



**City of Burlington
Official Minutes
Common Council
Robert Miller, Mayor
Beverly R. Gill, City Clerk
December 6, 2011**

1. CALL TO ORDER - ROLL CALL

Mayor Bob Miller called the meeting to order at 7:48 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Peter Hintz, Jim Prailes, Tom Vos, Jeff Fischer, Katie Simenson Excused: Steve Rauch

Student Representatives: Dale Morrow, Paul Dhillon

Also present: City Attorney John Bjelajac, City Administrator Kevin Lahner, Police Chief Peter Nimmer, Fire Chief Richard Lodle, Treasurer Steve DeQuaker, Public Works Director Connie Wilson, Supervisor Streets and Parks Dan Jensen, Library Director Gayle Falk, Assistant to the Administrator Megan Johnson, Tom Foht and John Grosskruetz of Kapur Engineering and Stephanie Schulte of RCEDC

2. PLEDGE OF ALLEGIANCE

Mayor Miller led the council, staff and audience in the Pledge of Allegiance.

3. CITIZEN'S COMMENTS

None

4. CHAMBER OF COMMERCE REPORT

Mr. Eric Thomsen representing the Chamber of Commerce was present to inform council members of the following upcoming activities:

- Christmas Parade, December 2
- Annual Dinner Auction, Veteran's Terrace, January 19

5. APPROVAL OF COMMON COUNCIL MINUTES FOR NOVEMBER 15, 2011

A motion was made by Fischer with a second by Vos to approve the common council minutes of November 15, 2011. With all in favor, the motion carried.

6. LETTERS AND COMMUNICATIONS

A motion was made by Bob Prailes with a second by Fischer to accept the letters and communications as presented. Wilson reported the brochure regarding cross-connections will be sent out this week. With all in favor, the motion carried.

7. REPORTS BY ALDERMANIC REPRESENTATIVES AND DEPARTMENT HEADS

Hintz reported that UW-Whitewater was not included in the 2012 Economic Profile.

Vos questioned what the city's plans were for gas cards due to Kruzan Oil no longer being in business. Lahner replied the city will be set up with the National Fleet Car Program that the State of Wisconsin now uses. Lahner reported the cards will be used in most locations and the city will receive a higher level of discount than was previously received. Lahner said it was a web-based system which has a lot of controls.

Wilson reported on a mechanical failure at Well #10 pump which is going to delay the radium removal by two to three weeks. She stated that historically wells are rehabbed on an "as needed" basis and this well has reached that point.

Jensen distributed a draft of a snow shoveling policy and was looking for feedback from council members.

8. REPORTS 1-4

A motion to approve Reports 1-4 was made by Jim Prailes with a second by Hintz. With all in favor, the motion carried.

9. PAYMENT OF VOUCHERS

A motion was made by Hintz with a second by Johnson to approve vouchers, pre-paid and reimbursements in the amount of \$222,216.04. Johnson questioned the bill from Stepp Equipment. Jensen replied it was a partial payment. Jensen stated the leaf pick-up system is working well, but the public needs more education as to what cannot be placed along the curb. Roll Call Aye: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Fischer, Simenson Nay: None Motion carried 7-0

10. LICENSES AND PERMITS

A motion was made by Vos with a second by Hintz to approve the licenses and permits as presented. With all in favor, the motion carried.

11. APPOINTMENTS AND NOMINATIONS

A motion was made by Vos with a second by Simenson to approve the appointments and nominations. With all in favor, the motion carried.

12. PUBLIC HEARINGS

None

13. RESOLUTIONS

RESOLUTION 4512(37) "A RESOLUTION TO APPROVE THE 2012 ANNUAL BUDGET"

A request for a second reading and a motion to approve was made by Fischer with a second by Jim Prailes. Roll Call Aye: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Fischer Nay: Simenson Motion carried 6-1

14. ORDINANCES

None

15. MOTIONS

None

16. ADJOURNMENT

A motion was made by Hintz with a second by Simenson to adjourn the meeting. With all in favor, the meeting adjourned at 8:03 p.m.

Beverly R. Gill
City Clerk
City of Burlington
Racine and Walworth Counties