



Overall picture of the City from a budgetary view as seen by the City Administrator and compiled by the Budget Officer/Treasurer.

City of Burlington 2013 Annual Budget

Executive Summary



CITY OF BURLINGTON, WISCONSIN

PROPOSED ANNUAL BUDGET EXECUTIVE SUMMARY

January 1, 2013 – December 31, 2013

**Robert Miller
Mayor**

District 1

**Robert Prailes
Alderman**

**Edward Johnson
Alderman**

District 2

**Ruth Dawidziak
Alderman**

**Peter Hintz
Alderman**

District 3

**Thomas Vos
Alderman, Council President**

**Steve Rauch
Alderman**

District 4

**Katie Simenson
Alderman**

**Tom Preusker
Alderman**

**Kevin M. Lahner
City Administrator**

**Steven DeQuaker
City Treasurer/Budget Officer**



November, 15 2012

To the Honorable Mayor Miller and Members of the Common Council

Re: The Proposed Annual Budget for Fiscal Year 2013

It is our pleasure to submit the proposed Fiscal Year 2013 budget for your review and consideration:

This Annual Operating Budget is intended to:

1. Provide a basis of accountability to the taxpayers for the investment of their tax dollars
2. Reflect Common Council policies as the elected representatives of the citizens of Burlington
3. Serve as an operating plan for the new fiscal year, and
4. Provide fiscal policy direction to the city staff

The summary below serves to demonstrate how the 2013 Budget Document serves the four priorities listed above.

1. Provide a basis of accountability to the taxpayers for the investment of their tax dollars.

The 2013 Budget Document, budget process, and related data provides an extremely high level of transparency to the City of Burlington citizens and stakeholders. The budget process featured for the second year a Citizen Budget Partners process, which included four meetings with Burlington residents regarding our city's budget and policy choices. Additionally, we launched our Performance Dashboard on the city's main page which highlights all of the City's financial and performance data in an easy to read and understand format. Finally, the budget document itself includes the city's recently adopted Strategic Plan, the City's performance data, and the City's Five-Year Capital Improvement Plan.

During the three budget workshops, the City staff discussed the important link between the budget and the City's short and long term strategic goals. As discussed, the following strategic issues are addressed within in the context of the 2013 budget:

1. **Goal:** Study feasibility of combining City of Burlington Fire Department with the Burlington Rescue Squad. Study feasibility of combining City Fire Department with Burlington Town Fire Department

Policy Choice:

- a. Funded Full Time Fire Chief in the Fire Department
- b. Pursuing a Service Study examining the possibilities of shared services among the City and Town Fire Departments and Rescue Squad

2. **Goal:** Address City Workforce issues, including eliminating silos, improving efficiency and maintaining quality employees

Policy Choice:

- a. Continues staff reductions to eliminate duplicated services and unnecessary redundancy
 - b. Establishes fair and equitable compensation for all employees
 - c. Reflects greater cooperation between the 4 Public Works functions
 - d. Expands Performance Measurement Program to help identify core functions, evaluation performance and improve program effectiveness
3. **Goal:** Conduct feasibility study for renovation or new construction of City's library

Policy Choice:

- a. Library to fund feasibility study for this effort in 2013
4. **Goal:** Continually focus staff's effort to maintain current levels of service in an environment of stable or declining revenues

Policy Choice:

- a. Establishes a Fund Balance above 25%
 - b. Cuts some operating accounts in favor of more essential services
 - c. Funds equipment that will reduce operating cost and improve service, such as new salting equipment, new police vehicles, and LED street light pilot project
5. **Goal:** Have staff analyze the financial impact due to Emerald Ash Borer disease

Policy Choice:

- a. Funds a Tree Inventory program that will assist in establishing an EAB action plan

2. Reflect Common Council policies as the elected representatives of the citizens of Burlington

The Common Council's policies are reflected throughout the budget document. As stated above, the budget reflects the strategic goals outlined in the City's new Strategic Plan. Additionally the adopted budget will decrease the city's mil rate slightly, while creating .8% in additional tax levy this year. This coincides with the Common Council's conservative fiscal approach and desire to keep the City's property tax bill as low as possible, while funding essential city services.

The budget will again focus on essential city services including public safety, streets and parks maintenance, and water and wastewater service. The administrative staffing remains very lean for a city of our size while we continue to improve the efficiency and effectiveness of our operation.

Among other policy issues addressed the 2013 budget reflects the Common Council's priorities as follows:

- Adopts a mil rate of \$7.81 per \$1,000 of assessed value.
- Provides funds for parking improvements at the Burlington Fire Department
- Funds the 2013 Road and Utility Improvement Program
- Replaces aging technology infrastructure, including server and software upgrades for the Administration and Finance Department
- Provides funds for the acceptance of credit cards for the payment of fees at City Hall
- Maintains the Equipment Replacement program
- Funds a fair and equitable salary and benefits program for city employees

3. Serve as an operating plan for the new fiscal year

The operating plan is outlined through several features of the 2013 Budget. Obviously, the City staff will utilize the line-item budget as means to fund critical city operations throughout the year. The budget recommendations utilized to create the recommendations were developed through past experience, training, and research. Additionally, the use of performance measures continues to be developed in this budget document. The performance measurement process will be used as an important tool to measure progress against Common Council goals and improve overall performance.

4. Provide fiscal policy direction to the city staff

The Common Council continues to approve policies which reflect a conservative approach and a focus on the essential city services. Department Heads will implement the approved budgets throughout 2013 with this direction in mind. One important aspect of the budgeting process is the use of actual figures when determining next year's priorities. This helps provide an accurate fiscal picture and helps prevent "budget creep." Additionally, the modified "zero-based" budgeting system used by the City, helps to ensure that each department remains fiscally responsible.

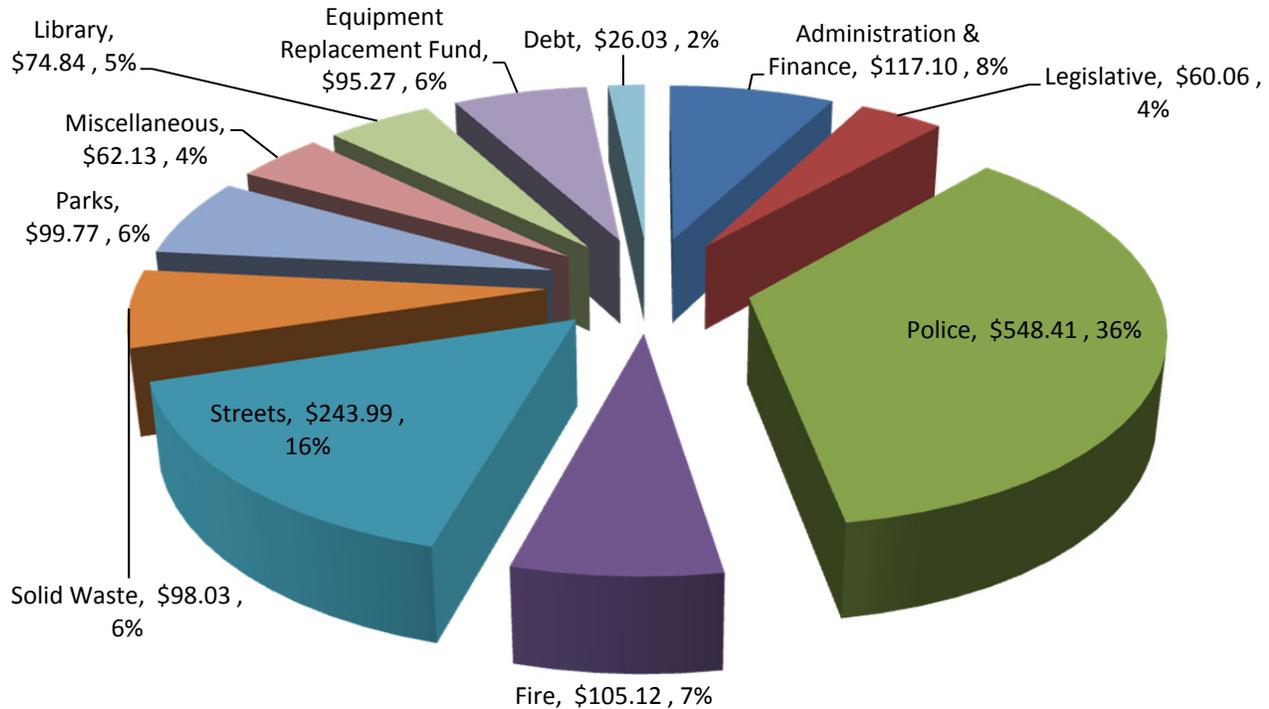
The Common Council will receive quarterly budget-to-actual reports throughout 2013 which will provide information about the City's spending and alignment with Common Council priorities.

Where do Property Taxes Go?

One of the most common questions that come from Burlington residents is where do my property taxes go? The average assessed value in 2011 is \$195,000. The following charts illustrate where the City of Burlington tax dollars went for the average home in 2012:

Average Assessed Value: \$195,000

City Portion of Tax Bill \$1,530 (\$7.85 per \$1,000 of assessed value)



Property Values and Development

Residential growth is starting to pick up very slightly after several years of little activity in the new home market. However, one of the drivers of that growth is the low cost of lots in the newer subdivisions, including Fox River Landing and The Glen at Stonegate. The homes in these areas have decreased in value as the properties remained undeveloped for several years beyond what was expected. If the economy continues to recover, a combination of the home sale prices slowly increasing and low cost lots will likely lead to more residential development in Burlington in 2013.

We will be pursuing a residential reassessment program this year of one-quarter of the City's properties. This reassessment program will likely show a significant drop in home values due to the recession from 2008 to today.

We have seen some expansion in the Commercial and Industrial areas of the City, and expect to see continued slow growth in this area in 2013. The Canella Response Television project was completed this year, adding additional value to the Burlington Manufacturing and Office Park (BMOP). Additionally, Aurora has announced plans to refurbish its Emergency Room in 2013, a move that will add value to their property. The old JW Peters concrete plant was purchased by new owners this year – MW Precast. This new company has begun refurbishing the old plant and begun hiring new workers. Their current plans include 64 new employees by the end of 2013. The new value and jobs created by this venture will also likely boost the local economy. The City's largest private employer, Nestles maintained an employment level near 500 employees in 2012.

The City is hopeful that a new retail venture will occupy the former Kmart site at Fox River Landing in 2013. If this project occurs, it will help boost values at this plaza and help bring additional people to the City. The City is also looking forward to a new O'Reilly's Autoparts store at the former Department of Public Works location in 2013.

The Hampton Inn was completed in the first quarter of 2011 and has started drawing additional activity downtown. Downtown redevelopment activity continues, however we are disappointed the new retail/office building connected with the parking structure project has not yet commenced. We will continue to work with the developers of this site to see this project come to fruition.

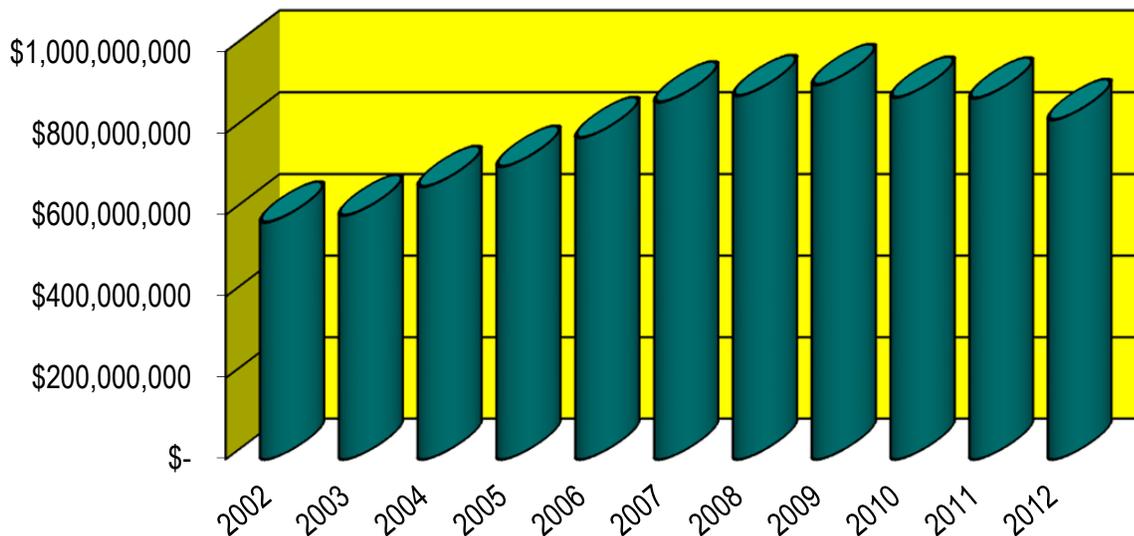
The top ten taxpayers in the City continue to be primarily a mix of retail projects and multifamily projects. While large industrial projects provide significant employment for the City, due to the way industrial properties are assessed by the state, commercial and multifamily projects provide more balance to the tax base.

Top Ten Taxpayers

Name	Assessed Value
Menards	\$10,707,100
Walmart	\$10,017,100
Burlington Boardwalk	\$7,900,000
Memorial Hospital	\$6,995,500
Aurora Wellness Center	\$6,904,400
Lynch Ventures	\$5,731,700
JW Westridge	\$4,602,000
Inland Diversified (108 Milwaukee Ave)	\$4,495,600
Kohl's	\$4,388,500
Ventas Realty (667 E State)	\$4,036,400

City of Burlington Property Values

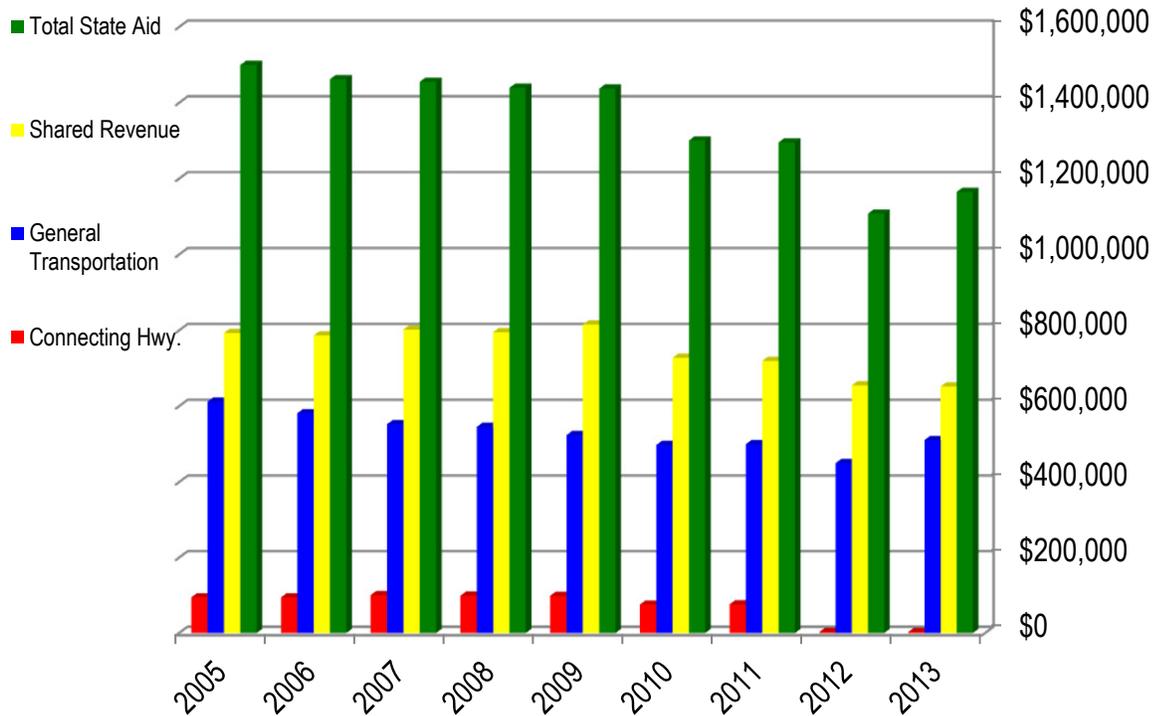
The chart below reflects the current trends for the City's Equalized property values. As discussed above, the recession has decreased property values in the City over the last three years. The City's Equalized Value this year is approximately \$832 million, down from \$885 million a year ago.



State of Wisconsin Shared Revenue and Connecting Highway Payments

State of Wisconsin Shared Revenue and General Transportation Aids increased slightly this year to \$1,165,177 up slightly from \$1,107,926 due to a small increase in General Transportation Aids. This reverses a several year trend of reduced payments to the City. The General Transportation Aids are based upon additional spending on road maintenance projects by the City. The formula for awarding the aids is based upon the average dollars spent on road maintenance.

State of Wisconsin Revenue Payments



Water, Wastewater and Other Revenue

We will see our total Water Revenue rise to roughly \$2.5 million, an increase of 2.6%. Burlington continues to provide one of the most affordable wastewater services in the area, despite the increases required to fund Phase 1 and Phase 2 improvements to the wastewater treatment plant. An increase of about 3 percent in the average wastewater bill is expected this year. Additionally, the City plans to complete \$7.4 million in upgrades to the Wastewater Treatment Plant to replace aging equipment and improve efficiency.

Summary

The City continues to expand its performance management activities and an important effort is being made to link financial policies with strategic goals in 2013. All financial targets have been met or exceeded for each fund, expressed in a percentage of operation expenditures, reflective of the City’s commitment to maintaining sound fiscal policy with an emphasis on establishing fiscally sound reserve funds. The proposed budget would not be possible without the tremendous effort of our department directors and their staffs. I believe the proposed budget is fiscally-responsible and responsive to the critical needs of the City. I look forward to adopting a budget which positively impacts the services we deliver to the citizens of Burlington.

Reading the Proposed Budget

2013 Budget Format

The 2013 budget format remains similar to the format adopted in 2011. On the second page of each department's section, we have included a list of employees, the position's annual salary, and the percentage of that salary charged to that department. Additionally we have included a "Budget Notes" section which indicates changes, clarifications or amendments made to this particular department's budget. Finally, we have added color and included an Executive Summary to help explain big picture items and provide a quick reference on major policy issues and program changes.

In governmental accounting the resources of the government are accounted for in funds.

Explanation of Fund Accounting

"Funds" are defined as an independent accounting entity with a self-balancing set of accounts. Funds are categorized into fund types each of which is associated with major services provided by the governmental unit. The equity accounts in governmental accounting are referred to as fund balance. The fund balance accounts can be divided into unreserved fund balance accounts and reserved fund balance accounts. Unreserved fund balance is the difference between assets, liabilities and fund reserves. "Reserved" indicates that a portion of the fund balance is not available for appropriation or is legally separated for a specific future use.

- Fund balance "designations" may be established to indicate managerial plans or intent. For example, a portion of the unreserved fund balance may be "designated" for future capital equipment replacement.

There are basically three groups of funds in governmental accounting: governmental funds, proprietary funds, and fiduciary funds. The City of Burlington does not operate a fiduciary fund.

- Governmental funds are often referred to as "source and use" funds. These are the funds through which most governmental functions typically are financed. The fund types included in this category are general, special revenue, capital projects, and debt service funds.
- Proprietary funds are used to account for a government's ongoing organizations and activities which are similar to those often found in the private sector. The fund types included in this category are enterprise and internal service funds. For example, the City utilizes the following enterprise funds: Water and Wastewater Utility, Airport, and Self Insurance funds.



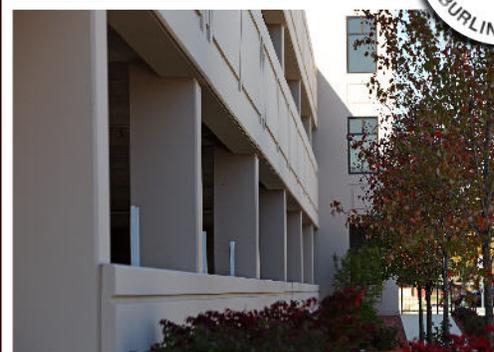
General history,
demographics and other im-
portant information and
services available in and
near the City.

City of Burlington 2013 Annual Budget

Economic Development Profile

Economic Development Profile

CITY OF BURLINGTON



2012

Overview

The City of Burlington was settled in 1835 by Moses Smith and William Whiting. Since then Burlington has become home to the Nestle Chocolate factory, and nearly 10,500 residents. Situated between Milwaukee and Chicago, the city is centrally located with effective transportation provided by four major highways. Located on the White and Fox rivers, the city offers the best of all seasons with a historic downtown, improved infrastructure, broad clientele base, a business & office park and an industrial park offering large and small lot opportunities, making Burlington an inviting place to do business. □

Location

City of Burlington

Four major highways, railroad access and excellent proximity to two Interstate highways, as well as to Milwaukee and Chicago area markets, make Burlington the ideal place to locate or start a business without leaving behind the "small town" charm and friendliness that are essential to the quality of life here. □ The city has a total area of 7.83 square miles with a travel commute of 30 miles to Milwaukee and 65 miles to Chicago. □

Racine County

Racine County is located on the shores of Lake Michigan in southeastern Wisconsin, south of Milwaukee and north of Chicago. The county is made up of two cities, seven villages and nine towns. I-94 links Racine County with Milwaukee, Madison, and Minneapolis to the West, and Chicago and Detroit to the East. □

With a population determined in 2010 to be 195,408 people over 333.1 square miles, Racine County is the 5th most populous county in Wisconsin, and has the state's third-highest population density at 587 people per square mile. □

Source: www.racine.org

Walworth County

Walworth County, located in southeastern Wisconsin, is one of the oldest and wealthiest counties in the state. The county is made up of four cities, eight villages and sixteen towns. I-43 links Walworth County with Milwaukee to the north and Rockford to the south. □

Walworth County has a diversified topography and is a perfect square in shape, containing 576 square miles. With a population determined in 2010 to be 102,228, Walworth County has a population density of 184 people per square mile. □

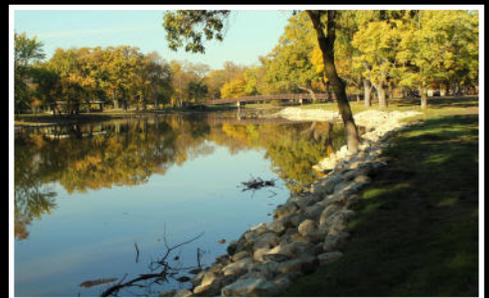
Source: www.co.walworth.wi.us



Wehmhoff Square



Burlington Riverwalk



Riverside Park



McCanna Park

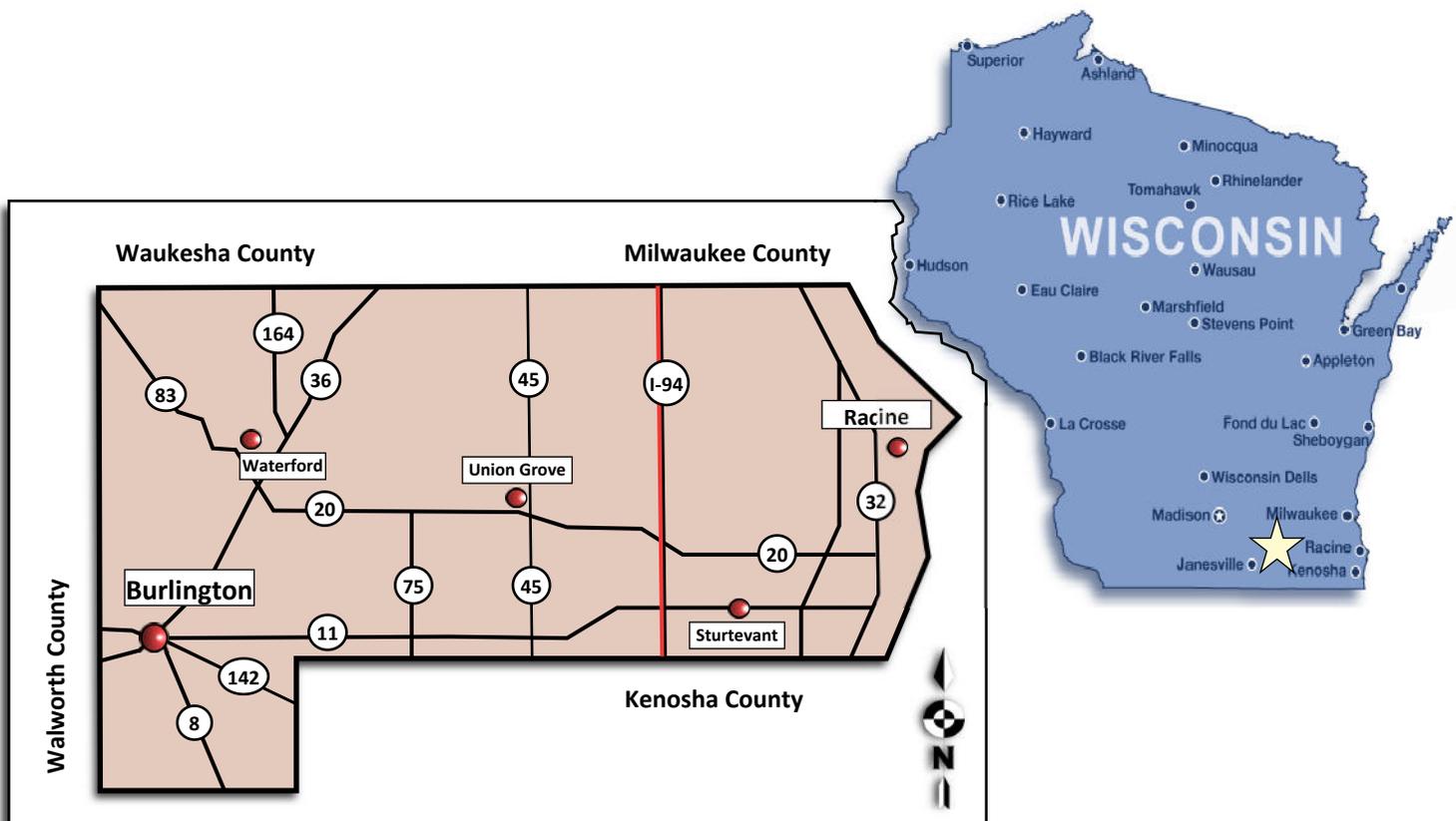


Wehmhoff-Jucker Park

Why Wisconsin?

- Wisconsin has a highly-skilled, productive workforce and it is the state's most important asset.□
- Wisconsin is among the top fifteen states in industrial production.□
- Wisconsin has property tax exemptions for manufacturing machinery and equipment, inventories and computer equipment. Tax credits exist for R&D and sales tax exemptions for manufacturing machinery and equipment, as well as manufacturers' raw materials, fuel and electricity used in manufacturing.□
- Wisconsin offers widely-available air and rail service, complemented by a comprehensive network of toll-free, controlled access highways and multi-modal facilities.□
- Wisconsin's energy, health care, housing, insurance costs and commute times are well below the national average.□
- Wisconsin worker's compensation rates for most industries consistently ranks among the lowest in the country.□
- Wisconsin's commitment to quality education consistently results in public school students that outperform the U.S. average in math, science and reading skills, while regularly recording the nation's best college entrance exam scores.□
- Wisconsin's Technical College System annually graduates over 4,500 industrial and engineering technicians. Most campuses offer manufacturing improvement assessments, quality improvement assistance and worker training that is customized to business requirements.□
- The University of Wisconsin System is a national leader in research and technology transfer. The UW System has 26 campuses across the state and a statewide extension.□
- Wisconsin's commitment to public-private partnerships provides the ability to help businesses fund expansions, start-ups, worker training initiatives, and technology. Technical assistance is also available for site selection, financial packaging, export initiatives and a host of other business needs.□

Source: www.forwardwi.com



Business Parks

Burlington is brimming with opportunity for growing businesses. In total there are ten major highways passing through the Burlington area, as well as the Canadian National Railway. Coupled with Burlington's convenient location midway between Milwaukee and Chicago, businesses in Burlington will find an array of options for transporting goods and services to a broad base of clientele. □

The city's two major business parks – Burlington Industrial Park and Burlington Manufacturing & Office Park – span more than 150 acres, and the Burlington Manufacturing & Office Park is expanding to welcome even more business. Burlington provides a streamlined application and approval process for new development and works with the Racine County Economic Development Corporation to offer expert assistance in helping new and expanding businesses. □

Annual Average Daily Traffic Counts

Street	Cars Per Day
Former STH 36 □ (Milwaukee Avenue) □	17,951* □
Former STH 11 □ (E. State Street) □	8,092* □
Former STH 83 □ (Pine Street) □	7,132* □
STH 142 □ (Bushnell Road) □	3,419* □

Detailed information can be found at www.dot.wisconsin.gov. □

Starting up a business?

The City of Burlington works with □ the Racine County Economic Development Corporation which specializes in creating partnerships between government, business and community interests to promote job creation and long term business investment. A team of economic development professionals applies its skills to each business opportunity, providing technical expertise on federal, state and local programs and resources, as well as the coordination necessary to bring an opportunity to reality. RCEDC provides information on loan programs available through the U.S. Small Business Administration and administers Small Business Financing for Racine County. □ With a streamlined application and approval process for new development and redevelopment, your new business is more approachable than ever! □



Burlington Manufacturing & Office Park



Cannella Response Television



RexCon



Scherrer Construction



Quad Graphics



RKW Redi-Mix

Retail

Four major highways, railroad access and excellent proximity to two interstate highways, as well as to Milwaukee and Chicago area markets, make Burlington the ideal place to locate or start a business without leaving behind the "small town" charm and friendliness that are essential to the quality of life here. □

From the Midwest headquarters of Nestle Chocolate to the many "mom and pop" retail and service businesses that occupy Burlington's historic downtown, there is a wide diversity of commercial operations, outlying shopping centers and big box stores. The enhancement of the riverfront, improved traffic flow, a newly built parking structure downtown, local art fairs, weekly farmers market, sidewalk celebrations, festivals, live music and a historic downtown business district will make shopping and doing business in Burlington both inviting and personal. □



Type of Business	2011
Total Businesses □	362 □
Retail - Food □	8 □
Retail - Other □	30 □
Manufacturing □	19 □
Banks □	13 □
Restaurants □	28 □
Service* □	264 □

*Service includes, but is not limited to health care and dental providers, plumbing, electricians, automotive, financial lending, daycare, etc. □



Transportation

Major Highways

Burlington is located directly on State Trunk Highway 11/83/36, approximately three miles south of State Trunk Highway 142 and three miles south of State Trunk Highway 36. Interstate 94 is 20 miles east, US 12 is ten miles southwest, Interstate 43 is 11 miles west and State Trunk Highway 50 is eight miles south of the City of Burlington. □

Trucking Service

Racine County includes 95 warehouse and trucking establishments. Parcel service is also available. □

Air Service

Burlington is served by three smaller aviation airports: Burlington Municipal Airport, John H. Batten Field in Racine and Sylvania Airport in Sturtevant. Milwaukee's General Mitchell International Airport is located 21 miles to the north and Chicago's O'Hare International Airport is located 70 miles to the south. □

Seaport Service

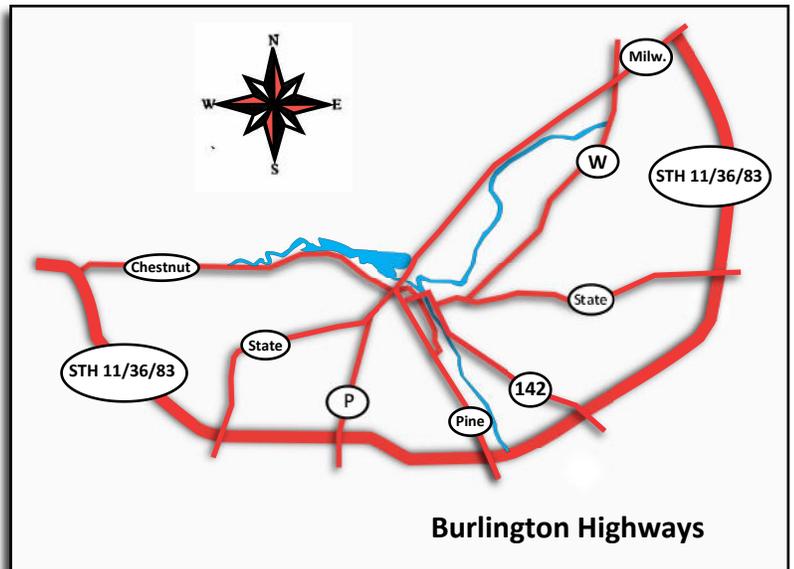
The Port of Milwaukee is located 36 miles to the northeast. □

Rail Service

Area rail service is provided by Canadian National Railway, Canadian Pacific Railway and Union Pacific Railroad. □

Passenger Rail Service

Passenger rail service is provided by Amtrak with several depot stations within a 20 mile distance. □



Land Use Plans

The City of Burlington has several land use plans in place for the physical development of the City, including the character and extent of streets, walks, parks, parking lots, airports, public building sites, waterways, removal of blight and a comprehensive zoning scheme. The purpose of these plans is to guide coordinated and harmonious city development, as well as plan for future needs to promote health, safety, convenience, prosperity, efficiency and economy. Some of the city land use plans include: □

- Downtown Historic District Plan □
- Racine County Multi-Jurisdictional Comprehensive Plan, 2035 □
- Park, Open Space and Trails Plan, 2010-2014 □
- Smart Growth and Cooperative Agreements with neighboring communities □
- STH 36/83 North Corridor Plan □
- STH 36/83 South Corridor Plan □
- Numerous transportation, airport and environmental plans prepared by the Southeastern Wisconsin Regional Planning Commission (SEWRPC). □

New Development

In recent years the City of Burlington has acquired “Big Box” stores including Wal-Mart, Menards, Walgreens and Kohls as well as several smaller strip malls. Additional new construction includes a Hampton Inn & Suites, Cannella Response Television facility and HGI Quad Graphics facility expansion. Developments in progress include the Dunham’s Sport Store and a Downtown three-story retail and office building. In 2011 the City also annexed forty developed parcels and two vacant parcels. □



Hampton Inn opened March, 2011 in Burlington’s Historic Downtown. □

In an effort to simplify the application and approval process for new development, the City has streamlined procedures to ensure timelines and attention to detail. Several new developments have taken part in financing incentives from the city with the help of Racine County Economic Development Corporation (RCEDC) including TIF (Tax Incremental Financing), grants and Federal, State and local programs and resources. □



Cannella Response Television, a worldwide media company, is building their headquarters in Burlington’s Manufacturing and Office Park. □

Tax Rates

Year	City Tax Rate	Tax Ratio	Tax Base	Population	Net Tax Rate
2000 □	7.06000 □	.8991 □	474,841,900 □	9,645 □	25.26 □
2001 □	9.31016 □	.8700 □	498,980,000 □	9,958 □	25.87 □
2002 □	8.15701 □	1.0070 □	614,828,600 □	10,000 □	22.17 □
2003 □	8.16953 □	.9812 □	623,936,000 □	10,102 □	22.00 □
2004 □	8.34222 □	.9226 □	642,043,000 □	10,183 □	22.99 □
2005 □	8.62586 □	.8781 □	655,380,200 □	10,333 □	22.85 □
2006 □	7.00062 □	1.0093 □	828,069,800 □	10,485 □	18.96 □
2007 □	7.52000 □	.9470 □	858,736,300 □	10,470 □	20.54 □
2008 □	7.52000 □	.9403 □	868,679,400 □	10,490 □	20.55 □
2009 □	7.49000 □	.9622 □	883,674,800 □	10,500 □	20.58 □
2010 □	7.58220 □	1.0092 □	895,095,500 □	10,500 □	20.95 □



Labor Force

Civil Employed Class of Worker

For-Profit Private Workers.....	4,542.....	81.75%□
Non-Profit Private Workers.....	338.....	6.08%□
Local Government Workers.....	292.....	5.26%□
State Government Workers.....	94.....	1.77%□
Federal Government Workers.....	50.....	0.90%□
Self-Employed Workers.....	229.....	4.13%□
Unpaid Family Workers.....	5.....	0.09%□

Civil Employed by Occupation

Management, Business & Financial Operations.....	.807.....	14.52%□
Professional & Related Occupations.....	.986.....	17.74%□
Service.....	.682.....	12.28%□
Sales and Office.....	1,380.....	24.84%□
Farming, Fishing, and Forestry.....	.172.....	0.31%□
Construction, Extraction, Maintenance.....	.701.....	12.62%□
Production, Transportation & Material Moving.....	.983.....	17.69%□

Population by Occupation Classification

Blue Collar.....	1,926.....	34.67%□
White Collar.....	3,630.....	65.33%□
Service and Farm.....	700.....	12.59%□

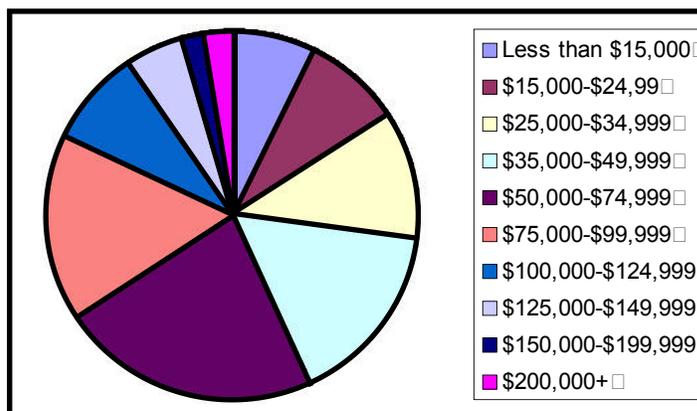
Top Ten Employers

Employer	Total Employees
Aurora Healthcare Hospital□	970□
Nestle□	500□
Burlington School District□	417□
Wal-Mart Supercenter□	298□
Echo Lake Foods□	300□
Saint-Gobain□	289□
Lavelle Industries□	200□
Quad Graphics□	175□
L.D.V.□	162□

Population Age 16+ by Employment Status

Civilian - Employed.....	5,556.....	53.10%□
Civilian - Unemployed.....	.588.....	5.62%□
Not in Labor Force.....	2,558.....	24.45%□

Income Level	Number of Households	Percent of Households
Less than \$15,000	328□	7.54%□
\$15,000 - 24,999	379□	8.71%□
\$25,000 - 34,999	474□	10.89%□
\$35,000 - 49,999	687□	15.79%□
\$50,000 - 74,999	985□	22.64%□
\$75,000 - 99,999	709□	16.30%□
\$100,000 - 124,999	383□	8.80%□
\$125,000 - 149,999	209□	4.80%□
\$150,000 - 199,999	94□	2.16%□
\$200,000+	103□	2.37%□



Source: U.S. Census



Demographics

Overall Population

2011 Population.....	10,500
2010 Census.....	10,464
2000 Census.....	9,936
1990	
Census.....	9,435
Growth 2000-2010.....	5.66%
Growth 1990-2000.....	5.31%

Single Race Classification Population

White.....	9,707	92.8%
Black or African American.....	90	0.9%
Hispanic or Latino.....	898	8.6%
American Indian & Alaska Native.....	38	0.4%
Asian Alone.....	118	1.1%
Native Hawaiian & Other Pacific Islander.....	0	0.0%
Some Other Race Alone.....	353	3.4%
Two or More Races.....	135	1.32%

Population by Sex

Male.....	4,993	47.7%
Female.....	5,471	52.3%
Male/Female Ratio.....		0.91%

Population by Marital Status

Total, Never Married.....	2,640	25.23%
Married.....	6,191	59.16%
Widowed.....	567	5.42%
Divorced.....	1,066	10.19%



Population by Language Spoken At Home

Speak Only English at Home.....	9,037	94.78%
Speak Asian/Pacific Islander Lang. at Home.....	0	0.00%
Speak IndoEuropean Language at Home.....	101	1.06%
Speak Spanish at Home.....	380	3.99%
Speak Other Language at Home.....	17	0.18%

Population by Age

Age Under 5.....	675	6.5%
Age 5 - 9.....	717	6.9%
Age 10 - 14.....	746	7.1%
Age 15 - 19.....	745	7.1%
Age 20 - 24.....	601	5.7%
Age 25 - 29.....	651	6.2%
Age 30 - 34.....	675	6.5%
Age 35 - 39.....	609	5.8%
Age 40 - 44.....	736	7.0%
Age 45 - 49.....	783	7.5%
Age 50 - 54.....	799	7.6%
Age 55 - 59.....	652	6.2%
Age 60 - 64.....	508	4.9%
Age 65 - 69.....	384	3.7%
Age 70 - 74.....	313	3.0%
Age 75 - 79.....	313	3.0%
Age 80 - 84.....	260	2.5%
Age 85 and over.....	297	2.8%

2010 Median Age38.6

Source: US Census

Housing

Now is the perfect time to find a place to call home in Burlington! Our family-oriented neighborhoods offer small-town charm and a safe environment for your children to grow. Positioned near quality schools, parks, and medical facilities, Burlington is a great place to relocate at any age.

The community has recently seen the opening of many new subdivisions with innovative concepts designed to enhance the community. Burlington is also home to four senior and assisted living centers. The median home price in Burlington is approximately \$224,814 and Burlington has a cost of living that's lower than the national average. Come join us in a community that Milwaukee Magazine named one of the Top Small Towns in Southeastern Wisconsin!



Quick Facts	
Total Households by Household Income	4,518
Average Household Income	\$57,805
Median Household Income	\$70,006
Per Capita Income	\$27,868

Total Housing

2014 Projection	4,668
2010 Census	4,518
2000 Census	3,838
1990 Census	3,557
Growth 2010-2014	3.32%
Growth 2000-2009	5.84%
Growth 1990-2000	7.90%

Households by Household Type

Family Households	2,725	67.09%
Nonfamily Households	1,337	32.91%



Percentage of Occupied Housing Units

Owner Occupied	2,657	63.00%
Renter Occupied	1,561	37.00%

Households by Year Built

Housing Unit Built 2000 to 2010	460	10.76%
Housing Unit Built 1990 to 1999	530	12.39%
Housing Unit Built 1980 to 1989	377	8.83%
Housing Unit Built 1970 to 1979	624	14.62%
Housing Unit Built 1960 to 1969	643	15.07%
Housing Unit Built 1950 to 1959	447	10.47%
Housing Unit Built 1940 to 1949	244	5.72%
Housing Unit Built 1939 or Earlier	951	22.28%

Housing Units by Type

Single-Family	2,537	86.59%
Condominiums	25	0.009%
Two-Family	144	0.05%
Three-Family	14	0.005%
Four-Family	18	0.006%
Five-Family and Up	77	0.03%
Units Above Businesses	115	0.04%

All Owner-Occupied Housing Values

Value Less than \$20,000	0	0.00%
Value \$20,000 - \$39,999	0	0.00%
Value \$40,000 - \$59,999	5	0.18%
Value \$60,000 - \$79,999	16	0.61%
Value \$80,000 - \$99,999	76	2.85%
Value \$100,000 - \$149,999	578	19.88%
Value \$150,000 - \$199,999	726	27.31%
Value \$200,000 - \$299,999	667	24.02%
Value \$300,000 - \$399,999	288	10.84%
Value \$400,000 - \$499,999	178	6.70%
Value \$500,000 - \$749,999	120	4.5%
Value \$750,000 - \$999,999	20	0.76%
Value \$1,000,000 or more	19	0.72%

Source: US Census

Education

Burlington educates more than 4,000 students in ten high-achieving facilities. Burlington schools are nationally recognized for excellence in education, and many schools are available for students at each level. Burlington is home to quality public schools as well as parochial schools and the area's technical college. Catholic Central High School is renowned for its 100% graduation rate and the school is also recognized for highly-successful sports programs that produce many state championship teams. In Burlington, students are offered unique learning opportunities you won't find anywhere else. For example, Burlington High School's program with Memorial Hospital offers students the chance to experience hands on medical training. Burlington's Community Learning Campus brings together Gateway Technical School, Aurora Wellness Center, YMCA Camp MacLean and Burlington High School to offer an additional educational venue in the community. □

School	Type	Grade Levels	Enrollment	Test Scores	Graduation Rate
Burlington High School □	Public □	9-12 □	1234 □	21.7 (ACT) □	93.5 □
Catholic Central H.S. □	Private □	9-12 □	150 □	23 (ACT) □	100 □

School	Type	Grade Levels	Enrollment
Karcher Middle School □	Public □	7-8 □	530 □
Dyer Intermediate Middle School □	Public □	4-6 □	453 □
St. Mary's School □	Private □	K-8 □	342 □
St. John's School □	Private □	K-8 □	179 □
St. Charles School □	Private □	K-8 □	196 □
Cooper Elementary □	Public □	K-4 □	367 □
Lyons Elementary □	Public □	K-4 □	137 □
Waller Elementary □	Public □	K-4 □	378 □
Winkler Elementary □	Public □	K-4 □	193 □

Higher Education

Higher education is available at a host of campuses within a short drive of Burlington. Approximately 18 colleges and technical institutes are within a two hour drive of the community, including Alverno College, Cardinal Stritch College, Carroll College, Carthage College, Columbia College of Nursing, Concordia University, Marquette University, Medical College of Wisconsin, Milwaukee Institute of Art and Design, Milwaukee School of Engineering, Mount Mary College, University of Wisconsin-Milwaukee, University of Wisconsin-Parkside, University of Wisconsin-Madison, Wisconsin Lutheran College and Gateway Technical Colleges in Burlington, Kenosha, Racine and Elkhorn. □

Population Age 25+ by Educational Attainment

Some High School, no diploma.....	724.....	10.41%
High School Graduate (or GED).....	2,408.....	34.63%
Some College, no degree.....	1,733.....	24.92%
Associate Degree.....	590.....	8.48%
Bachelor's Degree.....	1,088.....	15.65%
Master's Degree.....	411.....	5.91%

Source: US Census

Quality of Life



been recognized as a Tree City USA by the National Arbor Day Foundation, and with ample green spaces for residents, the community continues to maintain its commitment to a beautiful natural environment.

Entertainment

Located alongside the White River and the Fox River, the City of Burlington is gaining recognition as one of Wisconsin's best kept secrets. With four distinct seasons, a serene rural charm and low crime rates, the city offers a wonderful quality of life that recently prompted Milwaukee Magazine to name Burlington one of the top small towns in Wisconsin.

Ample recreation options are highlighted by the picturesque Riverwalk where you can walk and bike along the Fox River. A newly-created bypass around the city's exterior has helped to alleviate traffic and enhanced the atmosphere of Burlington's unique historical Downtown.

Outdoor Recreation

Burlington is a place where small town values permeate a beautiful rural atmosphere. The Burlington Parks and Recreation Department maintains 26 parks stretching across 170 acres of the community's diverse terrain. Pedestrian and bicycle trails blaze a path connecting the city's parks and in total you'll find 100 miles of biking trails in the community, spanning from rustic roads to Burlington's scenic Riverwalk.

In addition, the area is home to 16 lakes and rivers, making Burlington a paradise for fishing and boating enthusiasts. Skiers can challenge themselves at the nearby ski hills of Wilmot and Lake Geneva, while recreation options await you ten minutes away at Richard Bong State Recreation Area.

Every year since 1993, Burlington has

As the home of the Nestle Chocolate Factory, Burlington has no shortage of chocolate-themed tourism for visitors. Every Memorial Day, thousands of visitors come to Burlington to celebrate ChocolateFest – a four day event with chocolate eating competitions, carnivals, and family-friendly fun.

The Chocolate Museum is located at the Burlington Chamber of Commerce and features Nestle memorabilia along with presentations highlighting the history of chocolate. Other museums include the Spinning Top Museum and the Historical Society Museum. In Burlington, you can also step into yesteryear and see a show at the oldest continuously running theater in Wisconsin at the Malt House Theater.

Within a short driving range from Milwaukee, Chicago, Kenosha, Racine and Illinois, season events are unlimited. Burlington hosts a busy calendar of events, from weekly Aquaducks Water Ski Club Shows and Farmer's Markets, to the Art in the Park Festival and Memorial Day and Christmas Parades. And the Burlington area is ideal for golf lovers as you'll find five great courses right nearby, including a five-star course that was recently rated one of the Top 25 New Courses by Golf Magazine.

Medical

Residents benefit from centrally-located health services as well as four senior and assisted living facilities. Several advanced health care facilities can be found in Burlington including the Aurora Memorial Hospital of Burlington and over thirty hospitals in surrounding counties. Aurora Memorial Hospital of Burlington, located at 252 McHenry Street, provides inpatient and outpatient care from over 100 physicians ranging from diagnostics to the most advanced medicine found anywhere in the world. Aurora also provides Occupational Health Services, Employee Assistance Programs, several pharmacies and the Vince Lombardi Cancer Clinic.

The City of Burlington also houses the Western Racine County Health Department which serves twelve municipalities. The Western Racine County Health Department provides state mandated community health services. Its duties include the enforcement of state public health statutes and rules and City ordinances related to public health and sanitation; the investigation and supervision of the sanitary conditions of all premises in the City; and the promotion and spread of information as to the causes, nature and prevention of prevalent diseases and the preservation and improvement of health.



Utilities & City Services

Municipal Water Service

The Water Department provides adequate water flows and pressures throughout the service area for domestic consumption and fire fighting purposes, and maintains a quality cost efficient product by the operation and management of a distribution system. This department also repairs all water lines, towers, tanks and appurtenances. There are five wells with a system pumping capacity of 9.0 million gallons/day. The average daily water consumption is 1.6 million gallons.

Meter Size	Quarterly Charge	Public Fire Charge
5/8 Inch	26.25	23.10
1 Inch	36.00	57.60
1 1/2 Inch	51.00	114.00
2 Inch	78.00	183.00
3 Inch	126.00	345.00
4 Inch	207.00	576.00
6 Inch	294.00	1,149.00

Water Consumption Charge		
First	5,000 cu. ft.	\$1.97/100 cu. ft.
Next	245,000 cu. ft.	\$1.71/100 cu. ft.
Next	500,000 cu. ft.	\$1.59/100 cu. ft.
Over	750,000 cu. ft.	\$1.45/100 cu. ft.

Top Ten Water Consumers

- Saint-Gobain Containers
- Echo Lake Foods
- Air Liquide
- Nestle
- H & H Fairway Enterprises
- Aurora Healthcare Hospital
- Culligan
- Boardwalk Apartments
- Mt. Carmel Care Center

Municipal Sewer Service

Sewer Rates		
\$23.40 Quarterly Service Charge	+	\$2.21/100 cu. ft. water used

Wastewater Department

The Wastewater Department is responsible for the treatment and disposal of all wastewater (sewage) generated in the Sanitary Sewer Service Area (SSA) meeting all State and Federal requirements. The Wastewater Treatment Plant average hydraulic design capacity is 3.5 million gallons/day. The average annual hydraulic loading is 2.2 million gallons per day. The plant performs complex processing of wastewater in order to keep our environment safe and pollution free. It processes wastewater from the City and surrounding areas to produce clean water which is discharged into the Fox River.

Street Department

The Street Department provides maintenance of public streets and drainage ways; winter snow plowing of streets, alleys and municipal parking lots; maintenance of street signs and traffic signals; maintenance of the compost site and dog pound; brush and leaf collection; noxious weed control; and maintenance of public buildings.

Fire Department

Our Fire Department is one of the few departments in the state with an ISO Class 3 rating. Class 3 is a very good rating for a fire department and indicates the department is well staffed, equipped and trained. In addition to providing excellent fire call response, an additional benefit of the department achieving this rating is a reduction in fire insurance rates to business and residential property owners.

Police Department

The Police Department provides patrol to all parts of the City, responds to calls for police service, conducts investigations in

response to reported crimes, generates and maintains records of all reported crimes and police related incidents; provides emergency response to major accidents, natural disasters, civil disorders and other public emergencies, and offers community crime prevention services.

Public Library

The Library provides a diversified selection of reading and reference materials, as well as materials to serve special interests and community needs, for the benefit of patrons residing in or visiting the City of Burlington. The Library is open to patrons six days a week (65 Hours), and offers a number of special services such as juvenile and adult programs, public internet access, interlibrary loan, books on tape, videos, CDs, and DVDs.

Municipal Airport

Burlington Municipal Airport, located on the west side of Burlington, is an unmanned general aviation facility owned and operated by the City. The airport is one of the few municipal airports in the state that is financially self-supporting. There are two runways at the airport: 11-29 (4,300 feet, paved) and 01-19 (2,700 feet, grass). In addition, there are two hangar areas, with multiple sites available to lease and construct private hangars, several local airplane related businesses, and self-service fuel.

Electric & Natural Gas

Electric Power and Natural Gas utilities are supplied by WE Energies which offers natural gas, electricity, steam and water services in portions of Wisconsin and Michigan.

Solid Waste and Recycling

The City of Burlington contracts for the collection of residential municipal waste on a weekly basis with Veolia Environmental Services.

Business Resources

City of Burlington

Kevin Lahner ☐
City Administrator ☐
300 N. Pine Street ☐
Burlington, WI 53105 ☐
(262) 342-1161 ☐
klahner@burlington-wi.gov ☐
www.burlington-wi.gov ☐

Racine County Economic Development Corporation (RCEDC)

Stephanie Schulte ☐
Community Development Specialist ☐
2320 Renaissance Boulevard ☐
Sturtevant, WI 53177 ☐
(262) 898-7422 ☐
sschulte@racinecountyedc.org ☐
www.racinecountyedc.org ☐

Burlington Area Chamber of Commerce

Jan Ludtke, Director ☐
113 E. Chestnut Street ☐
Burlington, WI 53105 ☐
(262) 763-6044 ☐
jludtke@burlingtonchamber.org ☐
www.burlingtonchamber.org ☐

Center for Advanced Technology & Innovation (CATI)

2320 Renaissance Boulevard ☐
Sturtevant, WI 53177 ☐
(262) 898-7500 ☐
www.thecati.com ☐

Southeastern Wisconsin Regional Planning Commission (SEWRPC)

PO Box 1607 ☐
Waukesha, WI 53187 ☐
(262) 547-6721 ☐
(262) 547-1103 Fax ☐
www.sewrpc.org ☐

Burlington Airport

703 Airport Road ☐
Burlington, WI 53105 ☐
(262) 763-6600 ☐
www.burlington-wi.gov ☐

Small Business Development Center of Southeastern Wisconsin

Racine Office ☐
2320 Renaissance Boulevard ☐
Sturtevant, WI 53177 ☐
(262) 898-7414 ☐
www.parksidesbdc.com ☐

Western Racine County Service Center

209 North Main Street ☐
Burlington, WI 53105 ☐
(262) 767-2900 ☐
www.racineco.com ☐

Western Racine County Health Department

156 East State Street ☐
Burlington, WI 53105 ☐
(262) 763-4930 ☐
www.wrchd.org ☐

Racine County Workforce Development Center

380 McCanna Parkway ☐
Burlington, WI 53105 ☐
(262) 767-5399 ☐
www.wdc.racineco.com ☐



AT&T Telephone

(800) 660-3000 ☐
www.att.com ☐

MCI Telephone

(800) 444-2222 ☐
www.mci.com ☐

Time Warner Cable

P.O. Box 3237 ☐
Milwaukee, WI 53201 ☐
(800) 627-2288 ☐
www.timewarnercable.com ☐

WE Energies

231 W. Michigan St. ☐
Milwaukee, WI 53203 ☐
(800) 714-7777 ☐
www.we-energies.com ☐

Veolia ES

W144 S6350 College Court ☐
Muskego, WI 53150 ☐
(262) 679-0860 ☐
www.veoliaes-sw.com ☐

Standard Press Newspaper

700 N. Pine Street ☐
Burlington, WI 53105 ☐
(262) 763-3511 ☐
(262) 763-2238 Fax ☐
www.standardpress.com ☐

Racine Journal Times

212 4th Street ☐
Racine, WI 53403 ☐
(262) 634-3322 ☐
(262) 631-1702 Fax ☐
www.journaltimes.com ☐



This section contains results of a strategic planning process entered in by the Mayor, Common Council and Staff. Issues facing the City in the near future and 5 years out.

City of Burlington 2013 Annual Budget

Strategic Planning



The City of Burlington, Wisconsin

STRATEGIC PLANNING WORKSHOP

July 28, 2012

Prepared by:



BURLINGTON, WISCONSIN

Strategic Planning Workshop

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Appendix 1 – The Playing Field

Appendix 2 – Short Term Challenges/Opportunities

Appendix 3 – Long Term Challenges/Opportunities



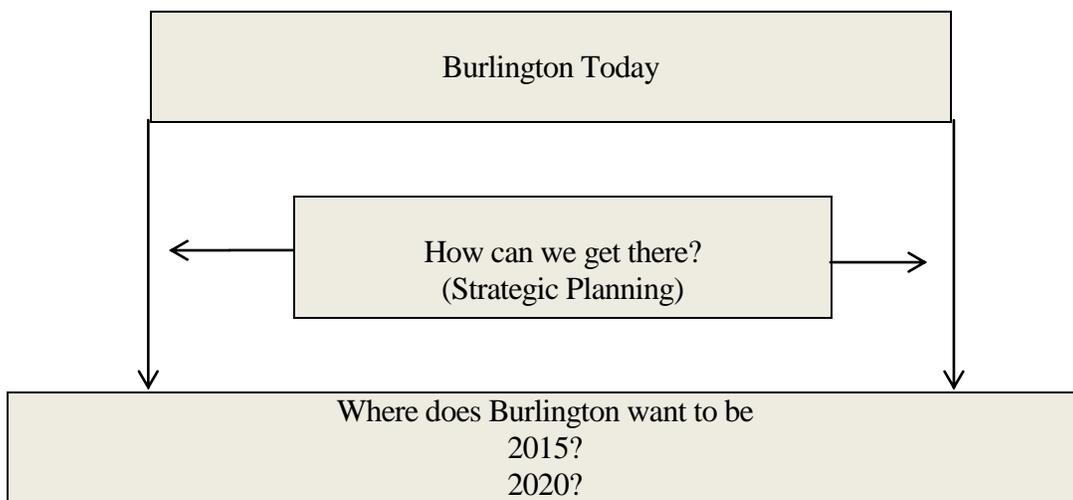
I. STRATEGIC PLANNING: OVERVIEW

In the early 1970's, many firms in the private sector began a formalized planning process critically looking at the organization from top to the bottom and bottom to top. Using this approach, strategic planning became a deliberative process in which management defined goals and objectives, and assessed the internal and external environment to determine impediments to achieving those goals. The process also included an evaluation of the progress on the strategy, and making adjustments to achieving the company's goals and objectives.

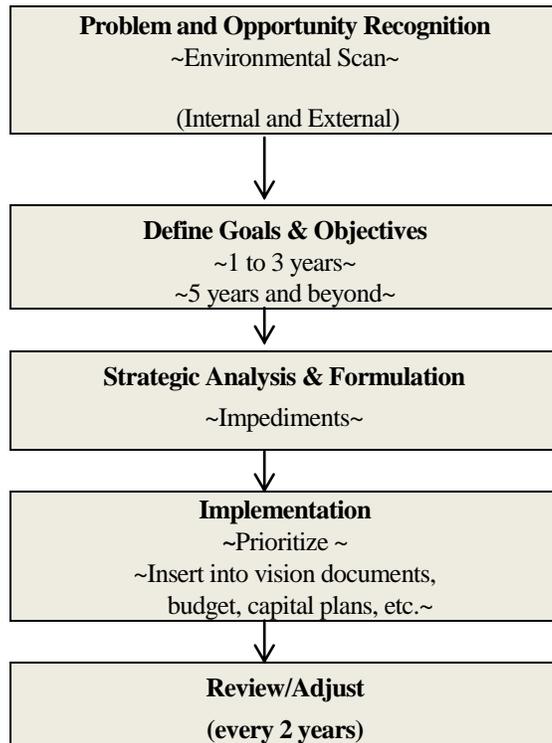
In the 1990's, local governments began to embrace strategic planning. Many saw the benefit in looking into the future and defining what they wanted their governmental organization to look like, determine how to operate efficiently, and accomplish the goals that they established.

In general terms, strategic planning is a process which starts with the concept of: "where do we as an organization want to go" and "how can we get there". The strategic planning process can be generally viewed in the following model:

In general terms, strategic planning is a process which starts with the concept of: "*where are we today*", "*where do we as an organization want to go*" and "*how can we get there*".



A strategic planning process generally encompasses several steps. These are shown in the following diagram:



PROBLEM AND OPPORTUNITY RECOGNITION

Voorhees Associates distributed forms to the Elected Officials and staff to help them evaluate the current “conditions” in the organization and the environment – both Internal and External. The Internal analysis helped identify Burlington’s organizational strengths and weaknesses. The External analysis revealed the threats and opportunities in the “community” – including the County, State and nationally. Commonly, this is known as a SWOT (strengths/weaknesses/opportunities/threats) analysis. See Pages 7 and 8 for a summary of the insight provided by the Elected Officials and staff.

DEFINE GOALS & OBJECTIVES

Voorhees Associates distributed forms to the Elected Officials and staff to help them identify goals or objectives they wished to pursue in both the short term (1 to 3 years) and the longer term (5 years and beyond). Voorhees Associates collected these forms and condensed them and organized these comments into seven (7) major categories. Voorhees Associates then returned to Burlington on July 17th and met individually (or held telephone interviews with those individuals who were unable to attend on the 17th) with the study participants to gain a more thorough understanding of the goals and objectives.

STRATEGIC ANALYSIS & FORMULATION

The Elected Officials and staff met with Voorhees Associates on July 28 to briefly discuss each goal as identified in both the short-term and long-term category. Participants were then given colored “dots” to put

next to their choices for the top six (6) short-term and top six (6) long-term goals. Voorhees Associates then tabulated the results and identified the Elected Official's top choices. We also included the voting of the staff to identify their top concerns. This Report has been prepared to memorialize these findings, to aid in its implementation.

IMPLEMENTATION

The implementation of the plan will take place through several avenues: staff reports, the capital and equipment plans, the annual budget, etc. Voorhees Associates suggests that the top goals and objectives be shared with residents through newsletters and articles in the media.

REVIEW/ADJUST

It is recommended that the strategic planning report be a living document – one which is referred to often. It should be considered annually in preparation of Burlington's budget. The entire document should be re-visited in 2 or 3 years.

II. PARTICIPANTS

The City of Burlington conducted its strategic planning workshop on July 28, 2012 with the following participants in the process:

Elected Officials:

- Robert Miller, Mayor

Alderman:

- Robert Prailes, First District
- Edward Johnson, First District
- Ruth Dawidziak, Second District
- Peter Hintz, Second District
- Tom Vos, Third District
- Steve Rauch, Third District
- Katie Simenson, Fourth District
- Thomas Preusker, Fourth District

Staff:

- Kevin Lahner, City Administrator
- Steve DeQuaker, Finance
- Gayle Falk, Library
- Dan Jensen, Public Works
- Dick Lodle, Fire
- Peter Nimmer, Police
- Megan Watkins, Administration
- Connie Wilson, Public Works

Moderators:

Sharon Morien, Voorhees Associates

Mark Morien, Voorhees Associates

III. EXECUTIVE SUMMARY

There are numerous worksheets and a great deal of information generated throughout this strategic planning process. As an aid to Burlington, we have prepared the following synopsis of the information.

The Playing Field

Voorhees Associates asked the elected officials and staff to scan the INTERNAL (e.g. organization) and EXTERNAL (e.g., community, county, state) environment – looking for strengths and weaknesses. It is important to identify those factors which will help to align a goal with a particular strength. For example, if one of the City’s goals is to evaluate the renovation or construction of the Library, a scan of the INTERNAL environment would reveal no one on staff has that expertise or time to perform this undertaking. A scan of the EXTERNAL environment would need to be done to gauge community support for the project.

Generally, our findings can be summarized as follows:

Internal Environment:

- **Positive Factors:**
 - *Elected officials:* Dedicated employees; City is well run; creative – willing to “think outside the box”.
 - *Staff:* dedicated, talented staff; support from elected officials; high quality equipment; technology important.
- **Negative Factors:**
 - *Elected officials:* possible need for some key staff positions (HR; Economic Development; Park Director); need to monitor impact of economic downturn; high quality staff means they can be hired away.
 - *Staff:* outdated buildings; continue training opportunities; need to focus on: communication, customer service, policies and procedures.

External Environment:

- **Positive Factors:**
 - *Elected officials:* willingness to use economic incentives; small town appeal/pride; low crime; good schools.
 - *Staff:* services provided to community; community is appreciative of services; area natural resources; influence at State level.
- **Negative Factors:**
 - *Elected officials:* need for more volunteers for appointed and elected positions; lack of funding for some service groups; perception of some businesses being “connected”.
 - *Staff:* improvements needed in some municipal buildings; growing demand for Fire/EMS services; political battles at School District; managing expectations of residents as the City is operating with less and the resident’s demands remain the same high level.

One comment which came up in several ways is the need for a refresher course regarding the role of the Elected Officials: policy vs. administration. This could be done in an hour or so to keep everyone on the same page.

See Appendix 1 for the complete comments from the Elected Officials and the staff.

Short-Term Issues and Challenges
(1 to 3 Years)
~ Elected Officials ~

Following a discussion at the July 28th Strategic Planning session, the **elected officials** selected the following items as their short-term priorities (4 votes or more):

8 Study feasibility of combining City of Burlington Fire Department with the Burlington Rescue Squad. Study feasibility of combining City Fire Department with Burlington Town Fire Department. **(staff vote: 4)**

7 Complete development and possible expansion of Burlington Industrial Park and BMOP in order to:

- Strive to increase tax base.
- Position Burlington to be the place businesses *want* to relocate to. **(staff vote: 2)**

6 City Workforce :(all issues below were combined). **(staff vote: 6)**

- Determine the impact of further reductions in workforce on the delivery of the current level of City services, keeping in mind the Staff’s ability to continue to provide the current level of service.
- Identify core services and eliminate non-essential services, keeping in mind residents who are accustomed to current service levels.
- Evaluate changes to work environment and salaries as a result of Act 10 and study the current methodology of compensating employees to determine if a new system to incent/reward employees is needed.
- Create a more cohesive working environment. Eliminate Department “silos” in order to get employees to view themselves as a single workforce.
- Study the number of volunteers needed to maintain adequate response time for Fire and EMS. Consider staffing necessary needs if remote Fire Station is built.
- Maintain competitiveness of employee compensation in order to retain and attract the best and brightest employees.
- Assure continued training in times of cutbacks to maintain certifications needed for proficiency in various classifications.
- Work to change the “culture” of the organization so that employees work on a more “global” level – seeing what needs to be done, even if it isn’t part of their job.

5 Conduct feasibility study for renovation or new construction of Library. **(staff vote: 3)**

4 Continually focus staff’s effort to maintain current levels of service in an environment of stable or declining revenues, keeping in mind the following:

- Maintaining a balanced budget.
- How will potential cuts from the State impact Burlington?

- Are there ways to improve current State aid formula?
- What is the impact of slowing economy on revenues?
- Reluctance to increase property taxes.
- Restrictions/impact of Act 10. **(staff vote: 7)**

4 Inventory and develop a sidewalk replacement program for the community. Construct pedestrian walkway along South Pine Street, south of Dunford Drive (west side). **(staff vote: 2)**

4 Have staff analyze the financial impact due to Emerald Ash Borer disease. **(staff vote: 0)**

See Appendix 2 for the complete voting results.

Long-Term Issues and Challenges
(5 Years +)
~ Elected Officials ~

Following discussion at the July 28 Strategic Planning session, the **elected officials** selected the following items as their long-term priorities (4 votes or more):

9 Technology (all issues below were combined). **(staff vote: 7)**

- Consider going to a paperless environment, including Council Meetings.
- Continue to budget for technology in all Departments (e.g., computers, radios, software, etc.) in times of cutbacks.

(NOTE: the second issue is also Short-term challenge)

8 City Workforce (all issues below were combined). **(staff vote: 7)**

- Develop a succession plan for retirement of Department Heads and develop talent to take on supervisory roles.
- Continue to monitor the makeup of the current Fire Department – are changes necessary? (e.g., correct combination of full time and volunteers and part time staff).
- Encourage diversity of workforce to reflect diversity of community. Assure diversity training takes place for employees working in a diverse community.

5 Identify and encourage residents to volunteer to serve on the City’s Boards and Commissions and to run for elected office. **(staff vote: 3)**

4 Complete development and possible expansion of Burlington Industrial Park and BMOP in order to:

- Strive to increase tax base.
- Position Burlington to be the place businesses *want* to relocate to. **(staff vote: 1) (NOTE: Also Short-term challenge)**

4 Conduct feasibility study for renovation or new construction of City Hall. **(staff vote: 5) (NOTE: Also Short-term challenge)**

See Appendix 3 for the complete voting results.

IV. THE FUTURE

Each year, the City Administrator should perform an analysis which includes a review and status report on the goals and objectives which are being worked on that fiscal year. This should include identification of any obstacles in the path for success. As each goal comes up, adjustments may need to be made to continue the progress on the goals and objectives. Lastly, the strategic planning process should be re-done every 2 or 3 years to “check off” those completed goals and view the progress on those still in the works. New goals would then be developed.

V. ACKNOWLEDGMENT

Voorhees Associates would like to thank the City of Burlington for the opportunity to once again work with you on this important project.

**BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~**

The Playing Field – Internal Environment – Positive Factors

City Employees

Elected Officials

Positives Factors (Strengths)	Positives Factors (Strengths)
Good, talented, stable workforce; low turnover.	City has good, solid employees. Dedicated and hardworking. Exceptional group of Department Heads.
Good cross-training and training and development opportunities.	From the Mayor on down to Department Heads and employees – City is well run.
Generally, employees get along with each other and are cooperative.	We need to continue to be thinking “out of the box” and be creative in how to run the City and handle budgets.
High quality equipment which is replaced as needed.	City has good, solid employees. Dedicated and hardworking. Exceptional group of Department Heads.
Generally positive atmosphere and good cooperation between Departments.	
Financially stable.	
Great benefits.	
Good use of employee committees.	
Retirements offer the opportunity for new skills and leadership in staff.	
Use of technology can help streamlines and improve processes.	
City Administrator is a visionary with good people skills.	
Efforts to set City goals and tie budget process to achieving those goals helps Council to see connection of spending money to reach goal.	

Dedicated volunteer Firefighters.	
Positive efforts of City Administrator, Mayor and Council to support employees, as well as good communication among same.	
Great Public Works facility.	
Good communication between weekly Department Head meetings.	
Adaptive to change.	

**BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~**

The Playing Field – External Environment – Positive Factors

City Employees

Elected Officials

Positives Factors (Strengths)	Positives Factors (Strengths)
One stop shop for most services/information at City Hall.	City’s willingness to provide economic incentives.
Community feels comfortable calling for information.	Proximity to Milwaukee, Madison and Chicago.
Service oriented community.	Appeal of living in a small town.
Relatively strong local economy.	Pride in living in Burlington.
Influence at State level is very good.	Service groups willing to operate programs, thus reducing City funding.
Excellent natural resources (Riverfront/Parks, etc.).	Low crime rate.
Commercial hub for the Western portion of Racine County and Eastern portion of Walworth County.	Generally clean, good-looking City.
Wide variety and support for youth recreational activities.	Good schools.
Community is supportive and appreciative of City services.	Volunteering in the community.
Positive image of Fire Department.	
Library usage is increasing.	
Citizen Budget Partners Initiative.	

**BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~**

The Playing Field – Internal Environment – Negative Factors

City Employees

Elected Officials

Negatives Factors (Weaknesses)	Negatives Factors (Weaknesses)
Communication between Departments and employees is lacking.	City is not large enough to have full time HR Director, Economic Development Director, or Park District Director.
Training opportunities are limited.	City Administrator has too many hats to wear.
Sometimes there is not enough staff to cover time off and workloads can sometimes be high making it difficult to get work done in a timely manner.	Some decisions at City Council and/or staff level made on concern/fear of public reaction.
Some employees feel management has a hidden agenda.	With the downturn in economy, we lost tax base and revenue.
Old, outdated buildings and furniture (City Hall, Fire and Library).	High quality of Department Heads means they could be hired away.
Lack of strong customer service focus.	
Resistance to change by some staff members who see change as a threat to their job.	
Lingering union/management issues.	
Sometimes there is a disconnection between Mayor/Council and Staff.	
Lingering communication issues among Department Heads.	
Retirements result in the loss of experience and historical perspective.	
Need for more Departmental policies and procedures to be	

written.	
Court issues: Clerk, Judge.	
View of City government by union members. Review Elected Official's role with respect to policy and/or administration dichotomy.	

**BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~**

The Playing Field – External Environment – Negative Factors

City Employees

Elected Officials

Negatives Factors (Weaknesses)	Negatives Factors (Weaknesses)
More communication is needed for residents re: current events/issues (not sure how to resolve without dedicating a full time staff member).	Perception that only “connected” individuals/businesses receive economic incentives.
City Hall is not handicap accessible and extremely difficult for people in wheelchairs to access the building.	Not appeal of living in a small town; inferiority complex.
Access/parking for City Hall patrons is difficult as there is no handicap parking.	Lack of funding for service groups’ operating programs result in upgrades not being performed as well as lack of coordination with schedules.
Unfinished subdivisions and home foreclosures.	Loss of any business will lead to loss of jobs.
Continued reduction of State resources.	Not a lot of residents run for public office.
Factions among downtown business owners make cooperation toward common goals difficult.	Need more volunteers as most seem to be from the same core group.
Lingering criticism of public workers by prominent members of the community.	
Concern that the political battles of school district could spill over to City.	
Continued push for lower taxes despite reductions in resources.	
Growing demand for Fire Services with same staffing levels.	

Organization structure not always followed, so direction comes from more than one place.	
Managing the expectation of citizens regarding providing services with a reduction in budget (doing more with less).	

**BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~**

Short Term Challenges/Opportunities

Growth/Economic Development

_____ Define a course of action to recruit businesses to fill vacancies in the downtown and in strip malls.

_____ Complete development and possible expansion of Burlington Industrial Park and BMOP in order to:

- Strive to increase tax base.
- Position Burlington to be the place businesses *want* to relocate to.

_____ Define the City's role in dealing with unfinished subdivisions and foreclosed properties, as well as with banks/financial institutions, to assure adequate property maintenance and the marketing of sites.

_____ Study the impact of new traffic patterns and resulting effect on downtown businesses caused by the bypass. Does this new traffic pattern prompt new businesses to locate along the bypass?

_____ Develop an action plan to attract new residents to Burlington, marketing: small town appeal, affordability, community pride, keeping tax base affordable to attract young families.

_____ Develop Hwy. 36 corridor and establish City "Welcome" signs to those entrances that are gateways to the City.

_____ Study the use of economic development incentives (are there other incentives the City should use?) to assure that they:

- Are effective?
- There is not a perception that only "connected" businesses/individuals get "the nod" for funding.

_____ Find ways to help people start businesses by connecting them with banks, insurance companies, helping them work through local government regulations, etc.

**BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~**

Short Term Challenges/Opportunities

Fiscal

_____ Explore cost savings ideas, such as:

- Shared City services with other communities, the County and the Township.
- Joint purchasing with other communities.
- Shared significant equipment purchases.
- Leasing options for significant equipment purchases.

_____ Identify core municipal services. Consider outsourcing services that may be more efficiently delivered by a contractual agreement and eliminating those that are not part of the “core services”.

_____ Continually focus staff’s effort to maintain current levels of service in an environment of stable or declining revenues, keeping in mind the following:

- Maintaining a balanced budget.
- How will potential cuts from the State impact Burlington?
- Are there ways to improve current State aid formula?
- What is the impact of slowing economy on revenues?
- Reluctance to increase property taxes.
- Restrictions/impact of Act 10.

_____ Monitor the finances of the Burlington Cemetery.

**BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~**

Short Term Challenges/Opportunities

Infrastructure/Municipal Facilities/Equipment

- _____ Conduct feasibility study for renovation or new construction of City Hall.
- _____ Conduct feasibility study for renovation or new construction of Library.
- _____ Conduct feasibility study for the building of a remote (secondary) Fire Station.
- _____ Conduct a study to determine the cost for a renovation of existing Fire Station (built in 1969).
- _____ Inventory and develop a sidewalk replacement program for the community.
- _____ Construct pedestrian walkway along South Pine Street, south of Dunford Drive (west side).
- _____ Have staff analyze the financial impact due to Emerald Ash Borer disease.
- _____ Study overall downtown appearance, including facades, signage, streetscape and how to make more pedestrian friendly, keeping in mind there are a lot of back sides to buildings.

**BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~**

Short Term Challenges/Opportunities

Health and Safety

_____Study feasibility of combining City of Burlington Fire Department with the Burlington Rescue Squad.

_____Study feasibility of combining City Fire Department with Burlington Town Fire Department.

**BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~**

Short Term Challenges/Opportunities

City Workforce

- _____ Determine the impact of further reductions in workforce on the delivery of the current level of City services, keeping in mind the Staff's ability to continue to provide the current level of service.
- _____ Identify core services and eliminate non-essential services, keeping in mind residents who are accustomed to current service levels.
- _____ Evaluate changes to work environment and salaries as a result of Act 10 and study the current methodology of compensating employees to determine if a new system to incent/reward employees is needed.
- _____ Create a more cohesive working environment. Eliminate Department "silos" in order to get employees to view themselves as a single workforce.
- _____ Study the number of volunteers needed to maintain adequate response time for Fire and EMS. Consider staffing necessary needs if remote Fire Station is built.
- _____ Maintain competitiveness of employee compensation in order to retain and attract the best and brightest employees.
- _____ Assure continued training in times of cutbacks to maintain certifications needed for proficiency in various classifications.
- _____ Work to change the "culture" of the organization so that employees work on a more "global" level – seeing what needs to be done, even if it isn't part of their job.

**BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~**

Short Term Challenges/Opportunities

Technology

_____ Implementation of GIS for urban forest.

_____ Maintaining technology in all Departments (e.g., computers, radios, software, etc.) in times of cutbacks.

**BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~**

Short Term Challenges/Opportunities

Community Life

- _____Generate more community interest and input, to lead to a more informed and involved community. Improve image of local government.
- _____Businesses are reporting some difficulty in directing their customers and deliveries to their addresses. Consider streets named “business” in addition to regular City street names.
- _____Improve tourism opportunities in Burlington and greater area.
- _____Analyze the need for additional community events and determine, what, if any role should the City play in facilitating, encouraging, and paying for these additional events.
- _____Make Burlington the place that people want to live, work and play by developing our own slogan, mission statement and/or identity to separate our community from the pack.
- _____Study current snow removal plan to determine if improvements are necessary and program is as efficient as possible.
- _____Address the possibility of relocating the Senior Center in the event Racine County closes current facility.

**BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~**

Long Term Challenges/Opportunities

Growth/Economic Development

- _____ Work with high schools and technical college to develop skilled workforce needed for local employers.
- _____ Continue to improve the Milwaukee Avenue corridor.
- _____ Define a course of action to recruit businesses to fill vacancies in the downtown and in strip malls.
- _____ Complete development and possible expansion of Burlington Industrial Park and BMOP in order to:
 - Strive to increase tax base.
 - Position Burlington to be the place businesses *want* to relocate to.
- _____ Study the use of economic development incentives (are there other incentives the City should use?) to assure that they:
 - Are effective?
 - There is not a perception that only “connected” businesses/individuals get “the nod” for funding.

**BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~**

Long Term Challenges/Opportunities

Fiscal

- _____ Convert City street lights to light emitting diode (LED) lights.
- _____ Create storm water utility to pay for storm water infrastructure repair and replacement.
- _____ Continually focus staff's effort to maintain current levels of service in an environment of stable or declining revenues, keeping in mind the following:
- Maintaining a balanced budget.
 - How will potential cuts from the State impact Burlington?
 - Are there ways to improve current State aid formula?
 - What is the impact of slowing economy on revenues?
 - Reluctance to increase property taxes.
 - Restrictions/impact of Act 10.

**BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~**

Long Term Challenges/Opportunities

Infrastructure/Municipal Facilities/Equipment

_____ Conduct feasibility study for renovation or new construction of City Hall.

_____ Conduct feasibility study for renovation or new construction of Library.

_____ Conduct feasibility study for the building of a remote (secondary) Fire Station.

**BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~**

Long Term Challenges/Opportunities

Health and Safety

_____ Monitor the provision of outside services by other agencies (e.g., State/County); HSD; Child Advocacy. If funds are cut, who will provide service?

**BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~**

Long Term Challenges/Opportunities

City Workforce

- _____ Develop a succession plan for retirement of Department Heads and develop talent to take on supervisory roles.
- _____ Continue to monitor the makeup of the current Fire Department – are changes necessary? (e.g., correct combination of full time and volunteers and part time staff).
- _____ Encourage diversity of workforce to reflect diversity of community. Assure diversity training takes place for employees working in a diverse community.

**BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~**

Long Term Challenges/Opportunities

Technology

_____ Consider going to a paperless environment, including Council Meetings.

_____ Continue to budget for technology in all Departments (e.g., computers, radios, software, etc.) in times of cutbacks.

**BURLINGTON, WISCONSIN
STRATEGIC PLAN WORKSHOP
~July 28, 2012~**

Long Term Challenges/Opportunities

Community Life

_____ Identify and encourage residents to volunteer to serve on the City's Boards and Commissions and to run for elected office.

_____ Improve tourism opportunities in Burlington and greater area.



City improvements and needs are contained in this section including expenses related to each topic and possible funding sources. New programs being introduced in 2013 are also presented.

City of Burlington 2013 Annual Budget

5-Year Capital Improvement Plan And New Programs



Finance Department

300 N. Pine Street, Burlington, WI 53105
(262) 342-1170 – (262) 342-1178 fax
www.burlington-wi.gov

November 14, 2012

To: Honorable Mayor and Common Council

From: Kevin Lahner, City Administrator
Steve DeQuaker, City Budget Officer/Treasurer

Re: 2013 – 2017 Capital Improvements Plan and New Programs for 2013

Summary

The Capital Improvements Plan (CIP) for the City of Burlington is hereby submitted for your review and consideration. The CIP is a multi-year plan, recommended by City Staff, identifying high priority capital projects proposed to be funded over the five-year planning period. The intent of the plan is to:

- Identify each proposed capital project;
- Identify the year it should be commenced;
- Illustrate the anticipated cost, including annually recurring costs, and
- Recommend the appropriate method of financing.

Even though the goals and objectives set by the City Council and City Staff tend to change from year to year and unforeseen circumstances will arise in the community that may impact the Plan, the CIP continues to provide a valuable baseline for determining which capital projects should be completed and when.

The CIP is used exclusively as a financial management and planning tool, and therefore does not commit the City to any project or funding thereof. The CIP is not an adopted capital improvements budget.

Please keep in mind projecting capital costs in a five-year planning window is very difficult, and subject to many variables. Changes over time as well as the annual adoption of the operating budget also affect the CIP and the priorities outlined in this document. Therefore, the CIP can and will be revised accordingly. These revisions are then incorporated into future Capital Improvements Planning.

The Capital Improvements Plan is created from a combination of discussions and planning sessions with the Department Directors, citizen requests for services, and input from Advisory Boards and various state agencies. As a result, Department Directors prepare and submit CIP requests to the City Administrator for review and subsequent document preparation. This document represents those projects that have been authorized for inclusion by the City Administrator.

Reading the CIP Document

The heart of the CIP document is the individual pages that describe each project in detail. Each page includes the:

- Project Title,
- Project Category,
- Project Description,
- Project Justification,
- Anticipated Expenditures and Funding Sources, and
- Operational Impacts.

2013 - 2017 CIP projected expenditures total \$23.5 million. Various funding sources are shown including General Obligation bonds, Safe Drinking Water and Clean Water Fund loans, Utility Revenues and some Grant funding.

The ability to fund these projects largely rests on the City's continued moderate growth path, particularly in industrial and commercial sectors, as well as moderate increases in user fees that keep pace with the rate of inflation and supply costs.

New programs are also included in the front of this section. The credit card acceptance proposal will be funded from the line item budget. EAB and Slag Seal Programs are included in the CIP information.

The items in this year's CIP document represent the most pressing needs from the perspective of the staff. Please use this document as a guide when making current year budget decisions as we prepare for the City's future needs and priorities.

Sincerely,



Kevin M. Lahner
City Administrator



Steven J. DeQuaker
City Budget Officer/Treasurer

CITY OF BURLINGTON, WISCONSIN

Fiscal: 2013

NEW PROGRAMS

Program Title: Credit Card Acceptance

Describe the Program/Project and its Purpose:

This program is designed to allow residents, contractors and builders easier payment methods for City Services. Included would be all fees charged by the City for various services, taxes and utility payments. Accepting credit and debit cards would also allow the city to collect revenues faster, hopefully reducing writeoffs and bad debts.

The system uses online methods and an actual terminal machine at the front counter. The Service Provider's software automatically uses the in-house accounting software and is a certified vendor add-on for that software.

Initial Cost	\$1,000
Anticipated Annual Cost of Operation	\$5,000

TOTAL	\$6,000
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How will this improve our service level and efficiency?

Allowing Visa/Mastercard purchases for City services will bring the city into the current trends of Retail. Most food chains now accept credit/debit cards and this service has been asked about by residents for several years. Tax payments will still be made online with the resident paying the service fee for those charges. All other charges would be incurred by the city. Water bills can be paid for a 50 cent transaction fee and other over-the-counter charges at 2.75%, which is a very competitive rate. Pricing estimates above are for a 20%-30% usage of the system.

Financial impact would increase as usage increases. To compensate for the increase in charges to the general fund for credit cards, Staff is recommending a 10% increase in fees. Fees have not changed in some time, and actual increases on a per fee basis are pennies to \$25.

From a water billing standpoint, this will also ease data entry of checks received as most e-bill type payments would be intercepted and deposited automatically into the City bank account. Users can have their own accounts online and see bills as they become available, track history, send emails and other information

How will NOT fulfilling this request impact your operations?

Residents/Customers come in to City hall and want to use their credit/debit cards for other things beside taxes and utilities. Having the ability to take credit cards offers other forms of payment. Having contractors/vendors get checks can sometimes delay them from getting needed permits. If this is not accepted, things would be the same as in prior years. Adding the services increases costs, which have to be offset by increased fees.



June 18, 2012

Mr. Dan Jensen
City of Burlington
2200 South Pine Street
Burlington, WI 53105

\$
34,500 - Est. Tree
INV. Cost 50%
GRANT ELIGIBLE.

Dear Mr. Jensen,

Regarding Burlington's desire to apply for a 2013 Urban Forestry Assistance grant, we offer the following project sections and estimated cost range of each.

GIS Street/ Park/Public Property Tree Inventory

Wachtel will provide a physical inventory of existing individual street and park/municipal property trees and potential vacant street planting sites (for vacant sites that meet Burlington's criteria) in the public rights-of-way utilizing a handheld pocket computer using ESRI ArcPad 7.0 and Wachtel's PinPoint 2.0 mobile tree inventory data collection system software. We will create two tree shapefiles, one for street trees and the other for park/public property trees.

Inventory data will be seamless and compatible with the Village's GIS System. Inventory does not include native mass vegetation groupings in undeveloped or forested areas. Only trees 8" DBH and greater that are within the street r-o-w will be inventoried in these areas. Information collected will include: tree/growth space ID#, inspection date, location(x, y coordinates), species, growth space size, DBH, height class, percent deadwood, condition rating, tree value (Council of Tree and Landscape Appraisers, 7th edition, basic formula method), maintenance need, work priority, clearance issues, overhead utilities present, special conditions, and general notes. We will provide a field for Year Planted, but it will be left blank for the City to populate.

Each tree record will have a unique ID number and will be located on 2010 or newer digitized orthophoto mapping (Mr. SID format, 6" pixel) and appropriate shapefiles (parcels, rights-of-way, pavement edge, structure outlines and corporation limit boundaries) secured from the City.

"Heads-up" digitizing of all existing tree locations using digital orthophotography and/or GIS layers as reference with feature points linked to an Access 2003 database will be the method of data collection. Data will be ODBC compliant and contains unique IDs in sequential form and formatted to allow for the ability to add additional trees/IDs in the future. Spatial data will be delivered in Racine County Coordinates. Locations will be within 5 feet of the trunk of trees inventoried. All data collected to become the property of the City of Burlington upon completion of the project.

Trees on the edge of woods next to closely maintained areas will be visually inspected for hazards and any problems recorded. General recommendations on current condition, problems, and prioritized

needs for the street/park/public property tree population will be included in the Management Plan. All inventory work will be performed by a Certified Arborist.

Range for Street Trees \$18,000 - 20,500

Range for Park/Municipal Property Trees \$3,500 - 4,000

^{3'}
24,500

Tree Management (Software) Tools, Data Input and Training

These proposed internet based tools will provide City staff with simple on-line forms to manage tree records collected as part of the inventory effort, as well as future plantings. The tree records will be imported into a standard GIS web application interface that can be expanded in the future to include various other municipal layers such as property records, zoning, flood plain, utilities (sanitary & storm sewer, water supply), signage, street lighting, sewer backup records, sewer televising videos and inspection forms, water main break locations, crime & accident records, and pavement condition ratings. Query and reporting tools will provide the ability to quickly see the location of specific tree species (e.g. ash) by tree diameter and/or condition rating, the maintenance priority needs for work order purposes, and the tabulation of tree valuations.

The following is a scope of services for the Tree Management Tools.

GIS Web Based application – Hosted by Ruekert/Mielke, Inc.

Requires access to the internet from a Windows based computer with Internet Explorer.

Base layers will include:

1. Parcels
2. Color Orthophotography (aerial image) - most recent available
3. Street Trees
4. Park/Public Property Trees

Tree Management Tools will include:

1. Edit tree attribute data
2. Add maintenance record for a tree
3. Add a tree
4. Remove a tree
5. Tree data report to include:
 - Attribute detail of selected street or park/municipal property trees
 - Summary total of diameter and tree value
 - Percent of species type for list in report
6. Custom data filtering queries from drop down lists of attributes (Species, Primary Maintenance Priority, Size Range, Condition Range)
7. Treatment options for Emerald Ash Borer, Dutch Elm, Linden Borer, Oak Wilt

Lump Sum Cost for Web Based: ~~\$4,450.00~~

^{45'}
2,000

Staff Training for GIS: 2 hours of training to be conducted after the web application is completed. Training can be held at the City (\$650) or at Ruekert/Mielke (\$300). Alternatively, training can be provided remotely through a web based meeting using WebEx for \$300.

Annual Hosting: \$1,500.00 annual hosting fee.

Pro-rated at \$125 per month for the first year after completion.

The software pricing is based on utilizing information provided by Wachtel Tree Science. If the tree data is going to be provided by a different arborist, or you request different database fields for the tree data or other web-based tools, the cost would need to be adjusted.

The effort and cost associated with adding other layers would be provide under a separate proposal. The annual hosting fee would likely increase based on the number of additional layers, tools, and the number of users. Discounts are available for multi-year annual hosting agreements.

Emerald Ash Borer Readiness Plan & Implementation Costs

Establish purpose and scope for the plan. Meet or communicate with City staff to develop goals and objectives for the EAB Management Plan. The plan will address: steps to be taken before EAB arrives; after it is found in Burlington; the replanting of ash-alternative trees; and lessons learned by communities that are already dealing with EAB and ash removals.

Review policies, budgets, equipment inventory and personnel as to adequacy in managing the ash tree resource. Also make recommendations for managing generated wood residues, identifying potential marshalling yards and ash wood utilization possibilities.

Develop strategies for managing the public ash population using findings from the Purdue EAB Cost Calculator and EXCEL program developed by Dr. Rich Hauer at UW - Stevens Point. Incorporate findings from the existing municipal tree ACCESS database into determining current species diversity and improve on that diversity in the future.

Range for above \$2,500 - 3,000

~~3,000~~
3,000

Public Tree Management Plan & Inventory Report

Summarize inventory results including: size class distribution, species frequency, condition, tree value, and percent stocking. Meet with staff to develop goals for the Management Plan. The plan will address: administration, responsibility, operations, program development, planning outreach, and support. Create a 5-year implementation program for managing the public trees. Prepare general tree planting specifications. Create a tree planting list of recommended and undesirable species.

Range for above \$4,250 - 5,000

~~5,000~~
5,000

Employee Training

Pruning Training

We would provide eight hours of instruction in tree biology and pruning training for up to 8 people. The morning will be classroom style. The topics covered include: tree biology, structure, growth characteristics and proper pruning techniques.

The balance of the day would be spent applying and giving examples of the morning session. Hands on work can be performed on both street and park trees, including a brief introduction to recognizing hazard trees.

We would supply all training materials for the day, including: printed handouts, slide and VHS tape presentations. Training would be scheduled at a time agreeable and convenient to both parties.

Range for above \$1,200 – 1,400

Chain Saw Safety and Felling Techniques

We would provide two hours of instruction in chain saw safety, personal protective equipment and saw maintenance training for up to 8 people. This would be classroom style.

The other 6 hours would be outdoors demonstrating various felling techniques. This would include: assessing the tree and felling site; preparing the felling site; executing felling cuts and retreat and limbing and bucking felled trees. If time permits, an introduction to felling difficult trees would also be included.

Range for above \$1,200 – 1,400

Currently all pricing ranges are fairly broad. They can be tightened up somewhat after more detailed needs and wants are accessed.

Thank you for the opportunity to allow us to assist you in your efforts to secure funding through the Wisconsin Department of Natural Resources Urban Forestry Assistance grant program.

Sincerely,



John T. Gall
Special Projects Coordinator
Certified Arborist/Municipal Specialist
#WI-0249AM

9/14/2011

5 YEAR STREET IMPROVEMENT PLAN - 2012 THRU 2016

Last Revised: 9/20/11

Rates updated 9/14/11

NO.	CR	PR	CONST. YEAR	Street Name	From	To	Type	Street Repair			(including eng. for sanitary)		(including eng. for watermain)		Total Sanitary Cost	Total Water Cost	Grand Total Entire Project	Utility Info. & Notes
								Type Pavement	Totals (see note 3)	Street Repairs General Fund costs	Share of street repair for sanitary sewer work	Share of street repair for Watermain work	Sanitary Estimate (actual pipe work)	Watermain Estimate (actual pipe work)				
ID3190-09-70	WisDOT	2012	W. State St.	Westridge	Lake Geneva	Resurface	Asphalt		\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$6,000.00	Sanitary and water adjustments	
3	17.2	2013	James St.	All		Resurface	Asphalt	\$112,413.50		\$0.00	\$27,306.92	\$0.00	\$169,000.00	\$0.00	\$196,306.92		615' of 3" watermain relay, lead service replacement, sanitary ok	
3	17.2	2013	S. Perkins Blvd.	Chandler	Highland	Resurface	Asphalt	\$99,701.55		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		8" water ok	
3	17.2	2013	Robins Run	Briody St.	NLY dead end	Resurface	Asphalt	\$95,962.74		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		8" water ok	
3	17.7	2013	Johnson St.	Milwaukee	Washington	Resurface	Asphalt	\$21,934.34		\$0.00	\$6,749.03	\$0.00	\$61,300.00	\$0.00	\$68,049.03		relay 150' 3" watermain, lead service replacement, no sanitary sewer	
3	17.2	2013	Beloit St.	Sunset	McHenry	Resurface	Asphalt	\$187,355.83		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		LRIP FUNDS APPLIED FOR - sanitary sewer and water ok	
								\$517,367.98	\$483,312.01	\$0.00	\$34,055.95	\$0.00	\$230,300.00	\$0.00	\$264,355.95	\$747,667.96		
4	23.8	2014	Milwaukee Ave.	Congress St.	Terry Lane	Mill & Overlay?	Conc/Asph	\$631,443.15	\$631,443.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$631,443.15		
3	17.2	2015	Kendall	State St.	Chestnut St.	Resurface	Asphalt	\$493,522.67		\$119,884.05	\$26,774.10	\$1,186,700.00	\$178,200.00	\$1,306,584.05	\$204,974.10		2700' sanitary relay, 600' of 4" watermain relay & lead service replacement	
3	31.3	2015	Kendall St.	Chestnut St.	N. Pine St.	Resurface	Asphalt mill & c	\$59,710.15		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		no sanitary or watermain, previous mill and overlay in 1985	
3	24.2	2015	Paul St.	Milwaukee	Midwood	concrete slab repa	concrete	\$88,064.02		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		6" water, ck, 2007 san tv report	
								\$641,296.84	\$494,638.69	\$119,884.05	\$26,774.10	\$1,186,700.00	\$178,200.00	\$1,306,584.05	\$204,974.10	\$2,006,196.84		
4	13.1	2016	Highridge Rd.	S dead end	N dead end	Resurface	Asphalt	\$325,359.39		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		sanitary sewer and water ok	
3	6.3	2016	Teufonia Dr.	Chestnut	cul-de-sac	Resurface	Asphalt	\$108,929.91		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		sanitary sewer and water ok	
4	24.4	2016	Jefferson	Pine	Railroad	Resurface	Asphalt mill & c	\$189,986.84		\$62,695.66	\$62,695.66	\$228,200.00	\$236,800.00	\$290,895.66	\$299,495.66		needs 600' 6" water relay, TV san again in 2014 (last tv 2008) relay 600' san (circa 1908 & 1970), CONTAMINATED SOIL AT PINE/JEFFERSON	
								\$622,276.15	\$496,884.83	\$62,695.66	\$62,695.66	\$228,200.00	\$236,800.00	\$290,895.66	\$299,495.66	\$1,087,276.15		
REMAINING POOR PAVEMENT OUTSIDE THE FIVE YEAR PROGRAM																		
3	17.2		W. Chandler Blvd.	Randolph	Kane	Resurface	Asphalt	\$150,798.59		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		sanitary sewer 2006 TV, water ok	
3	17.2		Echo Dr.	Paul St.	Monica	Resurface	Asphalt	\$141,659.29		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		sanitary sewer and water ok	
4	4.8		Austin Rd.	Westridge	cul-de-sac	Resurface	Asphalt	\$58,491.58		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		water ok, TV san in 2009	
3	6.5		Foxtrail Circle	Hwy, W	cul-de-sac	Resurface	Asphalt	\$96,876.67		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		sanitary sewer and water ok	
3	6.5		Terrace	All		Resurface	Asphalt	\$54,503.51		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
								\$502,329.64	\$502,329.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$502,329.64		
3	17.2		Maryland Ave.	Milw. Ave.	subd. line	Resurface	Asphalt	\$304,643.63		\$7,400.25	\$0.00	\$40,000.00	\$0.00	\$47,400.25	\$0.00		approx 8 san sewer repairs (trenching will require trash disposal), water okay	
4	13.1		Storie Ave.	Pleasant	W. end	Resurface	Asphalt	\$111,499.57		\$2,708.49	\$0.00	\$74,400.00	\$0.00	\$77,108.49	\$0.00		Relay 62' san sewer, approx 3 san spot repairs	
4	13.4		W. Market St.	Misc. repairs	to Northrop	Slab & Jr. Repairs	Concrete	\$75,776.02		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
3	17.7		Dale Dr.	All		Resurface	Asphalt	\$290,576.78		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		includes intersection of Dunford Dr., water okay	
4	13.1		Dunford Dr.	All		Resurface	Asphalt	\$263,212.09		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		okay 16" watermain	
5	10.6		Pleasant Ave.	All		Resurface	Asphalt	\$82,253.78		\$15,984.54	\$0.00	\$114,400.00	\$0.00	\$130,384.54	\$0.00		needs 360' sanitary relay, water okay (SAN. ISSUES MAKE THIS A HIGHER PRIORITY THAN JUST PAVEMENT RATING)	
SUB-TOTAL								\$7,117,967.86	\$1,091,868.58	\$26,093.28	\$0.00	\$228,800.00	\$0.00	\$254,893.28	\$0.00	\$1,346,761.86		
3	6.5		Congress	Maryland	Ely end	Resurface	Asphalt	\$73,114.47		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		no sanitary or watermain	
3	17.2		E. Chandler Blvd.	Kane	Edward	Resurface	Asphalt	\$61,482.62		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		8" water no sanitary this block	
4	4.8		Fox St.	Bridge	Dead end	Resurface	Asphalt	\$49,352.27		\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00		water already relayed in 2005, san ok except for MH322-rebuild	
4	13.1		Walnut St.	Kendrick	Oakland	Resurface	Asphalt	\$93,220.95		\$4,453.47	\$0.00	\$36,250.00	\$0.00	\$40,703.47	\$0.00		sanitary sewer has 100' ssa-(relay 100? Rough estimate), water ok	
4	13.1		Cedar	Karvl	S. Ln. Bear Me	Resurface	Asphalt	\$223,913.06		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
4	17.9		Westridge	State	Beth Ct.	Resurface	Asphalt	\$135,704.89		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		sanitary should be tved again, last tv 1993, water is 12"	
4	13.1		Smith St.	Tower	Park Ave.	Resurface	Asphalt	\$155,368.25		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		sanitary sewer TV 2006, water ok	
4	4.8		Beth Ct.	all		Resurface	Asphalt	\$100,532.40		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		SAN NEEDS TV, NOT TVED SINCE 1977, 8" water	
4	13.1		Origen St.	Amanda St.	Chestnut St.	Resurface	Asphalt	\$255,900.65		\$42,223.61	\$42,223.61	\$252,700.00	\$325,400.00	\$294,923.61	\$367,623.61		650' 4" water needs relay and possible 1500' sanitary relay (estimate only includes Chestnut-Lewis at this time) Add if TV merits it.	
4	4.8		Reynolds Ave.	Conkey St.	dead end	Resurface	Asphalt	\$49,352.27		\$0.00	\$16,286.25	\$0.00	\$159,000.00	\$0.00	\$175,286.25		approx. 300' 4" water needs relay, SAN NEEDS TV, LAST TV 1996 (133'-8")	
4	17.9		Dardis Dr.	Hillside	RoseAnn	Resurface	Asphalt	\$210,204.10		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		6" water ok, san was tved 2003 should be ok	
4	13.1		Foxnee Circle	All		Resurface	Asphalt	\$107,843.94		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		SAN NEEDS TV, LAST TV 1998	
4	13.1		Karvl St.	Cooperhawk,	740' Easterly	Resurface	Asphalt	\$135,261.77		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		San & water ok	
4	13.1		Wainwright Ave.	All		Resurface	Asphalt	\$480,644.56		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		6" water ok, san was tved 2008 should be ok	
4	13.1		Kane St.	Railroad	Industrial Dr.	Resurface	Asphalt	\$311,955.07		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		San & water ok	
4	13.1		Industrial Dr.	Kane St.	Brookview	Resurface	Asphalt	\$84,081.64		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		San & water ok	
SUB-TOTAL								\$2,527,932.80										
GRAND TOTAL								\$6,560,608.40	\$4,950,678.67	\$46,677.08	\$58,509.85	\$293,950.00	\$484,400.00	\$335,627.08	\$542,809.85	\$5,829,215.60		
								\$6,560,608.40	\$8,651,155.57				\$2,191,000.07	\$1,314,735.57	\$12,156,891.20			



CITY OF BURLINGTON

Department of Public Works

Street & Park and Water Divisions
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July 5, 2012

To: Kevin Lahner, Burlington City Administrator and Connie Wilson, DPW Director

From: Dan Jensen, DPW Supervisor

RE: Recommendation for Street Maintenance Budgeting 2013-2020

The City of Burlington will be reconstructing streets during the 2012-2013 construction seasons. During this time same period approximately 64 percent of the city's asphalt streets will require crack sealing or sealcoating. The amounts to be spent on these streets will vary depending on the approach the city takes. This paper proposed four different options for spending and maintenance.

Street Maintenance Plan

City of Burlington

Racine County, Wisconsin

July 2012

Executive Summary

Street maintenance and repair in the City of Burlington has been accomplished through use of the force account labor, hired contract work for emergency repairs, and \$20,000 per year for crack filling. Currently 43 percent of the city's asphalt surfaced streets will need to be seal coated or resurface within the next 15 years.

Approximately 43 percent of all asphalt paved streets in the City of Burlington are in good condition or are rated as a seven using the Pavement Surface and Evaluation Rating System (PASER) surface rating. These streets will require seal coating within the next seven years or they will need to be resurfaced within the next fifteen if they do not receive treatment. The cost to seal coat these streets over the next fifteen years is approximately \$532,000 dollars. The Department of Public Works (DPW) recommends crack sealing these over the next seven years at a cost of approximately \$133,000 dollars to lessen the expense over the next fifteen.

Approximately 20 percent of all asphalt paved streets in the City of Burlington are in fair condition or are rated as a five or six the PASER surface rating. These streets will require resurfacing over the next fifteen years at a cost of approximately five million dollars. The Department of Public Works (DPW) recommends seal coating these streets now at cost of approximately \$275,000 dollars over the next seven years to lessen the expense over the next fifteen years.

If the DPW's recommendation is acceptable an expenditure of \$408,000 dollars over the next seven years will lessen the likelihood that the city will need to expend \$5,320,000 over the next fifteen years. The following pages outline the Department of Public Works (DPW) recommendation along with three alternative options for funding street maintenance in the City of Burlington.

Recommendation

The DPW recommends increasing funding of street maintenance to an average annual budget of \$ 63,000 over the next seven years. This number represents an increase of four percent per year starting with a 2013 budget of \$58,000 and ending with a 2020 budget of \$67, 850. The street maintenance program would then be re-evaluated for the next seven year period of 2020 – 2027.

The department's recommendation is based on spreading out the cost of maintenance of 64 percent of the city's asphalt streets currently in good or fair condition over the next seven years as economically as possible. The basic premise is crack sealing or seal coating is one to five percent of the cost per square foot of resurfacing an asphalt street. The cost of crack sealing is \$0.04 ft²; cost of seal coating is \$0.16 ft²; and the cost of resurfacing is \$2.93 ft².

The preventive maintenance measures of crack sealing and seal coating can extend the life of a road from five to eight years. Extending the life of asphalt surface roads enables the city to save money, spread out the cost of resurfacing, and to see more consistency in its expenditures for street repair from year to year.

Data

Data is derived from the PASER system. The system was produced by the Wisconsin Transportation Information Center with support from the Federal Highway Administration, the Wisconsin Department of Transportation, and the University of Wisconsin-Extension. The City of Burlington and other municipalities are required to rate their streets using the PASER system as part of their requirements to receive General Transportation Assistance funding. This system rates the condition of streets using a visual rating system scaled from 1 -10. The ratings provide a guideline for the type of treatment needed for each street. A summary of the city's asphalt streets and their current ratings is shown:

Rating	Condition	Treatment	Asphalt Streets in Mile	Percentage
10	Excellent	No Treatment Needed	2.6	5.9
9	Excellent	No Treatment Needed	2.1	4.7
8	Very Good	No Treatment Needed	5.6	12.6
7	Good	Crack Seal	19.0	42.9
6	Good	Seal Coat	4.6	10.4
5	Fair	Seal Coat	4.8	10.8
4	Fair	Overlay 3"	3.9	8.8
3	Poor	Resurface	1.6	3.6
2	Very Poor	Reconstruct	0.05	0.1
1	Failed	Reconstruct	0.0	0.0

The \$63,000 over a seven year period breaks down into different amount for crack filling and seal coating. The approximate amount of road surface in need of crack filling is about 280 blocks (3,324,288 ft²) at an average cost of \$20,600 a year for seven years. The approximate amount of road surface in need of seal coating is about 146 blocks (1,733,490 ft²) at an estimated cost of \$42,400 for seven years. A list of these streets can be found in attachment A.

Alternative Options

Option 1

Decrease yearly expenditure from \$63,000 over seven years to \$40,800 over ten years of current asphalt streets rated at 5, 6, and 7. The increased time frame would allow approximately \$15,800 a year to be spent on seal coating asphalt streets with a rating of 5 or fair condition. Streets with ratings of 6 and 7 or good condition, arterial and collector streets, and areas where street repairs have been made would be priorities for the remaining crack sealing of approximately \$25,000.

As a cautionary note, by lessening the amount of crack sealing it would be expected that more streets would deteriorate quicker from 7 to 6 and 6 to 5. This may increase the number of streets needing to be resurfaced during this time period lessening the overall savings. Also, this does not address the additional square footage of crack sealing needed to keep roads now rated at an 8 from moving into the 7 category.

Option 2

Increase yearly expenditure from \$63,000 over seven years to \$88,500 over five years for asphalt streets rated at 5, 6, and 7. The decrease time frame would allow approximately \$55,500 a year to be spent on seal coating asphalt streets with a rating of 5 (fair) or 6 (good) conditions. Streets with ratings of 7 (good) condition, arterial and collector road, and areas where street repairs have been made would be priorities for the remaining crack sealing of approximately \$33,000.

Decreasing the time frame of crack sealing and seal coating of these asphalt streets from 7 to 5 years would lower the city's future expenditure on maintenance. This is because the quicker the streets are taken care of the longer they last. Repairing the surface of the streets so that water does not damage the sub-base allows it to stay drivable longer before more expensive measures are needed. This will mean less resurfacing is needed over a fifteen year period.

This would also allow more funds for maintenance of roads now at a rating of 8 prior to them deteriorating. There is a potential to extend these roads even longer than five to eight years if maintenance is done while the roads are in a better condition.

Option 3

Leave current expenditure levels at \$20,000 a year and incur increased cost over time as more road need to re-surface as they are no longer treatable through crack sealing or by seal coating.

Attachment A

Burlington Asphalt Paved Streets PACER Ratings

PAVEMENT RATINGS OF 5 - ASPHALT

Street Name	From	To	Length	Width	Sq. Ft.
Alice St.	Wainwright Ave.	Market St.	265.00	32.00	8,480.00
Amanda St.	Lewis St.	Briody St.	300.00	33.00	9,900.00
Bridge St.	Jefferson St.	Adams St.	1,015.00	49.00	49,735.00
Brookview Dr.	All		1,270.00	33.00	41,910.00
Conkey St.	Lewis St.	Chestnut St.	530.00	33.00	17,490.00
Chandler Blvd., E.	Edward St.	Pine St.	785.00	30.00	23,550.00
Dale Dr.	Eastbrook Dr.	bend	640.00	33.00	21,120.00
Duane St.	All		735.00	32.00	23,520.00
Edward St.	Chandler Blvd.	Perkins Blvd.	370.00	37.00	13,690.00
Garfield St.	Northrop St.	McHenry St.	790.00	33.00	26,070.00
Gardner Ave.	McHenry St.	Emerson St.	515.00	35.00	18,025.00
Highland Ave., W.	Kane St.	Randolph St.	780.00	33.00	25,740.00
Highland Ave., E.	Kane St.	Perkins Blvd.	740.00	33.00	24,420.00
Hillcrest	All		640.00	33.00	21,120.00
Industrial Dr.	Brookview Dr.	Krift Ave.	810.00	33.00	26,730.00
Jefferson St., E.	River	Wisconsin St.	585.00	33.00	19,305.00
Jennifer Ave.	All		530.00	33.00	17,490.00
Joseph Ct.	All		270.00	25.00	6,750.00
Kendall St.	Amanda St.	Reynolds Ave.	445.00	33.00	14,685.00
Main St.	Jefferson St.	State St.	740.00	41.00	30,340.00
Maryland Ave.	Curve	end Subd. Ln.	600.00	33.00	19,800.00
Michigan Ave.	All		270.00	33.00	8,910.00
Milwaukee Ave.	Paul St.	105' N of Paul	105.00	48.00	5,040.00
Milwaukee Ave.	Pine St.	bridge struct.	300.00	44.00	13,200.00
Milwaukee Ave.	State St.	Lewis St.	1,450.00	38.00	55,100.00
Monica Ave.	Cedar Dr.	Crestwood extended	550.00	33.00	18,150.00
Monica Ct.	All (Cedar Dr.)	WLY cul-de-sac	370.00	33.00	12,210.00
Oakland Ave.	Summit Ave.	alley N. of Walnut	455.00	33.00	15,015.00
Origen St.	Amanda St.	Walnut St.	690.00	33.00	22,770.00
Perkins Blvd.	Edward St.	Chandler Blvd.	450.00	33.00	14,850.00
Perkins Blvd.	Highland Ave.	Wainwright Ave.	1110.00	36.00	39,960.00
Perkins Blvd.	Wainwright Ave.	Market St.	320.00	50.00	16,000.00
Pine St. N.	Milwaukee Ave.	Chestnut St.	274.00	40.00	10,960.00
Pleasant Ave.	All		475.00	33.00	15,675.00
Lewis St.	Robins Run	ELY to dead end	465.00	34.00	15,810.00
Lewis St.	Park Ave.	Briody St.	345.00	27.00	9,315.00
Lincoln St.	Dardis Dr.	Elmwood Ave.	330.00	33.00	10,890.00
Randolph St.	Highland Ave.	Market St.	1530.00	33.00	50,490.00
Spring Brook Dr.	230' N of Trib.	former end	640.00	29.00	18,560.00
State St., W.	McHenry St.	Kendall St.	1390.00	37.00	51,430.00
Wainwright Ave.	Mary St.	Pine St.	475.00	47.00	22,325.00
Walnut St.	Origen St.	Oakland Ave.	1125.00	33.00	37,125.00
Westridge Ave.	Beth Ct.	Robins Run	520.00	33.00	17,160.00
Wisconsin St.	Madison St.	Jefferson St.	320.00	33.00	10,560.00
TOTAL SQ. FTG. OF ASPHALT WITH PAVEMENT RATING OF 5					951,375.00

PAVEMENT RATINGS OF 6 - ASPHALT

Street Name	From	To	Length	Width	Sq. Ft.
Amanda St.	Briody St.	Tower St.	290.00	33.00	9,570.00
Amanda St.	Origen St.	Kendall St.	335.00	33.00	11,055.00
Bridge St.	Adams St.	Robt. St. spur	2,000.00	49.00	98,000.00
Briody St.	W end by Smith	Ridge Ave.	1,510.00	33.00	49,830.00
Chestnut St., E.	Milwaukee Ave.	Pine St.	265.00	33.00	8,745.00
Clover Dr.	Chicory Rd.	Weiler Rd.	500.00	33.00	16,500.00
Conkey St.	Reynolds Ave.	Lewis St.	320.00	33.00	10,560.00
Cooperhawk	Karyl St.	N Ln. Bear Me.	370.00	33.00	12,210.00
Crestwood Ave.	Grove St.	Hickory Dr.	1,110.00	33.00	36,630.00
Dardis Dr.	Sunset Dr.	Hillside Dr.	330.00	33.00	10,890.00
Edward St.	Robert St.	Wainwright Ave.	475.00	30.00	14,250.00
Front St.	Kane St.	Amer. Bin	980.00	33.00	32,340.00
Gardner Ave.	Emerson St.	Randolph St.	325.00	35.00	11,375.00
Highland Ave.	Perkins Blvd.	Pine St.	690.00	33.00	22,770.00
Hillside Dr.	Kendrick Ave.	WLY end	1,040.00	33.00	34,320.00
Jefferson St.	Capital St.	Wisconsin St.	370.00	33.00	12,210.00
Johnson St.	Washington St.	State St.	740.00	32.00	23,680.00
Karyl St.	N Ln Bear Mead	100' S of Fal Ridge	320.00	33.00	10,560.00
Krift Afe.	All		1,215.00	33.00	40,095.00
McCanna Pkwy.	E. State St.	BHS	3,070.00	38.00	116,660.00
Mill St.	All		215.00	36.00	7,740.00
Milwaukee Ave.	Lewis St.	Pine St.	950.00	38.00	36,100.00
Monica Ave.	Crestwood ext.	ELY end	465.00	33.00	15,345.00
Oak St.	Kendrick Ave.	Smith St.	485.00	33.00	16,005.00
Perkins Blvd., S.	State St.	Edward St.	300.00	33.00	9,900.00
Pine St., N.	Chestnut St.	Jefferson St.	635.00	40.00	25,400.00
Ridge Ave.	All		375.00	22.00	8,250.00
Rose Ann Dr.	All		1,460.00	33.00	48,180.00
Smith St.	Park Ave.	Thorngate	100.00	33.00	3,300.00
State St., E.	Pine St.	Dodge St.	265.00	44.00	11,660.00
Weiler Rd.	E. State St.	Bay Ridge Ln.	600.00	33.00	19,800.00
Wisconsin St.	Madison St.	State St.	265.00	33.00	8,745.00
Wisconsin St.	Washington St.	Jefferson St.	320.00	33.00	10,560.00
TOTAL SQ. FTG. OF ASPHALT WITH PAVEMENT RATING OF 6					803,235.00

PAVEMENT RATINGS OF 7 - ASPHALT

Street Name	From	To	Length	Width	Sq. Ft.
Accipiter Ct.	All		370.00	33.00	12,210.00
Adams St.	Wisc. St.	dead end	530.00	33.00	17,490.00
Adams St.	Main St.	Spring St.	215.00	14.00	3,010.00
Alice St.	Highland	Robert St.	475.00	31.00	14,725.00
Amanda St.	Kendall St.	Milwaukee Ave.	805.00	33.00	26,565.00
Amanda St.	Tower St.	Park Ave.	250.00	33.00	8,250.00
Appomattox Rd.	All		370.00	27.00	9,990.00
Barbara St.	All		1,110.00	33.00	36,630.00
Bay Ridge Ln.	All		900.00	32.00	28,800.00
Blackhawk Dr.	Whiting Rd.	Cul-de-sac	370.00	33.00	12,210.00
Bridge St.	Jefferson St.	Milwaukee Ave.	1240.00	48.00	59,520.00
Bridge St.	Pine St.	Robert St. spur	370.00	48.00	17,760.00
Briody St.	Travellers Run	W. of Highridge Rd.	1,365.00	33.00	45,045.00
Browns Lake Dr.	State St.	Madison St.	635.00	38.00	24,130.00
Browns Lake Dr.	Madison St.		2250.00	29.00	65,250.00
Buteo Ct.	All		530.00	33.00	17,490.00
Calumet St.	RR Overpass	Dog Park	2,210.00	26.00	57,460.00
Cedar Dr.	Paul St.	Hillcrest Dr.	530.00	33.00	17,490.00
Chantilly Ct.	All		370.00	28.00	10,360.00
Chapel Ter.	All		1,640.00	33.00	54,120.00
Chicory Rd.	All		1,060.00	33.00	34,980.00
Church St.	Westridge	Briody St.	1680.00	33.00	55,440.00
Circle Ct.	All		215.00	33.00	7,095.00
Clover Dr.	Chicory Rd.	N. to dead end	610.00	33.00	20,130.00
Cooper Hawk Dr.	Falcon Ridge Dr.	N.L. Bear Mead.	805.00	33.00	26,565.00
Crest St.	E. of Pine	dead end	215.00	44.00	9,460.00
Crestwood Dr.	Hickory Dr.	P.U.D.	635.00	33.00	20,955.00
Dardis Dr.	Sunset Dr.	Hillside Dr.	330.00	33.00	10,890.00
Davidson Dr.	All		900.00	30.00	27,000.00
Devon Rd.	All		1,055.00	33.00	34,815.00
Donald Dr.	Hillside Dr.	dead end	530.00	33.00	17,490.00
Dutton St.	Garfield St.	Beloit St.	410.00	33.00	13,530.00
Dutton St.	Market St.	Garfield St.	935.00	33.00	30,855.00
Echo Dr.	Paul St.	Cul-de-sac	320.00	33.00	10,560.00
Edgewood Dr.	All		2,650.00	33.00	87,450.00
Edward St.	Chandler	Robert St.	950.00	30.00	28,500.00
Elmwood Ave., N.	W. State St.	Walnut St.	610.00	27.00	16,470.00
Elmwood Ave., S.	W. State St.	Orchard St.	2,286.00	33.00	75,438.00
Emerson St.	Gardner Ave.	N. to Hosp.	490.00	30.00	14,700.00
Evergreen Ct.	All		530.00	33.00	17,490.00
Falcon Ridge Dr.	All		2,905.00	33.00	95,865.00
Garfield St.	Sunset Dr.	Northrop St.	500.00	33.00	16,500.00
Gettysburg Rd.	All		160.00	27.00	4,320.00
Hawthorn St.	All		830.00	30.00	24,900.00
Henry St.	All		1060.00	27.00	28,620.00

Hickory Dr.	All		425.00	33.00	14,025.00
Hidden Creek	Pine St.	Spring Brook Lndg.	530.00	36.00	19,080.00
Hidden Creek	Yahnke	Cul-de-sac	740.00	26.00	19,240.00
Hillside Dr.	Kendrick Ave.	Dardis Dr.	710.00	33.00	23,430.00
Indian Bend Rd.	All		2,350.00	33.00	77,550.00
Isabel Ln.	All		1,005.00	33.00	33,165.00
Jefferson St.	McHenry St.	Pine St.	1,800.00	36.00	64,800.00
Jefferson St., E.	RR	Bridge	370.00	42.00	15,540.00
Joan St.	Crestwood Dr.	Midwood Dr.	805.00	33.00	26,565.00
Kane St., N.	Milwaukee Ave.	State St.	1,110.00	34.00	37,740.00
Kendrick Ave., N.	Tower St.	Oak St.	650.00	33.00	21,450.00
Kendrick Ave., S.	W. State St.	Beloit Ped. Way	1,920.00	33.00	63,360.00
Kings Ct.	All		550.00	33.00	18,150.00
Larkspur Ct.	All		160.00	33.00	5,280.00
Larkspur Ln.	All		740.00	33.00	24,420.00
Longmeadow	All		900.00	33.00	29,700.00
Madison St.	Capital St.	Main St.	635.00	33.00	20,955.00
Madison St.	Pine St.	Dodge St.	265.00	36.00	9,540.00
Main St.	State St.	city limits	960.00	36.00	34,560.00
Maple Ave.	All		1140.00	28.00	31,920.00
Mary St.	All		475.00	36.00	17,100.00
McCanna Pkwy.	N side HS	S side HS	850.00	38.00	32,300.00
McWan Dr.	All		740.00	33.00	24,420.00
Meadow Ln.	All		2,270.00	33.00	74,910.00
Midwood Dr.	Hickory Dr.	250' N. of Joan St.	905.00	33.00	29,865.00
Midwood Dr.	Crestwood Dr.	Wly. to dead end	425.00	33.00	14,025.00
Milwaukee Ave.	bridge	Fox St.	425.00	44.00	18,700.00
Oak St.	All in Shiloh Hills		790.00	33.00	26,070.00
Oak St.	Indian Bend	end Shiloh	740.00	33.00	24,420.00
Oakland Ave.	Summit Ave.	State St.	290.00	33.00	9,570.00
Oakland Ave.	State St.	Rose Ann Dr.	580.00	33.00	19,140.00
Old Spruce Rd.	All		220.00	52.00	11,440.00
Olivia Dr.	All		370.00	33.00	12,210.00
Orchard St.	Kendrick Ave.	S. Elmwood Ave.	1,400.00	33.00	46,200.00
Parkview Dr.	All		845.00	33.00	27,885.00
Paul St.	Crestwood Dr.	Midwood Dr.	590.00	33.00	19,470.00
Paul St.	Cedar Dr.	Echo Dr.	370.00	33.00	12,210.00
Peregrine Ct.	All		740.00	33.00	24,420.00
Perkins Blvd., N.	Washington St.	State St.	970.00	33.00	32,010.00
Pickett Ct.	All		520.00	27.00	14,040.00
Randolph St.	W. State St.	W. Highland Ave.	1,190.00	33.00	39,270.00
Ravenswood Rd.	Buckley St.	end Phase I	730.00	33.00	24,090.00
Ravenswood Rd.	Phase 2		850.00	33.00	28,050.00
Reynolds Ave.	Origen St.	Conkey St.	690.00	24.00	16,560.00
Ridgemont Dr.	All		740.00	30.00	22,200.00

Ridgeview Dr.	All		845.00	33.00	27,885.00
Robins Run	Westridge	Briody St.	1860.00	33.00	61,380.00
Sara Ct.	All		160.00	33.00	5,280.00
Serena Lane	All		2,325.00	33.00	76,725.00
Shenandoah Ct.	All		690.00	27.00	18,630.00
Sheridan Ct.	All		260.00	27.00	7,020.00
Shiloh Ct.	All		845.00	27.00	22,815.00
Smith St.	Briody St.	Tower St.	290.00	33.00	9,570.00
Spring Brook Dr.	Tributary Ln.	Yahnke Rd.	300.00	26.00	7,800.00
Spring St.	Washington St.	State St.	950.00	22.00	20,900.00
State St.	Bridge St.	Bridge	170.00	53.00	9,010.00
State St., East	Ridgeview Dr.	end by Mt. Carmel	425.00	34.00	14,450.00
State St., West	400' W. of Kendrick	Kendall St.	2,770.00	44.00	121,880.00
Stonegate Rd.	Buckley St.	end Phase I	1,300.00	33.00	42,900.00
Stonegate Rd.	Phase 2		850.00	33.00	28,050.00
Stonewall Ct.	All		425.00	27.00	11,475.00
Storle Ave.	James St.	Pleasant Ave.	740.00	33.00	24,420.00
Summit Ave.	Maple Ave.	Elmwood	330.00	23.00	7,590.00
Sunset Dr.	All		800.00	33.00	26,400.00
Timber Ln.	All		640.00	20.00	12,800.00
Tower St.	All		1635.00	33.00	53,955.00
Travellers Run	W. Chestnut St.	Appomattox Rd.	1,370.00	33.00	45,210.00
Tributary Ln.	Hidden Creek	dead end	530.00	26.00	13,780.00
Uhen Ct.	All		530.00	30.00	15,900.00
Viewcrest Ter.	All		1,165.00	33.00	38,445.00
Walton	All		690.00	33.00	22,770.00
Washington St.	Milwaukee Ave.	N. Perkins Blvd.	905.00	44.00	39,820.00
Washington St.	Pine St.	Pkg. Structure	475.00	44.00	20,900.00
Westridge Ave.	Robins Run	Kendrick Ave.	540.00	33.00	17,820.00
Wisconsin St.	State St.	Edgewood	580.00	33.00	19,140.00

TOTAL SQ. FTG. OF ASPHALT WITH PAVEMENT RATING OF 7	3,324,288.00
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5 Year Capital Improvement Plan

Years: 2013 - 2017

Contact Connie Wilson
 Department Water
 Type Improvement
 Useful Life 80 years
 Category Capital
 Priority 1 Urgent
 Total Project Cost \$310,800.00

Project # Water-1
 Project Name Water-Streets Project 2013

Description
 Relay of approx. 800 ft. of 3" watermain and lead services on James St. (all) and Johnson St. (Milwaukee Ave. to Washington St.)

Justification
 The DNR mandates that all 3" and 4" watermain be replaced at the time of resurfacing.

Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
James & Johnson St.	310,800					310,800
Total	310,800	0	0	0	0	310,800

Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Source 1 SDWF Loan	310,800					310,800
Source 2						0
Total	310,800	0	0	0	0	310,800

Operational Impact/Other
 The new watermain will improve overall water pressures throughout the City, as well as help reduce ongoing maintenance costs and emergency repairs. Each year construction and operational costs will be reviewed to determine the impact on water rates.

5 Year Capital Improvement Plan

Years: 2013 - 2017

Contact Connie Wilson
 Department Water
 Type Improvement
 Useful Life 80 years
 Category Capital
 Priority 1 Urgent
 Total Project Cost \$288,200.00

Project # Water-2
 Project Name Water-Streets Project 2017

Description
 Relay of approx. 600 ft. of 4" watermain on Kendall St. (Lewis to Chestnut) and 6 lead service replacements on S. Perkins Blvd. (Chandler to Highland)

Justification
 The DNR mandates that all 3" and 4" watermain be replaced at the time of resurfacing. Lead services need to be replaced with copper services to help reduce the amount of lead in City water.

Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Kendall St., S. Perkins					288,200	288,200
Total	0	0	0	0	288,200	288,200

Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Source 1 SDWF Loan					288,200	288,200
Source 2						0
Total	0	0	0	0	288,200	288,200

Operational Impact/Other
 The new watermain will improve overall water pressures throughout the City, as well as help reduce ongoing maintenance costs and emergency repairs. Each year construction and operational costs will be reviewed to determine the impact on water rates.

5 Year Capital Improvement Plan

Years: **2013 - 2017**

Contact Connie Wilson
 Department Water
 Type Rehabilitation
 Useful Life 10 years
 Category Capital
 Priority 1 Urgent
 Total Project Cost \$30,000

Project # Water-3
 Project Name Well No. 8 Rehabilitation

Description
 Rehabilitation of Well No. 8.

Justification
 10 years is DNR recommendation to rehabilitate wells. Keeping wells maintained is critical to running a municipal water system. It allows you to schedule maintenance, rather than do emergency repairs.

Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
	30,000					30,000
Total	30,000	0	0	0	0	30,000

Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Source 1 Water Enterprise Funds	30,000					30,000
Source 2						0
Total	30,000	0	0	0	0	30,000

Operational Impact/Other
 If we would not perform the rehabilitation, we would be in violation of DNR Well Code NR 811.

5 Year Capital Improvement Plan

Years: **2013 - 2017**

Revised: August 22, 2012

Contact Connie Wilson

Department Water

Type Upgrade

Useful Life 10 years

Category Capital

Priority 1 Urgent

Total Project Cost \$60,000

Project # Water-4
Project Name SCADA Hardware Upgrades

Description

Upgrade of the SCADA Hardware. These upgrades will be phased over a 3 year period.

Justification

SCADA hardware that is 20 years old is simply outdated. It is essential to the water system to monitor wells, reservoirs, and radium removal equipment.

Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
		60,000				60,000
Total	0	60,000	0	0	0	60,000

Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Source 1 Water Enterprise Funds		60,000				60,000
Source 2						0
Total	0	60,000	0	0	0	60,000

Operational Impact/Other

It is difficult to get SCADA pack parts. They have been phased out in the Water industry.

5 Year Capital Improvement Plan

Years: **2013 - 2017**

Contact Connie Wilson
 Department Water
 Type Rehabilitation
 Useful Life 10 years
 Category Capital
 Priority 1 Urgent
 Total Project Cost \$30,000

Project # Water-5
 Project Name Well No. 7 Rehabilitation

Description
 Rehabilitation of Well No. 7.

Justification
 It is the recommendation of the DNR to rehabilitate wells every 10 years. Scheduled work, instead of emergency repair is a prudent thing to do for a water utility.

Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
					30,000	30,000
Total	0	0	0	0	30,000	30,000

Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Source 1 Water Enterprise Funds					30,000	30,000
Source 2						0
Total	0	0	0	0	30,000	30,000

Operational Impact/Other
 We would be in violation of DNR Well Code NR.811 if we did not do the rehabilitation.

5 Year Capital Improvement Plan

Years: **2013 - 2017**

Contact Connie Wilson
 Department Water
 Type Upgrade
 Useful Life 10 years
 Category Capital
 Priority 1 Urgent
 Total Project Cost \$30,000

Project # Water-6
 Project Name SCADA Hardware Upgrades

Description
 Upgrade of the SCADA Hardware. These upgrades will be phased over a 3 year period.

Justification
 SCADA hardware that is 20 years old is simply outdated. It is essential to the water system to monitor wells, reservoirs, and radium removal equipment.

Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
			30,000			30,000
Total	0	0	30,000	0	0	30,000

Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Source 1 Water Enterprise Funds			30,000			30,000
Source 2						0
Total	0	0	30,000	0	0	30,000

Operational Impact/Other
 It is difficult to get SCADA pack parts. They have been phased out in the Water industry.

5 Year Capital Improvement Plan

Years: **2013 - 2017**

Contact Connie Wilson
 Department Water
 Type Upgrade
 Useful Life 10 years
 Category Capital
 Priority 1 Urgent
 Total Project Cost \$30,000

Project # Water-7
 Project Name SCADA Hardware Upgrades

Description
 Upgrade of the SCADA Hardware. These upgrades will be phased over a 3 year period.

Justification
 SCADA hardware that is 20 years old is simply outdated. It is essential to the water system to monitor wells, reservoirs, and radium removal equipment.

Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
				30,000		30,000
Total	0	0	0	30,000	0	30,000

Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Source 1 Water Enterprise Funds				30,000		30,000
Source 2						0
Total	0	0	0	30,000	0	30,000

Operational Impact/Other
 It is difficult to get SCADA pack parts. They have been phased out in the Water industry.

5 Year Capital Improvement Plan

Years: **2013 - 2017**

Contact Fire Chief
 Department Fire
 Type Additional
 Useful Life 75 years
 Category Capital
 Priority
 Total Project Cost \$1,750,000

Project # BFD-2
 Project Name Additional (Secor)

Description
 Contruction and staffing of a second fie station.

Justification
 When projected growth in both population and development occurs, the City of Burlington will need to add an additional fire station to serve the southern end of the city to comply with ISO and "best practice" guidelines.

Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Additional Fire Station					1,750,000	1,750,000
Total	0	0	0	0	1,750,000	1,750,000

Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Source 1						0
Source 2						0
Total	0	0	0	0	0	0

Operational Impact/Other
 The new building will require utility payments for gas, electric, telephone, water, and sewer services. The facility will require the same insurance coverages as other city facilities. Three (3) additional fire engineers are needed for staffing in the year the station opens. A fourth (4th) fire engineer



2012 was the start of data collection for this project. Future use of this data will better show costs related to specific functions of the City and also for performance based budgeting.

City of Burlington 2013 Annual Budget

Performance Measurement

2012 PERFORMANCE INDICATORS

Administration

Item	January	February	March	April	May	June	July	August	September	October	November	December	Total
Register of Deeds Requests-Vital Records	0	0	34	51	54	60	578	52	46	71			946
Register of Deeds Requests-Land Records	0	0	7	17	11	9	12	5	9	9			79
Tax Payments Collected for County	0	0	27	47	31	80	936	28	16	15			1,180
Marriage License Applications	0	0	5	14	19	22	21	38	19	15			153
Mailed Newsletters	0	0	3,272	0	0	3,272	0	0	3,057	0			9,601
Website News Items Updated	4	2	2	5	5	8	8	6	6	5			51
Website Visits	5,080	5,584	6,049	7,009	6,418	5,677	8,618	6,624	7,324	7,637			66,020
Website Page Hits	14,975	15,348	16,616	20,546	23,268	19,099	24,139	19,741	23,111	20,773			197,616
Facebook Followers	131	139	149	156	165	179	200	209	280	287			287
Twitter Followers	39	45	45	46	52	53	59	63	64	66			66
Website Subscriber Notifications	81.00	82.00	82.00	82.00	82.00	88.00	88.00	88.00	88.00	90.00			851
% Residential Complaints Responede < 48hrs	100%	50%	100%	83%	80%	100%	100%	100%	50%	100%			86%
Avg @ Days from Complaint to Closure-External	1.50	5.80	5.00	4.10	3.60	0.50	1.00	1.00	3.00	0.50			2.60
Avg @ Days from Complaint to Closure-Internal	1.00	2.40	-	-	1.00	-	-	-	8.00	0.50			1.29

2012 PERFORMANCE INDICATORS

Building Inspector

Item	January	February	March	April	May	June	July	August	September	October	November	December	Total
Site Plans Reviewed	2	1	1	4	1	0	1	0	0	2			12
HPC Reviews	2	3	2	3	1	0	1	0	1	1			14
Non-Compliance Letters	2	2	5	4	4	2	3	2	2	3			29
Days from NOV to Compliance	0	0	0	16	1	0	1	0	0	1			19
Single Family Permits	1	1	4	3	9	18	15	12	7	3			73
Commercial Permits	2	5	1	8	3	12	5	9	4	10			59
Industrial Permits	0	0	0	0	2	1	4	5	2	4			18
Value of Residnetial Permits	\$342,496	\$37,284	\$75,000	\$94,200	\$228,250	\$383,139	\$410,100	\$439,250	\$222,800	\$414,900			\$2,647,419
Value of New Commercial/Industrial Permits	\$0	\$0	\$0	\$1,560,000	\$750,000	\$470,750	\$1,439,750	\$53,500	\$125,300	\$1,714,500			\$6,113,800
Property Maintenance Inspections	7	5	8	13	13	4	24	14	1	16			105
Inspections Residential (Permitted)	11	5	9	6	21	21	44	36	24	27			204
Inspections Commercial (Permitted) Incl Signs	6	7	5	9	11	13	4	9	10	17			91
Inspections Industrial (Permitted)	0	0	0	0	2	4	0	5	4	5			20
HPC Inspections	2	2	1	0	1	1	0	1	0	2			10
Plan Commission Inspections	0	1	2	1	1	0	0	1	1	1			8
Fuel Purchased (Net)	\$ 34.17	\$ 19.17	\$ 96.38	\$ 75.39	\$ 94.81	\$ 46.25	\$ 134.60	\$ 106.16	\$ 46.79	\$ 116.97			\$ 770.69
Gallons Purchased	10.97	6.04	25.62	19.74	26.81	13.23	41.44	28.17	12.73	34.56			219.31
Miles	219	77	556	272	357	177	624	416	163	430			3,291
Miles Per Gallon	19.96	12.75	21.70	13.78	13.32	13.38	15.06	14.77	12.80	12.44			15.01
Average Cost per Mile	\$ 0.16	\$ 0.25	\$ 0.17	\$ 0.28	\$ 0.27	\$ 0.26	\$ 0.22	\$ 0.26	\$ 0.29	\$ 0.27			\$ 0.23

2012 PERFORMANCE INDICATORS

Finance

Item	January	February	March	April	May	June	July	August	September	October	November	December	Total
Rate of Return on Investment	0.8	0.7	0.7	0.6	0.6	0.7	0.7	0.6	0.6	0.6			0.66
Number of Tax Issues Handled	15	40	12	2	2	2	3	2	4	10			92
Basis Points above LGIP	0.1	0.1	0.1	0.1	0.2	0.2	0.2	0.2	0.3	0.3			0.18
Vendor Checks Issued	333	270	338	261	334	354	242	381	244	246			3,003
Invoices Entered	470	498	581	567	686	596	560	653	445	457			5,513
Total Dollars Spent	\$5,194,554	\$3,955,535	\$689,397	\$463,965	\$846,203	\$1,078,371	\$607,674	\$976,191	\$672,355	\$806,428			\$15,290,673
Invoice Concerns	0	11	33	27	34	29	19	35	25	17			230
Wate Calls handled	0	31	55	65	85	69	45	70	39	92			551
Water Bill Payments	1099	352	38	2384	580	35	252	31	22	2272			7,065
Value of Water Bills Processed	\$191,090	\$56,678	\$9,058	\$193,382	\$48,361	\$4,627	\$50,907	\$6,094	\$4,119	\$247,771			\$812,088
Receipts other than Water	\$30,662	\$5,294	\$4,037	\$8,066	\$3,749	\$1,398	\$2,625	\$9,721	\$5,074	\$1,660			\$72,287
Cash Receipting Errors	6	4	12	25	12	6	24	5	2	12			108
Value of Cash Receipting Errors	\$1,095	\$697	\$1,635	\$2,586	\$1,697	\$134	\$1,570	\$209	\$239	\$1,611			\$11,473
# Special Projects-A/P	5	9	11	10	13	10	7	8	8	13			94
New Employees Processed	0	1	5	5	1	0	0	0	0	0			12
Errors on Payroll-Departmental	1	8	7	8	4	6	5	8	7	2			56
Errors on Payroll-Payroll Dept.	1	0	0	0	0	0	0	0	0	0			1
# of Insurance Claims	278	335	296	244	285	207	246	274	246	240			2,651
\$ Value of Claims Paid	\$84,733	\$82,191	\$89,280	\$84,036	\$80,165	\$33,678	\$93,341	\$86,374	\$84,135	\$96,311			\$814,243
Average Cost per FTE (115)	\$737	\$715	\$776	\$731	\$697	\$293	\$812	\$751	\$732	\$837			\$7,080
Average Cost per Claim Paid	\$305	\$245	\$302	\$344	\$281	\$163	\$379	\$315	\$342	\$401			\$307
New Value in TIF 3 Created	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$20,911,000)	\$0	\$0			(\$20,911,000)
New Value in ER TIF 1 Created	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$184,900)	\$0	\$0			(\$184,900)
Value of Grants Received	\$1,967	\$0	\$2,759	\$0	\$33,465	\$1,033	\$4,762	\$11,807	\$0	\$4,134			\$59,927

2012 PERFORMANCE INDICATORS

City Clerk

Item	January	February	March	April	May	June	July	August	September	October	November	December	Total
Minutes Processed	3	4	4	5	4	4	4	4	4	2			38
Summary Minutes Processed	1	2	2	2	2	2	2	2	2	2			19
Redistricting Letters	800	0	0	0	0	0	0	0	0	0			800
Weights & Measures Notices for fee Assessment	37	0	0	0	0	0	0	0	0	0			37
Weights & Measures Licenses	1	0	0	0	0	35	0	1	0	0			37
Operators Licenses with Provisionals	20	16	21	14	10	231	72	19	16	19			438
Liquor Licenses	1	0	0	2		48	0	2	0	0			53
Tax Exempt Reports	54	0	0	0	0	0	0	0	0	0			54
Special Gathering Licenses	1	4	6	6	4	2	4	5	3	3			38
Special Assessment Letters	3	9	10	10	22	17	22	20	16	20			149
Assessor Appointments Scheduled	30	31	17	28	0	0	0	3	0	0			109
Corporate Boundaries Filings	14	0	0	0	0	0	0	0	0	0			14
Election Training Attendees	70	30	0	70	40	40	0	40	0	0			290
# of Elections	0	1	1	1	1	1	0	1	0	0			6
Special Event Licenses	0	0	0	0	0	0	0	2	1	0			3
Direct Sellers Licenses	0	0	0	0	2	16	2	7	0	0			27
Cigarette Licenses	0	0	0	0	0	18	0	1	0	0			19
Juke Box Licenses	0	0	0	0	0	8	0	0	0	0			8
Board of Review	0	0	0	0	0	0	0	1	0	0			1

2012 PERFORMANCE INDICATORS
Municipal Court

Item	January	February	March	April	May	June	July	August	September	October	November	December	Total
Court Sessions	5		10		10		10		10				45
Warrants Processed													0
Cases Processed	195		271		322		418		371				1,577
Pre-Trials	47		151		200		113		105				616
Initial Appearances	225		342		459		439		419				1,884
Trials	1		2		3		1		2				9
Indignecy Hearings	87		112		94		51		99				443
Citations Entered	183		303		96		563		304				1,449
\$\$ Collected ALL	\$22,993		\$42,792		\$7,670		\$13,567		\$0				\$87,021
Tickets Processed/Entered					437								437
#Warrants/TRIP/Commitments/Suspensions			140		57		70		38				305
# Records Processed	2073		2199		2199		2221		2310				11,002
Total \$\$ Due	\$ 385,093		\$ 400,948		\$ 401,261		\$ 402,709		\$ 415,675				\$ 2,005,686
Total \$\$ Paid	\$ 42,851		\$ 43,759		\$ 43,063		\$ 43,265		\$ 44,974				\$ 217,912
Outstanding \$\$ Due (Old)	\$ 342,242		\$ 357,189		\$ 358,197		\$ 359,443		\$ 370,701				\$ 1,787,773

* NOTE: March 2012 is 2 months - February & March

2012 PERFORMANCE INDICATORS
Streets & Parks Departments

Item	January	February	March	April	May	June	July	August	September	October	November	December	Total
Miles of Streets Maintained Note; Reconstruct/Overlay	0	0	0	0	0	0	0	0	0	2			2
Square Feet of Road Sealing/Year Material Applied	0	0	0	0	0	0	222,830	0	0	0			222,830
Sidewalk Replaced (square feet)	0	0	0	5,100	3,900	40	0	0	145	961			10,146
Curb Miles of Street Sweeping	0	0	0	0	104	24	43	64	101	225			561
Hours spent on Brush Pick-Ups for Residents	5	7	126	40	76	175	110	91	64	25			719
Number of Trees Trimmed	39	597	62	3	20	45	13	11	2	3			795
Number of Salting Operations	13	7	3	0	0	0	0	0	0	0			23
Total hours of leaf pick-up	0	0	0	0	0	0	0	0	0	287			287
Road Salt Used (in Tons)	316	172	60	0	0	0	0	0	0	0			548
Catch Basins Inspected/Cleaned	0	1	0	0	10	5	0	5	0	0			21
Yards of mulch replaced	0	0	0	20	0	27	0	0	0	0			47
Total Playground Equipment Maintained (Hrs)	70	70,150	0	0	21	15	10	0	0	0			70,266
Total Acres of Parks Mowed	0	0	127	520	475	100	190	318	381	127			2,238
Catch Basins Replaced/Repaired	0	0	0	0	0	11	2	13	7	0			33
Compost Site Users	0	0	0	2,025	1,982	1,841	1,305	1,758	1,572	1,508			11,991
Total Park Shelter Usage	0	0	0	0	8	30	13	30	7	0			88
Total number of customer requests	240	190	336	150	250	200	310	273	221	288			2,458
Cost per vehicle per mile/hour													0
Ice Rink Cost per Year	\$80	\$80	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$160
Fuel Purchased Streets	\$ 2,475.02	\$ 3,615.76	\$ 3,004.16	\$ 2,428.17	\$ 5,057.37	\$ 2,661.63	\$ 2,538.50	\$ 3,449.61	\$ 2,070.08	\$ 4,836.68			\$ 32,136.98
Gallons Purchased Streets	714.56	1,033.44	799.06	644.89	1,385.79	786.90	767.60	931.12	552.74	1,294.67			8,910.77
Miles Streets	9,865	11,385	7,508	7,327	10,657	6,839	6,189	7,366	4,758	9,001			80,895
Average Miles Per Gallon Streets	13.8	11.0	9.4	11.4	7.7	8.7	8.1	7.9	8.6	7.0			9.1
Cost per Mile Streets	\$ 0.25	\$ 0.32	\$ 0.40	\$ 0.33	\$ 0.47	\$ 0.39	\$ 0.41	\$ 0.47	\$ 0.44	\$ 0.54			\$ 0.40
Fuel Purchased Parks	\$ 371.63	\$ 845.40	\$ 973.59	\$ 1,515.78	\$ 2,536.15	\$ 1,742.62	\$ 928.36	\$ 2,613.99	\$ 1,310.32	\$ 1,062.81			\$ 13,900.65
Gallons Purchased Parks	110.04	239.4	260.43	402.11	692.23	502.73	277.42	709.99	345.05	284.94			3,824.34
Miles Parks	1,622	2,327	2,902	3,795	3,346	2,488	1,706	2,327	1,294	820			22,627
Average Miles Per Gallon Parks	14.7	9.7	11.1	9.4	4.8	4.9	6.1	3.3	3.8	2.9			5.9
Cost per Mile Parks	\$ 0.23	\$ 0.36	\$ 0.34	\$ 0.40	\$ 0.76	\$ 0.70	\$ 0.54	\$ 1.12	\$ 1.01	\$ 1.30			\$ 0.61
Tons of Recycleables	69.9	49.57	56.85	63.31	81.48	66.29	59.2	53.48	59.79	75.39			635.3
Tons of Trash	228.4	170.11	200.48	185.08	197.99	191.01	203.66	210.65	184.78	212.1			1,984.3
Single Stream Tons	66.43	48.23	56.84	63.3	81.47	66.29	59.2	29.76	59.78	75.4			606.7

2012 PERFORMANCE INDICATORS
Police Department

Item	January	February	March	April	May	June	July	August	September	October	November	December	Total	Avg Per Day
Accident Reports	55	35	25	32	43	38	24	36	36	37			361	1.3
911 Calls Received	43	58	112	122	138	108	127	129	142	124			1,103	4.0
Calls for Service	1,028	934	1,093	979	1,314	1,221	1,350	1,241	1,123	1,200			11,483	41.9
Citations & Arrests	207	336	243	224	260	223	234	253	145	218			2,343	8.6
Warnings Issued	134	167	150	115	201	137	205	193	135	223			1,660	6.1
Traffic Stops	230	325	344	303	424	310	406	358	270	360			3,330	12.2
Violent Crimes	0	4	4	2	4	0	1	2	0	2			19	0.1
Property Crimes	25	12	18	18	20	36	30	27	38	29			253	0.9
Value of Property Stolen	\$14,633	\$2,381	\$9,395	\$5,300	7243	\$12,134	\$12,775	\$10,168	\$13,135	\$4,866			\$92,030	\$ 335.88
Value of Property Recovered	\$584	\$739	\$4,519	\$1,017	461	\$5,173	\$1,447	\$1,107	\$2,207	\$2,463			\$19,717	\$ 71.96
Directed Patrols	4	18	18	18	12	16	9	13	9	0			117	0.4
Liquor Compliance Checks	36	10	7	33	2	7	44	4	6	40			189	0.7
Open Records Requests	40	35	42	46	35	37	52	37	42	39			405	1.5
Parking Tickets Issued	143	234	212	465	259	299	294	165	262	334			2,667	9.7
Warrant/Commitments satisfied	9	25	23	18	15	14	10	11	9	7			141	0.5
Fuel Purchased	\$ 2,660.15	\$ 4,084.45	\$ 4,961.35	\$ 4,320.41	\$ 4,828.55	\$ 4,370.51	\$ 4,393.55	\$ 4,576.19	\$ 4,183.82	\$ 4,436.83			\$42,816	
Gallons Purchased	843.73	1,268.19	1,300.91	1,155.65	1,340.04	1,298.40	1,340.71	1,233.20	1,137.86	1,338.51			12,257.20	
Miles Reported	13,455	18,047	18,782	15,743	19,386	17,367	17,019	16,649	15,961	20,748			173,157	
Average Cost Per Mile	\$ 0.20	\$ 0.23	\$ 0.26	\$ 0.27	\$ 0.25	\$ 0.25	\$ 0.26	\$ 0.27	\$ 0.26	\$ 0.21			\$ 0.25	
Average Miles per Gallon	15.9	14.2	14.4	13.6	14.5	13.4	12.7	13.5	14.0	15.5			14.1	
Average Fuel Cost per Day	\$86	\$141	\$160	\$144	\$156	\$146	\$142	\$148	\$139	\$143	\$0	\$0	\$156	
Average Gallons per Day	27.2	43.7	42.0	38.5	43.2	43.3	43.2	39.8	37.9	43.2	0.0	0.0	44.7	
Average Miles per Day	434.0	622.3	605.9	524.8	625.4	578.9	549.0	537.1	532.0	669.3	0.0	0.0	632.0	



2012 PERFORMANCE INDICATORS

Fire Department

Item	January	February	March	April	May	June	July	August	September	October	November	December	Total
Fire Calls	14	12	14	16	15	15	11	12	14	10			133
Mutual Aid Fire Calls	1	0	0	1	0	2	2	0	2	2			10
Trainings Held	25	32	36	25	28	27	10	10	6	6			205
Fire Inspections Completed	110	35	30	152	125	25	7	8	56	10			558
Plan Reviews Completes	6	3	6	4	5	5	2	2	2	5			40
Public Education Classes	2	2	3	10	5	5	3	2	5	15			52
Total Vehicle Mileage	510.3	562.9	464.8	691.7	1,420.9	358.6	340.1	336.1	341.2	489.3			5,515.9
Fuel Purchased	\$ 205.91	\$ 221.68	\$ 372.31	\$ 378.61	\$ 612.94	\$ 576.06	\$ 113.63	\$ 563.62	\$ 318.13	\$ 684.43			\$ 4,047.32
Gallons Purchased	61.48	64.71	95.57	100.69	167.48	166.73	34.04	150.58	83.68	180.31			1,105.27
Average Cost per Mile	\$ 0.40	\$ 0.39	\$ 0.80	\$ 0.55	\$ 0.43	\$ 1.61	\$ 0.33	\$ 1.68	\$ 0.93	\$ 1.40			\$ 0.73
Average Mile per Gallon	8.30	8.70	4.86	6.87	8.48	2.15	9.99	2.23	4.08	2.71			4.99



2012 PERFORMANCE INDICATORS

Water/Wastewater Utility

Item	January	February	March	April	May*	June	July	August	September	October	November	December	Total
Total Gallons of Water Pumped/Millions	53.552	46.022	44.332	43.136	55.565	69.466	72.730						384.803
Energy cost per Million Gallons Pumped - Avg.	\$402	\$483	\$451	\$436	\$363	\$365	\$389						\$2,889
Number of Safe Drinking Water Act Exceedences	0	0	0	0	0	0	0						0
Total Water Quality Complaints (taste, pressure, appearance)	1	4	1	2	12	2	5						27
Total length of watermain repaired	0	0	0	0	0	0	0						0
Total Wastewater gallons treated/Millions	83.987	75.4	86.521	77.181	79.66	71.52	72.850						547.119
Energy cost per Millions Gallons Treated	\$197	\$201	\$184	\$222	\$238	\$262	\$255						\$1,559
WPDES Permit # of violations reported	0	0	0	0	0	0	0						0
Treatment Efficiency-% of BOD removed	97.0%	98%	98.0%	98.0%	98.0%	98.0%	98%						685.0%
Treatment Efficiency-% of SS removed	97.0%	96%	99.0%	98.0%	98.0%	98.0%	98%						684.0%
Treatment Efficiency-% of Phosphorous removed	97.0%	97%	90.0%	91.0%	88.0%	83.0%	80%						626.0%
Total number of residential service calls -sewer back-ups	0	1	5	2	6	0	3						17
Total length of sewer pipe televised	0	22,000	0	0	0	1535	0						23535
Total length of sewer pipe repaired/replaced	0	0	0	0	0	0	0						0
Total number of customer requests responded to within 48 hrs.	24	21	30	61	50	23	29						238
\$ Spent Street Repair-Water Construction	\$5,174	0	\$0	\$763	\$4,984	\$0	\$0						\$10,921
\$ Spent Street Repair-Sewer Construction	\$5,253	\$0	\$0	\$0	\$0	\$0	\$0						\$5,253
Number of Watermain Breaks	2	0	0	0	0	0	1						3
Number of Service Line Repairs	0	0	0	1	1	0	0						2
Unaccounted Water Distribution System	6.0%	6.0%	6.0%	6.0%	11.0%	11.0%	8%						54.0%
New Well Abandonments or Permits	1	0	0	0	0	0	0						1
Fuel Purchased Water	\$86.89	\$541.05	\$914.43	\$778.00	\$838.17	\$656.47	\$767.60	\$703.39	\$778.45	\$880.84			\$6,945.29
Gallons Purchased Water	27.88	168.58	240.47	207.89	232.87	194.28	233.89	191.44	210.89	263.08			1,971.27
Miles Water	558	2,470	2,784	2,184	2,413	1,858	2,229	1,914	2,143	2,698			21,251
Average Miles per Gallon Water	20.0	14.7	11.6	10.5	10.4	9.6	9.5	10.0	10.2	10.3			10.8
Average Cost per Mile Water	\$ 0.16	\$ 0.22	\$ 0.33	\$ 0.36	\$ 0.35	\$ 0.35	\$ 0.34	\$ 0.37	\$ 0.36	\$ 0.33			\$ 0.33
Fuel Purchased WWTP	\$ 301.01	\$ 722.87	\$ 1,267.12	\$ 1,119.62	\$ 884.23	\$ 1,195.77	\$ 1,271.02	\$ 1,062.79	\$ 1,004.41	\$ 810.62			\$9,639.46
Gallons Purchased WWTP	93.22	218.08	335.55	296.24	243.08	353.51	383.29	288.71	269.02	226.19			2,706.89
Miles WWTP	1,662	2,747	2,675	1,834	2,499	3,982	4,136	1,689	2,227	1,787			25,238
Average Miles per Gallon WWTP	17.8	12.6	8.0	6.2	10.3	11.3	10.8	5.9	8.3	7.9			9.3
Average Cost per Mile WWTP	\$ 0.18	\$ 0.26	\$ 0.47	\$ 0.61	\$ 0.35	\$ 0.30	\$ 0.31	\$ 0.63	\$ 0.45	\$ 0.45			\$ 0.38
Water Pumped Per day/Millions	1.73	1.59	1.43	1.44	1.79	2.32	2.35	0.00	0.00	0.00	0.00	0.00	1.40
Waterwater Treated Per Day/Millions	2.71	2.60	2.79	2.57	2.57	2.38	2.35	0.00	0.00	0.00	0.00	0.00	2.00

* May water quality was due to Hydrant flushing.

2012 PERFORMANCE INDICATORS

Library

Item	January	February	March	April	May	June	July	August	September	October	November	December	Total
Days open	26	25	27	25	26	26	25	27	24	27			258
Circulation	18,253	16,887	18,294	18,083	17,846	20,999	20,831	18,922	15,637	17,704			183,456
Children's programs	14	14	8	21	26	17	38	17	11	16			182
Children's program attendance	115	264	235	216	933	64	1,118	376	246	256			3,823
Adult Programs	6	8	6	5	7	8	3	8	9	7			67
Adult program attendance	91	77	83	163	75	79	22	68	107	94			859
Reference	1,172	1,047	1,095	1,111	989	1,073	1,297	1,007	991	1,020			10,802
Internet Users	1,210	1,354	1,542	1,572	1,293	1,478	1,356	1,640	1,413	1,576			14,434
Internet Minutes	39,634	44,083	49,763	49,961	39,254	45,980	43,684	58,217	54,363	61,370			486,309
Patron Visits	14,465	13,856	14,855	14,076	14,479	17,471	20,381	15,363	12,156	15,531			152,633
Server Failure-Days Down	0	0	0	0	2	0	0	0	0				2
Average Patron Visits Per Day	556	554	550	563	557	672	815	569	507	575			592
Internet Users Per Day	47	54	57	63	50	57	54	61	59	58			56
Internet Minutes per Day	1,524	1,763	1,843	1,998	1,510	1,768	1,747	2,156	2,265	2,273			1,885
Internet Minutes per User per Day	33	33	32	32	30	31	32	35	38	39			34
Average Circulation per day	702	675	678	723	686	808	833	701	652	656			711
Average Reference Per Day	45	42	41	44	38	41	52	37	41	38			42



This section contains the expected total General Fund revenues, total General Fund expenditures and anticipated fund balance for 2013. The General Fund pays for most City Services offered to property owners in the City. Expenditures are mainly funded by Taxes, State Aid and other revenue sources.

City of Burlington 2013 Annual Budget

General Fund Fund Balance Revenues

GENERAL GOVERNMENT

GENERAL FUND

Revenues							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Taxes	\$ 4,215,975	\$ 4,448,235	\$ 4,267,980	\$ 5,046,859	\$ 5,004,820	\$ 5,345,300	6.8%
Intergovernmental Revenue	\$ 1,533,007	\$ 1,401,857	\$ 1,418,923	\$ 1,259,585	\$ 1,203,938	\$ 1,302,467	8.2%
Licenses & Permits	\$ 299,341	\$ 330,264	\$ 283,705	\$ 274,026	\$ 286,426	\$ 291,366	1.7%
Fines & Forfeitures	\$ 205,507	\$ 183,665	\$ 250,298	\$ 225,000	\$ 230,000	\$ 235,000	2.2%
Public Charges for Services	\$ 46,727	\$ 47,431	\$ 53,072	\$ 46,700	\$ 49,400	\$ 51,732	4.7%
Special Assessments	\$ 11,671	\$ 10,552	\$ 10,639	\$ 73,782	\$ 31,782	\$ 12,967	-59.2%
Property Sales & Recovery	\$ -	\$ 13,686	\$ 39,092	\$ 525,050	\$ 392,830	\$ 190,000	-51.6%
Interest/ Investment Income	\$ 31,614	\$ 14,198	\$ 13,183	\$ 6,150	\$ 10,200	\$ 18,200	78.4%
Other Miscellaneous Income (Less TID TRFR's)	\$ 1,975	\$ 7,563	\$ 9,959	\$ 18,550	\$ 20,650	\$ 70,850	243.1%
Transfer in From TIF	\$ 430,000	\$ 430,000	\$ 430,000	\$ -	\$ 366,822	\$ -	
Total Revenues	\$ 6,775,816	\$ 6,887,452	\$ 6,776,852	\$ 7,475,702	\$ 7,596,868	\$ 7,517,882	-1.0%
Alternative Revenue Sources	\$ -	\$ 3,858,564	\$ -	\$ -	\$ -	\$ -	
Total with Alternative Revenue	\$ 6,775,816	\$ 10,746,016	\$ 6,776,852	\$ 7,475,702	\$ 7,596,868	\$ 7,517,882	-1.0%
Expenditures							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
General Government Total	\$ 860,935	\$ 946,385	\$ 738,151	\$ 947,118	\$ 978,506	\$ 975,707	-0.3%
Salaries	\$ 360,637	\$ 375,999	\$ 365,557	\$ 389,740	\$ 399,988	\$ 397,925	-0.5%
Benefits	\$ 146,648	\$ 171,729	\$ 167,069	\$ 189,691	\$ 174,677	\$ 193,537	10.8%
Operating Expenses	\$ 353,650	\$ 398,658	\$ 205,525	\$ 367,688	\$ 403,841	\$ 384,245	-4.9%
Public Safety Total	\$ 3,301,733	\$ 3,429,912	\$ 3,555,401	\$ 3,437,668	\$ 3,427,436	\$ 3,682,198	7.4%
Salaries	\$ 1,974,105	\$ 2,007,038	\$ 1,991,141	\$ 1,960,194	\$ 1,948,494	\$ 2,058,245	5.6%
Benefits	\$ 972,827	\$ 992,653	\$ 1,028,333	\$ 1,039,080	\$ 1,051,190	\$ 1,160,857	10.4%
Operating Expenses	\$ 354,801	\$ 430,221	\$ 535,927	\$ 438,394	\$ 427,752	\$ 463,096	8.3%
Public Works Total	\$ 2,173,738	\$ 2,318,614	\$ 1,996,859	\$ 2,362,881	\$ 2,548,697	\$ 2,523,862	-1.0%
Salaries	\$ 653,379	\$ 622,980	\$ 687,291	\$ 616,582	\$ 670,264	\$ 691,827	3.2%
Benefits	\$ 334,057	\$ 334,581	\$ 332,779	\$ 378,249	\$ 373,239	\$ 395,639	6.0%
Operating Expenses	\$ 1,186,302	\$ 1,361,052	\$ 976,789	\$ 1,368,050	\$ 1,505,194	\$ 1,436,396	-4.6%
Health & Human Services	\$ 87,637	\$ 94,820	\$ 80,160	\$ 102,149	\$ 86,000	\$ 88,208	2.6%
Culture, Recreation & Education (Net)	\$ 3,506	\$ 3,434	\$ 549,814	\$ 3,400	\$ 3,400	\$ 3,500	2.9%
Conservation & Development	\$ 105,472	\$ 145,886	\$ 169,803	\$ 155,521	\$ 300,321	\$ 186,571	-37.9%
Total Expenditures	\$ 6,533,020	\$ 6,939,051	\$ 7,090,189	\$ 7,008,737	\$ 7,344,360	\$ 7,460,046	1.6%
SPECIAL OUTLAY & DEBT SERVICE							
Special Capital Fund (Memo Posting ONLY)	\$ -	\$ 3,858,564	\$ 300,000	\$ 150,000			
Total Expenditures with Special Outlay	\$ 6,533,020	\$ 10,797,615	\$ 7,090,189	\$ 7,008,737	\$ 7,344,360	\$ 7,460,046	1.6%
Revenue Over (under) Expenditures	\$ 242,796	\$ (51,599)	\$ (313,337)	\$ 466,965	\$ 252,508	\$ 57,835	-77.1%
OTHER FINANCING SOURCES							
Operating Transfer In - Airport	\$ (14,690)				\$ 10,000	\$ 15,000	50.0%
Operating Transfer In - TID 3	\$ -			\$ -			
Operating Transfer In - TIF 4 Excess Increment		\$ 49,622		\$ 206,338	\$ 206,338		
Operating Transfer Out - Park Development			\$ (50,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	0.0%
Operating Transfer Out - Original Debt Service	\$ 63,975	\$ (264,151)		\$ (11,000)	\$ (11,000)	\$ (460,404)	4085.5%
Operating Transfer Out - Library	(\$50,158)						
Operating Transfer In - CDBG Loan Repay						\$ 20,000	
Operating Transfer Out - Infrastructure(Street Proj)				\$ 1,300		\$ (17,840)	
Operating Transfer Out - Downtown Redevelop				\$ 20	\$ (14,990)		
Tax Equivalent - Water Utility							
Special Outlay							
Operating Transfer Out - Façade Grants Fund				\$ -			
100-484831-Sale of Capital Assets	\$ 1,401	\$ 1,401	\$ 890	\$ 1,401	\$ 1,401	\$ 1,401	0.0%
Subtotal	\$ 528	\$ (213,128)	\$ (49,110)	\$ 173,059	\$ 166,749	\$ (466,843)	-380.0%
Net Change in Fund Balance	\$ 243,324	\$ (264,727)	\$ (362,447)	\$ 640,024	\$ 419,257	\$ (409,008)	-197.6%
Fund Balance Begin 01/01	\$ 2,363,643	\$ 2,606,967	\$ 2,342,240	\$ 1,979,793	\$ 1,979,793	\$ 2,399,051	% Change
Revenue In	\$ 6,775,816	\$ 10,746,016	\$ 6,776,852	\$ 7,475,702	\$ 7,596,868	\$ 7,517,882	-1.0%
Expenditure Out	\$ (6,532,492)	\$ (11,010,743)	\$ (7,139,299)	\$ (6,835,678)	\$ (7,177,611)	\$ (7,926,889)	10.4%
Fund Balance End 12/31	\$ 2,606,967	\$ 2,342,240	\$ 1,979,793	\$ 2,619,817	\$ 2,399,051	\$ 1,990,043	-17.0%
Fund Balance as a Percent of Expenditures*	39.91%	32.75%	27.73%	38.33%	33.42%	25.10%	

GENERAL GOVERNMENT

GENERAL FUND REVENUE

Revenue Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
TAXES							
General Property Taxes	\$ 4,950,300	\$ 5,007,115	\$ 4,820,442	\$ 5,463,660	\$ 5,463,660	\$ 5,505,678	0.8%
Revenue Sharing: Town of Burlington	\$ (46,382)	\$ (48,025)	\$ (47,910)	\$ (45,021)	\$ (45,021)	\$ (55,071)	22.3%
Taxes to Airport		\$ -	\$ -	\$ -			
Taxes to Library	\$ (329,254)	\$ (392,792)	\$ (432,536)	\$ (405,500)	\$ (405,500)	\$ (405,500)	0.0%
Taxes to Equipment Rep Fund	\$ (696,971)	\$ (500,000)	\$ (500,000)	\$ (500,000)	\$ (500,000)	\$ (250,000)	-50.0%
Ag Use Penalty	\$ -	\$ 4,214	\$ -				
Occupational Taxes	\$ -	\$ 881	\$ 881	\$ 881	\$ 881	\$ 893	1.4%
Tax Equivalent from Water Utility	\$ 296,994	\$ 317,606	\$ 355,145	\$ 431,331	\$ 393,000	\$ 431,000	9.7%
Room Tax	\$ 22,059	\$ 19,929	\$ 35,548	\$ 55,000	\$ 55,000	\$ 75,000	36.4%
Payments in lieu of Taxes - PILOT	\$ 18,502	\$ 38,978	\$ 36,253	\$ 42,508	\$ 42,500	\$ 43,000	1.2%
Other Taxes/Interest on PP/RE Taxes	\$ 727	\$ 329	\$ 157	\$ 4,000	\$ 300	\$ 300	0.0%
Subtotal	\$ 4,215,975	\$ 4,448,235	\$ 4,267,980	\$ 5,046,859	\$ 5,004,820	\$ 5,345,300	6.8%
INTERGOVERNMENTAL REVENUE							
Shared Revenue from State	\$ 815,764	\$ 727,468	\$ 719,586	\$ 650,089	\$ 655,063	\$ 651,800	-0.5%
Exempt Computer Aid	\$ 19,200	\$ 18,832	\$ 16,113	\$ 18,000	\$ 17,534	\$ 17,500	-0.2%
Fire Insurance from State	\$ 28,285	\$ 29,158	\$ 30,023	\$ 30,000	\$ 25,106	\$ 25,000	-0.4%
Municipal Services	\$ 2,565	\$ 2,304	\$ 1,971	\$ 2,074	\$ 2,074	\$ 2,000	-3.6%
General Transportation Aids	\$ 523,832	\$ 497,640	\$ 500,090	\$ 450,081	\$ 450,081	\$ 510,590	13.4%
Connecting Highway Aids	\$ 95,678	\$ 75,553	\$ 75,704	\$ 76,041	\$ 2,780	\$ 2,787	0.2%
Other Transportation Aids			\$ 30,558			\$ 5,000	
Recycling Grants	\$ 44,459	\$ 46,775	\$ 30,241	\$ 30,100	\$ 30,100	\$ 30,000	-0.3%
Sidewalk Grants	\$ -	\$ -	\$ -			\$ -	
LRIP/TRIP			\$ -			\$ 17,840	
Clean Sweep Grant					\$ -	\$ 16,750	
State Aid for Police Training	\$ 1,316	\$ 3,463	\$ 3,600	\$ 2,500	\$ 2,500	\$ 2,500	0.0%
Miscellaneous Grants		\$ -	\$ -	\$ -		\$ 20,000	
Stewardship Park Grant	\$ -	\$ -	\$ -	\$ -		\$ -	
State Historical Society Funding/Grant		\$ -	\$ 10,368	\$ -	\$ 18,000	\$ -	
DNR Aids In Lieu of Tax	\$ 1,909	\$ 664	\$ 670	\$ 700	\$ 700	\$ 700	0.0%
Subtotal	\$ 1,533,007	\$ 1,401,857	\$ 1,418,923	\$ 1,259,585	\$ 1,203,938	\$ 1,302,467	8.2%
ALTERNATIVE REVENUE SOURCES							
ARRA Stimulus Funding	\$ -	\$ 1,405,764	\$ -	\$ -	\$ -	\$ -	
Gen Obligation. Bond Proceeds	\$ -	\$ 2,452,800	\$ -	\$ -	\$ -		
Subtotal	\$ -	\$ 3,858,564	\$ -	\$ -	\$ -	\$ -	
LICENSES & PERMITS							
Business and Occupational Permits	\$ 22,828	\$ 22,454	\$ 21,912	\$ 23,000	\$ 23,000	\$ 24,840	8.0%
Licenses	\$ 6,974	\$ 7,267	\$ 8,173	\$ 7,800	\$ 7,800	\$ 8,424	8.0%
WI Cable TV Licenses	\$ 110,914	\$ 118,070	\$ 125,867	\$ 115,000	\$ 130,000	\$ 130,000	0.0%
Parking Permits	\$ 1,135	\$ 765	\$ 320	\$ 1,500	\$ 600	\$ 700	16.7%
Right of Way Permits	\$ 7,646	\$ 9,504	\$ 4,235	\$ 7,500	\$ 6,800	\$ 7,000	2.9%
Telecommunications Antennae Site Fee	\$ 45,013	\$ 45,836	\$ 47,116	\$ 46,000	\$ 47,000	\$ 47,000	0.0%
Seals, Weights & Measures	\$ 6,975	\$ 7,165	\$ 7,350	\$ 7,025	\$ 7,025	\$ 7,025	0.0%
Electrical Permits	\$ 2,450	\$ 2,220	\$ 2,440	\$ 2,200	\$ 2,200	\$ 2,376	8.0%
Building Permits Residential	\$ 40,167	\$ 37,712	\$ 28,685	\$ 32,000	\$ 31,000	\$ 32,000	3.2%
Building Permits Commercial	\$ 42,534	\$ 66,568	\$ 37,607	\$ 32,000	\$ 31,000	\$ 32,000	3.2%
Chocolate Fest Lease Agreement	\$ 12,704	\$ 12,704	\$ -	\$ 1	\$ 1	\$ 1	0.0%
Subtotal	\$ 299,341	\$ 330,264	\$ 283,705	\$ 274,026	\$ 286,426	\$ 291,366	1.7%

GENERAL GOVERNMENT

GENERAL FUND REVENUE

Revenue Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
FINES & FORFEITURES							
Court Penalties	\$ 147,671	\$ 122,627	\$ 155,563	\$ 145,000	\$ 150,000	\$ 150,000	0.0%
Parking Violations	\$ 57,836	\$ 61,037	\$ 94,736	\$ 80,000	\$ 80,000	\$ 85,000	6.3%
Subtotal	\$ 205,507	\$ 183,665	\$ 250,298	\$ 225,000	\$ 230,000	\$ 235,000	2.2%
PUBLIC CHARGES FOR SERVICES							
Clerks Revenue	\$ 6,129	\$ 6,210	\$ 5,979	\$ 5,600	\$ 5,600	\$ 6,048	8.0%
Police Department	\$ 6,489	\$ 8,562	\$ 7,236	\$ 3,800	\$ 6,500	\$ 6,600	1.5%
Fire Department	\$ 23,512	\$ 17,782	\$ 15,142	\$ 15,000	\$ 15,000	\$ 15,000	0.0%
Street Department	\$ 265	\$ 3,051	\$ 9,201	\$ 6,300	\$ 6,300	\$ 6,804	8.0%
Parks Department	\$ 10,332	\$ 11,825	\$ 15,514	\$ 16,000	\$ 16,000	\$ 17,280	8.0%
Subtotal	\$ 46,727	\$ 47,431	\$ 53,072	\$ 46,700	\$ 49,400	\$ 51,732	4.7%
SPECIAL ASSESSMENTS							
Sidewalks	\$ 11,671	\$ 10,552	\$ 9,042	\$ 53,000	\$ 9,000	\$ 10,967	21.9%
Weed Cutting	\$ -	\$ -	\$ 1,597		\$ 1,500	\$ 1,500	0.0%
Infrastructure - SH 36 Assessments	\$ -	\$ -	\$ -	\$ 20,782	\$ 20,782		
Snow Plowing	\$ -	\$ -	\$ -		\$ 500	\$ 500	0.0%
Subtotal	\$ 11,671	\$ 10,552	\$ 10,639	\$ 73,782	\$ 31,782	\$ 12,967	-59.2%
PROPERTY SALES & RECOVERY							
Insurance Recovery		\$ 13,686	\$ 38,202	\$ 50	\$ 23,000	\$ 15,000	-34.8%
Sale of General Property		\$ -	\$ 890	\$ 525,000	\$ 369,830	\$ 175,000	-52.7%
Subtotal	\$ -	\$ 13,686	\$ 39,092	\$ 525,050	\$ 392,830	\$ 190,000	-51.6%
INTEREST/INVESTMENT INCOME							
Investment Income	\$ 31,056	\$ 14,043	\$ 12,954	\$ 6,000	\$ 10,000	\$ 18,000	80.0%
Interest Income from Airport Debt							
Interest on Special Assessments	\$ 558	\$ 155	\$ 229	\$ 150	\$ 200	\$ 200	0.0%
Subtotal	\$ 31,614	\$ 14,198	\$ 13,183	\$ 6,150	\$ 10,200	\$ 18,200	78.4%
OTHER MISCELLANEOUS INCOME							
Developer/Planning Expense Reimburse						\$ 50,000	
Transfer in from TIF 4 - CLOSE				\$ 206,338	\$ 206,338	\$ -	
Donations	\$ -	\$ 7	\$ -	\$ -	\$ -	\$ -	
Rent - City Buildings	\$ 1,100	\$ 1,200	\$ 6,600	\$ 15,100	\$ 12,000	\$ 12,000	0.0%
Agricultural Lease	\$ 875	\$ -	\$ -	\$ 875	\$ 6,250	\$ 6,250	0.0%
Transfer to Infrastructure Fund							
Bond Fees		\$ -	\$ (2,375)		\$ -	\$ -	
Miscellaneous	\$ -	\$ 6,356	\$ 5,735	\$ 2,575	\$ 2,400	\$ 2,600	8.3%
Subtotal	\$ 1,975	\$ 7,563	\$ 9,959	\$ 224,888	\$ 226,988	\$ 70,850	-68.8%
TOTAL	\$6,345,816	\$10,316,016	\$ 6,346,852	\$ 7,682,040	\$ 7,436,384	\$7,517,882	1.1%
TOTAL WITHOUT SPECIAL REVENUE	\$6,345,816	\$ 6,457,452	\$ 6,346,852	\$ 7,682,040	\$ 7,436,384	\$7,517,882	1.1%



This section contains expenditures
for the Administrative and
Legislative branches of the
General Fund in
City Government.

City of Burlington 2013 Annual Budget

Administrative & Legislative
Administration
Finance
Mayor & Council
City Clerk
Elections
Assessor
Municipal Court
Attorney

SALARY & BENEFITS OVERALL SUMMARY

Legislative Payroll: General Fund						
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed
Elected Position Wages & FICA	\$ 19,350	\$ 19,348	\$ 19,348	\$ 19,377	\$ 19,377	\$ 19,377
Staff Positions Salaries & Wages	\$ 87,114	\$ 92,516	\$ 82,426	\$ 91,402	\$ 99,635	\$ 90,017
Staff Positions Benefits	\$ 27,374	\$ 29,540	\$ 27,340	\$ 28,345	\$ 27,698	\$ 29,163
Legislative TOTAL	\$ 133,838	\$ 141,405	\$ 129,114	\$ 139,123	\$ 146,710	\$ 138,557

Administration & Finance Payroll: General Fund						
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed
Staff Positions Salaries & Wages	\$ 254,172	\$ 264,134	\$ 263,783	\$ 278,961	\$ 280,976	\$ 288,531
Staff Positions Benefits	\$ 119,274	\$ 142,189	\$ 139,729	\$ 161,346	\$ 146,979	\$ 164,374
Admin & Finance TOTAL	\$ 373,447	\$ 406,323	\$ 403,512	\$ 440,307	\$ 427,955	\$ 452,904

Public Safety Payroll: General Fund						
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed
Staff Positions Salaries & Wages	\$ 1,974,105	\$ 2,007,038	\$ 1,991,141	\$ 1,960,194	\$ 1,948,494	\$ 2,058,245
Staff Positions Benefits	\$ 972,827	\$ 992,653	\$ 1,028,333	\$ 1,039,080	\$ 1,051,190	\$ 1,160,857
Police & Fire TOTAL	\$ 2,946,931	\$ 2,999,691	\$ 3,019,475	\$ 2,999,274	\$ 2,999,684	\$ 3,219,102

Public Works Payroll: General Fund						
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed
Staff Positions Salaries & Wages	\$ 653,379	\$ 622,980	\$ 687,291	\$ 616,582	\$ 670,264	\$ 691,827
Staff Positions Benefits	\$ 334,057	\$ 334,581	\$ 332,779	\$ 378,249	\$ 373,239	\$ 395,639
Streets & Parks TOTAL	\$ 987,436	\$ 957,562	\$ 1,020,070	\$ 994,831	\$ 1,043,503	\$ 1,087,466

Library Payroll						
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed
Staff Positions Salaries & Wages	\$ 401,875	\$ 393,375	\$ 406,958	\$ 437,720	\$ 412,000	\$ 436,927
Staff Positions Benefits	\$ 151,538	\$ 161,672	\$ 149,290	\$ 162,802	\$ 147,740	\$ 168,992
Library TOTAL	\$ 553,413	\$ 555,047	\$ 556,249	\$ 600,522	\$ 559,740	\$ 605,919

Waste Water Payroll: Enterprise						
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed
Staff Positions Salaries & Wages	\$ 558,733	\$ 523,092	\$ 499,546	\$ 516,546	\$ 514,080	\$ 529,357
Staff Positions Benefits	\$ 294,409	\$ 265,514	\$ 278,722	\$ 269,916	\$ 264,761	\$ 277,833
Waste Water TOTAL	\$ 853,141	\$ 788,606	\$ 778,267	\$ 786,462	\$ 778,841	\$ 807,191

Water Payroll: Enterprise						
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed
Staff Positions Salaries & Wages	\$ 274,528	\$ 307,242	\$ 305,726	\$ 368,275	\$ 364,775	\$ 378,870
Staff Positions Benefits	\$ 208,386	\$ 211,331	\$ 209,707	\$ 225,128	\$ 226,036	\$ 246,092
Water TOTAL	\$ 482,913	\$ 518,574	\$ 515,433	\$ 593,403	\$ 590,811	\$ 624,962

RECAP

General Fund Payroll Summary						
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed
Staff Positions Salaries & Wages	\$ 2,988,120	\$ 3,006,017	\$ 3,043,989	\$ 2,966,516	\$ 3,018,745	\$ 3,147,996
Staff Positions Benefits	\$ 1,453,531	\$ 1,498,963	\$ 1,528,181	\$ 1,607,019	\$ 1,599,106	\$ 1,750,033
Subtotal General Fund	\$ 4,441,652	\$ 4,504,981	\$ 4,572,171	\$ 4,573,535	\$ 4,617,851	\$ 4,898,029

Library Payroll Summary						
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed
Staff Positions Salaries & Wages	\$ 401,875	\$ 393,375	\$ 406,958	\$ 437,720	\$ 412,000	\$ 436,927
Staff Positions Benefits	\$ 151,538	\$ 161,672	\$ 149,290	\$ 162,802	\$ 147,740	\$ 168,992
Subtotal Library Fund	\$ 553,413	\$ 555,047	\$ 556,249	\$ 600,522	\$ 559,740	\$ 605,919

Water / Waste Water Payroll Summary						
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed
Staff Positions Salaries & Wages	\$ 833,260	\$ 830,335	\$ 805,272	\$ 884,821	\$ 878,855	\$ 908,227
Staff Positions Benefits	\$ 502,794	\$ 476,846	\$ 488,429	\$ 495,044	\$ 490,797	\$ 523,925
Subtotal Enterprise Funds	\$ 1,336,054	\$ 1,307,180	\$ 1,293,701	\$ 1,379,865	\$ 1,369,652	\$ 1,432,153

Total Payroll & Benefits	\$ 6,331,119	\$ 6,367,207	\$ 6,422,120	\$ 6,553,923	\$ 6,547,243	\$ 6,936,101
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GENERAL GOVERNMENT

ADMINISTRATION

The Administration Department is responsible for the day to day activity of the City of Burlington, including all aspects of personnel management, customer service, public information, and collecting various license fees, permit fees, fines and forfeitures. This department contains the City Administrator who provides management to the other departments in the City as defined by the Mayor and Common Council. It also contains the Building Inspection Dept which is charged with the task of inspecting all plans and construction within the City limits to assure that all structures are constructed safely and in compliance with the City Codes and Ordinances.

MISSION

Deliver quality service in a cost effective and efficient manner through promoting collaborative leadership and teamwork throughout the City of Burlington.

2013 GOALS

1. Develop a three-year financial forecast outlining proposed policy solutions for the 2014-2016 budget years by November 2013.
2. Increase traffic to the city's electronic media outlets by 20% by July 2012.
3. Begin implementation of a plan to consolidate the City of Burlington and Town of Burlington Fire Departments by December of 2013.
4. Develop a plan for a second phase of the Burlington Manufacturing and Business Park by July of 2013.
5. Assist in the completion of the Downtown Redevelopment Project at Chestnut and Dodge streets in conjunction with the project developers by December of 2013.
6. Bldg Insp: 1. Research sign codes and make recommendation regarding temporary signs. Complete by October 15, 2012
7. Bldg Insp: 2. Research and make recommendation for site plan and conditional use review fees. Complete by November 30, 2012
8. Bldg Insp: 2. Research and make recommendation for site plan and conditional use review fees. Complete by November 30, 2012
9. Bldg Insp: 3. Review completed job folders and prepare for longer storage of files (archive). Remove extraneous paperwork and plans if appropriate. (Ongoing with majority completed by April 15, 2013)
10. Bldg Insp:4. Contact owners and contractors regarding dormant but still active files. Inspect if necessary and close out files as appropriate. (Ongoing with majority completed by May 30, 2013)

2012 ACCOMPLISHMENTS

1. Implemented a performance measurement program for all city departments which is being utilized to evaluate services and performance for each department.
2. Completed the Historical Building Survey in conjunction with the Historical Commission and Wisconsin Historical Society.
3. Implemented the first phase of a paperless initiative with the Common Council, eliminating the use of paper for regular Common Council correspondence. Currently evaluating alternatives for producing paperless agendas and packets.
4. Developed a regional animal shelter solution in conjunction with the Wisconsin Humane Society and neighboring communities.
5. Increased marketing activities across all electronic media, increasing the number of website visits, Facebook Friends and Twitter followers from 2011.
6. Responded to 100 percent of residential requests received through the City's complaint management system in less than 48 hours.
7. Closed external requests received from the City's complaint management system on average in 2.8 days.

GENERAL GOVERNMENT

ADMINISTRATION

SALARIES CHARGED TO THIS DEPARTMENT

Position	Current Annual Salary	% Charged to This Dept	2012 Actual Salary	2013 Proposed Salary
City Administrator	\$133,598	45.00%	\$60,119	\$60,119
Building Inspector	\$58,207	100.00%	\$58,207	\$58,207
Code Enforcement Officer	\$15,000	50.00%	\$0	\$7,500
Assistant to the City Administrator	\$41,142	80.00%	\$32,914	\$33,901
Full Time Admin Asst/Deputy Clerk	\$35,646	80.00%	\$28,517	\$28,517
Facilities Maintenance Supervisor	\$52,234	11.06%	\$5,664	\$5,777
Engineering Technician	\$58,907	25.00%	\$14,727	\$14,649
Full Time Administrative Assistant	\$36,801	40.00%	\$14,186	\$14,720
TOTAL			\$214,333	\$223,390

BUDGET NOTES

Repairs & Maint Building - Remodel old Council Chambers for Storage

2012 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 223,768	48.11%	2.8%
Total Benefits	\$ 120,057	25.81%	1.5%
154 Health Insurance	\$ 71,182	15.30%	0.9%
298 Contract Services	\$ 45,000	9.68%	0.6%
520 Property & Liability Expense	\$ 16,486	3.54%	0.2%
All Other	\$ 59,781	12.85%	0.8%
TOTAL	\$ 465,092.80	100.00%	5.9%

3 Year Projection	2014	PY % Inc	2015	PY % Inc	2016	PY % Inc
Total Salaries & Wages	\$ 229,586	2.6%	\$ 234,178	2.0%	\$238,862	2.0%
Benefits	\$ 118,857	-1.0%	\$ 120,045	1.0%	\$121,246	1.0%
154 Health Insurance	\$ 73,317	3.0%	\$ 75,517	3.0%	\$ 77,782	3.0%
298 Contract Services	\$ 45,900	2.0%	\$ 46,359	1.0%	\$ 46,823	1.0%
520 Property & Liability Expense	\$ 16,816	2.0%	\$ 16,984	1.0%	\$ 17,154	1.0%
All Other	\$ 60,977	2.0%	\$ 62,196	2.0%	\$ 63,440	2.0%
TOTAL	\$ 472,136	1.5%	\$ 479,763	1.6%	\$487,524	1.6%

GENERAL GOVERNMENT

ADMINISTRATION: 100-515132

Expenditure Summary

Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
111 Salaries and Wages	\$ 198,186	\$ 201,441	\$ 208,480	\$ 218,863	\$ 218,863	\$ 223,618	2.2%
113 Overtime	\$ 376	\$ 56	\$ 62	\$ 150	\$ 300	\$ 150	-50.0%
133 Longevity Pay	\$ -	\$ 394	\$ 164	\$ 432	\$ 170	\$ 170	0.0%
145 Employee Reimbursement	\$ (1,539)	\$ (747)	\$ (695)	\$ (800)	\$ (800)	\$ (816)	2.0%
151 FICA	\$ 14,289	\$ 14,795	\$ 15,531	\$ 16,755	\$ 16,755	\$ 16,352	-2.4%
152 Retirement	\$ 20,227	\$ 22,383	\$ 19,731	\$ 15,379	\$ 15,379	\$ 18,021	17.2%
153 Employee Benefits Corp (125)	\$ 117	\$ 5,884	\$ 3,152	\$ 1,000	\$ 1,000	\$ 3,200	220.0%
154 Health Insurance	\$ 56,834	\$ 55,899	\$ 56,254	\$ 71,182	\$ 60,000	\$ 71,182	18.6%
155 Life Insurance	\$ 527	\$ 600	\$ 628	\$ 650	\$ 650	\$ 700	7.7%
156 Vision	\$ 171	\$ 186	\$ 185	\$ 202	\$ 202	\$ 229	13.2%
157-Tuition Reimbursement/Training	\$ -	\$ -	\$ -	\$ 3,600	\$ 3,600	\$ 3,600	0.0%
158 Dental	\$ 2,601	\$ 3,109	\$ 3,199	\$ 3,500	\$ 3,200	\$ 3,200	0.0%
160 Workers Compensation Ins	\$ 2,928	\$ 2,768	\$ 2,750	\$ 3,754	\$ 3,754	\$ 3,750	-0.1%
162 EAP Service	\$ 260	\$ 457	\$ 457	\$ 460	\$ 460	\$ 469	2.0%
219 Sealers Weights & Measures	\$ 6,400	\$ 6,400	\$ 6,400	\$ 6,400	\$ 6,400	\$ 6,400	0.0%
220 Utilities	\$ 8,293	\$ 7,375	\$ 9,116	\$ 8,960	\$ 8,500	\$ 8,500	0.0%
225 Telephone	\$ 3,898	\$ 4,472	\$ 5,677	\$ 5,600	\$ 5,600	\$ 5,656	1.0%
240 Building Insp Fuel & Oil	\$ -	\$ -	\$ 1,052	\$ 1,100	\$ 1,000	\$ 1,000	0.0%
242 Repairs & Maintenance Gen	\$ -	\$ -	\$ 12	\$ -			
246 Repairs & Maint. Office Equip	\$ 1,003	\$ 5,915	\$ 7,463	\$ 5,900	\$ 10,000	\$ 8,000	-20.0%
247 Repairs & Maint. Computer Equip	\$ -	\$ 1,548	\$ 2,123	\$ 1,500	\$ 1,000	\$ 2,000	100.0%
248 Repairs & Maint. Building	\$ 3,309	\$ 2,977	\$ 3,573	\$ 2,500	\$ 2,000	\$ 2,900	45.0%
298 Contract Services	\$ 36,926	\$ 53,176	\$ 36,026	\$ 45,000	\$ 39,000	\$ 45,000	15.4%
310 Office Supplies & Postage	\$ 14,813	\$ 8,556	\$ 13,718	\$ 12,500	\$ 12,500	\$ 13,000	4.0%
311 Computer Software Maintenance	\$ -	\$ -	\$ 15	\$ 1,200	\$ 100	\$ 125	25.0%
324 Membership Dues	\$ 1,129	\$ 6,206	\$ 4,585	\$ 4,500	\$ 4,500	\$ 4,500	0.0%
330 In-Service Training and Travel	\$ 8,686	\$ 12,119	\$ 3,301	\$ 10,000	\$ 8,500	\$ 3,000	-64.7%
344 Janitorial Supplies	\$ 650	\$ 690	\$ 466	\$ 500	\$ 500	\$ 500	0.0%
372 Building Insp. Auto Expense	\$ 1,507	\$ 1,182	\$ 179	\$ 300	\$ 300	\$ 700	133.3%
390 Other Expenses	\$ -	\$ 3,349	\$ 62				
399 Sundries	\$ 3,946	\$ 2,657	\$ 5,496	\$ 2,000	\$ 2,000	\$ 2,000	0.0%
505 Legal Fees							
520 Property & Liability Expense	\$ 17,118	\$ 16,543	\$ 16,330	\$ 16,323	\$ 16,323	\$ 16,486	1.0%
533 Copy Machine Maintenance	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	0.0%
TOTAL	\$ 402,654	\$ 440,391	\$ 425,492	\$ 460,910	\$ 443,256	\$ 465,093	4.9%

GENERAL GOVERNMENT

FINANCE

Finance is responsible for the proper administration of the City's financial planning and management functions including preparing the Annual City Budget; coordinating the establishment and review of departmental objectives; billing for services; collecting and recording City revenues; managing the City's cash flow and investments; tabulating and collecting taxes; and keeping the City's books of accounts in accordance with recognized governmental accounting standards.

MISSION

Effectively manage all city funds in regards to timely payment of bills, accuracy of payroll and safety of investments

2013 GOALS

1. Budget Software implementation - online system - June 2013
2. Work towards paperless environment for council A/P approval packet - March 2013
3. Create updated Budget to Actuals for reporting via PDF to Council & Department Heads - March 2013 and updated monthly
4. Continue ongoing education via the League, UWGB and other avenues as they present themselves for all staff - December

2012 ACCOMPLISHMENTS

1. Treasurer Certification educational aspect completed - additional training ongoing for designation.
2. Performance Measures tracking begun - 2012 Collection year - System implemented for Online/City Website use.
3. Ehlers Investment Partners hired as investment manager to increase interest income.
4. Cross training completed for Payroll/Accounts Payable/Cash Receipting. Continuing to cross train in same areas.
5. Payroll/Benefits Coordinator training in FMLA.
6. Implemented second installment of County Tax Collection for all Racine municipalities.
7. Treasurer involvement in WMTA and League of WI Municipalities.
8. Accounts Payable Clerk to UWGB for Clerk training. Completed Year 1.
9. Citizens Budget Partners second year was very successful.

GENERAL GOVERNMENT

FINANCE

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2012 Actual	2013 Proposed
Budget Officer/Treasurer	\$59,238	50.00%	\$29,619	\$30,508
Payroll Clerk/Befits Coordinator	\$34,674	50.00%	\$17,337	\$17,169
Full Time Accounts Payable Clerk	\$38,667	32.00%	\$12,374	\$12,655
Facilities Maintenance Supervisor	\$51,210	5.07%	\$2,596	\$2,648
TOTAL			\$61,926	\$62,980

BUDGET NOTES

Inservice Training and Travel & Travel accounts include LEADS training in 2013, UWGB Institute, League Conference and WGFOA Conference.

2013 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 64,280	35.7%	0.8%
Benefits	\$ 44,799	24.8%	0.6%
154-Health Insurance	\$ 27,099	15.0%	0.3%
520-Property and Liability Ins	\$ 17,100	9.5%	0.2%
213-Accounting and Auditing	\$ 14,000	7.8%	0.2%
All Other	\$ 40,110	22.2%	0.5%
TOTAL	\$ 180,289	100.0%	0.5%

3 Year Projection	2014	PY % Inc	2015	PY % Inc	2016	PY % Inc
Total Salaries & Wages	\$ 64,906	1.0%	\$ 66,207	2.0%	\$ 66,869	1.0%
Benefits	\$ 40,500	-9.6%	\$ 40,449	-0.1%	\$ 38,708	-4.3%
154-Health Insurance	\$ 27,912	3.0%	\$ 28,750	3.0%	\$ 29,612	3.0%
520-Property and Liability Ins	\$ 17,442	2.0%	\$ 17,616	1.0%	\$ 17,793	1.0%
213-Accounting and Auditing	\$ 14,280	2.0%	\$ 14,423	1.0%	\$ 14,567	1.0%
All Other	\$ 40,912	2.0%	\$ 41,730	2.0%	\$ 42,565	2.0%
TOTAL	\$ 178,040	-1.2%	\$ 180,426	1.3%	\$ 180,501	0.0%

GENERAL GOVERNMENT

FINANCE 100-515141

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
111-Salaries	\$ 54,534	\$ 59,360	\$ 54,738	\$ 59,298	\$ 61,163	\$ 63,630	4.0%
113-Overtime	\$ 1,076	\$ 3,277	\$ 503	\$ 650	\$ 650	\$ 650	0.0%
133-Longevity	\$ 312	\$ 312	\$ 312	\$ 33	\$ 312	\$ 312	0.0%
145-Employee Reimbursement	\$ (566)	\$ (611)	\$ (480)	\$ (700)	\$ (700)	\$ (700)	0.0%
151-FICA	\$ 4,104	\$ 4,754	\$ 4,156	\$ 4,589	\$ 4,693	\$ 4,868	3.7%
152-Retirement	\$ 5,914	\$ 6,204	\$ 5,695	\$ 5,228	\$ 5,482	\$ 6,339	15.6%
153-Employee Benefits	\$ 54	\$ 14	\$ 2	\$ 28	\$ 28	\$ 28	0.0%
154-Health Insurance	\$ 8,434	\$ 20,728	\$ 23,823	\$ 27,099	\$ 26,000	\$ 27,099	4.2%
155-Life Insurance	\$ 900	\$ 910	\$ 107	\$ 125	\$ 127	\$ 130	2.4%
156-Vision	\$ 53	\$ 79	\$ 80	\$ 90	\$ 85	\$ 85	0.0%
157-Inservice Training	\$ -	\$ -	\$ 692	\$ 3,500	\$ 1,500	\$ 1,500	0.0%
158-Dental	\$ 633	\$ 1,129	\$ 1,262	\$ 1,350	\$ 1,300	\$ 1,350	3.8%
160-Workers Compensation	\$ 2,928	\$ 2,768	\$ 2,642	\$ 3,700	\$ 3,700	\$ 3,700	0.0%
161-Unemployment	\$ -	\$ -	\$ 22	\$ -	\$ 22	\$ 22	0.0%
162-EAP Program	\$ 94	\$ 59	\$ 59	\$ 70	\$ 60	\$ 65	8.3%
163-Insurance Opt Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
211-Physicals	\$ -	\$ 113	\$ -	\$ 120	\$ -	\$ -	
213-Accounting and Auditing	\$ 25,802	\$ 19,473	\$ 13,509	\$ 13,940	\$ 13,940	\$ 14,000	0.4%
215-Bond Rating Svcs	\$ 1,489	\$ 3,370	\$ 513	\$ 3,000	\$ 3,500	\$ 3,000	-14.3%
220-Utilities	\$ 3,889	\$ 3,475	\$ 1,466	\$ 3,700	\$ 1,600	\$ 1,700	6.3%
225-Telephone	\$ 1,481	\$ 1,859	\$ 2,167	\$ 1,900	\$ 2,400	\$ 2,400	0.0%
244-Rep & Maint. Services Other	\$ -	\$ -	\$ 12	\$ -	\$ -	\$ -	
246-Rep & Maint. Services - Office Equip	\$ 3,722	\$ 917	\$ 892	\$ 1,000	\$ 700	\$ 1,000	42.9%
247-Computer Replacement	\$ 1,368	\$ 1,032	\$ 1,380	\$ 1,500	\$ 500	\$ 1,500	200.0%
248-Rep/Maint - Building	\$ 1,604	\$ 1,413	\$ 1,211	\$ 1,200	\$ 1,000	\$ 1,200	20.0%
298-Contract Services	\$ 5,164	\$ 9,269	\$ 8,885	\$ 10,000	\$ 10,000	\$ 10,000	0.0%
310-Office Supp./Postage	\$ 8,298	\$ 11,832	\$ 6,869	\$ 7,000	\$ 5,500	\$ 5,600	1.8%
311-Computer Software Maintenance	\$ -	\$ 180	\$ 36	\$ 3,000	\$ 3,125	\$ 3,100	-0.8%
312-Computer Supplies & Maintenance	\$ -	\$ 88	\$ 1,042	\$ 350	\$ 350	\$ 350	0.0%
313-Printing	\$ -	\$ 379	\$ 206	\$ 400	\$ 400	\$ 400	0.0%
324-Membership Dues	\$ 54	\$ 90	\$ 65	\$ 100	\$ 85	\$ 85	0.0%
330-Travel	\$ 2,147	\$ 3,171	\$ 3,180	\$ 3,700	\$ 3,100	\$ 1,700	-45.2%
344-Janitor Supplies	\$ 300	\$ 313	\$ 260	\$ 225	\$ 225	\$ 225	0.0%
399-Misc. Exp/Publication	\$ 869	\$ 384	\$ 914	\$ 1,000	\$ 900	\$ 900	0.0%
Bank Fees/Credit Cards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	
505-Legal Fees							
510-Insurance Bond	\$ -	\$ 1,340	\$ 1,400	\$ 1,500	\$ 1,500	\$ 1,500	0.0%
520-Property and Liability Ins	\$ 18,517	\$ 16,544	\$ 16,080	\$ 16,875	\$ 16,875	\$ 17,100	1.3%
533-Copy Machine Rental	\$ 18,517	\$ 16,544	\$ 451	\$ -	\$ 450	\$ 450	0.0%
TOTAL	\$ 171,692	\$ 190,771	\$ 154,151	\$ 175,570	\$ 170,572	\$ 180,289	5.7%

GENERAL GOVERNMENT

LEGISLATIVE: Mayor & City Council

The Mayor and City Council exercises all legislative powers of the City; approves the City's financial plan; sets the tax rate, utility rates and other user fees and charges; sets policies, goals, and objectives to direct the City's growth and development; and adopts ordinances, rules, and regulations as necessary for the general welfare of the community and its visitors.

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2012 Actual	2013 Proposed
Mayor	\$7,200	50.00%	\$3,600	\$3,600
Alderman	\$3,600	50.00%	\$1,800	\$1,800
Alderman	\$3,600	50.00%	\$1,800	\$1,800
Alderman	\$3,600	50.00%	\$1,800	\$1,800
Alderman	\$3,600	50.00%	\$1,800	\$1,800
Alderman	\$3,600	50.00%	\$1,800	\$1,800
Alderman	\$3,600	50.00%	\$1,800	\$1,800
Alderman	\$3,600	50.00%	\$1,800	\$1,800
Alderman	\$3,600	50.00%	\$1,800	\$1,800
TOTAL			\$18,000	\$18,000

BUDGET NOTES

2013 League of Municipalities Dues increase - Line item 324
 2012 Traffic Study - Line Item 298
 2012 Strategic Planning - Line Item 390

2013 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 18,000	45.3%	0.2%
Benefits, Less Health Insurance	\$ 1,377	3.5%	0.0%
399-Publications & Legal Notices	\$ 8,000	20.1%	0.1%
310-Office Supplies & Postage	\$ 3,000	7.6%	0.0%
324-Membership Dues	\$ 3,243	8.2%	0.0%
All Other	\$ 6,100	15.4%	0.1%
TOTAL	\$ 39,720	100.0%	0.5%

3 Year Projection	2014	PY % Inc	2015	PY % Inc	2016	PY % Inc
Total Salaries & Wages	\$ 18,000	0.0%	\$ 18,000	0.0%	\$ 18,000	0.0%
Benefits, Less Health Insurance	\$ 1,377	0.0%	\$ 1,377	0.0%	\$ 1,377	0.0%
399-Publications & Legal Notices	\$ 8,160	2.0%	\$ 8,323	2.0%	\$ 8,490	2.0%
310-Office Supplies & Postage	\$ 3,030	1.0%	\$ 3,060	1.0%	\$ 3,091	1.0%
324-Membership Dues	\$ 3,308	2.0%	\$ 3,341	1.0%	\$ 3,375	1.0%
All Other	\$ 6,161	1.0%	\$ 6,223	1.0%	\$ 6,347	2.0%
TOTAL	\$ 40,036	0.8%	\$ 40,324	0.7%	\$ 40,679	0.9%

GENERAL GOVERNMENT

MAYOR & COUNCIL: 100-515111

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
111-Salaries and Wages	\$ 17,998	\$ 17,998	\$ 17,998	\$ 18,000	\$ 18,000	\$ 18,000	0.0%
151-FICA	\$ 1,352	\$ 1,350	\$ 1,350	\$ 1,377	\$ 1,377	\$ 1,377	0.0%
246-Repairs & Maint. Office Equip	\$ 924	\$ 1,363	\$ 458	\$ 1,100	\$ 960	\$ 1,000	4.2%
248-Repairs & Maint. Building	\$ 84	\$ 20	\$ -	\$ 300	\$ 150	\$ 300	100.0%
298-Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	
310-Office Supplies & Postage	\$ 1,514	\$ -	\$ 2,596	\$ 3,500	\$ 3,000	\$ 3,000	0.0%
313-Printing	\$ 1,961	\$ 7,697	\$ 1,547	\$ 2,200	\$ 1,500	\$ 1,800	20.0%
324-Membership Dues	\$ 2,995	\$ 2,988	\$ 2,969	\$ 3,240	\$ 2,943	\$ 3,243	10.2%
330-Travel	\$ 251	\$ -	\$ 319	\$ 700	\$ 300	\$ 500	66.7%
390-Supplies & Other Expenses	\$ 877	\$ 200	\$ 1,337	\$ 500	\$ 5,000	\$ 17,500	250.0%
399-Publications & Legal Notices	\$ 7,027	\$ 7,456	\$ 7,812	\$ 8,500	\$ 7,800	\$ 8,000	2.6%
505-Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
800-Capital Outlay	\$ -	\$ 12,190	\$ -	\$ -	\$ -	\$ -	
520-Property & Liability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	\$ 34,983	\$ 51,261	\$ 36,385	\$ 39,417	\$ 56,030	\$ 54,720	-2.3%

GENERAL GOVERNMENT

LEGISLATIVE: CITY CLERK, ELECTIONS & ASSESSOR

The City Clerk is appointed by the Mayor and Council and is the custodian of official City records, ordinances, and Council proceedings. Elections maintains rolls of registered voters, polling places and absentee ballots. The City contracts with outside appraisal services to determine assessed values of properties located within the City limits and represent the City at the Board of Review.

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2012 Actual	2013 Proposed
CITY CLERK				
City Clerk	\$45,427	50.00%	\$22,714	\$23,551
Deputy Clerk (2)	\$1,854	100.00%	\$1,854	\$1,882
ELECTIONS				
Poll Workers	\$15,000	100.00%	\$19,000	\$6,500
ASSESSOR				
Full Time Administrative Assistant	\$35,464	40.00%	\$14,186	\$14,720
TOTAL			\$57,754	\$46,653

BUDGET NOTES

Inservice Training & Travel (157/330 Accounts): Clerk Training at UWGB split into reg Fee and Travel

2013 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 25,833	21.8%	0.3%
Benefits	\$ 13,457	11.3%	0.2%
154-Health Insurance	\$ 9,842	8.3%	0.1%
298-Contract Services-Assessor Fees	\$ 25,000	21.1%	0.3%
321-Ballots & Advertising	\$ 6,300	5.3%	0.1%
All Other	\$ 48,159	40.6%	0.6%
TOTAL	\$ 118,749	100.0%	1.5%

3 Year Projection	2014	PY % Inc	2015	PY % Inc	2016	PY % Inc
Total Salaries & Wages	\$ 48,489	87.7%	\$ 51,272	5.7%	\$ 53,679	4.7%
Benefits	\$ 22,040	63.8%	\$ 21,904	-0.6%	\$ 21,947	0.2%
154-Health Insurance	\$ 10,137	3.0%	\$ 10,441	3.0%	\$ 10,755	3.0%
298-Contract Services-Assessor Fees	\$ 25,250	1.0%	\$ 25,503	1.0%	\$ 25,758	1.0%
321-Ballots & Advertising	\$ 6,426	2.0%	\$ 6,490	1.0%	\$ 6,555	1.0%
All Other	\$ 48,640	1.0%	\$ 49,127	1.0%	\$ 50,109	2.0%
TOTAL	\$ 150,845	27.0%	\$ 154,295	2.3%	\$ 158,048	2.4%

GENERAL GOVERNMENT

CITY CLERK: 100-515140

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
111-Salaries and Wages	\$ 20,351	\$ 22,410	\$ 22,986	\$ 23,997	\$ 24,538	\$ 25,433	3.6%
113-Overtime	\$ 95	\$ -	\$ -	\$ 400	\$ 400	\$ 400	0.0%
145-Employee Reimbursement	\$ (1,093)	\$ (499)	\$ (497)	\$ (1,000)	\$ (1,000)	\$ (1,020)	2.0%
151-FICA	\$ 1,474	\$ 1,676	\$ 1,717	\$ 1,836	\$ 1,836	\$ 1,946	6.0%
152-Retirement	\$ 2,255	\$ 2,457	\$ 2,176	\$ 1,448	\$ 1,448	\$ 1,660	14.7%
153-Employee Benefits Corp (125)	\$ 4	\$ -	\$ -	\$ -		\$ -	
154-Health Insurance	\$ 10,907	\$ 10,211	\$ 10,396	\$ 11,000	\$ 10,400	\$ 9,842	-5.4%
155-Life Insurance	\$ 129	\$ 134	\$ 146	\$ 155	\$ 155	\$ 155	-0.1%
156-Vision	\$ 31	\$ 32	\$ 31	\$ 30	\$ 30	\$ 30	0.0%
157-Inservice Training					\$ -	\$ 500	
158-Dental	\$ 345	\$ 360	\$ 361	\$ 345	\$ 345	\$ 345	-0.1%
160-Workers Compensation	\$ -	\$ -	\$ 22	\$ -			
162-EAP Service	\$ 22	\$ 18	\$ 18	\$ 18	\$ 18	\$ 18	0.0%
246-Repairs & Maint. Office Equip	\$ 1,027	\$ 1,371	\$ 1,268	\$ 1,000	\$ 1,000	\$ 1,000	0.0%
248-Repairs & Maint Building	\$ -	\$ -	\$ 72	\$ -			
310-Office Supplies & Postage	\$ 409	\$ 240	\$ 525	\$ 425	\$ 425	\$ 425	0.0%
324-Membership Dues	\$ 45	\$ 70	\$ 45	\$ 200	\$ 90	\$ 100	11.1%
330-Travel	\$ 48	\$ 117	\$ 66	\$ 1,300	\$ 800	\$ 700	-12.5%
505-Legal Fees				\$ -			
399-General Code & Misc Publication	\$ 9,374	\$ 4,009	\$ 8,544	\$ 8,000	\$ 8,000	\$ 8,000	0.0%
520-Property & Liability Expense	\$ -	\$ -	\$ -	\$ -			
TOTAL	\$ 45,424	\$ 42,605	\$ 47,875	\$ 49,154	\$ 48,484	\$ 49,533	2.2%

GENERAL GOVERNMENT

ELECTIONS: 100-515142

Expenditure Summary

Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
111-Salaries and Wages	\$ 2,828	\$ 7,833	\$ 6,959	\$ 12,000	\$ 19,000	\$ 7,833	-58.8%
113-Overtime	\$ 247	\$ 162	\$ -	\$ 510	\$ 1,000	\$ 162	-83.8%
145-Employee Reimbursement	\$ -	\$ -	\$ -	\$ -			
151-FICA	\$ 18	\$ -	\$ -	\$ -			
152-Retirement	\$ 26	\$ -	\$ -	\$ -			
154-Health Insurance	\$ 81	\$ -	\$ -	\$ -			
246-Voting Machine Maintenance	\$ 1,177	\$ 1,240	\$ 1,060	\$ 1,000	\$ 1,000	\$ 1,300	30.0%
310-Operation Supplies	\$ 664	\$ 1,053	\$ 1,087	\$ 2,200	\$ 2,200	\$ 1,100	-50.0%
321-Ballots & Advertising	\$ 5,806	\$ 6,370	\$ 6,863	\$ 7,000	\$ 11,000	\$ 6,300	-42.7%
330-Travel	\$ 147	\$ 177	\$ 92	\$ 250	\$ 300	\$ 100	-66.7%
505-Legal Fees							
532-Rent	\$ 300	\$ 600	\$ 600	\$ 900	\$ 900	\$ 300	-66.7%
TOTAL	\$ 11,293	\$ 17,435	\$ 16,661	\$ 23,860	\$ 35,400	\$ 17,095	-51.7%

GENERAL GOVERNMENT

ASSESSOR 100-515154

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
111-Salaries and Wages	\$ 13,324	\$ 13,678	\$ 13,785	\$ 14,050	\$ 14,186	\$ 14,720	3.8%
133-Longevity Pay	\$ -	\$ -	\$ -	\$ 250	\$ 250	\$ 250	-0.2%
141-Board of Review	\$ 588	\$ 1,081	\$ 887	\$ 1,200	\$ 1,200	\$ 1,200	0.0%
151-FICA	\$ 963	\$ 1,082	\$ 1,053	\$ 1,075	\$ 1,075	\$ 1,187	10.4%
152-Retirement	\$ 1,377	\$ 1,556	\$ 1,596	\$ 1,658	\$ 1,658	\$ 1,997	20.5%
154-Health Insurance	\$ 2,976	\$ 3,099	\$ 3,143	\$ 3,671	\$ 3,671	\$ 3,671	0.0%
155-Life Insurance	\$ 23	\$ 30	\$ 37	\$ 38	\$ 38	\$ 38	0.0%
158-Dental	\$ 154	\$ 154	\$ 152	\$ 158	\$ 158	\$ 158	0.0%
225-Telephone	\$ 100	\$ -		\$ -	\$ -	\$ -	
298-Contract Services-Assessor Fees	\$ 18,350	\$ 17,460	\$ 18,444	\$ 18,500	\$ 17,500	\$ 25,000	42.9%
299-Contract Services-WIDOR (Manuf.)	\$ 4,046	\$ 3,505	\$ -	\$ 4,000	\$ 4,000	\$ 3,500	-12.5%
310-Office Supplies & Postage	\$ 144	\$ 118	\$ 395	\$ 200	\$ 200	\$ 200	0.0%
330-Inservice Training and Travel	\$ 78	\$ 15	\$ 55	\$ 200	\$ 200	\$ 100	-50.0%
505-Legal Fees				\$ 500	\$ -	\$ 100	
TOTAL	\$ 42,122	\$ 41,779	\$ 39,547	\$ 45,499	\$ 44,136	\$ 52,121	18.1%

GENERAL GOVERNMENT

LEGISLATIVE: Municipal Court & City Attorney

The City provides the Citizens of Burlington with a Municipal Court of the highest ethical and professional standards. The Municipal Court tries and determines all cases arising under the City's Code of Ordinances, and under other orders, rules, or regulations of the City or its Officials. The City Attorney provides legal advice to the Mayor, City Council, City departments, boards and commissions, and represents the City in all legal proceedings.

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2012 Actual	2013 Proposed
Municipal Court Judge	\$7,040	100.00%	\$7,040	\$7,040
Municipal Court Clerk	\$30,748	100.00%	\$30,748	\$31,366
TOTAL			\$37,788	\$38,406

BUDGET NOTES

Contract Services for 2012 higher than normal due to larger case load.

2013 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 40,019	25.5%	0.5%
Benefits	\$ 8,388	5.3%	0.1%
220-Attorney Contract	\$ 41,000	26.1%	0.5%
272-Municipal Court	\$ 44,000	28.1%	0.6%
294-Jail Costs	\$ 3,800	2.4%	0.0%
All Other	\$ 19,650	12.5%	0.2%
TOTAL	\$ 156,856	100.0%	2.0%

3 Year Projection	2014	PY % Inc	2015	PY % Inc	2016	PY % Inc
Total Salaries & Wages	\$ 40,681	1.7%	\$ 41,358	1.7%	\$ 41,701	0.8%
Benefits	\$ 7,586	-9.6%	\$ 7,213	-4.9%	\$ 5,235	-27.4%
220-Attorney Contract	\$ 42,230	3.0%	\$ 43,075	2.0%	\$ 43,936	2.0%
272-Municipal Court	\$ 44,880	2.0%	\$ 45,778	2.0%	\$ 46,693	2.0%
294-Jail Costs	\$ 3,876	2.0%	\$ 3,915	1.0%	\$ 3,954	1.0%
All Other	\$ 20,043	2.0%	\$ 20,444	2.0%	\$ 20,853	2.0%
TOTAL	\$ 159,297	1.6%	\$ 161,782	1.6%	\$ 162,372	0.4%

GENERAL GOVERNMENT

MUNICIPAL COURT: 100-515111

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
111-Salaries and Wages	\$ 48,580	\$ 45,890	\$ 37,147	\$ 37,495	\$ 37,495	\$ 38,406	2.4%
113-Overtime	\$ 1,070	\$ 1,286	\$ 628	\$ 1,500	\$ 1,566	\$ 1,613	3.0%
142-Witness Fees	\$ 32	\$ 177	\$ 35	\$ 250	\$ 250	\$ 250	0.0%
151-FICA	\$ 3,380	\$ 3,809	\$ 2,850	\$ 2,988	\$ 2,988	\$ 3,061	2.5%
152-Retirement	\$ 4,230	\$ 4,659	\$ 3,459	\$ 3,779	\$ 3,780	\$ 4,474	18.4%
153-Employee Benefits Corp (125)	\$ 55	\$ -	\$ -	\$ 36	\$ 36	\$ 40	11.1%
157-Training	\$ -	\$ 725	\$ 625	\$ 800	\$ 750	\$ 750	0.0%
161-Unemployment	\$ -	\$ -	\$ 22	\$ -	\$ 22	\$ 22	0.0%
162-EAP Service	\$ 18	\$ 35	\$ 35	\$ 60	\$ 40	\$ 40	0.0%
225-Telephone	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	
243-Service Contracts	\$ 2,427	\$ 3,711	\$ 1,158	\$ 2,600	\$ 2,100	\$ 2,000	-4.8%
246-Repairs & Maint. Office Equip	\$ 546	\$ 266	\$ 1,049	\$ 400	\$ 500	\$ 500	0.0%
248-Repairs & Maint. Office Bldg	\$ -	\$ -	\$ 76	\$ -	\$ -	\$ -	
294-Jail Costs	\$ 1,075	\$ 930	\$ 4,940	\$ 3,800	\$ 3,800	\$ 3,800	0.0%
298-Contract Services	\$ -	\$ 900	\$ 300	\$ 900	\$ 900	\$ 900	0.0%
310-Office Supplies & Postage	\$ 3,546	\$ 2,883	\$ 2,609	\$ 2,500	\$ 2,500	\$ 2,500	0.0%
311-Computer Software Maintenance	\$ -	\$ -	\$ 2,493	\$ -	\$ 1,000	\$ 1,000	0.0%
330-Travel	\$ 1,877	\$ 1,282	\$ 748	\$ 1,500	\$ 800	\$ 400	-50.0%
344-Janitor Supplies	\$ -	\$ -	\$ 15	\$ -	\$ -	\$ -	
520-Property & Liability Expense	\$ 200	\$ 53	\$ 100	\$ 100	\$ 100	\$ 100	0.0%
505-Legal Fees					\$ -	\$ -	
TOTAL	\$ 67,183	\$ 66,607	\$ 58,287	\$ 58,708	\$ 58,628	\$ 59,856	2.1%

GENERAL GOVERNMENT

ATTORNEY: 100-515161

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
220-Attorney Contract	\$42,772	\$ 32,323	\$ 38,477	\$ 40,000	\$ 40,000	\$ 41,000	2.5%
272-Municipal Court	\$30,625	\$ 46,350	\$ 53,448	\$ 42,000	\$ 42,000	\$ 44,000	4.8%
298-Contract Services	\$12,186	\$ 11,735	\$ 6,622	\$ 12,000	\$ 40,000	\$ 12,000	-70.0%
300-Judgement	\$ -	\$ 5,128	\$ 450	\$ -	\$ -		
TOTAL	\$85,582	\$ 95,536	\$ 98,996	\$ 94,000	\$ 122,000	\$ 97,000	-20.5%



This section contains the expenditures for the Public Safety branch of the General Fund in City Government.

City of Burlington 2013 Annual Budget

Public Safety
Police
Fire

GENERAL GOVERNMENT

PUBLIC SAFETY: POLICE

The Burlington Police Department provides patrol to all parts of the City, responds to calls for police service, conducts investigations in response to reported crimes, generates and maintains records of all reported crimes and police related incidents; provides emergency response to major accidents, natural disasters, civil disorders and other public emergencies, and community crime prevention services. Our Police Department is committed to employing the highest standards of performance, best practices in policing, and accountability, and reflecting the values of the city it serves.

MISSION

"It is the mission of the Burlington Police Department to protect life and property through fair and impartial enforcement of the law. We strive for excellence through our community partnerships to maintain and enhance a high quality of life in the City of Burlington."

2013 GOALS

1. By June 2012 the police department will have implemented Badger TRACS.
2. The evidence/property room will be completed audited by the end of 2012 for the first time in over a decade
3. The police department will continue to work on the accreditation process and will be at 75% complete by the end of the year.
4. We will increase patrols for crosswalks and parks by 25% between April and September.

2012 ACCOMPLISHMENTS

1. Communications Center: In 2012 we implemented and completed the communications center upgrade. We completed the federal mandated narrow banding of our radio communications. The City of Burlington Police Department now communicates on a narrow banded digital radio frequency. In addition, we now have an IP based Enhanced 911 system.
2. TIME System Audit: Every agency in Wisconsin that has access to the TIME System is audited every 3 years. This year our department intensely prepared the department for and we successfully completed the audit.
3. Grants: We applied for and received a \$25,000 grant from the State Bureau of Traffic Safety for the enforcement of seat belts. The department participated in the county wide EZ Enforcement grant for \$7500.
4. Bicycle Patrol: This year the department revitalized the police bicycle patrol. The patrols have been an effective community policing tool. In addition we increased the patrols in the city parks.
5. Evidence/Property Room: The evidence room continued to be organized, purged, and brought up to current standards.
6. Equipment: The department researched and located a program that allowed the department to replace all the department handguns for less than \$1800.
7. Community Involvement: Members of the department participated in several community events this year: Polar Plunge for Special Olympics, Torch Run for Special Olympics, Shop with a Cop, and KID Care ID.

GENERAL GOVERNMENT

PUBLIC SAFETY: POLICE

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2012 Actual	2013 Proposed
Police Chief	\$87,006	100.00%	\$87,006	\$89,617
Police Lieutenant	\$75,026	100.00%	\$75,026	\$77,276
5 Sergeants	\$330,316	100.00%	\$330,316	\$340,225
Admin Service Mgr	\$65,395	100.00%	\$65,395	\$67,357
1 Community Service Officer (2 in 2011)	\$12,182	100.00%	\$12,182	\$0
Code Enforcement Officer	\$15,000	50.00%	\$0	\$7,500
5 Crossing Guards	\$54,130	100.00%	\$54,130	\$55,218
Data Entry Clerk	\$37,170	100.00%	\$37,170	\$38,541
PT Data Entry	\$10,059	100.00%	\$10,059	\$10,262
2 PT Dispatchers	\$19,196	100.00%	\$19,196	\$19,405
4 Dispatchers	\$127,022	100.00%	\$127,022	\$130,257
13 Patrol Officers	\$726,635	100.00%	\$726,635	\$726,635
Investigator	\$59,336	100.00%	\$59,336	\$59,336
Facilities Maint Super	\$51,210	62.50%	\$32,006	\$32,646
TOTAL			\$1,616,284	\$1,634,870

BUDGET NOTES

Contract Services - New maintenance contracts on new 911/Dispatch system

2013 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 1,699,490	57.5%	21.6%
Benefits	\$ 961,292	32.5%	12.2%
154-Health Insurance	\$ 424,951	14.4%	5.4%
240-Fuel, Oil and Lubricants	\$ 53,000	1.8%	0.7%
220-Utility Services	\$ 37,100	1.3%	0.5%
All Other	\$ 203,218	6.9%	2.6%
TOTAL	\$ 2,954,101	100.0%	37.6%

3 Year Projection	2014	PY % Inc	2015	PY % Inc	2016	PY % Inc
Total Salaries & Wages	\$ 1,834,078	7.9%	\$ 1,870,074	2.0%	\$ 1,906,793	2.0%
Benefits	\$ 949,028	-1.3%	\$ 937,571	-1.2%	\$ 946,163	0.9%
154-Health Insurance	\$ 437,700	3.0%	\$ 450,831	3.0%	\$ 464,356	3.0%
240-Fuel, Oil and Lubricants	\$ 55,120	4.0%	\$ 57,325	4.0%	\$ 59,618	4.0%
220-Utility Services	\$ 40,810	10.0%	\$ 43,259	6.0%	\$ 45,422	5.0%
All Other	\$ 207,283	2.0%	\$ 211,428	2.0%	\$ 215,657	2.0%
TOTAL	\$ 3,086,318	4.5%	\$ 3,119,657	1.1%	\$ 3,173,652	1.7%

GENERAL GOVERNMENT

PUBLIC SAFETY: POLICE 100-525211

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
111-Salaries	\$ 1,598,619	\$ 1,686,020	\$ 1,671,265	\$ 1,622,049	\$ 1,622,049	\$ 1,654,490	2.0%
113-Overtime	\$ 103,404	\$ 32,568	\$ 36,667	\$ 50,000	\$ 38,000	\$ 35,000	-7.9%
114-Holiday Pay-Bonuses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
115-Shift Commander	\$ 9,635	\$ 34,707	\$ 9,252	\$ 7,200	\$ 10,000	\$ 10,000	0.0%
133-Longevity	\$ 3,740	\$ 3,120	\$ 3,835	\$ 4,563	\$ 4,500	\$ 4,465	-0.8%
145-Employee Reimbursement	\$ (29,138)	\$ (23,252)	\$ (21,258)	\$ (25,000)	\$ (25,000)	\$ (25,000)	0.0%
151-FICA	\$ 125,936	\$ 130,536	\$ 129,433	\$ 128,463	\$ 128,103	\$ 130,665	2.0%
152-Retirement	\$ 233,083	\$ 253,037	\$ 257,478	\$ 255,573	\$ 264,626	\$ 309,961	17.1%
153-Employee Benefits Corp	\$ 567	\$ 406	\$ 250	\$ 500	\$ 400	\$ 400	0.0%
154-Health Insurance	\$ 421,949	\$ 380,615	\$ 381,730	\$ 388,766	\$ 390,000	\$ 424,951	9.0%
155-Life Insurance	\$ 2,695	\$ 2,526	\$ 2,501	\$ 2,508	\$ 2,400	\$ 2,488	3.7%
156-Vision	\$ 1,368	\$ 1,187	\$ 1,187	\$ 1,178	\$ 1,180	\$ 1,298	10.0%
158-Dental	\$ 22,506	\$ 21,352	\$ 22,883	\$ 22,764	\$ 22,700	\$ 24,557	8.2%
159-Clothing Allowance	\$ 14,102	\$ 15,805	\$ 12,188	\$ 12,870	\$ 12,800	\$ 16,457	28.6%
160-Workers Compensation	\$ 32,820	\$ 30,248	\$ 47,732	\$ 47,940	\$ 47,940	\$ 48,000	0.1%
161-Unemployment	\$ 32	\$ 95	\$ 1,539	\$ 250	\$ 250	\$ 250	0.0%
162-EAP Service	\$ 1,446	\$ 1,270	\$ 1,270	\$ 1,500	\$ 1,400	\$ 1,500	7.1%
163-Insurance Opt Out	\$ (5,252)	\$ 21,852	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800	0.0%
211-Physicals/Testing	\$ 12,118	\$ 4,839	\$ 2,259	\$ 4,500	\$ 6,000	\$ 4,500	-25.0%
220-Utility Services	\$ 34,068	\$ 32,829	\$ 32,520	\$ 41,200	\$ 35,000	\$ 37,100	6.0%
225-Telephone	\$ 14,538	\$ 15,767	\$ 13,943	\$ 16,500	\$ 13,000	\$ 14,000	7.7%
226-Computer Equipment	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	0.0%
239-Equipment(Non-Capital)	\$ 10,342	\$ 9,149	\$ 8,717	\$ 15,000	\$ 15,000	\$ 15,000	0.0%
240-Fuel, Oil and Lubricants	\$ 36,334	\$ 48,410	\$ 56,200	\$ 50,000	\$ 50,000	\$ 53,000	6.0%
242-Rep. & Maint. Vehicles	\$ 23,620	\$ 15,804	\$ 28,501	\$ 22,000	\$ 22,000	\$ 22,000	0.0%
244-Rep. & Maint. Equipment	\$ 6,569	\$ 15,232	\$ 3,946	\$ 11,000	\$ 11,000	\$ 11,000	0.0%
246-Rep. & Maint. Office Equipment	\$ -	\$ -	\$ 40	\$ -	\$ -	\$ -	
248-Rep. & Maint. Building	\$ 11,619	\$ 44,985	\$ 12,045	\$ 14,500	\$ 14,500	\$ 14,500	0.0%
294-Boarding of Prisoners	\$ 69	\$ 35	\$ 19	\$ 200	\$ 200	\$ 200	0.0%
299-Sundry Contract Services	\$ 14,459	\$ 20,639	\$ 12,070	\$ 28,000	\$ 28,000	\$ 28,000	0.0%
310-Office Supplies and Postage	\$ 16,619	\$ 16,907	\$ 27,034	\$ 19,000	\$ 19,000	\$ 19,000	0.0%
311-Computer Software Maintenance	\$ -	\$ -	\$ 36	\$ -	\$ -	\$ 15,500	
324-Publications, Subscriptions, Dues	\$ 1,465	\$ 906	\$ 2,338	\$ 2,000	\$ 2,000	\$ 2,000	0.0%
330-Travel	\$ 12,243	\$ 14,953	\$ 18,412	\$ 13,000	\$ 11,000	\$ 10,000	-9.1%
344-Janitor Supplies	\$ 2,434	\$ 3,133	\$ 3,394	\$ 2,300	\$ 2,300	\$ 2,300	0.0%
346-Uniform Repair Etc.	\$ 2,072	\$ 2,970	\$ 4,093	\$ 3,700	\$ 3,700	\$ 3,700	0.0%
347-Firearm Supplies-Range	\$ 3,288	\$ 4,447	\$ 3,708	\$ 5,000	\$ 5,000	\$ 5,000	0.0%
381-Investigations	\$ 4,954	\$ 6,263	\$ 7,505	\$ 7,000	\$ 6,000	\$ 7,000	16.7%
382-Photo & Finger Printing	\$ 10	\$ 973	\$ 641	\$ 1,000	\$ 1,000	\$ 1,000	0.0%
384-Crime Prevention	\$ 768	\$ 3,307	\$ 3,360	\$ 3,400	\$ 3,000	\$ 3,400	13.3%
385-Parking Warrant Program	\$ 1,975	\$ 2,400	\$ 3,075	\$ 4,500	\$ 4,500	\$ 4,500	0.0%
505-Legal Fees							
520-Property and Liability Ins	\$ 18,803	\$ 19,030	\$ 16,923	\$ 18,929	\$ 18,929	\$ 19,118	1.0%
533-Copy Machine Rent	\$ 3,228	\$ 3,153	\$ 3,253	\$ 4,500	\$ 4,500	\$ 4,500	0.0%
TOTAL	\$ 2,769,106	\$ 2,878,221	\$ 2,838,785	\$ 2,826,653	\$ 2,815,277	\$ 2,954,101	4.9%

GENERAL GOVERNMENT

PUBLIC SAFETY: FIRE

The Fire Department provides a comprehensive fire service program, inspects structures for fire code compliance, conducts public service information and fire prevention programs, provides a training program for the City Fire Fighters, and maintains all fire fighting equipment.

MISSION

The City of Burlington Fire Department exists to provide fire inspection, suppression, public education, and other related services to the Burlington community in a professional and cost effective manner. As a department, we are committed to continual improvement.

2013 GOALS

Deliver cost effective fire suppression services to the Burlington community in a timely and professional Manner
Conduct a minimum of 60 training sessions for fire department personnel evenly distributed throughout 2013
Inspect all properties (800+) required for DSPS compliance by December 15, 2013, including all re-inspections as necessary
Conduct fire prevention and public education activities throughout the year in all schools and at community events
100% completion of UST/AST tank inspections (70+) of all storage tanks required for DSPS compliance by July 2013
100% completion of sprinkler system, fire pump, and fire alarm testing and inspections by December 31, 2013
100% completion of fire hose testing (192) as required for NFPA compliance by August 2013, with repair/replacement of hose as necessary.
100% completion of fire engine pump testing (5) as required for NFPA compliance by September 2013 and annual preventative maintenance as required by November 2013.
100% completion of fire department ladder testing (24) as required for NFPA compliance by December 31, 2013 and corrective measures performed as required.
Completion of UL five year test for aerial platform with any required corrections performed by September 2013.
Completion of new parking lot and intersection reconfiguration project at or under budget by October 2013

2012 ACCOMPLISHMENTS

New members of the department completed State of Wisconsin Firefighter I program and testing requirements to achieve certification.
Four members of the department completed the State of Wisconsin Firefighter II program and testing requirements to upgrade their certification level.
Fire prevention and public education programs directly served over 1000 students at all schools in the city.
Fire prevention and public fire safety programs served over 600 citizens at community activities.
1100+ building fire safety compliance inspections and all (70+) UST/AST storage tank inspections were conducted.
Extensive upgrade of computer system and building network system completed.
100% replacement of out-of-service SCBA bottles concluded a four year program.
Station bays were reroofed to complete a multi-year roof upgrade project.
Purchased property to west of fire station for additional parking lot.
Completed design phase for future parking lot and intersection reconfiguration.
Conducted over 60 training sessions for fire department personnel.
Conducted 16 "hands-on" training drills for members of the fire department at the vacant house located at 181-183 W Washington Street prior to demolition.

GENERAL GOVERNMENT

PUBLIC SAFETY: FIRE

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2012 Actual	2013 Proposed
Fire Chief	\$14,057	100.00%	\$14,057	\$74,000
Admin Assistant	\$15,000	100.00%	\$0	\$15,000
Deputy Fire Chief	\$3,058	100.00%	\$3,058	\$3,150
2 Assistant Fire Chief	\$4,598	100.00%	\$4,598	\$4,736
Fire Safety Officer	\$1,523	100.00%	\$1,523	\$1,569
Fire Dept. Secretary	\$762	100.00%	\$762	\$785
Fire Dept. Treasurer	\$762	100.00%	\$762	\$785
3 Fire Engineers	\$172,536	100.00%	\$172,536	\$178,294
Fire Inspector	\$57,512	100.00%	\$57,512	\$59,529
TOTAL			\$254,807	\$337,847

BUDGET NOTES

WRS Employee Contribution at 6.9%

2013 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 359,658	43.45%	4.5%
Benefits	\$ 199,565	24.11%	2.5%
154-Health Insurance	\$ 98,709	11.93%	1.2%
244-Rep. & Maint Equipment	\$ 34,000	4.11%	0.4%
+Fire!A26	\$ 17,500	2.11%	0.2%
All Other	\$ 118,278	14.29%	1.5%
TOTAL	\$ 827,709	100.00%	10.4%

3 Year Projection	2014	PY % Inc	2015	PY % Inc	2016	PY % Inc
Total Salaries & Wages	\$ 372,098	3.5%	\$ 379,217	1.9%	\$ 386,464	1.9%
Benefits	\$ 205,440	2.9%	\$ 227,684	10.8%	\$ 230,579	1.3%
154-Health Insurance	\$ 101,670	3.0%	\$ 104,720	3.0%	\$ 107,862	3.0%
244-Rep. & Maint Equipment	\$ 34,340	1.0%	\$ 35,027	2.0%	\$ 35,727	2.0%
220-Utility Services	\$ 19,075	9.0%	\$ 20,029	5.0%	\$ 20,630	3.0%
All Other	\$ 120,644	2.0%	\$ 123,056	2.0%	\$ 125,518	2.0%
TOTAL	\$ 751,597	-9.2%	\$ 889,734	18.4%	\$ 906,779	1.9%

GENERAL GOVERNMENT

PUBLIC SAFETY: FIRE 100-525220

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
111-Salaries	\$ 222,431	\$ 212,293	\$ 233,344	\$ 235,500	\$ 233,500	\$ 330,634	41.6%
113-Overtime	\$ 14,523	\$ 16,157	\$ 13,994	\$ 18,000	\$ 17,500	\$ 18,000	2.9%
133-Longevity	\$ 1,310	\$ 1,310	\$ 1,075	\$ 975	\$ 975	\$ 1,000	2.6%
143-Officers	\$ 25,494	\$ 25,295	\$ 26,618	\$ 27,445	\$ 27,445	\$ 10,121	-63.1%
145-Employee Reimbursement	\$ (4,092)	\$ (2,217)	\$ (2,473)	\$ (3,000)	\$ (2,500)	\$ (2,500)	0.0%
151-FICA	\$ 3,229	\$ 3,297	\$ 4,179	\$ 3,800	\$ 3,800	\$ 3,900	2.6%
152-Retirement	\$ 36,263	\$ 39,961	\$ 46,247	\$ 49,054	\$ 49,054	\$ 48,540	-1.0%
153-Employee Benefits	\$ 174	\$ 120	\$ 101	\$ 180	\$ 150	\$ 180	20.0%
154-Health Insurance	\$ 65,410	\$ 70,516	\$ 71,375	\$ 79,025	\$ 79,025	\$ 98,709	24.9%
155-Life Insurance	\$ 711	\$ 675	\$ 549	\$ 392	\$ 392	\$ 392	0.0%
156-Vision	\$ 180	\$ 208	\$ 244	\$ 240	\$ 240	\$ 300	25.0%
157-Inservice Training	\$ -	\$ -	\$ 7,551	\$ 5,000	\$ 6,000	\$ 6,000	0.0%
158-Dental	\$ 3,633	\$ 3,751	\$ 3,640	\$ 4,000	\$ 4,000	\$ 5,103	27.6%
159-Clothing Allowance	\$ 2,100	\$ 2,100	\$ 2,363	\$ 2,100	\$ 2,100	\$ 2,875	36.9%
160-Workers Compensation	\$ 5,523	\$ 8,452	\$ 11,323	\$ 10,400	\$ 10,400	\$ 10,400	0.0%
160-Unemployment	\$ -	\$ -	\$ 130	\$ -	\$ 130	\$ 130	0.0%
162-EAP Service	\$ 168	\$ 141	\$ 141	\$ 164	\$ 150	\$ 160	6.7%
163-LOSA	\$ 16,400	\$ 17,000	\$ 17,840	\$ 18,375	\$ 18,375	\$ 19,175	4.4%
211-Physicals	\$ 3,846	\$ 3,702	\$ 4,224	\$ 5,200	\$ 4,800	\$ 5,200	8.3%
220-Utility Services	\$ 14,849	\$ 14,588	\$ 14,922	\$ 17,250	\$ 16,000	\$ 17,500	9.4%
225-Telephone	\$ 2,200	\$ 2,156	\$ 2,573	\$ 2,600	\$ 3,900	\$ 4,500	15.4%
240-Fuel, Oil, Lubricants	\$ 3,098	\$ 5,144	\$ 5,952	\$ 5,500	\$ 5,500	\$ 5,750	4.5%
242- Rep. & Maint. Vehicles	\$ 10,706	\$ 13,866	\$ 13,481	\$ 15,000	\$ 18,000	\$ 25,000	38.9%
244-Rep. & Maint Equipment	\$ 22,542	\$ 26,092	\$ 20,100	\$ 34,000	\$ 34,000	\$ 34,000	0.0%
246-Rep. & Maint. Office Equip	\$ 2,002	\$ 1,718	\$ 3,233	\$ 3,000	\$ 3,000	\$ 3,500	16.7%
248-Rep. & Maint. Buildings	\$ 11,654	\$ 10,017	\$ 8,046	\$ 10,000	\$ 10,000	\$ 10,000	0.0%
275-Volunteer Fire Dept.	\$ 28,101	\$ 28,285	\$ 29,158	\$ 30,023	\$ 30,023	\$ 33,528	11.7%
276-Arson Investigation	\$ 117	\$ -	\$ -	\$ 500	\$ 500	\$ 500	0.0%
293-Fire Prevention	\$ 1,026	\$ 1,080	\$ 1,072	\$ 1,100	\$ 1,100	\$ 1,100	0.0%
298- Contract Services	\$ 10,735	\$ 12,394	\$ 5,915	\$ 7,000	\$ 7,000	\$ 7,000	0.0%
310-Office Supplies/Postage	\$ 2,578	\$ 2,744	\$ 3,679	\$ 2,600	\$ 3,000	\$ 3,000	0.0%
330-Travel	\$ 6,073	\$ 6,823	\$ 1,697	\$ 2,800	\$ 2,800	\$ 1,600	-42.9%
389-Protective Clothing	\$ 10,467	\$ 13,135	\$ 16,914	\$ 13,000	\$ 12,000	\$ 13,000	8.3%
505-Legal Fees							
520-Property and Liability Insurance	\$ 9,177	\$ 10,887	\$ 8,169	\$ 9,792	\$ 9,800	\$ 9,800	0.0%
800-Capital Outlay							
TOTAL	\$ 532,627	\$ 551,691	\$ 577,374	\$ 611,015	\$ 612,159	\$ 728,097	18.9%



This section contains expenditures for the Department of Public Works (Streets, Parks and Trash) branch of the General Fund of City Government; the Utility Section of Public Works is found under Tab 13.

City of Burlington 2013 Annual Budget

Public Works
Streets
Solid Waste
Parks

GENERAL GOVERNMENT

DEPARTMENT OF PUBLIC WORKS: Streets, Solid Waste & Parks

The Street Department provides maintenance of public street and drainage ways, and maintains public buildings. The Solid Waste program contracts to provide sanitation services including residential, commercial collection, bulky trash collection and recycling. The Parks program is responsible for maintaining public facilities, outdoor parks, and recreation facilities.

MISSION

The City of Burlington, Department of Public Works are dedicated servants of the community. It is our duty to provide the public with a clean, safe, pleasant and affordable place for our residents to live and raise their families. We will accomplish this through fair and equitable distribution of services, with an emphasis on continuous improvement of our organization. We are efficient, professional and fiscally responsible. We are an asset to our community.

2013 GOALS

1. Streets: Partner with neighboring municipalities on road projects April 2013
2. Establish an Urban Forest Inventory August 2013
3. Establish a Urban Forestry Management Plan Draft by Dec 2013
4. Investigate new methods (slag seal) of street construction for 5 year CIP: May 2013
5. Parks continue plan to implement improvements per sec.3, 2010-2014 City of Burlington Comprehensive Outdoor Rec. Plan: Jan 2013
6. Add soccer to activities (fields, teams, facilities)scheduled by staff : March 2013
7. Bring employees into decision making process: Ongoing
8. Employ pre-wetting to salt to increase driving safety in winter ice/snow conditions: Jan 2013

2012 ACCOMPLISHMENTS

1. Streets: Employee Evaluations & Training: Pesticide Application; Flagging; Cummings Diesel Engine and Painting Training
2. Applied Anti-icing for streets and bridges using available/current equipment: January 2012
3. Investigate new methods of street construction for 5 year CIP: Investigated Hot in Place for 2012 Street Projects
4. Monitoring of budget to actuals/performance: Ongoing
5. Parks: Define 5 year projects list, plan development, & funding: January 2012
6. Track weekly inspections of buildings and introduced playground equipment inspection process: May 2012
7. Solid Waste: Eliminate existing piles of compost: August 2012
8. Re-seeded and improved Chocolatefest grounds/landfill per DNR requirements: April 2012

Salaries Charged to Streets & Solid Waste

Streets & Solid Waste	Annual Salary	% Charged	2012 Actual	2013 Proposed
DPW Supervisor	\$67,350	50.00%	\$33,675	\$34,685
Engineering Tech	\$56,888	25.00%	\$14,222	\$14,727
Mechanic	\$49,130	65.00%	\$31,934	\$32,982
Foreman	\$54,808	100.00%	\$54,808	\$56,534
3 Maintenance Worker III	\$145,787	100.00%	\$145,787	\$150,590
Administrative Assistant	\$35,464	50.00%	\$17,732	\$18,400
Seasonal Employees	\$5,000	100.00%	\$5,000	\$5,000
2 Maintenance Worker 1 (Worker II in 2012)	\$91,270	100.00%	\$91,270	\$94,353
1 Compost Site Employee	\$7,200	100.00%	\$7,200	\$7,416
TOTAL			\$401,629	\$414,686

Salaries Charged to Parks

Position	Annual Salary	% Charged	2012 Actual	2013 Proposed
DPW Supervisor	\$67,350	50.00%	\$33,675	\$34,685
Mechanic	\$49,130	35.00%	\$17,195	\$17,759
Admin. Assist.	\$35,464	50.00%	\$17,732	\$18,400
Foreman	\$54,392	100.00%	\$54,392	\$55,693
2 Maint. Worker III	\$97,469	100.00%	\$97,469	\$100,676
Night & Weekend Attendants	\$6,100	100.00%	\$6,100	\$6,283
5 Seasonal Employee:	\$26,000	100.00%	\$26,000	\$26,780
TOTAL			\$252,564	\$260,278

BUDGET NOTES

Street Lighting includes \$21,000 for LED Light Conversion Project. 2012 lower than normal due to Insurance reimburse.
 Contract Services \$13,000 for DNR Required Reports on Dam, Part 1. Also includes EAB program Expenditures
 Rep & Maint Streets Includes Bieneman Road, partial Slag Seal program & Kapur Costs for Jefferson St Bridge
 Curb Gutter & Sideaalks includes expected expenditure for sidewalk maintenance of \$20,000.
 Trash Includes \$5,000 tub grinding

2013 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp	
Total Salaries & Wages	\$ 689,540	27.3%	8.7%	Streets & Parks
Benefits	\$ 435,926	17.3%	5.5%	
154-Health Insurance	\$ 194,203	7.7%	2.5%	
261-Street Lighting	\$ 278,000	11.0%	3.5%	Streets
298-Contract Services	\$ 72,484	2.9%	0.9%	
234-Salt & Sand	\$ 53,000	2.1%	0.7%	
351-Rep & Maint Curb&Gut, Sidewalk:	\$ 50,500	2.0%	0.6%	
298-Contract Services Refuse	\$ 330,270	13.1%	4.2%	Garbage
297-Contract Services Recyclinç	\$ 128,068	5.1%	1.6%	
298-Outside Services	\$ 65,700	2.6%	0.8%	Parks
350-Repairs & Maint. Supplies	\$ 38,000	1.5%	0.5%	
220-Utilities	\$ 28,300	1.1%	0.4%	
240-Fuel, Oil, and Lubricants	\$ 17,000	0.7%	0.2%	
All Other	\$ 337,074	13.4%	4.3%	
TOTAL	\$ 2,523,862	100.0%	32.0%	

3 Year Projection	2014	PY % Inc	2015	PY % Inc	2016	PY % Inc
Total Salaries & Wages	\$ 741,525	7.5%	\$ 756,419	2.0%	\$ 763,983	1.0%
Benefits	\$ 494,308	13.4%	\$ 491,931	-0.5%	\$ 461,415	-6.2%
154-Health Insurance	\$ 200,029	3.0%	\$ 206,030	3.0%	\$ 212,211	3.0%
261-Street Lighting	\$ 305,800	10.0%	\$ 324,148	6.0%	\$ 340,355	5.0%
298-Contract Services	\$ 73,934	2.0%	\$ 75,412	2.0%	\$ 76,921	2.0%
234-Salt & Sand	\$ 53,530	1.0%	\$ 54,601	2.0%	\$ 55,147	1.0%
351-Rep & Maint Curb&Gut, Sidewalk:	\$ 51,005	1.0%	\$ 51,515	1.0%	\$ 52,030	1.0%
298-Contract Services Refuse	\$ 333,573	1.0%	\$ 340,244	2.0%	\$ 343,647	1.0%
297-Contract Services Recyclinç	\$ 129,349	1.0%	\$ 131,936	2.0%	\$ 133,255	1.0%
298-Outside Services	\$ 66,357	1.0%	\$ 67,021	1.0%	\$ 67,691	1.0%
350-Repairs & Maint. Supplies	\$ 38,380	1.0%	\$ 38,764	1.0%	\$ 39,151	1.0%
220-Utilities	\$ 31,130	10.0%	\$ 32,998	6.0%	\$ 32,998	0.0%
240-Fuel, Oil, and Lubricants	\$ 17,680	4.0%	\$ 18,387	4.0%	\$ 19,123	4.0%
All Other	\$ 343,816	2.0%	\$ 350,692	2.0%	\$ 357,706	2.0%
TOTAL	\$ 2,680,385	6.2%	\$ 2,734,067	2.0%	\$ 2,743,420	0.3%

GENERAL GOVERNMENT

STREETS & SOLID WASTE: 100-535321

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
STREETS							
111-Salaries	\$ 370,241	\$ 365,371	\$ 400,778	\$ 361,711	\$ 405,000	\$ 414,686	2.4%
113-Overtime	\$ 22,634	\$ 9,756	\$ 19,998	\$ 13,000	\$ 13,000	\$ 13,000	0.0%
133-Longevity	\$ 104	\$ 64	\$ 312	\$ 4,126	\$ 288	\$ 300	4.2%
145-Employee Reimbursement	\$ (6,947)	\$ (7,180)	\$ (6,628)	\$ (7,000)	\$ (7,000)	\$ (7,000)	0.0%
151-FICA	\$ 27,418	\$ 28,627	\$ 31,463	\$ 28,981	\$ 33,700	\$ 36,448	8.2%
152-Retirement	\$ 40,841	\$ 42,866	\$ 45,358	\$ 40,865	\$ 48,500	\$ 59,584	22.9%
153-Employee Benefits	\$ 201	\$ 132	\$ 130	\$ 150	\$ 132	\$ 132	0.0%
154-Health Insurance	\$ 131,380	\$ 131,517	\$ 104,080	\$ 148,848	\$ 132,000	\$ 136,000	3.0%
155-Life	\$ 1,044	\$ 1,070	\$ 1,095	\$ 1,052	\$ 1,052	\$ 1,104	5.0%
156-Vision	\$ 355	\$ 368	\$ 386	\$ 404	\$ 444	\$ 444	0.0%
157-In Service Training	\$ -	\$ -	\$ -	\$ 5,000	\$ 3,500	\$ 3,000	-14.3%
158-Dental	\$ 7,427	\$ 7,727	\$ 7,852	\$ 7,982	\$ 8,600	\$ 8,600	0.0%
159-Clothing Allowance	\$ 5,382	\$ 5,218	\$ 7,441	\$ 5,142	\$ 6,000	\$ 6,000	0.0%
160-Workers Compensation	\$ 11,040	\$ 7,285	\$ 13,559	\$ 14,000	\$ 14,000	\$ 14,500	3.6%
161-Unemployment	\$ -	\$ -	\$ 216	\$ -	\$ -	\$ -	
162-EAP Service	\$ 345	\$ 323	\$ 323	\$ 350	\$ 325	\$ 325	0.0%
163-Insurance Opt Out	\$ 1,300	\$ 1,100	\$ 4,800	\$ 1,200	\$ 4,800	\$ 4,800	0.0%
211-Physicals	\$ 363	\$ 242	\$ 817	\$ 300	\$ 850	\$ 850	0.0%
220-Utilities	\$ 27,596	\$ 41,435	\$ 32,677	\$ 40,000	\$ 34,000	\$ 38,000	11.8%
225-Telephone	\$ 3,400	\$ 6,880	\$ 5,610	\$ 6,200	\$ 4,000	\$ 5,000	25.0%
234-Salt & Sand	\$ 63,310	\$ 40,237	\$ 56,286	\$ 63,000	\$ 54,000	\$ 53,000	-1.9%
240-Fuel, Oil and Lubricants	\$ 23,983	\$ 27,238	\$ 46,091	\$ 48,000	\$ 40,000	\$ 45,000	12.5%
242-Rep & Maint. Vehicles	\$ 25,603	\$ 42,781	\$ 38,051	\$ 38,500	\$ 40,000	\$ 35,000	-12.5%
244-Rep & Maint. Equipment	\$ 27,649	\$ 11,444	\$ 14,355	\$ 15,000	\$ 15,800	\$ 14,000	-11.4%
246-Rep & Maint. Office Equip	\$ 972	\$ 4,395	\$ 708	\$ 4,500	\$ 1,800	\$ 2,000	11.1%
248-Rep & Maint Building	\$ 2,284	\$ 2,561	\$ 1,595	\$ 2,000	\$ 6,400	\$ 2,500	-60.9%
249-Rep & Maint Grounds	\$ 56	\$ 298	\$ 22	\$ 500	\$ 100	\$ 200	100.0%
261-Street Lighting	\$ 254,032	\$ 269,726	\$ 266,663	\$ 252,000	\$ 240,500	\$ 278,000	15.6%
298-Contract Services	\$ 76,924	\$ 129,739	\$ 207,746	\$ 100,000	\$ 123,000	\$ 72,484	-41.1%
310-Office Supplies/Postage	\$ 2,781	\$ 3,936	\$ 4,265	\$ 4,000	\$ 3,100	\$ 4,000	29.0%
311-Computer Software Maintenance	\$ -	\$ -	\$ 7	\$ 4,400	\$ 4,000	\$ 4,000	0.0%
313-Printing	\$ 480	\$ 682	\$ 1,351	\$ 750	\$ 400	\$ 500	25.0%
324-Membership Dues	\$ 246	\$ 252	\$ 238	\$ 250	\$ 700	\$ 1,000	42.9%
330-Travel	\$ 65	\$ 221	\$ 496	\$ 500	\$ 1,200	\$ 500	-58.3%
350-Rep & Maint Supplies Streets	\$ 56,623	\$ 60,915	\$ 52,929	\$ 53,000	\$ 57,858	\$ 98,500	70.2%
351-Rep & Maint Curb&Gut, Sidewalks	\$ 18,079	\$ 15,844	\$ 74,034	\$ 60,000	\$ 60,000	\$ 50,500	-15.8%
352-Rep & Maint Storm Sewers	\$ 2,758	\$ -	\$ 878	\$ 5,000	\$ 4,000	\$ 7,500	87.5%
353-Rep & Maint Parking Structure			\$ 5,009	\$ 1,500	\$ 2,500	\$ 3,000	20.0%
354-Parking Structure Utilities			\$ 2,052	\$ 7,350	\$ 3,500	\$ 3,500	0.0%
355-Rep & Maint Bridges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
354-Rep & Maint Streets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
374-Emergency Gov't and Safety	\$ 5,237	\$ 1,625	\$ 1,122	\$ 2,000	\$ 4,500	\$ 2,000	-55.6%
390-Supplies-Other	\$ 1,683	\$ 2,195	\$ 4,220	\$ 2,200	\$ 1,100	\$ 1,200	9.1%
505-Legal Fees				\$ -			
520-Property and Liability Ins	\$ 19,341	\$ 23,634	\$ 7,622	\$ 25,500	\$ 16,920	\$ 18,320	8.3%
800-Capital Outlay	\$ -	\$ -		\$ -	\$ 98,887		
SUB TOTAL	\$1,226,231	\$1,280,524	\$1,456,003	\$1,362,261	\$ 1,483,456	\$ 1,432,478	-3.4%

GENERAL GOVERNMENT

STREETS & SOLID WASTE: 100-535321

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
SOLID WASTE							
256-Monitoring Wells	\$ 890	\$ -	\$ -	\$ 3,000	\$ -	\$ -	
296-Contract Services-Environ	\$ -	\$ -	\$ -		\$ -	\$ -	
295-Clean Sweep	\$ -	\$ -	\$ -	\$ 5,000	\$ 10,685	\$ 12,500	17.0%
297-Contract Services Recycling	\$ 91,396	\$ 139,790	\$ 143,517	\$ 128,900	\$ 126,800	\$ 128,068	1.0%
298-Contract Services Refuse	\$ 291,101	\$ 333,652	\$ 365,853	\$ 306,000	\$ 327,000	\$ 330,270	1.0%
299-Contract Services Landfill	\$ 26,384	\$ 41,025	\$ 31,486	\$ 20,000	\$ 25,848	\$ 35,000	35.4%
SUB TOTAL	\$ 409,770	\$ 514,468	\$ 540,856	\$ 462,900	\$ 490,333	\$ 505,838	3.2%
TOTAL	\$1,636,001	\$1,794,992	\$1,996,860	\$1,825,161	\$ 1,973,789	\$ 1,938,316	-1.8%

GENERAL GOVERNMENT

PARKS: 100-555551

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
111-Salaries	\$ 249,059	\$ 240,572	\$ 255,795	\$ 229,871	\$ 243,764	\$ 250,854	2.9%
113-Overtime	\$ 11,445	\$ 7,282	\$ 10,719	\$ 12,000	\$ 8,500	\$ 11,000	29.4%
133-Longevity	\$ -	\$ -	\$ -	\$ 1,986	\$ 1,986	\$ 1,986	0.0%
145-Employee Reimbursement	\$ (3,982)	\$ (4,405)	\$ (4,118)	\$ (4,500)	\$ (4,500)	\$ (4,500)	0.0%
151-FICA	\$ 18,747	\$ 19,018	\$ 20,180	\$ 18,655	\$ 18,655	\$ 19,190	2.9%
152-Retirement	\$ 23,587	\$ 24,348	\$ 26,297	\$ 25,448	\$ 25,448	\$ 30,102	18.3%
153-Employee Benefits	\$ 40	\$ 36	\$ 34	\$ 54	\$ 54	\$ 54	0.0%
154-Health Insurance	\$ 54,832	\$ 54,283	\$ 51,775	\$ 58,203	\$ 58,203	\$ 58,203	0.0%
155-Life Insurance	\$ 646	\$ 678	\$ 688	\$ 870	\$ 870	\$ 870	0.0%
156-Vision Insurance	\$ 141	\$ 154	\$ 167	\$ 171	\$ 171	\$ 171	0.0%
157-Inservice Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	
158-Dental Insurance	\$ 2,983	\$ 2,921	\$ 3,091	\$ 3,383	\$ 3,383	\$ 3,383	0.0%
159-Clothing Allowance	\$ 2,678	\$ 2,900	\$ 2,435	\$ 2,700	\$ 2,100	\$ 2,700	28.6%
160-Workers Compensation	\$ 11,040	\$ 10,408	\$ 13,690	\$ 14,000	\$ 14,000	\$ 14,000	0.0%
161-Unemployment	\$ 1,057	\$ 3,410	\$ 2,069	\$ 4,100	\$ 4,100	\$ 4,100	0.0%
162-EAP Service	\$ 197	\$ 153	\$ 153	\$ 178	\$ 178	\$ 178	0.0%
163-Health Ins. Opt Out	\$ 1,300	\$ 1,100	\$ 4,800	\$ 1,200	\$ 1,200	\$ 1,200	0.0%
211-Physicals	\$ 538	\$ 217	\$ 317	\$ 400	\$ 200	\$ 200	0.0%
220-Utilities	\$ 28,749	\$ 31,608	\$ 35,380	\$ 27,400	\$ 27,400	\$ 28,300	3.3%
225-Telephone	\$ 726	\$ 1,185	\$ 1,243	\$ 1,100	\$ 900	\$ 1,000	11.1%
240-Fuel, Oil, and Lubricants	\$ 16,891	\$ 21,850	\$ 28,538	\$ 18,000	\$ 15,000	\$ 17,000	13.3%
242-Rep. & Maint. Vehicles	\$ 4,632	\$ 6,707	\$ 3,057	\$ 5,100	\$ 4,000	\$ 4,000	0.0%
244-Rep. & Maint. Equipment	\$ 11,145	\$ 7,236	\$ 4,982	\$ 12,000	\$ 6,500	\$ 10,000	53.8%
246-Rep. & Maint. Office Equipment	\$ -	\$ -	\$ 1,062	\$ 400	\$ -	\$ -	
248-Rep& Maint. Bldgs	\$ 4,791	\$ 1,438	\$ 2,800	\$ 3,000	\$ 2,000	\$ 3,000	50.0%
265-Festival Expenses/Fireworks	\$ 6,720	\$ 10,120	\$ 4,400	\$ 5,500	\$ 10,000	\$ 10,500	5.0%
298-Outside Services	\$ 41,144	\$ 60,287	\$ 42,232	\$ 50,000	\$ 35,000	\$ 65,700	87.7%
310-Office Supplies/Postage	\$ 1,288	\$ 492	\$ 708	\$ 1,000	\$ 1,000	\$ 1,000	0.0%
311-Computer Software Maintenance	\$ -	\$ -	\$ 7	\$ -	\$ -	\$ 1,500	
324-Memberships and Dues	\$ -	\$ 110	\$ 69	\$ 100	\$ 100	\$ 350	250.0%
330-Travel	\$ -	\$ -	\$ 199	\$ -	\$ -	\$ -	
350-Repairs & Maint. Supplies	\$ 39,001	\$ 9,574	\$ 10,249	\$ 35,000	\$ 42,000	\$ 38,000	-9.5%
505-Legal Fees					\$ -	\$ -	
520-Property and Liability Ins	\$ 8,343	\$ 9,939	\$ 23,303	\$ 10,400	\$ 10,400	\$ 10,504	1.0%
800-Capital Outlay					\$ 42,296		
TOTAL	\$ 537,737	\$ 523,622	\$ 546,321	\$ 537,720	\$ 574,908	\$ 585,546	1.9%



This section contains expenditures for the Health, Education and Recreation branch of the General Fund in City Government. The Library is governed and controlled by its own board. The City makes an annual contribution to the Library as approved by the Common Council.

City of Burlington 2013 Annual Budget

Health, Education & Recreation
Library
Health Officer
Animal Shelter
Historical Society
Senior Citizens

GENERAL GOVERNMENT

HEALTH, EDUCATION & RECREATION

This department consists of several key areas. The Library provides a diversified selection of reading and reference materials, as well as materials to serve special interests and community needs, for the benefit of patrons residing in or visiting the City of Burlington. The City contracts with Racine County to provide health screening programs and flu shots to its residents, and with Countryside Humane Society to care for loose animals found within City limits. The City donates money annually to support the local Historical Society and appropriates money to support the work of the Historical Preservation Committee. The City also donates money annually to support the Senior Citizen Center and its programs.

BUDGET NOTES

Combined Library, Health Officer, Senior Citizens, Historical Society & Animal Shelter into this category

2013 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
545411-291 Health Officer Contract	\$75,808	82.66%	1.0%
545430-298 Animal Shelter	\$12,400	13.52%	0.2%
All Other	\$ 3,500	3.82%	0.0%
TOTAL	\$91,708	100.00%	1.2%

3 Year Projection	2014	PY % Inc	2015	PY % Inc	2016	PY % Inc
545411-291 Health Officer Contract	\$80,356	6.0%	\$ 84,374	5.0%	\$ 88,593	5.0%
545430-298 Animal Shelter	\$12,896	4.0%	\$ 13,283	3.0%	\$ 13,681	3.0%
All Other	\$ 3,500	0.0%	\$ 3,400	-2.9%	\$ 3,450	1.5%
TOTAL	\$93,252	1.7%	\$ 97,657	4.7%	\$102,274	4.7%

SPECIAL REVENUE FUND

LIBRARY

The Library provides a diversified selection of reading and reference materials, as well as materials to serve special interests and community needs, for the benefit of patrons residing in or visiting the City of Burlington. The Library is open to patrons six days a week (65 Hours), and offers a number of special services such as juvenile and adult programs, public internet access, interlibrary loan, books on tape, videos, CD's, and DVD's.

MISSION

The Burlington Public Library, by providing free access to diverse resources, strives to link all members of the community with the spirit and power of ideas.

2013 GOALS

Explore new avenues for community outreach to increase awareness of the Library's programs and services.
 Work with Racine Literacy Council and other community groups developing services to ESL learners.
 Continue to streamline and improve Internet access for the public.
 Investigate new technologies and how to serve patron needs most efficiently.
 Evaluate and update the reference collection

2012 ACCOMPLISHMENTS

Expanded outreach to the community.
 Developed and maintained new book discussion groups.
 Provided computer instruction in newly updated computer lab.
 Provided e-books and e-book instruction to the public.
 Circulated 207,578 items and had 169,781 patron visits.

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2012 Actual	2013 Proposed
Librarian	\$59,842	100.00%	\$59,842	\$61,637
Assistant Librarian	\$45,427	100.00%	\$45,427	\$46,790
Assistant Librarian	\$0	100.00%	\$0	\$0
Assistant Librarian	\$41,579	100.00%	\$41,579	\$41,570
Facilities Maint. Sup	\$51,210	18.75%	\$9,602	\$9,794
Part Time & Seasonal Employee:	\$266,608	100.00%	\$266,608	\$274,606
TOTAL			\$423,058	\$434,397

BUDGET NOTES

2013 retirement includes \$20,000 for eligible retirement payouts. May not retire in 2013. 2012 Retirement Payout was \$12,500

2013 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 436,927	54.04%	5.6%
Benefits	\$ 168,992	20.90%	2.2%
154-Health Insurance	\$ 79,196	9.80%	1.0%
327-Materials	\$ 88,000	10.88%	1.1%
220-Utilities	\$ 29,000	3.59%	0.4%
All Other	\$ 6,396	0.79%	0.1%
TOTAL	\$ 808,511	100.00%	10.3%

3 Year Projection	2014	PY % Inc	2015	PY % Inc	2016	PY % Inc
Total Salaries & Wages	\$ 445,665	2.0%	\$ 450,122	1.0%	\$ 454,623	1.0%
Benefits	\$ 173,217	2.5%	\$ 176,682	2.0%	\$ 180,215	2.0%
154-Health Insurance	\$ 82,364	4.0%	\$ 84,011	2.0%	\$ 85,692	2.0%
327-Materials	\$ 88,000	0.0%	\$ 88,880	1.0%	\$ 89,769	1.0%
220-Utilities	\$ 29,580	2.0%	\$ 29,876	1.0%	\$ 30,175	1.0%
All Other	\$ 6,524	2.0%	\$ 6,654	2.0%	\$ 6,787	2.0%
TOTAL	\$ 825,350	2.1%	\$ 836,225	1.3%	\$ 847,261	1.3%

SPECIAL REVENUE FUND

LIBRARY: 251

Revenue & Funding Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
414111-Taxes	\$ 329,254	\$ 392,792	\$ 432,536	\$ 405,500	\$ 405,500	\$ 405,500	0.0%
560-Library Grant	\$ 10,861	\$ -					
571-Open Access Payments	\$ 272,090	\$ 278,837	\$ 286,001	\$ 290,000	\$ 290,000	\$ 280,000	-3.4%
572-Library Fines	\$ 24,637	\$ 23,637	\$ 21,974	\$ 24,000	\$ 21,500	\$ 23,000	7.0%
573-Photocopier Income	\$ 2,841	\$ 2,244	\$ 2,208	\$ 2,500	\$ 1,700	\$ 1,500	-11.8%
574-Cataloging	\$ 2,554	\$ 4,098	\$ 1,901	\$ 2,500	\$ 2,444	\$ 500	-79.5%
577-Miscellaneous Income	\$ 591	\$ 1,045	\$ 1,917		\$ 1,800	\$ 1,000	-44.4%
578-Resource Development	\$ 30,232	\$ 32,182	\$ 32,855	\$ 31,000	\$ 31,000	\$ 23,000	-25.8%
579-LSTA Lakeshores	\$ -	\$ -					
580-345 Program	\$ 1,822	\$ 222	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	0.0%
581-327 Materials	\$ 6,219	\$ 8,057	\$ 2,255	\$ 4,500	\$ 4,500	\$ 4,500	0.0%
582-330 Travel	\$ 23	\$ 1,008	\$ -				
583-LSTA Spanish	\$ -	\$ -					
584-LSTA Burlington	\$ -						
585-LSTA 327 Kindle	\$ -	\$ 3,945	\$ 1,021				
586-LSTA 327 Eis	\$ -	\$ 5,390	\$ 1,754				
484811-Interest Income	\$ 615	\$ 597	\$ 350	\$ 500	\$ 500	\$ 500	0.0%
587-312 Support	\$ -	\$ 800	\$ 50				
200-Utilitites	\$ -	\$ 31					
484835-Insurance Recovery	\$ -	\$ 1,555					
494933-General Fund Transfer							
TOTAL	\$ 681,739	\$ 756,439	\$ 786,023	\$ 761,700	\$ 760,144	\$ 740,700	-2.6%

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
111-Salaries	\$ 401,875	\$ 393,375	\$ 406,958	\$ 437,720	\$ 412,000	\$ 436,927	6.1%
145-Employee Reimbursement	\$ (5,538)	\$ (3,140)	\$ (3,018)	\$ (3,235)	\$ (3,200)	\$ (3,200)	0.0%
151-FICA	\$ 28,372	\$ 29,822	\$ 30,228	\$ 33,588	\$ 32,000	\$ 35,144	9.8%
152-Retirement	\$ 38,499	\$ 48,463	\$ 36,670	\$ 45,071	\$ 37,000	\$ 50,429	36.3%
153-Employee Benefits Corp	\$ 337	\$ 249	\$ 297	\$ 256	\$ 256	\$ 260	1.6%
154-Health Insurance	\$ 82,973	\$ 79,566	\$ 77,582	\$ 80,206	\$ 74,600	\$ 79,196	6.2%
155-Life Insurance	\$ 797	\$ 805	\$ 790	\$ 798	\$ 800	\$ 800	0.0%
156-Vision	\$ 251	\$ 251	\$ 251	\$ 251	\$ 251	\$ 251	0.0%
158-Dental	\$ 3,312	\$ 3,300	\$ 3,301	\$ 3,312	\$ 3,312	\$ 3,312	0.0%
160-Workers Compensation	\$ 1,369	\$ 1,369	\$ 2,126	\$ 1,500	\$ 1,500	\$ 1,500	0.0%
161-Unemployment	\$ 320	\$ -	\$ 216	\$ -	\$ 216	\$ 250	15.7%
162-EAP Service	\$ 846	\$ 847	\$ 847	\$ 855	\$ 855	\$ 850	-0.6%
211-Physicals	\$ -	\$ 141	\$ -	\$ 200	\$ 150	\$ 200	33.3%
220-Utilities	\$ 24,749	\$ 26,841	\$ 23,190	\$ 28,317	\$ 28,000	\$ 29,000	3.6%
225-Telephone	\$ 8,403	\$ 5,252	\$ 3,600	\$ 7,500	\$ 5,500	\$ 6,500	18.2%
242-Rep. & Maint. Equip.	\$ 20,043	\$ 21,034	\$ 6,204	\$ 7,500	\$ 7,500	\$ 7,500	0.0%
247-Rep./Maint. Bldg.	\$ 7,301	\$ 11,642	\$ 13,855	\$ 10,745	\$ 10,500	\$ 10,500	0.0%
298-Contract Services	\$ 324	\$ -	\$ 525	\$ 1,250	\$ 1,200	\$ 1,200	0.0%
310-Office Supplies/Postage	\$ 13,358	\$ 13,864	\$ 10,127	\$ 16,500	\$ 16,500	\$ 16,500	0.0%
312-Computer Supplies	\$ 2,042	\$ 3,405	\$ 4,570	\$ 4,600	\$ 4,600	\$ 4,600	0.0%
318-Automation	\$ 3,122	\$ 4,623	\$ 4,228	\$ 5,000	\$ 5,000	\$ 5,000	0.0%
319-Consortium Costs			\$ 14,968	\$ 18,000	\$ 16,606	\$ 18,250	9.9%
324-Membership Dues	\$ 499	\$ 1,208	\$ 996	\$ 1,042	\$ 1,042	\$ 1,042	0.0%
327-Materials	\$ 65,014	\$ 100,398	\$ 75,051	\$ 86,000	\$ 86,000	\$ 88,000	2.3%
330-Inservice Training / Travel	\$ 1,499	\$ 3,543	\$ 2,418	\$ 4,000	\$ 4,000	\$ 4,500	12.5%
345-Programs	\$ 1,393	\$ 1,159	\$ 1,088	\$ 1,000	\$ 1,000	\$ 1,000	0.0%
505-Legal Fees							
519-Liability Ins.-Bldg.	\$ 3,198	\$ 3,961	\$ 3,466	\$ 4,000	\$ 4,000	\$ 4,000	0.0%
800-Capital Outlay	\$ 19,220	\$ -				\$ 5,000	
TOTAL	\$ 723,578	\$ 751,976	\$ 720,533	\$ 795,976	\$ 751,188	\$ 808,511	7.6%

SPECIAL REVENUE FUND

LIBRARY: 251

OTHER FINANCING SOURCES (USES)							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Gen Fund Transfers In	\$50,158	\$0					
Transfer to Debt Service Fund	(\$4,683)	(\$4,683)			(\$4,683)	(\$4,683)	0.0%
Property Sales							
Debt Service Reimbursements							
TOTAL	\$45,475	(\$4,683)	\$0	\$0	(\$4,683)	(\$4,683)	0.0%
Beginning Fund Balances 01/01	(\$676)	\$2,961	\$2,741	\$68,230	\$68,230	\$72,503	
Net Change	\$3,637	(\$220)	\$65,490	(\$34,276)	\$4,273	\$ (72,494)	-1796.6%
Ending Fund Balance 12/31	\$2,961	\$2,741	\$68,230	\$33,954	\$72,503	\$9	

GENERAL GOVERNMENT

HEALTH, EDUCATION & RECREATION: Health Officer & Animal Shelter

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
545411-291 Health Officer Contract	\$75,870	\$82,771	\$ 73,607	\$ 89,570	\$ 73,600	\$ 75,808	3.0%
545430-298 Animal Shelter	\$11,767	\$12,049	\$ 6,553	\$ 12,579	\$ 12,400	\$ 12,400	0.0%
TOTAL	\$87,637	\$94,820	\$ 80,160	\$102,149	\$ 86,000	\$ 88,208	2.6%

HEALTH, EDUCATION & RECREATION: Historical Society & Senior Citizens

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
555512-291 Historical Society Donation	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0.0%
555512-310 Office Supplies HPC	\$ 100	\$ -	\$ -	\$ -			
555514-220 Admin Utilities	\$ 95	\$ -	\$ -	\$ -			
555514-399 Senior Citizens Donation	\$ 2,311	\$ 2,434	\$ 2,493	\$ 2,400	\$ 2,400	\$ 2,500	4.2%
TOTAL	\$ 3,506	\$ 3,434	\$ 3,493	\$ 3,400	\$ 3,400	\$ 3,500	2.9%



This section contains expenditures for the Planning and Development Branch of the General Fund in City Government. Planning and development is monitored by the Plan Commission and conforms to the Master Plan of the City.

City of Burlington 2013 Annual Budget

Conservation & Development Plan Commission Economic Development

GENERAL GOVERNMENT

PLANNING & DEVELOPMENT

The Plan Commission is authorized to create and manage a master plan for the physical development of the City, including the character and extent of streets, walks, parks, parking, airports, sites for public buildings, waterways, removal of blight and a comprehensive zoning scheme. All planning matters are referred to the Plan Commission prior going to the City Council, including but not limited to rezoning applications, minor subdivisions, major subdivisions/preliminary plats, site plans, conditional use permits, landscape plans, Stormwater management plans and final plats. The Plan Commission is charged with reviewing the information presented to them and to provide a detailed recommendation to the City Council. In addition, the City contracts with the Racine County Economic Development Corporation to solicit new business opportunities for the City. In addition, the City provides support to the Chamber of Commerce for local tourism efforts.

BUDGET NOTES

2013 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
641-298 Contract Services	\$ 61,000	32.7%	0.8%
643-399 TOB Annexation Revenue Sharing	\$ 55,071	29.5%	0.7%
639-399 Economic Development	\$ 70,000	37.5%	0.9%
All Other	\$ 500	0.3%	0.0%
TOTAL	\$ 186,571	100.0%	2.3%

3 Year Projection	2014	PY % Inc	2015	PY % Inc	2016	PY % Inc
641-298 Contract Services	\$ 61,610	1.0%	\$ 62,226	1.0%	\$ 62,848	1.0%
643-399 TOB Annexation Revenue Sharing	\$ 42,269	-23.2%	\$ 41,569	-1.7%	\$ 41,569	0.0%
639-399 Economic Development	\$ 71,750	2.5%	\$ 73,185	2.0%	\$ 74,649	2.0%
All Other	\$ 510	2.0%	\$ 520	2.0%	\$ 531	2.0%
TOTAL	\$ 176,139	-5.6%	\$ 177,500	0.8%	\$ 179,597	1.2%

GENERAL GOVERNMENT

PLAN COMMISSION: 100-565

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
641-298 Contract Services	\$ 22,466	\$ 33,192	\$ 56,191	\$ 60,000	\$ 60,000	\$ 61,000	1.7%
641-299 Land Use	\$ -	\$ -			\$ -	\$ -	
641-300 Reimburse Multi PW Bldg	\$ -	\$ -	\$ 7,671			\$ -	
641-310 Supplies & Postage	\$ 1,124	\$ 695	\$ 275	\$ 500	\$ 500	\$ 500	0.0%
641-313 Printing	\$ -	\$ -			\$ -		
641-800 Outlay	\$ -	\$ -			\$ -		
643-399 TOB Annexation Revenue Sharing	\$ 46,382	\$ 48,025	\$ 47,910	\$ 45,021	\$ 45,021	\$ 55,071	22.3%
690-000 Property Tax Rebate	\$ -	\$ -					
TOTAL	\$ 69,972	\$ 81,912	\$ 112,047	\$ 105,521	\$ 105,521	\$ 116,571	10.5%

ECONOMIC DEVELOPMENT 100-565

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
639-399 Economic Development	\$ 35,500	\$ 63,974	\$ 57,756	\$ 50,000	\$ 70,000	\$ 70,000	0.0%
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ 124,800	\$ -	
TOTAL	\$ 35,500	\$ 63,974	\$ 57,756	\$ 50,000	\$ 194,800	\$ 70,000	-64.1%
Total Planning & Development	\$ 105,472	\$ 145,886	\$ 169,803	\$ 155,521	\$ 300,321	\$ 186,571	-37.9%



This section contains payments for City Debt (Debt Service) and an overall Debt Schedule of these payments. Income and expenditures for the Tax Increment Finance Districts (or TIF; also known as TID) in the City are also in this section. TID's are funded by Taxes specific to the property located within the TID.

City of Burlington 2013 Annual Budget

Debt Service & TIF Districts
Overall Debt Payment Schedule
General Debt Service
TIF District 3
ER TIF District 1

GENERAL GOVERNMENT

DEBT SERVICE SCHEDULES												
DEBT SCHEDULES (Original Amount after description)												
Payment	% Allocate	Beginning Principal	Principal Remaining	Principal 2012	Interest 2012	Total 2012	Principal Remaining	Principal 2013	Interest 2013	Total 2013	Principal Remaining	
2001A Gen Ob Refunding Bond 11.1M TIF 3	100.00%	\$ 8,890,000	\$ 7,790,000	PAID OFF BY 2011 REFUNDING								
2001C CDA Bonds Refunding 1.5M TIF 3	100.00%	\$ 1,050,000	PAID OFF BY 2010B REF									
Gen Debt Service TID 4 TRFR	87.69%	\$ 920,757										
	12.31%	\$ 129,243										
2004 State Trust Fund - Pension Obligation General Debt Service	100.00%	\$ 734,110	\$ 528,628.26	\$ 34,698.68	\$ 27,829.02	\$ 62,527.70	PAID OFF BY 2012B REFUNDING					
				\$ 34,698.68	\$ 27,829.02	\$ 62,527.70						
2004 Refunding Bonds (STFL) 2.9M Sewerage Bonds (WWTP)	100.00%	\$ 2,240,000	\$ 1,770,000.00	PAID OFF BY 2011 REFUNDING BOND								
2007 Refunding Bonds 2.4M General Debt Service	50.00%	\$ 1,500,000	\$ 1,500,000.00	\$ -	\$ 63,975.00	\$ 63,975.00	\$ 1,500,000.00	\$ -	\$ 63,975.00	\$ 63,975.00	\$ 1,500,000.00	
				\$ -	\$ 63,975.00	\$ 63,975.00		\$ -	\$ 63,975.00	\$ 63,975.00		
2009 State Trust Fund Loan 343K General Debt Service	100.00%	\$ 342,194	\$ 265,354.49	\$ 85,410.01	\$ 9,312.85	\$ 94,722.86	PAID OFF BY 2012B REFUNDING					
				\$ 85,410.01	\$ 9,312.85	\$ 94,722.86						
2011 State Trust Fund Loan 5795.61 (2011105.01) ER TID 1	100.00%	\$ 815,000	\$ 815,000.00	\$ 76,204.64	\$ 32,404.62	\$ 108,609.26	PAID OFF BY 2012B REFUNDING					
2010A Gen Obligation Bonds 6.2M TID 3	16.48%	\$ 6,400,000	\$ 6,400,000.00	\$ 100,000.00	\$ 294,985.00	\$ 394,985.00	\$ 6,300,000.00	\$ 100,000.00	\$ 293,260.00	\$ 393,260.00	\$ 6,200,000.00	
ER TID	28.83%	\$ 1,845,000	\$ 1,845,000.00	\$ -	\$ 42,825.00	\$ 42,825.00	\$ 1,055,000.00	\$ -	\$ 42,825.00	\$ 42,825.00	\$ 1,055,000.00	
Water	10.94%	\$ 700,000	\$ 700,000.00	\$ 20,000.00	\$ 32,762.50	\$ 52,762.50	\$ 680,000.00	\$ 20,000.00	\$ 32,417.50	\$ 52,417.50	\$ 660,000.00	
Waste Water	16.80%	\$ 1,075,000	\$ 1,075,000.00	\$ 30,000.00	\$ 50,285.00	\$ 80,285.00	\$ 1,045,000.00	\$ 30,000.00	\$ 49,767.50	\$ 79,767.50	\$ 1,015,000.00	
General Debt Service	26.95%	\$ 1,725,000	\$ 1,725,000.00	\$ 50,000.00	\$ 80,402.50	\$ 130,402.50	\$ 1,675,000.00	\$ 50,000.00	\$ 79,540.00	\$ 129,540.00	\$ 1,625,000.00	
2001 9.99 M Go Refunding TID 3		\$ 9,900,000	\$ 650,000.00	\$ 650,000.00	\$ 29,250.00	\$ 679,250.00	\$ -					
				\$ 650,000.00	\$ 29,250.00	\$ 679,250.00						
2010B Gen Ob Refunding Bond 4.2M TID 3	87.69%	\$ 4,290,000	\$ 3,715,000.00	\$ 745,000.00	\$ 69,400.01	\$ 814,400.01	\$ 2,970,000.00	\$ 780,000.00	\$ 54,150.02	\$ 834,150.02	\$ 2,190,000.00	
TID 4		\$ 3,434,769	\$ 3,305,913.00	\$ 465,913.00	\$ 63,765.39	\$ 529,678.39	\$ 2,840,000.00	\$ 780,000.00	\$ 51,306.26	\$ 831,306.26	\$ 2,060,000.00	
Gen Debt Service	12.31%	\$ 201,968	\$ 279,087.00	\$ 279,087.00	\$ 2,790.86	\$ 281,877.86	\$ -	\$ -	\$ -	\$ -	\$ -	
		\$ 201,968	\$ 130,000.00	\$ -	\$ 2,843.76	\$ 2,843.76	\$ 130,000.00	\$ -	\$ 2,843.76	\$ 2,843.76	\$ 130,000.00	
2011 GO Refunding Bond Sewer	100.00%	\$ 9,120,000	\$ 9,120,000.00	\$ 665,000.00	\$ 179,093.27	\$ 844,093.27	\$ 8,455,000.00	\$ 1,355,000.00	\$ 184,756.26	\$ 1,539,756.26	\$ 7,100,000.00	
TIF 3	19.40%	\$ 1,769,280	\$ 1,769,280.00	\$ 575,000	\$ 25,147.78	\$ 600,147.78	\$ 1,194,280.00	\$ 575,000	\$ 17,950.00	\$ 592,950.00	\$ 619,280.00	
General Debt Service	70.70%	\$ 6,447,840	\$ 6,447,840.00	\$ 90,000	\$ 153,945.49	\$ 243,945.49	\$ 6,357,840.00	\$ 780,000	\$ 166,806.26	\$ 946,806.26	\$ 5,577,840.00	
	9.90%	\$ 902,880	\$ 902,880.00	\$ -	\$ -	\$ -	\$ 902,880.00	\$ -	\$ -	\$ -	\$ 902,880.00	
2000 Tax Increment Bond-Memorial Hosp Gen Debt Service	100.00%	\$ 1,500,000	\$ 318,605.04	\$ 103,834.12	\$ -	\$ 103,834.12	\$ 214,770.92	\$ 103,834.12	\$ -	\$ 103,834.12	\$ 110,936.80	
				\$ 103,834.12	\$ -	\$ 103,834.12		\$ 103,834.12	\$ -	\$ 103,834.12		
2010 Tax Increment Bond-Kohls Developer Gen Debt Service	100.00%	\$ 2,000,000	\$ 1,530,778.46	\$ 288,583.63	\$ -	\$ 288,583.63	\$ 1,242,194.83	\$ 288,583.63	\$ -	\$ 288,583.63	\$ 953,611.20	
				\$ 288,583.63	\$ -	\$ 288,583.63		\$ 288,583.63	\$ -	\$ 288,583.63		
2005 CDA Lease Revenue Bonds TIF 3	100.00%	\$ 11,250,000	\$ 10,100,000.00	\$ 1,050,000.00	\$ 377,612.50	\$ 1,427,612.50	\$ 9,050,000.00	\$ 1,050,000.00	\$ 341,125.00	\$ 1,391,125.00	\$ 8,000,000.00	
				\$ 1,050,000.00	\$ 377,612.50	\$ 1,427,612.50		\$ 1,050,000.00	\$ 341,125.00	\$ 1,391,125.00		
2002 Water Revenue Bonds 2.5M Water	100.00%	\$ 2,160,000	\$ 1,970,000.00	Paid off by 2011A								
2008 Clean Water Fund Loan 5096-02 4.53M Waste Water		\$ 4,528,149	\$ 3,965,801.08	\$ 188,975.31	\$ 99,454.04	\$ 288,429.35	\$ 3,776,825.77	\$ 193,830.09	\$ 94,536.91	\$ 288,367.00	\$ 3,582,995.68	
				\$ 188,975.31	\$ 99,454.04	\$ 288,429.35		\$ 193,830.09	\$ 94,536.90	\$ 288,366.99		
2008 Clean Water Fund Loan 5096-04 960K Waste Water	100.00%	\$ 960,910	\$ 806,517.02	\$ 41,963.67	\$ 18,577.68	\$ 60,541.35	\$ 764,553.35	\$ 43,051.73	\$ 17,570.39	\$ 60,622.12	\$ 721,501.62	
				\$ 41,963.67	\$ 18,577.68	\$ 60,541.35		\$ 43,051.73	\$ 17,570.39	\$ 60,622.12		
2012 Safe Drinking Water Loan 5475-01 Water	100.00%	\$ 2,044,276	\$ 1,919,943.48	\$ 57,909.48	\$ 26,535.03	\$ 84,444.51	\$ 1,862,034.00	\$ 80,000.88	\$ 40,084.69	\$ 120,085.57	\$ 1,782,033.12	
				\$ 57,909.48	\$ 26,535.03	\$ 84,444.51		\$ 80,000.88	\$ 40,084.69	\$ 120,085.57		
2011A Waterworks System Revenue Refunding Bond Water		\$ 2,090,000	\$ 2,090,000.00	\$ 100,000.00	\$ 54,261.49	\$ 154,261.49	\$ 1,990,000.00	\$ 175,000.00	\$ 53,747.50	\$ 228,747.50	\$ 1,815,000.00	
				\$ 100,000.00	\$ 54,261.49	\$ 154,261.49		\$ 175,000.00	\$ 53,747.50	\$ 228,747.50		
PAID BY ASSOCIATED WEALTH MANAGEMENT												
2012 Clean Water Fund Loan 7.1M Sewer		\$ 7,722,769	\$ 7,722,769.00	\$ -	\$ -	\$ -	\$ 7,722,769.00	\$ -	\$ 214,548.17	\$ 214,548.17	\$ 7,722,769.00	
2012A Street Improvement Bonds Debt Service		\$ 3,155,000	\$ 3,155,000.00		\$ 27,319.00		\$ 3,155,000.00		\$ 76,835.00	\$ 76,835.00	\$ 3,155,000.00	
2012B Bonds Refunding ER TID 1		\$ 1,460,000	\$ 1,460,000.00			\$ -	\$ 1,460,000.00	\$ 225,000.00	\$ 22,763.74	\$ 247,763.74	\$ 1,235,000.00	
Debt Service						\$ -		\$ 90,000.00	\$ 11,933.17	\$ 101,933.17		
						\$ -		\$ 135,000.00	\$ 10,830.57	\$ 145,830.57		

GENERAL GOVERNMENT

GENERAL DEBT SERVICE: 313

Revenue/Transfer In Summary							
Departmental Contribution	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
General Property Taxes	\$ 193,049	\$ 227,201	\$ 418,213	\$ 11,000	\$ 11,000	\$ 465,000	4127.3%
Interest Income	\$ 330	\$ 286	\$ 173	\$ 300	\$ 300	\$ 300	0.0%
Proceeds from Bond Sale		\$ -	\$ -	\$ -			
Total	\$ 193,379	\$ 227,487	\$ 418,386	\$ 11,300	\$ 11,300	\$ 465,300	4017.7%

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
492002-000 Street Project Note Interest	\$ 63,975	\$ 63,976	\$ 63,975	\$ 63,975	\$ 63,975	\$ 63,975	0.0%
810-613 92 State Trust Fund Loan Pool	\$ 29,826	\$ 31,392	\$ 33,040	\$ 34,319	\$ 34,699	\$ -	
810-619 State Trust Fnd Loan Pension	\$ -	\$ -		\$ -			
810-627 2001 Refunding Bonds Principal	\$ 278,610	\$ 338,850	\$ 71,968	\$ 65,835			
2009 State Trust Fund Loan Principal			\$ 76,840	\$ 85,283	\$ 85,410		
2011 State Trust Fund Loan Principal				\$ -			
820-644 Principal 2010A 6.4M GO Bond				\$ 50,000	\$ 50,000	\$ 50,000	0.0%
810-645 Principal 4.29M Ref Bond 2010B							
810-642 Principal 6.5M GO Bonds	\$ 43,077	\$ 61,500	\$ -	\$ -			
810-648 Principal 1.46M 2012B Ref Bond					\$ -	\$ 135,000	
820-623 Interest 1992 St Trust Fund Loan	\$ 32,702	\$ 31,136	\$ 29,488	\$ 28,209	\$ 27,829		
820-640 2001 Refunding Bonds Interest	\$ 35,041	\$ 22,831	\$ -	\$ 17,730			
820-642 Interest 6.5M GO Bonds	\$ 25,062	\$ 22,955		\$ -			
820-644 Interest 2010A 6.4M GO Bond		\$ 70,508	\$ 47,034	\$ 52,262	\$ 80,403	\$ 79,540	-1.1%
820-645 Interest 2010B 4.29M Ref Bond			\$ 3,563	\$ 2,844	\$ 2,844	\$ 2,844	0.0%
820-648 Interest 1.46M 2012B Ref Bond					\$ -	\$ 10,831	
820-649 Interest 3.15 2012A Street Bonds					\$ 27,319	\$ 76,835	181.3%
590900-000 Other Financing Charges	\$ -	\$ -	\$ -	\$ -			
590900-100 Other Fin Use-Pay To Escrow	\$ -	\$ -	\$ -	\$ -			
590900-200 Debt Service Issuance Costs	\$ -	\$ -	\$ -	\$ -			
820-646 Int 2009 State Trust Fund Loan	\$ -	\$ 15,242	\$ 17,883	\$ 9,440	\$ 9,313		
2011 State Trust Fund Loan Interest	\$ -	\$ -	\$ -	\$ 32,823			
Debt Discount			\$ 41				
STF Loan						\$ 35,000	
Total	\$ 508,292	\$ 658,390	\$ 343,832	\$ 442,720	\$ 381,791	\$ 454,024	18.9%

OTHER FINANCING SOURCES (USES)							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Transfer In - TID 4	\$ 219,757	\$ 256,179		\$ -	\$ 116,860	\$ 16,301	-86.1%
Transfer In - Library Pension	\$ 4,683	\$ 4,683	\$ -	\$ 4,683	\$ 4,683		
Transfer In - Water Pension	\$ 2,707	\$ 2,707		\$ 2,707	\$ 2,707		
Transfer In - Sewer Pension	\$ 6,253	\$ 6,253		\$ 6,253	\$ 6,253		
Transfer In - General Fund	\$ 63,976	\$ 136,607		\$ 167,309	\$ 150,000		
Transfer In - ER TID	\$ -	\$ -	\$ -	\$ 166,271			
Debt Service Reimbursement		\$ -					
Total	\$ 297,376	\$ 406,429	\$ -	\$ 347,223	\$ 280,503	\$ 16,301	-94.2%

Beginning Fund Balances 01/01	(17,043)	(34,580)	(59,054)	15,501	\$ 15,501	\$ (74,487)	
Net Change	(17,537)	(24,474)	74,555	(84,197)	\$ (89,988)	\$ 27,577	-130.6%
Ending Fund Balance 12/31	(34,580)	(59,054)	15,501	(68,696)	\$ (74,487)	\$ (46,911)	

GENERAL GOVERNMENT

TAX INCREMENT DISTRICT 3: 463

SALARIES CHARGED TO THIS DEPARTMENT

Position	% Charged	2010 Actual	2011 Proposed
City Administrator	5.00%	\$6,677	\$6,677
Budget Officer/Treasurer	5.00%	\$2,962	\$3,051
TOTAL		\$9,639	\$9,728

Revenue/Transfer In Summary

Departmental Contribution	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2013
414111-000 General Property Taxes	\$ 3,436,688	\$ 3,435,431	\$ 3,676,125	\$ 3,504,140	\$ 3,455,557	\$ 3,473,526	0.5%
424239-000 Exempt Computer Aid	\$ 19,675	\$ 17,700	\$ 20,699	\$ 20,699	\$ 17,534	\$ 17,000	-3.0%
484811-000 Interest Income	\$ 76,704	\$ 41,500	\$ 40,017	\$ 29,000	\$ 40,000	\$ 40,000	0.0%
484832-000 Land Sale	\$ 73,250						
494912-000 Proceeds from Borrowing			\$ 7,370,000	\$ -	\$ -	\$ -	
TOTAL	\$ 3,606,317	\$ 3,494,631	\$ 11,106,841	\$ 3,553,839	\$ 3,513,091	\$ 3,530,526	0.5%

EXPENDITURE SUMMARY

Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2013
ADMINISTRATION							
515132-111 City Administrator Wages	\$ 5,397	\$ 5,296	\$ 5,596	\$ 6,677	\$ 6,677	\$ 6,677	0.0%
515132-145 ADMIN-Emp. Reimburse	\$ (110)	\$ (49)	\$ (48)	\$ (49)	\$ (49)	\$ (49)	0.0%
515132-151 ADMIN-FICA	\$ 399	\$ -	\$ 395	\$ 511	\$ 511	\$ 511	0.0%
515132-152 ADMIN WRS/Pension	\$ 559	\$ 576	\$ 524	\$ 394	\$ 394	\$ 394	0.0%
515132-154 ADMIN Health	\$ 1,637	\$ -	\$ 2,678	\$ 984	\$ 984	\$ 984	0.0%
515132-155-ADMIN Life	\$ 4	\$ 4	\$ 4	\$ 4	\$ 4	\$ 4	0.0%
515132-156-ADMIN Vision	\$ 3	\$ 3	\$ 3	\$ 3	\$ 3	\$ 3	0.0%
515132158-ADMIN Dental	\$ 54	\$ 54	\$ 49	\$ 55	\$ 55	\$ 55	0.0%
515141-111-FINANCE Wages	\$ 2,828	\$ 3,335	\$ 2,594	\$ 2,875	\$ 3,051	\$ 3,112	2.0%
515141-145 FINANCE Emp Reimburse	\$ -	\$ (22)	\$ (50)	\$ (22)	\$ (22)	\$ (22)	0.0%
515141-151 FINANCE FICA	\$ 204	\$ 237	\$ 191	\$ 220	\$ 233	\$ 233	0.0%
515141-152 FINANCE WRS/Pension	\$ 287	\$ 325	\$ 235	\$ 170	\$ 180	\$ 180	0.0%
515141-154 FINANCE Health	\$ 330	\$ 1,475	\$ 1,003	\$ 984	\$ 984	\$ 984	0.0%
515141-155 FINANCE Life	\$ 2	\$ 1	\$ 5	\$ 6	\$ 6	\$ 6	0.0%
515141-156 FINANCE Vision	\$ 2	\$ 2	\$ 3	\$ 3	\$ 3	\$ 3	0.0%
515141158 FINANCE Dental	\$ 24	\$ 32	\$ 34	\$ 55	\$ 55	\$ 55	0.0%
515141-310 Office Supplies/Postage	\$ -	\$ -					
515161-211 Redevelopmen	\$ -	\$ -					
SUBTOTAL	\$ 11,618	\$ 11,269	\$ 13,215	\$ 12,870	\$ 13,070	\$ 13,131	0.5%
STREET IMPROVEMENTS							
SUBTOTAL	\$ -						

PLANNING

565616-390 TIF 3 Industrial Park	\$ -	\$ 1,000	\$ -	\$ -			
565641-298 Contract Services	\$ 1,500	\$ 12,000	\$ 60	\$ 5,000	\$ 5,000	\$ 5,000	0.0%
565642-390 Developers Rebate	\$ -	\$ 183,294	\$ 285,928	\$ 290,000	\$ 288,254	\$ 290,000	0.6%
565641-299 Miscellaneous	\$ 2,000	\$ 5,300	\$ 5,150	\$ 5,100	\$ 5,100	\$ 5,150	1.0%
565642-399 Consulting Services		\$ 36	\$ 19,271	\$ 14,000	\$ 20,000	\$ 22,000	10.0%
SUBTOTAL	\$ 3,500	\$ 201,630	\$ 310,409	\$ 314,100	\$ 318,354	\$ 322,150	1.2%

GENERAL GOVERNMENT

TAX INCREMENT DISTRICT 3: 463

DEBT SERVICE PRINCIPAL

585810-601 Principal 2.845M GO Refunding	\$ 91,390	\$ 111,150	\$ 550,000	\$ -		\$ -	
585810-602 Principal 9.990M GO Refunding	\$ 450,000	\$ 500,000	\$ 600,000	\$ 470,155	\$ 650,000	\$ -	
585810-603 Principal 6.5M GO Refunding	\$ 306,923	\$ 438,462	\$ -	\$ -		\$ -	
585810-604 Principal 15M GO Lease Revenue	\$ 625,000	\$ 675,000	\$ -	\$ -		\$ -	
585810-605 Principal Shiloh Hills Bond	\$ 2,000	\$ -	\$ -	\$ -		\$ -	
585810-606 Principal Memorial Hosp Bond	\$ 107,019	\$ 107,000	\$ 101,658	\$ 101,658	\$ 101,658	\$ 103,834	2.1%
585810-607 Principal 11.8M Revenue Refunding	\$ -	\$ -	\$ -	\$ -			
585810-608 Principal 11.81M Series 2005	\$ 150,000	\$ 150,000	\$ 1,000,000	\$ 1,050,000	\$ 1,050,000	\$ 1,050,000	0.0%
585810-609 Principal 4.29M 2010B Refunding Bond			\$ 128,856	\$ 465,913	\$ 465,913	\$ 780,000	67.4%
585810-610 Principapl 2010A GO Bond		\$ -	\$ -	\$ -	\$ -	\$ -	
585810-611 Principal 2011 9.12 GO Refunding Bond				\$ -	\$ 90,000	\$ 780,000	766.7%
	\$ -	\$ -					
SUBTOTAL	\$ 1,732,332	\$ 1,981,612	\$ 2,380,514	\$ 2,087,726	\$ 2,357,571	\$ 2,713,834	15.1%

DEBT SERVICE INTEREST

585820-601 Interest 2.845M GO Refunding	\$ 11,494	\$ 7,489	\$ 9,324	\$ -			
585820-602 Interest 9.990M GO Refunding	\$ 423,820	\$ 405,820	\$ 385,570	\$ 126,619	\$ 29,250	\$ -	
585820-603 Interest 6.5M GO Refunding	\$ 178,563	\$ 163,656	\$ -	\$ -			
585820-604 Interest 15M GO Lease Revenue	\$ 48,075	\$ 16,537	\$ -	\$ -			
585820-605 Interest Shiloh Hills Bond	\$ -	\$ -	\$ -	\$ -			
585820-606 Interest Memorial Hosp Bond	\$ -	\$ -	\$ -	\$ -			
585820-607 Interest 11.8M Revenue Refunding	\$ -	\$ -	\$ -	\$ -			
585820-608 Interest 11.81M Series 2005	\$ 435,775	\$ 431,125	\$ 412,225	\$ 377,612	\$ 377,613	\$ 341,125	-9.7%
585820-609 Interest 4.29M GO 2010B Refunding	\$ -	\$ -	\$ 69,713	\$ 63,765	\$ 63,765	\$ 51,306	-19.5%
585820-610 Interest 2010A GO Bond		\$ 10,508	\$ 25,330	\$ 27,836	\$ 42,825	\$ 42,825	0.0%
585820-611 Interest 2011 9.12M GO Refunding Bond					\$ 153,945	\$ 166,806	8.4%
585820-650 Interest on Utility Advances	\$ 64,235	\$ -	\$ 32,484	\$ -			
585830-609 Debt Discount Expense			\$ (152,177)	\$ -	\$ 25	\$ -	
585830-630 Payment to Escrow Agent-2000 CDA	\$ -	\$ -	\$ 7,465,679	\$ -	\$ -	\$ -	
585831-609 Debt Issuance Costs			\$ 56,523	\$ -	\$ -	\$ -	
590000-000 Associated Bank Fees	\$ 71	\$ 300	\$ 363	\$ 300	\$ 365	\$ 370	1.4%
SUBTOTAL	\$ 1,162,034	\$ 1,035,435	\$ 8,305,034	\$ 596,132	\$ 667,788	\$ 602,433	-9.8%

TOTAL EXPENDITURES	\$ 2,909,484	\$ 3,229,946	\$ 11,009,173	\$ 3,010,828	\$ 3,356,783	\$ 3,651,547	8.8%
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REVENUE OVER (UNDER) EXPENDITURE	\$ 696,833	\$ 264,685	\$ 97,668	\$ 543,011	\$ 156,308	\$ (121,021)	-177.4%
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OTHER FINANCING SOURCES (USES)

595920-399 Transfer to Debt Service Fund-323				\$ (558,692)	\$ -		
Operating Transfers In TID 4	\$ 453,669	\$ 407,376			\$ 116,860	\$ -	
Transfer to ER TID Fund 461					\$ (1,626,674)	\$ (46,479)	-97.1%
595924-000 Operating Reimburse Gen Fund		\$ (407,376)	\$ (430,000)	\$ (100,000)	\$ (366,822)	\$ -	
Transfer In			\$ (126,679)	\$ 20			
SUBTOTAL	\$ 453,669	\$ -	\$ (556,679)	\$ (658,672)	\$ (1,876,636)	\$ (46,479)	-97.5%
TOTAL	\$ 1,150,502	\$ 264,685	\$ (459,011)	\$ (115,661)	\$ (1,720,329)	\$ (167,500)	-90.3%
Beginning Fund Balance 01/0	\$1,598,947	\$2,749,449	\$3,014,135	\$2,555,124	\$2,555,124	\$ 834,795	
Net Change	\$1,150,502	\$264,685	(\$459,011)	(\$115,661)	\$ (1,720,329)	\$ (167,500)	-90.3%
Ending Fund Balance 12/3	\$2,749,449	\$3,014,135	\$2,555,124	\$2,439,463	\$ 834,795	\$ 667,295	

NON-MAJOR FUNDS

ENVIRONMENTAL REMEDIATION TIF DISTRICT: 461

Revenue/Transfer In Summary							
Departmental Contribution	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
121100 Property Tax Increment			\$ 48,176	\$ 42,000	\$ 42,000	\$ 43,000	2.4%
Intergovernmental		\$ 330,000	\$ -	\$ -	\$ -	\$ -	
484810-000 Loan Reimbursements Hampton		\$ 7,035	\$ 819,467	\$ -	\$ 27,919	\$ 29,937	7.2%
484811-000 Interest Income			\$ 85,684	\$ -	\$ 80,003	\$ 77,985	-2.5%
Property Sales						\$ -	
REVENUE/TRNASFER IN	\$ -	\$ 337,035	\$ 953,327	\$ 42,000	\$ 149,922	\$ 150,922	

EXPENDITURE SUMMARY							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
515132-298 ADMIN Contract Servcies	\$ -	\$ 17,000	\$ 2,273	\$ 6,100	\$ 6,100	\$ 6,100	0.0%
565641-299 Miscellaneous	\$ -	\$ -	\$ 700	\$ -	\$ 700	\$ 700	0.0%
565641-398 Downtown Parking Structure	\$ 1,526,136	\$ 2,864,608	\$ 204,026	\$ -	\$ -	\$ -	
Other Financing Uses: Debt Discount	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Financing Uses: Debt Issuance	\$ -	\$ 9,242	\$ -	\$ -	\$ -	\$ -	
585810-601 6.4M Principal 2010A GO Bond	\$ -	\$ -	\$ 58,876	\$ 57,662	\$ 88,710	\$ 88,710	0.0%
585810-602 Principal 2011 State Trust Fund Loan	\$ -	\$ -	\$ -	\$ 76,205	\$ 76,205		
585810-603 Principal 2012 Refunding Bond	\$ -	\$ -	\$ -	\$ -		\$ 90,000	
585820-601 Interest 6.4M 2010A GO Bond	\$ -	\$ -	\$ -	\$ -			
585820-602 Interest 2011 State Trust Fund Loan	\$ -	\$ -	\$ -	\$ 32,823	\$ 32,405	\$ -	
585820-603 Interest 2012 Refunding Bond	\$ -	\$ -	\$ -	\$ -		\$ 11,933	
	\$ -	\$ -	\$ -	\$ -			
	\$ -	\$ -	\$ -	\$ -			
SUBTOTAL	\$ 1,526,136	\$ 2,890,850	\$ 265,875	\$ 172,790	\$ 204,119	\$ 197,443	-3.3%

OPERATING EXPENSES/TRANSFERS							
595900-000 Other Fin Use-Debt Discount			\$ 43	\$ -	\$ 43	\$ 43	0.0%
595920-000 Transfer to Debt Service Fund	\$ -	\$ -	\$ -	\$ (166,271)	\$ -	\$ -	
Transfer in from TID 3					\$ 1,626,674	\$ 46,479	-97.1%
FaceValue of Bonds Issued	\$ -	\$ 1,845,000	\$ -		\$ -	\$ -	
Discount Paid on Issued Bonds		\$ (24,978)	\$ -		\$ -	\$ -	
\$	\$ -	\$ 1,820,022	\$ 43	\$ (166,271)	\$ 1,626,717	\$ 46,522	-97.1%

Total Expenditures	\$ 1,526,136	\$ 4,710,872	\$ 265,918	\$ 6,519	\$ (1,422,598)	\$ 150,921	-110.6%
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Beginning Fund Balance 01/01	\$0	(\$1,526,136)	(\$2,259,929)	(\$1,572,520)	(\$1,572,520)	(\$0)	
Net Change	(\$1,526,136)	\$ (733,793)	\$ 687,409	\$ (297,061)	\$ 1,572,519	\$ 0	-100.0%
Ending Fund Balance 12/31	(\$1,526,136)	(\$2,259,929)	(\$1,572,520)	(\$1,869,581)	(\$0)	\$0	

NON-MAJOR FUNDS

TAX INCREMENT DISTRICT 4: 464: CLOSED IN 2011

SALARIES CHARGED TO THIS DEPARTMENT

Position	% Charged	2010 Actual	2011 Proposed
City Administrator	0.00%	\$6,680	\$0
Budget Officer/Treasurer	0.00%	\$2,962	\$0
Accounts Payable Clerk	0.00%	\$0	\$0
TOTAL		\$9,642	\$0

Revenue/Transfer In Summary

Departmental Contribution	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
414111-000 General Property Taxes	\$728,561	\$731,758	\$ 687,228	\$ -	\$ -	\$ -	
424239-000 Exempt Computer Aid	\$ 3,703	\$ 1,762	\$ 2,583	\$ -	\$ -	\$ -	
484811-000 Investment Income	\$ 15,622	\$ 5,357	\$ 2,368	\$ -	\$ -	\$ -	
484812-000 Loan Repayment Interest		\$ 4,736	\$ 3,665	\$ -	\$ -	\$ -	
484810-000 Loan Repayment Principal	\$ 14,040	\$ 14,040	\$ 14,040	\$ -	\$ -	\$ -	
484833-000 Property Sales	\$ -		\$ -	\$ -	\$ -	\$ -	
484840-000 Miscellaneous/Special Assessments				\$ -	\$ -	\$ 16,301	
TOTAL	\$ 761,926	\$ 757,654	\$ 709,884	\$ -	\$ -	\$ 16,301	

EXPENDITURE SUMMARY

Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
ADMINISTRATION							
515132-111 City Administrator Wages	\$ 5,397	\$ 5,517	\$3,091				
515132-145 ADMIN-Emp. Reimburse	\$ (110)	\$ (49)	\$ (28)				
515132-151 ADMIN-FICA	\$ 399	\$ 402	\$ 241				
515132-152 ADMIN WRS/Pension	\$ 559	\$ 592	\$ 374				
515132-154 ADMIN Health	\$ 1,637	\$ 2,025	\$ 1,356				
515132-155-ADMIN Life	\$ 4	\$ 4	\$ 2				
515132-156-ADMIN Vision	\$ 3	\$ 3	\$ 2				
515132158-ADMIN Dental	\$ 54	\$ 54	\$ 29				
515141-111-FINANCE Wages	\$ 2,573	\$ 2,564	\$ 1,394				
515141-145 FINANCE Emp Reimburse	\$ -	\$ (31)	\$ (29)				
515141-151 FINANCE FICA	\$ 204	\$ 188	\$ 105				
515141-152 FINANCE WRS/Pension	\$ 287	\$ 261	\$ 162				
515141-154 FINANCE Health	\$ 330	\$ 1,344	\$ 580				
515141-155 FINANCE Life	\$ 2	\$ 1	\$ 3				
515141-156 FINANCE Vision	\$ 2	\$ 3	\$ 2				
515141158 FINANCE Dental	\$ 24	\$ 36	\$ 20				
SUBTOTAL	\$ 11,364	\$ 12,913	\$ 7,305	\$ -	\$ -	\$ -	

STREETS OUTLAY

535320-800 Streets Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ -						

NON-MAJOR FUNDS

TAX INCREMENT DISTRICT 4: 464: CLOSED IN 2011

PLANNING							
565616-390 TIF 4 Miscellaneous Services	\$ 2,135	\$ 1,150	\$ 150				
565640-299 Jefferson Street with Signals	\$ -	\$ -	\$ -				
565641-298 Contract Services	\$ -	\$ -	\$ 8,859				
565641-299 Grove Street Signalization	\$ -	\$ -	\$ -				
565642-299 TIF 4 Land Purchase	\$ -	\$ -	\$ -				
565642-399 Consulting Service	\$ -	\$ 5,036	\$ 995				
565642-499 Developer Fee - Hiliter	\$ -	\$ -	\$ -				
565643-299 TIF 4 Phase 1 Development	\$ 75,000	\$ 75,000	\$ 75,000				
SUBTOTAL	\$ 77,135	\$ 81,186	\$ 85,004	\$ -	\$ -	\$ -	

DEBT SERVICE							
585810-000 Principal 6.5M Dev. Bonds	\$ -						
585810-001 Principal 2.845M GO Refunding	\$ -		\$ -				
585810-002 Principal 2010B GO Refunding Bond			\$ 374,176		\$ 279,087		
585820-000 Interest 6.5M Comm Dev Bonds	\$ -		\$ -				
585820-001 Interest 2.845M GO Refunding	\$ -		\$ -				
585820-002 Interest 2010B GORefunding Bond			\$ 9,324		\$ 2,791		
585820-650 Interest on Utility Advances	\$ -		\$ -				
SUBTOTAL	\$ -	\$ -	\$ 383,500	\$ -	\$ 281,878	\$ -	

OPERATING EXPENSES/TRANSFERS							
595820-000 Transfer to Parks Fund	\$ -	\$ -	\$ -				
595919-399 Transfer to Capital Projects '95	\$ -		\$ -				
595920-000 Transfer to Debt Service Fund	\$ 219,757	\$ 256,179	\$ 452,559		\$ (116,860)	\$ 16,301	-113.9%
595921-000 Transfer to General Fund		\$ -	\$ -				
595922-000 Transfer to TID 3	\$ 453,669	\$ 407,376					
595930-000 Transfer to Debt Service	\$ -	\$ -	\$ -				
SUBTOTAL	\$ 673,427	\$ 663,555	\$ 452,559	\$ -	\$ (116,860)	\$ 16,301	-113.9%

Total Expenditures	\$ 761,926	\$ 757,654	\$ 544,867	\$ -	\$ 165,018	\$ 16,301	-90.1%
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Beginning Fund Balance 01/01	\$0	\$0	\$0	\$165,018	\$165,018	(\$0)	
Net Change	\$0	\$0	\$165,017	\$0	\$ (165,018)	\$ -	
Ending Fund Balance 12/31	\$0	\$0	\$165,018	\$165,018	(\$0)	(\$0)	



This section contains
The Enterprise Funds for the
City. Water and Waste Water are
a part of Public Works. These
entities are treated as business
entities—they are funded by their
own revenues rather than
by taxes.

City of Burlington 2013 Annual Budget

Enterprise Funds
Debt Payment Schedule
Water Utility
Waste Water Utility
Airport

ENTERPRISE FUNDS

ENTERPRISE FUNDS LONG TERM DEBT				
Water Utility				
Line Item	2012 Principal	2012 Interest	2013 Principal	2013 Interest
Long Term Debt				
2011A Water Revenue Refunding Bonds April	\$100,000	\$ 26,513	\$ 175,000	\$ 27,749
2011a Water Revenue Refunding Bonds Oct		\$ 27,749		\$ 25,999
2010A G.O. Bond Water Portion May	\$ 20,000	\$ 16,451	\$ 20,000	\$ 16,311
2010A G.O. Bond Water Portion Nov		\$ 16,311		\$ 16,106
2012 Safe Drinking Water Loan May	\$ 57,909	\$ 6,053	\$ 80,001	\$ 20,482
2012 Safe Drinking Water Loan Nov		\$ 20,482		\$ 19,602
BAB Rebate				\$ (11,346)
TOTAL LTD	\$ 177,909	\$ 113,559	\$ 275,001	\$ 114,904
Waste Water Utility				
Line Item	2012 Principal	2012 Interest	2013 Principal	2013 Interest
Long Term Debt				
2004 G.O. Refunding Bond April	\$575,000	\$ 13,298	\$ 575,000	\$ 11,850
2004 G.O. Refunding Bond October		\$ 11,850		\$ 6,100
2010A G.O. Bond WasteWater Portion May	\$ 30,000	\$ 25,248	\$ 30,000	\$ 25,038
2010A G.O. Bond Waste Water Portion Nov		\$ 25,038		\$ 24,730
2008 Clean Water Fund Loan 5096-02 May	\$188,975	\$ 50,941	\$ 193,830	\$ 48,513
2008 Clean Water Fund Loan 5096-02 Nov		\$ 48,513		\$ 46,024
2008 Clean Water Fund Loan 5096-04 May	\$ 41,964	\$ 9,537	\$ 43,052	\$ 9,040
2008 Clean Water Fund Loan 5096-04 Nov		\$ 9,041		\$ 8,531
2012 Clean Water Fund Loan-WWTP Phase 2			\$ -	\$113,187
2012 Clean Water Fund Loan-WWTP Phase 2			\$ -	\$101,361
BAB Rebate		\$ (17,600)		\$ (17,419)
TOTAL LTD	\$ 835,939	\$ 175,865	\$ 841,882	\$ 376,954

ENTERPRISE FUNDS

WATER UTILITY

The Water Utility provides adequate water flows and pressures throughout the service area for domestic consumption and fire fighting purposes, and maintains a quality and cost efficient product by the operation and management of a cost effective distribution system. This division also repairs all water lines, towers, tanks and apparenthess.

MISSION

To be responsible custodians and to provide good quality drinking water at adequate pressures and in sufficient quantity for consumption and fire protection purposes to all current and future utility customers.

2013 GOALS

1. SRC introduced and adopted by Council.
2. Paint well house and piping.
3. Complete 20 cross connection inspections, on commercial customers
4. SCADA upgrade to begin on outdated computer technology.

2012 ACCOMPLISHMENTS

1. Radium removal equipment on-line removing radium.
2. Lead awareness education material distributed to residents.
3. Flushed 686 hydrants in 2012.

ENTERPRISE FUNDS

WATER UTILITY

SALARIES CHARGED TO THIS DEPARTMENT

Position	Annual Salary	% Charged	2012 Actual	2012 Proposed
Budget Officer/Treasurer	\$59,238	22.50%	\$13,328.64	\$13,728
City Administrator	\$133,598	25.00%	\$33,399.60	\$33,386
City Clerk	\$45,427	25.00%	\$11,356.80	\$11,776
Admin Asst	\$35,464	10.00%	\$3,546.40	\$3,680
Payroll/HR	\$34,674	25.00%	\$8,668.40	\$8,843
Admin Asst	\$34,944	10.00%	\$3,494.40	\$3,565
Facilities Maint Super	\$51,210	2.62%	\$1,341.69	\$1,369
Asst to City Administrator	\$41,142	10.00%	\$4,114.24	\$4,114
Engineering Tech	\$56,888	25.00%	\$14,222.00	\$14,727
Mayor	\$7,200	25.00%	\$1,800.00	\$1,800
Alderman	\$3,600	25.00%	\$900.00	\$900
Alderman	\$3,600	25.00%	\$900.00	\$900
Alderman	\$3,600	25.00%	\$900.00	\$900
Alderman	\$3,600	25.00%	\$900.00	\$900
Alderman	\$3,600	25.00%	\$900.00	\$900
Alderman	\$3,600	25.00%	\$900.00	\$900
Alderman	\$3,600	25.00%	\$900.00	\$900
Alderman	\$3,600	25.00%	\$900.00	\$900
Public Works Director	\$77,979	50.00%	\$38,989.60	\$45,000
Billing Coordinator	\$36,920	100.00%	\$36,920.00	\$26,800
Water Operator	\$55,931	70.00%	\$39,151.84	\$57,679
Water Operator	\$50,357	100.00%	\$50,356.80	\$51,993
Water Operator	\$50,877	100.00%	\$50,876.80	\$52,523
Accts Payable/Water Billing	\$38,667	100.00%	\$38,667.20	\$20,961
TOTAL			\$357,434	\$359,144

BUDGET NOTES

Chemicals - Additional due to Radium Removal
 Pumping Expenses Miscellaneous - CIP Projects for 2012

2013 Budget Notes: Top 5 Expenses

Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 378,870	15.76%	4.8%
All Benefits	\$ 246,092	10.24%	3.1%
509260-154 Health Insurance	\$ 126,000	5.24%	1.6%
506220-000 Power	\$ 240,000	9.99%	3.0%
506310-000 Chemicals	\$ 52,000	2.16%	0.7%
All Other	\$ 1,486,474	61.85%	18.8%
TOTAL	\$ 2,403,436	100.00%	30.4%

3 Year Projection	2014	PY % Inc	2015	PY % Inc	2016	PY % Inc
Total Salaries & Wages	\$ 386,447	2.0%	\$ 390,312	1.0%	\$ 394,215	1.0%
All Benefits	\$ 252,244	2.5%	\$ 257,289	2.0%	\$ 262,435	2.0%
509260-154 Health Insurance	\$ 131,040	4.0%	\$ 133,661	2.0%	\$ 136,334	2.0%
506220-000 Power	\$ 240,000	0.0%	\$ 242,400	1.0%	\$ 244,824	1.0%
506310-000 Chemicals	\$ 53,040	2.0%	\$ 53,570	1.0%	\$ 54,106	1.0%
All Other	\$ 1,516,204	2.0%	\$ 1,546,528	2.0%	\$ 1,577,458	2.0%
TOTAL	\$ 2,578,975	7.3%	\$ 2,623,760	1.7%	\$ 2,669,372	1.7%

ENTERPRISE FUNDS

WATER UTILITY OVERALL FINANCIAL

OPERATING REVENUES							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Charges for Sales & Services							
Water Utility Sales	1,717,629	1,446,359	2,183,538	2,474,240	2,542,350	2,549,200	0.3%
Assessments & Contributions	393,268	51,580	2,346	26,500	26,500	13,392	-49.5%
(To) From Other Funds	-	-	(47,787)	(40,599)	(143,545)	(79,252)	-44.8%
Other Sales	7,372	6,408	6,937	6	6,900	12,420	80.0%
TOTAL OPERATING REVENUE	2,118,269	1,504,347	2,145,035	2,460,147	2,432,205	2,495,759	2.6%

OPERATING EXPENSES							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Operation & Maintenance	961,113	1,220,473	1,049,031	1,278,104	1,352,685	1,298,522	-4.0%
Depreciation	\$ 431,343	\$ 426,086	\$ 426,873	\$ 469,321	\$ 469,321	\$ 480,914	2.5%
Taxes (Tax Equivalent)	\$ 313,530	\$ 350,931	\$ 386,113	\$ 431,331	\$ 393,000	\$ 431,000	9.7%
Restricted Cash (Debt Service)	\$ -	\$ 336,891	\$ 393,859	\$ 344,344	\$ 193,000	\$ 193,000	0.0%
TOTAL EXPENSES	1,705,986	2,334,381	2,255,876	2,523,100	2,408,006	2,403,436	-0.2%

Revenue Over (UNDER) Expenses	\$ 412,283	\$(493,143)	\$ 283,018	\$ 281,391	\$ 24,198	\$ 92,323	281.5%
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ENTERPRISE FUNDS

WATER UTILITY: 622

Revenue Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
SALES REVENUE							
404601-000 Unmetered Water Residential	\$ 82	\$ 323	\$ 232	\$ 400	\$ 350	\$ 400	14.3%
404602-000 Unmetered Water Commercial	\$ 645	\$ 222	\$ 232	\$ 600	\$ 350	\$ 400	14.3%
404610-000 Residential	\$ 539,694	\$ 551,902	\$ 738,550	\$ 945,000	\$ 950,000	\$ 950,000	0.0%
404611-000 Commercial	\$ 357,651	\$ 36,977	\$ 438,060	\$ 537,190	\$ 495,000	\$ 505,000	2.0%
404612-000 Industrial	\$ 290,209	\$ 302,682	\$ 394,101	\$ 361,500	\$ 494,200	\$ 494,000	0.0%
404620-000 Fire Protection-Private	\$ 32,196	\$ 33,851	\$ 34,140	\$ 35,000	\$ 34,400	\$ 34,500	0.3%
404630-000 Hydrant Rental	\$ 402,103	\$ 425,184	\$ 463,027	\$ 475,000	\$ 472,000	\$ 475,000	0.6%
404640-000 Public	\$ 52,491	\$ 58,025	\$ 74,677	\$ 80,000	\$ 55,000	\$ 50,000	-9.1%
404700-000 Forfeited Discounts	\$ 13,960	\$ 16,347	\$ 19,912	\$ 12,300	\$ 11,500	\$ 12,300	7.0%
404710-000 Misc Services Revenue	\$ 3,628	\$ 3,413	\$ 2,621	\$ 4,000	\$ 6,200	\$ 4,000	-35.5%
404740-000 Other Water Revenue	\$ 249	\$ 60	\$ 180	\$ -	\$ 100	\$ 100	0.0%
404750-000 Sewer Billing Fees/Mtr Ret	\$ 24,722	\$ 17,373	\$ 17,805	\$ 23,250	\$ 23,250	\$ 23,500	1.1%
404780-000 Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	1,717,629	1,446,359	2,183,538	2,474,240	\$ 2,542,350	\$ 2,549,200	0.3%
SPECIAL ASSESSMENTS & CONTRIBUTIONS							
454542-000 Special Assessment - Water	\$ -	\$ -	\$ 1,021	\$ 25,000	\$ 25,000	\$ 11,892	-52.4%
454565-000 Contributions in Aid	\$ 1,619	\$ 1,002	\$ 1,325	\$ 1,500	\$ 1,500	\$ 1,500	0.0%
454566-000 Contributions - Developers	\$ 391,649	\$ 4,700	\$ -	\$ -	\$ -	\$ -	\$ -
454566-000 Contributions - City	\$ -	\$ 45,878	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	393,268	51,580	2,346	26,500	\$ 26,500	\$ 13,392	-49.5%
MISCELLANEOUS REVENUE							
484811-000 Interest Revenue	\$ 7,372	\$ 6,408	\$ 6,937	\$ 6	\$ 6,900	\$ 12,420	80.0%
SUBTOTAL	7,372	6,408	6,937	6	\$ 6,900	\$ 12,420	80.0%
OTHER SOURCES/Expenses							
404270-Interest Series 2002			\$ (74,616)	\$ -	\$ -	\$ -	
404272-025 GO Bond Interest			\$ (23,635)	\$ (205)	\$ (54,261)	\$ (32,418)	-40.3%
404274-000 Interest Series 2011			\$ (5,458)	\$ (27,749)	\$ (27,749)	\$ (1,750)	-93.7%
404274-026 Interes Series 2012			\$ -	\$ -	\$ (26,535)	\$ (40,085)	
Equipment Replacement			\$ -	\$ (35,000)	\$ (35,000)	\$ (5,000)	
494929-000 Transfer (to) from other Funds		\$ -	\$ 55,922	\$ 22,355	\$ -	\$ -	
SUBTOTAL	-	-	(47,787)	(40,599)	(143,545)	(79,252)	(1)
TOTAL	2,118,269	1,504,347	2,145,035	2,460,147	\$ 2,432,205	\$ 2,495,759	2.6%

ENTERPRISE FUNDS

WATER UTILITY: 622

Expense Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
UTILITY PLANT ACCOUNTS							
501503-000 Materials & Supplies Main inv.	\$ 4,437	\$ 2,283	\$ 1,374	\$ 2,000	\$ 2,000	\$ 2,200	10.0%
501505-000 Hydrant Inventory	\$ (97)	\$ 303	\$ 1,044	\$ 1,100	\$ 1,000	\$ 1,000	0.0%
503460-000 Meters & Labor	\$ (184)		\$ -	\$ 60,000	\$ 60,000	\$ 60,000	0.0%
503460-001 New Meter Labor	\$ 17	\$ 712	\$ -	\$ 600	\$ 500	\$ 500	0.0%
503480-000 New Hydrants			\$ -	\$ 15,000	\$ 10,000	\$ 10,000	0.0%
504030-000 Depreciation	\$ 316,937	\$ 308,751	\$ 309,486	\$ 359,321	\$ 359,321	\$ 362,914	1.0%
504030-100 Depreciation Contributed	\$ 114,406	\$ 117,335	\$ 117,387	\$ 110,000	\$ 110,000	\$ 118,000	7.3%
504080-000 Tax Equivalent City	\$ 313,530	\$ 350,931	\$ 386,113	\$ 431,331	\$ 393,000	\$ 431,000	9.7%
504270-000 Interest/Bond Debt	\$ -	\$ 225,565	\$ 16	\$ 118,567	\$ 118,000	\$ 118,000	0.0%
504280-000 Amortization	\$ 5,950	\$ -	\$ -	\$ 36,000	\$ 6,000	\$ 6,000	0.0%
504400-000 Oper Transfer - Debt Service	\$ 2,707	\$ 2,707	\$ -	\$ 2,707	\$ -	\$ -	
SUBTOTAL	757,702	1,008,587	815,420	1,136,626	\$ 1,059,821	\$ 1,109,614	4.7%
PUMPING EXPENSES							
506200-000 Labor	\$ 49,632	\$ 47,367	\$ 52,917	\$ 50,525	\$ 49,000	\$ 53,005	8.2%
506220-000 Power	\$ 222,352	\$ 237,784	\$ 242,638	\$ 197,000	\$ 236,284	\$ 240,000	1.6%
506230-000 Supplies	\$ 12,270	\$ 9,805	\$ 7,786	\$ 13,500	\$ 10,300	\$ 12,500	21.4%
506250-000 Maintenance - supplies	\$ 30,285	\$ 8,448	\$ 17,776	\$ 20,000	\$ 23,000	\$ 25,000	8.7%
506250-001 Maint - labor	\$ 9,895	\$ 9,005	\$ 14,187	\$ 10,500	\$ 20,000	\$ 14,000	-30.0%
506310-000 Chemicals	\$ 10,100	\$ 8,725	\$ 8,918	\$ 52,000	\$ 45,000	\$ 52,000	15.6%
506320-000 Operation Sup & Exp.	\$ 3,815	\$ 4,588	\$ 9,591	\$ 7,000	\$ 4,500	\$ 6,000	33.3%
SUBTOTAL	338,348	325,721	353,813	350,525	\$ 388,084	\$ 402,505	3.7%
TRANSMISSION EXPENSES							
506400-000 Labor	\$ 14,604	\$ 24,871	\$ 17,262	\$ 24,000	\$ 23,000	\$ 24,000	4.3%
506410-000 Supplies	\$ 1,226	\$ 377	\$ 835	\$ 1,500	\$ 795	\$ 1,100	38.4%
506500-000 Reservoirs - supplies	\$ 9,319	\$ 2,808	\$ 10,880	\$ 8,500	\$ 2,800	\$ 8,500	203.6%
506500-001 Reservoirs - labor	\$ 237	\$ 427	\$ 2,480	\$ 2,000	\$ 1,700	\$ 2,000	17.6%
506510-000 Main Breaks- supplies	\$ 42,547	\$ 29,945	\$ 46,115	\$ 45,000	\$ 30,000	\$ 40,000	33.3%
506510-001 Main Breaks - labor	\$ 23,307	\$ 24,318	\$ 20,418	\$ 25,000	\$ 18,000	\$ 22,000	22.2%
506520-000 Service - supplies	\$ 17,222	\$ 10,123	\$ 26,611	\$ 13,500	\$ 13,000	\$ 13,000	0.0%
506520-001 Service - labor	\$ 3,382	\$ 1,768	\$ 3,706	\$ 3,300	\$ 3,000	\$ 3,300	10.0%
506530-000 Meter Repairs & Testing Supplies	\$ 3,523	\$ (82)	\$ 2,076	\$ 3,500	\$ 3,000	\$ 3,500	16.7%
506653-001 Meter Repairs - labor	\$ 3,821	\$ 5,669	\$ 2,130	\$ 3,800	\$ 5,000	\$ 5,000	0.0%
506540-000 Hydrants - supplies	\$ 13,443	\$ 9,316	\$ 12,150	\$ 19,000	\$ 9,000	\$ 15,000	66.7%
506540-001 Hydrants - labor	\$ 2,444	\$ 2,844	\$ 2,877	\$ 4,100	\$ 2,800	\$ 4,000	42.9%
506550-000 Maintenance Plant	\$ 265	\$ 7,695	\$ -	\$ 200	\$ 200	\$ 200	0.0%
506550-001 Maintenance Plant Labor	\$ 213	\$ -	\$ 78	\$ 400	\$ 400	\$ 400	0.0%
SUBTOTAL	135,553	120,079	147,618	153,800	\$ 112,695	\$ 142,000	26.0%

ENTERPRISE FUNDS

WATER UTILITY: 622

CUSTOMER ACCOUNT EXPENSES

509010-000 Labor/Meter Reading	\$ 9,769	\$ 8,124	\$ 7,581	\$ 8,400	\$ 8,400	\$ 8,600	2.4%
509020-000 A/C Labor	\$ 63,048	\$ 80,143	\$ 69,036	\$ 70,000	\$ 72,000	\$ 74,160	3.0%
509030-000 Office Supplies	\$ 6,896	\$ 3,701	\$ 5,233	\$ 5,100	\$ 5,100	\$ 5,000	-2.0%
509040-000 Uncollectibles	\$ 3,383	\$ (1,035)	\$ 560	\$ (5,000)	\$ (1,500)	\$ (1,500)	0.0%
SUBTOTAL	83,097	90,933	82,410	78,500	\$ 84,000	\$ 86,260	2.7%

ADMINISTRATIVE & GENERAL EXPENSES

509200-000 Labor	\$ 88,714	\$ 95,280	\$ 91,761	\$ 95,900	\$ 95,900	\$ 98,905	3.1%
509200-001 Sick, Vacation, & Comp.	\$ 41,802	\$ 31,015	\$ 38,365	\$ 34,000	\$ 33,800	\$ 35,000	3.6%
509210-000 Office Supply	\$ 9,494	\$ 9,589	\$ 16,328	\$ 10,400	\$ 10,000	\$ 13,000	30.0%
509230-000 Outside Services	\$ 36,108	\$ 30,403	\$ 19,814	\$ 43,000	\$ 37,800	\$ 35,000	-7.4%
509240-000 Property Ins.	\$ 6,683	\$ 12,173	\$ 12,201	\$ 12,700	\$ 12,700	\$ 13,000	2.4%
509250-000 Education - supplies	\$ 727	\$ 402	\$ 312	\$ 550	\$ 550	\$ 550	0.0%
509250-001 Education - labor	\$ 1,350	\$ 1,083	\$ 974	\$ 1,500	\$ 1,500	\$ 1,500	0.0%
509260-000 Benefits	\$ 8,580	\$ 6,093	\$ 6,716	\$ 7,000	\$ 7,000	\$ 8,000	14.3%
509260-145 Employee Reimbursement	\$ (3,811)	\$ (2,672)	\$ (2,429)	\$ (4,000)	\$ (4,000)	\$ (4,500)	12.5%
509260-151 FICA	\$ 24,642	\$ 26,707	\$ 25,703	\$ 26,054	\$ 26,646	\$ 27,500	3.2%
509260-152 Pension	\$ 33,487	\$ 38,051	\$ 36,773	\$ 32,360	\$ 34,228	\$ 37,000	8.1%
509260-153 EBC	\$ 52	\$ 73	\$ 56	\$ 90	\$ 90	\$ 90	0.0%
509260-154 Health Insurance	\$ 90,104	\$ 98,228	\$ 89,744	\$ 113,287	\$ 113,287	\$ 126,000	11.2%
509260-155 Life Insurance	\$ 1,153	\$ 1,321	\$ 884	\$ 914	\$ 914	\$ 1,250	36.8%
509260-156 Vision	\$ 277	\$ 364	\$ 376	\$ 497	\$ 500	\$ 600	20.0%
509260-158 Dental	\$ 4,950	\$ 5,037	\$ 4,857	\$ 5,343	\$ 5,000	\$ 5,350	7.0%
509260-160 Workers Compensation	\$ 6,977	\$ 6,915	\$ 8,289	\$ 9,384	\$ 8,372	\$ 9,600	14.7%
509260-161 Unemployment			\$ 173	\$ -	\$ -	\$ -	
509260-162 EAP	\$ 173	\$ 199	\$ 200	\$ 199	\$ 199	\$ 202	1.5%
509260-163 Insurance Opt Out	\$ -	\$ -	\$ -	\$ 420	\$ -	\$ -	
509260-220 City Hall Utilities	\$ 1,924	\$ 1,706	\$ 365	\$ 1,957	\$ 2,000	\$ 2,000	0.0%
509260-505 Legal Fees							
Bank Fees/Credit Cards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	
509280-000 Reg. Comm. Exp.	\$ 126	\$ 706	\$ 2,365	\$ 1,000	\$ 1,000	\$ 1,000	0.0%
509300-000 Miscellaneous - supplies	\$ 3,122	\$ 1,572	\$ 2,395	\$ 2,000	\$ 1,700	\$ 2,000	17.6%
509300-001 Misc - labor	\$ 213	\$ 154	\$ 6,652	\$ 500	\$ 200	\$ 500	150.0%
509330-000 Transportation - supplies	\$ 7,774	\$ 7,495	\$ 9,096	\$ 7,500	\$ 7,400	\$ 7,750	4.7%
509330-001 Trans - labor	\$ 769	\$ 776	\$ 1,068	\$ 750	\$ 575	\$ 1,000	73.9%
509350-000 General Plant - supplies	\$ 10,127	\$ 10,233	\$ 35,392	\$ 14,000	\$ 24,000	\$ 24,000	0.0%
509350-001 General Plant - labor	\$ 3,298	\$ 4,703	\$ 12,599	\$ 7,000	\$ 2,800	\$ 6,000	114.3%
509400-000 Contribution to Municipal Activities	\$ 12,473	\$ 23,813	\$ -		\$ -	\$ -	
Restricted Cash-Debt Payments	\$ -	\$ 336,891	\$ 393,859	\$ 344,344	\$ 193,000	\$ 193,000	0.0%
SUBTOTAL	391,286	748,312	814,888	768,649	\$ 617,161	\$ 646,297	4.7%

CAPITAL & EQUIPMENT REPLACEMENT

Capital Outlay		\$ 37,000			\$ 111,245	\$ 11,760	-89.4%
Equipment Replacement Fund		\$ 3,750	\$ 41,727	\$ 35,000	\$ 35,000	\$ 5,000	-85.7%
SUBTOTAL	-	40,750	41,727	35,000	\$ 146,245	\$ 16,760	-88.5%

TOTAL	1,705,986	2,334,381	2,255,876	2,523,100	\$ 2,408,006	\$ 2,403,436	-0.2%
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ENTERPRISE FUNDS

WATER UTILITY: 622

Equipment Replacement Expense Summary						
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed
Meters	\$ 80,000					
Hydrants	\$ 10,000					
New Carpeting (City Hall) (1)	\$ 850					
Tuck Pointing (1)	\$ 4,618					
City Hall Furnace (1)	\$ 6,800					
City Hall Central AC (1)	\$ 2,400					
Hydrant painting	\$ 5,000					
E. State (Main to Wis.) DOT	\$ 61,000					
Hwy P Bypass	\$ 85,000					
DOT projects		\$ 178,275				
Mult-Purpose Public Works Building		\$ 991,500				
Conkey Street	\$ 305,000					
SCADA Upgrades		\$ 37,000				
Engineering Copier		\$ 3,750				
ARRA projects		\$ 85,000				
Air Conditioning at Well #7 & Standpipe			\$ 7,000			
Gross Alpha & Radium Removal			\$2,000,000			
Air Conditioning At wells 7, 9,10				\$ 25,000	\$ 25,000	\$ 5,000
Well 8 Pump Rehab				\$ 10,000	\$ 10,000	
New Parking Lot/Roadwork Improvements						\$ 11,760
Service Truck			\$ 34,727			
DPW Building Equipment					\$ 111,245	
Standpipe & elevated tank maintenance program		\$ 173,335			\$ -	
TOTALS	\$ 560,668	\$ 1,468,860	\$ 2,041,727	\$ 35,000	\$ 146,245	\$ 16,760

ENTERPRISE FUNDS

WASTE WATER TREATMENT PLANT

The Wastewater Treatment Plant is responsible for the treatment and disposal of all waste water (sewage) that is generated in the Sanitary Sewer Service (SSA) area in a method that meets all State and Federal requirements. The SSA includes City of Burlington, Bohner's Lake Sanitary District, Echo Lak Sanitary District, and Brown's Lake Sanitary District.

MISSION

To be the responsible custodian of Wastewater Collection for all current and future customers consistent with state and federal regulations in the most cost effective manner possible and to educate the public about the benefits of being a good water steward.

2013 GOALS

1. Negotiate industrial contracts.
2. Construction of Phase 2 Wastewater Upgrades.
3. Purchase new Jet-Vac to replace 16 year old vehicle.

2012 ACCOMPLISHMENTS

1. Filled wastewater Foreman position.
2. Privatized sludge hauling, locking in rate for 3 years.
3. McCanna Pkwy. sanitary sewer connection completed with Hwy. 11 Lift station upgrades incorporated.
4. Participated in 1st Budget Partners Sessions.

ENTERPRISE FUNDS

WASTE WATER TREATMENT PLANT				
SALARIES CHARGED TO THIS DEPARTMENT				
Position	Annual Salary	% Charged	2012 Actual	2012 Proposed
Budget Officer/Treasurer	\$59,238	22.50%	\$13,329	\$13,728
City Administrator	\$133,598	25.00%	\$33,400	\$33,386
City Clerk	\$45,427	25.00%	\$11,357	\$11,776
Admin Assistant	\$35,464	10.00%	\$3,546	\$3,680
Payroll/HR	\$34,674	25.00%	\$8,668	\$8,843
Admin Asst	\$34,944	10.00%	\$3,494	\$3,565
Asst to City Administrator	\$41,142	10.00%	\$4,114	\$4,114
Accts Payable/Water Billing	\$38,667	15.00%	\$5,800	\$5,932
Engineering Tech	\$56,888	25.00%	\$14,222	\$14,727
Mayor	\$7,200	25.00%	\$1,800	\$1,800
Alderman	\$3,600	25.00%	\$900	\$900
Alderman	\$3,600	25.00%	\$900	\$900
Alderman	\$3,600	25.00%	\$900	\$900
Alderman	\$3,600	25.00%	\$900	\$900
Alderman	\$3,600	25.00%	\$900	\$900
Alderman	\$3,600	25.00%	\$900	\$900
Alderman	\$3,600	25.00%	\$900	\$900
Alderman	\$3,600	25.00%	\$900	\$900
Public Works Director	\$77,979	50.00%	\$38,990	\$45,000
WWTP Operator	\$50,149	100.00%	\$50,149	\$51,157
WWTP Operator	\$55,931	100.00%	\$55,931	\$57,055
Lab Tech	\$41,850	100.00%	\$41,850	\$42,899
Lab Tech	\$38,938	100.00%	\$38,938	\$40,344
PT Lab Tech	\$22,100	100.00%	\$22,100	\$22,544
WWTP Operator	\$49,525	100.00%	\$49,525	\$50,520
Administrative Assistant	\$35,464	100.00%	\$35,464	\$36,801
Seasonal 1	\$3,250	100.00%	\$3,250	\$3,315
Billing Coordinator	\$36,920	30.00%	\$11,076	\$11,486
TOTAL			\$454,202	\$469,873

BUDGET NOTES
Electric - Install recycle water Repairs & Maint Office Equipment - Plotter & Copier Phosphate Removal - reduced expenses Ground Improvements - Seal Coating Sludge Removal - Fuel & Maintenance Rep & Maint Lift statio - rebuild pump San Sewer repairs & Maint - no jetting Capital Outlay - Increase in Equipment Replacement contribution due to CWF requirements 3% Increase in Charges for Services Categories Nov 2011 & 2012 loss of Industrial Charges for plant expansion - approx \$450,000

2012 Budget Notes: Top 5 Expenses			
Line Item	Dollars	% of Dept Exp	% of Tot Exp
Total Salaries & Wages	\$ 529,357	#DIV/0!	6.7%
Benefits, Less Health Insurance	\$ 277,833	#DIV/0!	3.5%
220-Electric	\$ 225,000	#DIV/0!	2.9%
154-Health Insurance	\$ 170,775	#DIV/0!	2.2%
254-Sludge Removal	\$ 90,000	#DIV/0!	1.1%
All Other	\$ 2,080,559	#DIV/0!	26.4%
TOTAL	\$ 3,202,749	#DIV/0!	40.6%

3 Year Projection	2013	PY % Inc	2014	PY % Inc	2015	PY % Inc
Total Salaries & Wages	\$ 539,944	2.0%	\$ 545,344	1.0%	\$ 550,797	1.0%
Benefits, Less Health Insurance	\$ 284,779	2.5%	\$ 290,475	2.0%	\$ 296,284	2.0%
220-Electric	\$ 234,000	4.0%	\$ 238,680	2.0%	\$ 243,454	2.0%
154-Health Insurance	\$ 170,775	0.0%	\$ 172,483	1.0%	\$ 174,207	1.0%
254-Sludge Removal	\$ 91,800	2.0%	\$ 92,718	1.0%	\$ 93,645	1.0%
All Other	\$ 2,122,170	2.0%	\$ 2,164,613	2.0%	\$ 2,207,906	2.0%
TOTAL	\$ 3,443,468	7.5%	\$ 3,504,312	1.8%	\$ 3,566,293	1.8%

ENTERPRISE FUNDS

WASTE WATER UTILITY OVERALL FINANCIAL

OPERATING REVENUES							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2011
Public Charges for Services	\$3,394,985	\$3,413,427	\$3,342,104	\$3,529,281	\$ 3,558,331	\$ 3,690,127	3.7%
Miscellaneous Revenues	\$ 24,362	\$ 12,113	\$ 13,002	\$ 87,000	\$ 87,000	\$ 58,025	-33.3%
Other Funding Sources	\$ -	\$ -	\$ 171,576	\$ -	\$ -	\$ -	
TOTAL OPERATING REVENUE	\$3,419,346	\$3,425,540	\$3,526,682	\$3,616,281	\$ 3,645,331	\$ 3,748,151	2.8%

OPERATING EXPENSES							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2011
Wages & Benefits	\$ 852,806	\$ 788,202	\$ 777,924	\$ 786,162	\$ 778,541	\$ 806,891	3.6%
Operation Expenses	\$2,158,968	\$2,260,862	\$2,035,248	\$1,548,817	\$ 1,820,469	\$ 2,092,359	14.9%
Utilities	\$ 357,529	\$ 360,316	\$ 392,605	\$ 346,660	\$ 321,300	\$ 303,500	-5.5%
Transfer to Water Utility	\$ -	\$ -	\$ 43,760	\$ 22,355	\$ -	\$ -	
TOTAL EXPENSES	\$3,369,304	\$3,409,381	\$3,249,538	\$2,703,994	\$ 2,920,310	\$ 3,202,749	9.7%

Revenue OVER (UNDER) Expenses	\$ 50,042	\$ 16,159	\$ 277,144	\$ 912,287	\$ 725,020	\$ 545,402	-24.8%
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ENTERPRISE FUNDS

WASTE WATER TREATMENT PLANT: 621

Revenue Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2013
OTHER WATER REVENUES							
404740-000 Other Water Revenues	\$ -	\$ -	\$ -		\$ -	\$ -	
SUBTOTAL	-	-	-	-	-	-	
PUBLIC CHARGES FOR SERVICES							
454542-000 Special Assessment - Sewer	\$ -	\$ -	\$ 580	\$ 75,000	\$ 5,970	\$ 14,865	149.0%
454560-000 Sewer Charge	\$ 2,118,666	\$ 1,999,641	\$ 1,858,294	\$ 2,148,622	\$ 2,438,361	\$ 2,511,512	3.0%
454561-000 Echo Lake Sewer Charge	\$ 385,345	\$ 484,181	\$ 452,623	\$ 289,739	\$ 192,000	\$ 200,000	4.2%
454562-000 Browns Lake Sewer Charge	\$ 247,834	\$ 239,281	\$ 249,638	\$ 261,620	\$ 295,000	\$ 300,000	1.7%
454563-000 WWTP Lab Testing	\$ 24,687	\$ 33,741	\$ 34,890	\$ 31,800	\$ 32,000	\$ 34,000	6.3%
454564-000 Septage	\$ 440,228	\$ 476,629	\$ 522,396	\$ 504,700	\$ 357,000	\$ 393,000	10.1%
454565-000 Contributions in Aid	\$ 35,012	\$ 40,614	\$ 20,247	\$ 36,000	\$ 51,000	\$ 35,000	-31.4%
454566-000 Bohners Lake Sewer Charge	\$ 127,136	\$ 121,825	\$ 185,402	\$ 164,800	\$ 170,000	\$ 185,000	8.8%
454567-000 Sewer Forfeited Discounts	\$ 14,758	\$ 16,289	\$ 17,456	\$ 16,000	\$ 16,000	\$ 16,000	0.0%
454569-000 WWTP Miscellaneous Services	\$ 1,320	\$ 1,225	\$ 578	\$ 1,000	\$ 1,000	\$ 750	-25.0%
SUBTOTAL	3,394,985	3,413,427	3,342,104	3,529,281	3,558,331	3,690,127	3.7%
MISCELLANEOUS REVENUE							
484811-000 Interest on Investments	\$ 11,503	\$ 9,511	\$ 9,567	\$ 1,000	\$ 1,000	\$ 8,025	702.5%
484812-000 Interest on TIF Advances	\$ -	\$ -					
484831-000 Sale of General Property	\$ 12,900	\$ 2,602	\$ 3,435	\$ 86,000	\$ 86,000	\$ 50,000	-41.9%
484832-000 Miscellaneous Income	\$ (41)	\$ -					
484835-000 Insurance Recover	\$ -	\$ -					
SUBTOTAL	24,362	12,113	13,002	87,000	87,000	58,025	-33.3%
OTHER FINANCING SOURCES							
494900-000 Capital Reserves	\$ -	\$ -	\$ -				
494912-000 Long Term Debt Project	\$ -	\$ -	\$ -				
494921-000 Transfer from General Fund	\$ -	\$ -	\$ -				
494922-000 Operating Transfers In - WATER	\$ -	\$ -	\$ -				
499000-000 Contributions Developers	\$ -	\$ -	\$ 171,576				
499910-000 Contributions City	\$ -	\$ -	\$ -				
SUBTOTAL	\$ -	\$ -	\$ 171,576	\$ -	\$ -	\$ -	
TOTAL	\$ 3,419,346	\$ 3,425,540	\$ 3,526,682	\$ 3,616,281	\$ 3,645,331	\$ 3,748,151	2.8%

ENTERPRISE FUNDS

WASTE WATER TREATMENT PLANT: 621

Expense Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
506410-Operations Supplies Expense			\$ 926	\$ -	\$ -	\$ -	
111-Salaries	\$ 539,140	\$ 505,241	\$ 475,191	\$ 490,826	\$ 492,000	\$ 504,357	2.5%
113-Overtime	\$ 19,593	\$ 17,851	\$ 24,355	\$ 25,720	\$ 22,080	\$ 25,000	13.2%
145-Employee Reimbursement	\$ (10,695)	\$ (8,133)	\$ (6,977)	\$ (8,200)	\$ (8,200)	\$ (8,200)	0.0%
151-FICA	\$ 38,997	\$ 40,255	\$ 39,960	\$ 37,548	\$ 38,425	\$ 40,078	4.3%
152-Retirement	\$ 55,971	\$ 56,350	\$ 53,104	\$ 50,089	\$ 49,200	\$ 63,092	28.2%
153-Employee Benefits	\$ 271	\$ 84	\$ 64	\$ 100	\$ 100	\$ 120	20.0%
154-Health Insurance	\$ 175,930	\$ 165,126	\$ 158,385	\$ 175,150	\$ 172,236	\$ 170,775	-0.8%
155-Life Insurance	\$ 2,090	\$ 1,851	\$ 1,214	\$ 1,585	\$ 1,400	\$ 1,585	13.2%
156-Vision	\$ 540	\$ 440	\$ 387	\$ 477	\$ 400	\$ 449	12.1%
157-Inservice Training							
158-Dental	\$ 7,390	\$ 7,317	\$ 6,996	\$ 7,600	\$ 7,500	\$ 7,516	0.2%
159-Clothing Allowance	\$ 4,612	\$ 5,074	\$ 4,226	\$ 4,640	\$ 4,000	\$ 4,120	3.0%
160-Workers Compensation	\$ 15,478	\$ 14,705	\$ 18,951	\$ -	\$ -	\$ -	
161-Unemployment			\$ 7,417	\$ -	\$ 3,900	\$ 3,000	-23.1%
162-EAP Service	\$ 381	\$ 447	\$ 447	\$ 447	\$ 500	\$ 500	0.0%
163-Sick, Vacation, & Comp	\$ 3,109	\$ (18,406)	\$ (5,796)	\$ -	\$ (5,000)	\$ (5,500)	10.0%
164- Insurance Opt Out	\$ -	\$ -	\$ -	\$ 180	\$ -	\$ -	
211-Physicals-Med.	\$ 335	\$ 404	\$ 343	\$ 300	\$ 300	\$ 300	0.0%
220-Electric	\$ 264,356	\$ 284,450	\$ 289,833	\$ 258,560	\$ 245,000	\$ 225,000	-8.2%
221-Water	\$ 29,200	\$ 34,108	\$ 48,265	\$ 38,100	\$ 30,600	\$ 31,500	2.9%
222-Gas	\$ 63,973	\$ 41,758	\$ 54,507	\$ 50,000	\$ 45,700	\$ 47,000	2.8%
225-Telephone	\$ 4,726	\$ 2,935	\$ 2,646	\$ 3,000	\$ 2,800	\$ 3,000	7.1%
240-Fuel, Oil and Lubricants	\$ 7,577	\$ 8,071	\$ 12,147	\$ 11,300	\$ 8,000	\$ 8,200	2.5%
242-Repairs and Maint - Vehicles	\$ 8,776	\$ 6,079	\$ 3,941	\$ 7,200	\$ 5,000	\$ 5,500	10.0%
244-Repairs and Maint - Equip	\$ 79,745	\$ 79,190	\$ 54,360	\$ 70,000	\$ 65,000	\$ 50,000	-23.1%
245-Ground Improvements	\$ 3,418	\$ 1,750	\$ 951	\$ 3,000	\$ 1,500	\$ 2,500	66.7%
246-Repairs and Maint - Off Equip	\$ 6,526	\$ 5,371	\$ 15,948	\$ 7,000	\$ 2,936	\$ 5,000	70.3%
248-Plant Operation	\$ 47,591	\$ 51,952	\$ 58,974	\$ 70,000	\$ 45,000	\$ 55,000	22.2%
249-Laboratory	\$ 40,482	\$ 23,658	\$ 37,210	\$ 33,300	\$ 25,000	\$ 30,000	20.0%
252-Manhole Repair	\$ 19,937	\$ 6,595	\$ 1,937	\$ 5,000	\$ 5,000	\$ 5,000	0.0%
253-Phosphate Removal	\$ 13,523	\$ 23,879	\$ 20,321	\$ 25,000	\$ 15,000	\$ 20,000	33.3%
254-Sludge Removal	\$ 60,049	\$ 73,096	\$ 85,726	\$ 90,000	\$ -	\$ 90,000	
298-Contract Services	\$ 72,577	\$ 86,975	\$ 84,771	\$ 75,000	\$ 60,000	\$ 57,000	-5.0%
310-Office Supplies/Postage	\$ 124,720	\$ 6,619	\$ 10,725	\$ 9,900	\$ 4,944	\$ 7,500	51.7%
330-Sewer Travel	\$ 6,671	\$ 5,647	\$ 5,195	\$ 6,600	\$ 6,600	\$ 4,000	-39.4%
342-Disinfection Ultra Violet	\$ 6,693	\$ 4,822	\$ 1,499	\$ 6,000	\$ 4,500	\$ 6,000	33.3%
353-Rep. & Maint. Lift St.	\$ 30,240	\$ 51,164	\$ 26,734	\$ 45,000	\$ 50,000	\$ 26,000	-48.0%
359-San. Sewer Rep/Maint.	\$ 12,021	\$ 38,969	\$ 70,319	\$ 50,000	\$ 50,000	\$ 39,000	-22.0%
371-Reg/Permits & Outside	\$ 23,528	\$ 23,650	\$ 24,687	\$ 25,000	\$ 24,100	\$ 25,000	3.7%
374-Safety	\$ 4,480	\$ 7,756	\$ 3,835	\$ 5,000	\$ 4,000	\$ 4,200	5.0%
375-TV & Seal San. Sewer	\$ -	\$ 9,445	\$ 7,500	\$ 9,500	\$ 8,663	\$ 9,500	9.7%
400-Depreciation (Debt Service)	\$ 1,214,895	\$ 1,286,575	\$ 1,311,474	\$ 553,796	\$ 835,939	\$ 841,882	0.7%
505-Legal Fees					\$ 1,500		
510-Insurance	\$ 36,512	\$ 38,139	\$ 38,200	\$ 39,680	\$ 39,700	\$ 39,700	0.0%
520-Surety Bonds	\$ -	\$ -	\$ 250				
622-Interest Expense (Debt Service)	\$ 294,404	\$ 255,414	\$ 25	\$ 169,118	\$ 175,865	\$ 376,954	114.3%
630-Amortization	\$ 33,290	\$ 30,840	\$ 28,992	\$ 31,000	\$ 31,000	\$ 31,000	0.0%
621-Oper Transfer Out - Debt Svc 2	\$ 6,253	\$ 6,253	\$ -	\$ 6,253	\$ 6,253	\$ 6,253	0.0%
800 WWTP Capital Outlay					\$ 150,000	\$ 152,000	1.3%
Equipment Replacement		\$ 125,613	\$ 125,613	\$ 191,870	\$ 191,870	\$ 191,870	0.0%
Transfer to Other Funds			\$ 43,760	\$ 22,355	\$ -	\$ -	
TOTAL	\$ 3,369,304	\$ 3,409,381	\$ 3,249,538	\$ 2,703,994	\$ 2,920,310	\$ 3,202,749	9.7%

ENTERPRISE FUNDS

WASTE WATER TREATMENT PLANT: 621

Waste Water Treatment Plant Equipment Replacement Fund Detail						
Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed
E. State/DOT		\$ 72,347.00				
DOT Projects		\$ 60,000.00				
ARRA Projects		\$ 57,000.00				
Engineering Copier		\$ 3,750.00				
Multi- Purpose Public Works Building		\$ 1,525,000.00				
Wet Well Mixing		\$ 100,000.00				
Beaumont Field Sanitary Sewer Re-line		\$ 83,000.00				
WW Plant Expansion Phase 2				\$7,400,000.00	\$2,000,000.00	\$5,722,769.00
Vactor Sewer Truck						\$77,000.00
DPW Building Portion					\$150,000.00	
Stand-By Generator						\$75,000.00
Hwy 11 Lift Station pump upgrade			\$15,000.00			
	\$2,138,000	\$1,901,097	\$15,000	\$7,400,000	\$2,150,000	\$5,874,769

ENTERPRISE FUNDS

BURLINGTON AIRPORT

The Burlington Municipal Airport operates, and maintains the taxiways, runways and hangar space at the Airport

BUDGET NOTES

Budgeted Fuel Sales assumes increase in sale price of JetA by an additional 70 cents per gallon over fuel purchase price and 100LL by an additional 25 cents per gallon. 2011 JETA Avg Price per gallon is \$4.04, and 100LL is \$4.87. Sales revenue of \$575,000 is conservative at those levels. Rates would go to Avg \$4.74 and \$5.12 per gallon.

ENTERPRISE FUNDS

BURLINGTON AIRPORT: 623

Revenue Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
TAXES							
414111-000 Tax Levy	\$ 14,690	\$ -	\$ -	\$ -	\$ -	\$ -	
Subtotal	\$ 14,690	\$ -	\$ -	\$ -	\$ -	\$ -	
SECIAL ASSESSMENT							
454542-000 Special Assess-Airport	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
MISCELLANEOUS REVENUE							
484811-000 Interest Income	\$ 100	\$ 241	\$ 20	\$ 100	\$ 62	\$ 100	61.3%
484828-000 Agricultural Lease	\$ 12,000	\$ 11,125	\$ 11,125	\$ 11,700	\$ 11,125	\$ 11,125	0.0%
484829-000 Rents	\$ 22,191	\$ 20,352	\$ 24,843	\$ 10,000	\$ 20,000	\$ 20,000	0.0%
484830-000 Hangar Sales Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
484832-000 Miscellaneous Income	\$ 5,835	\$ -	\$ 3,420	\$ -	\$ 300	\$ -	
484840-000 Fuel Surcharge	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
484848-000 Fuel Sales	\$ 415,571	\$ 496,735	\$ 632,637	\$ 575,000	\$ 800,000	\$ 838,000	4.8%
Subtotal	\$ 455,697	\$ 528,453	\$ 672,045	\$ 596,800	\$ 831,487	\$ 869,225	4.5%
OTHER SOURCES							
494929-000 Transfer from other Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
499950-000 Capital Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	\$ 470,387	\$ 528,453	\$ 672,045	\$ 596,800	\$ 831,487	\$ 869,225	4.5%

Expense Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
575740-200 Fuel For Resale	\$ 330,130	\$ 419,717	\$ 561,116	\$ 384,524	\$ 650,000	\$ 650,000	0.0%
575740-205 Fuel Tax	\$ 7,607	\$ 7,870	\$ 7,676	\$ 8,295	\$ 10,264	\$ 10,264	0.0%
575740-210 Credit Card Fees	\$ 7,844	\$ 10,658	\$ 13,542	\$ 10,700	\$ 19,320	\$ 19,320	0.0%
575740-220 Electric	\$ 10,115	\$ 14,439	\$ 10,996	\$ 14,000	\$ 10,000	\$ 10,000	0.0%
575740-225 Telephone	\$ 1,763	\$ 2,082	\$ 2,074	\$ 2,100	\$ 2,100	\$ 2,100	0.0%
575740-242 Repairs & Maint Equipment	\$ 5,107	\$ 9,875	\$ 4,082	\$ 8,500	\$ 4,700	\$ 6,000	27.7%
575740-244 Snow Removal	\$ 5,601	\$ 6,908	\$ 9,800	\$ 12,000	\$ 8,100	\$ 10,000	23.5%
575740-245 Repairs & Maint Grounds	\$ 13,129	\$ 13,687	\$ 13,650	\$ 15,000	\$ 16,000	\$ 17,000	6.3%
575740-246 Repairs & Maint Taxiway	\$ 26,439	\$ 8,657	\$ 8,633	\$ 8,700	\$ 8,700	\$ 7,600	-12.6%
575740-247 Repairs & Maint Buildings	\$ 203	\$ 552	\$ 2,739	\$ 5,000	\$ 2,600	\$ 2,800	7.7%
575740-249 Weathermation	\$ 72	\$ -	\$ -	\$ -	\$ -	\$ -	
575740-265 Airport Fly-In	\$ -	\$ -	\$ -	\$ -	\$ 1,100	\$ 2,000	81.8%
575740-298 Contract Services	\$ 13,942	\$ 17,788	\$ 12,921	\$ 18,000	\$ 13,500	\$ 15,000	11.1%
575740-310 Operating Supplies	\$ 398	\$ 639	\$ 894	\$ 750	\$ 600	\$ 700	16.7%
575740-330 Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
575740-400 Operating Expenses	\$ 129	\$ 11	\$ -	\$ -	\$ -	\$ -	
575740-450 Rent	\$ 10,380	\$ 10,380	\$ 10,380	\$ 10,380	\$ 10,380	\$ 10,380	0.0%
575740-500 New Taxiway Refunds	\$ 24,530	\$ -	\$ -	\$ -	\$ -	\$ -	
575740-505 Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
575740-510 Insurance	\$ 6,543	\$ 6,098	\$ 5,543	\$ 6,344	\$ 5,300	\$ 5,500	3.8%
575740-511 Depreciation	\$ 94,997	\$ 94,853	\$ 89,184	\$ 90,684	\$ 83,886	\$ 85,000	1.3%
575740-512 Advertising/Printing	\$ 95	\$ 95	\$ 95	\$ 95	\$ 95	\$ 95	0.0%
575740-623 Operating Transfer Out/Admin	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 15,000	50.0%
TOTAL	\$ 559,024	\$ 624,309	\$ 753,325	\$ 595,072	\$ 856,645	\$ 868,759	1.4%

Revenue Over (Under) Expenses	(\$88,637.33)	(\$95,855.77)	(\$81,280.68)	\$1,728.00	(\$25,158.21)	\$466.00	-101.9%
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This section contains Non-Major Funds. These funds are used to finance specific purposes in the city. Funding can be from the General Fund, Donations or Grants .

City of Burlington 2013 Annual Budget

Non-Major Funds

Community Development Block Grant Fund
Storm Water Management Fund
Downtown Redevelopment Fund
Façade Grant Fund
TIF 3 Revolving Loan Fund
TIF 3 Capital Projects Infrastructure Fund
Capital Projects Infrastructure Fund
Library Trust Fund
Park Development Fund
Wemhoff Trust Fund
Derozier Trust Fund

NON-MAJOR FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT: 253

Revenue/Transfer In Summary								
Departmental Contribution	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
484811-000 Investment Income	\$ 31,853	\$ 25,721	\$ 8,153	\$ 11,612	\$ 1,500	\$ 15,000	\$ 15,000	0.0%
484810-000 Loan Reimbursements	\$112,288	\$116,891	\$496,768	\$ 5,352	\$ 50,000	\$ 35,000	\$ 35,000	0.0%
Land Sale					\$ -			
TOTAL	\$144,141	\$142,612	\$504,922	\$ 16,964	\$ 51,500	\$ 50,000	\$ 50,000	0.0%

Expenditure Summary								
Line Item	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
565639-299 DOC Repayment	\$ 48,655	\$ 48,654	\$113,627	\$ -	\$113,000	\$ -		
565639-298 Contract Services	\$ 14,809	\$ 14,809	\$ 160	\$ 2,478	\$ 11,500	\$ 3,760	\$ 3,760	0.0%
565639-399 Economic Development	\$ -	\$ 21,425	\$340,000	\$400,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%
TOTAL	\$ 63,464	\$ 84,888	\$453,787	\$402,478	\$134,500	\$ 13,760	\$ 13,760	0.0%

OTHER FINANCING SOURCES (USES)								
Line Item	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Gen Fund Transfers Out						\$ -	\$ (20,000)	
Transfer to Debt Service Fund						\$ -	\$ -	
Property Sales						\$ -	\$ -	
Debt Service Reimbursements						\$ -	\$ -	
TOTAL	\$ -	\$ (20,000)						

Beginning Fund Balances 01/01	\$284,246	\$364,923	\$422,647	\$473,781	\$88,267	\$88,267	\$124,507	
Net Change	\$80,677	\$57,724	\$51,134	(\$385,514)	(\$83,000)	\$36,240	\$16,240	-55.2%
Ending Fund Balance 12/31	\$364,923	\$422,647	\$473,781	\$88,267	\$5,267	\$124,507	\$140,747	

NON-MAJOR FUNDS

STORM WATER MANAGEMENT: 462

Revenue/Transfer In Summary							
Departmental Contribution	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Interest on Investments	\$ 6	\$ 6	\$ 2	\$ 2	\$ 3	\$ 3	0.0%
Management Fees	\$ 5,000	.	\$ -	\$ -			
TOTAL	\$ 5,006	\$ 6	\$ 2	\$ 2	\$ 3	\$ 3	0.0%

Line Item							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Industrial Park Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	\$ -	\$ -					

Beginning Fund Balance 01/01	\$8,268	\$13,274	\$13,280	\$13,282	\$13,284	\$13,287	
Net Change	\$5,006	\$6	\$2	\$2	\$3	\$3	0.0%
Ending Fund Balance 12/31	\$13,274	\$13,280	\$13,282	\$13,284	\$13,287	\$13,290	

NON-MAJOR FUNDS

DOWNTOWN REDEVELOPMENT: 466

Revenue/Transfer In Summary							
Departmental Contribution	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Intergovernmental (Grants)	\$ 43,689						
484811-Investment Income	\$ 7,165	\$ 271	\$ 9	\$ 20	\$ 10	\$ 10	0.0%
494912-Proceeds From Borrowing	\$ -	\$ -					
TOTAL	\$ 50,854	\$ 271	\$ 9	\$ 20	\$ 10	\$ 10	0.0%

EXPENDITURE SUMMARY							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Culture Recreation & Education		\$ -	\$ -				
Conservation & Development	\$ 20,315		\$ -		\$ 15,000		
Engineering Outlay	\$ -	\$ 1,062	\$ -				
565641-398 Capital Outlay	\$ 89,228	\$ 277,027	\$ 74,030				
TOTAL	\$ 109,542	\$ 278,089	\$ 74,030	\$ -	\$ 15,000	\$ -	

OTHER FINANCING SOURCES (USES)							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Transfer In					\$ 14,990		
Transfer Out			\$ 126,679	\$ (20)			
TOTAL	\$ -	\$ -	\$ 126,679		\$ 14,990	\$ -	

Beginning Fund Balance 01/01	\$283,848	\$225,160	(\$52,658)	\$0	\$0	\$0	
Net Change	(\$58,689)	(\$277,818)	\$ 52,658	\$ 20	\$ -	\$ 10	
Ending Fund Balance 12/31	\$225,160	(\$52,658)	\$0	\$20	\$0	\$10	

NON-MAJOR FUNDS

FAÇADE GRANTS: 467

Revenue/Transfer In Summary

Contribution	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Investment Income	\$ 91	\$ 54	\$ 33	\$ 35	\$ 20	\$ 35	75.0%
Transfer In			\$ -	\$30,000	\$ 30,000	\$ -	
	\$ 91	\$ 54	\$ 33	\$30,035	\$ 30,020	\$ 35	-99.9%

EXPENDITURE SUMMARY

Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
535320-500 Conservation & Development	\$ 16,231	\$ 6,876	\$ 9,145	\$ 5,000	\$ 5,000	\$ 10,000	100.0%
595921-000 Operating Transfer	\$ -	\$ -	\$ -	\$ -		\$ -	
TOTAL	\$ 16,231	\$ 6,876	\$ 9,145	\$ 5,000	\$ 5,000	\$ 10,000	100.0%

Beginning Fund Balances 01/01	\$33,688	\$17,548	\$10,726	\$1,614	\$1,614	\$26,634	
Net Change	(\$16,140)	(\$6,822)	(\$9,112)	\$25,035	\$25,020	(\$9,965)	-139.8%
Ending Fund Balance 12/31	\$17,548	\$10,726	\$1,614	\$26,649	\$26,634	\$16,669	

NON-MAJOR FUNDS

TIF 3 REVOLVING LOAN FUND: 468

Revenue/Transfer In Summary							
Departmental Contribution	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Interest Income	\$ 3,555	\$ 3,524	\$ 8,623	\$ 2,000	\$ 500	\$ 500	0.0%
484810-000 Loan Reimbursements	\$ 5,290	\$ 6,480	\$ 66,753	\$ 4,000	\$ 3,245	\$ 3,000	-7.6%
Property Sales		\$ -	\$ -				
TOTAL	\$ 8,845	\$ 10,003	\$ 75,376	\$ 6,000	\$ 3,745	\$ 3,500	-6.5%

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
565639-399 Conservation & Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
565639-399 Downtown Projects		\$ -	\$ -	\$ -			
TOTAL	\$ -	\$ -					

OTHER FINANCING SOURCES (USES)							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Transfers In			\$ -				
Transfers Out			\$ -				
Property Sales	\$ 80,000	\$ -	\$ -		\$ -	\$ -	
Notes Issued			\$ -				
TOTAL	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	

Beginning Fund Balances 01/01	\$ 424,984	\$ 513,829	\$ 523,832	\$ 599,208	\$ 599,208	\$ 602,953	
Net Change	\$88,845	\$10,003	\$75,376	\$6,000	\$3,745	\$3,500	-6.5%
Ending Fund Balance 12/31	\$ 513,829	\$ 523,832	\$ 599,208	\$ 605,208	\$ 602,953	\$ 606,453	

NON-MAJOR FUNDS

TIF 3 Capital Projects: 469

Revenue/Transfer In Summary							
Departmental Contribution	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Interest Income		\$ -	\$ -	\$ -	\$ -	\$ -	
Loan Reimbursements		\$ -	\$ -	\$ -	\$ -	\$ -	
Property Sales		\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL REVENUE	\$ -	\$ -					

EXPENDITURE SUMMARY							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
General Government	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Public Safety	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Culture Recreation & Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Conservation & Development	\$ 965,533	\$ 1,165,733	\$ -	\$ -	\$ -	\$ -	
Capital Outlay/Downtown Projects	\$ -	\$ 37,005	\$ -	\$ -	\$ -	\$ -	
Debt Service Principal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt Service Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
SUBTOTAL	\$ 965,533	\$ 1,202,738	\$ -	\$ -	\$ -	\$ -	

OPERATING EXPENSES/TRANSFERS							
595930-000 Transfer to Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers In		\$ 1,127,554	\$ -	\$ -	\$ -	\$ -	
(Transfers Out)		\$ -	\$ -	\$ -	\$ -	\$ -	
Face Value of Issued Bonds		\$ 1,055,000	\$ -	\$ -	\$ -	\$ -	
Discount Paid on Issued Bonds		\$ (14,283)	\$ -	\$ -	\$ -	\$ -	
SUBTOTAL	\$ -	\$ 2,168,271	\$ -	\$ -	\$ -	\$ -	

Total Expenditures	\$ 965,533	\$ (965,533)	\$ -	\$ -	\$ -	\$ -	
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Beginning Fund Balance 01/01	\$0	(\$965,533)	\$0	\$0	\$0	\$0	
Net Change	(\$965,533)	\$965,533	\$0	\$0	\$0	\$0	
Ending Fund Balance 12/31	(\$965,533)	\$0	\$0	\$0	\$0	\$0	

NON-MAJOR FUNDS

CAPITAL PROJECTS INFRASTRUCTURE: 470

Revenue/Transfer In Summary							
Departmental Contribution	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2011
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers In (LRIP)			\$ -	\$ -	\$ -	\$ 17,840	
Bond Proceeds	\$ -	\$ 1,725,000	\$ -	\$ -	\$ 3,074,949	\$ 170,000	-94.5%
Interest Income	\$ 5,064	\$ 2,180	\$ 1,017	\$ 1,300	\$ 1,300	\$ 1,300	0.0%
TOTAL	\$ 5,064	\$ 1,727,180	\$ 1,017	\$ 1,300	\$ 3,076,249	\$ 189,140	-93.9%

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2011
515100-800 Street Project	\$ 841,755	\$ 249,996	\$ 86,886	\$ -	\$ (98,767)		
Echo Park Bike Path	\$ -	\$ -	\$ -	\$ -	\$ -		
555551-800 Parks Infrastructure Capital			\$ 39,769	\$ -	\$ (42,296)		
2 Yr Street Project 2012-2013			\$ -	\$ -	\$ 1,492,664	\$ 1,481,525	-0.7%
565641-300 Public Works Building Expense	\$ -	\$ 2,331,396	\$ 435,410	\$ -	\$ (435,410)		
Washington St Roadwork/FD Parking Lot				\$ -	\$ -	\$ 165,235	
Bridge Repair/Maintenance				\$ -	\$ -	\$ 60,000	
Other Road Work: Chandler Blvd			\$ -	\$ -	\$ -	\$ 58,600	
585900-100 Cost of Debt Issuance		\$ 11,147	\$ 150	\$ -	\$ -		
585900-200 Debt Discounts		\$ 23,353	\$ -	\$ -	\$ -	\$ 3,000	
Transfers (IN) OUT	\$ -		\$ -	\$ 1,300	\$ (407,029)	\$ -	
TOTAL	\$ 841,755	\$ 2,615,892	\$ 562,214	\$ 1,300	\$ 509,162	\$ 1,768,360	247.3%

Beginning Fund Balances 01/01	\$ 1,303,098	\$ 466,408	\$ (422,305)	\$ (983,502)	\$ (983,502)	\$ 1,583,585	
Net Change	(\$836,691)	(\$888,712)	(\$561,197)	\$0	\$2,567,087	(\$1,579,220)	-161.5%
Ending Fund Balance 12/31	\$ 466,408	\$ (422,305)	\$ (983,502)	\$ (983,502)	\$ 1,583,585	\$ 4,365	

NON-MAJOR FUNDS

LIBRARY TRUST FUND: 811-555

Revenue/Transfer In Summary							
Departmental Contribution	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
454571 Book Sales	\$ 3,998	\$ 5,130	\$ 15,970	\$ 4,000	\$ 4,400	\$ 4,400	0.0%
484811 Interst Income	\$ 2,618	\$ 1,422	\$ 994	\$ 1,000	\$ 995	\$ 995	0.0%
484841 Donations (Friends)	\$ 4,337	\$ 2,706	\$ 657	\$ 4,000	\$ 650	\$ 700	7.7%
494949 Other Revenue		\$ 4,737	\$ 3,169		\$ -	\$ -	
494949-001 Grocery Receipts	\$ 1,789		\$ 1,482	\$ 2,000	\$ 1,400	\$ 1,400	0.0%
494949-002 Grants	\$ 1,600		\$ 1,000			\$ -	
494949-003 Ink Cartridge Recycle	\$ 135	\$ 223	\$ 130	\$ 150	\$ 150	\$ 150	0.0%
494949-004 Donations (Books/Mags)			\$ -	\$ 1,500	\$ 1,500	\$ 1,500	0.0%
494949-005 Miscellaneous	\$ 1,542					\$ -	
TOTAL	\$ 16,019	\$ 14,218	\$ 23,401	\$ 12,650	\$ 9,095	\$ 9,145	0.5%

Expenditure Summary							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
511-324 Member	\$ 40	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	0.0%
511-326 Advertising	\$ -		\$ -	\$ 1,000	\$ -		
511-327 PR Materials	\$ 1,200	\$ 3,400	\$ -	\$ 1,200	\$ -		
511-390 Misc Expense	\$ 9,858	\$ 20,220	\$ 21,286	\$ 8,900	\$ 9,000	\$ 9,000	0.0%
511-800 Outlay	\$ 15,825	\$ 4,300	\$ -	\$ 4,300	\$ -	\$ -	
551-800 Wemhoff Trust Fnd Outlay	\$ -	\$ -		\$ -		\$ -	
TOTAL	\$ 26,923	\$ 27,970	\$ 21,336	\$ 15,450	\$ 9,050	\$ 9,050	0.0%

Beginning Fund Balance January 1st	\$ 124,391	\$ 113,487	\$ 99,736	\$ 101,801	\$ 101,801	\$ 101,846	
Net Change	(\$10,904)	(\$13,751)	\$2,065	(\$2,800)	\$45	\$95	111.1%
Fund Balance December 31st	\$ 113,487	\$ 99,736	\$ 101,801	\$ 99,001	\$ 101,846	\$ 101,941	

NON-MAJOR FUNDS

PARK DEVELOPMENT FUND: 820

Revenue/Transfer In Summary							
Departmental Contribution	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
424241-000 Grants	\$ -	\$ -	\$ 12,928	\$ -	\$ -	\$ 5,000	
424250-000 Riverside Park Grant			\$ 40,403	\$ -	\$ 35,000		
454590-000 Park Development Fees	\$ 3,000	\$ 29,000	\$ 8,000	\$ -	\$ 3,000	\$ -	
484844-000 Sale of Land	\$ -	\$ -		\$ -	\$ -	\$ -	
484811-000 Investment Income	\$ 105	\$ 103	\$ 20	\$ 30	\$ 10	\$ 10	0.0%
484841-000 Donations & Materials	\$ 40	\$ 1,040	\$ 380	\$ 300	\$ 300	\$ 250	-16.7%
494929-000 General Fund Contribution	\$ -	\$ -	\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000	0.0%
TOTAL	\$ 3,145	\$ 30,143	\$111,730	\$ 25,330	\$ 63,310	\$ 30,260	-52.2%

EXPENDITURE SUMMARY							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
555511-225 Bushnell Park Phone Refund	\$ -	\$ -	\$ -		\$ -	\$ -	
555551-200 Echo Park	\$ -	\$ -	\$ -		\$ 39,000	\$ -	
555551-298 Contract Services	\$ -	\$ 32,727	\$ 4,013		\$ 3,000	\$ -	
555551-399 Miscellaneous	\$ -	\$ -	\$ -		\$ -	\$ -	
555551-600 Ball Diamond Lights	\$ -	\$ 84,822	\$ -		\$ -	\$ -	
555551-800 Parks Outlay	\$ 3,437	\$ -	\$ 179,488		\$ 10,000	\$ 51,500	415.0%
595929-399 Transfer to Other Funds	\$ -	\$ -	\$ -		\$ -	\$ -	
TOTAL	\$ 3,437	\$ 117,549	\$ 183,502	\$ -	\$ 52,000	\$ 51,500	-1.0%

Beginning Fund Balance January 1st	\$ 228,577	\$ 228,285	\$ 140,879	\$ 69,108	\$ 69,108	\$ 80,418	
Net Change	(\$292)	(\$87,406)	(\$71,771)	\$25,330	\$11,310	(\$21,240)	-287.8%
Fund Balance December 31st	\$ 228,285	\$ 140,879	\$ 69,108	\$ 94,438	\$ 80,418	\$ 59,178	

NON-MAJOR FUNDS

WEMHOFF TRUST FUND: 821

Revenue/Transfer In Summary							
Departmental Contribution	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Investment Income	\$ 262	\$ 115	\$ 76	\$ 87	\$ 87	\$ 200	129.9%
Total	\$ 262	\$ 115	\$ 76	\$ 87	\$ 87	\$ 200	129.9%

EXPENDITURE SUMMARY							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Tab 14-11	\$ -	\$ -			\$ -	\$ -	
Total	\$ -	\$ -					

OTHER FINANCING SOURCES (USES)							
Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Transfer In							
Transfer Out							
Total	\$ -	\$ -					

Beginning Fund Balances 01/01	\$ 54,293	\$ 54,555	\$ 54,670	\$ 54,746	\$ 54,746	\$ 54,833	
Net Change	\$ 262	\$ 115	\$ 76	\$ 87	\$ 87	\$ 200	129.9%
Ending Fund Balance 12/31	\$ 54,555	\$ 54,670	\$ 54,746	\$ 54,833	\$ 54,833	\$ 55,033	

NON-MAJOR FUNDS

DEROZIER TRUST FUND: 822

Revenue/Transfer In Summary

Departmental Contribution	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Investment Income	\$ 807	\$ 776	\$ 867	\$ 750	\$ 750	\$ 750	0.0%
Total	\$ 807	\$ 776	\$ 867	\$ 750	\$ 750	\$ 750	0.0%

EXPENDITURE SUMMARY

Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Derozier Fund Expenses	\$ -	\$ -			\$ -	\$ -	
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Beginning Fund Balances 01/01	\$46,538	\$47,345	\$48,121	\$48,988	\$ 48,988	\$ 49,738	
Net Change	\$ 807	\$ 776	\$ 867	\$ 750	\$ 750	\$ 750	0.0%
Ending Fund Balance 12/31	\$47,345	\$48,121	\$48,988	\$49,738	\$ 49,738	\$ 50,488	



This section contains Internal Service Funds. These funds are funded by taxes or by General Fund revenue transfers and are for specific purposes. The City is self insured for employee benefits. Equipment Replacement is designed as a savings account for equipment purchases , so the impact to the General Fund can be minimized.

City of Burlington 2013 Annual Budget

Internal Service Funds
Self Insurance Fund
Equipment Replacement Fund

Tab

SELF INSURANCE FUND

Revenue/Transfer In Summary

Departmental Contribution	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
Premiume from Departments	\$ 1,156,408	\$ 1,124,550	\$ 1,069,075	\$ 1,204,205	\$ 1,067,589	\$ 1,266,317	18.6%
Premiums from Retirees	\$ 121,946	\$ 138,606	\$ 134,989	\$ 143,000	\$ 142,000	\$ 143,000	0.7%
Stop Loss reimbursement	\$ 180,588	\$ 149,000	\$ 146,393	\$ 135,000	\$ 132,000	\$ 146,000	10.6%
Miscellaneous Income	\$ -	\$ 5,395	\$ 6,200	\$ 5,000	\$ 5,000	\$ 5,000	0.0%
Investment Income	\$ 1,303	\$ 1,585	\$ 467	\$ 450	\$ 450	\$ 450	0.0%
Misc Adjustments to Premiums	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
TOTAL FUNDING	\$ 1,460,245	\$ 1,419,136	\$ 1,357,124	\$ 1,487,655	\$ 1,347,039	\$ 1,560,767	15.9%

EXPENDITURE SUMMARY

Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed	% Change from 2012
CLAIMS & ADMINISTRATION							
514800-000 Claims Expense	\$ (397)	\$ (2,550)	\$ -	\$ (3,940)	\$ -	\$ -	-
514900-000 Administrative Exp.	\$ 430,575	\$ 551,531	\$ 485,268	\$ 506,000	\$ 506,000	\$ 506,000	0.0%
514900-001 Healthy Emp. Partnership	\$ 22,686	\$ 18,473	\$ 17,962	\$ 20,000	\$ 20,000	\$ 20,000	0.0%
541900-145 ADMIN Emp Reimburse	\$ 178	\$ (174)	\$ (140)	\$ (200)	\$ (200)	\$ (200)	0.0%
514900-151 ADMIN FICA	\$ 824	\$ 956	\$ 967	\$ 500	\$ 967	\$ 967	0.0%
514900-154 ADMIN Health Insurance	\$ 3,359	\$ 4,052	\$ 3,702	\$ 1,000	\$ 1,000	\$ 1,000	0.0%
514900-155 ADMIN Life Insurance	\$ -	\$ 54	\$ 6,579	\$ -	\$ -	\$ 60	-
514900-156 ADMIN Vision Insurance	\$ -	\$ 20	\$ 18	\$ -	\$ 18	\$ 18	0.0%
514900-158 ADMIN Dental Insurance	\$ -	\$ 352	\$ 296	\$ -	\$ 296	\$ 296	0.0%
514950-000 Dental expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
515000-000 Vision Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Subtotal	\$ 457,226	\$ 572,715	\$ 514,652	\$ 523,360	\$ 528,081	\$ 528,141	0.0%
515132-154 ADMIN Claims	\$ 12,568	\$ 64,167	\$ 63,887	\$ 45,000	\$ 63,887	\$ 65,000	1.7%
515140-154 CLERK Claims	\$ 7,799	\$ 4,513	\$ 3,093	\$ 6,200	\$ 3,093	\$ 6,200	100.4%
515141-154 FINANCE Claims	\$ 3,414	\$ 4,460	\$ 908	\$ 6,200	\$ 21,382	\$ 6,200	-71.0%
515154-154 ASSESSOR Dental	\$ 248	\$ 70	\$ -	\$ 100	\$ -	\$ 100	-
Subtotal	\$ 24,028	\$ 73,210	\$ 67,888	\$ 57,500	\$ 88,362	\$ 77,500	-12.3%
POLICE Claims	\$ 321,243	\$ 190,997	\$ 306,344	\$ 175,000	\$ 150,000	\$ 165,000	10.0%
FIRE Claims	\$ 70,870	\$ 22,507	\$ 26,524	\$ 38,000	\$ 32,000	\$ 38,000	18.8%
Subtotal	\$ 392,113	\$ 213,505	\$ 332,869	\$ 213,000	\$ 182,000	\$ 203,000	11.5%
STREETS Claims	\$ 66,460	\$ 99,693	\$ 152,677	\$ 85,000	\$ 60,000	\$ 85,000	41.7%
Subtotal	\$ 66,460	\$ 99,693	\$ 152,677	\$ 85,000	\$ 60,000	\$ 85,000	41.7%
LIBRARY Claims	\$ 24,516	\$ 29,865	\$ 10,883	\$ 15,000	\$ 10,000	\$ 14,000	40.0%
PARKS Claims	\$ 110,079	\$ 174,002	\$ 179,340	\$ 125,000	\$ 135,000	\$ 135,000	0.0%
Subtotal	\$ 134,594	\$ 203,867	\$ 190,223	\$ 140,000	\$ 145,000	\$ 149,000	2.8%
WASTE WATER CLAIMS	\$ 112,315	\$ 119,359	\$ 75,110	\$ 115,000	\$ 116,737	\$ 115,000	-1.5%
WATER Claims	\$ 32,224	\$ 52,963	\$ 21,602	\$ 60,000	\$ 66,028	\$ 66,000	0.0%
Subtotal	\$ 144,539	\$ 172,322	\$ 96,712	\$ 175,000	\$ 182,765	\$ 181,000	-1.0%
RETIREES Health Expense	\$ 213,153	\$ 92,737	\$ 118,039	\$ 110,000	\$ 105,000	\$ 110,000	4.8%
ELECTED and OTHER	\$ 33	\$ -	\$ 16	\$ -	\$ -	\$ -	-
Subtotal	\$ 213,186	\$ 92,737	\$ 118,055	\$ 110,000	\$ 105,000	\$ 110,000	4.8%
OPERATING TRANSFER OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Subtotal	\$ -	-					

TOTAL	\$ 1,432,146	\$ 1,428,048	\$ 1,473,075	\$ 1,303,860	\$ 1,291,208	\$ 1,333,641	3.3%
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BEGINNING BALANCE 1/01	\$751,691	\$779,789	\$770,878	\$654,927	\$654,927	\$710,757	
Net Change	\$28,098	(\$8,912)	(\$115,951)	\$183,795	\$55,831	\$227,126	306.8%
ENDING BALANCE 12/31	\$779,789	\$770,878	\$654,927	\$838,722	\$710,757	\$937,883	

INTERNAL SERVICE FUNDS

EQUIPMENT REPLACEMENT FUND: 465

Department Allocation to Determine Funding

Departmental Contribution	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed
Administration	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,000
Finance	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 5,000
Clerk	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 5,000
Council	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 5,000
Police	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Fire	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 60,000
Streets	\$ 391,971	\$ 195,000	\$ 195,000	\$ 195,000	\$ 195,000	\$ 57,000
Parks	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
Library	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Levy Amount	\$ 696,971	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 255,000

Revenue Summary

Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed
494926-000 Transfer from Other Funds	\$ 696,971	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 255,000
424273-000 Police Grants Other			\$ 41,397	\$ -	\$ -	\$ -
494934-000 Proceeds from Borrowing	\$ 342,194	\$ -		\$ -	\$ -	\$ -
454540-000 Sale of Equipment		\$ 11,950	\$ 1,000	\$ 2,000	\$ 2,500	\$ 2,500
484811-000 Interest	\$ 4,234	\$ 876	\$ 578	\$ 450	\$ 500	\$ 500
484831-000 Sale of Property: PD	\$ 5,840	\$ 700		\$ -	\$ -	\$ -
484841-000 Vehicles - DPW		\$ 29,691	\$ 7,956		\$ -	\$ -
TOTAL FUNDING	\$ 1,049,239	\$ 543,217	\$ 550,931	\$ 502,450	\$ 503,000	\$ 258,000

EXPENDITURE SUMMARY

Line Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Anticipated	2013 Proposed
CITY COUNCIL/MAYOR						
515111-800 Capital Outlay	\$ 929	\$ 4,445	\$ -	\$ 5,000	\$ 2,500	\$ 5,000
Subtotal	\$ 6,413	\$ 4,445	\$ -	\$ 5,000	\$ 2,500	\$ 5,000
ADMINISTRATION						
515132-800 New Copier		\$ 9,225			\$ -	\$ -
Server Upgrade						\$ 26,358
Laser Fich Upgrade						\$ 21,663
Server/Duplex Scanner						\$ 29,790
515132-800 Software Upgrades		\$ -	\$ 19,722	\$ 5,000	\$ 2,500	\$ 5,000
Subtotal	\$ 1,956	\$ 33,605	\$ 19,722	\$ 5,000	\$ 2,500	\$ 82,811
FINANCE						
515141-800 Computer Software Upgrades		\$ -	\$ 3,750	\$ 5,000	\$ -	\$ 5,000
Subtotal	\$ 978	\$ 12,190	\$ 3,750	\$ 5,000	\$ -	\$ 5,000
CITY CLERK						
515140-800 Voting Machines	\$ -	\$ -		\$ 17,200	\$ -	\$ -
Microphones & Laptops for Elections						\$ 5,000
Subtotal	\$ -	\$ -	\$ -	\$ 17,200	\$ -	\$ -
MUNICIPAL COURT						
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

INTERNAL SERVICE FUNDS

EQUIPMENT REPLACEMENT FUND: 465							
POLICE							
525211-800 Backup Generator			\$ 53,574				
525211-803 Dispatch Console/Base Sta			\$ 173,313				
525211-803 911 Equipment				\$ 100,000	\$ 100,000		
525211-803 CCTV System						\$ 28,030	
525211-800 Finger Print ID Machine				\$ 6,000	\$ 6,000		
525211-803 Intercom/Recorder				\$ 18,500	\$ 18,500		
525211-802 Computer/Server				\$ 18,000	\$ 18,000	\$ 7,801	
525211-805 Squad 1				\$ 34,000	\$ -	\$ 31,350	
525211-805 Squad 2	\$ 47,377	\$ 55,975	\$ 54,251	\$ 32,000	\$ 32,000	\$ 31,350	
Subtotal	\$ 76,448	\$ 77,941	\$ 281,138	\$ 208,500	\$ 174,500	\$ 98,531	
FIRE							
Roof Replacement	\$ -		\$ -	\$ 47,500	\$ 22,210		
Thermal Imaging Camera			\$ 9,900	\$ -			
SCBA Bottles	\$ 10,000	\$ 9,840	\$ 9,793	\$ 10,500	\$ 10,464	\$ 9,750	
Alarm System Upgrades					\$ 18,000		
Communication Equip		\$ 5,824	\$ -	\$ -			
Subtotal	\$ 69,742	\$ 15,664	\$ 19,693	\$ 58,000	\$ 50,674	\$ 9,750	
STREETS & SOLID WASTE							
Building Equipment			\$ 418,460				
Printer		\$ 6,998	\$ 888				
Power Op Equip		\$ 4,815					
Graco Line Laser Lining System						\$ 10,900	
Landtec GEM Gas Analyzer						\$ 9,462	
Loader Replacment						\$ 81,050	
IHC Truck				\$ 200,000	\$ 200,000		
Heat Patch Machine				\$ 8,000	\$ 8,000		
Pickup Truck (Colorado)				\$ 28,000	\$ 28,000		
Vehicles	\$ 712,152	\$ 8,494	\$ 66,716				
CTH W Bike Path	\$ 14,505	\$ 639	\$ -				
Subtotal	\$ 726,657	\$ 20,946	\$ 486,064	\$ 236,000	\$ 236,000	\$ 101,412	
PARKS							
Power Operated Equipment	\$ 35,950	\$ 89,574	\$ -				
Toro Zero Turn Mowers			\$ -	\$ 47,000	\$ 47,000		
Building Equipment			\$ 162,734				
Vehicles			\$ 124,555				
Subtotal	\$ 35,950	\$ 89,574	\$ 287,289	\$ 47,000	\$ 47,000	\$ -	
PLAN COMMISSION							
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
LIBRARY							
Shelving Replace		\$ 3,166		\$ 9,500	\$ 9,500		
Carpeting			\$ 28,982		\$ -		
Boiler Replace						\$ 51,000	
Roof Repair			\$ 6,936	\$ 59,000	\$ 59,000		
Microfilm Reader						\$ 14,700	
Copier Replacement		\$ -	\$ 8,600		\$ -		
Subtotal	\$ -	\$ 3,166	\$ 44,518	\$ 68,500	\$ 68,500	\$ 65,700	
TOTAL EXPENDITURE							
	\$ 918,144	\$ 257,531	\$ 1,142,174	\$ 650,200	\$ 581,674	\$ 368,204	
Beginning Balance 01/01							
	\$ 1,240,362	\$ 1,371,457	\$ 1,657,144	\$ 1,065,900	\$ 1,065,900	\$ 987,226	
Net Change							
	\$ 131,095	\$ 285,686	(\$ 591,243)	(\$ 147,750)	(\$ 78,674)	(\$ 110,204)	
Ending Balance 12/31							
	\$ 1,371,457	\$ 1,657,144	\$ 1,065,900	\$ 918,150	\$ 987,226	\$ 877,022	