%
242-Rep. & Maint. Vehicles							
246-Rep. & Maint. Office Equip				$ -	$ -	$ 200	
248-Rep. & Maint. Buildings							
298-Contract Services			$ 3,117	$ 4,500	$ 15,000	$ 15,000	0.0%
310-Office Supplies/Postage				$ 200	$ 200	$ 200	0.0%
330-Travel				$ 450	$ 450	$ 1,800	300.0%
344-Janitor Supplies							
372-Auto Expense			$ 700	$ 700	$ 700	$ 1,900	171.4%
520-Property and Liability Insurance							
800-Capital Outlay			$ 123,724				
TOTAL	**$ -**	**$ -**	**$ 128,841**	**$ 103,725**	**$ 114,225**	**$ 117,070**	**2.5%**

This section contains expenditures for the Department of Public Works (Streets, Parks, Trash and Forestry) branch of the General Fund of City Government; the Utility Section of Public Works is found under Tab 13.

City of Burlington
2014 Annual Budget

Public Works

Streets

Solid Waste

Parks

Forestry

GENERAL GOVERNMENT

DEPARTMENT OF PUBLIC WORKS: Streets, Solid Waste, Parks & Forestry

The Street Department provides maintenance of public street and drainage ways, and maintains public buildings. The Solid Waste program contracts to provide sanitation services including residential, commercial collection, bulky trash collection and recycling. The Parks program is responsible for maintaining public facilities, outdoor parks, and recreation facilities.

MISSION

The City of Burlington, Department of Public Works are dedicated servants of the community. It is our duty to provide the public with a clean, safe, pleasant and affordable place for our residents to live and raise their families. We will accomplish this through fair and equitable distribution of services, with an emphasis on continuous improvement of our organization. We are efficient, professional and fiscally responsible. We are an asset to our community.

2014 GOALS

1. Begin Emerald Ash Borer Mitigation Plan
2. Begin Urban Forest Management Plan
3. Increase road maintenance work with crack and slurry seal
4. Begin updating GIS inventory and training staff
5. Continue to hold Clean Sweep and Arbor Day Events
6. Have Community involvement with National Public Works Week May 18 through May 24th
7. Promote more regional contracting with area communities to promote better pricing through greater volumes

2013 ACCOMPLISHMENTS

1.First year of road maintenance program slurry with dry slag seal
2.Began inventory of storm sewers including repair/replacement of inlets in house.
3.Second year new painting program centerline and parking lots painted
4.Urban forest Tree inventory completed
5.Park maintenance included painting gazaebos, bathrooms, and resurfacing baseket ball court
6.Lease of equipment for Leaf Collection to increase efficiency of deliverable service
7.Cleans Sweep program had increase participation with less cost
8. Received Grants for Cleans Sweep, Urban Forestry, Local Road Improvement Plan, Recylcing, and General

Salaries Charged to Streets & Solid Waste

Streets & Solid Waste	Annual Salary	% Charged	2013 Actual	2014 Proposed
Engineering Tech	$58,576	50.00%	$29,444	$30,327
DPW Supervisor	$69,365	50.00%	$34,683	$35,723
Mechanic	$49,962	65.00%	$32,881	$33,542
Foreman	$55,827	100.00%	$56,451	$57,586
Maint. Worker III	$49,566	100.00%	$50,190	$51,199
Laborer 1	$43,347	100.00%	$0	$44,218
Maint Worker II	$49,088	0.00%	$49,088	$0
Admin. Assist.	$35,901	50.00%	$18,262	$18,629
Seasonal Employee	$5,200	100.00%	$5,460	$5,590
Compost	$6,500	100.00%	$6,500	$7,150
Maint. Worker II	$49,088	100.00%	$49,088	$50,075
Maint. Worker II	$49,088	100.00%	$49,088	$50,075
		TOTAL	$381,135	$384,114

Salaries Charged to Parks				
Position	**Annual Salary**	**% Charged**	**2013 Actual**	**2014 Proposed**
DPW Supervisor	**$69,365**	**50.00%**	**$34,683**	**$35,723**
Mechanic	**$49,962**	**35.00%**	**$17,705**	**$18,061**
Admin. Assist.	**$35,901**	**50.00%**	**$18,262**	**$18,629**
Foreman	**$55,827**	**100.00%**	**$56,035**	**$57,162**
Maint. Worker III	**$49,566**	**100.00%**	**$49,774**	**$50,775**
Maint. Worker III	**$49,566**	**100.00%**	**$50,190**	**$51,199**
Maint. Worker III	**$49,566**	**100.00%**	**$40,000**	**$0**
Maint. Worker III	**$49,566**	**100.00%**	**$50,190**	**$0**
Night & Weekend Attendants	**$5,135**	**100.00%**	**$5,135**	**$5,635**
5 Seasonal Employees	**$5,200**	**100.00%**	**$26,000**	**$27,950**
		TOTAL	**$347,975**	**$265,134**

BUDGET NOTES

2014 Budget Notes: Top 5 Expenses				
Line Item	**Dollars**	**% of Dept Exp**	**% of Tot Exp**	
Total Salaries & Wages	$ 687,248	26.5%	9.1%	Streets & Parks
Benefits	$ 428,516	16.5%	5.7%	
154-Health Insurance	$ 180,583	7.0%	2.4%	
261-Street Lighting	$ 275,000	10.6%	3.7%	Streets
298-Contract Services	$ 133,500	5.1%	1.8%	
234-Salt & Sand	$ 59,685	2.3%	0.8%	
351-Rep & Maint Curb&Gut, Sidewalks	$ 50,500	1.9%	0.7%	
298-Contract Services Refuse	$ 392,305	15.1%	5.2%	Garbage
297-Contract Services Recycling	$ 152,563	5.9%	2.0%	
298-Outside Services	$ 38,000	1.5%	0.5%	Parks
350-Repairs & Maint. Supplies	$ 33,500	1.3%	0.4%	
220-Utilities	$ 29,000	1.1%	0.4%	
240-Fuel, Oil, and Lubricants	$ 17,000	0.7%	0.2%	
All Other	$ 297,838	11.5%	4.0%	
TOTAL	$ 2,594,656	100.0%	34.5%	

3 Year Projection	2015	PY % Inc	2016	PY % Inc	2017	PY % Inc
Total Salaries & Wages	$ 697,557	1.5%	$ 708,020	1.5%	$ 718,641	1.5%
Benefits	$ 432,802	1.0%	$ 437,130	1.0%	$ 441,501	1.0%
154-Health Insurance	$ 186,000	3.0%	$ 191,580	3.0%	$ 197,327	3.0%
261-Street Lighting	$ 302,500	10.0%	$ 320,650	6.0%	$ 336,683	5.0%
298-Contract Services	$ 136,170	2.0%	$ 138,893	2.0%	$ 141,671	2.0%
234-Salt & Sand	$ 60,282	1.0%	$ 61,487	2.0%	$ 62,102	1.0%
351-Rep & Maint Curb&Gut, Sidewalks	$ 51,005	1.0%	$ 51,515	1.0%	$ 52,030	1.0%
298-Contract Services Refuse	$ 396,228	1.0%	$ 404,153	2.0%	$ 408,194	1.0%
297-Contract Services Recycling	$ 154,089	1.0%	$ 157,170	2.0%	$ 158,742	1.0%
298-Outside Services	$ 38,380	1.0%	$ 38,764	1.0%	$ 39,151	1.0%
350-Repairs & Maint. Supplies	$ 33,835	1.0%	$ 34,173	1.0%	$ 34,515	1.0%
220-Utilities	$ 31,900	10.0%	$ 33,814	6.0%	$ 33,814	0.0%
240-Fuel, Oil, and Lubricants	$ 17,680	4.0%	$ 18,387	4.0%	$ 19,123	4.0%
All Other	$ 303,795	2.0%	$ 309,871	2.0%	$ 316,068	2.0%
TOTAL	$ 2,656,222	2.4%	$ 2,714,028	2.2%	$ 2,762,235	1.8%

GENERAL GOVERNMENT

STREETS: 100-535321 and SOLID WASTE: 100-575710

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
STREETS							
111-Salaries	$ 365,371	$ 400,778	$ 415,101	$ 414,686	$ 375,394	$ 384,114	2.3%
113-Overtime	$ 9,756	$ 19,998	$ 14,681	$ 13,000	$ 20,000	$ 25,000	25.0%
133-Longevity	$ 64	$ 312	$ 312	$ 300	$ 300	$ 300	0.0%
145-Employee Reimbursement	$ (7,180)	$ (6,628)	$ -	$ (7,000)	$ -	$ -	
151-FICA	$ 28,627	$ 31,463	$ 32,219	$ 36,448	$ 29,131	$ 31,297	7.4%
152-Retirement	$ 42,866	$ 45,358	$ 48,046	$ 59,584	$ 55,299	$ 51,369	-7.1%
153-Employee Benefits	$ 132	$ 130	$ 92	$ 132	$ 92	$ 92	0.0%
154-Health Insurance	$ 131,517	$ 104,080	$ 133,735	$ 136,000	$ 120,952	$ 128,821	6.5%
155-Life	$ 1,070	$ 1,095	$ 1,206	$ 1,104	$ 1,200	$ 939	-21.8%
156-Vision	$ 368	$ 386	$ 512	$ 444	$ 500	$ 339	-32.2%
157-In Service Training	$ -	$ -	$ 299	$ 3,000	$ 5,000	$ 5,000	0.0%
158-Dental	$ 7,727	$ 7,852	$ 8,687	$ 8,600	$ 8,600	$ 7,329	-14.8%
159-Clothing Allowance	$ 5,218	$ 7,441	$ 6,834	$ 6,000	$ 5,800	$ 6,200	6.9%
160-Workers Compensation	$ 7,285	$ 13,559	$ 9,277	$ 14,500	$ 14,500	$ 13,000	-10.3%
161-Unemployment	$ -	$ 216	$ 80	$ -	$ -	$ -	
162-EAP Service	$ 323	$ 323	$ 323	$ 325	$ 325	$ 325	0.0%
163-Insurance Opt Out	$ 1,100	$ 4,800	$ 4,800	$ 4,800	$ 4,800	$ 7,200	50.0%
211-Physicals	$ 242	$ 817	$ 435	$ 850	$ 200	$ 400	100.0%
220-Utilities	$ 41,435	$ 32,677	$ 22,463	$ 38,000	$ 38,000	$ 38,000	0.0%
225-Telephone	$ 6,880	$ 5,610	$ 5,345	$ 5,000	$ 4,500	$ 4,500	0.0%
234-Salt & Sand	$ 40,237	$ 56,286	$ 41,641	$ 53,000	$ 62,199	$ 59,685	-4.0%
240-Fuel, Oil and Lubricants	$ 27,238	$ 46,091	$ 43,553	$ 45,000	$ 45,000	$ 44,000	-2.2%
242-Rep & Maint. Vehicles	$ 42,781	$ 38,051	$ 39,307	$ 35,000	$ 39,000	$ 40,000	2.6%
244-Rep & Maint. Equipment	$ 11,444	$ 14,355	$ 15,459	$ 14,000	$ 18,000	$ 20,000	11.1%
246-Rep & Maint. Office Equip	$ 4,395	$ 708	$ 2,294	$ 2,000	$ 2,000	$ 2,250	12.5%
248-Rep & Maint Building	$ 2,561	$ 1,595	$ 7,440	$ 2,500	$ 2,000	$ 2,000	0.0%
249-Rep & Maint Grounds	$ 298	$ 22	$ 28	$ 200	$ 200	$ 800	300.0%
261-Street Lighting	$ 269,726	$ 266,663	$ 260,514	$ 278,000	$ 278,000	$ 275,000	-1.1%
298-Contract Services	$ 129,739	$ 207,746	$ 120,417	$ 72,484	$ 70,000	$ 133,500	90.7%
310-Office Supplies/Postage	$ 3,936	$ 4,265	$ 3,739	$ 4,000	$ 4,000	$ 4,400	10.0%
311-Computer Software Maintenance	$ -	$ 7	$ 2,952	$ 4,000	$ 3,000	$ 2,500	-16.7%
313-Printing	$ 682	$ 1,351	$ -	$ 500	$ 400	$ 500	25.0%
324-Membership Dues	$ 252	$ 238	$ 716	$ 1,000	$ 1,000	$ 1,000	0.0%
330-Travel	$ 221	$ 496	$ 3,839	$ 500	$ 500	$ 500	0.0%
350-Rep & Maint Supplies Streets	$ 60,915	$ 52,929	$ 53,097	$ 98,500	$ 65,000	$ 55,300	-14.9%
351-Rep & Maint Curb&Gut, Sidewalks	$ 15,844	$ 74,034	$ 94,657	$ 50,500	$ 50,500	$ 50,500	0.0%
352-Rep & Maint Storm Sewers	$ -	$ 878	$ 4,741	$ 7,500	$ 7,900	$ 10,000	26.6%
353-Rep & Maint Parking Structure		$ 5,009	$ 2,344	$ 3,000	$ 5,500	$ 6,000	9.1%
354-Parking Structure Utilities		$ 2,052	$ 2,689	$ 3,500	$ 3,500	$ 3,500	0.0%
355-Rep & Maint Bridges	$ -	$ -	$ -	$ -			
354-Rep & Maint Streets	$ -	$ -	$ -	$ -			
374-Emergency Gov't and Safety	$ 1,625	$ 1,122	$ 4,459	$ 2,000	$ 3,100	$ 4,000	29.0%
390-Supplies-Other	$ 2,195	$ 4,220	$ 892	$ 1,200	$ 1,000	$ -	
505-Legal Fees			$ -	$ -			
520-Property and Liability Ins	$ 23,634	$ 7,622	$ 17,241	$ 18,320	$ 18,000	$ 18,500	2.8%
800-Capital Outlay	$ -		$ 120	$ -			
SUB TOTAL	**$1,280,524**	**$1,456,003**	**$1,426,588**	**$1,432,477**	**$ 1,364,392**	**$1,438,161**	**5.4%**

GENERAL GOVERNMENT

STREETS: 100-535321 and SOLID WASTE: 100-575710

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
SOLID WASTE: 100-575710							
256-Monitoring Wells	$ -	$ -		$ -			
296-Contract Services-Environ	$ -	$ -		$ -			
295-Clean Sweep	$ -	$ -	$ 10,685	$ 12,500	$ 6,018	$ 7,000	16.3%
297-Contract Services Recycling	$ 139,790	$ 143,517	$ 147,929	$ 128,068	$ 148,803	$ 152,563	2.5%
298-Contract Services Refuse	$ 333,652	$ 365,853	$ 381,197	$ 330,270	$ 382,636	$ 392,305	2.5%
299-Contract Services Landfill	$ 41,025	$ 31,486	$ 24,450	$ 35,000	$ 21,739	$ 24,238	11.5%
SUB TOTAL	**$ 514,468**	**$ 540,856**	**$ 564,261**	**$ 505,838**	**$ 559,196**	**$ 576,106**	**3.0%**
TOTAL	**$1,794,992**	**$1,996,860**	**$1,990,849**	**$1,938,315**	**$ 1,923,588**	**$2,014,267**	**4.7%**

GENERAL GOVERNMENT

PARKS: 100-5555551 & FORESTRY: 100-555561

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
111-Salaries	$ 240,572	$ 255,795	$ 262,114	$ 250,854	$ 250,076	$ 265,134	6.0%
113-Overtime	$ 7,282	$ 10,719	$ 7,670	$ 11,000	$ 13,000	$ 13,000	0.0%
133-Longevity	$ -	$ -	$ -	$ 1,986	$ -	$ -	
145-Employee Reimbursement	$ (4,405)	$ (4,118)	$ -	$ (4,500)	$ -	$ -	
151-FICA	$ 19,018	$ 20,180	$ 20,341	$ 19,190	$ 19,406	$ 21,277	9.6%
152-Retirement	$ 24,348	$ 26,297	$ 25,796	$ 30,102	$ 24,607	$ 31,736	29.0%
153-Employee Benefits	$ 36	$ 34	$ 24	$ 54	$ 34	$ 34	0.0%
154-Health Insurance	$ 54,283	$ 51,775	$ 58,632	$ 58,203	$ 55,942	$ 51,762	-7.5%
155-Life Insurance	$ 678	$ 688	$ 873	$ 870	$ 870	$ 460	-47.1%
156-Vision Insurance	$ 154	$ 167	$ 197	$ 171	$ 200	$ 171	-14.5%
157-Inservice Training	$ -	$ -	$ -	$ 1,000	$ 1,000	$ 1,000	0.0%
158-Dental Insurance	$ 2,921	$ 3,091	$ 3,316	$ 3,383	$ 3,350	$ 4,012	19.8%
159-Clothing Allowance	$ 2,900	$ 2,435	$ 3,466	$ 2,700	$ 2,700	$ 2,850	5.6%
160-Workers Compensation	$ 10,408	$ 13,690	$ 9,277	$ 14,000	$ 14,000	$ 13,000	-7.1%
161-Unemployment	$ 3,410	$ 2,069	$ 4,432	$ 4,100	$ 4,000	$ 4,000	0.0%
162-EAP Service	$ 153	$ 153	$ 153	$ 178	$ 153	$ 153	0.0%
163-Health Ins. Opt Out	$ 1,100	$ 4,800	$ 4,800	$ 1,200	$ 2,400	$ 7,200	200.0%
211-Physicals	$ 217	$ 317	$ 210	$ 200	$ 250	$ 250	0.0%
220-Utilities	$ 31,608	$ 35,380	$ 40,874	$ 28,300	$ 28,300	$ 29,000	2.5%
225-Telephone	$ 1,185	$ 1,243	$ 1,140	$ 1,000	$ 1,300	$ 1,500	15.4%
240-Fuel, Oil, and Lubricants	$ 21,850	$ 28,538	$ 16,123	$ 17,000	$ 17,000	$ 17,000	0.0%
242-Rep. & Maint. Vehicles	$ 6,707	$ 3,057	$ 2,471	$ 4,000	$ 4,500	$ 4,500	0.0%
244-Rep. & Maint. Equipment	$ 7,236	$ 4,982	$ 6,444	$ 10,000	$ 9,000	$ 10,000	11.1%
246-Rep. & Maint. Office Equipment	$ -	$ 1,062	$ 395	$ -	$ 400	$ 400	0.0%
248-Rep& Maint. Bldgs	$ 1,438	$ 2,800	$ 2,549	$ 3,000	$ 4,000	$ 4,500	12.5%
265-Festival Expenses/Fireworks	$ 10,120	$ 4,400	$ 12,150	$ 10,500	$ 13,000	$ 10,500	-19.2%
298-Outside Services	$ 60,287	$ 42,232	$ 44,547	$ 65,700	$ 62,000	$ 38,000	-38.7%
310-Office Supplies/Postage	$ 492	$ 708	$ 1,601	$ 1,000	$ 1,800	$ 2,000	11.1%
311-Computer Software Maintenance	$ -	$ 7	$ 12	$ 1,500	$ 1,000	$ 1,000	0.0%
324-Memberships and Dues	$ 110	$ 69	$ 86	$ 350	$ 450	$ 450	0.0%
330-Travel	$ -	$ 199	$ -	$ -	$ -	$ -	
350-Repairs & Maint. Supplies	$ 9,574	$ 10,249	$ 42,165	$ 38,000	$ 38,000	$ 33,500	-11.8%
505-Legal Fees			$ -	$ -			
520-Property and Liability Ins	$ 9,939	$ 23,303	$ 14,925	$ 10,504	$ 11,000	$ 12,000	9.1%
800-Capital Outlay			$ -	$ -			
TOTAL	**$ 523,622**	**$ 546,321**	**$ 586,783**	**$ 585,545**	**$ 583,738**	**$ 580,389**	**-0.6%**

FORESTRY: 100-555561

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
240-Spray/Fertilizer	$ -	$ -	$ -	$ -	$ -	$ 19,300	
298-Contract Services	$ -	$ -	$ -	$ -		$ 7,000	
350-Repairs & Maint. Supplies	$ -	$ -	$ -	$ -	$ -	$ 6,000	
TOTAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 32,300**	
TOTAL PARKS & FORESTRY	**$ 523,622**	**$ 546,321**	**$ 586,783**	**$ 585,545**	**$ 583,738**	**$ 612,689**	**5.0%**

This section contains expenditures for the Health, Education and Recreation branch of the General Fund in City Government. The Library is governed and controlled by its own board. The City makes an annual contribution to the Library as approved by the Common Council.

City of Burlington
2014 Annual Budget

Health, Education & Recreation

Library
Health Officer
Animal Shelter
Historical Society
Senior Citizens

GENERAL GOVERNMENT

HEALTH, EDUCATION & RECREATION

This department consists of several key areas. The Library provides a diversified selection of reading and reference materials, as well as materials to serve special interests and community needs, for the benefit of patrons residing in or visiting the City of Burlington.The City contracts with Racine County to provide health screening programs and flu shots to its residents, and with Countryside Humane Society to care for loose animals found within City limits. The City donates money annually to support the local Historical Society and appropriates money to support the work of the Historical Preservation Committee. The City also donates money annually to support the Senior Citizen Center and it's programs.

BUDGET NOTES

2014 Budget Notes: Top 5 Expenses				
Line Item	**Dollars**	**% of Dept Exp**	**% of Tot Exp**	
545411-291 Health Officer Contract	$76,000	87.96%	1.0%	
545430-298 Animal Shelter	$ 6,800	7.87%	0.1%	
All Other	$ 3,600	4.17%	0.0%	
TOTAL	$86,400	100.00%	1.1%	

3 Year Projection	2015	PY % Inc	2016	PY % Inc	2017	PY % Inc
545411-291 Health Officer Contract	$80,560	6.0%	$ 84,588	5.0%	$ 88,817	5.0%
545430-298 Animal Shelter	$ 7,072	4.0%	$ 7,284	3.0%	$ 7,503	3.0%
All Other	$ 3,600	0.0%	$ 3,400	-5.6%	$ 3,450	1.5%
TOTAL	$87,632	1.4%	$ 91,872	4.8%	$ 96,320	4.8%

SPECIAL REVENUE FUND

LIBRARY

The Library provides a diversified selection of reading and reference materials, as well as materials to serve special interests and community needs, for the benefit of patrons residing in or visiting the City of Burlington.
The Library is open to patrons six days a week (65 Hours), and offers a number of special services such as juvenile and adult programs, public internet access, interlibrary loan, books on tape, videos, CD's, and DVD's.

MISSION

The Burlington Public Library, by providing free access to diverse resources, strives to link all members of the community with the spirit and power of ideas.

2014 GOALS

Continue developing adult programming co-operate with community groups to present at last 4 co-sponsored programs
Continue outreach to Hispanic patrons. Provide at least two programs for classes for adult ESL learners during the year
Increase internet access for public. Provide additional six internet computers. Provide at least 4 computer or internet classes during the year. Provide at least 10 hours of individualized assistance to patrons learning to complete government or job applications
Investigate new technologies and assist with diverse devices. Investigate ways to integrate resources efficiently. Provide at least 10 hours of technology assistance to patrons during the year
Begin feasibility study & complete space needs assessment for new library building

2013 ACCOMPLISHMENTS

Provided extensive programming including adult programs at library and senior centers, afternnon and evening book discussions for adults. Children's programs included summer library programs, online book discussions and storytime incl. lapsit storytimes.
Increased co-operation with Racine Literary Council and HOLA (Hispanic Outreach)
Provided 6 Spanish language computer classes
Provided basic computer literacy classes in English and Spanish
Provided individualized assistance with Overdrive, Zinio and e-reading devices
Updated reference collection to urilize online information. Used added shelf space for display of DVDs and audiobooks

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2013 Actual	2014 Proposed
Head Librarian	$61,630	100.00%	$61,630	$63,479
Assistant Librarian	$46,770	100.00%	$46,770	$48,191
Assistant Librarian	$38,480	100.00%	$38,480	$39,634
Assistant Librarian	$44,096	100.00%	$44,096	$45,419
Facilities Maint. Sup.	$52,490	20.00%	$10,498	$10,498
Part Time & Seasonal Employees	$164,521	100.00%	$164,521	$169,457
		TOTAL	$365,995	$376,678

BUDGET NOTES

Telephone - additional bandwidth in 2014 of $75 per month. Prior year funding was through Friends of the Library.

2014 Budget Notes: Top 5 Expenses				
Line Item	Dollars	% of Dept Exp	% of Tot Exp	
Total Salaries & Wages	$ 435,100	55.27%	5.8%	
Benefits	$ 143,912	18.28%	1.9%	
154-Health Insurance	$ 74,000	9.40%	1.0%	
327-Materials	$ 95,000	12.07%	1.3%	
220-Utilities	$ 26,000	3.30%	0.3%	
All Other	$ 13,242	1.68%	0.2%	
TOTAL	$ 787,254	100.00%	10.5%	

3 Year Projection	2015	PY % Inc	2016	PY % Inc	2017	PY % Inc
Total Salaries & Wages	$ 443,802	2.0%	$ 448,240	1.0%	$ 452,722	1.0%
Benefits	$ 147,510	2.5%	$ 150,460	2.0%	$ 153,469	2.0%
154-Health Insurance	$ 76,960	4.0%	$ 78,499	2.0%	$ 80,069	2.0%
327-Materials	$ 95,000	0.0%	$ 95,950	1.0%	$ 96,910	1.0%
220-Utilities	$ 26,520	2.0%	$ 26,785	1.0%	$ 27,053	1.0%
All Other	$ 13,507	2.0%	$ 13,777	2.0%	$ 14,053	2.0%
TOTAL	$ 803,299	2.0%	$ 813,711	1.3%	$ 824,276	1.3%

SPECIAL REVENUE FUND

LIBRARY: 251

Revenue & Funding Summary									
Line Item	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
414111-Taxes	$ 310,617	$ 329,254	$ 392,792	$432,536	$405,500	$405,500	$ 405,500	$ 405,500	0.0%
571-Open Access Payments	$ 268,126	$ 272,090	$ 278,837	$286,001	$286,988	$280,000	$ 280,000	$ 260,000	-7.1%
572-Library Fines	$ 24,388	$ 24,637	$ 23,637	$ 21,974	$ 22,347	$ 23,000	$ 21,000	$ 21,000	0.0%
573-Photcopier Income	$ 2,645	$ 2,841	$ 2,244	$ 2,208	$ 1,490	$ 1,500	$ 1,400	$ 1,400	0.0%
574-Cataloging	$ 1,643	$ 2,554	$ 4,098	$ 1,901	$ 2,445	$ 500	$ 300	$ 300	0.0%
577-Miscellaneous Income	$ 401	$ 591	$ 1,045	$ 1,917	$ 3,073	$ 1,000	$ 1,686	$ 1,000	-40.7%
578-Resource Development	$ 29,841	$ 30,232	$ 32,182	$ 32,855	$ 31,888	$ 23,000	$ 23,000	$ 15,000	-34.8%
579-LSTA Lakeshores	$ 10,140	$ -	$ -						
580-345 Program	$ 1,560	$ 1,822	$ 222	$ 1,200	$ -	$ 1,200	$ 1,200	$ 1,200	0.0%
581-327 Materials	$ 4,834	$ 6,219	$ 8,057	$ 2,255	$ -	$ 4,500	$ 4,500	$ 4,500	0.0%
582-330 Travel	$ 605	$ 23	$ 1,008	$ -	$ -				
585-LSTA 327 Kindle	$ -	$ -	$ 3,945	$ 1,021	$ -				
586-LSTA 327 Els	$ -	$ -	$ 5,390	$ 1,754	$ -				
484811-Interest Income	$ 3,892	$ 615	$ 597	$ 350	$ 362	$ 500	$ 500	$ 500	0.0%
587-312 Support	$ -	$ -	$ 800	$ 50	$ -				
200-Utilitites	$ -	$ -	$ 31		$ -				
484835-Insurance Recover	$ -	$ -	$ 1,555		$ -				
TOTAL	**$ 667,438**	**$ 670,878**	**$ 756,439**	**$ 786,023**	**$ 754,093**	**$ 740,700**	**$ 739,086**	**$ 710,400**	**-3.9%**

Expenditure Summary									
Line Item	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
111-Salaries	$ 359,288	$ 401,875	$ 393,375	$ 406,958	$ 428,362	$ 436,927	$ 420,000	$ 435,100	3.6%
145-Employee Reimbursement	$ (5,901)	$ (5,538)	$ (3,140)	$ (3,018)	$ 9	$ (3,200)	$ -	$ -	
151-FICA	$ 26,581	$ 28,372	$ 29,822	$ 30,228	$ 31,593	$ 35,144	$ 32,000	$ 33,424	4.5%
152-Retirement	$ 34,170	$ 38,499	$ 48,463	$ 36,670	$ 23,393	$ 50,429	$ 33,000	$ 29,401	-10.9%
153-Employee Benefits Corp	$ 383	$ 337	$ 249	$ 297	$ 269	$ 260	$ 250	$ 290	16.0%
154-Health Insurance	$ 69,667	$ 82,973	$ 79,566	$ 77,582	$ 70,136	$ 79,196	$ 74,000	$ 74,000	0.0%
155-Life Insurance	$ 739	$ 797	$ 805	$ 790	$ 765	$ 800	$ 700	$ 800	14.3%
156-Vision	$ 231	$ 251	$ 251	$ 251	$ 221	$ 251	$ 250	$ 250	0.0%
158-Dental	$ 2,544	$ 3,312	$ 3,300	$ 3,301	$ 2,974	$ 3,312	$ 3,312	$ 3,300	-0.4%
160-Workers Compensation	$ -	$ 1,369	$ 1,369	$ 2,126	$ 1,292	$ 1,500	$ 1,400	$ 1,350	-3.6%
161-Unemployment	$ 417	$ 320	$ -	$ 216	$ 80	$ 250	$ 250	$ 250	0.0%
162-EAP Service	$ 855	$ 846	$ 847	$ 847	$ 847	$ 850	$ 846	$ 847	0.1%
211-Physicals	$ 242	$ -	$ 141	$ -	$ 96	$ 200	$ -	$ -	
220-Utilities	$ 28,058	$ 24,749	$ 26,841	$ 23,190	$ 23,090	$ 29,000	$ 25,000	$ 26,000	4.0%
225-Telephone	$ 6,686	$ 8,403	$ 5,252	$ 3,600	$ 4,715	$ 6,500	$ 5,080	$ 6,500	28.0%
242-Rep. & Maint. Equip.	$ 10,701	$ 20,043	$ 21,034	$ 6,204	$ 4,008	$ 7,500	$ 7,500	$ 7,500	0.0%
247-Rep./Maint. Bldg.	$ 16,466	$ 7,301	$ 11,642	$ 13,855	$ 11,041	$ 10,500	$ 10,500	$ 10,500	0.0%
298-Contract Services	$ 1,066	$ 324	$ -	$ 525	$ -	$ 1,200	$ 200	$ 1,200	500.0%
310-Office Supplies/Postage	$ 13,602	$ 13,358	$ 13,864	$ 10,127	$ 12,123	$ 16,500	$ 15,800	$ 16,500	4.4%
312-Computer Supplies	$ 4,600	$ 2,042	$ 3,405	$ 4,570	$ 1,243	$ 4,600	$ 4,600	$ 4,600	0.0%
318-Automation	$ 5,000	$ 3,122	$ 4,623	$ 4,228	$ 4,692	$ 5,000	$ 5,000	$ 5,000	0.0%
319-Consortium Costs				$ 14,968	$ 16,607	$ 18,250	$ 18,100	$ 19,900	9.9%
324-Membership Dues	$ 449	$ 499	$ 1,208	$ 996	$ 1,072	$ 1,042	$ 1,042	$ 1,042	0.0%
327-Materials	$ 85,486	$ 65,014	$ 100,398	$ 75,051	$ 76,927	$ 88,000	$ 88,000	$ 95,000	8.0%
330-Inservice Training / Travel	$ 2,423	$ 1,499	$ 3,543	$ 2,418	$ 3,088	$ 4,500	$ 4,500	$ 4,500	0.0%
345-Programs	$ 992	$ 1,393	$ 1,159	$ 1,088	$ 447	$ 1,000	$ 1,500	$ 1,000	-33.3%
519-Liability Ins.-Bldg.	$ 5,056	$ 3,198	$ 3,961	$ 3,466	$ 3,786	$ 4,000	$ 3,800	$ 4,000	5.3%
800-Capital Outlay	$ 25,828	$ 19,220	$ -		$ -	$ 5,000	$ 5,000	$ 5,000	0.0%
TOTAL	**$ 695,629**	**$ 723,578**	**$ 751,976**	**$ 720,533**	**$ 722,875**	**$ 808,511**	**$ 761,630**	**$ 787,254**	**3.4%**

SPECIAL REVENUE FUND

LIBRARY: 251

OTHER FINANCING SOURCES (USES)									
Line Item	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
Transfer to Debt Service Func	($4,683)	($4,683)	($4,683)	$0	$0	($4,683)	$0	$0	
TOTAL	**$15,317**	**$45,475**	**($4,683)**	**$0**	**$0**	**($4,683)**	**$0**	**$0**	
Beginning Fund Balances 01/01	$12,198	($676)	$2,961	$2,741	$68,230	$99,448	$99,448	$76,904	
Net Change	($12,874)	($7,224)	($220)	$65,490	$31,218	($72,494)	($22,544)	$ (76,854)	240.9%
Ending Fund Balance 12/31	**($676)**	**($7,900)**	**$2,741**	**$68,230**	**$99,448**	**$26,954**	**$76,904**	**$50**	

GENERAL GOVERNMENT

HEALTH, EDUCATION & RECREATION: Health Officer & Animal Shelter

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
545411-291 Health Officer Contract	$ 82,771	$ 73,607	$ 66,545	$ 75,808	$ 75,000	$ 76,000	1.3%
545430-298 Animal Shelter	$ 12,049	$ 6,553	$ 6,235	$ 12,400	$ 6,500	$ 6,800	4.6%
TOTAL	**$ 94,820**	**$ 80,160**	**$ 72,779**	**$ 88,208**	**$ 81,500**	**$ 82,800**	**1.6%**

HEALTH, EDUCATION & RECREATION: Historical Society & Senior Citizens

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
555512-291 Historical Society Donation	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 1,000	0.0%
555512-310 Office Supplies HPC	$ -	$ -		$ -			
555514-220 Admin Utilities	$ -	$ -		$ -			
555514-399 Senior Citizens Donation	$ 2,434	$ 2,493	$ 2,504	$ 2,500	$ 2,500	$ 2,600	4.0%
TOTAL	**$ 3,434**	**$ 3,493**	**$ 3,504**	**$ 3,500**	**$ 3,500**	**$ 3,600**	**2.9%**

This section contains expenditures for the Planning and Development Branch of the General Fund in City Government. Planning and development is monitored by the Plan Commission and conforms to the Master Plan of the City.

City of Burlington
2014 Annual Budget

Conservation & Development

Plan Commission

Economic Development

GENERAL GOVERNMENT

PLANNING & DEVELOPMENT

The Plan Commission is authorized to create and manage a master plan for the physical development of the City, including the character and extent of streets, walks, parks, parking, airports, sites for public buildings, waterways, removal of blight and a comprehensive zoning scheme. All planning matters are referred to the Plan Commission prior going to the City Council, including but not limited to rezoning applications, minor subdivisions, major subdivisions/preliminary plats, site plans, conditional use permits, landscape plans, Stormwater management plans and final plats. The Plan Commission is charged with reviewing the information presented to them and to provide a detailed recommendation to the City Council. In addition, the City contracts with the Racine County Economic Development Corporation to solicit new business opportunities for the City. In addition, the City provides support to the Chamber of Commerce for local tourism efforts.

BUDGET NOTES

2014 Budget Notes: Top 5 Expenses				
Line Item	**Dollars**	**% of Dept Exp**	**% of Tot Exp**	
641-298 Contract Services	$ 63,000	28.4%	0.8%	
643-399 TOB Annexation Revenue Sharing	$ 43,686	19.7%	0.6%	
639-399 Economic Development	$ 115,000	51.8%	1.5%	
All Other	$ 500	0.2%	0.0%	
TOTAL	$ 222,186	100.0%	3.0%	

3 Year Projection	2015	PY % Inc	2016	PY % Inc	2017	PY % Inc
641-298 Contract Services	$ 63,630	1.0%	$ 64,266	1.0%	$ 64,909	1.0%
643-399 TOB Annexation Revenue Sharing	$ 42,269	-3.2%	$ 41,569	-1.7%	$ 41,569	0.0%
639-399 Economic Development	$ 117,875	2.5%	$ 120,233	2.0%	$ 122,637	2.0%
All Other	$ 510	2.0%	$ 520	2.0%	$ 531	2.0%
TOTAL	$ 224,284	0.9%	$ 226,588	1.0%	$ 229,646	1.3%

GENERAL GOVERNMENT

PLAN COMMISSION: 100-565

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
641-298 Contract Services	$ 33,192	$ 56,191	$ 67,974	$ 61,000	$ 62,500	$ 63,000	0.8%
641-299 Land Use	$ -		$ -				
641-300 Reimburse Multi PW Bldg	$ -	$ 7,671					
641-310 Supplies & Postage	$ 695	$ 275	$ 437	$ 500	$ 500	$ 500	0.0%
641-313 Printing	$ -			$ -			
641-800 Outlay	$ -			$ -			
643-399 TOB Annexation Revenue Sharing	$ 48,025	$ 47,910	$ 45,009	$ 55,071	$ 55,071	$ 43,686	-20.7%
690-000 Property Tax Rebate	$ -						
TOTAL	**$ 81,912**	**$ 112,047**	**$ 113,420**	**$ 116,571**	**$ 118,071**	**$ 107,186**	**-9.2%**

ECONOMIC DEVELOPMENT 100-565

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
639-399 Economic Development	$ 63,974	$ 57,756	$ 72,979	$ 70,000	$ 75,000	$ 115,000	53.3%
Property Acquisition	$ -	$ -	$ 126,759	$ -		$ -	
TOTAL	**$ 63,974**	**$ 57,756**	**$ 199,738**	**$ 70,000**	**$ 75,000**	**$ 115,000**	**53.3%**

Total Planning & Development	**$ 145,886**	**$ 169,803**	**$ 313,158**	**$ 186,571**	**$ 193,071**	**$ 222,186**	**15.1%**

This section contains payments for City Debt (Debt Service) and an overall Debt Schedule of these payments. Income and expenditures for the Tax Increment Finance Districts (or TIF; also known as TID) in the City are also in this section. TID's are funded by Taxes specific to the property located within the TID.

City of Burlington
2014 Annual Budget

Debt Service & TIF Districts

Overall Debt Payment Schedule

General Debt Service

TIF District 3

ER TIF District 1

DEBT SERVICE SCHEDULES

Fund Mgr	DEBT SCHEDULES (Original Amount after description) Payment	% Allocate	Beginning Principal	Principal Remaining	Principal 2014	Interest 2014	Total 2014	Principal Remaining
DTC	2001A Gen Ob Refunding Bond 11.1M		$ 8,890,000					
	TIF 3	100.00%						
DTC	2001C CDA Bonds Refunding 1.5M	100.00%	$ 1,050,000					
	TIF 3	87.69%	$ 920,757					
	Gen Debt Service TID 4 TRFR	12.31%	$ 129,243					
DTC	2004 State Trust Fund - Pension Obligation		$ 734,110					
	General Debt Service	100.00%						
DTC	2004 Refunding Bonds (STFL) 2.9M		$ 2,240,000					
	Sewerage Bonds (WWTP)	100.00%						
AWM	2007 Refunding Bonds 2.4M		$ 1,500,000	$ 1,500,000.00	$ -	$ 63,975.00	$ 63,975.00	$ 1,500,000.00
	General Debt Service	50.00%			$ -	$ 63,975.00	$ 63,975.00	
DTC	2009 State Trust Fund Loan 343K		$ 342,194					
	General Debt Service	100.00%						
	2011 State Trust Fund Loan 5795.61 (2011105.01)		$ 815,000					
	ER TID 1	100.00%						
DTC	2010A Gen Obligation Bonds 6.2M		$ 6,400,000	$ 6,200,000.00	$ 100,000.00	$ 292,148.00	$ 392,148.00	$ 6,100,000.00
	TID 3	16.48%	$ 1,055,000	$ 1,055,000.00	$ -	$ 42,825.00	$ 42,825.00	$ 1,055,000.00
	ER TID	28.83%	$ 1,845,000	$ 1,845,000.00	$ -	$ 88,710.00	$ 88,710.00	$ 1,845,000.00
	Water	10.94%	$ 700,000	$ 660,000.00	$ 20,000.00	$ 31,973.00	$ 51,973.00	$ 640,000.00
	Waste Water	16.80%	$ 1,075,000	$ 1,015,000.00	$ 30,000.00	$ 49,100.00	$ 79,100.00	$ 985,000.00
	General Debt Service	26.95%	$ 1,725,000	$ 1,625,000.00	$ 50,000.00	$ 79,540.00	$ 129,540.00	$ 1,575,000.00
	2001 9.99 M Go Refunding		$ 9,900,000					
	TID 3							
DTC	2010B Gen Ob Refunding Bond 4.2M		$ 4,290,000	$ 2,190,000.00	$ 915,000.00	$ 37,200.00	$ 952,200.00	$ 1,275,000.00
	TID 3	87.69%	$ 3,434,769	$ 2,060,000.00	$ 915,000.00	$ 34,356.00	$ 949,356.00	$ 1,145,000.00
	TID 4		$ 653,263	$ -				$ -
	Gen Debt Service	12.31%	$ 201,968	$ 130,000.00		$ 2,844.00	$ 2,844.00	$ 130,000.00
AWM	2011 GO Refunding Bond	100.00%	$ 9,120,000	$ 7,100,000.00	$ 1,420,000.00	$ 157,006.26	$ 1,577,006.26	$ 5,680,000.00
	Sewer	19.40%	$ 1,769,280	$ 619,280.00	$ 275,480	$ 30,459.21	$ 305,939.21	$ 343,800.00
	TIF 3	70.70%	$ 6,447,840	$ 5,577,840.00	$ 1,003,940	$ 111,003.43	$ 1,114,943.43	$ 4,573,900.00
	General Debt Service	9.90%	$ 902,880	$ 902,880.00	$ 140,580	$ 15,543.62	$ 156,123.62	$ 762,300.00
COB	2000 Tax Increment Bond-Memorial Hosp		$ 1,500,000	$ 110,936.80	$ 103,834.12		$ 103,834.12	$ 7,102.68
	Gen Debt Service	100.00%			$ 103,834.12	$ -	$ 103,834.12	
COB	2010 Tax Increment Bond-Kohls Developer		$ 2,000,000	$ 953,611.20	$ 288,583.63		$ 288,583.63	$ 665,027.57
	Gen Debt Service	100.00%			$ 288,583.63	$ -	$ 288,583.63	
AWM	2005 CDA Lease Revenue Bonds		$ 11,250,000	$ 8,000,000.00	$ 1,100,000.00	$ 302,950.00	$ 1,402,950.00	$ 6,900,000.00
	TIF 3	100.00%			$ 1,100,000.00	$ 302,950.00	$ 1,402,950.00	
WDA	2002 Water Revenue Bonds 2.5M		$ 2,160,000					
	Water	100.00%						
WDA	2008 Clean Water Fund Loan 5096-02 4.53M		$ 4,528,149	$ 3,582,995.68	$ 198,809.58	$ 89,493.45	$ 288,303.03	$ 3,384,186.10
	Waste Water				$ 198,809.58	$ 89,493.45	$ 288,303.03	
WDA	2008 Clean Water Fund Loan 5096-04 960K		$ 960,910	$ 721,501.62	$ 44,069.91	$ 16,540.18	$ 60,610.09	$ 677,431.71
	Waste Water	100.00%			$ 44,069.91	$ 16,540.18	$ 60,610.09	
WDA	2012 Safe Drinking Water Loan 5475-01		$ 2,044,276	$ 1,782,033.12	$ 81,761.00	$ 38,305.00	$ 120,066.00	$ 1,700,272.12
	Water	100.00%			$ 81,761.00	$ 38,305.00	$ 120,066.00	
AWM	2011A Waterworks System Revenue Refunding Bond		$ 2,090,000	$ 1,815,000.00	$ 175,000.00	$ 50,247.50	$ 225,247.50	$ 1,640,000.00
	Water							
	PAID BY ASSOCIATED WEALTH MANAGEMENT							
WDA	2012 Clean Water Fund Loan 7.1M		$ 7,722,769	$ 7,722,769.00	$ 318,695.52	$ 198,539.80	$ 517,235.32	$ 7,404,073.48
	Sewer							
DTC	2012A Street Improvement Bonds		$ 3,155,000	$ 3,155,000.00		$ 76,835.00	$ 76,835.00	$ 3,155,000.00
	Debt Service							

GENERAL GOVERNMENT

GENERAL DEBT SERVICE: 313

Revenue/Transfer In Summary							
Deptartmental Contribution	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
General Property Taxes	$227,201	$418,213	$ 428,459	$460,404	$ 238,000	$ 448,611	88.5%
Interest Income	$ 286	$ 173	$ 119	$ 300	$ 200	$ 200	0.0%
Proceeds from Bond Sale	$ -	$ -	$ 697,500	$ -			
Total	**$ 227,487**	**$ 418,386**	**$ 428,578**	**$ 460,704**	**$ 238,200**	**$ 448,811**	**88.4%**

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
810-613 92 State Trust Fund Loan Pool	$ 31,392	$ 33,040		$ -			
810-619 State Trust Fnd Loan Pension	$ -		$ 529,008	$ -			
810-627 2001 Refunding Bonds Principal	$ 338,850	$ 71,968		$ -			
2009 State Trust Fund Loan Principal		$ 76,840		$ -			
2011 State Trust Fund Loan Principal				$ -			
820-644 Principal 2010A 6.4M GO Bond				$ -			
810-645 Principal 4.29M Ref Bond 2010B							
810-642 Principal 6.5M GO Bonds	$ 61,500	$ -	$ 50,000	$ 50,000	$ 50,000	$ 50,000	0.0%
810-646 Principal St Trust Fund Loan Pens			$ 265,482				
810-648 Principal 1.46M 2012B Ref Bond				$ 135,000	$ -	$ 140,580	
820-619 Interest 2009 St Trust Fund Loan			$ 34,797	$ 35,000			
820-623 Interest 1992 St Trust Fund Loan	$ 31,136	$ 29,488		$ -			
820-635 97 Bond Note	$ 63,976	$ 63,975	$ 63,975	$ 63,975	$ 63,975	$ 63,975	
820-640 2001 Refunding Bonds Interest	$ 22,831	$ -		$ -			
820-642 Interest 6.5M GO Bonds	$ 22,955			$ -			
820-644 Interest 2010A 6.4M GO Bond	$ 70,508	$ 47,034	$ 52,263	$ 79,540	$ 79,540	$ 79,540	0.0%
820-645 Interest 2010B 4.29M Ref Bond		$ 3,563	$ 2,844	$ 2,844	$ 2,844	$ 2,844	0.0%
820-646 Int 2009 State Trust Fund Loan	$ 15,242	$ 17,883	$ 11,005	$ -			
820-648 Interest 1.46M 2012B Ref Bond				$ 10,831	$ -	$ 15,544	
820-649 Interest 3.15 2012A Street Bonds			$ 27,319	$ 76,835	$ 76,835	$ 76,835	0.0%
590900-000 Other Financing Charges	$ -	$ -		$ -			
590900-100 Other Fin Use-Pay To Escrow	$ -	$ -		$ -			
590900-200 Debt Service Issuance Costs	$ -	$ -		$ -			
2011 State Trust Fund Loan Interest	$ -	$ -		$ -			
595900-200 Debt Service Issuance Costs			$ 8,461				
595900-300 Debt Discount Expense		$ 41	$ 5,314				
Total	**$ 658,390**	**$ 343,832**	**$ 1,050,468**	**$ 454,025**	**$ 273,194**	**$ 429,318**	**57.1%**

OTHER FINANCING SOURCES (USES)							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
Transfer In - TID 4	$ 256,179			$ 16,301			
Transfer In - Library Pension	$ 4,683	$ -		$0			
Transfer In - Water Pension	$ 2,707			$ -			
Transfer In - Sewer Pension	$ 6,253			$ -			
Transfer In - General Fund	$ 136,607						
Tranasfer In - ER TID	$ -	$ -		$ -			
Debt Service Reimbursement	$ -						
Total	**$ 406,429**	**$ -**	**$ -**	**$ 16,301**	**$ -**	**$ -**	

Beginning Fund Balances 01/01	(34,580)	(59,054)	15,501	15,501	$ 15,501	$ (19,493)	
Net Change	(24,474)	74,555	(621,890)	22,980	$ (34,994)	$ 19,493	-155.7%
Ending Fund Balance 12/31	**(59,054)**	**15,501**	**(606,389)**	**38,481**	**$ (19,493)**	**$ 0**	

GENERAL GOVERNMENT

TAX INCREMENT DISTRICT 3: 463

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2013 Actual	2014 Proposed
City Administrator	$ 133,598	5.00%	$6,685	$6,685
Budget Officer/Treasurer	$ 60,997	5.00%	$3,050	$3,141
TOTAL	$194,595		$9,735	$9,826

Revenue/Transfer In Summary

Deptartmental Contribution	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
414111-000 General Property Taxes	$ 3,435,431	$ 3,676,125	$ 4,382,416	$ 3,473,526	$ 3,473,526	$ 3,800,000	9.4%
424239-000 Exempt Computer Aid	$ 17,700	$ 20,699	$ 16,852	$ 17,000	$ 16,630	$ 16,000	-3.8%
484811-000 Interest Income	$ 41,500	$ 40,017	$ 62,601	$ 40,000	$ 40,000	$ 40,000	0.0%
484832-000 Land Sale						$ -	
494912-000 Proceeds from Borrowing		$ 7,370,000		$ -		$ -	
TOTAL	$ 3,494,631	$ 11,106,841	$ 4,461,869	$ 3,530,526	$ 3,530,156	$ 3,856,000	9.2%

EXPENDITURE SUMMARY

Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
ADMINISTRATION							
515132-111 City Administrator Wages	$ 5,296	$5,596	$6,708	$6,677	$ 6,708	$ 6,708	0.0%
515132-145 ADMIN-Emp. Reimburse	$ (49)	$ (48)	$ -	$ (49)	$ -	$ -	
515132-151 ADMIN-FICA	$ -	$ 395	$ 425	$ 511	$ 425	$ 425	0.0%
515132-152 ADMIN WRS/Pension	$ 576	$ 524	$ 396	$ 394	$ 394	$ 719	82.5%
515132-154 ADMIN Health	$ -	$ 2,678	$ 2,461	$ 984	$ 984	$ 1,181	20.0%
515132-155-ADMIN Life	$ 4	$ 4	$ 4	$ 4	$ 4	$ 8	98.0%
515132-156-ADMIN Vision	$ 3	$ 3	$ 3	$ 3	$ 3	$ 3	0.0%
515132158-ADMIN Dental	$ 54	$ 49	$ 50	$ 55	$ 55	$ 54	-1.6%
515141-111-FINANCE Wages	$ 3,335	$ 2,594	$ 3,070	$ 3,112	$ 3,050	$ 3,141	3.0%
515141-145 FINANCE Emp Reimburse	$ (22)	$ (50)	$ -	$ (22)	$ -	$ -	
515141-151 FINANCE FICA	$ 237	$ 191	$ 223	$ 233	$ 233	$ 240	3.1%
515141-152 FINANCE WRS/Pension	$ 325	$ 235	$ 175	$ 180	$ 180	$ 220	22.2%
515141-154 FINANCE Health	$ 1,475	$ 1,003	$ 1,066	$ 984	$ 984	$ 1,181	20.0%
515141-155 FINANCE Life	$ 1	$ 5	$ 6	$ 6	$ 6	$ 8	32.0%
515141-156 FINANCE Vision	$ 2	$ 3	$ 3	$ 3	$ 3	$ 3	0.0%
515141158 FINANCE Dental	$ 32	$ 34	$ 34	$ 55	$ 34	$ 34	-0.6%
515141-310 Office Supplies/Postage	$ -						
515161-211 Redevelopmen	$ -						
SUBTOTAL	$ 11,269	$ 13,215	$ 14,623	$ 13,130	$ 13,063	$ 13,925	6.6%
STREET IMPROVEMENTS							
SUBTOTAL	$ -	$ -	$ -	$ -	$ -	$ -	
PLANNING							
565616-390 TIF 3 Industrial Park	$ 1,000	$ -	$ -	$ -			
565641-298 Contract Services	$ 12,000	$ 60	$ 2,619	$ 5,000	$ 5,000	$ 5,500	10.0%
565642-390 Developers Rebate	$ 183,294	$ 285,928	$ 288,584	$ 290,000	$ 251,515	$ 280,000	11.3%
565641-299 Miscellaneous	$ 5,300	$ 5,150	$ 4,146	$ 5,150	$ 4,100	$ 5,000	22.0%
565642-399 Consulting Services	$ 36	$ 19,271	$ -	$ 22,000	$ -	$ -	
SUBTOTAL	$ 201,630	$ 310,409	$ 295,348	$ 322,150	$ 260,615	$ 290,500	11.5%

GENERAL GOVERNMENT

TAX INCREMENT DISTRICT 3: 463

DEBT SERVICE PRINCIPAL							
585810-601 Principal 2.845M GO Refunding	$ 111,150	$ 550,000	$ -	$ -			
585810-602 Principal 9.990M GO Refunding	$ 500,000	$ 600,000	$ 650,000	$ -			
585810-603 Principal 6.5M GO Refunding	$ 438,462	$ -		$ -			
585810-604 Principal 15M GO Lease Revenue	$ 675,000	$ -		$ -			
585810-605 Principal Shiloh Hills Bond	$ -	$ -		$ -			
585810-606 Principal Memorial Hosp Bond	$ 107,000	$ 101,658	$ 103,834	$ 103,834	$ 98,433	$ 100,000	1.6%
585810-607 Principal 11.8M Revenue Refunding		$ -					
585810-608 Principal 11.81M Series 2005	$ 150,000	$ 1,000,000	$ 1,050,000	$ 1,050,000	$ 1,050,000	$ 1,050,000	0.0%
585810-609 Principal 4.29M 2010B Refunding Bond		$ 128,856	$ 465,913	$ 780,000	$ 780,000	$ 780,000	0.0%
585810-610 Principapl 2010A GO Bond	$ -	$ -		$ -			
585810-611 Principal 2011 9.12 GO Refunding Bond			$ 100,000	$ 780,000	$ 780,000	$ 780,000	0.0%
	$ -						
SUBTOTAL	$ 1,981,612	$ 2,380,514	$ 2,369,747	$ 2,713,834	$ 2,708,433	$ 2,710,000	0.1%

DEBT SERVICE INTEREST							
585820-601 Interest 2.845M GO Refunding	$ 7,489	$ 9,324		$ -			
585820-602 Interest 9.990M GO Refunding	$ 405,820	$ 385,570	$ 29,250	$ -			
585820-603 Interest 6.5M GO Refunding	$ 163,656	$ -		$ -			
585820-604 Interest 15M GO Lease Revenue	$ 16,537	$ -		$ -			
585820-605 Interest Shiloh Hills Bond		$ -		$ -			
585820-606 Interest Memorial Hosp Bond				$ -			
585820-607 Interest 11.8M Revenue Refunding				$ -			
585820-608 Interest 11.81M Series 2005	$ 431,125	$ 412,225	$ 377,613	$ 341,125	$ 341,125	$ 341,125	0.0%
585820-609 Interest 4.29M GO 2010B Refunding	$ -	$ 69,713	$ 63,765	$ 51,306	$ 51,306	$ 51,306	0.0%
585820-610 Interest 2010A GO Bond	$ 10,508	$ 25,330	$ 27,837	$ 42,825	$ 42,825	$ 42,825	0.0%
585820-611 Interest 2011 9.12M GO Refunding Bond			$ 152,851	$ 166,806	$ 166,806	$ 166,806	0.0%
585820-650 Interest on Utility Advances	$ -	$ 32,484		$ -			
585830-609 Debt Discount Expense		$ (152,177)	$ 50	$ -			
585830-630 Payment to Escrow Agent-2000 CDA	$ -	$ 7,465,679		$ -			
585831-609 Debt Issuance Costs		$ 56,523		$ -			
590000-000 Associated Bank Fees	$ 300	$ 363		$ 370	$ 370	$ 400	8.1%
SUBTOTAL	**$ 1,035,435**	**$ 8,305,034**	**$ 651,365**	**$ 602,432**	**$ 602,432**	**$ 602,462**	**0.0%**

TOTAL EXPENDITURES	**$ 3,229,946**	**$ 11,009,173**	**$ 3,331,084**	**$ 3,651,546**	**$ 3,584,543**	**$ 3,616,887**	**0.9%**

REVENUE OVER (UNDER) EXPENDITURE	**$264,685**	**$97,668**	**$1,130,785**	**($121,020)**	**$ (54,387)**	**$ 239,113**	**-539.7%**

OTHER FINANCING SOURCES (USES)							
595920-399 Transfer to Debt Servive Fund-323			$ -	$ (558,692)			
Operating Transfers In TID 4	$ 407,376		$ -				
Transfer to ER TID Fund 461			$ -		$ (46,479)	$ -	
TIF Advance to Utility						$ (550,000)	
595924-000 Operating Transfer to General Fund	$ (407,376)	$ (430,000)	$ (100,000)	$ (100,000)		$ (268,000)	
Transfer In		$ (126,679)	$ -	$ -			
SUBTOTAL	**$ -**	**$ (556,679)**	**$ (100,000)**	**$ (658,692)**	**$ (46,479)**	**$ (818,000)**	**1659.9%**
TOTAL	**$ 264,685**	**$ (459,011)**	**$ 1,030,785**	**$ (779,712)**	**$ (100,866)**	**$ (578,887)**	**473.9%**
Beginning Fund Balance 01/01	$2,749,449	$3,014,135	$2,555,124	$2,555,124	$2,555,124	$ 2,454,258	
Net Change	$264,685	($459,011)	$1,030,785	($779,712)	$ (100,866)	$ (578,887)	473.9%
Ending Fund Balance 12/31	$3,014,135	$2,555,124	$3,585,909	$1,775,412	$ 2,454,258	$ 1,875,371	

ENVIRONMENTAL REMEDIATION TIF DISTRICT: 461

Revenue/Transfer In Summary							
Deptartmental Contribution	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
121100 Property Taxe Increment		$ 48,176	$ 48,176	$ 43,000	$ 43,000	$ 43,222	0.5%
Intergovernmental	$ 330,000	$ -		$ -	$ -	$ -	
424239 Exempt Computer Aid					$ 1,187	$ 1,100	
484810-000 Loan Reimbursements Hampton	$ 7,035	$ 819,467	$ 27,919	$ 29,937	$ 29,937	$ 30,000	0.2%
484811-000 Interest Income		$ 85,684	$ 80,732	$ 77,985	$ 78,000	$ 78,000	0.0%
491001-000 Refunding Bond Proceeds	$ -	$ -	$ 762,500	$ -	$ -	$ -	
REVENUE/TRNASFER IN	**$ 337,035**	**$ 953,327**	**$ 919,327**	**$ 150,922**	**$ 152,124**	**$ 152,322**	

EXPENDITURE SUMMARY							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
515132-298 ADMIN Contract Servcies	$ 17,000	$ 2,273	$ 942	$ 6,100	$ 1,000	$ 1,000	0.0%
565641-299 Miscellaneous	$ -	$ 700	$ -	$ 700	$ -	$ -	
565641-398 Downtown Parking Structure	$ 2,864,608	$ 204,026	$ 546	$ -	$ -	$ -	
Other Financing Uses: Debt Discount	$ -	$ -		$ -	$ -	$ -	
Other Financing Uses: Debt Issuance	$ 9,242	$ -		$ -	$ -	$ -	
585810-601 6.4M Principal 2010A GO Bond	$ -	$ 58,876					
585810-602 Principal 2011 State Trust Fund Loan	$ -	$ -	$ 815,419	$ -			
585810-603 Principal 2012 Refunding Bond	$ -	$ -		$ 90,000	$ 90,000	$ 100,000	11.1%
585820-601 Interest 6.4M 2010A GO Bond	$ -	$ -	$ 57,599	$ 88,710	$ 88,710	$ 88,710	0.0%
585820-602 Interest 2011 State Trust Fund Loan	$ -	$ -	$ 39,847	$ -			
585820-603 Interest 2012 Refunding Bond	$ -	$ -	$ -	$ 11,933	$ 11,933	$ 11,933	0.0%
595900-000 Debt Discount	$ -	$ -	$ 5,805	$ -			
595900-200 Issuance Costs	$ -	$ -	$ 9,289	$ -			
SUBTOTAL	$ 2,890,850	$ 265,875	$ 929,447	$ 197,443	$ 191,643	$ 201,643	5.2%
OPERATING EXPENSES/TRANSFERS							
595900-000 Other Fin Use-Debt Discount		$ 43		$ 43	$ -		
595920-000 Transfer to Debt Service Fund	$ -	$ (34,962)		$ -			
Transfer in from TID 3		$ 200,865		$ 46,479	$ 46,479		
FaceValue of Bonds Issued	$ 1,845,000	$ -					
Discount Paid on Issued Bonds	$ (24,978)	$ -					
$ -	$ 1,820,022	$ 165,946	$ -	$ 46,522	$ 46,479	$ -	
Total Expenditures	**$ 4,710,872**	**$ 431,821**	**$ 929,447**	**$ 243,965**	$ 145,164	**$ 201,643**	**38.9%**

Beginning Fund Balance 01/01	($1,526,136)	($2,259,929)	($1,738,423)	($1,738,423)	($1,748,543)	($1,741,583)	
Net Change	$ (733,793)	$ 521,506	$ (10,120)	$ 1	$ 6,960	$ (49,321)	-808.6%
Ending Fund Balance 12/31	($2,259,929)	($1,738,423)	($1,748,543)	($1,738,422)	($1,741,583)	($1,790,904)	

This section contains The Enterprise Funds for the City. Water and Waste Water are a part of Public Works. These entities are treated as business entities—they are funded by their own revenues rather than by taxes.

City of Burlington
2014 Annual Budget

Enterprise Funds

Utility Debt Payment Schedule
Water Utility
Waste Water Utility
Airport

ENTERPRISE FUNDS

ENTERPRISE FUNDS LONG TERM DEBT

Water Utility

Line Item	2013 Principal	2013 Interest	2014 Principal	2014 Interest	2015 Principal	2015 Interest
Long Term Debt						
2011A Water Revenue Refunding Bonds April	$ 175,000	$ 27,749	$ 175,000	$ 25,124	$ 180,000	$ 23,349
2011a Water Revenue Refunding Bonds Oct		$ 25,999		$ 25,124		$ 23,349
2010A G.O. Bond Water Portion May	$ 20,000	$ 16,311	$ 20,000	$ 31,973	$ 20,000	$ 31,443
2010A G.O. Bond Water Portion Nov		$ 16,106				
2012 Safe Drinking Water Loan May	$ 80,001	$ 20,482	$ 81,761	$ 38,305	$ 83,560	$ 36,487
2012 Safe Drinking Water Loan Nov		$ 19,602				
BAB Rebate		$ (11,346)		$ (11,190)		$ (11,005)
TOTAL LTD	**$ 275,001**	**$ 114,904**	**$ 276,761**	**$ 109,336**	**$ 283,560**	**$ 103,623**

Waste Water Utility

Line Item	2013 Principal	2013 Interest	2014 Principal	2014 Interest	2015 Principal	2015 Interest
Long Term Debt						
2004 G.O. Refunding Bond April	$ 575,000	$ 11,850	$ 610,000	$ 6,100		
2004 G.O. Refunding Bond October		$ 6,100				
2010A G.O. Bond WasteWater Portion May	$ 30,000	$ 25,038	$ 30,000	$ 49,100	$ 30,000	$ 48,305
2010A G.O. Bond Waste Water Portion Nov		$ 24,730				
2008 Clean Water Fund Loan 5096-02 May	$ 193,830	$ 48,513	$ 198,810	$ 46,024	$ 203,917	$ 43,470
2008 Clean Water Fund Loan 5096-02 Nov		$ 46,024		$ 43,470		$ 40,851
2008 Clean Water Fund Loan 5096-04 May	$ 43,052	$ 9,040	$ 44,070	$ 8,531	$ 45,112	$ 8,010
2008 Clean Water Fund Loan 5096-04 Nov		$ 8,531		$ 8,010		$ 7,476
2012 Clean Water Fund Loan-WWTP Phase 2	$ -	$113,187	$ 318,696	$101,361	$ 327,061	$ 97,178
2012 Clean Water Fund Loan-WWTP Phase 2	$ -	$101,361		$ 97,178		$ 92,886
BAB Rebate		$ (17,419)		$ (17,185)		$ (16,907)
TOTAL LTD	**$ 841,882**	**$ 376,954**	**$ 1,201,576**	**$ 342,589**	**$ 606,090**	**$ 321,269**

ENTERPRISE FUNDS

WATER UTILITY

The Water Utility provides adequate water flows and pressures throughout the service area for domestic consumption and fire fighting purposes, and maintains a quality and cost efficient product by the operation and management of a cost effective distribution system. This division also repairs all water lines, towers, tanks and apparentness.

MISSION

To be responsible custodians and to provide good quality drinking water at adequate pressures and in sufficient quantity for consumption and fire protection purposes to all current and future utility customers.

2014 GOALS

1. Complete the first phase of the three year SCADA upgrade project by November.
2. Secure funding for the Standpipe painting project for completion in 2015.
3. Continue city-wide cross connection survey by accomplishing 5% of the surveys by the end of the year.

2013 ACCOMPLISHMENTS

1. Completed the SCADA system radio survey and created a 3 year upgrade plan.
2. Painted all piping at Well-10.
3. Completed cross-connection inspections at all industrial accounts.
4. Operated, inspected, and flushed 760 hydrants.
5. Exercised 200+ system valves.
6. Changed 300 meters

ENTERPRISE FUNDS

WATER UTILITY

SALARIES CHARGED TO THIS DEPARTMENT				
Position	**Annual Salary**	**% Charged**	**2013 Actual**	**2014 Proposed**
Budget Officer/Treasurer	$60,997	22.50%	$13,724.33	$14,136
City Administrator	$133,598	25.00%	$33,425.60	$33,426
City Clerk	$44,101	25.00%	$11,025.30	$11,356
Admin. Assist.	$30,077	25.00%	$7,519.20	$7,670
Payroll Clerk/ Benefit Coord.	$38,917	25.00%	$9,729.20	$9,925
PT Admin Assist.	$13,694	25.00%	$3,423.42	$3,492
Facilities Maint. Sup.	$52,490	5.00%	$2,629.69	$2,709
Ass. To Administrator	$49,056	10.00%	$4,916.02	$5,063
Engineering Tech	$58,576	50.00%	$29,444.06	$30,327
Mayor	$7,200	25.00%	$1,800.00	$1,800
Alderman	$3,600	25.00%	$900.00	$900
Alderman	$3,600	25.00%	$900.00	$900
Alderman	$3,600	25.00%	$900.00	$900
Alderman	$3,600	25.00%	$900.00	$900
Alderman	$3,600	25.00%	$900.00	$900
Alderman	$3,600	25.00%	$900.00	$900
Alderman	$3,600	25.00%	$900.00	$900
Alderman	$3,600	25.00%	$900.00	$900
Utility Manager	$89,175	50.00%	$44,587.61	$45,925
Billing Coord.	$37,378	70.00%	$26,601.12	$27,136
Water Operator	$58,344	100.00%	$60,320.00	$61,532
Water Operator	$51,230	100.00%	$52,374.40	$53,427
Water Operator	$51,750	100.00%	$53,414.40	$54,488
FT Utility Clerk	$39,728	60.00%	$23,961.60	$24,443
		TOTAL	**$386,096**	**$394,056**

BUDGET NOTES

2014 Budget Notes: Top 5 Expenses				
Line Item	**Dollars**	**% of Dept Exp**	**% of Tot Exp**	
Total Salaries & Wages	$ 415,000	18.86%	5.5%	
All Benefits	$ 250,279	11.37%	3.3%	
509260-154 Health Insurance	$ 114,584	5.21%	1.5%	
506220-000 Power	$ 240,000	10.90%	3.2%	
506310-000 Chemicals	$ 50,000	2.27%	0.7%	
All Other	$ 1,245,609	56.60%	16.6%	
TOTAL	$ 2,200,887	100.00%	29.3%	

3 Year Projection	2015	PY % Inc	2016	PY % Inc	2017	PY % Inc
Total Salaries & Wages	$ 421,225	1.5%	$ 427,543	1.5%	$ 433,957	1.5%
All Benefits	$ 252,781	1.0%	$ 255,309	1.0%	$ 257,862	1.0%
509260-154 Health Insurance	$ 119,167	4.0%	$ 121,550	2.0%	$ 123,981	2.0%
506220-000 Power	$ 240,000	0.0%	$ 242,400	1.0%	$ 244,824	1.0%
506310-000 Chemicals	$ 51,000	2.0%	$ 51,510	1.0%	$ 52,025	1.0%
All Other	$ 1,270,521	2.0%	$ 1,295,931	2.0%	$ 1,321,850	2.0%
TOTAL	$ 2,354,694	7.0%	$ 2,394,244	1.7%	$ 2,434,499	1.7%

ENTERPRISE FUNDS

WATER UTILITY OVERALL FINANCIAL

OPERATING REVENUES							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
Charges for Sales & Services							
Water Utility Sales	1,446,359	2,183,538	2,332,569	2,549,200	2,300,900	2,300,900	0.0%
Assessments & Contributions	51,580	2,346	321,115	13,392	13,500	13,500	0.0%
(To) From Other Funds	-	(47,787)	(107,208)	(79,253)	(79,253)	(114,336)	44.3%
Other Sales	6,408	6,937	12,009	12,420	6,900	6,900	0.0%
TOTAL OPERATING REVENUE	**1,504,347**	**2,145,035**	**2,558,486**	**2,495,759**	**2,242,047**	**2,206,965**	**-1.6%**

OPERATING EXPENSES							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
Operation & Maintenance	$1,220,473	$1,014,304	$ 1,354,129	$ 1,491,522	$ 1,407,802	$1,274,479	-9.5%
Depreciation	$ 426,086	$ 426,873	$ 525,664	$ 480,914	$ 480,000	$ 480,000	0.0%
Taxes (Tax Equivalent)	$ 350,931	$ 386,113	$ 451,999	$ 431,000	$ 391,000	$ 391,000	0.0%
Restricted Cash (Debt Service)	$ 336,891	$ 393,859	$ 44,000	$ 193,000	$ 41,843	$ 55,409	32.4%
TOTAL EXPENSES	**2,334,381**	**2,221,149**	**2,375,791**	**2,596,436**	**2,320,645**	**2,200,887**	**-5.2%**

Revenue Over (UNDER) Expenses	**$ (493,143)**	**$ 317,745**	**$ 226,694**	**$ 92,323**	**$ (36,755)**	**$ 61,486**	**-267.3%**

ENTERPRISE FUNDS

WATER UTILITY: 622

Revenue Summary									
Line Item	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
SALES REVENUE									
404601-000 Unmetered Water Residential	$ 280	$ 82	$ 323	$ 232	$ 118	$ 400	$ 400	$ 400	0.0%
404602-000 Unmetered Water Commercial	$ 631	$ 645	$ 222	$ 232	$ 355	$ 400	$ 400	$ 400	0.0%
404610-000 Residential	$ 538,730	$ 539,694	$ 551,902	$ 738,550	$ 814,379	$ 950,000	$ 820,000	$ 820,000	0.0%
404611-000 Commercial	$ 365,701	$ 357,651	$ 36,977	$ 438,060	$ 480,614	$ 505,000	$ 440,000	$ 440,000	0.0%
404612-000 Industrial	$ 311,787	$ 290,209	$ 302,682	$ 394,101	$ 439,121	$ 494,000	$ 440,000	$ 440,000	0.0%
404620-000 Fire Protection-Private	$ 30,457	$ 32,196	$ 33,851	$ 34,140	$ 34,651	$ 34,500	$ 35,000	$ 35,000	0.0%
404630-000 Hydrant Rental	$ 384,206	$ 402,103	$ 425,184	$ 463,027	$ 469,895	$ 475,000	$ 475,000	$ 475,000	0.0%
404640-000 Public	$ 40,489	$ 52,491	$ 58,025	$ 74,677	$ 56,803	$ 50,000	$ 50,000	$ 50,000	0.0%
404700-000 Forfeited Discounts	$ 11,361	$ 13,960	$ 16,347	$ 19,912	$ 23,435	$ 12,300	$ 12,500	$ 12,500	0.0%
404710-000 Misc Services Revenue	$ 3,304	$ 3,628	$ 3,413	$ 2,621	$ 4,318	$ 4,000	$ 4,000	$ 4,000	0.0%
404740-000 Other Water Revenue	$ 60	$ 249	$ 60	$ 180	$ 417	$ 100	$ 100	$ 100	0.0%
404750-000 Sewer Billing Fees/Mtr Ret	$ 24,023	$ 24,722	$ 17,373	$ 17,805	$ 8,463	$ 23,500	$ 23,500	$ 23,500	0.0%
404780-000 Bond Proceeds	$ -	$ -	$ -						
SUBTOTAL	**1,711,029**	**1,717,629**	**1,446,359**	**2,183,538**	**2,332,569**	**2,549,200**	**$ 2,300,900**	**$ 2,300,900**	**0.0%**
SPECIAL ASSESSMENTS & CONTRIBUTIONS									
454542-000 Special Assessment - Water	$ -	$ -	$ -	$ 1,021		$ 11,892	$ 12,000	$ 12,000	0.0%
454565-000 Contirbutions in Aid	$ 911	$ 1,619	$ 1,002	$ 1,325	$ 1,953	$ 1,500	$ 1,500	$ 1,500	0.0%
454566-000 Contributions - Developers	$ 176,771	$ 391,649	$ 4,700	$ -	$ 92,020	$ -			
454567-000 Contributions - City			$ 45,878						
454568-000 Contributions - State of WI	$ -	$ -	$ -	$ -	$ 227,142	$ -			
SUBTOTAL	**177,682**	**393,268**	**51,580**	**2,346**	**321,115**	**13,392**	**$ 13,500**	**$ 13,500**	**0.0%**
MISCELLANEOUS REVENUE									
484811-000 Interest Revenue	$ 20,470	$ 7,372	$ 6,408	$ 6,937	$ 12,009	$ 12,420	$ 6,900	$ 6,900	0.0%
SUBTOTAL	**20,470**	**7,372**	**6,408**	**6,937**	**12,009**	**12,420**	**$ 6,900**	**$ 6,900**	**0.0%**
OTHER SOURCES/Expenses									
404270-Interest Series 2002				$ (74,616)		$ -			
404271-Int Series 2003-925K					$ (108,556)				
404272-025 GO Bond Interest				$ (23,635)		$ (32,418)	$ (32,418)	$ (31,973)	-1.4%
404274-000 Interest Series 2011				$ (5,458)		$ (1,750)	$ (1,750)	$ (50,248)	2771.3%
404274-026 Interest Series 2012				$ -		$ (40,085)	$ (40,085)	$ (38,305)	
404280-000 Amort of Debt Discount					$ (10,384)				
404281-Amortization/BAB Rebate					$ 11,732			$ 11,190	
Equipment Replacement				$ -		$ (5,000)	$ (5,000)	$ (5,000)	
494929-000 Transfer (to) from other Funds			$ -	$ 55,922		$ -			
SUBTOTAL	**-**	**-**	**-**	**(47,787)**	**(107,208)**	**(79,253)**	**(79,253)**	**(114,336)**	**28**
TOTAL	**1,909,181**	**2,118,269**	**1,504,347**	**2,145,035**	**2,558,486**	**2,495,759**	**$ 2,242,047**	**$ 2,206,965**	**-1.6%**

ENTERPRISE FUNDS

WATER UTILITY: 622

Expense Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
UTILITY PLANT ACCOUNTS							
501503-000 Materials & Supplies Main inv.	$ 2,283	$ 1,374	$ 1,349	$ 2,200	$ 2,200	$ 2,200	0.0%
501505-000 Hydrant Inventory	$ 303	$ 1,044	$ 298	$ 1,000	$ 1,000	$ 1,000	0.0%
503460-000 Meters & Labor		$ -		$ 60,000	$ 60,000	$ 60,000	0.0%
503460-001 New Meter Labor	$ 712	$ -		$ 500	$ 700	$ 700	0.0%
503480-000 New Hydrants		$ -		$ 10,000	$ 10,000	$ 15,000	50.0%
504030-000 Depreciation	$ 308,751	$ 309,486	$ 407,608	$ 362,914	$ 362,000	$ 362,000	0.0%
504030-100 Depreciation Contributed	$ 117,335	$ 117,387	$ 118,056	$ 118,000	$ 118,000	$ 118,000	0.0%
504080-000 Tax Equivalent City	$ 350,931	$ 386,113	$ 451,999	$ 431,000	$ 391,000	$ 391,000	0.0%
504270-000 Interest/Bond Debt	$ 225,565	$ 16	$ 32	$ 118,000			
504280-000 Amortization	$ -	$ -		$ 6,000	$ 6,000	$ 6,000	0.0%
504399-000 Operating Transfer Sewer			$ 122,434		$ -	$ -	
504400-000 Oper Transfer - Debt Servic	$ 2,707	$ -		$ -			
SUBTOTAL	1,008,587	815,420	1,101,776	1,109,614	$ 950,900	$ 955,900	0.5%
PUMPING EXPENSES							
506200-000 Labor	$ 47,367	$ 52,917	$ 51,022	$ 53,005	$ 55,000	$ 55,000	0.0%
506220-000 Power	$ 237,784	$ 242,638	$ 256,857	$ 240,000	$ 240,000	$ 240,000	0.0%
506230-000 Supplies	$ 9,805	$ 7,786	$ 8,785	$ 12,500	$ 10,000	$ 10,000	0.0%
506250-000 Maintenance - supplies	$ 8,448	$ 17,776	$ 28,606	$ 25,000	$ 25,000	$ 25,000	0.0%
506250-001 Maint - labor	$ 9,005	$ 14,187	$ 31,709	$ 14,000	$ 20,000	$ 20,000	0.0%
506310-000 Chemicals	$ 8,725	$ 8,918	$ 51,717	$ 52,000	$ 50,000	$ 50,000	0.0%
506320-000 Operation Sup & Exp	$ 4,588	$ 9,591	$ 5,406	$ 6,000	$ 6,000	$ 6,000	0.0%
SUBTOTAL	325,721	353,813	434,102	402,505	$ 406,000	$ 406,000	0.0%
TRANSMISSION EXPENSES							
506400-000 Labor	$ 24,871	$ 17,262	$ 19,041	$ 24,000	$ 25,000	$ 25,000	0.0%
506410-000 Supplies	$ 377	$ 835	$ 1,101	$ 1,100	$ 1,500	$ 1,500	0.0%
506500-000 Reservoirs - supplies	$ 2,808	$ 10,880	$ 15,272	$ 8,500	$ 4,000	$ 5,000	25.0%
506500-001 Reservoirs - labor	$ 427	$ 2,480	$ 1,235	$ 2,000	$ 2,000	$ 2,000	0.0%
506510-000 Main Breaks- supplies	$ 29,945	$ 46,115	$ 22,977	$ 40,000	$ 70,000	$ 50,000	-28.6%
506510-001 Main Breaks - labor	$ 24,318	$ 20,418	$ 22,383	$ 22,000	$ 20,000	$ 20,000	0.0%
506520-000 Service - supplies	$ 10,123	$ 26,611	$ 15,860	$ 13,000	$ 13,000	$ 13,000	0.0%
506520-001 Service - labor	$ 1,768	$ 3,706	$ 3,407	$ 3,300	$ 3,300	$ 3,300	0.0%
506530-000 Meter Repairs & Testing Supplies	$ (82)	$ 2,076	$ 1,568	$ 3,500	$ 2,500	$ 3,500	40.0%
506653-001 Meter Repairs - labor	$ 5,669	$ 2,130	$ 2,291	$ 5,000	$ 5,000	$ 5,000	0.0%
506540-000 Hydrants - supplies	$ 9,316	$ 12,150	$ 11,801	$ 15,000	$ 5,000	$ 10,000	100.0%
506540-001 Hydrants - labor	$ 2,844	$ 2,877	$ 1,689	$ 4,000	$ 4,000	$ 4,000	0.0%
506550-000 Maintenance Plant	$ 7,695	$ -	$ -	$ 200	$ 200	$ 200	0.0%
506550-001 Maintenance Plant Labc	$ -	$ 78	$ -	$ 400	$ 400	$ 400	0.0%
SUBTOTAL	120,079	147,618	118,625	142,000	$ 155,900	$ 142,900	-8.3%
CUSTOMER ACCOUNT EXPENSES							
509010-000 Labor/Meter Reading	$ 8,124	$ 7,581	$ 8,840	$ 8,600	$ 8,600	$ 8,600	0.0%
509020-000 A/C Labor	$ 80,143	$ 69,036	$ 73,764	$ 74,160	$ 75,000	$ 75,000	0.0%
509030-000 Office Supplies	$ 3,701	$ 5,233	$ 3,307	$ 5,000	$ 4,000	$ 5,000	25.0%
509040-000 Uncollectibles	$ (1,035)	$ 560	$ 1,205	$ (1,500)	$ (1,500)	$ (1,500)	0.0%
SUBTOTAL	90,933	82,410	87,117	86,260	$ 86,100	$ 87,100	1.2%

ENTERPRISE FUNDS

WATER UTILITY: 622							
ADMINISTRATIVE & GENERAL EXPENSES							
509200-000 Labor	$ 95,280	$ 91,761	$ 104,423	$ 98,905	$ 100,000	$ 127,000	27.0%
509200-001 Sick, Vacation, & Comp.	$ 31,015	$ 38,365	$ 26,477	$ 35,000	$ 35,000	$ 35,000	0.0%
509210-000 Office Supply	$ 9,589	$ 16,328	$ 14,886	$ 13,000	$ 10,000	$ 13,000	30.0%
509230-000 Outside Services	$ 30,403	$ 19,814	$ 13,547	$ 35,000	$ 50,000	$ 35,000	-30.0%
509240-000 Property Ins.	$ 12,173	$ 12,201	$ 15,260	$ 13,000	$ 13,000	$ 13,000	0.0%
509250-000 Education - supplies	$ 402	$ 312	$ 435	$ 550	$ 550	$ 550	0.0%
509250-001 Education - labor	$ 1,083	$ 974	$ 1,028	$ 1,500	$ 1,500	$ 1,500	0.0%
509260-000 Benefits	$ 6,093	$ 6,716		$ 8,000	$ 8,000	$ 8,000	0.0%
509260-145 Employee Reimbursment	$ (2,672)	$ (2,429)	$ 10,053	$ (4,500)			
509260-151 FICA	$ 26,707	$ 25,703	$ 26,523	$ 27,500	$ 27,500	$ 32,082	16.7%
509260-152 Pension	$ 38,051	$ 36,773	$ 34,785	$ 37,000	$ 37,000	$ 43,902	18.7%
509260-153 EBC	$ 73	$ 56	$ 95	$ 90	$ 90	$ 90	0.0%
509260-154 Health Insurance	$ 98,228	$ 89,744	$ 95,212	$ 126,000	$ 98,000	$ 114,584	16.9%
509260-155 Life Insurance	$ 1,321	$ 884	$ 962	$ 1,250	$ 950	$ 924	-2.7%
509260-156 Vision	$ 364	$ 376	$ 408	$ 600	$ 600	$ 500	-16.7%
509260-158 Dental	$ 5,037	$ 4,857	$ 4,826	$ 5,350	$ 5,350	$ 5,398	0.9%
509260-160 Workers Compensation	$ 6,915	$ 8,289	$ 5,840	$ 9,600	$ 9,600	$ 9,600	0.0%
509260-161 Unemployment		$ 173	$ 64	$ -			
509260-162 EAP	$ 199	$ 200	$ 19	$ 202	$ 200	$ 200	0.0%
509260-163 Insurance Opt Out	$ -	$ -		$ -			
509260-220 City Hall Utilities	$ 1,706	$ 365		$ 2,000	$ 2,000	$ 2,000	0.0%
509260-505 Legal Fees							
Bank Fees/Credit Cards	$ -	$ -		$ 1,000	$ 1,000	$ 1,000	
509280-000 Reg. Comm. Exp.	$ 706	$ 2,365	$ 139	$ 1,000	$ 1,000	$ 1,000	0.0%
509300-000 Miscellaneous - supplies	$ 1,572	$ 2,395	$ 1,202	$ 2,000	$ 2,000	$ 2,000	0.0%
509300-001 Misc - labor	$ 154	$ 6,652	$ 242	$ 500	$ 500	$ 500	0.0%
509330-000 Transportation - supplies	$ 7,495	$ 9,096	$ 10,982	$ 7,750	$ 7,750	$ 7,750	0.0%
509330-001 Trans - labor	$ 776	$ 1,068	$ 425	$ 1,000	$ 1,000	$ 1,000	0.0%
509350-000 General Plant - supplies	$ 10,233	$ 35,392	$ 25,957	$ 24,000	$ 26,000	$ 24,000	-7.7%
509350-001 General Plant - labor	$ 4,703	$ 12,599	$ 3,382	$ 6,000	$ 6,000	$ 6,000	0.0%
509400-000 Contribution to Municipal Activities	$ 23,813	$ -	$ -	$ -			
Restricted Cash-Debt Payments	$ 336,891	$ 393,859	$ 44,000	$ 193,000	$ 41,843	$ 55,409	32.4%
SUBTOTAL	748,312	814,888	441,171	646,297	486,433	$ 540,987	11.2%
CAPITAL & EQUIPMENT REPLACEMENT							
Capital Outlay	$ 37,000		$ -	$ 16,760	$ 16,959	$ 8,000	-52.8%
Equipment Replacement Func	$ 3,750	$ 7,000	$ 193,000	$ 193,000	$ 218,353	$ 60,000	-72.5%
SUBTOTAL	40,750	7,000	193,000	209,760	$ 235,312	$ 68,000	-71.1%
TOTAL	**2,334,381**	**2,221,149**	**2,375,791**	**2,596,436**	**$ 2,320,645**	**$ 2,200,887**	**-5.2%**

Equipment Replacement Expense Summary						
Line Item	**2010 Actual**	**2011 Actual**	**2012 Actual**	**2013 Budget**	**2013 Anticipated**	**2014 Proposed**
Meters						
Hydrants						
DOT projects	$ 178,275					
Mulit-Purpose Public Works Building	$ 991,500					
SCADA Upgrades	$ 37,000					$ 35,000
Engineering Copier	$ 3,750					
ARRA projects	$ 85,000					
Air Conditioning at Well #7 & Standpipe		$ 7,000				
Gross Alpha & Radium Removal		$ 2,000,000				
Air Conditioning At wells 7, 9,10			$ 25,000	$ 5,000	$ 5,000	$ -
Well 8 Pump Rehab			$ 10,000	$ -	$ 30,000	
New Parking Lot/Roadwork Improvements				$ 11,760	$ 11,959	$ -
James & Johnson (Construction & Engineering)					$ 188,353	
Service Truck		$ 34,727				
DPW Building Equipment						
Standpipe & elevated tank maintenance program	$ 173,335					
Line Locator						$ 8,000
Valve Operato						$ 25,000
TOTALS	$ 1,468,860	$ 2,041,727	$ 35,000	$ 16,760	$ 235,312	$ 68,000

ENTERPRISE FUNDS

WASTE WATER TREATMENT PLANT

The Wastewater Treatment Plant is responsible for the treatment and disposal of all waste water (sewage) that is generated in the Sanitary Sewer Service (SSA) area in a method that meets all State and Federal requirements. The SSA includes City of Burlington, Bohner's Lake Sanitary District, Echo Lak Sanitary District, and Brown's Lake Sanitary District.

MISSION

To be the responsible custodian of Wastewater Collection for all current and future customers consistent with state and federal regulations in the most cost effective manner possible and to educate the public about the benefits of being a good water steward.

2013 GOALS

1. Clean 20% of the collection system with new Jet-vac by November
2. Subcontract for cleaning and televising of sewer main that runs through the swamp from County Hwy. W to Hwy. 11 by July
3. Rebuild Raw Sewage Pump 1 at the Main Lift Station by July
4. Rebuild Return Activated Sludge Pump 3 in the second stage treatment building by November
5. Perform Maintenance repairs at select lift stations per LW Allen memo.
6. Optimize plant operation by reducing power consumption by 10% by the end of the year.

2012 ACCOMPLISHMENTS

1. Achieved substantial completion of Phase 2 upgrade project on schedule and within budget.
2. Purchased new Vactor 2100 Jet-vac.
3. Wrote specifications and ordered 200kw emergency generator.
4. Cut water consumption by 50% with an in house designed and built water recirculation system in the solids building.
5. Drained and cleaned all 13 treatment tanks and basins including main lift station wet well.

ENTERPRISE FUNDS

WASTE WATER TREATMENT PLANT				
SALARIES CHARGED TO THIS DEPARTMENT				
Position	**Annual Salary**	**% Charged**	**2013 Actual**	**2014 Proposed**
Budget Officer/Treasurer	$60,997	22.50%	$13,724	$14,136
City Administrator	$133,598	25.00%	$33,426	$33,426
City Clerk	$44,101	25.00%	$11,025	$11,356
Administrative Assistant	$30,077	10.00%	$3,008	$0
Payroll Clerk/Benefits Coordinator	$38,917	25.00%	$9,729	$9,925
PT Admin Assist.	$13,694	25.00%	$3,423	$3,492
Director of Admin Services	$49,056	10.00%	$4,906	$0
Full-Time Accounts Payable Clerk	$39,728	15.00%	$5,959	$0
Engineering Tech	$58,576	25.00%	$14,644	$0
Mayor	$7,200	25.00%	$1,800	$1,800
Alderman	$3,600	25.00%	$900	$900
Alderman	$3,600	25.00%	$900	$900
Alderman	$3,600	25.00%	$900	$900
Alderman	$3,600	25.00%	$900	$900
Alderman	$3,600	25.00%	$900	$900
Alderman	$3,600	25.00%	$900	$900
Alderman	$3,600	25.00%	$900	$900
Alderman	$3,600	25.00%	$900	$900
Utility Manager	$89,175	50.00%	$44,588	$45,925
WWTP Operator	$51,646	100.00%	$51,854	$52,897
Lab Tech	$43,202	100.00%	$46,530	$47,465
Lab Tech	$39,458	100.00%	$40,082	$40,887
PT Lab Tech	$22,763	100.00%	$22,763	$23,221
WWTP Operator	$51,022	100.00%	$51,022	$52,048
WWTP Operator	$57,824	100.00%	$57,824	$58,986
WWTP Operator	$50,710	100.00%	$50,710	$51,730
Administrative Assistant	$35,901	100.00%	$36,525	$37,259
Billing Coordinator	$37,378	30.00%	$11,400	$11,630
		TOTAL	**$522,143**	**$503,382**

BUDGET NOTES

2014 Budget Notes: Top 5 Expenses				
Line Item	**Dollars**	**% of Dept Exp**	**% of Tot Exp**	
Total Salaries & Wages	$ 544,382	16.15%	7.2%	
Benefits, Less Health Insurance	$ 287,734	8.53%	3.8%	
220-Electric	$ 220,000	6.52%	2.9%	
154-Health Insurance	$ 170,000	5.04%	2.3%	
254-Sludge Removal	$ 60,000	1.78%	0.8%	
All Other	$ 2,259,535	67.02%	30.1%	
TOTAL	$ 3,371,650	100.00%	44.9%	

3 Year Projection	2015	PY % Inc	2016	PY % Inc	2017	PY % Inc
Total Salaries & Wages	$ 552,547	1.5%	$ 560,836	1.5%	$ 569,248	1.5%
Benefits, Less Health Insurance	$ 290,611	1.0%	$ 293,518	1.0%	$ 296,453	1.0%
220-Electric	$ 228,800	4.0%	$ 233,376	2.0%	$ 238,044	2.0%
154-Health Insurance	$ 170,000	0.0%	$ 171,700	1.0%	$ 173,417	1.0%
254-Sludge Removal	$ 61,200	2.0%	$ 61,812	1.0%	$ 62,430	1.0%
All Other	$ 2,304,725	2.0%	$ 2,350,820	2.0%	$ 2,397,836	2.0%
TOTAL	$ 3,607,884	7.0%	$ 3,672,061	1.8%	$ 3,737,428	1.8%

ENTERPRISE FUNDS

WASTE WATER UTILITY OVERALL FINANCIAL

OPERATING REVENUES							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
Public Charges for Services	$3,413,427	$3,342,104	$2,642,222	$3,529,281	$ 2,456,750	$ 2,924,800	19.1%
Miscellaneous Revenues	$ 12,113	$ 13,002	$ 22,131	$ 87,000	$ 87,000	$ 6,000	-93.1%
Other Funding Sources	$ -	$ 171,576	$ 465,195	$ -	$ -	$ 550,000	
TOTAL OPERATING REVENUE	**$3,425,540**	**$3,526,682**	**$3,129,548**	**$3,616,281**	**$ 2,543,750**	**$ 3,480,800**	**36.8%**

OPERATING EXPENSES							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
Wages & Benefits	$ 788,202	$ 777,924	$ 813,690	$ 806,892	$ 829,596	$ 831,716	0.3%
Operation Expenses	$2,260,862	$2,035,248	$1,910,668	$1,722,114	$ 1,507,112	$ 2,244,935	49.0%
Utilities	$ 360,316	$ 392,605	$ 302,604	$ 303,500	$ 365,000	$ 295,000	-19.2%
Transfer to Water Utility	$ -	$ 43,760	$ -	$ -	$ -	$ -	
TOTAL EXPENSES	**$3,409,381**	**$3,249,538**	**$3,026,961**	**$2,832,506**	**$ 2,701,708**	**$ 3,371,650**	**24.8%**

Revenue OVER (UNDER) Expenses	**$ 16,159**	**$ 277,144**	**$ 102,587**	**$ 783,775**	**$ (157,958)**	**$ 109,150**	**-169.1%**

ENTERPRISE FUNDS

WASTE WATER TREATMENT PLANT: 621

Revenue Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
OTHER WATER REVENUES							
404740-000 Other Water Revenues	$ -	$ -	$ -	$ -	$ -	$ -	
SUBTOTAL	-	-	-	-	-	-	
PUBLIC CHARGES FOR SERVICES							
454542-000 Special Assessment - Sewer	$ -	$ 580	$ -	$ 75,000	$ 15,000	$ 15,000	0.0%
454560-000 Sewer Charge	$ 1,999,641	$ 1,858,294	$ 1,531,718	$ 2,148,622	$ 1,500,000	$ 1,742,943	16.2%
454561-000 Echo Lake Sewer Charge	$ 484,181	$ 452,623	$ 204,308	$ 289,739	$ 50,000	$ 63,800	27.6%
454562-000 Browns Lake Sewer Charge	$ 239,281	$ 249,638	$ 284,883	$ 261,620	$ 250,000	$ 377,139	50.9%
454563-000 WWTP Lab Testing	$ 33,741	$ 34,890	$ 35,505	$ 31,800	$ 35,000	$ 36,050	3.0%
454564-000 Septage	$ 476,629	$ 522,396	$ 321,925	$ 504,700	$ 370,000	$ 381,100	3.0%
454565-000 Contributions in Aid	$ 40,614	$ 20,247	$ 59,250	$ 36,000	$ 35,000	$ 35,000	0.0%
454566-000 Bohners Lake Sewer Charge	$ 121,825	$ 185,402	$ 186,716	$ 164,800	$ 185,000	$ 257,018	38.9%
454567-000 Sewer Forfeited Discounts	$ 16,289	$ 17,456	$ 17,597	$ 16,000	$ 16,000	$ 16,000	0.0%
454569-000 WWTP Miscellaneous Services	$ 1,225	$ 578	$ 320	$ 1,000	$ 750	$ 750	0.0%
SUBTOTAL	3,413,427	3,342,104	2,642,222	3,529,281	2,456,750	2,924,800	19.1%
MISCELLANEOUS REVENUE							
484811-000 Interest on Investments	$ 9,511	$ 9,567	$ 16,727	$ 1,000	$ 1,000	$ 1,000	0.0%
484812-000 Interest on TIF Advances	$ -						
484831-000 Sale of General Property	$ 2,602	$ 3,435	$ 1,155	$ 86,000	$ 86,000	$ 5,000	-94.2%
484832-000 Miscellaneous Income	$ -						
484835-000 Insurance Recoverv	$ -		$ 4,249				
SUBTOTAL	12,113	13,002	22,131	87,000	87,000	6,000	-93.1%
OTHER FINANCING SOURCES							
494900-000 Capital Reserves	$ -	$ -					
494912-000 Long Term Debt Project	$ -	$ -					
494921-000 Transfer from General Fund	$ -	$ -				$ -	
494922-000 Operating Transfers In	$ -	$ -	$ 122,434			$ 550,000	
499000-000 Contributions Other	$ -	$ 171,576	$ 342,762				
499910-000 Contributions City	$ -	$ -					
SUBTOTAL	$ -	$ 171,576	$ 465,195	$ -	$ -	$ 550,000	
TOTAL	**$ 3,425,540**	**$ 3,526,682**	**$ 3,129,548**	**$ 3,616,281**	**$ 2,543,750**	**$ 3,480,800**	**36.8%**

ENTERPRISE FUNDS

WASTE WATER TREATMENT PLANT: 621

Expense Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
506410-Uncollectible Accounts		$ 926	$ 1,189	$ -			
111-Salaries	$ 505,241	$ 475,191	$ 499,969	$ 504,357	$ 509,626	$ 519,382	1.9%
113-Overtime	$ 17,851	$ 24,355	$ 22,841	$ 25,000	$ 30,000	$ 25,000	-16.7%
143-Longevity							
145-Employee Reimbursement	$ (8,133)	$ (6,977)	$ -	$ (8,200)			
151-FICA	$ 40,255	$ 39,960	$ 38,222	$ 40,078	$ 42,900	$ 41,669	-2.9%
152-Retirement	$ 56,350	$ 53,104	$ 52,816	$ 63,092	$ 64,000	$ 64,114	0.2%
153-Employee Benefits	$ 84	$ 64	$ 74	$ 120	$ 120	$ 120	0.0%
154-Health Insurance	$ 165,126	$ 158,385	$ 170,300	$ 170,775	$ 170,000	$ 170,000	0.0%
155-Life Insurance	$ 1,851	$ 1,214	$ 1,580	$ 1,585	$ 1,500	$ 866	-42.3%
156-Vision	$ 440	$ 387	$ 414	$ 449	$ 450	$ 254	-43.7%
157-Inservice Training							
158-Dental	$ 7,317	$ 6,996	$ 7,350	$ 7,516	$ 8,000	$ 7,311	-8.6%
159-Clothing Allowance	$ 5,074	$ 4,226	$ 4,934	$ 4,120	$ 5,000	$ 5,000	0.0%
160-Workers Compensation	$ 14,705	$ 18,951	$ 13,699	$ -			
161-Unemployment		$ 7,417	$ 2,826	$ 3,000	$ 3,000	$ 3,000	0.0%
162-EAP Service	$ 447	$ 447	$ 447	$ 500	$ 500	$ 500	0.0%
163-Sick, Vacation, & Comp	$ (18,406)	$ (5,796)	$ (1,781)	$ (5,500)	$ (5,500)	$ (5,500)	0.0%
164- Insurance Opt Out	$ -	$ -	$ -	$ -			
211-Physicals-Med.	$ 404	$ 343	$ 367	$ 300	$ 400	$ 400	0.0%
220-Electric	$ 284,450	$ 289,833	$ 240,317	$ 225,000	$ 280,000	$ 220,000	-21.4%
221-Water	$ 34,108	$ 48,265	$ 25,948	$ 31,500	$ 25,000	$ 25,000	0.0%
222-Gas	$ 41,758	$ 54,507	$ 36,339	$ 47,000	$ 60,000	$ 50,000	-16.7%
225-Telephone	$ 2,935	$ 2,646	$ 2,959	$ 3,000	$ 3,000	$ 3,000	0.0%
240-Fuel, Oil and Lubricants	$ 8,071	$ 12,147	$ 10,921	$ 8,200	$ 10,000	$ 10,000	0.0%
242-Repairs and Maint - Vehicles	$ 6,079	$ 3,941	$ 4,950	$ 5,500	$ 4,000	$ 5,000	25.0%
244-Repairs and Maint - Equip	$ 79,190	$ 54,360	$ 63,285	$ 50,000	$ 45,000	$ 50,000	11.1%
245-Ground Improvements	$ 1,750	$ 951	$ 1,426	$ 2,500	$ 2,500	$ 2,500	0.0%
246-Repairs and Maint - Off Equip	$ 5,371	$ 15,948	$ 7,120	$ 5,000	$ 5,000	$ 5,000	0.0%
247-WWTP Reserve Plant Replacement	$ -	$ -	$ 2,658	$ -			
248-Plant Operation	$ 51,952	$ 58,974	$ 26,508	$ 55,000	$ 50,000	$ 55,000	10.0%
249-Laboratory	$ 23,658	$ 37,210	$ 26,690	$ 30,000	$ 30,000	$ 30,000	0.0%
252-Manhole Repair	$ 6,595	$ 1,937	$ 2,137	$ 5,000	$ 3,000	$ 5,000	66.7%
253-Phosphate Removal	$ 23,879	$ 20,321	$ 19,289	$ 20,000	$ 15,000	$ 20,000	33.3%
254-Sludge Removal	$ 73,096	$ 85,726	$ 12,204	$ 90,000	$ 40,000	$ 60,000	50.0%
298-Contract Services	$ 86,975	$ 84,771	$ 56,066	$ 57,000	$ 57,000	$ 57,000	0.0%
310-Office Supplies/Postage	$ 6,619	$ 10,725	$ 5,450	$ 7,500	$ 7,500	$ 7,500	0.0%
330-Sewer Travel	$ 5,647	$ 5,195	$ 4,600	$ 4,000	$ 4,000	$ 4,000	0.0%
342-Disinfection Ultra Violet	$ 4,822	$ 1,499	$ 4,108	$ 6,000	$ 6,000	$ 6,000	0.0%
353-Rep. & Maint. Lift St.	$ 51,164	$ 26,734	$ 32,049	$ 26,000	$ 30,000	$ 30,000	0.0%
359-San. Sewer Rep/Maint.	$ 38,969	$ 70,319	$ 40,121	$ 39,000	$ 40,000	$ 40,000	0.0%
371-Reg/Permits & Outside	$ 23,650	$ 24,687	$ 24,150	$ 25,000	$ 30,000	$ 25,000	-16.7%
374-Safety	$ 7,756	$ 3,835	$ 4,360	$ 4,200	$ 4,200	$ 4,200	0.0%
375-TV & Seal San. Sewer	$ 9,445	$ 7,500	$ 10,030	$ 9,500	$ 9,500	$ 12,000	26.3%
400-Depreciation	$ 1,286,575	$ 1,311,474	$ 1,307,845	$ 841,882	$ 841,842	$ 1,544,165	83.4%
505-Legal Fees			$ 1,500	$ -			
510-Insurance	$ 38,139	$ 38,200	$ 40,005	$ 39,700	$ 40,000	$ 40,000	0.0%
520-Surety Bonds	$ -	$ 250					
622-Interest Expense (Debt Service)	$ 255,414	$ 25	$ 50	$ 158,709	$ 50	$ 50	0.0%
630-Amortization	$ 30,840	$ 28,992	$ 6,761	$ 31,000	$ 31,000	$ 31,000	0.0%
621-Oper Transfer Out - Debt Svc 2	$ 6,253	$ -		$ 6,253	$ 6,250	$ 6,250	0.0%
800 WWTP Capital Outlay							
Equipment Replacement	$ 125,613	$ 125,613	$ 191,870	$ 191,870	$191,870	$191,870	0.0%
820-622 Interest Expense							
820-625 5096-02 CWF							
820-626 5096-04 CWF							
820-627 6.4M 2010A GO Bond							
820-628 Int 2011 Ref Bonds							
820-629 Int 2012 CWF							
Transfer to Other Funds		$ 43,760	$ -	$ -	$ -		
TOTAL	**$ 3,409,381**	**$ 3,249,538**	**$ 3,026,961**	**$ 2,832,506**	**$ 2,701,708**	**$ 3,371,650**	**24.8%**

WASTE WATER TREATMENT PLANT: 621

Waste Water Treatment Plant Equipment Replacement Fund Detail						
Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed
E. State/DOT	$ 72,347.00					
DOT Projects	$ 60,000.00					
ARRA Projects	$ 57,000.00					
Engineering Copier	$ 3,750.00					
Multi- Purpose Public Works Building	$ 1,525,000.00					
Wet Well Mixing	$ 100,000.00					
Beaumont Field Sanitary Sewer Re-line	$ 83,000.00					
WW Plant Expansion Phase 2			$2,000,000.00	$5,722,769.00	$5,722,769.00	
Vactor Sewer Truck				$77,000.00	$72,906.10	$72,906.10
DPW Building Portion			$150,000.00			
Stand-By Generator				$75,000.00	$70,995.00	
1-Ton Service Truck						$70,000.00
Flare Replacement						$40,000.00
Digester Recirc. Pump						$20,000.00
Hwy 11 Lift Station pump upgrade		$15,000.00				
	$1,901,097	$15,000	$2,150,000	$5,874,769	$5,866,670	$202,906

ENTERPRISE FUNDS

BURLINGTON AIRPORT

The Burlington Municipal Airport operates, and maintains the taxiways, runways and hangar space at the Aitport

BUDGET NOTES

2014 Budget Notes: Top 5 Expenses				
Line Item	Dollars	% of Dept Exp	% of Tot Exp	
575740-200 Fuel For Resale	$ 700,000	75.00%	9.3%	
575740-298 Contract Services	$ 18,000	1.93%	0.2%	
575740-245 Repairs & Maint Grounds	$ 15,000	1.61%	0.2%	
575740-220 Electric	$ 10,000	1.07%	0.1%	
575740-244 Snow Removal	$ 11,000	1.18%	0.1%	
All Other	$ 179,380	19.22%	2.4%	
TOTAL	$ 933,380	100.00%	12.4%	

3 Year Projection	2015	PY % Inc	2016	PY % Inc	2017	PY % Inc
575740-200 Fuel For Resale	$ 714,000	2.0%	$ 721,140	1.0%	$ 728,351	1.0%
575740-298 Contract Services	$ 18,450	2.5%	$ 18,819	2.0%	$ 19,195	2.0%
575740-245 Repairs & Maint Grounds	$ 15,600	4.0%	$ 15,912	2.0%	$ 16,230	2.0%
575740-220 Electric	$ 10,000	0.0%	$ 10,100	1.0%	$ 10,201	1.0%
575740-244 Snow Removal	$ 11,220	2.0%	$ 11,332	1.0%	$ 11,446	1.0%
All Other	$ 182,968	2.0%	$ 186,627	2.0%	$ 190,359	2.0%
TOTAL	$ 952,238	2.0%	$ 963,930	1.2%	$ 975,783	1.2%

ENTERPRISE FUNDS

BURLINGTON AIRPORT: 623

Revenue Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
TAXES							
414111-000 Tax Levy	$ -	$ -			$ -	$ -	
Subtotal	$ -	$ -	$ -	$ -	$ -	$ -	
SECIAL ASSESSMENT							
454542-000 Special Assess-Airport	$ -	$ -	$ -		$ -	$ -	
Subtotal	$ -	$ -	$ -	$ -	$ -	$ -	
MISCELLANEOUS REVENUE							
484811-000 Interest Income	$ 241	$ 20	$ 21	$ 100	$ 65	$ 100	53.8%
484828-000 Agricultural Lease	$ 11,125	$ 11,125	$ 8,688	$ 11,125	$ 11,125	$ 11,125	0.0%
484829-000 Rents	$ 20,352	$ 24,843	$ 22,466	$ 20,000	$ 20,000	$ 20,000	0.0%
484830-000 Hangar Sales Revenue	$ -	$ -	$ (567)				
484832-000 Miscellaneous Income	$ -	$ 3,420	$ 300		$ 300		
484840-000 Fuel Surcharge	$ -	$ -	$ -				
484848-000 Fuel Sales	$ 496,735	$ 632,637	$ 860,705	$ 838,000	$ 782,000	$ 875,000	11.9%
Subtotal	$ 528,453	$ 672,045	$ 891,612	$ 869,225	$ 813,490	$ 906,225	11.4%
OTHER SOURCES							
494929-000 Transfer from other Fund	$ -	$ -	$ -	$ -	$ -	$ -	
499950-000 Capital Contributions	$ -	$ -	$ -	$ -	$ -	$ -	
Subtotal	$ -	$ -	$ -	$ -	$ -	$ -	
TOTAL	**$ 528,453**	**$ 672,045**	**$ 891,612**	**$ 869,225**	**$ 813,490**	**$ 906,225**	**11.4%**

Expense Summary							
Line Item	2010 Actual	2011 Actual		2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
575740-200 Fuel For Resale	$ 419,717	$ 561,116	$ 743,644	$ 650,000	$ 640,000	$ 700,000	9.4%
575740-205 Fuel Tax	$ 7,870	$ 7,676	$ 10,696	$ 10,264	$ 17,000	$ 10,000	-41.2%
575740-210 Credit Card Fees	$ 10,658	$ 13,542	$ 18,570	$ 19,320	$ 16,000	$ 20,000	25.0%
575740-220 Electric	$ 14,439	$ 10,996	$ 8,799	$ 10,000	$ 9,400	$ 10,000	6.4%
575740-225 Telephone	$ 2,082	$ 2,074	$ 2,346	$ 2,100	$ 2,100	$ 2,000	-4.8%
575740-242 Repairs & Maint Equipment	$ 9,875	$ 4,082	$ 3,790	$ 6,000	$ 6,350	$ 8,000	26.0%
575740-244 Snow Removal	$ 6,908	$ 9,800	$ 6,102	$ 10,000	$ 11,000	$ 11,000	0.0%
575740-245 Repairs & Maint Grounds	$ 13,687	$ 13,650	$ 22,671	$ 17,000	$ 9,400	$ 15,000	59.6%
575740-246 Repais & Maint Taxiway	$ 8,657	$ 8,633	$ 10,780	$ 7,600	$ 7,600	$ 7,600	0.0%
575740-247 Repairs & Maint Buildings	$ 552	$ 2,739	$ 1,167	$ 2,800	$ 2,000	$ 2,800	40.0%
575740-249 Weathermation	$ -	$ -	$ -				
575740-265 Airport Fly-In	$ -	$ -	$ 1,006	$ 2,000	$ 2,000	$ 2,000	0.0%
575740-298 Contract Services	$ 17,788	$ 12,921	$ 13,823	$ 15,000	$ 20,000	$ 18,000	-10.0%
575740-310 Operating Supplies	$ 639	$ 894	$ 501	$ 700	$ 700	$ 1,000	42.9%
575740-330 Travel	$ -	$ -		$ -		$ -	
575740-400 Operating Expenses	$ 11	$ -		$ -		$ -	
575740-450 Rent	$ 10,380	$ 10,380	$ 10,380	$ 10,380	$ 10,380	$ 10,380	0.0%
575740-500 New Taxiway Refunds	$ -	$ -		$ -		$ -	
575740-505 Legal Fees				$ -		$ -	
575740-510 Insurance	$ 6,098	$ 5,543	$ 5,224	$ 5,500	$ 5,500	$ 5,500	0.0%
575740-511 Depreciation	$ 94,853	$ 89,184	$ 83,886	$ 85,000	$ 85,000	$ 85,000	0.0%
575740-512 Advertising/Printing	$ 95	$ 95	$ 95	$ 95	$ 98	$ 100	2.0%
575740-623 Operating Transfer Out/Admin	$ -	$ -	$ -	$ 15,000	$ 15,000	$ 25,000	66.7%
TOTAL	**$ 624,309**	**$ 753,325**	**$ 943,479**	**$ 868,759**	**$ 859,528**	**$ 933,380**	**8.6%**

Revenue Over (Under) Expenses	**($95,855.77)**	**($81,280.68)**	**($51,866.99)**	**$466.00**	**($46,038.00)**	**($27,155.00)**	**-41.0%**

This section contains Non-Major Funds. These funds are used to finance specific purposes in the city. Funding can be from the General Fund, Donations or Grants .

City of Burlington
2014 Annual Budget
Non-Major Funds

Community Development Block Grant Fund
Storm Water Management Fund
Downtown Redevelopment Fund
Façade Grant Fund
TIF 3 Revolving Loan Fund
TIF 3 Capital Projects Infrastructure Fund
Capital Projects Infrastructure Fund
Library Trust Fund
Park Development Fund
Wemhoff Trust Fund
Derozier Trust Fund

NON-MAJOR FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT: 253

Revenue/Transfer In Summary							
Deptartmental Contribution	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
484811-000 Investment Income	$ 8,153	$ 11,612	$ 15,467	$ 15,000	$ 17,000	$ 15,000	-11.8%
484810-000 Loan Reimbursements	$496,768	$ 5,352	$ 33,181	$ 35,000	$ 35,000	$ 33,000	-5.7%
Land Sale				$ -			
TOTAL	**$ 504,922**	**$ 16,964**	**$ 48,648**	**$ 50,000**	**$ 52,000**	**$ 48,000**	**-7.7%**

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
565639-299 DOC Repayment	$ 113,627	$ -			$ -	$ -	
565639-298 Contract Services	$ 160	$ 2,478	$ 2,508	$ 3,760	$ 3,760	$ 3,800	1.1%
565639-399 Economic Development	$ 340,000	$ 400,000	$ -	$ 10,000	$ -	$ 160,000	
TOTAL	**$ 453,787**	**$ 402,478**	**$ 2,508**	**$ 13,760**	**$ 3,760**	**$ 163,800**	**4256.4%**

OTHER FINANCING SOURCES (USES)							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
Gen Fund Transfers Out				$ (20,000)	$ (39,863)	$ (24,000)	-39.8%
Transfer to Debt Service Fund					$ -	$ -	
Property Sales					$ -	$ -	
Debt Service Reimbursements					$ -	$ -	
TOTAL	**$ -**	**$ -**	**$ -**	**$ (20,000)**	**$ (39,863)**	**$ (24,000)**	**-39.8%**

Beginning Fund Balances 01/01	$422,647	$473,781	$88,267	$88,267	$134,408	$142,785	
Net Change	$51,134	($385,514)	$46,140	$16,240	$8,377	($139,800)	-1768.9%
Ending Fund Balance 12/31	**$473,781**	**$88,267**	**$134,408**	**$104,507**	**$142,785**	**$2,985**	

NON-MAJOR FUNDS

STORM WATER MANAGEMENT: 462

Revenue/Transfer In Summary							
Deptartmental Contribution	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2012
Interst on Investments	$ 6	$ 2	$ 1	$ 3	$ 3	$ 3	0.0%
Management Fees	.	$ -	$ -	$ -			
TOTAL	**$ 6**	**$ 2**	**$ 1**	**$ 3**	**$ 3**	**$ 3**	**0.0%**

Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2012
Industrial Park Outlay	$ -	$ -	$ -	$ -	$ -	$ -	
	$ -	$ -	$ -	$ -	$ -	$ -	
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	

Beginning Fund Balance 01/01	$13,274	$13,280	$13,282	$13,283	$13,283	$13,286	
Net Change	$6	$2	$1	$3	$3	$3	0.0%
Ending Fund Balance 12/31	$13,280	$13,282	$13,283	$13,286	$13,286	$13,289	

NON-MAJOR FUNDS

DOWNTOWN REDEVELOPMENT: 466

Revenue/Transfer In Summary							
Deptartmental Contribution	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
Intergovernmental (Grants)							
484811-Investment Income	$ 271	$ 9	$ 0	$ 10	$ -	$ -	
494912-Proceeds From Borrowing	$ -						
TOTAL	**$ 271**	**$ 9**	**$ 0**	**$ 10**	**$ -**	**$ -**	

EXPENDITURE SUMMARY							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
Culture Recreation & Education	$ -	$ -					
Conservation & Development		$ -					
Engineering Outlay	$ 1,062	$ -					
565641-398 Capital Outlay	$ 277,027	$ 74,030					
TOTAL	**$ 278,089**	**$ 74,030**	**$ -**	**$ -**	**$ -**	**$ -**	

OTHER FINANCING SOURCES (USES)							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
Transfer In							
Transfer Out		$ 126,679					
TOTAL	**$ -**	**$ 126,679**	**$ -**		**$ -**	**$ -**	

Beginning Fund Balance 01/01	$225,160	($52,658)	$0	$0	$1	$1	
Net Change	($277,818)	$ 52,658	$ 0	$ 10	$ -	$ -	
Ending Fund Balance 12/31	($52,658)	$0	$1	$10	$1	$1	

NON-MAJOR FUNDS

FAÇADE GRANTS: 467

Revenue/Transfer In Summary							
Contribution	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
Investment Income	$ 54	$ 33	$ 14	$ 35	$ 35	$ 14	-60.0%
Transfer In		$ -	$ -	$ -	$ -	$ 30,000	
	$ 54	**$ 33**	**$ 14**	**$ 35**	**$ 35**	**$ 30,014**	**85654.3%**

EXPENDITURE SUMMARY							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
535320-500 Conservation & Development	$ 6,876	$ 9,145	$ 11,644	$ 10,000	$ 5,000	$ 10,000	100.0%
595921-000 Operating Transfer	$ -	$ -	$ -	$ -	$ -	$ -	
TOTAL	**$ 6,876**	**$ 9,145**	**$ 11,644**	**$ 10,000**	**$ 5,000**	**$ 10,000**	**100.0%**

Beginning Fund Balances 01/01	$17,548	$10,726	$1,614	$1,614	$1,614	($3,351)	
Net Change	($6,822)	($9,112)	($11,630)	($9,965)	($4,965)	$20,014	-503.1%
Ending Fund Balance 12/31	**$10,726**	**$1,614**	**($10,016)**	**($8,351)**	**($3,351)**	**$16,663**	

NON-MAJOR FUNDS

TIF 3 REVOLVING LOAN FUND: 468

Revenue/Transfer In Summary							
Deptartmental Contribution	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
Interest Income	$ 3,524	$ 8,623	$ 460	$ 500	$ 460	$ 460	0.0%
484810-000 Loan Reimbursements	$ 6,480	$ 66,753	$ 3,673	$ 3,245	$ 3,300	$ 3,300	0.0%
Property Sales	$ -	$ -					
	$ 10,003	$ 75,376	$ 4,132	$ 3,745	$ 3,760	$ 3,760	**0.0%**

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
565639-399 Conservation & Development	$ -	$ -	$ -	$ -	$ -	$ -	
565639-399 Downtown Projects	$ -	$ -	$ -	$ -			
TOTAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	

OTHER FINANCING SOURCES (USES)							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
Transfers In		$ -	$ -				
Transfers Out		$ -	$ -				
Property Sales	$ -	$ -	$ -		$ -	$ -	
Notes Issued		$ -	$ -				
TOTAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	

Beginning Fund Balances 01/01	$ 513,829	$ 523,832	$ 599,208	$ 599,208	$ 599,208	$ 602,968	
Net Change	$10,003	$75,376	$4,132	$3,745	$3,760	$3,760	0.0%
Ending Fund Balance 12/31	**$ 523,832**	**$ 599,208**	**$ 603,341**	**$ 602,953**	**$ 602,968**	**$ 606,728**	

NON-MAJOR FUNDS

TIF 3 Capital Projects: 469

Revenue/Transfer In Summary							
Deptartmental Contribution	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
Interest Income	$ -	$ -		$ -	$ -	$ -	
Loan Reimbursements	$ -	$ -		$ -	$ -	$ -	
Property Sales	$ -	$ -		$ -	$ -	$ -	
TOTAL REVENUE	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	

EXPENDITURE SUMMARY							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
General Government	$ -	$ -	$ -	$ -	$ -	$ -	
Public Safety	$ -	$ -	$ -	$ -	$ -	$ -	
Culture Recreation & Education	$ -	$ -	$ -	$ -	$ -	$ -	
Conservation & Development	$ 1,165,733	$ -	$ -	$ -	$ -	$ -	
Capital Outlay/Downtown Projects	$ 37,005	$ -	$ -	$ -	$ -	$ -	
Debt Service Principal	$ -	$ -	$ -	$ -	$ -	$ -	
Debt Service Interest	$ -	$ -	$ -	$ -	$ -	$ -	
SUBTOTAL	$ 1,202,738	$ -	$ -	$ -	$ -	$ -	

OPERATING EXPENSES/TRANSFERS							
595930-000 Transfer to Debt Service	$ -	$ -	$ -	$ -	$ -	$ -	
Transfers In	$ 1,127,554	$ -	$ -	$ -	$ -	$ -	
(Transfers Out)	$ -	$ -	$ -	$ -	$ -	$ -	
Face Value of Issued Bonds	$ 1,055,000	$ -	$ -	$ -	$ -	$ -	
Discount Paid on Issued Bonds	$ (14,283)	$ -	$ -	$ -	$ -	$ -	
SUBTOTAL	$ 2,168,271	$ -	$ -	$ -	$ -	$ -	

Total Expenditures	**$ (965,533)**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	

Beginning Fund Balance 01/01	($965,533)	$0	$0	$0	$0	$0	
Net Change	$965,533	$0	$0	$0	$0	$0	
Ending Fund Balance 12/31	$0	$0	$0	$0	$0	$0	

CAPITAL PROJECTS INFRASTRUCTURE: 470

Revenue/Transfer In Summary							
Deptartmental Contribution	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
Taxes	$ -	$ -		$ -	$ -	$ -	
Transfers In (LRIP)		$ -		$ 17,840	$ -	$ -	
Bond Proceeds	$1,725,000	$ -	$ 1,717,974	$ 1,437,026	$ 955,501	$ 481,525	-49.6%
Interest Income	$ 2,180	$ 1,017	$ 4,300	$ 1,300	$ 2,300	$ 2,300	0.0%
TOTAL	**$1,727,180**	**$ 1,017**	**$ 1,722,274**	**$ 1,456,166**	**$ 957,801**	**$ 483,825**	**-49.5%**

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
515100-800 Street Project	$ 249,996	$ 86,886	$ 11,882	$ -	$ -	$ -	
Echo Park Bike Path	$ -	$ -		$ -			
555551-800 Parks Infrastructure Capital		$ 39,769		$ -			
515100-800 2 Yr Street Project 2012-2013		$ -	$ 1,633,713	$ 1,153,191	$ 955,501	$ 423,525	-55.7%
565641-300 Public Works Building Expense	$ 2,331,396	$ 435,410		$ -			
525220-800 Washington St Roadwork/FD Parking Lot			$ 20,226	$ 165,235	$ 165,235		
555551-800 Parks Infrastructure Outlay			$ 2,527			$ -	
Bridge Repair/Maintenance				$ 60,000	$ 60,000		
Other Road Work: Chandler Blvd		$ -		$ 58,600	$ 58,600	$ 58,000	-1.0%
585900-100 Cost of Debt Issuance	$ 11,147	$ 150	$ 34,913	$ -			
585900-200 Debt Discounts	$ 23,353	$ -	$ 14,713	$ 3,000	$ -		
Transfers (IN) OUT		$ -		$ -	$ -		
TOTAL	**$ 2,615,892**	**$ 562,214**	**$ 1,717,974**	**$ 1,440,026**	**$ 1,239,336**	**$ 481,525**	**-61.1%**

Beginning Fund Balances 01/01	$ 466,408	$ (422,305)	$ (983,502)	$ (983,502)	$ (983,502)	$ (1,265,037)	
Net Change	($888,712)	($561,197)	$4,300	$16,140	($281,535)	$2,300	-100.8%
Ending Fund Balance 12/31	**$ (422,305)**	**$ (983,502)**	**$ (979,202)**	**$ (967,362)**	**$ (1,265,037)**	**$ (1,262,737)**	

NON-MAJOR FUNDS

LIBRARY TRUST FUND: 811-555

Revenue/Transfer In Summary							
Deptartmental Contribution	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
454571 Book Sales	$ 5,130	$ 15,970	$ 4,227	$ 4,400	$ 4,400	$ 4,400	0.0%
484811 Interst Income	$ 1,422	$ 994	$ 716	$ 995	$ 995	$ 995	0.0%
484841 Donations (Friends)	$ 2,706	$ 657	$ 6,198	$ 700	$ 700	$ 700	0.0%
494949 Other Revenue	$ 4,737	$ 3,169	$ 2,632	$ -	$ -	$ -	
494949-001 Grocery Receipts		$ 1,482	$ 1,626	$ 1,400	$ 1,400	$ 1,400	0.0%
494949-002 Grants		$ 1,000	$ -	$ -	$ -	$ -	
494949-003 Ink Cartridge Recycle	$ 223	$ 130	$ 77	$ 150	$ 150	$ 150	0.0%
4944949-004 Donations (Books/Mags)		$ -	$ 1,000	$ 1,500	$ 1,500	$ 1,500	0.0%
494949-005 Miscellaneous			$ -				
TOTAL	**$ 14,218**	**$ 23,401**	**$ 16,476**	**$ 9,145**	**$ 9,145**	**$ 9,145**	**0.0%**

Expenditure Summary							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
511-324 Member	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	0.0%
511-326 Advertising		$ -	$ 332	$ -	$ 300	$ 500	66.7%
511-327 PR Materials	$ 3,400	$ -	$ 4,300	$ -	$ 4,300	$ 4,300	0.0%
511-390 Misc Expense	$ 20,220	$ 21,286	$ 14,328	$ 9,000	$ 10,000	$ 10,000	0.0%
511-800 Outlay	$ 4,300	$ -		$ -	$ -		
551-800 Wemhoff Trust Fnd Outlay	$ -			$ -	$ -		
TOTAL	**$ 27,970**	**$ 21,336**	**$ 19,010**	**$ 9,050**	**$ 14,650**	**$ 14,850**	**1.4%**

Beginning Fund Balance January 1st	**$ 113,487**	**$ 99,736**	**$ 101,801**	**$ 101,801**	**$ 101,801**	**$ 96,296**	
Net Change	($13,751)	$2,065	($2,534)	$95	($5,505)	($5,705)	3.6%
Fund Balance December 31st	**$ 99,736**	**$ 101,801**	**$ 99,268**	**$ 101,896**	**$ 96,296**	**$ 90,591**	

NON-MAJOR FUNDS

PARK DEVELOPMENT FUND: 820

Revenue/Transfer In Summary							
Deptartmental Contribution	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
424241-000 Grants	$ -	$ 12,928	$ 3,623	$ 5,000	$ 18,946	$ 45,000	137.5%
424250-000 Riverside Park Grant		$ 40,403	$ 2,428	$ -	$ 42,230		
454590-000 Park Development	$ 29,000	$ 8,000	$ 35,279	$ -	$ 13,050	$ 9,200	-29.5%
484844-000 Sale of Land	$ -			$ -	$ -		
484811-000 Investment Income	$ 103	$ 20	$ 9	$ 10	$ 10	$ 10	0.0%
484841-000 Donations & Materials	$ 1,040	$ 380	$ 140	$ 250	$ 150	$ 100	-33.3%
494929-000 General Fund Contribution	$ -	$ 50,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	0.0%
TOTAL	**$ 30,143**	**$111,730**	**$ 66,480**	**$ 30,260**	**$ 99,386**	**$ 79,310**	**-20.2%**

EXPENDITURE SUMMARY							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
555511-225 Bushnell Park Phone Refund	$ -	$ -					
555551-200 Echo Park	$ -	$ -	$ 45,503				
555551-298 Contract Services	$ 32,727	$ 4,013	$ 396		$ 5,254	$ 5,000	-4.8%
555551-399 Miscellaneous	$ -	$ -					
555551-600 Ball Diamond Lights	$ 84,822	$ -					
555551-800 Parks Outlay	$ -	$ 179,488	$ 11,337	$ 51,500	$ 51,500	$ 115,000	123.3%
595929-399 Transfer to Other Funds	$ -	$ -					
TOTAL	**$ 117,549**	**$ 183,502**	**$ 57,236**	**$ 51,500**	**$ 56,754**	**$ 120,000**	**111.4%**

Beginning Fund Balance January 1st	**$ 228,285**	**$ 140,879**	**$ 69,108**	**$ 78,352**	**$ 78,352**	**$ 120,984**	
Net Change	($87,406)	($71,771)	$9,244	($21,240)	$42,632	($40,690)	-195.4%
Fund Balance December 31st	**$ 140,879**	**$ 69,108**	**$ 78,352**	**$ 57,112**	**$ 120,984**	**$ 80,294**	

NON-MAJOR FUNDS

WEMHOFF TRUST FUND: 821

Revenue/Transfer In Summary							
Deptartmental Contribution	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
Investment Income	$ 115	$ 76	$ 116	$ 200	$ 120	$ 130	8.3%
Total	**$ 115**	**$ 76**	**$ 116**	**$ 200**	**$ 120**	**$ 130**	**8.3%**

EXPENDITURE SUMMARY							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
555551-399 Misc Exp	$ -		$ 2,730		$ -	$ -	
Total	$ -	$ -	$ 2,730	$ -	$ -	$ -	

OTHER FINANCING SOURCES (USES)							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
Transfer In					$ -	$ -	
Transfer Out							
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	

Beginning Fund Balances 01/01	$ 54,555	$ 54,670	$ 54,746	$ 54,746	$ 54,746	$ 54,866	
Net Change	$ 115	$ 76	$ (2,614)	$ 200	$ 120	$ 130	8.3%
Ending Fund Balance 12/31	**$ 54,670**	**$ 54,746**	**$ 52,132**	**$ 54,946**	**$ 54,866**	**$ 54,996**	

NON-MAJOR FUNDS

DEROZIER TRUST FUND: 822

Revenue/Transfer In Summary							
Deptartmental Contribution	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2012
Investment Income	$ 776	$ 867	$ 361	$ 750	$ 350		
Total	$ 776	$ 867	$ 361	$ 750	$ 350	$ -	

EXPENDITURE SUMMARY							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2012
Derozier Fund Expenses	$ -				$ 49,338		
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 49,338**	**$ -**	
Beginning Fund Balances 01/01	$ 47,345	$ 48,121	$ 48,988	$ 48,988	$ 48,988	$ (0)	
Net Change	$ 776	$ 867	$ 361	$ 750	$ (48,988)	$ -	
Ending Fund Balance 12/31	**$ 48,121**	**$ 48,988**	**$ 49,349**	**$ 49,738**	**$ (0)**	**$ (0)**	

This section contains Internal Service Funds. These funds are funded by taxes or by General Fund revenue transfers and are for specific purposes. The City is self insured for employee benefits. Equipment Replacement is designed as a savings account for equipment purchases , so the impact to the General Fund can be minimized.

City of Burlington
2014 Annual Budget

Internal Service Funds

Self Insurance Fund

Equipment Replacement Fund

INTERNAL SERVICE FUND

SELF INSURANCE FUND

Revenue/Transfer In Summary							
Deptartmental Contribution	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
Premiume from Departments	$ 1,124,550	$ 1,069,075	$ 1,142,628	$ 1,266,317	$ 1,154,000	$ 863,914	-25.1%
Premiums from Retirees	$ 138,606	$ 134,989	$ 63,673	$ 143,000	$ 79,276	$ 80,000	0.9%
Stop Loss reimbursement	$ 149,000	$ 146,393	$ 106,120	$ 146,000	$ 168,550	$ 140,000	-16.9%
Miscellaneous Income	$ 5,395	$ 6,200	$ 4,745	$ 5,000	$ 3,150	$ 3,200	1.6%
Investment Income	$ 1,585	$ 467	$ 1,383	$ 450	$ 1,080	$ 1,000	-7.4%
Misc Adjustments to Premiums	$ -	$ -	$ -				
TOTAL FUNDING	**$ 1,419,136**	**$ 1,357,124**	**$ 1,318,549**	**$ 1,560,767**	**$ 1,406,056**	**$ 1,088,114**	**-22.6%**

EXPENDITURE SUMMARY							
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed	% Change from 2013
CLAIMS & ADMINISTRATION							
514800-000 Claims Expense	$ (2,550)	$ -	$ 291,467	$ 384,560	$ 305,000	$ 308,050	1.0%
514900-000 Administrative Exp.	$ 551,531	$ 485,268	$ 105,352	$ 121,440	$ 93,000	$ 93,930	1.0%
514900-001 Healthy Emp. Partnership	$ 18,473	$ 17,962	$ 20,970	$ 20,000	$ 18,000	$ 18,180	1.0%
541900-145 ADMIN Emp Reimburse	$ (174)	$ (140)	$ -	$ (200)	$ -	$ -	
514900-151 ADMIN FICA	$ 956	$ 967	$ 919	$ 967	$ 881	$ 900	2.2%
514900-154 ADMIN Health Insurance	$ 4,052	$ 3,702	$ 3,703	$ 1,000	$ 3,703	$ 3,703	0.0%
514900-155 ADMIN Life Insurance	$ 54	$ 6,579	$ -	$ 60	$ -	$ -	
514900-156 ADMIN Vision Insurance	$ 20	$ 18	$ -	$ 18	$ -	$ -	
514900-158 ADMIN Dental Insurance	$ 352	$ 296	$ -	$ 296	$ -	$ -	
514950-000 Dental expense			$ -				
515000-000 Vision Expense			$ -				
Subtotal	**$ 572,715**	**$ 514,652**	**$ 422,411**	**$ 528,141**	**$ 420,584**	**$ 424,763**	**1.0%**
515132-154 ADMIN Claims	$ 64,167	$ 63,887	$ 164,143	$ 65,000	$ 63,000	$ 63,000	0.0%
515140-154 CLERK Claims	$ 4,513	$ 3,093	$ 1,591	$ 6,200	$ 1,500	$ 1,500	0.0%
515141-154 FINANCE Claims	$ 4,460	$ 908	$ 23,429	$ 6,200	$ 5,000	$ 6,000	20.0%
515154-154 ASSESSOR Dental	$ 70	$ -	$ -	$ 100	$ 120	$ 120	0.0%
Subtotal	**$ 73,210**	**$ 67,888**	**$ 189,163**	**$ 77,500**	**$ 69,620**	**$ 70,620**	**1.4%**
POLICE Claims	$ 190,997	$ 306,344	$ 267,812	$ 165,000	$ 165,000	$ 166,650	1.0%
FIRE Claims	$ 22,507	$ 26,524	$ 42,424	$ 38,000	$ 38,000	$ 38,380	1.0%
Subtotal	**$ 213,505**	**$ 332,869**	**$ 310,236**	**$ 203,000**	**$ 203,000**	**$ 205,030**	**1.0%**
STREETS Claims	$ 99,693	$ 152,677	$ 71,847	$ 85,000	$ 70,000	$ 75,000	7.1%
Subtotal	**$ 99,693**	**$ 152,677**	**$ 71,847**	**$ 85,000**	**$ 70,000**	**$ 75,000**	**7.1%**
LIBRARY Claims	$ 29,865	$ 10,883	$ 8,077	$ 14,000	$ 10,000	$ 11,000	10.0%
PARKS Claims	$ 174,002	$ 179,340	$ 183,163	$ 135,000	$ 205,000	$ 205,000	0.0%
Subtotal	**$ 203,867**	**$ 190,223**	**$ 191,239**	**$ 149,000**	**$ 215,000**	**$ 216,000**	**0.5%**
WASTE WATER CLAIMS	$ 119,359	$ 75,110	$ 100,184	$ 115,000	$ 75,000	$ 100,000	33.3%
WATER Claims	$ 52,963	$ 21,602	$ 73,574	$ 66,000	$ 50,000	$ 60,000	20.0%
Subtotal	**$ 172,322**	**$ 96,712**	**$ 173,758**	**$ 181,000**	**$ 125,000**	**$ 160,000**	**28.0%**
RETIREES Health Expense	$ 92,737	$ 118,039	$ 203,823	$ 110,000	$ 130,000	$ 115,000	-11.5%
ELECTED and OTHER	$ -	$ 16	$ -	$ -	$ -	$ -	
Subtotal	**$ 92,737**	**$ 118,055**	**$ 203,823**	**$ 110,000**	**$ 130,000**	**$ 115,000**	**-11.5%**
OPERATING TRANSFER OUT	$ -		$ -	$ -	$ -	$ -	
Subtotal	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
TOTAL	**$ 1,428,048**	**$ 1,473,075**	**$ 1,562,477**	**$ 1,333,641**	**$ 1,233,204**	**$ 1,266,413**	**2.7%**

BEGINNING BALANCE 1/01	**$779,789**	**$770,878**	**$654,927**	**$410,999**	**$410,999**	**$583,851**	
Net Change	**($8,912)**	**($115,951)**	**($243,928)**	**$227,126**	**$172,852**	**($178,299)**	**-203.2%**
ENDING BALANCE 12/31	**$770,878**	**$654,927**	**$410,999**	**$638,125**	**$583,851**	**$405,552**	

INTERNAL SERVICE FUNDS

EQUIPMENT REPLACEMENT FUND: 465

Department Allocation to Determine Funding						
Deptartmental Contribution	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed
Administration	$ 10,500	$ 10,500	$ 10,500	$ 10,000	$ 10,000	$ 10,000
Finance	$ 10,500	$ 10,500	$ 10,500	$ 5,000	$ 5,000	$ 5,000
Clerk	$ 10,500	$ 10,500	$ 10,500	$ 5,000	$ 5,000	$ 5,000
Council	$ 10,500	$ 10,500	$ 10,500	$ 5,000	$ 5,000	$ 5,000
Police	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000
Fire	$ 155,000	$ 155,000	$ 155,000	$ 60,000	$ 60,000	$ 60,000
Streets	$ 195,000	$ 195,000	$ 195,000	$ 57,000	$ 57,000	$ 57,000
Parks	$ 33,000	$ 33,000	$ 33,000	$ 33,000	$ 33,000	$ 33,000
Library	$ -	$ -	$ -	$ 5,000	$ 5,000	$ 5,000
Levy Amount	$ 500,000	$ 500,000	$ 500,000	$ 255,000	$ 255,000	$ 255,000

Revenue Summary						
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed
494926-000 Transfer from Other Funds	$ 500,000	$ 500,000	$ 500,000	$ 255,000	$ 255,000	$ 255,000
424273-000 Police Grants Other		$ 41,397	$ -	$ -		
494934-000 Proceeds from Borrowing	$ -		$ -	$ -		
454540-000 Sale of Equipment	$ 11,950	$ 1,000	$ 22,515	$ 2,500	$ 2,500	$ 2,500
484811-000 Interest	$ 876	$ 578	$ 506	$ 500	$ 500	$ 500
484831-000 Sale of Property: PD	$ 700		$ 2,565	$ -		
484841-000 Vehicles - DPW	$ 29,691	$ 7,956	$ 12,255			
TOTAL FUNDING	$ 543,217	$ 550,931	$ 537,841	$ 258,000	$ 258,000	$ 258,000

EXPENDITURE SUMMARY						
Line Item	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Anticipated	2014 Proposed
CITY COUNCIL/MAYOR						
515111-800 Capital Outlay	$ 4,445	$ -	$ 67	$ 5,000	$ 5,000	$ 5,000
Subtotal	**$ 4,445**	**$ -**	**$ 67**	**$ 5,000**	**$ 5,000**	**$ 5,000**
ADMINISTRATION						
515132-800 New Copier	$ 9,225					
Server Upgrade				$ 26,358	$ 26,358	$ 75,000
Laser Fich Upgrade				$ 21,663	$ 21,663	
Server/Duplex Scanner				$ 29,790	$ 29,790	
515132-800 Software Upgrades	$ -	$ 19,722	$ 26,730	$ 5,000	$ 5,000	$ 5,000
Subtotal	**$ 33,605**	**$ 19,722**	**$ 26,730**	**$ 82,811**	**$ 82,811**	**$ 80,000**
FINANCE						
515141-800 Computer Software Upgrades	$ -	$ 3,750		$ 5,000	$ 5,000	$ 5,000
Subtotal	**$ 12,190**	**$ 3,750**	**$ -**	**$ 5,000**	**$ 5,000**	**$ 5,000**
CITY CLERK						
515140-800 Voting Machines	$ -			$ -	$ -	$ -
Microphones & Laptops for Elections				$ 5,000	$ 3,800	
Subtotal	**$ -**	**$ -**	**$ -**	**$ 5,000**	**$ 3,800**	**$ -**
MUNICIPAL COURT						
Subtotal	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

INTERNAL SERVICE FUNDS

EQUIPMENT REPLACEMENT FUND: 465						
POLICE						
525211-800 Backup Generator		$ 53,574				
525211-803 Dispatch Console/Base Sta		$ 173,313				
525211-803 CCTV System				$ 28,030		
525211-803 Intercom/Recorder			$ 145,374			
525211-802 Computer/Server			$ 2,560	$ 7,801		
525211-805 Squad 1				$ 31,350	$ 31,500	$ 33,000
525211-805 Squad 2	$ 55,975	$ 54,251	$ 77,737	$ 31,350	$ 31,500	$ 33,000
Subtotal	**$ 77,941**	**$ 281,138**	**$ 225,671**	**$ 98,531**	**$ 63,000**	**$ 66,000**
FIRE						
Roof Replacement		$ -	$ 30,835	$ -		
Thermal Imaging Camera		$ 9,900		$ -		
SCBA Bottles	$ 9,840	$ 9,793	$ 10,464	$ 9,750	$ 9,850	$ 11,800
Command Vehicle					$ 37,900	$ -
Communication Equip	$ 5,824	$ -	$ 15,473	$ -		
Subtotal	**$ 15,664**	**$ 19,693**	**$ 56,772**	**$ 9,750**	**$ 47,750**	**$ 11,800**
STREETS & SOLID WASTE						
Building Equipment		$ 418,460				
Printer	$ 6,998	$ 888				
Power Op Equip	$ 4,815					
Graco Line Laser Lining System				$ 10,900	$ 10,400	
Landtec GEM Gas Analyzer				$ 9,462	$ 9,500	
Loader Repalcement (3 year Pymt)				$ 81,050	$ 81,000	$ 81,050
IHC Truck			$ 165,284	$ -		
Heat Patch Machine			$ 9,185	$ -		
Pickup Truck (Colorado)			$ 18,804	$ -		
Vehicles & Equipment	$ 8,494	$ 66,716				$ 150,000
CTH W Bike Path	$ 639	$ -				
Subtotal	**$ 20,946**	**$ 486,064**	**$ 193,272**	**$ 101,412**	**$ 100,900**	**$ 231,050**
PARKS						
Power Operated Equipment	$ 89,574	$ -				
Building Equipment		$ 162,734				
Vehicles		$ 124,555				
Subtotal	**$ 89,574**	**$ 287,289**	**$ -**	**$ -**	**$ -**	**$ -**
PLAN COMMISSION						
Subtotal	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
LIBRARY						
Shelving Replace	$ 3,166			$ -		
Computers						$ 10,100
Carpeting		$ 28,982				
Boiler Replace				$ 51,000	$ -	
Roof Repair		$ 6,936	$ 60,419	$ -		
Microfilm Reader				$ 14,700		
Copier Replacement	$ -	$ 8,600				
Subtotal	**$ 3,166**	**$ 44,518**	**$ 60,419**	**$ 65,700**	**$ -**	**$ 10,100**
TOTAL EXPENDITURE	**$ 257,531**	**$ 1,142,174**	**$ 562,932**	**$ 373,204**	**$ 308,261**	**$ 408,950**
Beginning Balance 01/01	**$ 1,914,009**	**$ 2,199,696**	**$ 1,608,452**	**$ 1,583,361**	**$ 1,583,361**	**$ 1,533,100**
Net Change	**$285,686**	**($591,243)**	**($25,091)**	**($115,204)**	**($50,261)**	**($150,950)**
Ending Balance 12/31	**$ 2,199,696**	**$ 1,608,452**	**$ 1,583,361**	**$ 1,468,157**	**$ 1,533,100**	**$ 1,382,150**

City of Burlington, Wisconsin

EQUIPMENT REPLACEMENT FUND EXPENDITURE

Budget Year: 2014

Classification of Expenditure:	Vehicle: Explorer Interceptor Police Squad
Addition or Replacement to Fleet?	Replacement

Initial Cost	$35,000
Anticipated Annual Maintenance Cost/Cost of Operation	$1,000
Cost Over 5 years	$5,000
TOTAL	$40,000
Est. Salvage Value of Former Capital Asset	$2,000
EST. INITIAL INVESTMENT	$33,000

Justification for Equipment Replacement Fund Expenditure

The police department will be replacing a 2007 Ford Taurus and the 2007 Jeep Wrangler. We will be replacing these two vehicles with a 2014 Dodge Charger. The vehicle will be equipped with all the essential equipment needed for traffic enforcement and will be utilized as a detective bureau vehicle when needed.

How will this improve our service level and efficiency?

This vehicle will be replacing two aging vehicles that are currenly under utlized due to the set up of the vehicles. This vehicle will be a multiple purpose vehicle for both patrol and the detective bureau.

How will NOT fullfilling this request impact your operations?

The vehicles being replaced no longer fit the needs of our department.

Attach documentation

City of Burlington, Wisconsin

EQUIPMENT REPLACEMENT FUND EXPENDITURE

Budget Year: 2014

Classification of Expenditure:	Vehicle: Explorer Interceptor Police Squad
Addition or Replacement to Fleet?	Replacement

Initial Cost	$35,000
Anticipated Annual Maintenance Cost/Cost of Operation	$1,000
Cost Over 5 years	$5,000
TOTAL	$40,000
Est. Salvage Value of Former Capital Asset	$2,000
EST. INITIAL INVESTMENT	$33,000

Justification for Equipment Replacement Fund Expenditure

The police department will be replacing a 2010 Ford Crown Victoria with over 110,000 miles at the time of replacement. We will be replacing this vehicle with a 2014 Ford Inceptor Utility Vehicle with four wheeel drive. The vehicle will be equipped with all the essential equipment needed for patrol and during critical incidents such as traffic crashes, crime scenes, medical responses, and mutal aid requests, etc. This vehicle will also be all wheel drive which is essential in snow storms. This vehicle has proven to be an exceptional patrol vehicle.

How will this improve our service level and efficiency?

The squads are driven almost on a 24 hour basis and the extensive use of the vehicles requires us to replace them frequently. As the vehicles get over 100,000 miles on them they become very costly to maintain and have them work as needed. By replacing these vehicles with high mileage it prevents costly repairs and out of service time. More importantly the vehicles performance is reduced and they do not perform as well in emergency driving situations. The Ford Utility vehicle has proven to been an exceptional patrol vehicle and very acceptable

How will NOT fullfilling this request impact your operations?

Operating a squad car over 100,000 miles becomes very costly to maintain. In addition the performance of the squad is significantly reduced and does not perform as needed during emergency driving.

Attach documentation

City of Burlington, Wisconsin

EQUIPMENT REPLACEMENT FUND EXPENDITURE

Budget Year: 2014

Classification of Expenditure:	Equipment replacement
Addition or Replacement to Fleet?	Replacing

Initial Cost	$37,000
Anticipated Annual Maintenance Cost/Cost of Operation	$500
Cost Over 5 years	$2,500
TOTAL	$39,500
Est. Salvage Value of Former Capital Asset	$500
EST. INITIAL INVESTMENT	$36,500

Justification for Equipment Replacement Fund Expenditure

The 1995 Ford Truck requires costly repairs to its leaf hangers that are rusted through. The vehicle is rusted and has reached the end of its usefull life.

How will this improve our service level and efficiency?

The one ton trucks are more versatile than a 3/4 ton pickup truck that it is replacing because of its larger capacity we are able to bring more materials such as mulch, top soil, and equipment to a jobsite than with a 3/4 ton pickup. This is more efficient use of our time as less trips are necessary.

How will NOT fullfilling this request impact your operations?

We will have to repair a eighteen year old truck for more than it is worth to have trucks available during the summer.

Attach documentation

One Ton Truck

Three Quarter Ton

City of Burlington, Wisconsin

EQUIPMENT REPLACEMENT FUND EXPENDITURE

Budget Year: 2014

Classification of Expenditure:	Wausau PW 9RHTE Patrol Wing
Addition or Replacement to Fleet?	Addition

Initial Cost	$18,000
Anticipated Annual Maintenance Cost/Cost of Operation	$500
Cost Over 5 years	$2,500
TOTAL	$20,500
Est. Salvage Value of Former Capital Asset	$0
EST. INITIAL INVESTMENT	$18,000

Justification for Equipment Replacement Fund Expenditure

It is our departments responsibility to provide efficient services. The patrol wing allows a truck to do 1.5 time the work that a truck without the wind can do.

How will this improve our service level and efficiency?

The 8 foot patrol wing will add more plowing surface area for the operator of the plow truck. The addition of a wing on another plow truck will allow the operator to clear the majority of our streets in two passes rather than four.

How will NOT fullfilling this request impact your operations?

The DPW's effciency will not be increased. This will prevent us from looking a changing routes where a snow plow truck with a wing could be most effective.

Attached documentation

WAUSAU • EVEREST
HEAVY-DUTY SNOW & ICE CONTROL

April 3, 2013

Chris Keefer
CITY OF BURLINGTON

Please accept our proposal as follows:

Qty. 1 WAUSAU PW9RHTE patrol wing with heavy-duty front post, moldboard cut flush with cutting edge, hydraulic teletube, accumulator, sequence valves, hydraulic side shift on front post, heavy-duty rear frame mount, rear support pipe, hydraulic wing lock, remove hydraulic valve assembly, reinstall with controls, paint and factory installation.
Your cost: **$16,276.00**

F.O.B. New Berlin
Terms: Net 30 days
Availability: 30 - 60 days

If you have any questions or require any additional information, please feel free to contact me at 1-800-788-6066 or 1-262-894-0513 – cell.

Sincerely,

Lee Wilson

Lee Wilson
Regional Sales Manager
Wausau Equipment Co., Inc.

Visit us at www.wausau-everest.com

Corporate Headquarters:
Wausau-Everest L.P.
1905 South Moorland Road
New Berlin, WI 53151-2321 U.S.A.
800-788-6066
262-784-6066
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1906 South Moorland Road
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ISO 9001:2000 Certified

Everest Equipment Co.
1077 Westmount
Ayer's Cliff, Quebec J0B 1C0
CANADA
819-838-4257
819-838-5653 fax

City of Burlington, Wisconsin

EQUIPMENT REPLACEMENT FUND EXPENDITURE

Budget Year: 2014

Classification of Expenditure:	Case Skid Steer
Addition or Replacement to Fleet?	Replacement
Initial Cost	$38,300
Anticipated Annual Maintenance Cost/Cost of Operation	$500
Cost Over 5 years	$2,500
TOTAL	$40,800
Est. Salvage Value of Former Capital Asset	$8,300
EST. INITIAL INVESTMENT	$30,000

Justification for Equipment Replacement Fund Expenditure

The 1988 skid steer is underpowered for many of the jobs that we would like to do. The hydrualics are also not setup for many of the attachement we could use to become more efficient in our work.

How will this improve our service level and efficiency?

With the new skid steer we will be able to rent equipment attachments that will make our jobs easier and more efficeint. Attachment such as a concrete breaker or rock hound will help in both street and park environment.

How will NOT fullfilling this request impact your operations?

The DPW's will continue to use its current skid steer in areas where ther are space constraint and a loader is not effective. For many of our smaller jobs we will be removing by sawcutting and hand removing. In our larger restorations smaller, mower damaging rocks will be removed by hand. We will not be able be as veratile with our current skid steer and cost of repair will continue to rise.

Attach documentation

Miller-Bradford & Risberg Inc.

3/21/13

City of Burlington

One Case Skid Steer
- Case SR 210 Loader
- Case 207 C.I. Diesel – 68 net h.p.
- -glow plugs – block heater – battery discount switch
- Engine warning system
- Mechanical-servo controls- "H" pattern
- Safety ride control system
- Hand & foot throttle
- Full tip ROPS structure
- Cab – heater – wiper – suspension seat
- Back up alarm & horn
- Flood lighting kit – side floods
- Pre-wired for strobe light
- Remote oil drains
- 12 x 16.5 Severe duty tires and wheels
- #100 Drive system
- Radial lift loader-self leveling
- Hydraulic bucket coupler
- 72" H.D. loader bucket w/ B.O.E

Retail price	$ 58,550
Purchase price	$ 38,300
Trade value = Case 1845C	- 8,200

Optional items:

A. 14 pin front electrics	+ 495
B. Cab A/C	+ 1,100
C. Hi-flow hydraulic's	+ 2,075
D. Bucket spill guard	+ 200
E. Case SV250 ilo SR210	+ 2,650

Rental option: $ 450 per mo. (to apply to purchase price)
Carry charge of 4.3% charged on unpaid balance.

Carl Scherbarth
Territory Manager

Carl Scherbarth

1988 Case 1845C skid steer

2014 Case SR 210 Loader

City of Burlington, Wisconsin

EQUIPMENT REPLACEMENT FUND EXPENDITURE

Budget Year: 2014

Classification of Expenditure:	Model 348 Single axle
Addition or Replacement to Fleet?	Replacement

Initial Cost	$26,500	Per year total cost $125,000
Anticipated Annual Maintenance Cost/Cost of Operation	$1,000	
Cost Over 5 years	$5,000	
TOTAL	$31,500	
Est. Salvage Value of Former Capital Asset		
EST. INITIAL INVESTMENT	$26,500	

Justification for Equipment Replacement Fund Expenditure

1987 International S1900 Single Axle truck used for Leaf Collection has reached the end of its useful life. The cab floor boards are rusted through and there is extensive rust on the frame as the truck had been used as plow truck for 18 years.

How will this improve our service level and efficiency?

This new truck wil allow us to continue to provide brush pickup, chip trees on sight, and be prepared for storms without interuption of services. Also, it will be versitile to set up as a second leave collection unit with one operator or with the option to set up as a plow truck should one of our vehicles get permanently taken out of service.

How will NOT fullfilling this request impact your operations?

The DPW's will continue to use the currnet chipper truck until frame rust through or the cab area can no longer be repaired.

Attach documentation

JX Peterbilt - Wadsworth P125 **42400 Hwy 41**	**City of Burlington / DPW** **2200 South Pine Street**
Wadsworth, Illinois United States 60083 **Phone:** **Fax:** **Email:**	**Burlington, Wisconsin United States 53105** **Phone:** **Fax:** **Contact Email:** **Prepared for: Chris Keefer**

Vehicle Summary

Unit	
Model:	Model 348
Type:	Full Truck
Description:	348 Chipper 2014
Application	
Intended Serv.:	Chip Hauler
Commodity:	Wood Chips
Body	
Type:	Other Body Type
Length (ft):	20
Height (ft):	13.5
Max Laden Weight (lbs):	1000
Trailer	
No. of Trailer Axles:	0
Type:	
Length (ft):	0
Height (ft):	0.0
Kingpin Inset (in):	0
Corner Radius (in):	0
Restrictions	
Length (ft):	40
Width (in):	102
Height (ft):	13.5

Chassis	
Fr Axle Load (lbs):	20000
Rr Axle Load (lbs)	27120
G.C.W. (lbs):	50000
Road Conditions:	
Class A (Highway)	100
Class B (Hwy/Mtn)	0
Class C (Off-Hwy)	0
Class D (Off-Road)	0
Maximum Grade:	6
Wheelbase (in):	154
Fr Axle to BOC (in):	69.8
Cab to Axle (in):	84.2
Cab to EOF (in):	130.0

Special Req.

United States Registry

Approved by: _____ **Date:** _____

Note: All sales are F.O.B. designated plant of manufacture.

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Dimensional and performance data for unpublished options may vary from that displayed in PROSPECTOR.

Printed:	8/9/2013 9:30:12 AM	***Complete***	Model Number:	Model 348
Effective Date:	Jun 1, 2013		Quote/DTPO/CO:	Q64612183
Prepared by:	ID: mscho		Version Number:	27.10

1987 International S1900 Single Axle truck used for Leaf Collection

2014 Peterbuilt Model 348

In addition approximate cost for ~New Hoist and hydraulics $24,095, New dump body hoist hydraulics and lights $35,284.00

OLSON TRAILER & BODY LLC
GREEN BAY, WISCONSIN