



Department of Public Works
Street & Park and Water Departments
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CITY OF BURLINGTON PARK BOARD MINUTES
THURSDAY, JANUARY 26, 2012
2200 S. Pine Street, Burlington, WI 53105

Chairman Darrel Eisenhardt, Commissioners Clay Brandt, Tom Follis, Kelly Kamlager, Jon Schultz, Peter Turke, Alderman Bob Prailes, DPW Supervisor Dan Jensen, P.E., Chase Robers, Student Representative

Chairman Darrel Eisenhardt called the meeting to order at 6:30 P.M.

Roll Call: Present: Commissioners Clay Brandt, Tom Follis, Jon Schultz, Peter Turke, Alderman Bob Prailes, DPW Supervisor Dan Jensen and Chase Robers, Student Representative. Excused: Kelly Kamlager.

Approval of November 17, 2011 Minutes: Chairman Eisenhardt entertained a motion to approve the November 17, 2011 Minutes. Motion to approve made by Commissioner Follis. Seconded by Alderman Bob Prailes. All voted aye, motion carried.

Citizens Comments: None

Aldermanic Report: Alderman Bob Prailes reported the balance of Park Board Funds at \$66,391.03, plus \$25,000 for 2012 that has not been posted to the account. The Commissioners were all in agreement that better reports were needed to show when invoices were being paid from Park Board Funds. Alderman Prailes said he would talk to Steve DeQuaker, Treasurer and ask if this could be provided.

Alderman Prailes also stated part of the grant money would be reimbursed into Park Board Funds for in kind service at Riverside Park. Dan Jensen, DPW Supervisor stated he would check with Kevin Lahner, City Administrator to verify what process needs to be completed for grant reimbursement.

DPW Supervisor Report: Dan Jensen, DPW Supervisor reported that the City would be receiving \$1400.00 from DuPont for the 18 Evergreen Park trees that were impacted by the use of Imprelis. Trees will be replaced, with smaller trees. Aaron DeGrave, Park Foreman, will determine what areas would be best for placement.

Dan Jensen also reported there was a water leak along the bike path at Riverside Park. Repairs to be made and payment to be processed through Water Department funds. The remainder of the restoration of Riverside Park would be completed in early spring.

New Business:

Todd Greene Music Studios: Mr. Greene had indicated he wanted to come back before the Park Board as he had stated to Deb Rintamaki, DPW Administrative Assistant that the scope of the project was changing and he thought they should not have to pay fees previously approved. Mr. Greene had stated either himself or a committee representative would be present. No one was present for the meeting.

The approved Park Board Minutes from September stated Mr. Greene was to provide a business plan, to be reviewed on a yearly basis. Deb Rintamaki stated she would send a letter to Mr. Greene asking for this information.

Old Business

Park Development Policy and Application: The Commissioners discussed the Park Development Policy and Application. Alderman Bob Prailes apologized as he had forgotten to speak to Kevin Lahner, City Administrator, regarding the changes. He stated he would do so and report back at February's meeting. Item to be placed on February 2012 Agenda.

Other Items

There being no further items for discussion, Chairman Eisenhardt entertained a motion to adjourn. Motion to adjourn made by Alderman Prailes. Seconded by Commissioner Brandt. All voted aye and Chairman Eisenhardt adjourned the meeting at 7:41 P.M.

Minutes respectfully submitted by:

Deb Rintamaki

Depart of Public Works