



Department of Public Works
Street & Park and Water Departments
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**CITY OF BURLINGTON PARK BOARD MINUTES
THURSDAY, MAY 17, 2012
2200 S. Pine Street, Burlington, WI 53105**

Chairman Darrel Eisenhardt, Commissioners Clay Brandt, Ruth DeLay, Tom Follis, Kelly Kamlager, Jon Schultz, Alderman Bob Prailes, DPW Supervisor Dan Jensen, P.E.

Chairman Darrel Eisenhardt called the Park Board meeting of May 17, 2012 to order at 6:30 PM.

Roll Call: Present: Commissioners Clay Brandt, Ruth DeLay, Tom Follis, Jon Schultz, DPW Supervisor Dan Jensen and Chairman Darrel Eisenhardt. Excused: Alderman Bob Prailes and Commissioner Kelly Kamlager.

Approval of April 19, 2012 Minutes: Chairman Eisenhardt entertained a motion for approval of the April 19, 2012 Minutes. Motion to approve made by Commissioner Schultz. Seconded by Commissioner Brandt. All voted aye, motion carried.

Citizens Comments: None

Aldermanic Report: None

DPW Supervisor Report: Dan Jensen reported that B-Town Sounds had requested upgrades to be made on the electric at Echo Park Gazebo to allow them to conduct their performances in Echo Park scheduled throughout the summer. Supplies would cost approximately \$539.00, and labor would be done by a City employed electrician and a volunteer.

Dan Jensen stated the electrical upgrade would benefit others wishing to use the Gazebo. Mr. Jensen asked the Park Board if they would consider covering the costs of materials.

After some discussion, Commissioner Schultz made a motion to approve funds up to \$600.00 for the cost of materials for Echo Park Gazebo electrical upgrades. Seconded by Commissioner DeLay. All voted aye, motion carried.

The Park Board members hoped Todd Greene would donate money to the Park Board as he agreed to, if his venue is as successful as he hoped it would be.

Dan Jensen also reported that a water cannon was purchased for Bushnell Park at a cost of \$7956.95, which was paid for out the DPW's budget, with a promise from Kiwanis Club to reimburse the City of

the cost in the fall of this year. The purchase of this piece of equipment has contributed to the successful restoration of the main soccer field.

Dan Jensen distributed the Park Shelter Maintenance Record, which has been implemented for use.

New Business:

Introduction of Park Board Member Ruth DeLay: Chairman Eisenhardt welcomed Ruth Delay to the Park Board and introduced her to the members. Chairman Eisenhardt stated that Commissioner Delay's Garden Club background would be a great asset to the Park Board.

Old Business:

Update on sidewalk at Echo Park: DPW Supervisor Dan Jensen reported the installation of the asphalt path at Echo Park would most likely not be completed prior to Chocolate Fest. He stated the contractor was having trouble with passing a proof roll and it had failed four times.

The Commissioners were concerned about safety of people walking along the site during Chocolate Fest and liability issues associated with it being incomplete. Dan Jensen stated there was gravel currently in place and that would be acceptable and safe for people to walk on.

Seasonal help hired: DPW Supervisor Dan Jensen reported there were currently three seasonal employees working. There will be five seasonal employees total hired for the summer.

Riverside Park update: DPW Supervisor Dan Jensen reported that the patch from the water break has been completed.

Follow up on canoe boat launch at Riverside: DPW Supervisor Dan Jensen reported he will continue to work with Mr. Sleider, representative of the Fox River Canoe Club to locate a canoe launch near the existing boat landing at the south end of Riverside Park, but not in the area they preferred.

Dog Park: Elsa Braun was present to provide the financial statement for the Dog Park Committee. Ms. Braun stated there was a balance of approximately \$1600.00. She stated revenue was down. The signs were not selling, and it was hard to raise funds. They had nothing currently planned for fund raising.

Ms. Braun stated she had some concerns/requests regarding the Dog Park area. DPW Supervisor Dan Jensen provided Ms. Braun his business card, and asked her to contact him.

Other Items: Chairman Eisenhardt stated Peter Turke will be taking over for Kelly Kamlager on the Park Board beginning in June 2012. Ms. Kamlager wished to step down at this time.

Chairman Eisenhardt informed the Park Board that the lift chair for the swimming pool at Devore Park is on order. The lift is ADA required to have installation completed prior to the opening of the swimming pool for the 2012 season. The subject of the lift had been discussed at the March Park Board meeting.

Chairman Eisenhardt stated there are four service clubs that currently run the swimming pool, and they do not have enough funds to pay for the lift, which will cost \$4400.00. Chairman Eisenhardt had hoped the Park Board would be willing to donate a portion of the funds to help defray costs. Chairman Eisenhardt also thought they may possibly receive donations for a portion, but made it clear they were in need of funds to pay for the lift chair. After some discussion, the Park Board decided that they would table the item until the June meeting, and wait to see what other donations were received for the lift chair.

Commissioner Schultz asked DPW Supervisor Dan Jensen if he had looked at the table at Wehmhoff Square, he had spoken to him previously about. The table top was loose, and in need of repairs. Dan Jensen thought he had asked of the DPW crew to check it out, but would have it taken care of the next day.

Commissioner Schultz also inquired about the traffic signals when exiting the Echo Park parking lot. He stated that they do not change for a long time after a vehicle pulls up. Dan Jensen stated it has since been repaired.

Commissioner Follis stated that the DPW Crews had done an excellent job on the Little League fields this year with getting them ready.

A question was brought up regarding the boats left in the bushes and surrounding areas at McCanna Park. Many of the boats do not have current registration, and look as though they are abandoned. DPW Supervisor Dan Jensen will check out the boats, and remove any that are not registered.

There being no further items for discussion, Chairman Eisenhardt entertained a motion to adjourn. Motion made by Commissioner Follis. Seconded by Commissioner DeLay. All voted aye, and Chairman Eisenhardt adjourned the meeting at 7:32 P.M.

Minutes respectfully submitted by:

**Deb Rintamaki
Department of Public Works**