



**CITY OF BURLINGTON**  
**300 N. Pine Street**  
**Burlington, Wisconsin 53105-1460**  
**Phone: (262) 342-1161 Fax: (262) 763-3474**  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

**AGENDA**  
**BURLINGTON HOUSING AUTHORITY**  
**REGULAR MEETING February 29, 2012 AT 6:30 P.M.**  
**RIVERVIEW MANOR, 580 MADISON STREET, BURLINGTON, WISCONSIN**

Pat Lapp, Chairman                      Kelly Iselin, Commissioner                      Charles Stubley, Commissioner  
Ralph Heck, Secretary                      LeRoy Stoehr, Commissioner

1. Call to Order-Roll Call
2. Approval of minutes from previous meeting
3. Financial Reports  
Project Reserve Accounts – (See attached)
4. Occupancy Report by Manager Dorothy Henning  
Building and Maintenance
  - Chairs replacement cost to be discussed.
  - Discuss cement bids and cement raise problem by back door
  - Review boiler maintenance contract for PK boilers
5. Communications
  - Review monthly bills, payments and bank statement information.
  - Vicki Holland from Dimension Development to speak to board members at the February meeting.
  - Manager Henning spoke to Patrick Romenesko, CPA regarding March review
  - Spectrum S.T.A.R. Training Seminar –Madison April 17 & 18
- 7 New Business  
Discuss NSF rent check charge  
Additional assistance for Manager duties—further discussion of manager sick pay  
Resident smoking in unit and eviction --- need for cigarette smoke detectors
- 8 Other Business
- 9 Other Matters as Authorized by Law
- 10 Adjournment

NOTE: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-763-7996 at least 24 hours prior to the meeting.