



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
THURSDAY, APRIL 26, 2012**

Call to Order

The meeting was called to order by Chairman Stelling at 6:31 p.m.

Roll Call

Present: Chairman Tom Stelling, Commissioners Judy Stone, Maria Veronico and John Lynch were present. Commissioner Joel Weis was excused and Commissioner Ed Johnson was absent. Student Representative Katie Hart was present and Serena Wanasek was absent. Building Inspector/Zoning Administrator Patrick Scherrer was excused. Also present was Stephanie Schulte of Racine County Economic Development Corporation.

Citizen Comments

There were no citizen comments.

Commissioner Jeff Erickson arrived at 6:32 p.m.

Approval of March 22, 2012 Minutes

Chairman Stelling entertained a motion. Commissioner Veronico moved to approve the minutes of the March 22, 2012 meeting and Commissioner Lynch seconded. All aye. Motion carried.

596 N. Pine St. – Fred's Parkview

Chairman Stelling stated that Patrick Scherrer is out of town at a conference but that this item needs to stay on the agenda until it is addressed and advised Recording Secretary June Bobier to put on the agenda for the next meeting.

133 E. Chestnut St. – Certificate of Appropriateness – Façade Renovation

Chairman Stelling stated that no mortar sample has been provided for the proposed tuckpointing. Commissioner Erickson motioned to recommend approval of the Certificate of Appropriateness to the Common Council per the recommendations in the Meehan and Company memorandum dated April 9, 2012 (as follows):

1. The application and various other attached materials submitted to the City by the applicant for the "Certificate of Appropriateness" in compliance with Sections 315-42B. and E. and 315-139 of the City of Burlington Zoning Ordinance.
2. Masonry and storefront material types, colors, and workmanship are to match the historic mortar and brick (including the historic placement and tuck-pointing style and the application) of the storefront. Masonry restoration and repair is not to include any type of cleaning or application of surface treatment such as paint or stain to the masonry.
3. Samples of mortar color shall be provided to the Historic Preservation Commission for its review and approval prior to the issuance of a Certificate of Appropriateness.
4. During the repair process, that the concrete sidewalk (located on E. Chestnut Street) will be covered and protected from the colored mortar.
5. The contractor will also fully inspect the remaining brick veneer for further damage and repair if necessary.

Commissioner Erickson further motioned that a response team visit will need to be made before any mortar is placed. Commissioner Stone seconded the motion. All aye. Motion carried.

615 N. Pine St., Square One, Certificate of Appropriateness - Signage

Commissioner Lynch motioned to recommend approval of the Certificate of Appropriateness to the Common Council per the recommendations in the Meehan and Co. memorandum dated April 9, 2012 (as follows):

1. The application and various other attached materials submitted to the City by the applicant in compliance with Sections 315-42B. and E.; Section 315-74; and Section 315-139 of the City of Burlington Zoning Ordinance; and
2. That all signage shall either be painted on the inside of the windows or that Vinyl signage be placed on the inside of the windows.

Commissioner Stone seconded the motion. All aye. Motion carried.

492 N. Pine St. – Coffee House – Certificate of Appropriateness – Façade Renovations

Commissioner Erickson motioned to recommend approval of the Certificate of

Appropriateness to the Common Council for the four items listed on the application (as follows):

1. Glass Replacement – The glass of the large window on the Chestnut Street façade will be replaced to reduce the draft and heat loss. The replacement glass will be clear.
2. Storefront Window System Replacement – The storefront system on the Pine Street façade will be replaced. The new system will be clear anodized aluminum store front and clear glass.
3. Front door replacement – The front door on Pine Street will be replaced. Cut sheets for the new front door and the front door hardware are included. The new front door will be painted wood and clear glass. The paint color for the front door was previously approved with the signage package on March 22nd (Go-Go Marigold). The hardware finish will be brushed nickel.
4. Painting – Paint colors for the exterior of the building will be consistent with the colors approved in the signage package on March 22nd. Swatches are shown in Exhibit D. The main exterior of the building will be cream colored (Sail Cloth). Accents will be black (Black Magic) and golden-yellow (Go-Go Marigold).

Commissioner Veronico seconded the motion. All Aye. Motion carried.

Discussion of Current Projects and Response Team Visits

Chairman Stelling stated that the Bigelow project (481 Milwaukee Ave.) is completed and that the first phase of Oldenburg Insurance (100 E. Chestnut St.) is done.

Review of Grant Funding Status

Stephanie Schulte of Racine County Economic Development stated that she spoke to City Administrator Lahner and he said there will be no future available funding for the Commission until January 2013. Chairman Stelling stated that there is \$8503.12 in unobligated funds in Fund #4. Chairman Stelling stated that Ed Johnson will replace Commissioner Peter Hintz. He also stated that he will advise Pat Scherrer, Building Inspector/Zoning Administrator to check the status of current projects since funds will be taken away if the projects are not completed by the deadline dates.

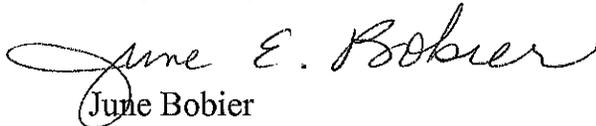
Discussion Concerning Potential/Future Projects and Notices of Violations in the Historic Preservation Overlay District

Chairman Stelling stated that the findings of the "Intensive Survey" will be available at the meeting in June. Jennifer Lehrke of LJM Architects will be making her final presentation.

Adjournment

Chairman Stelling entertained a motion. Commissioner Erickson moved to adjourn the meeting and Commissioner Stone seconded. All aye. Motion carried. The meeting was adjourned at 6:54 P.M.

Respectfully submitted,



June Bobier
Administrative Assistant
City of Burlington