



AGENDA
COMMUNITY DEVELOPMENT AUTHORITY (CDA)
Tuesday, July 6, 2010

224 East Jefferson Street, Burlington, WI – Council Chambers
5:30 p.m.

Bil Scherrer, Chairman
Robert Miller, Mayor
Jeff Fischer, Aldermanic Representative
Jack Eckola
Jim Spiegelhoff
Jim Peterson
Judie Lemieux

1. Call to Order
2. Roll Call.
3. Approval of minutes from April 27, 2010.
4. Persons desiring to be heard.
5. Update on the downtown parking structure.
6. Update on the status of the Historic Preservation Commission façade grant program.
7. Adjournment.

Note: Notice is hereby given that a majority of the members of the Common Council may be present at this meeting. Although this may constitute a quorum of the Council, the Council will not take any action at this meeting.

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



MEMORANDUM

To: Kevin Lahner, City Administrator
From: Tina Chitwood, RCEDC
Date: June 1, 2010
RE: FAÇADE GRANT PROGRAM STATUS/ RECAPITALIZATION REQUEST

The purpose of this memo is to provide an update on the balance available in the Historic Preservation Commission (HPC) Façade Grant Program which provides 50% grants (up to \$5,000 each) for exterior building improvements located in the City's Historic Preservation Overlay District. The HPC would like to request that the City consider recapitalizing the grant fund to continue the availability of this highly successful program into the future.

As of the date of this memo the amount of unobligated funds from the current round of funding (Round 3) is \$1,192.59. The actual cash balance remaining is \$13,121.87. This difference is attributed to six projects that have been approved for funding which have not yet requested reimbursement from the HPC. Staff has contacted these six applicants both via phone calls and via letters in an effort to gauge whether or not they plan on pursuing a claim to these funds (a deadline of June 30, 2010 was given for them to submit their claims.) In total, this successful program, from its initiation, has supported 79 projects with a total improvement amount of \$929,669; resulting in a leveraging ratio of \$3 private dollars for each \$1 funded by the program.

The HPC would like to request the City to consider recapitalizing this Façade Grant Program. With a recapitalization of this Program the HPC can focus on an increased effort to market this program to the N. Pine Street building owners with alleys bordering the new downtown redevelopment projects. Funding 50% of their street facing facades or alleyway improvements will make the downtown redevelopment area even more attractive and inviting to visitors and citizens of the City.

Thank you for considering this request as it will go a long way to assist downtown property owners and make Historic Downtown Burlington a more visually pleasing and welcoming place. Please contact me should you need additional information or have questions about this request; I can be reached at 262-898-7422 or at tchitwood@racinecountyedc.org.

CC: Tom Stelling, HPC Chairman

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