



**AGENDA  
COMMON COUNCIL**

**Wednesday, June 6, 2012**

**To immediately follow the 6:30 p.m. Committee of the Whole meeting  
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller  
Robert Prailes, Alderman, 1<sup>st</sup> District  
Edward Johnson, Alderman, 1<sup>st</sup> District  
Peter Hintz, Alderman, 2<sup>nd</sup> District  
Ruth Dawidziak, Alderman, 2<sup>nd</sup> District  
Tom Vos, Council President and Alderman, 3<sup>rd</sup> District  
Steve Rauch, Alderman, 3<sup>rd</sup> District  
Katie Simenson, Alderman, 4<sup>th</sup> District  
Tom Preusker, Alderman, 4<sup>th</sup> District

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Citizen Comments.
4. Chamber of Commerce Representative.
5. Approval of the Common Council minutes for May 15, 2012 and May 30, 2012. *(E. Johnson)*
6. Letters and Communications: None.
7. Reports by Aldermanic Representatives and Department Heads.
8. Reports 1-7: *(P. Hintz)*
  - Report 1 – Board of Public Works minutes, March 15, 2012
  - Report 2 – Airport Committee minutes, March 22, 2012
  - Report 3 – Burlington Housing Authority minutes, April 12, 2012
  - Report 4 – Library Board minutes, April 24, 2012
  - Report 5 – Historic Preservation Commission minutes, May 24, 2012
  - Report 6 – Park Board minutes, April 19, 2012
  - Report 7 – Committee of the Whole minutes, May 15, 2012
9. Payment of Vouchers. *(T. Vos)*
10. Licenses and Permits. *(S. Rauch)*
11. Appointments and Nominations: *(K. Simenson)*
  - A. Appoint Robert Musgrave to the Board of Review to replace Andy Tully, term expiring 5/1/13.

12. **PUBLIC HEARINGS:**

- A. A Public Hearing to hear public comment regarding a request to amend the Racine County Multi-Jurisdictional Comprehensive Plan for property located at 824 Milwaukee Avenue from Industrial to Commercial. *(R. Prailes)*

13. **RESOLUTIONS:**

- A. Resolution 4556(7) to approve a lease agreement between Racine County and the City of Burlington for the Burlington Senior Center. This item was discussed at the May 15, 2012 Committee of the Whole meeting. *(E. Johnson)*
- B. Resolution 4558(9) to approve the change of addresses for certain properties on S. Pine and Grove Street. This item was discussed at tonight's Committee of the Whole meeting. *(P. Hintz)*
- C. Resolution 4559(10) to approve Task Order Eighty-Six with Kapur & Associates for engineering and construction management of the 2012 Street Improvement Project. This item was discussed at tonight's Committee of the Whole meeting. *(T. Vos)*

14. **ORDINANCES:**

- A. Ordinance 1952(6) to amend the Official Zoning Map by rezoning 824 Milwaukee Ave from M-1, Light Manufacturing District to B-1, Neighborhood Business District. This item was discussed at the May 1, 2012 Committee of the Whole meeting. *(S. Rauch)*

15. **MOTIONS:**

- A. Motion 12-745 to authorize the Girl Scouts of Wisconsin Southeast to install a rain garden on City grounds on Maryland Avenue. This item was discussed at tonight's Committee of the Whole meeting. *(R. Prailes)*
- B. Motion 12-746 to approve a Certificate of Appropriateness Application in the HPC Overlay District for 388 N. Pine Street. This item was discussed at tonight's Committee of the Whole meeting. *(E. Johnson)*

16. **ADJOURNMENT** *(P. Hintz)*

*Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*



# CITY OF BURLINGTON

**Administration Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
www.burlington-wi.gov

<b>Common Council Agenda Item Number: 5</b>	<b>Date:</b> June 6, 2012
<b>Submitted By:</b> Beverly R. Gill, City Clerk	<b>Subject:</b> Meeting Minutes

**Details:**

Attached please find the minutes from May 15, 2012 and May 30, 2012 Common Council meetings. Staff recommends approval of these minutes.

**Options & Alternatives:**

N/A

**Financial Remarks:**

None.

**Executive Action:**

Staff recommends that the Common Council approve these minutes at the June 6, 2012 Common Council meeting.



City of Burlington  
Official Minutes  
Common Council  
Robert Miller, Mayor  
Beverly R. Gill, City Clerk  
May 15, 2012

**1. CALL TO ORDER - ROLL CALL**

Mayor Bob Miller called the meeting to order at 7:25 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Peter Hintz, Ruth Dawidziak, Tom Vos, Steve Rauch, Tom Preusker, Katie Simenson

Student Representatives present: Paul Dhillon Absent: Dale Morrow

Also present: City Attorney John Bjelajac, City Administrator Kevin Lahner, Lt. Mark Anderson, Library Director Gayle Falk, Treasurer Steve DeQuaker, Public Works Director Connie Wilson, Fire Chief Dick Lodle, Tom Foht of Kapur Engineering, Mr. David Wagner of Ehlers and Associates

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**

Mayor Miller led the council, staff and audience in the Pledge of Allegiance

**3. CITIZEN COMMENTS**

None

**4. CHAMBER OF COMMERCE REPRESENTATIVE**

Chamber of Commerce representative Ms. Judy Bratz discussed upcoming chamber events. She also commented on the success of the recent Hope Walk.

**5. APPROVAL OF COUNCIL MINUTES FOR MAY 1, 2012**

A motion was made by Johnson with a second by Vos to approve the minutes from May 1, 2012. With all in favor, the motion carried.

**6. LETTERS AND COMMUNICATIONS**

None

**7. REPORTS BY ALDERMANIC REPRESENTATIVES AND DEPARTMENT HEADS**

Vos asked when the sweeper was going to be on the streets. Lahner replied there had been one out sweeping. Lahner also said there had been bids received by Wanasek Corporation and Area Sweepers out of Lake Geneva. Lahner reported the bid from Wanasek was more competitive and provided a better service.

Vos further questioned if the catch basins were being cleaned by city crews or was this going to be a bid process. Lahner thought this was part of the sweeping contract to be aware of those basins that are problematic and to notify the city crews. Lahner will check further with the Department of Public Works Supervisor Dan Jensen.

**8. REPORTS 1-3**

A motion was made by Hintz with a second by Johnson to approve Reports 1-3. Discussion: Rauch commented that he thought Preusker should recuse himself from approving the election report as he does work as an election inspector.

Vos requested a legal opinion on this issue. Atty. Bjelajac will research and provide specific advise to the council.

Preusker recused himself from the vote.

The motion carried 7-0.

**9. PAYMENT OF VOUCHERS**

A motion was made by Vos with a second by Hintz to approve vouchers, prepaids and reimbursements in the amount of \$600,274.39. Discussion: Simenson questioned the R.R. Walton invoice presented for payment. Simenson said the sidewalk along Echo Park is not complete at this time and she hoped it would be done in time for ChocolateFest. The mayor commented that the payment to R.R. Walton was for work that was already completed and the paving of the asphalt by Echo Park was scheduled for the Thursday prior to ChocolateFest. Vos said he was not pleased with the replacement of concrete with asphalt. Lahner said it had been discussed at prior meetings. Preusker questioned the bill from Scherrer Construction for Well #10 and perhaps payment should be withheld as the improvements were not complete. Wilson said she would contact Scherrer the next day. Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Rauch, Preusker, Simenson Nay: Vos Motion carried 7-1

**10. LICENSES AND PERMITS**

A motion was made by Rauch with a second by Simenson to approve licenses as presented. With all in favor, the motion carried.

**11. APPOINTMENTS AND NOMINATIONS**

A motion was made by Simenson with a second by Hintz to approve the appointment of election inspectors as presented. Rauch commented that he had the same issue with Preusker voting for the appointments. Atty. Bjelajac did not see a conflict for Preusker. With all in favor, the motion carried.

**12. PUBLIC HEARING**

**A. A PUBLIC HEARING TO HEAR PUBLIC COMMENT REGARDING A REZONE REQUEST FROM O'REILLY AUTOMOTIVE STORES FOR PROPERTY LOCATED AT 824 MILWAUKEE AVENUE TO REZONE THE PROPERTY FROM M-1, LIGHT MANUFACTURING DISTRICT TO B-1, NEIGHBORHOOD BUSINESS DISTRICT**

The mayor opened the public hearing at 7:41 p.m. There was no discussion. A motion was made by Prailes with a second by Rauch to close the hearing. With all in favor, the hearing closed at 7:42 p.m.

**13. RESOLUTIONS**

**A. RESOLUTION 4550(1) "A RESOLUTION TO APPROVE A CONTRACT WITH VOORHEES ASSOCIATES, LLC TO CONDUCT THE 2012 STRATEGIC PLANNING SESSION"**

A request for a second reading and a motion to approve was made by Johnson with a second by Hintz to adopt Resolution 4550(1) with Option #2. Discussion: Simenson was not in favor of this resolution as she did not deem it that beneficial.

Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Rauch, Preusker Nay: Simenson Motion carried 7-1

**B. RESOLUTION 4551(2) "A RESOLUTION TO APPROVE AMENDMENT NUMBER ONE TO TASK ORDER NUMBER SEVENTY-NINE WITH KAPUR & ASSOCIATES FOR CIVIL ENGINEERING SERVICES AND CONSTRUCTION MANAGEMENT WITH THE RADIUM REMOVAL PROJECT IN THE AMOUNT OF \$16, 410"**

A request for a second reading and a motion to approve was made by Hintz with a second by Dawidziak to approve Resolution 4551(2). Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Rauch, Preusker, Simenson Nay: None Motion carried 8-0

**C. RESOLUTION 4552(3) "A RESOLUTION TO APPROVE A PRELIMINARY RESOLUTION TO DECLARE INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS FOR THE ALLEY IN ELMHURST SUBDIVISION"**

A request for a second reading and a motion to approve was made by Prailes with a second by Johnson to approve Resolution 4552(3) Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Rauch, Preusker, Simenson Nay: None Motion carried: 8-0

**D. RESOLUTION 4554(5) "A RESOLUTION TO APPROVE AMENDMENT ONE TO THE PLANNED UNIT DEVELOPMENT AGREEMENT WITH JW WEST RIDGE, LLP"**

A request for a second reading and a motion to approve was made by Rauch with a second by Hintz to approve Resolution 4554(5). Due to a conflict of interest, Vos recused himself from discussion and voting on this resolution. Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Rauch, Preusker, Simenson Nay: None Motion carried 7-0

**E. RESOLUTION 4555(6) "A RESOLUTION TO AUTHORIZE THE ISSUANCE AND ESTABLISHMENT OF PARAMETERS FOR THE SALE OF NOT-TO-EXCEED \$1,465,000 TAXABLE GENERAL OBLIGATION REFUNDING BONDS"**

A request for a second reading and a motion to approve was made by Simenson with a second by Hintz to approve Resolution 4555(6). Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Rauch, Preusker, Simenson Nay: None Motion carried 8-0

**14. ORDINANCES**

**A. ORDINANCE 1947(1) "AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP BY REZONING 216 WEST JEFFERSON STREET FROM RD-2, TWO-FAMILY RESIDENTIAL TO B-2 ,CENTRAL BUSINESS DISTRICT"**

The mayor removed this item from this evening's agenda.

**B. ORDINANCE 1948(2) "AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP BY REZONING 649-657 WEST STATE STREET FROM B-1, NEIGHBORHOOD BUSINESS DISTRICT TO RM-2/PUD, MULTIPLE-FAMILY RESIDENTIAL DISTRICT WITH A PLANNED UNIT DEVELOPMENT OVERLAY"**

A request for a second reading and a motion to approve was made by Hintz with a second by Simenson. Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Rauch, Preusker, Simenson Nay: None Motion carried 8-0

**C. ORDINANCE 1949(3) "AN ORDINANCE TO AMEND THE RACINE COUNTY MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR 216 WEST JEFFERSON STREET FROM MEDIUM-DENSITY RESIDENTIAL TO COMMERCIAL ZONING"**

The mayor removed this item from this evening's agenda.

**D. ORDINANCE 1950(4) "AN ORDINANCE TO AMEND THE RACINE COUNTY MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR 649-657 WEST STATE STREET FROM COMMERCIAL TO HIGH-DENSITY RESIDENTIAL ZONING"**

A request for a second reading and a motion to approve was made by Rauch with a second by Dawidziak. Discussion: Due to a conflict of interest, Vos recused himself from discussion and voting on this ordinance. Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Rauch, Preusker, Simenson Nay: None Motion carried 7-0

**E. ORDINANCE 1951(5) "AN ORDINANCE TO DISSOLVE THE BOARD OF PUBLIC WORKS"**

A request for a second reading and a motion to approve was made by Preusker with a second by Johnson. Discussion: The mayor requested this ordinance not be passed as he would like more time to analyze what went wrong at the last bid opening.

Atty. Bjelajac commented that the Board of Public Work's member Simenson had caught math errors in the reported totals for the bids. The errors were due to wrong formulas in an Excel Spreadsheet.

Prailes questioned if the error wouldn't have been caught by using another process. Attorney Bjelajac said that it probably would have, but it was better caught earlier rather than later.

Roll Call Aye: None Nay: Prailes, Johnson, Hintz, Dawidziak, Vos, Rauch, Preusker, Simenson.  
Motion failed 8-0

**15. MOTIONS**

**A. MOTION 12-743 "A MOTION TO APPROVE THE ANNUAL INSURANCE RENEWAL WITH EMC INSURANCE"**

A motion was made by Prailes with a second by Hintz to approve Motion 12-743. Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Rauch, Preusker, Simenson Nay: None Motion carried 8-0

**B. MOTION 12-744 "A MOTION TO APPROVE AN AGRICULTURAL LEASE WITH DON BONNER FOR THREE YEARS AT \$125.00 PER ACRE PER YEAR"**

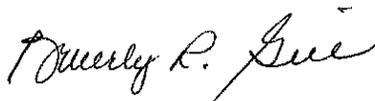
A motion was made by Johnson with a second by Simenson to approve Motion 12-744. Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Rauch, Preusker, Simenson Nay: None Motion carried 8-0

**16. ADJOURN INTO CLOSED SESSION PER WIS. STATS. 19.85(1)(E), DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION"**

The mayor announced the closed session had been cancelled for this evening's meeting.

**17. ADJOURNMENT**

A motion was made by Prailes with a second by Rauch to adjourn the meeting. With all in favor, the meeting adjourned at 8:07 p.m.



Beverly R. Gill  
City Clerk  
City of Burlington  
Racine and Walworth Counties



## CITY OF BURLINGTON

### Administration Department

300 N. Pine Street, Burlington, WI, 53105

(262) 342-1161 – (262) 763-3474 fax

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City of Burlington  
Official Minutes  
Joint Meeting  
Common Council  
Board of Public Works  
Robert Miller, Mayor  
Beverly R. Gill, City Clerk  
May 30, 2012  
6:30 p.m.

1. **CALL TO ORDER - ROLL CALL**

Mayor Bob Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Ed Johnson, Peter Hintz, Ruth Dawidziak, Tom Vos, Steve Rauch, Tom Preusker, Katie Simenson  
Excused: Bob Prailes

Also present: City Attorney John Bjelajac, City Administrator Kevin Lahner, Public Works Director Connie Wilson, Public Works Supervisor Dan Jensen, Tom Fohrt of Kapur Engineering

2. **ROLL CALL OF BOARD OF PUBLIC WORKS**

Mayor Bob Miller, Atty. John Bjelajac, Alderman Katie Simenson, City Clerk Beverly Gill

3. **ADJOURN INTO CLOSED SESSION PER WIS. STATS. 19.85(1) (g), CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS LIKELY TO BECOME INVOLVED"**

• **BOARD OF PUBLIC WORKS**

A motion was made by Simenson with a second by Bjelajac to adjourn the Board of Public Works into closed session. Roll Call Aye: Miller, Simonsen, Bjelajac, Gill Nay: None The motion carried 4-0 and the closed session began at 6:35 p.m.

• **COMMON COUNCIL**

A motion was made by Rauch with a second by Johnson to adjourn the Common Council into closed session. Roll Call Aye: Johnson, Hintz, Dawidziak, Vos, Rauch, Preusker, Simonsen Nay: None the motion carried 7-0 and the closed session began at 6:35 p.m.

4. **RECONVENE INTO OPEN SESSION**

• **BOARD OF PUBLIC WORKS**

A motion was made by Simenson with a second by Bjelajac to return to open session for the Board of Public Works. With all in favor, the motion carried and open session began at 7:05 p.m.

• **COMMON COUNCIL**

A motion was made by Vos with a second by Preusker to return to open session for the Common Council. With all in favor, the motion carried and open session began at 7:05 p.m.

**5. RECOMMENDATION FROM COMMON COUNCIL AND BOARD OF PUBLIC WORKS**

• **BOARD OF PUBLIC WORKS**

A motion was made by Bjelajac with a second by Simenson to reject all bids and rebid the Wastewater Treatment Plant Phase II Upgrades and Improvements. With all in favor, the motion carried.

• **COMMON COUNCIL**

A motion was made by Johnson with a second by Simenson to reject all bids and rebid the Wastewater Treatment Plant Phase II Upgrades and Improvements. With all in favor, the motion carried.

**5. ADJOURNMENT**

• **BOARD OF PUBLIC WORKS**

A motion was made by Simenson with a second by Bjelajac to adjourn the Board of Public Works. With all in favor, the Board of Public Works adjourned at 7:09 p.m.

• **COMMON COUNCIL**

A motion was made by Rauch with a second by Vos to adjourn the meeting of the Common Council. With all in favor, the meeting adjourned at 7:09 p.m.



Beverly R. Gill  
City Clerk  
City of Burlington  
Racine and Walworth Counties



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<b>Common Council Agenda Item Number: 8</b>	<b>Date:</b> June 6, 2012
<b>Submitted By:</b> City Staff	<b>Subject:</b> Reports 1-7

**Details:**

Attached please find the following reports:

- Report 1 – Board of Public Works minutes, March 15, 2012
- Report 2 – Airport Committee minutes, March 22, 2012
- Report 3 – Burlington Housing Authority minutes, April 12, 2012
- Report 4 – Library Board minutes, April 24, 2012
- Report 5 – Historic Preservation Commission minutes, May 24, 2012
- Report 6 – Park Board minutes, April 19, 2012
- Report 7 – Committee of the Whole minutes, May 15, 2012

**Options & Alternatives:**

N/A

**Financial Remarks:**

None.

**Executive Action:**

Staff recommends that the Council accept these reports at the June 6, 2012 Common Council meeting.

**Board of Public Works  
2012 City Improvement Project  
Thursday, March 15, 2012  
9:00 a.m.  
Department of Public Works Building  
2200 South Pine Street**

The Board of Public Works was called to order by Mayor Robert Miller at 9:00 a.m. with the following in attendance: Mayor Robert Miller, Attorney John Bjelajac, Alderman Katie Simenson

Also in attendance: Utility Manager Connie Wilson, DPW Director Dan Jensen, Engineering Tech Judy Gerulat, Mr. Mike Timmers, Kapur Engineering

A motion was made by Simenson with a second by Bjelajac to approve the Board of Public Works minutes from Thursday, September 29, 2011. With all in favor, the motion carried.

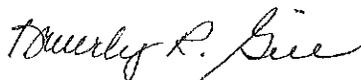
The following are the bids received:

All Ways Const. Elm Grove	DC Burbach Waukesha	AW Oakes Racine	RR Walton Whitewater	Wanasek Corp
117,042.30	\$153,236.25	\$151,961.00	\$106,504.75	\$118,604.00
Bid Bond	Bid Bond	Bid Bond	Bid bond	Bid Bond

A motion was made by Bjelajac to refer the bids to Kapur Engineering and staff for recommendation. Simenson seconded the motion and with all in favor the motion carried.

A motion was made by Simenson to adjourn the meeting. Bjelajac seconded the motion and with all in favor, the meeting adjourned at 9:08 a.m.

Respectfully submitted,



Beverly R. Gill  
City Clerk  
City of Burlington  
Racine and Walworth County

CITY OF BURLINGTON  
AIRPORT COMMITTEE

Date: March 22, 2012

Meeting was called to order at 6:00 p.m.

Present: Jerry DeLay  
Gary Meisner  
Arlene Runkel  
David Uhen

Excused: Alderman Jim Prailes  
John Hotvedt  
Kevin Remer

Motion was made by Meisner, seconded by Uhen, to approve the February 23, 2012 minutes as written.

Motion carried.

Open Floor Audience comments: None

Meisner made a motion, seconded by Runkel, to approve the assignment of 916 Bravo Taxiway hangar solely to Specialty Aero Services and to delete Wagner Foundation from their present duo lease. Motion carried.

Airport Manager's Report: DeLay and Meisner will meet with Mayor Miller and Administrator, Layner to review airport budget.

There being no further business, motion was made by Meisner, seconded by Uhen, to adjourn the meeting. Motion carried.

Meeting was adjourned at 6:18 p.m.

No meeting in April 2012.

Next meeting will be May 24, 2012, at 6:00 p.m.

Respectfully submitted,

  
Arlene Runkel  
Secretary

**City of Burlington Housing Authority  
Riverview Manor**

**April 12, 2012**

**The regular monthly meeting of the City of Burlington Housing Authority was held on Thursday, April 12<sup>th</sup>, 2012 at 6:30 P.M. at Riverview Manor. The meeting was called to order by Chairman Lapp.**

**COMMISSIONERS PRESENT: Chairman Lapp, Vice-Chairman Stublely, Secretary Heck, Commissioner Iselin, and Resident Manager, Dorothy Henning. Commissioner Stoehr was excused.**

**Minutes from the March 21<sup>st</sup>, 2012 meeting were dispersed to board members and a motion was made by Stublely, seconded by Iselin to approve the minutes as read, carried unanimously.**

**FINANCIAL REPORT:**

**Reserve Account balances as of March 31, 2012  
(See attached statement balance sheet)**

**OCCUPANCY REPORT:**

**Manager Henning reported 13 on the waiting list for 1 bedroom units and 4 for 2 bedroom units.**

**BUILDING AND MAINTENANCE:**

**The purchase of new chairs for the Community Room was again discussed, Manager Henning purchased one chair from a supply company most favored by board members to inspect and a motion was made by Stublely, seconded by Heck to purchase a maximum of 75 chairs of this type from that company. Motion carried unanimously.**

**It was decided to arrive early at the May meeting for board members to do the annual walk and inspection of the grounds at Riverview Manor prior to the meeting.**

**COMMUNICATION**

**Copies of the monthly operating statements, bills and bank statements were dispersed and reviewed by board members**

**Manager Henning and Debra Ratkowski, (Riverview Manor part-time employee) will attend the S.T.A.R. training session in Madison on April 17<sup>th</sup>, and 18<sup>th</sup>.**

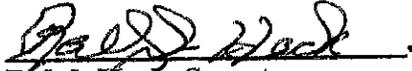
**NEW BUSINESS: .**

**UNFINISHED BUSINESS**

**Commissioners available will meet with City of Burlington Mayor, City Administrator and representatives from Dimension Development on April 25<sup>th</sup> at 2:00 P.M.**

**ADJOURNMENT:**

**There being no further business, motion to adjourn was made by Stublely, seconded by Heck and carried unanimously. Meeting adjourned at 7:15 P.M. The next monthly meeting is tentatively scheduled for May 17, 2012.**

  
Ralph Heck, Secretary



**HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
THURSDAY, APRIL 26, 2012**

**Call to Order**

The meeting was called to order by Chairman Stelling at 6:31 p.m.

**Roll Call**

Present: Chairman Tom Stelling, Commissioners Judy Stone, Maria Veronico and John Lynch were present. Commissioner Joel Weis was excused and Commissioner Ed Johnson was absent. Student Representatives Katie Hart was present and Serena Wanasek was absent. Building Inspector/Zoning Administrator Patrick Scherrer was excused. Also present was Stephanie Schulte of Racine County Economic Development Corporation.

**Citizen Comments**

There were no citizen comments.

Commissioner Jeff Erickson arrived at 6:32 p.m.

**Approval of March 22, 2012 Minutes**

Chairman Stelling entertained a motion. Commissioner Veronico moved to approve the minutes of the March 22, 2012 meeting and Commissioner Lynch seconded. All aye. Motion carried.

**596 N. Pine St. – Fred’s Parkview**

Chairman Stelling stated that this item. Not taking off table, put on next meeting.

**133 E. Chestnut St. – Certificate of Appropriateness – Façade Renovation**

Additional tuckpointing, no mortar sample provided

**615 N. Pine St., Square One**

**Approved**

**492 N. Pine St. – Coffee House – Certificate of Appropriateness – Façade Renovations**

1. Glass Replacement – The glass of the large window on the Chestnut Street façade will be replaced to reduce the draft and heat loss. The replacement glass will be clear.
2. Storefront Window System Replacement – The storefront system on the Pine Street façade will be replaced. The new system will be clear anodized aluminum store front and clear glass.
3. Front door replacement – The front door on Pine Street will be replaced. Cut sheets for the new front door and the front door hardware are included. The new front door will be painted wood and clear glass. The paint color for the front door was previously approved with the signage package on March 22<sup>nd</sup> (Go-Go Marigold). The hardware finish will be brushed nickel.
4. Painting – Paint colors for the exterior of the building will be consistent with the colors approved in the signage package on March 22<sup>nd</sup>. Swatches are shown in Exhibit D. The main exterior of the building will be cream colored (Sail Cloth). Accents will be black (Black Magic) and golden-yellow (Go-Go Marigold).

Commissioner Erickson moved to recommend approval of the Certificate of Appropriateness to the Common Council. Commissioner Veronico seconded. All aye. Motion carried.

**Discussion of Current Projects and Response Team Visits** Chairman Stelling stated that the Bigelow project is completed. And the first phase of Oldenburg is done.

**Review of Grant Funding Status** – Stephanie said she spoke to Kevin and he said there is no funding ‘til January 2013.

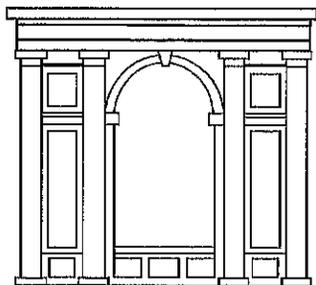
**Discussion Concerning Potential/Future Projects and Notices of Violations in the Historic Preservation Overlay District**

### **Adjournment**

Chairman Stelling entertained a motion. Commissioner Erickson moved to adjourn the meeting and Commissioner Stone seconded. All aye. Motion carried. The meeting was adjourned at 6:54 P.M.

Respectfully submitted,

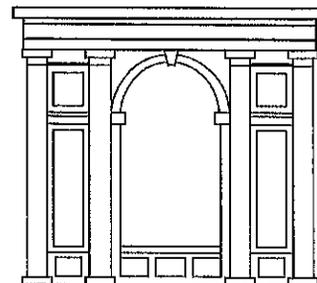
June Bobier  
Administrative Assistant  
City of Burlington



# Burlington Public Library

166 East Jefferson Street • Burlington, Wisconsin 53105  
(262) 342-1130 • Fax (262) 763-1938

[www.burlingtonlibrary.org](http://www.burlingtonlibrary.org)



## Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, April 24, 2012 in the Burlington Public Meeting Room. Present were Penny Torhorst, Steve Rauch, Pat Hoffman, Dianne Boyle, and Scott Johnson. Excused were Pat Hurley, Kay Pockat, Mike Kelly, and Dr. David Moyer. Also present were Library Director Gayle Falk, Administrative Assistant Linda Berndt, and high school representative Miranda Meyers.

Torhorst called the meeting to order at 4:00.

Minutes of the March 27, 2012 meeting were approved. Hoffman moved, and Johnson seconded. Motion passed.

The April General Fund Bills, Prepaids, Reimbursements, March 2012 General Fund Deposits were discussed and approved. Hoffman moved approval and Boyle seconded. Motion passed.

Johnson moved and Hoffman seconded the motion to approve the April 2012 Trust Fund Bills and the March 2012 Trust Fund Deposits. Motion passed.

Committee Reports: There are no reports at this time.

Federated Library Report: No report at this time.

Old Business: Staffing Transition:

Judy will be retiring in June and Carole will be moved into the position of Adult Services Supervisor, in charge of the circulation and reference departments.

Donna has also retired and we have a new Desk Clerk and her name is Jane Schmidt.

New Business:

Friends of the Library Report: The Friends are almost finished with the computer project. The new computers for the lab are ready to go and the literacy group is arranging to provide computer classes when summer comes.

Library Repair Projects: The Library is hoping to have several repair jobs done with this year's budget. The downstairs hallways and restrooms need to be repainted, as well as part of the meeting room. We are exploring the idea of replacing the carpeting in the meeting room. Hopefully we can do this after the book sale. The rest of the roof will be replaced this year. We are also replacing several service doors.

Directors Report:

We have received a \$5,000.00 inheritance from Paul Lipton's estate, in honor of his parents, Isaac & Ida Lipton. Gayle will bring a plan to the Board next month for use of the money.

At the next meeting Gayle will have the survey results from National Library Week. There were many good comments.

Gayle visited Fort Atkinson Library's renovation project. Their library services a population that is a little larger than ours. She took many pictures and shared some of them with the Board. She will have them in a flip book for the next meeting. On Friday, she will be touring the Hartford and Mukwonago libraries. She will also take pictures and hopefully have those also for the next meeting.

Wisconsin Public Library Consortium - e-books and audiobooks from Overdrive.

State Statistics: In the first quarter of 2011, about 32,565 e books circulated. In the first quarter of 2012, about 165,614 ebooks circulated. Of those 165,614 ebooks, 93,302 were Kindle books.

Burlington Statistics: In January 2011, there were 120 ebooks checked out. In January 2012 there were 203 ebooks checked out. The number is growing.

Collection Development Policy: Gayle will send out copies of the collection development policy with the next agenda, so we can review it at the next meeting.

This meeting was to be Kay Pockat's last meeting. M.T. Boyle has been appointed by the Mayor to fill Kay's spot. She will be at the May meeting.

Miranda Meyers will be leaving at the end of the school year, after the May meeting.

Steve commented that the Mayor has decided that the aldermanic rep appointments will be changing next year. This will be Steve's last year on the Library Board.

Monthly Report: The Board likes being able to keep track of the internet usage numbers month by month. Scott asked if we could separate out the Circ statistics by books, DVDs, CDs, and Audibooks. Gayle will have that at the next meeting.

BPL in the news: Our Appraisal Program had 94 people attend with items to be appraised. The appraiser was there for 4 hours and there were many satisfied people. We will be having this program again this year.

Public Communication to the Board: There was none at this time.

Meeting was adjourned at 4:50 p.m. Johnson moved and Hoffman seconded. Motion passed.

Our next meeting will be on Tuesday, May 22<sup>nd</sup> at 4:00 p.m. in the Burlington Public Library meeting room.

Respectfully submitted,

A handwritten signature in cursive script that reads "Steve Rauch".

Steve Rauch  
Aldermanic Representative



Department of Public Works  
Street & Park and Water Departments  
2200 S. Pine Street, Burlington, WI 53105  
(262) 539-3770 (262) 539-3773  
www.burlington-wi.gov

CITY OF BURLINGTON PARK BOARD MINUTES  
THURSDAY, APRIL 19, 2012  
2200 S. Pine Street, Burlington, WI 53105

Chairman Darrel Eisenhardt, Commissioners Clay Brandt, Tom Follis, Kelly Kamlager, Jon Schultz, Peter Turke, Alderman Bob Prailes, DPW Supervisor Dan Jensen, P.E., Chase Robers, Student Representative

**Chairman Darrel Eisenhardt called the meeting to order at 6:35 P.M.**

**Roll Call: Present:** Commissioners Clay Brandt, Kelly Kamlager, Peter Turke, Chase Robers and Chairman Darrel Eisenhardt. **Excused:** Tom Follis and Jon Schultz. **Absent:** Alderman Bob Prailes and DPW Supervisor Dan Jensen.

**Approval of March 15, 2012 Minutes:** Chairman Eisenhardt entertained a motion to approve the March 15, 2012 Minutes. Motion to approve made by Commissioner Kamlager. Seconded by Commissioner Brandt. All voted aye, motion carried.

**Citizens Comments:** None

**Aldermanic Report:** None

**DPW Supervisor Report:** None

**New Business:**

**Steve Sleider/Canoe Races:** Mr. Sleider, representative of the Fox River Canoe Club came before the Park Board asking if a Canoe Launch could be put back in at Riverside Park. Prior to the improvements done at Riverside, there was a launch that was used by the Canoe Club. Many members of the Canoe Club, which consists of people from approximately 17 different states, would start from Riverside for their yearly race in addition to using it for practice.

Mr. Sleider also stated their races previously started at Riverside and afterwards, many of the racers would go to various restaurants in Burlington, but felt with launching from Bushnell, this would not happen due to the easy access of the bypass to go elsewhere.

Mr. Sleider had talked to Dan Jensen, who had told him he would contact the DNR to see if it could be allowed. Mr. Sledier was hoping by next year there would once again be a launch site available at Riverside.

Chairman Eisenhardt thanked Mr. Sleider for bringing this to their attention and Chairman Eisenhardt would be contacting Dan Jensen regarding this issue.

**Arbor Day Celebration**

**Riverside Park, April 27, 2012, 10:00AM:** Deb Rintamaki, DPW Administrative Assistant advised the Park Board Members that the Arbor Day Celebration was planned at Riverside Park for Friday, April 27, 2012 at 10:00AM. Ms. Rintamaki advised the Park Board that a fourth grade elementary class would be there, in addition to Bob Miller, Mayor, and any Park Board members who schedules allowed, should plan on attending.

**Other Items:** Ruth DeLay will be replacing Peter Turke on the Park Board beginning in May. Chairman Eisenhardt thanked Peter Turke for his years of service and contributions while on the Park Board. Commissioner Kamlager stated although her term was not up this year, she would be stepping down in the fall.

There being no further items for discussion, Chairman Eisenhardt entertained a motion to adjourn. Motion made by Commissioner Turke. Seconded by Commissioner Kamlager. All voted aye, and Chairman Eisenhardt adjourned the meeting at 7:10 P.M.

Minutes Respectfully Submitted by:



Deb Rintamaki  
Department of Public Works



CITY OF BURLINGTON

City Clerk  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
www.burlington-wi.gov

<b>Common Council Agenda Item Number: 10</b>	<b>Date:</b> June 6, 2012
<b>Submitted By:</b> Beverly R. Gill, City Clerk	<b>Subject:</b> Licenses

**Details:**

**OPERATOR'S LICENSE**

See attached List

**Financial Remarks:**

Applicants are charged a fee of which a portion funds the background checks performed by the Police Department. Business license fees are calculated on a case by case basis depending on the type of license applied for.

**Executive Action:**

Staff recommends the Common Council accept the presented licenses at the June 6, 2012 Council meeting.

OPERATOR LICENSE APPLICATIONS

Arndt, Wendy A.  
Aswege, Brandon W.  
Athanasopoulos, Helen  
Athanasopoulos, Tina  
Baer, Ashley L.  
Baumeister, Michelle A.  
Bayer, Darlene R.  
Beix, Timothy J.  
Belau, Karen L.  
Bertsos, Peggy  
Biermann, Tracy A.  
Blumreiter, Elaine L.  
Boehm, Kevin A.  
Briggs, Bert E.  
Bushman, Tina M.  
Chamberlin, Keely N.  
Chambers, Leighann C.  
Chapman, Aimee M.  
Clark, Colleen J.  
Clark, Gregory B.  
Coca-Meinen, Veronica  
Collins, Susan M.  
Corbett, Sandra L.  
Cowick, Jeremy K.  
Crandall, Deborah K.  
Creger, Crystal L.  
Daniels, Ken J.  
DePatis, Amanda N.  
Dhillon, Safinder K.  
Emmons, Dedra L.  
Fahey, Brendan H.  
Fischer, Darlene A.  
Forrestal, Daniel P.  
Frederick, Marie F.  
Gardner, Kirsten B.  
Gauger, Darci A.  
Gerstung, Amber L.  
Glaser, Todd K.  
Glebke, Jerilyn M.  
Glebke, Kevin J.  
Goldschmidt, Amy M.  
Goldsmith, Sara S.  
Gonzalez, Zenaida  
Guenther, Cheryl A.  
Guzik, Shawna A.  
Hallett, Staci L.  
Hannan, Scott J.  
Hansen, Amanda  
Hatch, Jennifer S.  
Heiligenthal, Jacqueline  
Henzig, Kimberly A.  
Hering, Shawna Lee

Hesse, Taylor A.  
Hintz, Justin L.  
Hoffmann, Charmain E.  
Holbek, Patricia A.  
Hopkins, Trisha A.  
Horn, Rachel C.  
Hurst, Jesse F.  
Hurst, Joshua A.  
Jahns, Jesse J.  
Jensen, Michelle L.  
Kaye, Krystal M.  
Kerr, Jaclyn K.  
Klahn, Vanessa  
Kling, Kevin R.  
Klug, Leslie A.  
Koch, John H.  
Koldeway, Rosalie E.  
Koski, Scott W.  
Kraintz, Valarie L.  
Kringer, Anthony S.  
Kromm, Tara N.  
Krowlek, Briana L.  
Kudlewski, Michelle A.  
Lakota, Diane L.  
Lange, Krystel N.  
LeSage, Nicole L.  
Linden, Chrisandra A.  
Linneman, Kimberly J.  
Locks, Jennifer M.  
Lois, Bernard M.  
Ludtke, Elizabeth M.  
Lutz, Constance L.  
Mahoney, David A.  
Malecki, Connie M.  
Malom, Terra L.  
Manthei, Ronald S.  
McCarthy, Patricia E.  
Meyer, Sarah M.  
Milatz, William W.  
Moe, Michael S.  
Neske, Sandra K.  
Novak, Carmel L.  
Olson, Megan, E.  
Ortiz, Rose  
Palmer, Robin S.  
Pelican, Nancy  
Pelz, Robert A.  
Piencikowski, Jessica D.  
Pieters, Mark R.  
Pitner, Amy M.  
Pratt, Melody R.  
Purvy, Richard J.

Remer, Nicole M.  
Richard, Amanda C.  
Richter, Scott L.  
Richter-Huber, Susan  
Richveis, Allysa A.  
Richveis, Renee E.  
Richveis, Richard H.  
Robers, Steven E.  
Roberts, Dana M.  
Rorig, Joel P.  
Sandy, Barbara A.  
Schaal, Julie A.  
Schiller, Sandra K.  
Schlesner, Scott, A.  
Schmidt, Travis J.  
Schulz, James E.  
Selburg, Jessica A.  
Sheard, Michael L.  
Simmer, Marie A.  
Simons, Venus L.  
Singh, Manjit  
Skrundz, Vincent N.  
Spencer, Janice M.  
Spencer, Shuree C.  
Squire, Kenneth G.  
Stahlhood, Patricia A.  
Stammers, Linda L.  
Stone-Busch, Julie M.  
Sullivan, Alex Z.  
Sullivan, Rhonda L.  
Sullivan, Sharon M.  
Thomas, Alyssa M.  
Thomas, Heather, L.  
Thomas, Kathleen M.  
Thomas, Tricia M.  
Thomsen, Jennifer, M.  
Torgerson, Haley R.  
Torres, Melanie M.  
Uhlenhake, Dorothy M.  
VanWormer, Jennifer  
Vasquez, Guadalupe J.  
Vos, Elise M.  
Waite, Emily M.  
Waite, Juli L.  
Walby, Ashley L.  
Warren, Les D.  
Weber, Tracy M.  
Williams, Vicki L.  
Wiltsey, Gary L.

**CLASS "A" FERMENTED MALT BEVERAGES**

Name: Los Corrales Enterprise, LLC  
Agent: Luis Rodriguez  
Address: 7618 76<sup>th</sup> Avenue, Kenosha  
Trade Name: Super Mercado Los Corrales  
Address: 116 West Chestnut Street

Name: JMP Burlington Petroleum, Inc.  
Agent: Valerie Tollers  
Address: 1850 New Street, Union Grove  
Trade Name: JMP Burlington Petroleum, Inc.  
Address: 500 East State Street

Name: Kwik Trip, Inc.  
Agent: Edward L. Albrecht  
Address: S103 W20703 Heather Lane, Muskego  
Trade Name: Kwik Trip #401  
Address: 500 Falcon Ridge Drive

**COMBINATION "CLASS A"**

Name: Marly, LLC  
Agent: Jim G. Jante  
Address: 29746 Plank Road  
Trade Name: Rice's Liquor  
Address: 681 Milwaukee Avenue

Name: Quick Mart, LLC  
Agent: Jatinder Singh Dhillon  
Address: 1173 Hidden Creek Lane  
Trade Name: Quick Mart LLC  
Address: 656 McHenry Street

Name: Spiegelhoff's Markets, LLC  
Agent: Thomas Wiemer  
Address: 816 Ridgemont Drive  
Trade Name: Gooseberries Fresh Food Market  
Address: 690 West State Street

Name: Wal-Mart Stores East, LP  
Agent: Travis Schmidt  
Address: 9901 68<sup>th</sup> Street, Kenosha  
Trade Name: Wal-Mart Supercenter #3488  
Address: 1901 Milwaukee Avenue

**COMBINATION "CLASS A"**

Name: Richter Foods, Burlington, Inc.  
Agent: Lawrence R. Richter  
Address: 12017 333<sup>rd</sup> Avenue, Twin Lakes  
Trade Name: Sentry Foods  
Address: 156 South Pine Street

Name: Walgreen Corporation  
Agent: Leslie Klug  
Address: 2218 West Lawn Avenue, Racine  
Trade Name: Walgreens #10584  
Address: 680 Milwaukee Avenue

Name: Jeff's Oil Company, LLC  
Agent: Jeffrey Blumreiter  
Address: 201 Meadowlark Drive #8  
Trade Name: Ryan's Railroad Station  
Address: 233 N. Pine Street

Name: Ozman's Oil Company, LLC  
Agent: Suraj Ozman  
Address: 3935 E. Park Lane, Cudahy  
Trade Name: Citgo  
Address: 501 South Pine Street

Name: Anna's Petro Mart, LLC  
Agent: Jatinder Kaur  
Address: 3431 S. 113<sup>th</sup> Street #2, West Allis  
Trade Name: Anna's Petro Mart  
Address: 364 Milwaukee Avenue

Name: Ultra Mart Foods, LLC  
Agent: Kerry Lancaster  
Address: 1448 Sunrise Trail  
Trade Name: Pick 'N Save #6414  
Address: 1008 Milwaukee Avenue

Name: Aldi Inc. of Wisconsin  
Agent: Wendy Zirbel  
Address: 1233 240<sup>th</sup> Avenue, Kansasville  
Trade Name: Aldi #83  
Address: 2009 Lynch Way

**CLASS "B" FERMENTED MALT BEVERAGES**

Name: Juana Garcia Cortez  
Address: 156 Randolph Street  
Trade Name: Burrito Loco  
Address: 557 Milwaukee Avenue

Name: KAE, Inc.  
Agent: Donald Golon  
Address: 600 South Browns Lake Drive  
Trade Name: Flippy's Fast Food  
Address: 401 North Pine Street

Name: PH Green Bay, LLC  
Agent: Andrew Gordon  
Trade Name: Pizza Hut  
Address: 940 Milwaukee Avenue

Name: 492 Pine Coffee House, LLC  
Agent: Paul Sullivan  
Address: 560 Briody Street  
Trade Name: The Coffee House at Chestnut & Pine  
Address: 492 S. Pine Street

Name: Grater Tater LLC  
Agent: Michlynn M. Gebel  
Address: 4210 Lake Street  
Trade Name: Grater Tater Restaurant  
Address: 140 W. Chestnut Street

Name: Aleid and Christopher Allen  
Address: 441 West State Street  
Trade Name: Allen's Trangle Restaurant  
Address: 532 McHenry Street

Name: Tantrum, LLC  
Agent: Denise L. Deloria  
Address: 417 Robins Run  
Trade Name: Grounded  
Address: 116 North Dodge Street, Suite #4

Name: Plaza Media LLC  
Agent: Shad Branen  
Address: 1464 Devon Road  
Trade Name: Plaza Theater  
Address: 448 Milwaukee Avenue

**"CLASS C" WINE**

Name: 492 Pine Coffee House, LLC  
Agent: Paul Sullivan  
Address: 560 Briody Street  
Trade Name: The Coffee House at Chestnut & Pine  
Address: 492 S. Pine Street

Name: Plaza Media LLC  
Agent: Shad Branen  
Address: 1464 Devon Road  
Trade Name: Plaza Theater  
Address: 448 Milwaukee Avenue

Name: Tantrum, LLC  
Agent: Denise L. Deloria  
Address: 417 Robins Run  
Trade Name: Grounded  
Address: 116 North Dodge Street, Suite #4

Name: Aleid and Christopher Allen  
Address: 441 West State Street  
Trade Name: Allen's Trangle Restaurant  
Address: 532 McHenry Street

**COMBINATION "CLASS B"**

Name: Fred's Parkview Inc.  
Agent: Fred Mabson  
Address: N6613 Hwy DD  
Trade Name: Fred's  
Address: 596 North Pine Street

Name: Goldschmidt & Neu, Inc.  
Agent: Christine Ann Neu  
Address: 724 Milwaukee Avenue  
Trade Name: Chris' USA  
Address: 724 Milwaukee Avenue

Name: Sonlite Enterprises, LLC  
Agent: Eric Dawson  
Address: 39230 93<sup>rd</sup> Street, Genoa City  
Trade Name: Lucky Mojos  
Address: 460 North Pine Street

Name: Napoli, Inc.  
Agent: Simone Pedone  
Address: 3903 Cunningham Road, Kansasville  
Trade Name: Napoli Pizza  
Address: 132 N. Pine Street

**COMBINATION "CLASS B"**

Name: Veronico's, LLC  
Agent: Maria Veronico  
Address: 233 Peters Parkway  
Trade Name: Veronico's  
Address: 336 North Pine Street

Name: Char Grill, Inc.  
Agent: Jeffrey Marsh  
Address: 14102 Marina Drive, Sturtevant  
Trade Name: Charcoal Grill & Rotisserie  
Address: 580 Milwaukee Avenue

Name: Towne & Country Lanes, Inc.  
Agent: Merrill M. Draper  
Address: 33426 Bassett Road, Bassett  
Trade Name: Towne & Country Lanes, Inc.  
Address: 264 South Pine Street

Name: HLL, LLC  
Agent: Larry Hudson  
Address: 6611 Wheatland Road  
Trade Name: Therapy  
Address: 117 West Chestnut Street

Name: D&S Restaurant, Ltd.  
Agent: David Corbett  
Address: 2405 Maple Road  
Trade Name: Gabby's Palace  
Address: 356 North Pine Street

Name: Puntillo Enterprises, Inc.  
Agent: John Puntillo  
Address: 3004 Knollcrest Drive  
Trade Name: John's Main Event  
Address: 556 North Pine Street

Name: Cottonpicker, Inc.  
Agent: William P. Foster  
Address: 32033 Euphoria Drive  
Trade Name: Cottonpicker, Inc.  
Address: 2600 Browns Lake Drive

Name: The Rivalry, LLC  
Agent: Brenda Anderson  
Address: 3220 45<sup>th</sup> Street Lot 111  
Trade Name: The Rivalry  
Address: 232 N. Main Street

**COMBINATION "CLASS B"**

Name: Lucky Star Restaurant LLC  
Agent: Miguel B. Aguirre  
Address: 365 South Elmwood Avenue  
Trade Name: Lucky Star  
Address: 864 Milwaukee Avenue

Name: Trac-Tone, Inc.  
Agent: Gloria Henry  
Address: 649 Circle Court  
Trade Name: Coach's Sports Bar and Grill  
Address: 488 Milwaukee Avenue

Name: TMP Enterprises, LLC  
Agent: Margaret Peterson  
Address: 6847 Hwy 70W, Eagle River  
Trade Name: BJ Wentkers  
Address: 230 Milwaukee Avenue

Name: GKA, LLC  
Agent: Gus Athanasopoulos  
Address: W4719 Briar Dr., Elkhorn  
Trade Name: Pine Street Cafe  
Address: 141 North Pine Street

Name: Memorial Terrace Management Group  
Agent: William J. Smitz  
Address: 825 Briody Street  
Trade Name: Memorial Terrace  
Address: 589 Milwaukee Avenue

Name: Lois & Lois LLC  
Agent: Mary Lynn Lois  
Address: 6140 McHenry Street  
Trade Name: Log Cabin Tavern  
Address: 233 West Jefferson Street

Name: Fairway Cafe, Inc.  
Agent: Chad Wilks  
Address: 26550 Eagle View Drive, Waterford  
Trade Name: Fairway Cafe, Inc.  
Address: 932 Brown's Lake Drive

Name: R. Zumpano, LLC  
Agent: Ralph Zumpano, Jr.  
Address: 1611 216<sup>th</sup> Avenue, Union Grove  
Trade Name: Zumpano's Ristorante & Pizzeria  
Address: 180 East Chestnut Street

**COMBINATION "CLASS B"**

Name: Bertha Benitez  
Address: 125 East Market Street  
Trade Name: Los Compadres Restaurant  
Address: 725 North Milwaukee Avenue

**COMBINATION "CLASS B" RESERVE**

Name: Brickyard BBQ & Tavern, Inc.  
Agent: Wayne Schultz  
Address: 235 Hawthorn Drive, Twin Lakes  
Trade Name: Brickyard BBQ & Tavern  
Address: 217 N. Pine Street



**CITY OF BURLINGTON**

**Administration Department**  
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www.burlington-wi.gov

<b>Common Council Agenda Item Number: 11</b>	<b>Date:</b> June 6, 2012
<b>Submitted By:</b> Mayor Miller	<b>Subject:</b> Appointment A

**Details:**

A. Robert Musgrave to be appointed as an Alternate on the Board of Review to replace Andy Tully, term expiring 5/1/13.

**Options & Alternatives:**

The Council may elect to deny this request and ask the Mayor to seek a different person for this board.

**Financial Remarks:**

None.

**Executive Action:**

Staff recommends that the Council accept these appointments at the June 6, 2012 Common Council meeting.

Robert L. Musgrave  
372 Church Street  
Burlington, Wisconsin

RESUME

OBJECTIVE: Information for Burlington Mayor, Mr. R. Miller

PERSONAL: Married to wife Susan for 37 years; two adult children. Age, 61½ years.

EDUCATION: High School Graduate, 1969. College graduate, B.S. Degree in Industrial Technology Education, The Ohio State University, Columbus, Ohio, 1974. M.E.P.D. from University of Wisconsin-Whitewater, 1980; 1984-2000, various courses past Master's Degree.

EMPLOYMENT HISTORY: 2010-Now--I am employed (Part-time) at Shoreland Lutheran High School as a Technical Education Instructor.

1975-2010--I was employed as a Technical Education Instructor by Burlington Area School District at Burlington High School. I taught Metals, Electricity, Home Maintenance, Power Mechanics, Small Engine Repair, Drafting (pre-computer), and some introductory Wood Shop

1974-1975--I taught The World of Construction, 7th and 8th grade, at Salem Consolidated Grade School, Salem, Wisconsin

PERSONAL SUMMARY: I have some extra time to help my civil government, and feel that I have the following qualities to offer: punctuality, out-going personality, and the ability to work with others in a team setting. I attend St. John's Evangelical Lutheran Church in Burlington, Wisconsin. I am currently serving on a Welding Advisory Group for Gateway Technical College. I also serve as an Election Poll Worker for the City of Burlington, Wisconsin.



Robert L. Musgrave

Dated: May 20, 2012 MAY 20 2012



## CITY OF BURLINGTON

**Administration Department**  
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[www.burlington-wi.gov](http://www.burlington-wi.gov)

**Common Council Item Number: 12A**

**Date:** June 6, 2012

**Submitted By:** Kevin Lahner, City Administrator

**Subject:** A public hearing to amend the Multi-Jurisdictional Comprehensive Plan for property 824 Milwaukee Avenue.

**Details:**

A Public Hearing has been scheduled to hear comments and concerns from the public to amend the Racine County Multi-Jurisdictional Comprehensive Plan for property located at 824 Milwaukee Avenue from Industrial to Commercial to construct an O'Reilly Automotive Parts store.

This item was recommended for approval by the Plan Commission at their May 8, 2012 meeting.

**Options & Alternatives:**

For public comment only.

**Financial Remarks:**

None.

**Executive Action:**

This item is for a Public Hearing at the June 6, 2012 Common Council meeting.

**NOTICE OF PUBLIC HEARING  
FOR AMENDING THE MULTI-JURISDICTIONAL  
COMPREHENIVE PLAN**

TO WHOM IT MAY CONCERN:

**NOTICE** is hereby given that a Public Hearing will be held by the Common Council of the City of Burlington on **Wednesday, June 6, 2012 at 6:30 p.m.** Council Chambers or shortly thereafter at the Police Department, 224 East Jefferson Street, Burlington, Wisconsin to hear public comments regarding a request for an amendment to the Multi-Jurisdictional Comprehensive Plan for Racine County 2035 by ordinance in accordance with the requirements of Section 66.1001 of the Wisconsin Statutes as it pertains to:

**Owner:** City of Burlington  
**Applicant:** O'Reilly Automotive Stores, Inc., Charlie Downs  
**Applicant Address:** 233 S. Patterson, Springfield, MO 65801  
**Location of Request:** 824 Milwaukee Avenue  
**Existing Zoning:** M-1, Light Manufacturing District  
**Proposed Zoning:** B-1, Neighborhood Business District  
**Proposed Use:** Commercial Use

**Legal Description:**

ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 3046, AS RECORDED IN THE RACINE COUNTY REGISTER OF DEEDS OFFICE IN VOLUME 9, ON PAGE 901, DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT THE NORTHERNMOST CORNER OF SAID LOT 1; THENCE SOUTH 46 DEGREES 27 MINUTES 25 SECONDS EAST, ASSUMED BEARING ALONG THE NORTHEASTERLY LINE OF SAID LOT 1, A DISTANCE OF 200.00 FEET TO THE EASTERNMOST CORNER OF SAID LOT 1; THENCE SOUTH 43 DEGREES 24 MINUTES 07 SECONDS WEST, A DISTANCE OF 205.38 FEET TO THE SOUTHERNMOST CORNER OF SAID LOT 1; THENCE NORTH 46 DEGREES 32 MINUTES 25 SECONDS WEST, A DISTANCE OF 200.00 FEET TO THE WESTERNMOST CORNER OF SAID LOT 1; THENCE NORTH 43 DEGREES 24 MINUTES 08 SECONDS EAST, A DISTANCE OF 205.67 FEET TO THE POINT OF BEGINNING AND THERE TERMINATING.

Copies of the Multi-Jurisdictional Comprehensive Plan for Racine County will be available for review at City Hall at 300 N. Pine Street, the Public Library at 166 E. Jefferson, or on-line at <http://racine.uwex.edu/cnred/SmartGrowth.html>

Dated the 3<sup>rd</sup> day of May, 2012.

---

Beverly R. Gill  
City Clerk  
City of Burlington

Published in the Burlington Standard Press  
May 3, 2012



## CITY OF BURLINGTON

**Administration Department**  
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<b>Common Council Item Whole Number: 13A</b>	<b>Date: June 6, 2012</b>
<b>Submitted By: Kevin Lahner, City Administrator</b>	<b>Subject: Resolution 4556(7) to consider approving a lease between the City and Racine County for the Burlington Senior Center</b>

### Details:

Racine County has requested to renew the lease for the Burlington Senior Center at 209 N. Main Street in the Western Racine County Service building. The lease states the City shall pay rent of \$1 per year with a term of one year. The one year term will automatically renew each year until either the County or City requests termination with 30 days notice. The terms of this lease are the same as the last lease approved in 1994.

### Options & Alternatives:

The Common Council may choose to deny this lease and find a different venue for the Senior Center.

### Financial Remarks:

Payment of \$1 per year is due by May 1 of each year.

### Executive Action:

This item was discussed at the May 15, 2012 Committee of the Whole meeting and is scheduled for the June 6, 2012 Common Council meeting for consideration.

Resolution No. 4556(7)  
Introduced by the Committee of the Whole

**A RESOLUTION APPROVING A LEASE AGREEMENT BETWEEN THE  
COUNTY OF RACINE AND THE CITY OF BURLINGTON FOR THE  
BURLINGTON SENIOR CENTER**

**WHEREAS**, the County of Racine owns property located at 209 N. Main Street, Burlington, Wisconsin; and,

**WHEREAS**, the City desires to enter into a Lease for 3,013 square foot space at said property for use as a senior citizen center; and,

**WHEREAS**, said lease is for one year, to be automatically renewed on May 1 of each subsequent year until terminated by either party with thirty day notice and is attached hereto as Attachment "A" and made a part thereof.

**WHEREAS**, said lease is for the not-to-exceed amount of one dollar per year payable by the City.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Burlington that the Lease attached hereto as Attachment "A" is hereby approved.

**BE IT FURTHER RESOLVED** that the City Administrator is authorized and directed to execute said Lease and a copy of this resolution will be forwarded to the County of Racine by the City Clerk.

Introduced: May 15, 2012  
Adopted:

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Robert Miller, Mayor

Attest:

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Beverly R. Gill, City Clerk

 **DRAFT**

**LEASE**

This Lease made the date last signed below, between the County of Racine, a quasi municipal corporation, (hereinafter referred to as "**COUNTY**"), and the City of Burlington, a municipal corporation organized pursuant to the laws of the State of Wisconsin, (hereinafter referred to as "**CITY**").

**FOR GOOD AND VALUABLE CONSIDERATION**, the parties agree as follows:

1. The **COUNTY** hereby leases to the **CITY** and the **CITY** hereby takes as tenant, the premises described as approximately 3,013 square feet in the most westerly section of the Western Racine County Service Center, 209 North Main Street, Burlington, Wisconsin, and as more fully described in Exhibit "A" to the lease between the parties dated April 22, 1994.
2. This Lease shall begin on May 1, 2012 and shall run on a year to year basis, and shall renew automatically on May 1 of each subsequent year, unless terminated by either party pursuant to paragraph 7 herein.
3. The **CITY** shall pay the **COUNTY** rent in the amount of one dollar (\$1.00) per year.
4. The **CITY** shall provide and pay for all utilities for the premises including electrical, heat, water and sewer. The **CITY** shall arrange to have separate meters put in to monitor these utilities at **CITY**'s sole cost. The **CITY** shall pay said utility charges either directly to the utility districts or reimburse the **COUNTY** for any payments made by the **COUNTY** on behalf of the **CITY**. The **CITY** shall also be responsible for its own telephone service and its own janitorial service at **CITY**'s sole cost.

5. The **CITY** shall use the premises for a senior citizen center. The **CITY** shall have the right to sublease the premises to a senior citizen's group in order to operate a senior citizen center, subject to the **COUNTY'S** written approval. If the **CITY** sublets the premises, the **CITY** shall obligate the sublessee to all of the terms and conditions of this Lease. If the **CITY** is no longer able to operate a senior citizen center after making a good faith effort to do so, the **CITY** shall have the right to conduct other human services or municipal related activities in the premises, subject to written approval by the **COUNTY**. Any senior citizen center operated on the same premises shall be open to all residents of Racine County on an equal basis.

6. The **CITY** shall not conduct any illegal activities on the premises.

7. Either party shall have the right to terminate this Lease upon thirty (30) days written notice.

8. The **CITY** shall protect, defend and hold the **COUNTY** harmless from any claims, lawsuits, causes of action and liabilities arising out of either any acts or omissions arising out of activities conducted on the premises or the use of the premises during the term of this Lease whether said acts or omissions were committed by the City, its sublessee or any other person.

9. The **COUNTY** shall maintain fire and property insurance on the building and any attachments to the building. The **CITY** shall maintain its own insurance in regard to the contents of the premises.

10. The **CITY** shall make at **CITY's** sole cost any minor repairs. The **COUNTY** shall pay for any structural repairs or any repairs not the obligation of the **CITY** as set forth in this paragraph. The **CITY** shall keep the premises in a condition of good order and repair at **CITY's** sole cost.

11. The **CITY** shall be permitted to do further remodeling on the premises subject to written permission, in advance, from the **COUNTY**.

12. The Western Racine County Service Center is a smoke-free building. Smoking is not permitted in the premises. The **CITY** shall not permit smoking to take place on the premises.

13. At the termination of the Lease, all fixtures and improvements attached to the building shall remain the property of the **COUNTY**; the **CITY** shall return the premises to the **COUNTY** in good condition, normal wear and tear excepted; and the **CITY** shall remove all of its property from the premises. If said property is not removed within 48 hours after the termination of the Lease, **COUNTY** shall have the right to remove said property at the **CITY's** expense.

14. If the building or premises are damaged by fire or other catastrophe to or are taken by condemnation for public purposes to the point where the **COUNTY** deems that it is not expedient to repair or replace the building or premises, the **COUNTY** shall have the right to terminate this Lease.

15. The **CITY** shall be allowed to put up appropriate signage to indicate the location of the senior citizen center, provided that the **CITY** obtains prior written approval from the **COUNTY** for such signage.

- 16. There shall be no assigned parking spaces assigned to this Lease.
- 17. No animals shall be allowed to be kept on the premises.
- 18. The **CITY** shall obey all fire laws and regulations of the local fire department and shall also comply with all federal and state rules and regulations.
- 19. The **CITY** shall not allow any noise or other loud volume so as to disturb any other operations and activities in the rest of the building.
- 20. In every case where under provisions of this Lease it shall be necessary or desirable for the parties to give notice or demand, it shall be sufficient to send a written or printed copy of the notice or demand by certified mail, postage prepaid, addressed as follows:

County of Racine: County Clerk  
 Racine County Courthouse  
 730 Wisconsin Avenue  
 Racine, WI 53403

City of Burlington: City Clerk  
 300 N. Pine Street  
 Burlington, WI 53105

- 21. The **COUNTY** shall have the right of access to the premises at all reasonable times.

RACINE COUNTY

BY: \_\_\_\_\_

\_\_\_\_\_ Date

BY: \_\_\_\_\_

\_\_\_\_\_ Date

CITY OF BURLINGTON

BY: \_\_\_\_\_

\_\_\_\_\_ Date



## CITY OF BURLINGTON

**Administration Department**  
300 N. Pine St., Burlington, WI, 53105  
(262) 342-1661 – (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

<b>Committee of the Whole Item Number: 6</b>	<b>Date:</b> June 6, 2012
<b>Submitted By:</b> Kevin Lahner, City Administrator	<b>Subject:</b> Resolution 4558(9) to approve the change of address for properties on S. Pine Street and Grove Street

### **Details:**

Per the recommendation of the Council at their May 15 meeting, this resolution seeks to change the addresses for properties on S. Pine Street, from Dunford Drive to Liberty Drive; and on Grove Street, from Milwaukee Avenue to Echo Lake Produce, to the City's address grid system.

These properties were annexed into the City in 1996. At that time, Administration allowed property owners to maintain their Town addresses, and not convert to the City's address grid system. When new parcels were developed after 1996, (mainly on the westerly side of S. Pine St.), they were issued an address within the City's grid system. Recently, with additional development on the easterly side of S. Pine St., such as our Public Works Facility and the new Kwik Trip, addresses were issued using the City's address grid system. Due to the use of both the Town addressing system and the City's address grid within our current city limits, there is a greater potential for problems and confusion when emergency personnel are responding to a call and trying to locate the correct parcel in a timely manner.

In order to eliminate this confusion, Staff will begin the address change over process by notifying property owners, giving them several months notice before the switch over would occur, as several are large manufacturing companies involved in the change.

Based on Common Council comments, the proposal was revised to make Milwaukee Avenue the east/west dividing line for Grove Street addresses. The new addresses will be West Grove Street.

### **Options & Alternatives:**

The Council may choose to deny this item and keep the current addresses in place, however it will be necessary in the near future to change the former Town address to City addresses for 9-1-1 safety purposes.

### **Financial Remarks:**

There are no financial impacts to City resources associated with this item.

### **Executive Action:**

This item is for discussion at the June 6, 2012 Committee of the Whole meeting and for consideration at the June 19, 2012 Common Council meeting.

**Resolution Number: 4558(9)**  
**Introduced by the Committee of the Whole**

**A RESOLUTION CHANGING THE STREET ADDRESS FOR PROPERTIES ALONG  
GROVE STREET AND SOUTH PINE STREET**

**WHEREAS**, property along S. Pine Street and Grove Street were annexed to the City as part of Ordinances 1539(14), 1545(9) and 1836(9); and,

**WHEREAS**, the Common Council desires the parcels as listed in Ordinances 1539(14), 1545(9) and 1836(9) to convert the street address to the City of Burlington address grid system.

**BE IT HEREBY RESOLVED** by the Common Council of the City of Burlington, Racine County, Wisconsin that properties along Grove Street and S. Pine Street as listed in Exhibits A and B, hereby attached to and made a part of, be renumbered in accordance with the City of Burlington address grid system on January 1, 2013. All of the land being in the City of Burlington, Racine County, WI.

**BE IT FURTHER RESOLVED** that the City Clerk file copies of this resolution with the Racine County Register of Deeds, Racine County Clerk, City of Burlington Emergency Government, and the Postmaster at the Burlington Post Office.

Introduced: June 6, 2012  
Adopted:

\_\_\_\_\_  
Robert Miller, Mayor

Attest:

\_\_\_\_\_  
Beverly R. Gill, City Clerk

**EXHIBIT A**

<b>ADDRESS CHANGES SOUTH PINE STREET</b>			
<b>Tax Key No.</b>	<b>Owner/Mailing Address</b>	<b>Existing Property Address</b>	<b>New Property Address</b>
<b>EASTERLY SIDE OF S. PINE ST.</b>			
206021904024000	Dennis Webster & Julie Schiller 5717 S. Pine St., Burlington, WI 53105	5717 S. Pine St.	800 S. Pine St.
206021904046000 vacant land	Akabe Gulbankian, c/o Riegelman & Mueckler SC, P.O. Box 158, Racine, WI 53401	S. Pine St., (directly North of Spring Brook Creek)	900 S. Pine St.
206021904019000	Bobby Pias, 5809 S. Pine St., Burlington, WI 53105	5805-07-09 S. Pine St.	924-26-28 S. Pine St.
206021904022010 5821-Bumper's Playhouse 5821-6 – Burrow's Recycling	ANS Properties, LLC, 164 W. State St., Burlington, WI 53105	5821, 5821-6, S. Pine St.	940 S. Pine St.
206021904022020 Schneider Electric	JB Schneider Investments, LLC, 2900 Bieneman Rd., Burlington, WI 53105	5837 S. Pine St.	988 S. Pine St.
206021904026010 H. J. Faust, Inc. / American Muffler	Harry Faust III Trust, 29104 Rowntree Rd., Burlington, WI 53105	5933 S. Pine St.	1008 S. Pine St.
206021904047000 Proposed Kwik Trip	Convenience Store Investments, 1626 Oak St., LaCrosse, WI 54603	6015 S. Pine St.	1164 S. Pine St.
206021904045000 Kapur & Assoc., Animal 911 Southeast WI	6025 S. Pine St. LLC, 714 South Hills Dr., Plymouth, WI 53073	6025 S. Pine St. 6023 S. Pine St.	1224 S. Pine St. 1222 S. Pine St.
206021904023000 residence	Clifford Bigelow, 6039 S. Pine St., Burlington, WI 53105	6039 S. Pine St.	1272 S. Pine St.
206021904025000 6055 Doc Jocks Cycle Parts Shop	KSM Development, LLC, c/o Karen Hulbert, 605 N. Britton Rd., Union Grove, WI 53182	6055 S. Pine St.	1332 S. Pine St.
206021904028060 vacant land	Donald & Charlene Zubrod Family Trust, N6294 Oak Ct., Elkhorn, WI 53121	6135 S. Pine St.	1456 S. Pine St.
206021904031010 Packaging Corp.	Packaging Corp. of America, c/o Grant Thorton LLP, Attn: Tax Dept., Fort Lauderdale, FL 33323-2874	6247 S. Pine St. (address not posted on bldg. or mailbox)	1600 S. Pine St.

206021909004000 6325-K-line Trucking 6327-Maxim Rebuilders	Kay & Carol Streiff Trust, 19654 N. Coronado Ridge, Surprise, AZ 85387	6325-27 S. Pine St.	1700-02 S. Pine St.
206021909003000 Tegrant Corp. Eco-Tech	Selzer-Ornst Co., P.O. Box 13097, Wauwatosa, WI 53213	6455 S. Pine St.	1956 S. Pine St.
	<b>WESTERLY SIDE OF S. PINE ST.</b>		
206021904014000	Arthur & Elaine Koenig, 5740 S. Pine St., Burlington, WI 53105	5740 S. Pine St.	909 S. Pine St.
206021904016000	Jeffrey Vanderwerff & Briel Haley, 5800 S. Pine St., Burlington, WI 53105	5800 S. Pine St.	933 S. Pine St.
206021904015000	Deborah Rausch, 5812 S. Pine St., Burlington, WI 53105	5812 S. Pine St.	949 S. Pine St.
206021904100630 2 residential buildings-3 total units	Fox River State Bank, 241 E. Jefferson St., Burlington, WI 53105	5816-18 S. Pine St. 5826 S. Pine St.	965-67 S. Pine St. 981 S. Pine St.
206021909009000	Robert E. Brown, 6730 S. Pine St., Burlington, WI 53105	6730 S. Pine St.	2365 S. Pine St.
City lift station right across from Liberty Dr.	City owned lift station	7254 S. Pine St. currently posted	2940 S. Pine St.



**EXHIBIT B**

<b>Tax Key No.</b>	<b>Owner/Mailing Address</b>	<b>Existing Property Address</b>	<b>New Property Address</b>
<b>NORTHERLY SIDE OF GROVE ST.</b>			
206031929029000 residence	Echo Lake Farm Produce Co., Inc. 33102 Honey Lake Rd., Burlington, WI 53105	33104 S. Honey Lake Rd.	340 W. Grove St.
206031929008000 egg plant	Echo Lake Farm Produce Co., Inc. P.O. Box 279, Burlington, WI 53105	33102 S. Honey Lake Rd.	316 W. Grove St.
206031929013000 residence	Echo Lake Farm Produce Co., Inc., P.O. Box 279, Burlington, WI 53105	33100 S. Honey Lake Rd. (no address posted, Rac. Co. says 33102 S. Honey Lake Rd.)	300 W. Grove St.
206031929086010 residence	Glen & Paulette Kollman, 100 Grove St, Burlington, WI 53105	100 Grove St.	232 W. Grove St.
206031929086020 residence	Ronald Hoening, 108 Grove St., Burlington, WI 53105	108 Grove St.	224 W. Grove St.
206031929125070 residence	Kevin Alvarez, W298 Spring Prairie Rd., Burlington, WI 53105	116 Grove St.	216 W. Grove St.
206031929125056 residence	Roger & Cindy Baumeister, 200 Grove St., Burlington, WI 53105	200 Grove St.	116 W. Grove St.
206031929125055 residence	Michael J. Fox, 208 Grove St., Burlington, WI 53105	208 Grove St.	108 W. Grove St.
206031929125006 18 unit apartment	J.R. & M.A. Wappenschmidt, 620 Oakland Ave., Mukwonago, WI 53149	222 Grove St. (18 unit apartment) Unit Nos. 1 - 18	100 W. Grove St.



EXISTING ADDRESS (TYP.)

PROPOSED NEW ADDRESS (TYP.)

Map labels include: S HONEY LAKE RD, HILLCREST DR, CEDAR DR, GROVE ST, MILWAUKEE AVE, HICKORY DR, CHERRYWOOD DR, MIDWOOD DR, CENTER ST, DOROTHY AVE, JOAN S, GROVE ST (CA), ECHO LAKE, SOD LINE RR, ASANT, 3110, 3200, 3300, 3400, 3500, 3600, 3700, 3800, 3900, 4000, 4100, 4200, 4300, 4400, 4500, 4600, 4700, 4800, 4900, 5000, 5100, 5200, 5300, 5400, 5500, 5600, 5700, 5800, 5900, 6000, 6100, 6200, 6300, 6400, 6500, 6600, 6700, 6800, 6900, 7000, 7100, 7200, 7300, 7400, 7500, 7600, 7700, 7800, 7900, 8000, 8100, 8200, 8300, 8400, 8500, 8600, 8700, 8800, 8900, 9000, 9100, 9200, 9300, 9400, 9500, 9600, 9700, 9800, 9900, 10000.



# CITY OF BURLINGTON

**Department of Public Works**  
Streets, Parks and Water Utility  
2200 S. Pine Street, Burlington, WI 53105  
(262) 539-3770 - (262) 539-3773 fax  
www.burlington-wi.gov

<b>Committee of the Whole Item Number:</b> 7	<b>Date:</b> June 6, 2012
<b>Submitted By:</b> Connie Wilson Director of Public Works	<b>Subject:</b> Resolution 4559(10) to approve Task Order 86 for the 2012 Street Resurfacing Program to Kapur & Associates, Inc. in the amount of \$301,075.

### Details:

Attached for your review and approval is Task Order 86 for the engineering and construction management of the 2012 Street Resurfacing Program. The work in this Task Order will provide the engineering and construction management required to complete the 2012 Street Resurfacing Program. The Project includes street and utility improvements on:

- **Kendall St.**, street resurfacing - from W. Chestnut St. to N. Pine St.
- **Highridge Rd.**, street resurfacing - all (from the southerly dead end to the northerly dead end)
- **Dale Dr.**, street resurfacing - from Dunford Dr. to westerly right-of-way line
- **Dunford Dr.**, street resurfacing - all (from S. Pine St. to westerly dead end)
- **Echo Dr.**, street resurfacing – from Paul St. to Monica Ave.
- **Foxtrail Circle**, street resurfacing - all (from CTH W/Browns Lake Dr. to cul-de-sac)
- **Industrial Dr.**, street resurfacing - from S. Kane St. to Brookview Ave.
- **S. Kane St.**, street resurfacing - from Railroad to Industrial Dr.
- **Robins Run**, street resurfacing - from Briody St. to the northerly dead end
- **Alley** in Elm-Hurst Subdivision, bounded by N. Maple Ave., N. Elmwood Ave., Walnut St. and Summit Ave.-resurfacing
- **Milwaukee Ave.**, reconstruction to concrete pavement - from Congress St. to Terry Lane; watermain replacement from Grove St. to Paul St., and sanitary sewer lining from Congress St. to Terry Lane.
- In addition, this task order includes preparation of specifications for traffic signal head removal and replacement as recommended in the Technical Memorandum dated 5/25/12 completed by Traffic Analysis & Design.

City staff has reviewed and recommend approval of Task Order #86 in the amount of \$301,075.

**Options & Alternatives:** The Council approved going forward with this project on March 20, April 4 and May 1<sup>st</sup>.

### Financial Remarks:

68% of the task order (\$204,057) will come out of the General Obligation Bonds for Street Improvements. 18% of the task order (\$55,313) will come out of Water Utility Funds, and 14% (\$41,705) will come out of Wastewater Funds.

### Executive Action:

This item is for discussion at the June 6, 2012 Committee of the Whole meeting and due to the timeliness of this contract and, as per past practice, it is placed on tonight's June 6, 2012 Common Council meeting for consideration.

Resolution No. 4559(10)  
Introduced by: Committee of the Whole

**A RESOLUTION APPROVING TASK ORDER NUMBER EIGHTY-SIX  
WITH KAPUR AND ASSOCIATES, INC. FOR THE 2012 STREET RESURFACING  
PROGRAM FOR THE NOT-TO-EXCEED AMOUNT OF \$301,075**

**WHEREAS**, the City of Burlington has entered into a master agreement for engineering services with Kapur and Associates, Inc.; and,

**WHEREAS**, the City has requested assistance with the preparation of survey and base mapping, field reviews, plan preparation and review, administrative services, utility coordination, advertisement, manual preparation, bid opening attendance, post-bid opening activities, attendance at meetings as required, and construction management, which have resulted in a task order, a copy of which is attached hereto and made a part thereof; and,

**WHEREAS**, said task order is for the not-to-exceed amount of \$301,075 and has been recommended for approval by the Director of Public Works.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Burlington that the Task Order Number Eighty-Six is hereby approved for the not-to-exceed amount of \$301,075.

**BE IT FURTHER RESOLVED** that the City Administrator is hereby authorized and directed to execute the Task Order Number Eighty-Six on behalf of the City.

Introduced: June 6, 2012  
Adopted:

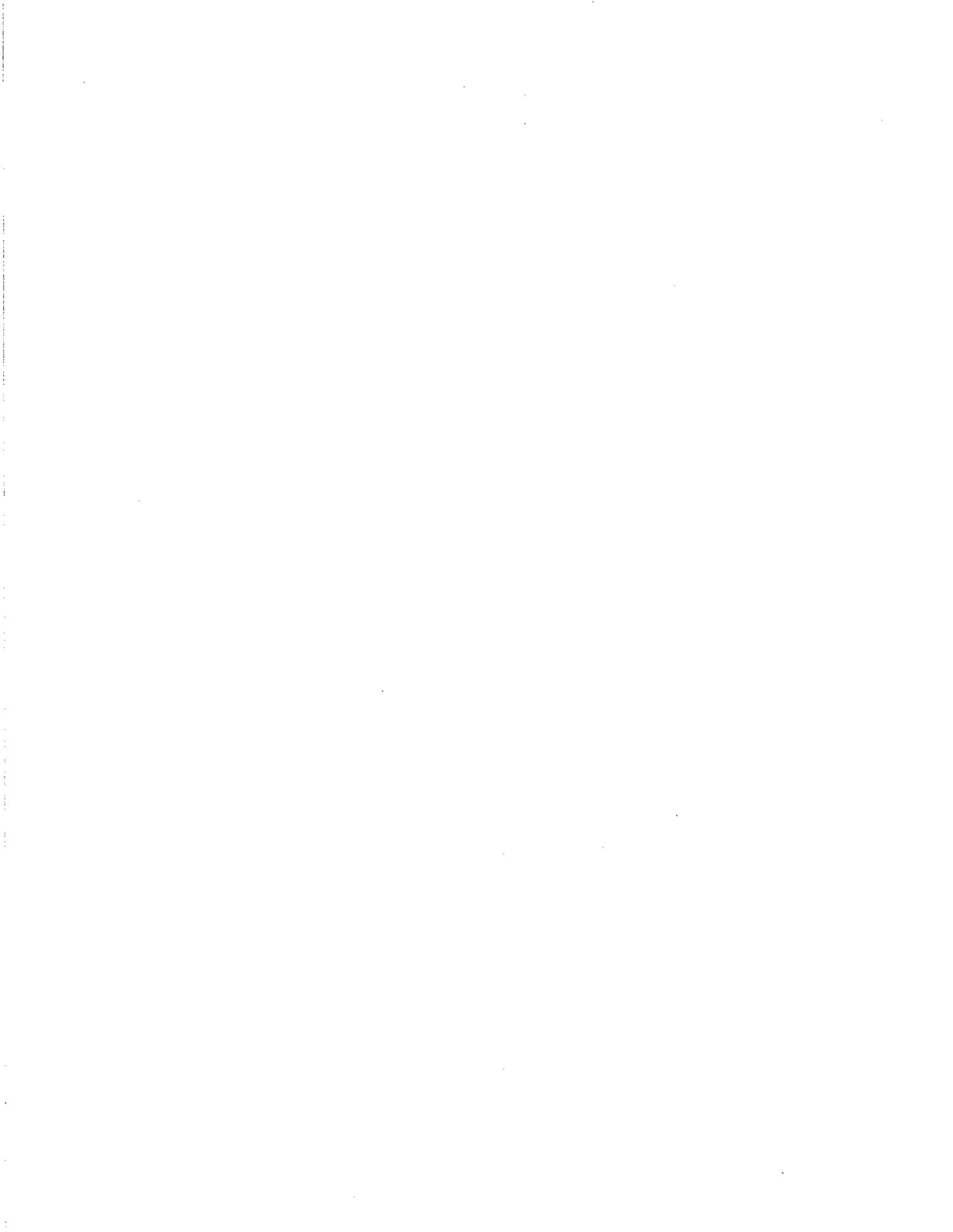
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Robert Miller, Mayor

Attest:

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Beverly R. Gill, City Clerk



**TASK ORDER NUMBER #86  
CIVIL ENGINEERING SERVICES**

This Task Order is made as of June 6, 2012 under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES, (the Agreement), between the **City of Burlington (Owner)** and **Kapur & Associates, Inc. (Engineer)**. This Task Order is made for the following purpose:

Provide civil engineering services for the complete design and specification preparation, bidding and construction management for the 2012 Burlington Roadway Improvement Project. Project includes reconstruction of Milwaukee Avenue, asphalt resurfacing of Dunford Drive, Dale Drive, Echo Drive, Robins Run, South Kane Street, Industrial Drive, Fox Trail Circle, Highridge Drive and Kendall Street. An alternate bid for using Hot in Place asphalt resurfacing for Highridge Drive is included as part of this project. The project also includes the reconstruction of the alley between Maple Avenue and Elmwood Avenue and miscellaneous storm sewer inlet and spot curb repairs throughout the project. Areas of drainage concerns within project limits will also be addressed during design. Current known areas includes Portions of Fox Trail Circle, Robins Run, Dale Drive and Dunford Drive and Milwaukee Avenue.

**Section A. – Scope of Services**

Engineer shall perform the following Services:

**Plan Preparation Activities**

1. Provide minimal control survey, mapping, field reviews, and plan & specification preparation for the resurfacing of Dunford Drive, Dale Drive, Echo Drive, Robins Run, South Kane Street, Industrial Drive, Fox Trail Circle, Highridge Drive and Kendall Street.
2. Provide specifications for alternate bid for Hot in Place asphalt surface restoration treatment for Highridge Drive. (Hot in place asphalt recycling is a cost effective alternative to pulverizing and paving. Cost savings can be between 20 and 30% pending asphalt surface treatment. It is intended to utilize this method of resurfacing, pending alternate bid pricing, as a pilot project in the City of Burlington. Note: this method has been used in Waukesha County for 8 years and continues to be a preferred method of resurfacing for roadways meeting criteria.)
3. Provide complete field survey, mapping, field review, plans and specifications for the full reconstruction of Milwaukee Avenue including the replacement of the dual 6" water mains into a single main and 16 new service laterals. It will also include lining the existing sanitary sewer main. The reconstruction will

consist of a new roadway, with new curb and gutter and base course. Storm sewer will be inspected and replaced if necessary

4. Provide complete field survey, mapping, field review, plans and specifications for the reconstruction of the alley between Maple Avenue and Elmwood Avenue (alley is located between Summit Avenue and Walnut Street).
5. Address various drainage concerns and problematic areas throughout the project limits as defined above. Known areas include portions of Fox Trail Circle, Robins Run, Dale Drive and Dunford Drive and Milwaukee Avenue.
6. Work with City staff to obtain Department of Natural Resources permits for grading and water main extensions.
7. Prepare and provide Project Manual including but not limited to Advertisement for Bids, Instruction to Bidders, Bid Form, Bidder's Qualification Statement, Agreement, and General Conditions of Contract, Supplementary Conditions, and Special Provisions.
8. Prepare and provide specification for traffic signal removal/replace signal heads as approved in the Technical Memorandum dated May 25, 2012 completed by Traffic Analysis & Design. It is anticipated that this work will not be bid with the 2012 Street Improvement Program project. Design work shall be completed and may be added to the 2012 project pending design completion. Some or all of this work may be carried over to 2013 Street Improvement program projects pending design efforts and cost schedules. Design work shall be completed by Traffic Analysis & Design.

#### **Construction Management Activities**

9. Provide administrative services to manage client coordination/invoicing, project schedules, contract change order documentation, establish project logs, formatting monthly contract quantity estimating and contractor invoicing and contract closeout documentation for base bid projects.
10. Provide construction staking for necessary items within the construction contract.
11. This survey provides for a "one time" staking for a particular item. If the contractor damages any stakes, they shall be responsible for the cost to replace those damaged stakes.
12. Prepare as-built drawings for the new utility construction in both hard copy and electronic format (compatible AutoCad format) and enter into GIS database and online mapping.

13. Coordinate and complete necessary material testing services for utility work completed.
14. Process payment requests from the contractor for their work and prepare recommendation for payment for City approval. Complete final close out documentation and acceptance of improvements memorandum. **(This task is completed on a monthly basis and is completed for all work completed for the prior month.)**
15. The Engineer will be responsible for notifying, scheduling, conducting, documenting, and distributing minutes of the preconstruction conference.
16. Prepare and provide project update memorandum and provide copies of the daily journal entries to City staff upon request.
17. Attend meetings as needed and coordinate with adjacent property owners and business as needed.
18. It is anticipated the construction work under the 2012 Burlington Roadway Improvement Project contract will begin on or after July 16, 2012 and be completed by November 2, 2012. This schedule has been provided for estimating purposes only. Engineer and staking construction services are estimated on the engineering and survey staff being on site as needed and completing project paperwork for up to 16 weeks.

#### **Section B. – Schedule**

Engineer shall perform the Scope of Services and deliver the related Documents according to the following schedule:

1. Provide "Preliminary Plans" to the Department of Public Works for review and comment on or before May 25, 2012.
2. Provide Final Plans and Specification to the Department of Public Works for bid on or before June 7, 2012.
3. Bids due on or before June 21, 2012.
4. Approval of construction contract anticipated at July 3, 2012 Council Meeting with construction starting in mid-July 2012.

#### **Section C. – Compensation**

In return for the performance of the foregoing obligations, Owner shall pay to Engineer an amount not-to-exceed Three Hundred One Thousand Seventy-Five Dollars (\$301,075.00) payable according to the following terms:

A not-to-exceed amount based on the rates as listed in Attachment A of the Agreement, plus direct expenses. Cost plus services are limited to an agreed maximum figure unless amended.

Engineer may request a change to the billing hours if scope changes, beyond the control of the Engineer, resulting in an extension of the schedule or necessitates a change in personnel.

Compensation for Additional Services (if any) shall be paid by Owner to Engineer according to the hourly billing rates shown in Attachment A of the Agreement.

IN WITNESS WHEREOF, the Owner and Engineer have executed the Task Order.

Owner: City of Burlington

Engineer: Kapur & Associates, Inc.

By: \_\_\_\_\_

By: Thomas W. Foht

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Title: Associate

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**TASK ORDER 86**  
**2012 Burlington Roadway Improvement Project - Attachment A**

CLASSIFICATION	AGT. Code	Project Manager		Project Engineer		Surveyor		Construction Project Engineer		Staff Engineer		Construction Staff Engineer		Senior Technician		Survey Crew		Total Labor	
		Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Average Hourly Wage		\$133.00		\$109.00		\$60.00		\$61.00		\$78.00		\$76.00		\$71.00		\$115.75			
<b>TASK DESCRIPTION</b>																			
<b>Dunford Drive</b>																			
Survey/Base Mapping									4	\$312.00			6	\$426.00	0	\$0.00	18	\$1,064.00	
Field Reviews									8	\$824.00			3	\$213.00			11	\$637.00	
Plan Preparation/Review		6	\$796.00	8	\$824.00				32	\$2,496.00			12	\$852.00			66	\$4,970.00	
<b>Echo Drive</b>																			
Survey/Base Mapping									4	\$312.00			4	\$284.00	6	\$694.50	14	\$1,290.50	
Field Reviews									8	\$624.00			3	\$213.00			11	\$637.00	
Plan Preparation/Review		4	\$532.00	4	\$412.00				12	\$936.00							20	\$1,660.00	
<b>Robins Run</b>																			
Survey/Base Mapping									2	\$156.00			4	\$284.00	4	\$463.00	10	\$693.00	
Field Reviews									4	\$312.00			3	\$213.00			7	\$525.00	
Plan Preparation/Review		2	\$266.00	3	\$309.00				24	\$1,872.00							29	\$2,447.00	
<b>Highridge</b>																			
Survey/Base Mapping									4	\$312.00			4	\$284.00	4	\$463.00	12	\$1,059.00	
Field Reviews									8	\$624.00			3	\$213.00			11	\$637.00	
Plan Preparation/Review		2	\$266.00	8	\$824.00				24	\$1,872.00							34	\$2,662.00	
<b>Kane/Industrial</b>																			
Survey/Base Mapping									8	\$624.00			4	\$284.00	8	\$626.00	20	\$1,634.00	
Field Reviews									12	\$936.00			4	\$284.00			16	\$1,220.00	
Plan Preparation/Review		2	\$266.00	12	\$1,236.00				40	\$3,120.00							64	\$4,622.00	
Rail Road Coordination		2	\$266.00	8	\$824.00												10	\$1,090.00	
<b>Alley (Maple - Elmwood)</b>																			
Survey/Base Mapping									2	\$156.00			6	\$566.00	6	\$694.50	16	\$1,418.50	
Field Reviews									4	\$312.00			4	\$284.00			6	\$596.00	
Plan Preparation/Review		2	\$266.00	12	\$1,236.00				32	\$2,496.00							46	\$3,998.00	
<b>Kendall Street</b>																			
Survey/Base Mapping									4	\$312.00			4	\$284.00	4	\$463.00	12	\$1,059.00	
Field Reviews									2	\$156.00			2	\$142.00			4	\$298.00	
Plan Preparation/Review		2	\$266.00	8	\$824.00				8	\$624.00							18	\$1,714.00	
<b>Foxtrail Circle</b>																			
Survey/Base Mapping									4	\$312.00			8	\$566.00	6	\$694.50	16	\$1,274.00	
Field Reviews									8	\$624.00			3	\$213.00			11	\$637.00	
Plan Preparation/Review		2	\$266.00	12	\$1,236.00				32	\$2,496.00							46	\$3,896.00	
<b>Milwaukee Avenue</b>																			
Survey/Base Mapping									4	\$312.00			32	\$2,272.00	20	\$2,316.00	66	\$4,899.00	
Field Reviews									8	\$624.00			8	\$566.00			28	\$2,272.00	
Plan Preparation/Review		4	\$312.00	16	\$1,648.00				124	\$9,872.00			64	\$4,844.00			294	\$2,654.00	
Sanitary Sewer Lining									8	\$624.00			4	\$284.00			32	\$3,088.00	
Water Main Design		14	\$1,852.00	82	\$6,386.00				24	\$1,872.00			28	\$1,936.00			128	\$12,100.00	
Specifications				40	\$4,120.00				60	\$4,680.00							100	\$5,800.00	
<b>Project Manual/Administration</b>																			
Administration		24	\$3,192.00	32	\$3,296.00			48	\$4,368.00	20	\$1,560.00						124	\$12,416.00	
Advertisement/Project Manual		12	\$1,584.00	20	\$2,060.00			48	\$4,368.00	84	\$4,952.00			32	\$2,272.00		176	\$15,288.00	
Attend Bid Opening		3	\$389.00	3	\$309.00			3	\$273.00								9	\$961.00	
Post Bid Opening Activities								20	\$1,620.00								20	\$1,820.00	
Meetings as Required		12	\$1,588.00	24	\$2,472.00			24	\$2,164.00	12	\$936.00						72	\$7,188.00	
<b>Construction Management</b>																			
Milwaukee Reconstruction Roadway						12	\$1,080.00	546	\$49,668.00	90	\$7,020.00	40	\$3,120.00			40	\$4,630.00	728	\$65,538.00
Sanitary Sewer Lining								16	\$1,456.00	4	\$312.00						20	\$1,768.00	
Water Main						4	\$380.00	42	\$3,822.00	18	\$1,248.00					8	\$826.00	70	\$6,356.00
Alley Improvements						4	\$380.00	10	\$910.00	60	\$6,240.00	20	\$1,660.00				114	\$9,070.00	
Various Street Improvements		48	\$6,384.00	80	\$8,240.00	4	\$380.00		24	\$1,872.00	624	\$45,672.00					780	\$65,528.00	
All Construction Meetings and Admin. Shown in above hours																			
<b>TOTALS</b>		<b>196</b>	<b>21945</b>	<b>434</b>	<b>44702</b>	<b>36</b>	<b>3240</b>	<b>787</b>	<b>68987</b>	<b>828</b>	<b>64584</b>	<b>684</b>	<b>63352</b>	<b>247</b>	<b>17637</b>	<b>114</b>	<b>13195.5</b>	<b>3265</b>	<b>\$287,443</b>

<b>Expenses:</b>	<b>\$13,632</b>
<b>Project Total:</b>	<b>\$301,075</b>

Summary of Expenses	Units	Cost	Total
Estimated Expenses			
Traffic Analysis & Design Efforts	1	\$11,292.38	\$11,292.38
Advertisement for Bid	1	\$600.00	\$600.00
Concrete Testing	48	\$30.00	\$1,440.00
Permits	1	\$300.00	\$300.00
<b>Totals</b>			<b>\$13,632.38</b>

## AGREEMENT FOR ENGINEERING SERVICES

THIS AGREEMENT is entered into between **Kapur & Associates** (Client) and **Traffic Analysis & Design, Inc.** (Engineer), based upon Client's intention to prepare traffic signal modification plans for various intersections in the City of Burlington, Wisconsin (the Project) and Client's requirement for certain engineering services in connection with the Project (the Services) which Engineer is prepared to provide.

1. Engineer shall provide the Services described in Attachment A, "Scope of Services", according to Attachment A, "Schedule".
2. Client shall pay Engineer in accordance with Attachment A, "Compensation". Invoices shall be due and payable upon receipt. Invoice amounts not paid within 30 days after receipt shall accrue interest at the rate of 1.5% per month (or the maximum rate permitted by law, if less), with payments applied first to accrued interest and then to unpaid principal.
3. The same degree of care, skill, and diligence shall be exercised in the performance of the Services as is ordinarily possessed and exercised by a member of the same profession, currently practicing, under similar circumstances. No other warranty, express or implied, is included in this Agreement or in any drawing, specification, report, opinion, or other instrument of service, in any form or media, produced in connection with the Services.
4. Engineer shall not be liable to Client for any consequential damages resulting in any way from the performance of the Services. To the fullest extent permitted by law, Engineer's liability under this Agreement shall not exceed Engineer's total compensation actually received under this Agreement.
5. Engineer and Client waive all rights against each other for damages covered by property insurance during and after the completion of the Services.
6. Notwithstanding anything to the contrary in any Attachments hereto, Engineer has no responsibility for (a) construction means, methods, techniques, sequences, procedures, or safety precautions and programs in connection with the Project; or (b) the failure of any contractor, subcontractor, vendor, or other Project participant, not under contract to Engineer, to fulfill contractual responsibilities to Client or to comply with federal, state, or local laws, regulations, and codes.
7. Engineer does not guarantee that proposals, bids, or actual Project costs will not vary from Engineer's cost estimates or that actual schedules will not vary from Engineer's projected schedules.
8. This Agreement may be terminated upon written notice at Client's convenience or by either party in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. Engineer shall terminate performance of Services on a schedule acceptable to Client, and Client shall pay Engineer for all Services performed and reasonable termination expenses. Paragraphs 4 and 5 shall survive any termination or completion of this Agreement.
9. All documents prepared by Engineer pursuant to this Agreement are instruments of service in respect to the Project. Any use except for the specific purpose intended by this Agreement will be at the user's sole risk and without liability or legal exposure to Engineer. Engineer shall retain its ownership in its data bases, computer software, and other proprietary property. Intellectual property developed, utilized, or modified in the performance of the Services shall remain the property of Engineer.
10. The Services provided for in this Agreement are for the sole use and benefit of Client and Engineer. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than Client and Engineer.
11. Any notice required by this Agreement shall be made in writing to the address specified below:  

**Client:** Kapur & Associates, Inc.  
6025 South Pine Street  
Burlington, WI 53105  
**Attn:** Mr. Thomas Foht, P.E.

**Engineer:** Traffic Analysis & Design, Inc.  
N36 W7505 Buchanan Street  
Cedarburg, WI 53012  
**Attn:** Mr. John A. Bieberitz, P.E., PTOE

IN WITNESS WHEREOF, Client and Engineer have executed this Agreement, effective as of May 21, 2012.

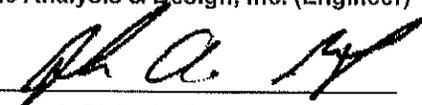
**Kapur & Associates, Inc. (Client)**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Traffic Analysis & Design, Inc. (Engineer)**

By:   
\_\_\_\_\_  
John A. Bieberitz, P.E., PTOE

Date: 5/21/2012

# ATTACHMENT A

## SCOPE OF SERVICES

### Task 1 – Permanent Traffic Signal Plans

Plans, specifications, and estimates will be developed for modifications to the permanent traffic signals at the following intersections:

- Bridge Street at E. Jefferson Street - Remove NB and WB left turn phases, add NB no left turn blank-out sign
- Bridge Street at Adams Street - Remove NB left turn phase, add NB no left turn blank-out sign
- Bridge Street at Main Street - Remove NB left turn phase

Specifications and an estimate will be developed for removal of the permanent traffic signals at the following intersections:

- N. Pine Street at Jefferson Street

Plans, specifications, quantities, and estimates will be prepared in English units.

It is assumed temporary signals will not be required.

All work will be performed according to Wisconsin Department of Transportation (WisDOT) standards as contained in the Facilities Development Manual and Traffic Signal Design Manual. All materials will be prepared to be inserted into client's PS&E package.

#### A. MEETINGS

Attendance at meetings is not included under this task. It is assumed all coordination can be accomplished via e-mail and telephone.

#### B. DRAFT PS&E

The engineer will perform a field visit to the project intersections listed above to determine the following items:

- Locations of existing signal and lighting equipment (poles, pullboxes, controller)
- Locations of adjacent pull boxes/signal bases
- Salvagability of any signal equipment
- Location of overhead obstructions and sight distance restrictions
- Obtain a photo inventory of the intersections

The revised traffic signal plans are anticipated to include changes necessary to accommodate revised left turn phasing and blank-out signs for rail preemption. Modification to any signal poles, vehicle detection, lighting, etc. is excluded from this scope of services.

The client shall provide paper or electronic files of existing traffic signal installations. If existing signal plans are not available a contract amendment will be required for the engineer to prepare the needed base plans from field data, or the client will need to provide a topographic survey of each intersection.

Engineer will prepare traffic signal plans to WisDOT standards as described in the Facilities Development Manual (FDM) and the WisDOT Traffic Signal Design Manual. More specifically, the draft plans will consist of the following:

- List of required WisDOT Standard Detail Drawings
- Traffic Signal Removal Plans
- Traffic Signal Layout Sheets

- Sequence of Operations Sheets
- Traffic Signal Cable Routing Sheets
- Construction Detail Sheets
- Miscellaneous Quantities Sheets

Engineer will prepare specifications utilizing the current WisDOT specifications and special provisions. One set of specifications (MS Word format electronic file) will be submitted to the client for inclusion in their plan set for review and comments.

Based on the final project quantities, engineer will provide an engineer's estimate in electronic format (MS Adobe Acrobat) to the client.

Engineer will create an Adobe Acrobat file of the final plans (in 11"x17" format), and electronic files of the specifications and estimate for submittal to the client for inclusion in their plan set. Additionally, engineer will forward electronic copies of plans in Microstation V8 format, specifications in MS Word format, and estimate in Adobe Acrobat format to the client.

**C. FINAL PS&E**

Upon receiving comments on the Draft PS&E plans and specifications, the engineer will finalize the design and specifications and provide an Adobe Acrobat file of the final plans (in 11"x17" format), and electronic files of the specifications and estimate for submittal to the client for inclusion in their plan set. Additionally, engineer will forward electronic copies of plans in Microstation V8 format, specifications in MS Word format, and estimate in Adobe Acrobat format to the client.

**DELIVERABLES**

The Engineer will provide a Draft PS&E plan submittal to the client.

The Engineer will provide a Final PS&E submittal to the client.

**SCHEDULE**

Engineer will provide the deliverables listed above according to the following approximate schedule:

<u>Deliverable</u>	<u>Date</u>
Draft PS&E	4 weeks after receipt of notice to proceed
Final PS&E	2 weeks after receipt of Draft PS&E comments

**COMPENSATION**

For the services described in the above Scope of Services, Client shall pay Engineer a lump sum of Eleven Thousand Two Hundred Ninety Two Dollars and Thirty Six Cents (\$11,292.36).

All services not cited in Attachment A, Scope of Services, will be conducted as additional services under an Amendment to this Agreement.



## CITY OF BURLINGTON

**Administration Department**  
300 N. Pine St. Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
www.burlington-wi.gov

**Common Council Item Number: 14A**

**Date:** June 6, 2012

**Submitted By:** Kevin Lahner, City Administrator

**Subject:** Ordinance 1952(6) to consider amending the Official Zoning Map by rezoning 824 Milwaukee Avenue from M-1, Light Manufacturing District to B-1, Neighborhood Business District.

**Details:**

This item is to consider approval of a rezone request from O'Reilly Automotive Store for property located at 824 Milwaukee Avenue (former Public Works building site). The applicant is requesting to rezone the property from M-1, Light Manufacturing District to B-1, Neighborhood Business District to construct an O'Reilly Auto Parts store. An amendment to the Multi-Jurisdictional Comprehensive Plan for this parcel will be brought forward at the June 6, 2012 meeting.

This request was recommended for approval at the May 8, 2012 Plan Commission meeting.

**Options & Alternatives:** The Common Council could deny this rezone request which would ultimately prohibit construction of the retail store and potentially stop the sale of this parcel.

**Financial Remarks:**

There are no costs associated with this request.

**Executive Action:**

This item was discussed at the May 15, 2012 Committee of the Whole meeting and is scheduled for the Wednesday, June 6, 2012 Common Council meeting for consideration.

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP BY REZONING  
824 MILWAUKEE AVENUE M-1, LIGHT MANUFACTURING DISTRICT  
TO B-1, NEIGHBORHOOD BUSINESS DISTRICT**

**WHEREAS**, The City of Burlington, owner, requests property located at 824 Milwaukee Avenue, as described in Attachment "A" to be rezoned to B-1, Neighborhood Business District; and,

**WHEREAS**, this request was heard at, and recommended for approval by the Plan Commission at their May 8, 2012 meeting; and,

**WHEREAS**, a public hearing was held regarding this matter at the Common Council's \_\_\_\_\_, 2012 meeting.

**NOW THEREFORE BE IT ORDAINED**, that the Common Council of the City of Burlington, Racine County and Walworth County, State of Wisconsin does as follows:

**Section 1.** The district map of the City of Burlington, as it is incorporated by reference and made part of the City Zoning Ordinance, is hereby amended and changed in relation to the zoning classification of land more particularly described as follows:

<b>Owner:</b>	City of Burlington
<b>Applicant:</b>	O'Reilly Automotive Stores, Inc., Charlie Downs
<b>Location of Request:</b>	824 Milwaukee Avenue
<b>Existing Zoning:</b>	M-1, Light Manufacturing District
<b>Proposed Zoning:</b>	B-1, Neighborhood Business District
<b>Proposed Use:</b>	Commercial Use

**From M-1, Light Manufacturing District to B-1, Neighborhood Business District**

**Section 2.** The district map in all other respects shall remain the same.

**Section 3.** This ordinance shall take effect upon its passage and publication as provided by law.

**NOW THEREFORE BE IT FURTHER ORDAINED** that the City Clerk shall provide a copy of this ordinance to Planning and Development Director, Julie Anderson, of Racine County Planning and Development, located at 14200 Washington Ave., Sturtevant, WI 53177 and Walworth County Land Use & Resource, 100 W. Walworth Street, P.O. Box 1001, Elkhorn, WI, 53121.

Introduced:  
Adopted:

\_\_\_\_\_  
Robert Miller, Mayor

Attest:

\_\_\_\_\_  
Beverly R. Gill, City Clerk

## ATTACHMENT A

### Legal Description

LAND TO BE REZONED TO BUSINESS ZONING IS ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 3046, AS RECORDED IN THE RACINE COUNTY REGISTER OF DEEDS OFFICE IN VOLUME 9, ON PAGE 901, DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT THE NORTHERNMOST CORNER OF SAID LOT 1; THENCE SOUTH 46 DEGREES 27 MINUTES 25 SECONDS EAST, ASSUMED BEARING ALONG THE NORTHEASTERLY LINE OF SAID LOT 1, A DISTANCE OF 200.00 FEET TO THE EASTERNMOST CORNER OF SAID LOT 1; THENCE SOUTH 43 DEGREES 24 MINUTES 07 SECONDS WEST, A DISTANCE OF 205.38 FEET TO THE SOUTHERNMOST CORNER OF SAID LOT 1; THENCE NORTH 46 DEGREES 32 MINUTES 25 SECONDS WEST, A DISTANCE OF 200.00 FEET TO THE WESTERNMOST CORNER OF SAID LOT 1; THENCE NORTH 43 DEGREES 24 MINUTES 08 SECONDS EAST, A DISTANCE OF 205.67 FEET TO THE POINT OF BEGINNING AND THERE TERMINATING.



CITY OF BURLINGTON

**Administration Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
www.burlington-wi.gov

<b>Committee of the Whole Item Number: 11</b>	<b>Date:</b> June 6, 2012
<b>Submitted By:</b> Connie Wilson, Public Works Director	<b>Subject:</b> Motion 12-745 to approve the installation of a rain garden on City property by the SE Wisconsin Girl Scouts.

**Details:**  
Attached, please find information from Stacy Stewart, Program Coordinator for the Burlington Area Girl Scouts Rain Garden Project regarding installing a rain garden on City property by the City Compost Site on Maryland Avenue. The Girl Scouts were awarded two grants to build a rain garden from the Burlington Area Garden Club and from the Milwaukee Metropolitan Sewerage District (MMSD)/Graham Martin Foundation which provides funding for a 300 square foot garden. The garden would be about 5 feet wide and about 60 feet long. Twelve troops in Burlington have volunteered to help on this project and would like to create a rain garden for the city.

**Options & Alternatives:**  
The Council may decide to deny this request and keep the land as is.

**Financial Remarks:**  
There will be no out-of-pocket costs to the City with this request.

**Executive Action:**  
This item is for discussion at the June 6, 2012 Committee of the Whole meeting and for consideration at the Common Council meeting the same night.

May 29, 2012

Dear Common Council,

The Burlington Area Girl Scouts are interested in creating a Chocolate City Rain Garden for the City of Burlington at the Compost Site off from Maryland Avenue. This site was shown to us by Dan Jensen. It was the professional opinion of Patti Nagai and Andy Yench, both of UW Extension and Dan Jensen, DPW Supervisor that the original proposed rain garden site at the new Department of Public Works building manages too much rain water runoff to support a rain garden. Rain water from the entire parking lot, 1/2 of Pine Street and the DPW building all drains to the same place. Even if the entire swale was planted as a rain garden, it may still wash out during very heavy rain storms. This area has multiple utilities running through it, as well. Because of these problems, the Girl Scouts would like to create a rain garden at the Compost Site mentioned above.

We already have 300 plants for a 300 square foot garden! These plants were paid for through two different grants that we applied for - the deadlines for these grants and plant pick-up were early in the year, so we have the plants before a planting site!

We have about 12 Burlington Girl Scout troops that will be working together on this project! More troops are volunteering to help each week! This project is very unique for our entire GSWISE council area (all of SE Wisconsin) because it's a group project. Most troops are working independently on their own rain gardens, but we wanted to create a Rain Garden as a Service Area! Once we have an approved site and design, GSWISE will be sending out newspaper reporters to cover our Groundbreaking Ceremony! We'd like to invite City Officials to that ceremony too, as well as our primary grant provider, the Burlington Area Garden Club - so the relationship between the Burlington Area Girl Scouts, the City of Burlington and the Burlington Area Garden Club can be proudly represented!

Questions from the 5/1/12 City Council Meeting:

1. Are the plants drought resistant? Yes, once established, some of their roots will extend 20' deep (like prairie plant roots), however, the Girl Scout Troops will be watering them for the first year or two while they become established.
2. Long-term Garden Maintenance? We will be assigning each troop a month that they are responsible for garden care. They'll be weeding and watering, as necessary. If the berm needs repair, that will also be taken care of at that time. In addition, we'll have a Service Area Spring and Fall Clean-up where all troops (not just the 12 original troops) will be encouraged to come out and help. A potluck picnic is also planned for these two yearly events.
3. Salt Runoff? Since we have changed areas, I will need to talk a little with Dan Jensen, but I don't think salt will be a problem in this new area. I will also need to make sure that snow is not plowed directly into the rain garden. The other side of the compost site driveway will need to be used for snow piles from snow plowing.

We're anxious to get started and hope this project meets your approval. If you have any additional questions, not answered at the June 6, 2012 City Council meeting, please feel free to contact me by phone or email.

Sincerely,

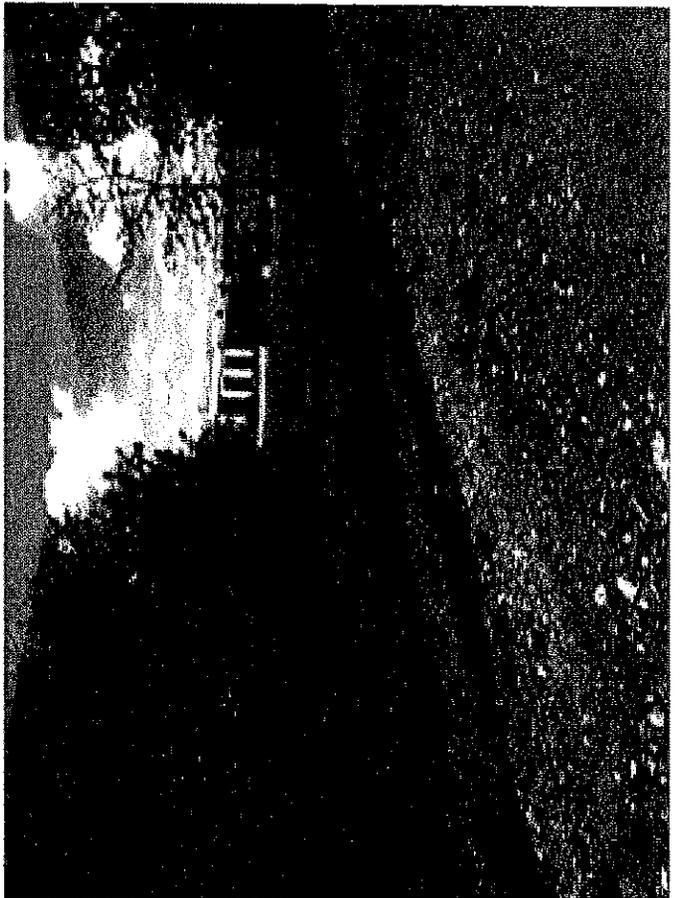
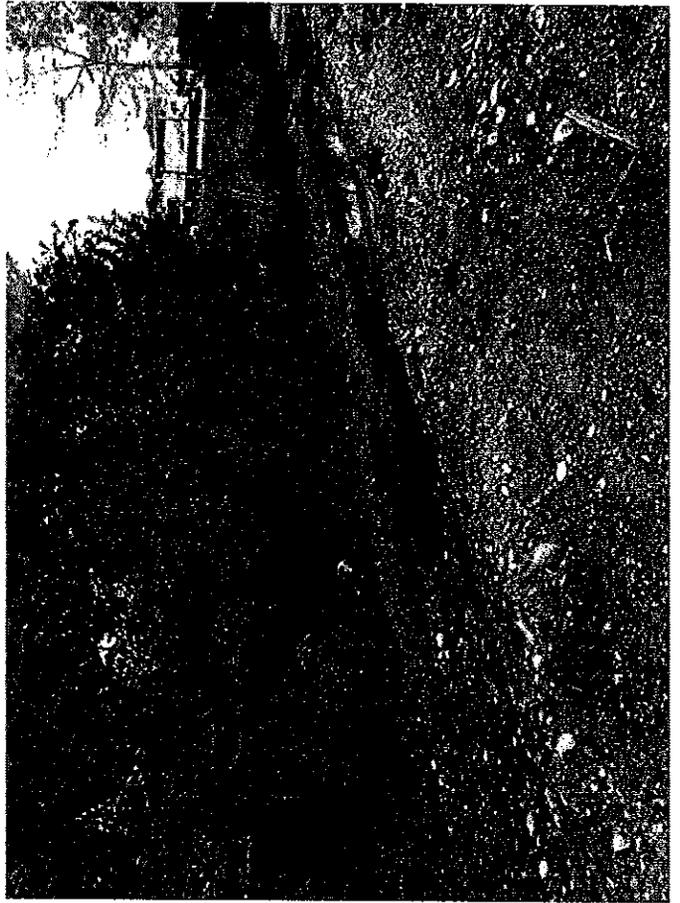
Stacy Stewart

Troop #5164 Leader and Service Area Executive Committee Member

[stacystewart@mac.com](mailto:stacystewart@mac.com)

262-661-4245 Home

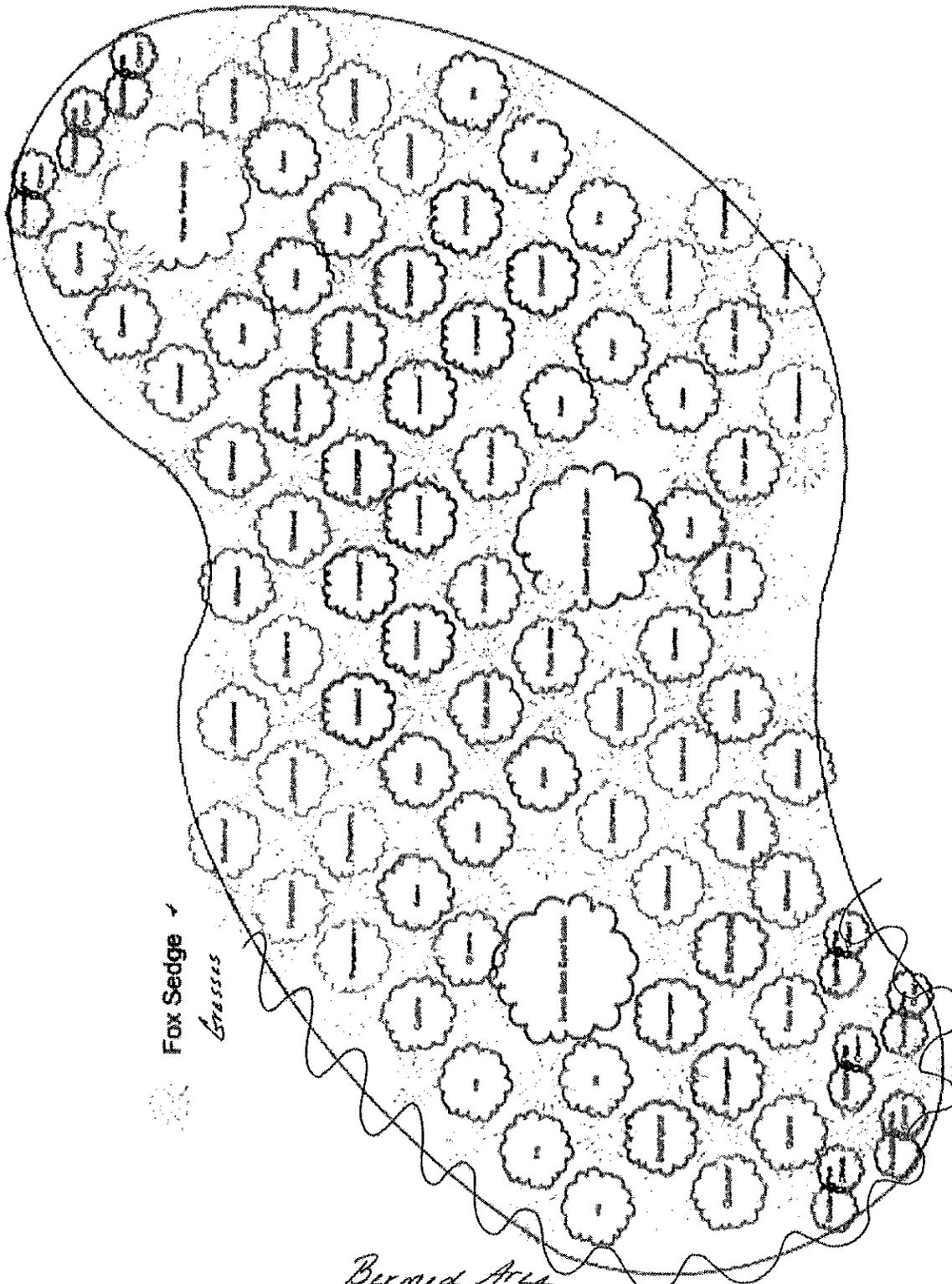
419-271-1350 Cell



Car Wash

Lucky Star

Mainlink Fence



Fox Sedge  
 Grasses

Bermed Area  
 to hold rainwater

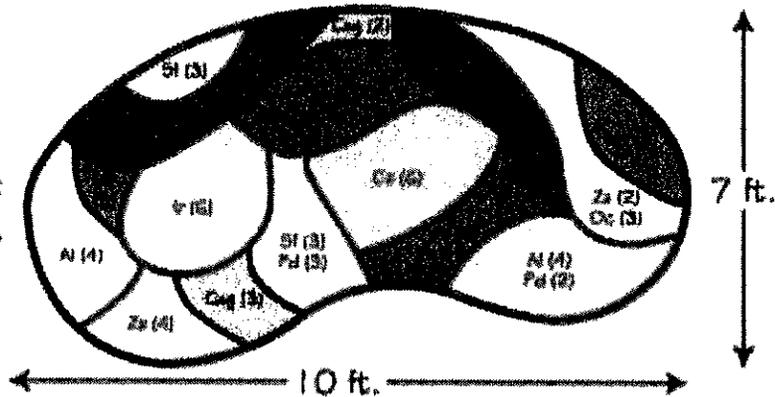
Proposed Rain Garden Project Site at Compost Site  
 off Maryland Avenue

Driveway to and from Compost Site

Plants will be in clusters, similar to these drawings below.

10 feet wide;  
full to partial shade  
with silty & sandy soils

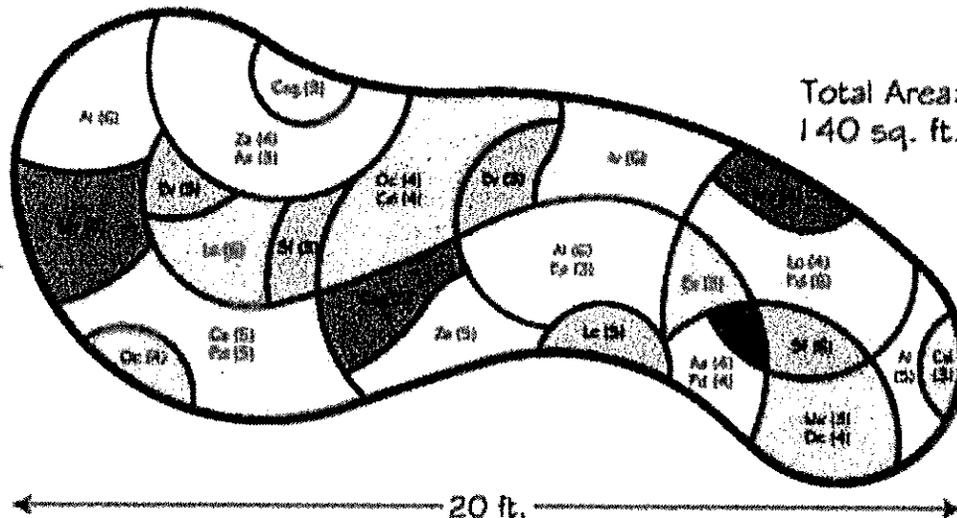
Total Area:  
70 sq. ft.



Symbol	Species Name	Common Name	No. of Plants
A	Aster lateriflorus	Side-flowering aster	8
Ca	Campanula americana	Tall bellflower	6
Cg	Carex Grayi	Bur sedge	5
Ev	Elymus virginicus	Virginia wild rye	9
Iv	Iris virginica-shrevei	Wild blue flag iris	6
Lc	Lobelia cardinalis	Cardinal flower	10
Mv	Mertensia virginica	Virginia bluebells	6
Oc	Osmunda claytoniana	Interrupted fern	3
Pd	Phlox divaricata	Woodland phlox	5
Si	Solidago flexicaulis	Zig zag goldenrod	6
Zs	Zizia aurea	Golden Alexander	6
Total Plants Needed			70

20 feet wide;  
full to partial shade  
with silty & sandy soils

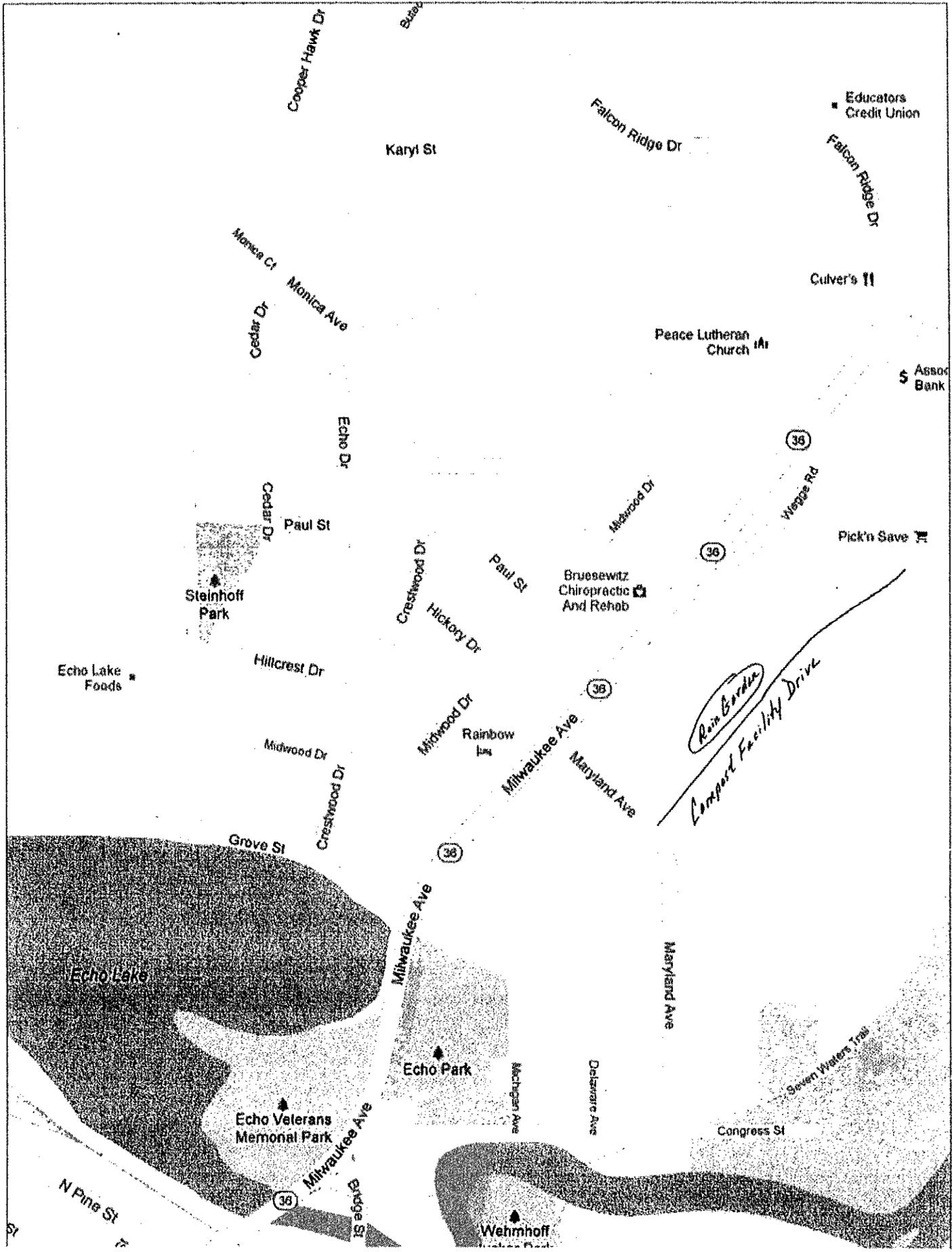
7 ft.



Total Area:  
140 sq. ft.

Symbol	Species Name	Common Name	No. of Plants
Aa	Anisacoma stronsbergii	Jack-in-the-pulpit	7
A	Aster lateriflorus	Side-flowering aster	17
Ca	Campanula americana	Tall bellflower	8
Cg	Carex Grayi	Bur sedge	8
Cg	Carex lupulina	Hop sedge	7
Ev	Elymus virginicus	Virginia wild rye	11
Ep	Eupatorium purpureum	Purple Joe-Pye weed	3
Iv	Iris virginica-shrevei	Wild blue flag iris	6
Lc	Lobelia cardinalis	Cardinal flower	15
Mv	Mertensia virginica	Virginia bluebells	11
Oc	Osmunda claytoniana	Interrupted fern	12
Pd	Phlox divaricata	Woodland phlox	15
Si	Solidago flexicaulis	Zig zag goldenrod	9
Zs	Zizia aurea	Golden Alexander	14
Total Plants Needed			143

To see all the details that are visible on the screen, use the "Print" link next to the map.





# GRAHAM-MARTIN FOUNDATION

## 2012 Quick Selection Guide

Botanical Name	Common Name	Type	Color	Height	Sun Exposure	Bloom Time	Soil Moisture	Page no. in Illustrated Guide
<b>Wildflowers</b>								
<i>Agastache foeniculum</i>	Lavender Hyssop	Forb	Lavender	2 - 4'	Full Sun to Part Shade	June-September	Mesic to Dry Mesic	3
<i>Allium cernuum</i>	Nodding Pink Onion	Forb	Pink	1 - 2'	Full Sun to Part Sun	July - August	Wet Mesic to Dry Mesic	3
<i>Aquilegia canadensis</i>	Wild Columbine	Forb	White	1 - 3'	Full Sun to Full Shade	April-June	Mesic to Dry	4
<i>Asclepias incarnata</i>	Red Milkweed	Forb	Orange	3 - 5'	Full Sun	June-August	Wet to Mesic	4
<i>Asclepias tuberosa</i>	Butterfly Weed	Forb	Orange	2 - 3'	Full Sun to Part Sun	June - September	Mesic to Dry	4
<i>Aster azureus</i>	Sky-blue Aster	Forb	Blue	1 - 3'	Full Sun to Part Sun	August - October	Mesic to Dry	4
<i>Aster novae-angliae</i>	New England Aster	Forb	Lavender	3 - 6'	Full Sun	September - October	Wet to Dry Mesic	5
<i>Aster sericeus</i>	Silky Aster	Forb	Pink	2-3'	Full Sun to Part Sun	June-August	Dry Mesic to Dry	5
<i>Baptisia leucantha</i>	White Wild Indigo	Legume	White	3-5'	Full Sun to Part Sun	May - June	Wet Mesic to Dry	5
<i>Boltonia asteroides</i>	False Aster	Forb	White	2 - 4'	Full Sun to Part Sun	August - October	Wet Mesic to Mesic	5
<i>Campanula rotundifolia</i>	Harebell	Forb	Blue	1 - 2'	Full Sun to Part Sun	June - October	Dry Mesic to Dry	6
<i>Cassia hebecarpa</i>	Wild Senna	Legume	Yellow	4 - 6'	Full Sun to Part Sun	August - September	Wet Mesic to Mesic	7
<i>Coreopsis lanceolata</i>	Sand Coreopsis	Forb	Yellow	1 - 3'	Full Sun	May-July	Dry Mesic to Dry	8
<i>Echinacea pallida</i>	Pale Purple Coneflower	Forb	White	3 - 5'	Full Sun	June - July	Mesic to Dry	8
<i>Echinacea purpurea</i>	Purple Coneflower	Forb	White	3 - 4'	Full Sun to Part Sun	July - August	Wet Mesic to Dry Mesic	8
<i>Eupatorium coelestinum</i>	Mist Flower	Forb	Blue	1 - 3'	Part Sun	July - October	Wet Mesic to Dry Mesic	9
<i>Eupatorium maculatum</i>	Spotted Joe Pye Weed	Forb	Rose	4 - 6'	Full Sun to Part Sun	July - September	Wet to Wet Mesic	9
<i>Eupatorium purpureum</i>	Purple Joe Pye Weed	Forb	White	4 - 7'	Part Sun to Full Shade	July - September	Wet Mesic to Dry Mesic	9
<i>Geum triflorum</i>	Prairie Smoke	Forb	Pink	6-12"	Full Sun	April-June	Wet Mesic to Dry	10
<i>Helenium autumnale</i>	Sneezeweed	Forb	Yellow	3 - 5'	Full Sun to Part Sun	August - September	Wet to Wet Mesic	10
<i>Helopsis helianthoides</i>	Early Sunflower	Forb	Yellow	3 - 5'	Full Sun to Part Sun	June - October	Wet Mesic to Dry Mesic	10



# GRAHAM-MARTIN FOUNDATION

## 2012 Quick Selection Guide

Botanical Name	Common Name	Type	Color	Height	Sun Exposure	Bloom Time	Soil Moisture	Page no. in Illustrated Guide
<b>Wildflowers</b>								
<i>Hypericum pyramidatum</i>	Great St. John's Wort	Forb	Yellow	4 - 6'	Full Sun to Part Sun	May - July	Wet Mesic to Mesic	10
<i>Liatris aspera</i>	Rough Blazing Star	Forb	Lavender	1 - 3'	Full Sun	August - October	Mesic to Dry	11
<i>Liatris pycnostachya</i>	Prairie Blazing Star	Forb	White	2 - 4'	Full Sun to Part Sun	July - September	Mesic to Dry Mesic	11
<i>Liatris spicata</i>	Marsh Blazing Star	Forb	White	3 - 4'	Full Sun to Part Sun	July - September	Wet to Mesic	12
<i>Lobelia cardinalis</i>	Cardinal Flower	Forb	Red	3 - 5'	Full Sun to Part Sun	July - September	Wet to Wet Mesic	12
<i>Lobelia siphilitica</i>	Great Blue Lobelia	Forb	Blue	1 - 2'	Full Sun to Part Sun	July - September	Wet to Mesic	12
<i>Lupinus perennis</i>	Wild Lupine	Legume	Blue	1 - 3'	Full Sun to Part Sun	May-June	Dry Mesic to Dry	12
<i>Monarda fistulosa</i>	Wild Bergamot	Forb	Lavender	2 - 4'	Full Sun to Part Sun	June - August	Wet Mesic to Dry	13
<i>Penstemon digitalis</i>	Smooth Penstemon	Forb	White	1 - 3'	Full Sun	May - July	Mesic to Dry Mesic	13
<i>Petalostemum purpureum</i>	Purple Prairie Clover	Legume	White	1 - 2'	Full Sun	June - August	Mesic to Dry	13
<i>Physostegia virginiana</i>	Obedient Plant	Forb	Blue	2 - 3'	Full Sun to Part Sun	July - September	Wet to Mesic	14
<i>Pycnanthemum virginianum</i>	Mountain Mint	Forb	White	1 - 3'	Full Sun to Part Sun	July - September	Wet to Mesic	14
<i>Ratibida pinnata</i>	Yellow Coneflower	Forb	Yellow	4 - 5'	Full Sun to Part Sun	July - September	Mesic to Dry Mesic	14
<i>Rudbeckia hirta</i>	Black-eyed Susan	Forb	Yellow	1 - 3'	Full Sun to Part Sun	June - September	Wet Mesic to Dry	14
<i>Rudbeckia laciniata</i>	Wild Golden Glow	Forb	Yellow	5 - 8'	Full Sun to Full Shade	July - September	Wet Mesic to Dry Mesic	15
<i>Rudbeckia subtomentosa</i>	Sweet Black-eyed Susan	Forb	Yellow	4 - 5'	Full Sun to Part Sun	July - September	Wet Mesic to Dry Mesic	15
<i>Rudbeckia triloba</i>	Brown-eyed Susan	Forb	Gold	3 - 5'	Full Sun to Part Sun	July - October	Wet Mesic to Dry Mesic	15
<i>Silene regia</i>	Royal Catchfly	Forb	White	1 - 4'	Full Sun to Part Sun	July - August	Mesic to Dry Mesic	16
<i>Solidago ohioensis</i>	Ohio Goldenrod	Forb	Yellow	1 - 3'	Full Sun	July - September	Wet to Mesic	16
<i>Solidago rigidellii</i>	Riddell's Goldenrod	Forb	Yellow	1 - 3'	Full Sun	July - September	Wet to Mesic	16
<i>Solidago rigida</i>	Stiff Goldenrod	Forb	Yellow	3 - 5'	Full Sun	July - September	Wet Mesic to Dry	16



# GRAHAM-MARTIN FOUNDATION

## 2012 Quick Selection Guide

Botanical Name	Common Name	Type	Color	Height	Sun Exposure	Bloom Time	Soil Moisture	Page no. in Illustrated Guide
<b>Wildflowers</b>								
<i>Solidago ulmifolia</i>	Elm-Leaved Goldenrod	Forb	Yellow	2 - 5'	Part Sun to Full Shade	August - October	Mesic to Dry Mesic	17
<i>Tradescantia ohioensis</i>	Spiderwort	Forb	Blue	2 - 4'	Full Sun to Part Sun	May - July	Wet Mesic to Dry	17
<i>Verbena hastata</i>	Blue Vervain	Forb	Blue	3 - 5'	Full Sun to Part Sun	July - September	Wet to Mesic	18
<i>Vernonia fasciculata</i>	Ironweed	Forb	Blue	4 - 6'	Full Sun to Part Sun	July - September	Wet Mesic to Mesic	18
<i>Veronicastrum virginicum</i>	Culver's Root	Forb	White	3 - 5'	Full Sun to Part Sun	July - August	Wet Mesic to Dry Mesic	18
<b>Grasses &amp; Sedges</b>								
<i>Andropogon gerardii</i>	Big Bluestem	Grass	Green	4 - 7'	Full Sun to Part Sun	August - September	Wet Mesic to Dry	3
<i>Andropogon scoparium</i>	Little Bluestem	Grass	Green	2 - 3'	Full Sun to Part Sun	June - August	Mesic to Dry	3
<i>Bouteloua curtipendula</i>	Side-oats Grama	Grass	Green	1 - 3'	Full Sun to Part Sun	July - August	Mesic to Dry	6
<i>Carex bebbii</i>	Bebb's Sedge	Sedge	Green	1 - 2'	Full Sun	June - July	Wet Mesic to Mesic	6
<i>Carex comosa</i>	Bristly Sedge	Sedge	Green	1 - 3'	Full Sun	June - July	Wet to Wet Mesic	6
<i>Carex hystericina</i>	Bottlebrush Sedge	Sedge	Green	1 - 3'	Full Sun	June - July	Wet to Wet Mesic	7
<i>Carex stipata</i>	Fox Sedge	Sedge	Green	1 - 3'	Full Sun to Full Shade	June - July	Wet to Mesic	7
<i>Carex vulpinoidea</i>	Brown Fox Sedge	Sedge	Green	1 - 3'	Full Sun to Part Sun	April - May	Wet to Dry Mesic	7
<i>Elymus canadensis</i>	Canada Wild Rye	Grass	Green	3 - 5'	Full Sun to Part Sun	June - October	Wet Mesic to Dry	8
<i>Elymus villosus</i>	Silky Wild Rye	Grass	Green	3 - 5'	Part Sun to Full Shade	June - July	Wet Mesic to Dry Mesic	9
<i>Hystrix patula</i>	Bottlebrush Grass	Grass	Green	3 - 5'	Part Sun to Full Shade	July - August	Mesic to Dry Mesic	11
<i>Koeleria cristata</i>	June Grass	Grass	Green	1 - 2'	Full Sun to Part Sun	June - September	Dry Mesic to Dry	11
<i>Panicum virgatum</i>	Switch Grass	Grass	Green	4 - 6'	Full Sun to Part Sun	May - September	Wet Mesic to Dry	13
<i>Scirpus validus</i>	Great Bulrush	Sedge	Green	3 - 9'	Full Sun	May - August	Wet to Wet Mesic	15
<i>Sorghastrum nutans</i>	Indian Grass	Grass	Green	4 - 6'	Full Sun to Part Sun	August - September	Mesic to Dry	17
<i>Sporobolus heterolepis</i>	Prairie Dropseed	Grass	Green	2 - 3'	Part Sun	July - August	Wet Mesic to Dry	17



**GRAHAM-MARTIN  
FOUNDATION**

## 2012 Order Form

Please contact your GMF program coordinator for payment ordering information

Customer Name: \_\_\_\_\_ GMF Program: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City & Zip: \_\_\_\_\_ Email: \_\_\_\_\_

*Each line represents a set of four 2.5" x 3.5" pots (\$1.80 a pot). Please see program information or Graham Martin Website for species information.*

Wildflowers			Quantity	Price	Total
Agastache foeniculum	Lavender Hyssop			\$ 7.20	\$ -
Allium cernuum	Nodding Pink Onion	New for 2012!!		\$ 7.20	\$ -
Aquilegia canadensis	Wild Columbine			\$ 7.20	\$ -
Asclepias incarnata	Red Milkweed			\$ 7.20	\$ -
Asclepias tuberosa	Butterfly Weed			\$ 7.20	\$ -
Aster azureus	Sky-blue Aster			\$ 7.20	\$ -
Aster novae-angliae	New England Aster			\$ 7.20	\$ -
Aster sericeus	Silky Aster	New for 2012!!		\$ 7.20	\$ -
Boltonia asteroides	False Aster			\$ 7.20	\$ -
Campanula rotundifolia	Harebell	New for 2012!!		\$ 7.20	\$ -
Coreopsis lanceolata	Sand Coreopsis			\$ 7.20	\$ -
Echinacea pallida	Pale Purple Coneflower			\$ 7.20	\$ -
Echinacea purpureum	Purple Coneflower			\$ 7.20	\$ -
Eupatoreum coelestinum	Mistflower	New for 2012!!		\$ 7.20	\$ -
Eupatoreum maculatum	Spotted Joe Pye Weed			\$ 7.20	\$ -
Eupatorium purpureum	Purple Joe Pye Weed			\$ 7.20	\$ -
Geum triflorum	Prairie Smoke	New for 2012!!		\$ 7.20	\$ -
Helenium autumnale	Sneezeweed			\$ 7.20	\$ -
Heliopsis helianthoides	Early Sunflower			\$ 7.20	\$ -
Hypericum pyramidatum	Great St. John's Wort			\$ 7.20	\$ -
Liatris aspera	Rough Blazing Star	New for 2012!!		\$ 7.20	\$ -
Liatris pycnostachya	Prairie Blazing Star			\$ 7.20	\$ -
Liatris spicata	Marsh Blazing Star	New for 2012!!		\$ 7.20	\$ -
Lobelia cardinalis	Cardinal Flower			\$ 7.20	\$ -
Lobelia siphilitica	Great Blue Lobelia			\$ 7.20	\$ -
Monarda fistulosa	Wild Bergamot			\$ 7.20	\$ -
Penstemon digitalis	Smooth Penstemon			\$ 7.20	\$ -
Physostegia virginiana	Obedient Plant			\$ 7.20	\$ -
Pycnanthemum virginianum	Mountain Mint			\$ 7.20	\$ -
Ratibida pinnata	Yellow Coneflower			\$ 7.20	\$ -
Rudbeckia hirta	Black-eyed Susan			\$ 7.20	\$ -
Rudbeckia laciniata	Wild Golden Glow	New for 2012!!		\$ 7.20	\$ -
Rudbeckia subtomentosa	Sweet Black-eyed Susan			\$ 7.20	\$ -
Rudbeckia triloba	Brown-eyed Susan			\$ 7.20	\$ -



*Each line represents a set of four 2.5" x 3.5" pots (\$1.80 a pot). Please see program information or Graham Martin Website for species information.*

Wildflowers			Quantity	Price	Total
Silene regia	Royal Catchfly	New for 2012!!		\$ 7.20	\$ -
Solidago ohioensis	Ohio Goldenrod			\$ 7.20	\$ -
Solidago riddellii	Riddell's Goldenrod			\$ 7.20	\$ -
Solidago rigida	Stiff Goldenrod			\$ 7.20	\$ -
Solidago ulmifolia	Elm-Leaved Goldenrod			\$ 7.20	\$ -
Tradescantia ohiensis	Spiderwort			\$ 7.20	\$ -
Verbena hastata	Blue Vervain			\$ 7.20	\$ -
Vernonia fasciculata	Ironweed			\$ 7.20	\$ -
Veronicastrum virginicum	Culver's Root			\$ 7.20	\$ -
Wildflowers Subtotal					\$ -

Legumes			Quantity	Price	Total
Baptisia leucantha	White Wild Indigo			\$ 7.20	\$ -
Cassia hebecarpa	Wild Senna			\$ 7.20	\$ -
Lupinus perennis	Wild Lupine			\$ 7.20	\$ -
Petalostemum purpureum	Purple Prairie Clover			\$ 7.20	\$ -
Legumes Subtotal					\$ -

Sedges & Rushes			Quantity	Price	Total
Carex bebbii	Bebb's Sedge			\$ 7.20	\$ -
Carex comosa	Bristly Sedge			\$ 7.20	\$ -
Carex hystericina	Bottlebrush Sedge			\$ 7.20	\$ -
Carex stipata	Fox Sedge			\$ 7.20	\$ -
Carex vulpinoidea	Brown Fox Sedge			\$ 7.20	\$ -
Scirpus validus	Great Bulrush			\$ 7.20	\$ -
Sedges & Rushes Subtotal					\$ -

Grasses			Quantity	Price	Total
Andropogon gerardii	Big Bluestem			\$ 7.20	\$ -
Andropogon scoparius	Little Bluestem			\$ 7.20	\$ -
Bouteloua curtipendula	Side Oats grama	New for 2012!!		\$ 7.20	\$ -
Elymus canadensis	Canada Wild Rye			\$ 7.20	\$ -
Elymus villosus	Silky Wild Rye			\$ 7.20	\$ -
Hystrix patula	Bottlebrush Grass			\$ 7.20	\$ -
Koeleria cristata	June Grass			\$ 7.20	\$ -
Panicum virgatum	Switch Grass			\$ 7.20	\$ -
Sorghastrum nutans	Indian Grass			\$ 7.20	\$ -
Sporobolus heterolepis	Prairie Dropseed			\$ 7.20	\$ -
Grasses Subtotal					\$ -



Seed Mixes (see species list below)			Price	Total
Shortgrass Prairie Garden	Covers 25-50 sq ft	New for 2012!!	\$ 5.00	\$ -
			Seed Subtotal	\$ -

*Each kit contains a tray of thirty two 2.5" x 3.5" pots*

Plant Kits (see species list below)		Quantity	Price	Total
Rain Garden Full Sun	KIT-GMF-RGFS		\$ 57.60	\$ -
Rain Garden Part Sun	KIT-GMF-RGPS		\$ 57.60	\$ -
Bird & Butterfly Garden	KIT-GMF-BBG		\$ 57.60	\$ -
Short Prairie Garden	KIT-GMF-SPG		\$ 57.60	\$ -
			Kits Subtotal	\$ -

<b>Grand Total</b>	<b>\$ -</b>
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**Shortgrass Prairie Garden Seed Mix**

**Grasses:** Side Oats Grama-Bouteloua curtipendula; Little Bluestem-Andropogon scoparium; June Grass-Koeleria cristata; Prairie Dropseed-Sporobolus heterolepis; Prairie Brome-Bromus kalmii; **Wildflowers:** Black-Eyed Susan-Rudbeckia hirta; Yellow Coneflower-Ratibida pinnata; Wild Bergamot-Monarda fistulosa; Butterfly Weed-Asclepias tuberosa; Sky-Blue Aster-Aster azureus; Pale Purple Coneflower-Echinacea pallida; Smooth Penstemon-Penstemon digitalis; Purple Prairie Clover-Petalostemum purpureum; White Prairie Clover-Petalostemum candidum; Ox-Eye Sunflower-Heliopsis helianthoides; Prairie Blazing Star-Liatris pycnostachya; Spiderwort-Tradescantia ohiensis

**Plant Kit Information**

**Rain Garden Kit - Full Sun - Item #KIT-GMF-RGFS**

4 each of the following species  
Purple Coneflower-Echinacea purpurea ; Early Sunflower-Heliopsis helianthoides ; Prairie Blazing Star-Liatris pycnostachya ; Cardinal Flower-Lobelia cardinalis ; Great Blue Lobelia-Lobelia siphilitica ; Smooth Penstemon-Penstemon digitalis ; Brown Fox Sedge-Carex vulpinoidea ; Prairie Dropseed-Sporobolus heterolepis.

**Rain Garden Kit - Part Sun - Item #KIT-GMF-RGPS**

4 each of the following species  
Wild Columbine-Aquilegia canadensis ; Sky Blue Aster-Aster Azureus ; Arrow Leaved Aster-Aster sagittifolius ; Purple Coneflower-Echinacea purpurea ; Woodland Sunflower-Helianthus strumosus ; Cardinal Flower-Lobelia cardinalis ; Woodland (Long-beaked) Sedge-Carex sprengei ; Silky Wild Rye-Elymus villosus.

**Bird & Butterfly Garden Kit - Item #KIT-GMF-BBG**

4 each of the following species  
Wild Columbine-Aquilegia canadensis ; Marsh (Red) Milkweed-Asclepias incarnata ; Butterfly Weed-Asclepias tuberosa ; Sand Coreopsis-Coreopsis lanceolata ; White Wild Indigo-Baptisia leucantha ; Wild Lupine-Lupinus perennis ; June Grass-Koeleria cristata ; Prairie Dropseed-Sporobolus heterolepis.

**Short Prairie Garden Kit - Item #KIT-GMF-SPG**

4 each of the following species  
Sky Blue Aster-Aster azureus ; Butterfly Weed-Asclepias tuberosa ; Prairie Coreopsis-Coreopsis palmata ; Pale Purple Coneflower-Echinacea pallida ; Culvers Root-Veronicastrum virginicum ; Purple Prairie Clover-Petalostemum purpureum ; June Grass-Koeleria cristata ; Little Bluestem-Andropogon scoparius.



<b>Committee of the Whole Item Number: 12</b>	<b>Date:</b> June 6, 2012
<b>Submitted By:</b> Patrick Scherrer, Building Inspector	<b>Subject:</b> Motion 12-746 to approve a Certificate of Appropriateness Application in the HPC Overlay District for 388 N. Pine Street.

**Details:**

The Historic Preservation Commission (HPC) recommends approval of a Certificate of Appropriateness Application for the project located at 388 N. Pine Street.

The proposed project consists of:

- Mortar repair (tuck-pointing) to the Pine Street and Washington Street elevations. The work does not include any type of cleaning or application of surface treatment such as paint or stain on the existing brick surfaces.

This Certificate of Appropriateness Application was reviewed and approved at the May 24, 2012 HPC meeting.

**Options & Alternatives:**

The alternative would be to not approve this request and request a different proposal.

**Financial Remarks:**

The approved items will be paid 100% by the owner.

**Executive Action:**

This item is for discussion at the June 6, 2012 Committee of the Whole meeting and per common practice it is scheduled for the Common Council meeting for consideration the same night.