

**COMMUNITY DEVELOPMENT AUTHORITY**

**April 7, 2010**

**6:35 p.m.**

**Council Chambers**

**224 East Jefferson Street**

**ROLL CALL**

The meeting was called to order by Chairman Bil Scherrer at 6:30 p.m. with the following in attendance: Mayor Robert Miller, Alderman Jeff Fischer, Commissioners Jack Eckola, Jim Spiegelhoff, Jim Peterson, Attorney John Bjelajac, City Administrator Kevin Lahner, Ms. Tina Chitwood of RCEDC, Aldermen Jim Prailes, Tom Vos. Absent: Ms. Judy Lemieux Also in attendance was Mr. Tom Stelling of Stelling & Associates Architects

**APPROVAL OF MINUTES FROM MARCH 4, 2010**

A motion was made by Fischer to approve the minutes of the March 4, 2010 meeting. Peterson seconded the motion and with all in favor, the motion carried.

**RESOLUTION NO. 98 "REVIEW AND CONSIDERATION OF A RESOLUTION APPROVING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT FOR ARCHITECTURAL SERVICES FOR THE DOWNTOWN PARKING STRUCTURE WITH STELLING & ASSOCIATES ARCHITECTS FOR THE AMOUNT OF \$75,000"**

Lahner gave a brief explanation on the consideration of Stelling and Associates and Graef USA for the project. Because Stelling was already working on the adjacent building and was familiar with the partially built J.W. Peters parking structure, he was approached to put together a proposal at a good price.

Eckola questioned which would be built first, the parking structure or the buildings. Lahner explained that the timing of the parking structure will coincide with the hotel completion later this fall.

Fischer asked if the amount of the loan is still in the 1.5 million dollar range. Lahner replied that the bid package still needs to be put together but he thought it would be closer to two million dollars.

Vos was concerned with the warranty on the parking structure and asked ultimately who will be responsible. Stelling replied that the contractor who purchases the products from J.W. Pieters will be responsible.

A motion was made by Peterson with a second by Spiegelhoff to adopt Resolution Number 98. Roll Call Ayes: Scherrer, Miller, Fischer, Eckola, Spiegelhoff, Peterson Nays: None

**ADJOURNMENT**

A motion was made by Miller to adjourn the meeting. Eckola seconded the motion and with all in favor, the motion carried and the meeting adjourned at 6:12 p.m.

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Beverly R. Gill  
City Clerk  
City of Burlington  
Racine & Walworth County