



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
THURSDAY, MAY 31, 2012**

Call to Order

The meeting was called to order by Chairman Stelling at 6:31 p.m.

Roll Call

Present: Chairman Tom Stelling, Commissioners Judy Stone, Maria Veronico and John Lynch were present. Commissioner Joel Weis was excused and Commissioner Ed Johnson was absent. Student Representative Katie Hart was present and Serena Wanasek was absent. Building Inspector/Zoning Administrator Patrick Scherrer was excused. Also present was Stephanie Schulte of Racine County Economic Development Corporation.

Citizen Comments

There were no citizen comments.

Approval of April 24, 2012 Minutes

Chairman Stelling entertained a motion. Commissioner Veronico moved to approve the minutes of the April 24, 2012 meeting and Commissioner Lynch seconded. All aye. Motion carried.

596 N. Pine St. – Fred’s Parkview - Discussion of formerly approved Certificate of Appropriateness regarding awning

Patrick Scherrer, Building Inspector informed the commission that Fred Mabson of Fred’s Parkview does not want to put up the awning that was approved as part of his Certificate of Appropriateness at the April 28, 2011 meeting. Commissioner Lynch stated that he did not think there was an issue here since the minutes read “to include an ‘optional’ awning”. Commissioner Lynch motioned to table this item for three months as Mr. Mabson may reconsider during the coming summer months. Commissioner Erickson seconded the motion. All aye. Motion carried. Mr. Scherrer inquired as to whether he can issue a permit should Mr. Mabson apply for one and he was informed by the commission that yes he could.

388 N. Pine St. – Trend Setters Hair Salon – Certificate of Appropriateness – Tuck-pointing

Linda LeClaire of Trend Setters Hair Salon was present along with her contractor Dan Essman. Mr. Essman stated that there is an issue with falling bricks and inquired as to what methods would be acceptable to do the tuck-pointing. Chairman Stelling stated that the type and density of the mortar should match the existing mortar. He stated that softer mortar is typically used on older buildings such as this. He also advised them to maintain the same joint width. Dan Essman expressed concern over the water damage that has occurred to the building and whether there would be any brick salvageable. Commissioner Stone offered bricks that were left over from their façade work on E. Chestnut St. Chairman Stelling advised Ms. LeClaire to apply for a façade grant. The commission advised Mr. Essman to give the project his best effort and to match the brick that is on the building. Chairman Stelling entertained a motion. Commissioner Erickson motioned to approve the Certificate of Appropriateness based on the seven conditions in Meehan and Company's May 10, 2012 memorandum and a response team visit to review that these seven conditions are met. The conditions of the memorandum being:

1. The application and various other attached materials submitted to the City by the applicant for the "Certificate of Appropriateness" in compliance with Sections 315-42B, and E, and 315-139 of the City of Burlington Zoning Ordinance.
2. The removal (where needed) of the existing mortar of the street-facing brick masonry elevations of the building and replacement with new mortar colored to match the existing mortar joints (tuck-pointing). Brick and mortar samples (including colors) shall be submitted to the Historic Preservation Commission for review and recommendation for approval prior to the issuance of a Certificate of Appropriateness.
3. New brick and mortar material types, colors, and workmanship are to match the historic mortar and brick (including the historic placement and tuck-pointing style) of the storefront. Masonry restoration and repair is not to include any type of cleaning or application of surface treatment such as paint or stain to the masonry or mortar.
4. During the repair process, that the concrete public sidewalks shall be covered and protected from the mortar.
5. The contractor will also fully inspect the remaining brick veneer for further damage and repair if necessary.

6. Since specifics regarding the proposed method of accomplishing the tuck-pointing are lacking in the applicant's submitted application, the proposed method of accomplishing the tuck-pointing will need to be explained in detail by the applicant to the Historic Preservation Commission, and recorded in detail in the minutes of the meeting of the Historic Preservation Commission. The requirements of Section 315-42B. and E. of the City of Burlington Zoning Ordinance shall be met by the applicant for any and all tuck-pointing work performed at the subject property.
7. Any additional conditions which may be recommended by the Historic Preservation Commission consistent with City Zoning Ordinance requirements for the HPO Historic Preservation Overlay District.

Commissioner Weis seconded the motion. All aye. Motion carried.

Discussion of Current Projects and Response Team Visits

Chairman Stelling stated that there was nothing to report.

Review of Grant Funding Status

Stephanie Schulte of Racine County Economic Development Corporation stated that we have just over \$8,000 in unobligated funds and that they are running low. Chairman Stelling stated that the commission won't be getting more funds until next year after the city approves the 2013 budget.

Discussion Concerning Potential/Future Projects and Notices of Violations in the Historic Preservation Overlay District

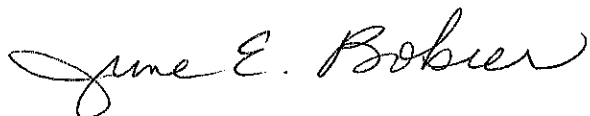
Chairman Stelling stated that he was informed that there are not a lot of buildings left that are using "Mescar" metal. He stated that some of the ones in our city are Country Home Center (408 N. Pine St.), the old Daniel Law Office, 525 Milwaukee Ave., Bigelow Refrigeration (481 Milwaukee Ave.) and El Burrito Mexican Restaurant (557 Milwaukee Ave.)

Chairman Stelling further stated that at the next meeting of June 28th Jennifer Lehrke of LJM Architects will be making her final presentation of the Historic Property Survey that took place over the past few months. Joe De Rose of the State Historical Society will also be present at this meeting.

Adjournment

Chairman Stelling entertained a motion. Commissioner Lynch moved to adjourn the meeting and Commissioner Weis seconded. All aye. Motion carried. The meeting was adjourned at 7:14 P.M.

Respectfully submitted,



June Bobier
Administrative Assistant
City of Burlington