



AGENDA
COMMON COUNCIL

Tuesday, November 1, 2011

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller
Robert Prailes, Alderman, 1st District
Edward Johnson, Alderman, 1st District
Jim Prailes, Alderman, 2nd District
Peter Hintz, Alderman, 2nd District
Tom Vos, Council President and Alderman, 3rd District
Steve Rauch, Alderman, 3rd District
Katie Simenson, Alderman, 4th District
Jeff Fischer, Alderman, 4th District

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Citizen Comments.
4. Chamber of Commerce Representative.
5. Approval of the Common Council minutes for October 18, 2011. *(K. Simenson)*
6. Letters and Communications: *(J. Fischer)*
A: Correspondence from DP Electronic Recycling regarding a recent electronic recycling event.
7. Reports by Aldermanic Representatives and Department Heads.
8. Reports 1-5: *(R. Prailes)*
Report 1 – Airport Committee minutes, August 25, 2011
Report 2 – Park Board minutes, September 15, 2011
Report 3 – Park Board minutes, September 21, 2011
Report 4 – Library Board minutes, September 27, 2011
Report 5 – Committee of the Whole minutes, October 18, 2011
9. Payment of Vouchers. *(E. Johnson)*
10. Licenses and Permits. *(J. Prailes)*
11. Appointments and Nominations: None
12. Public Hearings: None

13. **RESOLUTIONS:**

- A. Resolution 4506(31) to approve a contract with LJM Architects to conduct a Historic Building Survey in the City of Burlington for the amount of \$24,000. This item was discussed at the October 18, 2011 Committee of the Whole meeting. (*P. Hintz*)
- B. Resolution 4507(32) to approve the purchase of carpeting for the Public Library from Best Value Flooring in the amount of \$30,816.80. This item was discussed at the October 18, 2011 Committee of the Whole meeting. (*T. Vos*)
- C. Resolution 4508(33) to consider approving Change Order Number One with Augie's Excavating & Grading, Inc. for the Riverside Park Improvement Project for a reduction in the amount of \$35,908.30. This item was discussed at tonight's Committee of the Whole meeting. (*S. Rauch*)

14. **ORDINANCES:**

- A. Ordinance 1936(13) to repeal and recreating Chapter 219, "Noise" of the Municipal Code. This item was discussed at the October 18, 2011 Committee of the Whole meeting. (*K. Simenson*)
- B. Ordinance 1937(14) to amend the Racine County Multi-Jurisdictional Comprehensive Plan for the City of Burlington for Lots 1, 2 and 3 of CSM 3012 on Maryland Avenue. This item was discussed at the October 18, 2011 Committee of the Whole meeting. (*J. Fischer*)
- C. Ordinance 1938(15) to amend the Racine County Multi-Jurisdictional Comprehensive Plan for the City of Burlington for Lot 1 of CSM 1999 on S. Pine Street and the STH 11 Bypass. This item was discussed at the October 18, 2011 Committee of the Whole meeting. (*R. Prailes*)

15. **MOTIONS:**

- A. Motion 11-730 to approve the installation of a sprinkler system at Brannen Field. This item was discussed at tonight's Committee of the Whole meeting. (*E. Johnson*)
- B. Motion 11-731 to approve a Certificate of Appropriateness and Sign Permit in the HPC Overlay District for 109 E. Chestnut Street. This item was discussed at tonight's Committee of the Whole meeting. (*J. Prailes*)
- C. Motion 11-732 to approve a Certificate of Appropriateness and Sign Permit in the HPC Overlay District for 557 Milwaukee Avenue. This item was discussed at tonight's Committee of the Whole meeting. (*P. Hintz*)

16. **ADJOURNMENT** (*T. Vos*)

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 5	Date: November 1, 2011
Submitted By: Beverly R. Gill, City Clerk	Subject: Meeting Minutes

Details:

Attached please find the minutes from October 18, 2011 Common Council meetings. Staff recommends approval of these minutes.

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council approve these minutes at the November 1, 2011 Common Council meeting.



City of Burlington
Official Minutes
Common Council
Robert Miller, Mayor
Beverly R. Gill, City Clerk
October 18, 2011

1. **CALL TO ORDER - ROLL CALL**

Mayor Bob Miller called the meeting to order at 7:46 p.m. starting with roll call. Aldermen present: Jim Prailes, Ed Johnson, Peter Hintz, Tom Vos, Steve Rauch, Katie Simenson, Jeff Fischer Excused: Robert Prailes.

Also present: City Attorney John Bjelajac, Police Chief Peter Nimmer, Fire Chief Richard Lodle, Treasurer Steve DeQuaker, Public Works Director Connie Wilson, Supervisor Streets and Parks Dan Jensen, Library Director Gayle Falk and Tom Foht of Kapur Engineering.

2. **PLEDGE OF ALLEGIANCE**

Mayor Miller led the council, staff and audience in the Pledge of Allegiance.

3. **CITIZEN'S COMMENTS**

None

4. **CHAMBER OF COMMERCE REPORT**

None

5. **APPROVAL OF COMMON COUNCIL MINUTES FOR OCTOBER 4, 2011**

A motion was made by Simenson with a second by Johnson to approve the Common Council Minutes of October 4, 2011. With all in favor, the motion carried.

6. **LETTERS AND COMMUNICATIONS**

None

7. **REPORTS BY ALDERMANIC REPRESENTATIVES AND DEPARTMENT HEADS**

DPW Supervisor Dan Jensen informed the Council that the leaf sucking machine is anticipated to arrive in about a week. He further stated that crews have been picking up leaves since October 13.

8. **REPORTS 1-5**

A motion to approve Reports 1-5 was made by Fischer with a second by Hintz. With all in favor, the motion carried.

9. **PAYMENT OF VOUCHERS**

A motion was made by Johnson with a second by Hintz to approve vouchers, pre-paids and reimbursements in the amount of \$323,863.75 Roll Call Aye: Jim Prailes, Johnson, Hintz, Vos, Rauch, Simenson, Fischer; Nay: None. Motion carried 7-0.

10. **LICENSES AND PERMITS**

A motion was made by Johnson with a second by Hintz to approve the licenses as presented. With all in favor, the motion carried.

11. APPOINTMENTS AND NOMINATIONS

None

12. PUBLIC HEARINGS

A. "A PUBLIC HEARING TO HEAR PUBLIC COMMENT REGARDING A REQUEST TO AMEND THE RACINE COUNTY MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR PROPERTY LOCATED AT 824 MILWAUKEE AVENUE AND 681, 701, 733 AND 756 MARYLAND AVENUE FROM GOVERNMENT & INSTITUTIONAL TO INDUSTRIAL".

Mayor Miller opened the public hearing at 7:50 p.m. There was no public comment. A motion was made by J. Prailes with a second by Vos to close the hearing. With all in favor, the public hearing closed at 7:51 p.m.

B. "A PUBLIC HEARING TO HEAR PUBLIC COMMENT REGARDING A REQUEST TO AMEND THE RACINE COUNTY MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR PROPERTY LOCATED ON S. PINE STREET AND THE STH 11 BYPASS FROM HIGH DENSITY RESIDENTIAL TO COMMERCIAL".

Mayor Miller opened the public hearing at 7:51 p.m. There was no public comment. A motion was made by Hintz with a second by Johnson to close the hearing. With all in favor, the public hearing closed at 7:52 p.m.

13. RESOLUTIONS

A. RESOLUTION 4496(21) "A RESOLUTION TO APPROVE A TRAFFIC AND SIGNALIZATION ANALYSIS AGREEMENT WITH KAPUR & ASSOCIATES IN THE AMOUNT OF \$23,732.38".

A request for a second reading and a motion to approve was made by Vos with a second by Hintz to approve.

Simenson questioned if the other Council members contacted Kapur & Associates with their recommendations of key items to look at. Tom Foht replied that he received several recommendations however the analysis previously reviewed by the Council contained all of the areas of concern he received. Fischer questioned if the analysis will only contain Tasks 1-6 and not the optional tasks previously recommended. Foht stated that was correct.

Roll Call Aye: Johnson, Jim Prailes, Hintz, Vos, Fischer; Nay: Rauch, Simenson. Motion carried 5-2.

B. RESOLUTION 4502(27) "A RESOLUTION TO APPROVE TASK ORDER EIGHTY-TWO WITH KAPUR & ASSOCIATES FOR CIVIL ENGINEERING SERVICES, DESIGN AND CONSTRUCTION MANAGEMENT FOR THE RETAINING WALL AT 301 LEWIS STREET IN THE AMOUNT OF \$6,303".

A request for a second reading and a motion to approve was made by Rauch with a second by J. Prailes to approve.

Vos questioned if the city is working with the property owners regarding drainage of the yard at 301 Lewis and not just the issues with the retaining wall. Tom Foht stated the city is coordinating with the property owners to help eliminate future problems.

Roll Call Aye: Johnson, Jim Prailes, Hintz, Vos, Rauch, Simenson, Fischer; Nay: None. Motion carried 7-0.

C. RESOLUTION 4504(29) "A RESOLUTION TO AUTHORIZE THE ISSUANCE AND SALE OF \$9,400,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2011"

A request for a second reading and a motion to approve was made by Simenson with a second by Hintz to approve. Jim Mann of Ehlers stated the bond had been reduced to \$9,120,000. Simenson withdrew her motion and Hintz withdrew his second to approve the resolution for \$9,400,000. Simenson motioned to approve the resolution for \$9,120,000 with a second by Hintz. Roll Call Aye: Johnson, Jim Prailes, Hintz, Vos, Rauch, Simenson, Fischer; Nay: None. Motion carried 7-0.

D. RESOLUTION 4505(30) "A RESOLUTION TO AUTHORIZE THE ISSUANCE AND SALE OF \$2,080,000 WATERWORKS SYSTEM REVENUE REFUNDING BONDS, SERIES 2011A AND PROVIDING FOR THE PAYMENT OF THE BONDS AND OTHER DETAILS WITH RESPECT TO THE BONDS"

Jim Mann, Ehlers stated this bond had been reduced to \$2,050,000. A request for a second reading and a motion to approve the resolution for \$2,050,000 was made by Fischer with a second by Johnson to approve. Roll Call Aye: Johnson, Jim Prailes, Hintz, Vos, Rauch, Simenson, Fischer; Nay: None. Motion carried 7-0.

14. ORDINANCES

A. ORDINANCE 1934(11) "AN ORDINANCE TO REPEAL AND RECREATE CHAPTER 308 OF THE MUNICIPAL CODE PERTAINING TO "WEAPONS".

A request for a second reading and a motion to approve was made by Vos with a second by J. Prailes to approve. Roll Call Aye: Johnson, Jim Prailes, Hintz, Vos, Rauch, Simenson, Fischer; Nay: None. Motion carried 7-0.

15. MOTIONS

None

16. ADJOURN INTO CLOSED SESSION PER WIS. STATS 19.85(1)(E) "DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION"

A motion was made by Johnson with a second by Hintz to adjourn into closed session per Wis. Stats. 19.85(1)e). Roll Call Aye: Bob Prailes, Johnson, Jim Prailes, Hintz, Vos, Rauch, Simenson, Fischer; Nay: None. Motion carried 8-0. The closed session began at 8:05 p.m.

Alderman Robert Prailes arrived at 8:14 p.m.

17. RECONVENE INTO OPEN SESSION

A motion was made by R. Prailes with a second by Simenson to reconvene into open session. With all in favor, open session began at 8:39 p.m.

18. DECISION FROM CLOSED SESSION

MOTION 11-729 "A MOTION TO APPROVE A PURCHASE CONTRACT WITH GREENE COUNTY REALTY CO. FOR PROPERTY LOCATED AT 824 MILWAUKEE AVENUE"

A motion to approve was made by Johnson with a second by Simenson. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Simenson and Fischer; Nays: None. Motion carried 8-0.

19. ADJOURNMENT

A motion was made by Hintz with a second by Simenson to adjourn the meeting. With all in favor, the meeting adjourned at 8:40 p.m.

Recording Secretary,

A handwritten signature in black ink, appearing to read "Megan E. Johnson". The signature is fluid and cursive, with a large initial "M" and "J".

Megan E. Johnson
Assistant to the Administrator



Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 6A	Date: November 1, 2011
Submitted By: Mayor Miller	Subject: Communications

Details:

Communication A: Correspondence from DP Electronic Recycling regarding a recent electronic recycling event.

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Council accept this correspondence at the November 1, 2011 Common Council meeting.



DP ELECTRONIC
R E C Y C L I N G

DP Electronic Recycling
540 E. Centralia St
Elkhorn, WI 53121
(262) 723-2550
www.dpecycle.com

October 24, 2011

Bob Miller
Dan Jensen
Bev. Gill
Connie Wison

Dear City of Burlington Representatives,

I'd like to thank you for your assistance with the October 15th electronic recycling collection event held in the parking lot of the Dept. of Public Works building.

We think the collection was a big success. Many residents expressed their appreciation to have a place where they could take their unwanted electronics. Residents were excited to reclaim space in their basements, garages & attics.

It was a pleasure working with all of you. It would be wonderful to coordinate a spring collection for Burlington residents as well. I'll give Dan a call in Feb to hopefully coordinate a date.

Please keep us in mind for any additional disposal needs the city may have.

Sincerely,

Lisa Bunne
DP Electronic Recycling
lbunne@dpecycle.com

262-723-2550



Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 8	Date: November 1, 2011
Submitted By: City Staff	Subject: Reports 1-5

Details:

Attached please find the following reports:

- Report 1 – Airport Committee minutes, August 25, 2011
- Report 2 – Park Board minutes, September 15, 2011
- Report 3 – Park Board minutes, September 21, 2011
- Report 4 – Library Board minutes, September 27, 2011
- Report 5 – Committee of the Whole minutes, October 18, 2011

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Council accept these reports at the November 1, 2011 Common Council meeting.

DRAFT Minutes

City of Burlington – Airport Committee
Burlington Municipal Airport
Burlington, WI

Date: August 25, 2011

Meeting was called to order at 6:00 p.m.

Present:

Alderman Jim Prailes
Jerry DeLay
Gary Meisner
Kevin Remer
Arlene Runkel
David Uhen
John Hotvedt

Motion was made by Prailes, seconded by Meisner, to approve the July 28, 2011 minutes as written.
Motion carried.

There were no open floor comments.

Airport Manager's Report:

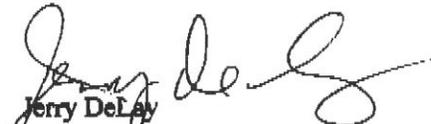
No noise complaints. Fuel sales have been steady.

There being no further business, motion was made by Prailes seconded by Hotvedt, to adjourn the meeting. Motion carried.

Meeting was adjourned at 6:15 p.m.

Next meeting date is October 27, 2011 at 6:00 p.m.

Respectfully submitted by:


Jerry DeLay
Committee Chairman



CITY OF BURLINGTON

Department of Public Works
Street & Park and Water Departments
2200 S. Pine Street, Burlington, WI 53105
(262) 539 -3770 (262) 539-3773
www.burlington-wi.gov

CITY OF BURLINGTON PARK BOARD MINUTES THURSDAY, SEPTEMBER 15, 2011

Chairman Darrel Eisenhardt, Commissioners Clay Brandt, Tom Follis, Kelly Kamlager, Jon Schultz, Peter Turke, Alderman Bob Prailes, Director of Public Works Connie Wilson, DPW Supervisor Dan Jensen, P.E.

Chairman Darrel Eisenhardt called the meeting to order at 6:42PM.

Roll Call: Present: Commissioners Tom Follis, Kelly Kamlager, Jon Schultz, Alderman Bob Prailes, Chairman Darrel Eisenhardt, and Connie Wilson, Director of Public Works and Dan Jensen, P.E., DPW Supervisor. **Excused:** Commissioners Clay Brandt, Peter Turke and Aldermanic Representative Bob Prailes.

Approval of July 21, 2011 Minutes: Chairman Eisenhardt entertained a motion for approval of the July 21, 2011 Minutes. Motion to approve made by Commissioner Kamlager. Seconded by Commissioner Schultz. All voted aye, motion carried.

Citizens Comments: None

Aldermanic Report: None

DPW Supervisor Report: Dan Jensen, DPW Supervisor provided the following updates:

Echo Park: The DNR has requested the contractor to replace the limestone rock with river rock and seed the fill with grasses. The work is ongoing and should be completed by fall.

Riverside Park: After reviewing the project the DNR has submitted their request that the root ball portion be eliminated. The pre-construction meeting is scheduled for September 20, 2011. Construction will begin soon afterwards.

Spruce Tree Reimbursement Aaron De Grave, Park Foreman has submitted to Dupont Chemical estimated costs of \$4,800.00, for damages that occurred to 16 spruce trees throughout City parks. The damage was caused by using the herbicide Imprelis, a pre-emergent/emergent broad leaf herbicide, as directed. Further updates will be provided in the future.

Connie Wilson, DPW Director: Connie Wilson distributed detailed drawings from Kapur and Associates, Inc. for the McCanna Sanitary Project. Ms. Wilson wanted the Park Board to be aware that the project would involve going through a small portion on McCanna Parkway, across

from the Park, but on park land. The Park Board thanked Ms. Wilson for providing the information.

New Business:

Todd Greene Music – Request for Use of Echo Park for 2012/Special Event Permit Application

Mr. Green was present for his request for use of Echo Park (Gazebo and Pavilion) on Thursday's beginning in June 2012 through September 13, 2012.

Mr. Green expressed he would run it the same as Waterford's River Rhythm concerts, with a different type of music each week. Music would be groups hired by Mr. Green, and he would seek out sponsors for contributions.

The Park Board members stated advertising banners with sponsors names on them would be allowed, but nothing such as sponsor products would be allowed for placement in the park. Mr. Green stated it would be family orientated; allowing people to bring in their own soda, beer and wine. No beverages would be sold at the events. Mr. Green would also handle the clean up after each event.

Mr. Green indicated that if goes well, he would possibly seek out a service organization that would be willing to sell food only during the 6:30 – 8:30 time slot. He would also be using the PA system from Waterford, which also had lighting with it.

Dan Jensen, DPW Supervisor asked Mr. Green to provide contact information from Waterford, so that he may contact them.

The Commissioners also discussed fees for use of the Park. Mr. Green stated it was a for profit event, and the Park Board determined that the charge would be \$35.00, for the gazebo, and \$35.00 for the pavilion, for each time. Mr. Green also agreed to possibly donating money to the Park Board in the future should profits allow.

Chairman Eisenhardt entertained a motion to approve the concept for Mr. Green as presented with a business plan to be provided, and to be reviewed on a yearly basis. Motion to approve made by Commissioner Kamlager. Seconded by Commissioner Follis. All voted aye, motion carried.

Old Business

Riverside Park update: Provided under DPW Supervisor Report.

Other Items: Commissioner Tom Follis stated there were several items Little League had concerns about. They would like to install a sprinkler system at Brannen field. Little League would be paying for the installation. Connie Wilson, DPW Director asked who would be paying the water bill for the sprinkler system. Water bills are paid from the Parks Department budget account at the end of the year.

Mr. Follis also stated the wooden bleachers at Hintz Sports (Ebbers Field) Complex and Brannen Field needed work done on them.

Little League would also like to put batting cages at the Hintz Complex, but were unsure of where they could go. The cages approximate size being 20 X 70 ft. Mr. Follis was unsure of what areas Chocolate Fest would have control over, and he wanted to know where the batting cages could go.

Mr. Follis stated Little League would like to change the champion Little League signs on the point of entry signs for the City of Burlington. They would like to have something that could continue year after year. All thought that it was a great idea, but approval would have to come from the Common Council.

Dan Jensen, DPW Supervisor asked if the sprinkler system and batting cages were something that was on the Park Board Plan. Mr. Jensen stressed the importance of following the plan as approved by the Park Board. Mr. Jensen will meet with Commissioner Follis and Aaron De Grave, Park Foreman, to review where batting cages could go. He would also discuss the bleachers with Aaron De Grave

Adjourn: There being no further items for discussion; Chairman Eisenhardt entertained a motion for adjournment. Commissioner Kamlager motioned for adjournment. Seconded by Commissioner Follis. Chairman Eisenhardt adjourned the meeting at 7:57 PM.

Minutes respectfully submitted by:



Deb Rintamaki

Department of Public Works



Department of Public Works
Street & Park and Water Departments
2200 S. Pine Street, Burlington, WI 53105
(262) 539 -3770 (262) 539-3773
www.burlington-wi.gov

CITY OF BURLINGTON MINUTES FOR SPECIAL PARK BOARD MEETING
WEDNESDAY, SEPTEMBER 21, 2011, 6:30 PM
2200 S. Pine Street, Burlington, WI 53105

Chairman Darrel Eisenhardt, Commissioners Clay Brandt, Tom Follis, Kelly Kamlager, Jon Schultz, Peter Turke, Alderman Bob Prailes, DPW Supervisor Dan Jensen, P.E.

Chairman Darrel Eisenhardt called the meeting to order at 6:40 PM.

Roll Call: Present: Commissioners Tom Follis, Kelly Kamlager, Peter Turke, Chairman Darrel Eisenhardt, DPW Supervisor Dan Jensen, P.E. **Excused:** Commissioners Jon Schultz and Alderman Bob Prailes.

Discussion regarding Grant Applications for each phase of the Trail System

Improvements: The Commissioners discussed each of the three Recreation Grant Applications submitted to the State of Wisconsin, Department of Natural Resources. Grant applications were submitted by Blake Theisen of SAA Design Group, Inc. A decision was needed on which of the three applications the Park Board wanted to approve. The choices being approving of one, two three, none or any combinations they thought would most benefit the City of Burlington. The Park Boards cost liability would be 50% of each grant application.

The first application (referred to Burlington Trail System Improvements (New Development Trails Section 1) was for a total of \$44,100.00. This grant application would be for the area along Grove Street, from Milwaukee Avenue, installing a 10' multi-use trail.

The second application (referred to Burlington Trail System Improvements (Rehab Trails Section) was a total of \$48,825.00. This grant application would be for the area by Echo Park along Milwaukee Avenue, replacing the 4 ft. sidewalk section with a 10' multi-use trail.

The third application (referred to Burlington Trail System Improvements New Development Trails Section 2) was for a total of \$68,300.00. This grant application would be for the area beginning on Center Street and installing a 10' multi-use trail to Steinhoff Park, running along the back of the park and going up to meet Paul Street.

The Commissioner discussed various pros and cons of each grant application. The Commissioners were concerned about the money being spent for a trail that does not meet up with any City or County trail. They were also concerned how residents would be affected if there were no parking in front of their houses along Grove Street, which would also affect

vehicles that park there during Chocolate Fest. Additionally the amount of trucks using the road, and the safety of children in the designated bike path in the street.

Commissioner Kamlager expressed that she would like to review in the future the possibility of using the abandoned rail road section to connect to Kansasville and the White River Trail.

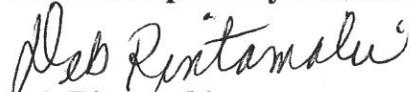
Chairman Eisenhardt entertained a motion to proceed with Echo Lake along Milwaukee Avenue replacing the 4' section with a 10' multi-use trail, Rehab Trails Section for \$48,825.00 Motion to approve made by Commissioner Follis. Seconded by Commissioner Turke. All voted aye, motion carried.

Commissioner Kamlager made a motion to proceed with Echo Lake, but to sometime in the near future to contact residents along Grove Street for their input of potential use in the future on removing the parking lane along Grove Street. Seconded by Commissioner Turke. All voted aye, motion carried.

Other Items: None

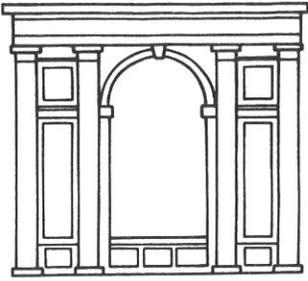
There being no other items for discussion Chairman Eisenhardt entertained a motion for adjournment. Motion made by Commissioner Brandt. Seconded by Commissioner Kamlager. All voted aye and Chairman Eisenhardt adjourned the meeting at 7:21 PM.

Minutes respectfully submitted by:



Deb Rintamaki

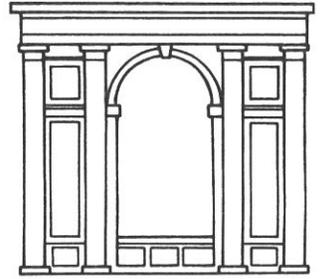
Department of Public Works



Burlington Public Library

166 East Jefferson Street • Burlington, Wisconsin 53105
(262) 763-7623 • Fax (262) 763-1938

www.burlingtonlibrary.org



Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, September 27, 2011 in the Burlington Public Library Meeting Room. Present were Steve Rauch, Pat Hoffman, Pat Hurley, Kay Pockat, Mike Kelly, Dr. David Moyer, Scott Johnson, and Dianne Boyle. Excused was Penny Torhorst. Also present were Library Director Gayle Falk and Administrative Assistant Linda Berndt.

Johnson called the meeting to order at 4:04.

Minutes of the August 23, 2011 meeting were approved. Hoffman moved, and Pockat seconded. Motion passed.

The September 2011 General Fund Bills, Prepays, Reimbursements and August 2011 General Fund Deposits were discussed and approved. Kelly moved approval and Boyle seconded. Motion passed.

Kelly moved and Hurley seconded the motion to approve the September Trust Fund Bills and the August Trust Fund Deposits. Motion passed.

Committee Reports: Falk reported that we will need to schedule our Personnel and Finance Committees to review the library's budget before the next Library Board meeting. After discussion, the Personnel Committee meeting was scheduled for Monday, October 24th at 5:00 at the Library. The Finance Committee will meet on Tuesday, October 25th at 3:45 before the Board Meeting.

Federated Library Report: Falk reported that the Lakeshores Libraries are still investigating the results of the Wing Spread conference, including the possibilities of more centralized cataloging.

Old Business:

Computer Project: We now have 12 internet computers up and running for public use. Patrons can log themselves on to the Internet using their library cards.

Budget Update: We are still waiting for city input on the budget. We should have information before the next meeting.

New Business:

Changes in the Internet: Now that patrons are logging themselves on to the Internet, Falk wanted to go through our procedures with the Board.

Since we have automated the Internet use, we have networked patron printing to a printer at the front desk. We are now charging 10 cents per page for printing.

We now have the ability to have juveniles log themselves in. Parents can decide to give permission each time the child uses the Internet, or they can allow the child to use the Internet until they rescind their permission. Hoffman moved and Hurley seconded the motion to accept the recommendations of changes that has been presented by Falk at this time. Motion passed.

Employee Grievance Procedure: As part of Act 10, all public employees must have a grievance procedure. The City has instituted a new grievance procedure that has been drafted with help from the City Attorney, and provided the Library with a version of the grievance procedure that recognizes the Library Board as the governing body for library employees. Moyer moved and Kelly seconded the motion to adopt the new grievance procedures as presented. Motion passed.

Directors Report:

Monthly Report: The Internet numbers are down a little bit due to down time caused by the installation of the new computers. The circ numbers are up this month.

BPL in the news: There were several items in the newspapers this past month. We are having a program this month with Dr. Webley on how to handle stress.

Public Communication to the Board: There is nothing at this time.

Meeting was adjourned at 4:35 PM. Hoffman moved and Hurley seconded. Motion passed.

Our next meeting will be on Tuesday, October 25th at 4:00 PM in the Burlington Public Library meeting room.

Respectfully submitted,



Steve Rauch,
Aldermanic Representative



City Clerk

300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 10	Date: November 1, 2011
Submitted By: Beverly R. Gill, City Clerk	Subject: Licenses

Details:

Operator's Licenses

Peck, Spencer M.
Pratt, Melody R.

Financial Remarks:

Applicants are charged a fee of which a portion funds the background checks performed by the Police Department. Business license fees are calculated on a case by case basis depending on the type of license applied for.

Executive Action:

Staff recommends the Common Council accept the presented licenses at the November 1, 2011 Council meeting.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Item Number: 13A	Date: November 1, 2011
Submitted By: Kevin Lahner, City Administrator	Subject: Resolution 4506(31) to consider approving a contract with LJM Architects to conduct a Historic Building Survey in the amount of \$24,000.

Details:

The City was recently awarded a grant in the amount of \$24,000 from the Wisconsin Historical Society to conduct an intensive historic building survey within the city. This survey will enable the City to continue historic preservation efforts in coordination with the State Historical Society.

Racine County Economic Development Corporation (RCEDC) put the survey out for bid in August of this year. Two proposals were received, from LJM Architects and Mead & Hunt. Interviews were conducted by a team which included Historic Preservation Committee members and RCEDC. LJM Architects was chosen as the best fit to conduct the survey. Attached you will find the contract with LJM Architects to complete the survey by July 15, 2012.

Options & Alternatives:

The Council may choose to deny having the survey done, however the survey may help identify more properties that can be included on the National Register of Historic Places, enabling property owners to apply for tax credits and other benefits.

Financial Remarks:

Costs associated with this survey will come directly from the grant received in the amount of \$24,000.

Executive Action:

This item was discussed at the November 1, 2011 Committee of the Whole meeting and is scheduled for the November 1, 2011 Common Council meeting for consideration.

**A RESOLUTION APPROVING A CONTRACT WITH LJM ARCHITECTS TO
CONDUCT A HISTORIC BUILDING SURVEY WITH THE WISCONSIN HISTORICAL
SOCIETY IN THE AMOUNT OF \$24,000**

WHEREAS, the Historic Preservation Commission has been awarded a Wisconsin Historical Society CLG Grant by the Federal Department of Interior in the amount of \$24,000 to conduct a Historic Building Survey with the Historic Preservation Division of the Wisconsin Historical Society; and,

WHEREAS, LJM Architects provide architectural, historic preservation consulting, historic rehabilitation design, reconnaissance and intensive surveys, architectural assessments and façade restoration studies; and,

WHEREAS, the City of Burlington believes that it is in the City's best interest to contract with the LJM Architects to conduct a Historic Building Survey in the City of Burlington as part of the Wisconsin Historical Society CLG Grant; and,

WHEREAS, it is the recommendation that a contract with LJM Architects, a copy of which is attached hereto, be accepted for the not-to-exceed amount of \$24,000.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington, Racine County, State of Wisconsin, that the City of Burlington shall enter into an agreement with LJM Architects as stated in the attached agreement (Exhibit "A"), to conduct a Historic Building Survey in the amount of \$24,000.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and directed to execute this agreement on behalf of the City.

Introduced: October 18, 2011
Adopted:

Robert Miller, Mayor

Attest:

Catherine Windle, Deputy City Clerk

From: Schulte, Stephanie [sschulte@racinecountyedc.org]
Sent: Wednesday, October 19, 2011 4:11 PM
To:
Subject: Historical Survey Information
Attachments: Schulte Stephanie.vcf; Schulte Stephanie2.vcf

Good Evening, I spoke with Joe DeRose of the Wisconsin Historical Society earlier today and he gave me some information that should answer the questions that were put on the table last night about the historical survey.

Tax Credits: If the property is a non-income producing property; the credit comes off of the owners owed state income taxes.

If the property is an income producing property: the credit comes off of the owners federal taxes.

Benefits from having this survey completed:

1. Promotional Tool: For tourism.
2. Educational/Informational Tool: The citizens of Burlington who have lived here all of their lives might not know the stories behind some of the historical properties and how those properties fit into the larger picture. For example: The Lustron houses in Burlington; did you know the City has four. This is very unique since the whole state of Wisconsin has roughly only 100 and there are only a few hundred in the United States. The survey will give us all of this information and the historical references as well.
3. Master Plan of the City: Having this survey done will give us a complete overview of the city with a historical emphasis. Also, the HPC will be able to utilize this plan in making determinations about local landmarks.
4. Tax Credit Programs: For the properties listed in the National Register; they will have the opportunity to receive tax credits.
5. Distinction: This survey will show how distinct Burlington is from other cities in Wisconsin.

Also, a few things to clear up about the National Register and Local Landmarks. Properties listed on the National Register are still able to make changes to their property without needing permission, but if the changes are too significant or it loses the characteristics that got the property on the National Register, it will be taken off. Being on the National Register is a honor and along with that come economic development incentives; i.e. tax credits. Becoming a Local Landmark is different. This choice of making a property a Local Landmark is dependent upon the City. If a property becomes a Local Landmark, then the owners will have need to receive permission to make any alterations to the building. The Historic Overlay District would be a Local Landmark.

After speaking with Joe DeRose (WI Historical Society: 608.264.6512) and Jennifer Lehrke (LJM Architects: 920.458.4800), they both said they would be willing to speak to any council members or citizens who have questions about this survey.

Thank you,
Stephanie

In order to continue to help businesses to expand and locate in Racine County we need your help. If you are already a RCEDC member we would like to thank you. If you are not a member, please review the community and business membership benefits at

10/19/2011

Certified Local Government: City Historic Inventory Survey - Grant Funds- October 26, 2011

Memo:

To:

**Burlington City Council
Burlington Planning Commission
Burlington Community Development Authority
Burlington Historic Preservation Commission**

Dear Council, CDA and fellow Commissioners,

This memo is in response to a request for clarification of the proposed contract pending approval by the Council for the Historic Survey of the entire City of Burlington. This proposed contract is completely funded by a Federal Grant to the Wisconsin Historical Society: They receive funds on an annual basis and this year the amount of \$100,000.00 is to be disbursed for historic surveys and similar activities to Certified Local Government (CLG). We applied for the Grant in 2010 to perform local surveys of our community to meet the requirements set forth in the CLG program requirements. I have attached information on Burlington's involvement in this program along with responsibilities for that involvement.

The Burlington Historic Preservation Commission along with its partners, the Council, Plan Commission and CDA has worked for almost 15 years to maintain and enhance the City's Downtown Historic District. We as an elected and appointed team of local citizens have been involved from the beginning including the Main Street Project, the final development of the Historic District designation in 1999 and the development of the Historic Preservation Overlay District and Zoning Ordinances in October 1999. The Historic Preservation Commission has had your support with administration of the ordinance, façade grant funds and the development of the Certified Local Government, (approved January 2008), and for this we thank you.

As part of our acceptance as a CLG we are required to inventory through a survey our historic properties, not just those in the historic overlay district, but all that exist within our city limits. With the assistance of RCEDA, we apply and received the grant funds required for such a survey we solicited proposals for survey service. This is highly competitive and there were many applicants. If we do not accept these funds they will be lost and the opportunity will slip away for your HPC and CLG to provide what is needed and required.

As we have seen and documented in the past, the funds that have been spent in the establishing of the Historic Overlay District and then the Façade Grant Funds have increased the investment in our communities tax base on a 3 : 1 return to assessments. When we have a completed survey of our entire community it would be expected that it would enhance the city's historic image and in the process its total assessed value. The process on the state and federal investment credits is some time sometimes

difficult to grasp. I will attempt at the council meeting to answer questions on the future value to the city and its residences and businesses.

In summary, my door is always open, just call and I will find the time and location to answer your questions. If I am unable to satisfy your concerns I will direct you to the proper authorities.

Respectfully submitted,

Thomas E. Stelling

Thomas E. Stelling
Architect
Present Chairman Historic Preservation Commission



**HISTORIC
PRESERVATION**

How Does My Community Become a CLG?

Certified Local Governments are designated by the State Historic Preservation Officer (SHPO) and the National Park Service through a formal application process.

The chief elected official of the local government submits a letter requesting certification to the State Historic Preservation Officer, Division of Historic Preservation, Wisconsin Historical Society, 816 State Street, Madison, WI 53706. The request must consist of the following:

1. Assurance that the local government enforces appropriate state and local legislation for the designation and protection of historic properties and will coordinate its activities with the SHPO.
2. A copy of the local historic preservation ordinance, including amendments.
3. A list of properties and districts designated under the local ordinance, including proper names and addresses.
4. A list of the local historic preservation commission members, including qualifications or expertise in fields related to historic preservation.
5. If the local preservation commission does not include professional members from the disciplines of history, architectural history, architecture, or archeology, a statement demonstrating that the local government has made reasonable efforts to appoint such members.
6. If the disciplines of history, architectural history, architecture, and archeology are not all represented on the commission, a proposal on how the local preservation commission will obtain such expertise needs to be submitted to the SHPO. This expertise is necessary to review National Register of Historic Places nominations or take other delegated actions that will impact properties normally evaluated by professionals in these disciplines.
7. A copy of the local historic preservation plan or a brief statement describing the local preservation program.
8. If appropriate, a list of any additional duties, responsibilities or activities that the local government agrees to undertake if certified.
9. If all of the above requirements are not presently met, a statement must be included indicating how and when they will be fulfilled.

The SHPO will respond to an adequately documented request for certification in less than 60 days. If the local government fulfills the requirements, the SHPO will approve the certification request and prepare a written Certification Agreement for signature by the chief elected official of the local government. It will list the specific responsibilities of the local government when certified. The Certification Agreement and the CLG application will then be sent to the Department of the Interior for review and approval. Upon approval, the CLG will be eligible for benefits.

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WILLIAM PROXMIRE

**HISTORIC
PRESERVATION****Certified Local Government Historic Preservation
Program in Wisconsin**

The Certified Local Government program was enacted as part of the National Historic Preservation Act Amendments of 1980 and has been established in Wisconsin to further encourage and assist historic preservation by local governments.

[Click to see a map of CLGs.](#)

A Certified Local Government (CLG) is any city, village, county, or town that has been certified by Wisconsin's State Historic Preservation Officer (SHPO) and the Department of the Interior as meeting the following basic criteria:

1. Enforces appropriate local ordinance for the designation and protection of historic properties.
2. Has established a qualified historic preservation commission by local ordinance.
- 3. Maintains a system for the survey and inventory of local historic properties.
4. Provides for public participation in the local historic preservation program.

Go to the following links to learn more about the CLG program in Wisconsin:

- [Is my community already a CLG?](#)
- [How does my community become a CLG?](#)
- [What are the benefits of CLG status?](#)
- [What types of activities can be funded with CLG funds?](#)
- [How does a CLG apply for funding?](#)
- [How does my community keep its CLG status?](#)
- [What if I have other questions about CLGs?](#)

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HISTORIC PRESERVATION

How Does My Community Keep its CLG Status?

Submit an annual report of historic preservation activities to the SHPO, maintain a qualified commission, designate properties as local landmarks, review alteration or demolition requests, and educate the community about historic preservation.

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FINDING FREEDOM

*The Untold Story of
Joshua Glover, Runaway Slave*

HISTORIC PRESERVATION



What are the Benefits of CLG Status?

- Eligibility to apply for Wisconsin Historic Preservation Fund Subgrants from the federal Historic Preservation Fund allocation to the state, to be used for eligible CLG activities.
- Eligibility to authorize the use of the Wisconsin Historic Building Code for locally designated historic buildings.
- Ability to formally comment on National Register of Historic Places nominations within its municipal boundaries before they are sent to the State Historic Preservation Review Board.

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**A RESOLUTION AUTHORIZING THE SUBMITTAL DOCUMENTS REQUIRED AS
APPLICATION FOR THE CITY OF BURLINGTON TO BECOME A CERTIFIED
LOCAL GOVERNMENT WITH THE WISCONSIN STATE HISTORICAL SOCIETY**

WHEREAS, a Certified Local Government is any city, village, county or town that has been certified by Wisconsin's State Historical Preservation Officer and the Department of Interior; and,

WHEREAS, a Certified Local Government shall enforce local ordinance and preservation of historical properties, maintain an inventory of local historic properties, encourage public participation in the local historic preservation program and submit an annual report of historic preservation activities to the Wisconsin Historical Society; and,

WHEREAS, as a Certified Local Government, the City is eligible to apply for subgrants from the Federal Historic Preservation Fund, authorize the Wisconsin Historic Building Codes for historic buildings and nominate buildings for the National Register of Historic Places; and,

WHEREAS, the City of Burlington recognizes that need for certain grants and programs that may be obtained with the City status of [REDACTED] as part of protecting Burlington's historical district; and,

WHEREAS, as part of the application process, the City shall submit to the Wisconsin Historical Society a letter of request by the Mayor, a copy of the Historic Overlay District ordinance, a list of properties in the Historic Overlay District, a list of Historic Preservation Committee members, as well as details of the City's historical preservation plans; and,

WHEREAS, the City of Burlington Historic Preservation Committee and the Plan Commission have recommended to the Common Council the City apply to become a Certified Local Government.

NOW THEREFORE, the Common Council acknowledges the need for the City of Burlington to become a Certified Local Government.

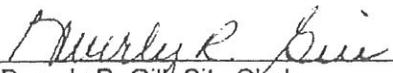
BE IT FURTHER RESOLVED that the Mayor, City Administrator and Historic Preservation Committee be hereby authorized and directed to act on the behalf of the City of Burlington to submit the application materials to the State of Wisconsin Historical Society to become a Certified Local Government [REDACTED] and further fulfill the necessary task and requirements of being a [REDACTED]

Introduced: January 15, 2008
Adopted: January 15, 2008



Claude Lois, Mayor

Attest:



Beverly R. Giff, City Clerk



CITY OF BURLINGTON

Administration Department

300 N. Pine Street, Burlington, WI, 53105

(262) 342-1161 – (262) 763-3474 fax

www.burlington-wi.gov

Common Council Item Number: 13B	Date: November 1, 2011
Submitted By: Kevin Lahner, City Administrator	Subject: Resolution 45607(32) to consider approving the purchase of carpeting for the Public Library from Best Value Flooring in the amount of \$30,816.80

Details:

As part of the 2011 Equipment Replacement Fund, the Library is scheduled to replace the carpeting in the building. Bids were received from Best Value Flooring, Discount Flooring and Shroat's Flooring Center. Best Value Flooring provided the lowest bid in the amount of \$30,816.80 which includes material, labor and removal of the old carping. As the original estimate for the 2011 Budget was done over a year ago, the bids came in slightly higher than the \$27,000 estimation. The additional \$3,816 will come out of the Equipment Replacement Fund.

Options & Alternatives:

The Council may choose to deny this purchase however flooring options for the Library will need to be reviewed to comply with safety standards in a public building.

Financial Remarks:

The amount of \$30.816.80 will be paid out of the Equipment Replacement Fund.

Executive Action:

This item was discussed at the October 18, 2011 Committee of the Whole meeting and is scheduled for the November 1, 2011 Common Council meeting for consideration.

Resolution No. 4507(32)
Introduced by: Committee of the Whole

**A RESOLUTION APPROVING THE PURCHASE OF CARPETING FROM BEST
VALUE FLOORING & CONTRACT DESIGN CENTER, LLC FOR THE PUBLIC
LIBRARY FOR THE NOT TO EXCEED PRICE OF \$30,816.80**

WHEREAS, on June 1, 2004 the Common Council did approve Resolution 3812(18) a Resolution Adopting a Purchasing Policy for the City of Burlington; and,

WHEREAS, the Purchasing Policy requires that all non-construction related Budget Items requiring expenditures of \$15,000 or more to be reviewed and pre-approved by the Common Council; and,

WHEREAS, new carpeting for the City of Burlington Public Library has been budgeted for in the 2011 Annual Budget; and,

WHEREAS, the City received bids from three vendors, Best Value Flooring, Discount Flooring, and Shroat's Flooring Center; and,

WHEREAS, the purchase of the carpeting from Best Value Flooring for the not-to-exceed price of \$30,816.80 has been recommended by the City Administrator and the Library Director.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that purchase of the aforementioned carpet purchase is hereby approved for the amount not-to-exceed \$30,816.80.

Introduced: October 18, 2011
Adopted:

Robert Miller, Mayor

Attest:

Beverly R. Gill, City Clerk

Best Value Flooring & Contract Design Center, LLC

941 Milwaukee Avenue
Burlington, WI 53105
262-661-4560

Estimate

Date	Estimate #
9/22/2011	1572

Name / Address
Burlington Public Library 166 E Jefferson St. Burlington, WI 53105 262-342-1130 c/o Brian Wood 262-210-3260

Item	Description	Rate	Total
Carpet	Florstar Interface Stroll Style #19BN300 Fastlane Color #TBD Adhesive Transitions Johnsonite CCA-XX Cove Base Cove Base Adhesive - Henry's 440 Cove Base Adhesive	23,926.80	23,926.80
Labor	Glue Carpet Tiles Over Remove & Dispose Existing Carpet Remove & Replace Vinyl Cove Base	6,890.00	6,890.00

Terms: Materials 100% down payment required at time of order, and before commencement of work.

Restocking Charge: 30% restocking charge will be applied to all cancelled orders or returns. (Returns accepted in unopen cartons only.)

Subcontractors: All subcontractors checks are payable upon completion of work in prescribed areas.

Best Value Flooring & Contract Design Center, Inc. or it's Subcontractors are not responsible for conditions not viewable at time of physical measure or installation.

Subtotal \$30,816.80

Sales Tax (5.1%) \$0.00

Total \$30,816.80

Customer Signature is acceptance of contract.

Signature _____



CITY OF BURLINGTON

Department of Public Works
Streets, Parks and Water Department
2200 S. Pine St., Burlington, WI, 53105
(262) 539-3770 – (262) 539-3773 fax
www.burlington-wi.gov

Committee of the Whole Item Number: 4	Date: November 1, 2011
Submitted By: Dan Jensen, DPW Supervisor	Subject: Resolution 4508(33) Change Order #1 to the Riverside Park Shoreline and Trail Improvement Contract.

Details:

Attached is a copy of Contract Change Order #1 to the Riverside Park Shoreline & Trail Improvements contract. It is for the adjustment in price for removing existing tree stumps and to change the Rip Rap from Limestone to Field Stone. This change order also changes the Substantial Completion date from September 16, 2011 to November 4, 2011 due to the delay in receipt of the DNR permit.

This Change Order has been reviewed and recommended for approval by Mike Timmers, Kapur and Associates and Dan Jensen, DPW Supervisor. With the inclusion of this Change Order the final contract will be reduced by \$35,908.30

Options & Alternatives: If the change order is not be approved, the contract would not be reduced in price.

Financial Remarks:

Project is funded out of the Park Development Fund.

Executive Action:

This item is for discussion at the November 1, 2011 Committee of the Whole meeting and due to the timeliness and contract constraints, it is placed on tonight's November 1, 2011 Common Council meeting for consideration.

A RESOLUTION APPROVING CONTRACT CHANGE ORDER NUMBER ONE WITH AUGIE'S EXCAVATING AND GRADING, INC., FOR THE RIVERSIDE PARK SHORELINE AND TRAIL IMPROVEMENTS TO REDUCE THE TOTAL CONTRACT AMOUNT BY \$35,908.30.

WHEREAS, Resolution 4487(12) approved the award of the bid to Augie's Excavating and Grading, Inc. for the Riverside Park Shoreline and Trail Improvements for the not to exceed amount of \$134,843.68; and

WHEREAS, the City of Burlington entered into a contract with Augie's Excavating and Grading, Inc. for the project on July 5, 2011; and,

WHEREAS, during the course of work it was determined that a change of material was required, which resulted in a Change Order, reducing the contract by \$35,908.30, a copy of which is attached hereto as "Exhibit A" and made a part hereof; and,

WHEREAS, said Change Order Number One in the reduction amount of \$35,908.30 has been recommended for approval by the City Engineer and DPW Supervisor; and,

WHEREAS, the new contract price including Change Order Number One is for the not-to-exceed amount of \$98,935.38.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that Change Order One is hereby approved, reducing the contract by \$35,908.30.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and directed to execute Change Order Number One on behalf of the City.

Introduced: November 1, 2011
Adopted:

Robert Miller, Mayor

Attest:

Beverly R. Gill, City Clerk

RIVERSIDE PARK SHORELINE & TRAIL IMPROVEMENTS

Justification of Price for Contract Change Order #1

Description: This contract change order was added to the project to remove existing tree stumps and to remove *Item #9, Rip Rap* (measured per CY) and replace this item with *Item #CCO-1.01, Rip Rap Field Stone* (measured per TON), as requested by the Owner. This contract change order also changes the Substantial Completion date from September 16, 2011 to November 4, 2011, due to the delay in receiving the required WDNR Permit.

Item #9 – Rip Rap

- A. **Description:** Remove this item from the contract and replace with *Item #CCO-1.01, Rip Rap Field Stone*.
- B. **Materials:** N/A
- C. **Construction:** N/A
- D. **Measurement:** N/A
- E. **Payment:** N/A

Item #CCO-1.01 – Rip Rap Field Stone

- A. **Description:** This work shall consist of necessary costs associated with the furnishing and the placement of heavy riprap field stone, as requested by the Owner. This work shall be in accordance with the project specifications (including all state specifications that apply), per WisDOT Standard Specifications for Highway and Structure Construction Section 606 Riprap, project plans, and as hereinafter provided.
- B. **Materials:** The size requirements for this item are per the original bid size chart in the Special Provisions, Item 9 on page SP-4. The material type shall be natural field stone, non-fractured, and shall be approved by the Owner, the Engineer, and the WDNR prior to placement and/or delivery.
- C. **Construction:** The placement of this item shall be as described on page SP-4.
- D. **Measurement:** The *Rip Rap Field Stone* item shall be measured per ton (TON) for work completed and accepted in accordance with the contract.
- E. **Payment:** The work under this item, measured as provided above, will be paid for at the contract unit price per TON as stated in the below attached table, which price shall be full compensation for all work herein specified and for all labor, materials, and equipment; for furnishing, hauling, preparing, placing, and protecting all materials; for removing and disposing of existing excavated materials; for preparing the foundation; for backfilling as needed; and for cleanup and incidentals necessary to complete the Work in accordance with the Contract and all specifications that apply.

Item #CCO-1.02 – Tree Stump/Root Removal

- A. **Description:** This work was requested by the Owner and shall consist of necessary costs associated with extra work for the removal of 3 existing large tree stumps/roots along the river's edge and as shown on the plans to be removed by the City. This work shall be in accordance with the project specifications (including all state specifications that apply), per WisDOT Standard Specifications for Highway and Structure Construction, project plans, and as hereinafter provided.
- B. **Materials:** N/A
- C. **Construction:** This work shall be completed with as little impact on the existing riverbank as possible.
- D. **Measurement:** The *Tree Stump/Root Removal* item shall be measured per man hour (Hr) for work completed and accepted in accordance with the contract.

E. Payment: The work under this item, measured as provided above, will be paid for at the contract unit price per Hr as stated in the below attached table, which price shall be full compensation for all work herein specified and for all labor, materials, and equipment; for hauling, preparing, restoring, and protecting the existing riverbank; for removing and disposing of existing excavated materials; for preparing the foundation; for backfilling as needed; and for cleanup and incidentals necessary to complete the Work in accordance with the Contract and all specifications that apply.

Listed below are the original contract items and quantities:

Riverside Park Shoreline & Trail Improvements - Base Bid					
Item No.	Item Description	Unit	Bid Qty.	Bid Unit \$	Bid Total \$
1	Mobilization	LS	1	\$ 250.00	\$ 250.00
2	Silt Fence	LF	220	\$ 1.25	\$ 275.00
3	Turbidity Barrier Installed	LS	1	\$ 15,646.40	\$ 15,646.40
4	Tracking Pad	EACH	1	\$ 925.00	\$ 925.00
5	General Site Clearing	LS	1	\$ 350.00	\$ 350.00
6	Earthwork	LS	1	\$ 5,054.00	\$ 5,054.00
7	CIP Concrete Pad	SF	260	\$ 10.58	\$ 2,750.80
8	CIP Concrete Foundations	CY	12	\$ 563.34	\$ 6,760.08
9	Rip Rap	CY	1455	\$ 59.46	\$ 86,514.30
10	Geotextile Fabric	SY	805	\$ 3.22	\$ 2,592.10
11	Fishing Platform	EACH	2	\$ 6,625.00	\$ 13,250.00
12	Benches (Assembly & Install only)	EACH	3	\$ 92.00	\$ 276.00
13	Bike Rack (Install only)	EACH	2	\$ 100.00	\$ 200.00
SUBTOTAL - Base Bid					\$ 134,843.68

The following is a summary spreadsheet for the Change Order #1 as outlined in the Justification of Price:

Change Order #1					
Item No.	Item Description	Unit	Bid Qty.	Bid Unit \$	Bid Total \$
9	Rip Rap (REVISED)	CY	-1455	\$ 59.46	\$ (86,514.30)
CCO-1.01	Rip Rap Field Stone	TON	660	\$ 75.40	\$ 49,764.00
CCO-1.02	Tree Stump/Root Removal	Hr	2	\$ 421.00	\$ 842.00
SUBTOTAL - CCO #1					\$ (35,908.30)

TOTAL - BASE BID & CCO #1

\$ 98,935.38



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Item Number: 14A	Date: November 1, 2011
Submitted By: Kevin Lahner, City Administrator	Subject: Ordinance 1936(13) to consider repealing and recreating Chapter 219, “Noise” of the Municipal Code.

Details:

During discussions at recent Property Maintenance Task Force meetings, staff felt it necessary to revise Section 219 of the Municipal Code regarding, “Noise” to enable staff to better regulate potential violations. Overall, the section was streamlined and condensed to allow for ease of interpretation.

Items amended include increasing the hours for construction equipment to operate to 7 a.m. to 10 p.m. (Section 219-1B(5)), and loud speaker usage from 8 a.m. to 10 p.m. (Section 219-1D(3)). Hour definitions for usage of residential power tools, lawn mowers and similar equipment from 7 a.m. to 10 p.m. was added to the ordinance.

This ordinance will be more enforceable in that it does not require the use of tools to determine if a violation occurs.

Options & Alternatives:

The Council may choose to deny this revision and keep Section 219-1 as it currently reads.

Financial Remarks:

N/A

Executive Action:

This item was discussed at the October 18, 2011 Committee of the Whole meeting and is scheduled for the November 1, 2011 Common Council meeting for consideration.

**ORDINANCE TO CREATE A NEW CHAPTER 219
OF THE MUNICIPAL CODE REGARDING "NOISE"**

The City Common Council of the City of Burlington, Wisconsin, do ordain as follows:

Section 1. Chapter 219 of the City of Burlington Code of Municipal Ordinances, entitled "Noise", is deleted in its entirety, and the following new replacement Chapter 219 is hereby adopted:

Chapter 219

NOISE

§ 219-1. General Prohibition.

- A. No person (or legal entity) shall make or permit to be made, continue or permit to be continued, or otherwise cause to be made any noise within the City that:
- (1) Is unreasonably loud; or
 - (2) Unreasonably interferes with another person's use of such person's property; or
 - (3) Unreasonably disturbs, annoys, irritates, or otherwise interferes with the comfort, repose, peace, health, safety, and welfare of any person in the area.
- B. The concept of "unreasonably" or "unreasonable", as used in this Ordinance, shall be defined, interpreted, and based on what would be deemed unreasonable by an average person of normal sensitivities.

§ 219-2. Specific Prohibitions.

- A. The following acts are hereby declared to be per se violations of the law.
- (1) The operation of any motor vehicle in a manner that causes the tires of the vehicle to make a squealing noise.
 - (2) The operation of a motor vehicle that does not have an adequate muffler and/or defective muffler, such that the engine exhaust makes an unreasonably loud noise.
 - (3) Operating a motor vehicle in a manner that causes the engine to operate at high revolutions per minute and

make an unreasonably loud noise, whether the vehicle is moving or stationary.

- (4) Sounding the horn (or other audible device) of a motor vehicle for an unnecessary reason and/or for any unreasonable period of time or frequency.
 - (5) Unless otherwise authorized by the City and/or its City Administrator, the operation of any construction machinery, equipment, or tools between the hours of 10:00 p.m. and 7:00 a.m.
 - (6) The operation of any lawn mower or other residential power tool between the hours of 10:00 p.m. and 7:00 a.m. This restriction shall not apply, however, to (i) the operation of snow removal equipment and/or (ii) the operation of agricultural equipment on land zoned for agricultural purposes.
 - (7) The use of any loudspeaker or sound amplifying device on the streets or in the parks of the City without the prior approval of the City and/or the City Administrator. Any such permitted loudspeaker or sound amplifying device shall not be used between the hours of 10:00 p.m. to 8:00 a.m. Additionally, the City, City Administrator, or the City of Burlington Police Department may immediately withdraw and revoke any prior approval given for the use of the loudspeaker or sound amplifying device when and if, in their respective discretion, the volume method or manner of use becomes a nuisance.
 - (8) The use of compression brakes (also known as “jake brakes”) in the operation of a motor vehicle, except as may be reasonably necessary (i) in the case of an emergency, or (ii) by emergency, fire, police, rescue, or other protective service vehicles.
- B. The enumeration contained in above subparagraph (A), (i) does not constitute an exclusive list, and (ii) should not be deemed any type of limitation on the intended wide scope of application for the above provisions of Section 219-1.

§ 219-3. Specific Exceptions.

- A. The following sounds are exempt from the prohibitions contained in this noise ordinance.
- (1) Any motor vehicle and/or construction equipment and/or tools operated by (i) a City employee while engaged in a matter of City business, and/or (ii) a contractor and/or its employees performing a municipal public works project approved by the City.

- (2) Any sounds generated at a public event approved by the City and/or the City Administrator. This shall include, but not be limited to, such events as parades, holiday celebrations, and ChocolateFest.
- (3) Any sounds generated by activities undertaken during the course of a response to an emergency event.
- (4) Any sounds generated by trains or aircraft.

§ 219-4. Violations and Penalties.

- A. Any person (or legal entity) who violates any provisions of this chapter shall be subject to a penalty as provided in Chapter 1, General Provisions, Sections 1-4 of this Municipal Code.
- B. In addition to any other penalties described above, the City may pursue any and all other remedies available to it under the law with respect to any violations of this Chapter. This shall expressly include, but not be limited to, seeking injunctive relief against the person/entity violating the provisions of this Chapter.

Section 2. This ordinance shall take effect and be in full force after its passage and publication as required by law.

Introduced: October 18, 2011
Adopted:

Robert Miller, Mayor

Attest:

Beverly R. Gill, City Clerk



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Item Number: 14B	Date: November 1, 2011
Submitted By: Kevin Lahner, City Administrator	Subject: Ordinance 1937(14) to amend the Multi-Jurisdictional Comprehensive Plan for City-owned property along Maryland Avenue.

Details:

The Racine County Multi-Jurisdictional Comprehensive Plan was implemented by state statute on January 1, 2010. City-owned property on Maryland Avenue including 681, 712, 732, 733 and 756 Maryland Avenue and 824 Milwaukee Avenue was rezoned from I-1 to M-1 in 2010. Per the Comprehensive Plan, these properties are listed as “Government and Institutional” and are not consistent with the current zoning. As such, an amendment from “Government and Institutional” to “Industrial” is necessary to be compliant.

The process of a Comprehensive Plan Amendment begins with a Plan Commission recommendation. From there a 30 day waiting period occurred in which surrounding communities were notified of a Public Hearing. After the Public Hearing the Common Council will consider the amendment and make it part of permanent record if approved. Racine County will amend the land use plan yearly with any updates or amendments.

This item was recommended for approval by the Plan Commission at their September 13, 2011 meeting.

Options & Alternatives:

This amendment is a necessary part of the rezone that was just approved.

Financial Remarks:

None.

Executive Action:

This item was discussed at the October 18, 2011 Committee of the Whole meeting and is scheduled for the November 1, 2011 Common Council meeting for consideration.

ORDINANCE AMENDING THE RACINE COUNTY MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR THE CITY OF BURLINGTON, WISCONSIN FOR LOTS 1, 2 AND 3 OF CSM 3012 ON MARYLAND AVENUE

The City Common Council of the City of Burlington, Wisconsin, do ordain as follows:

Section 1. On July 21, 2009, the City of Burlington adopted, as Ordinance No. 1890(11) a comprehensive plan (the "Plan") pursuant to the provisions of Sections 62.23(3)(b) and 66.1001 of the Wisconsin Statutes, such Plan being formally titled "A Multi-Jurisdictional Comprehensive Plan for the City of Burlington, Wisconsin."

Section 2. Sections 62.23(3)(b) and 66.1001(4) of the Wisconsin Statutes allows the Plan to be amended, from time to time, by the City of Burlington under and pursuant to the provisions and procedures contained in such Sections 62.23(3)(b) and 66.1001(4).

Section 3. The City of Burlington wishes to so amend the Plan as expressly described below (the "Plan Amendment") and the procedures specified on Sections 62.23(3)(b) and 66.1001(4) of the Wisconsin Statutes for the Plan Amendment have been fully complied with by the City of Burlington.

Section 4. The Plan Amendment pertains to the real property (the "Real Property") located in the City of Burlington and which is more specifically described in attached Exhibit A, such Exhibit A being hereby incorporated herein by reference.

Section 5. The Common Council held a public hearing on said amendment on January 18, 2011 and which public hearing was properly noticed by a Class 1 notice under Chapter 985 of the Wisconsin Statutes and was duly published on September 15, 2011 at least thirty (30) days before the public hearing was held.

Section 6. The City of Burlington Common Council hereby finds and determines based, in part, upon the City plan Commission's recommendation and Plan Commission Resolution Number Nine dated September 13, 2011 that:

- a) The Comprehensive Plan Amendment is consistent with the goals, objectives, and policies of the Plan.
- b) The Plan Amendment will not lead to any detrimental environmental effects.
- c) The Plan Amendment is compatible with surrounding land uses.
- d) The Comprehensive Plan Amendment will not overburden existing local and County facilities and services and such facilities and services are adequate to serve the type of development associated with the Plan Amendment.
- e) The Comprehensive Plan Amendment will enhance economic development within the City and County.
- f) The Comprehensive Plan Amendment is in substantial agreement with the recommendations of the regional land use plan.

Section 7. The Comprehensive Plan is accordingly hereby amended by the adoption of the following Plan Amendment: "The Real Property (described in the attached Exhibit A) is changed

from its current land use designation of "Government/Institutional" in the Plan to the new land use designation of "Institutional" in the Land Use Plan Element and Land Use Plan Map for the year 2035 of the City's Comprehensive Plan.

Section 8. This ordinance shall take effect upon passage by a majority vote of the members-elect of the City of Burlington Common Council and publication or posting as required by law.

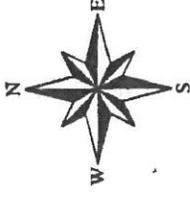
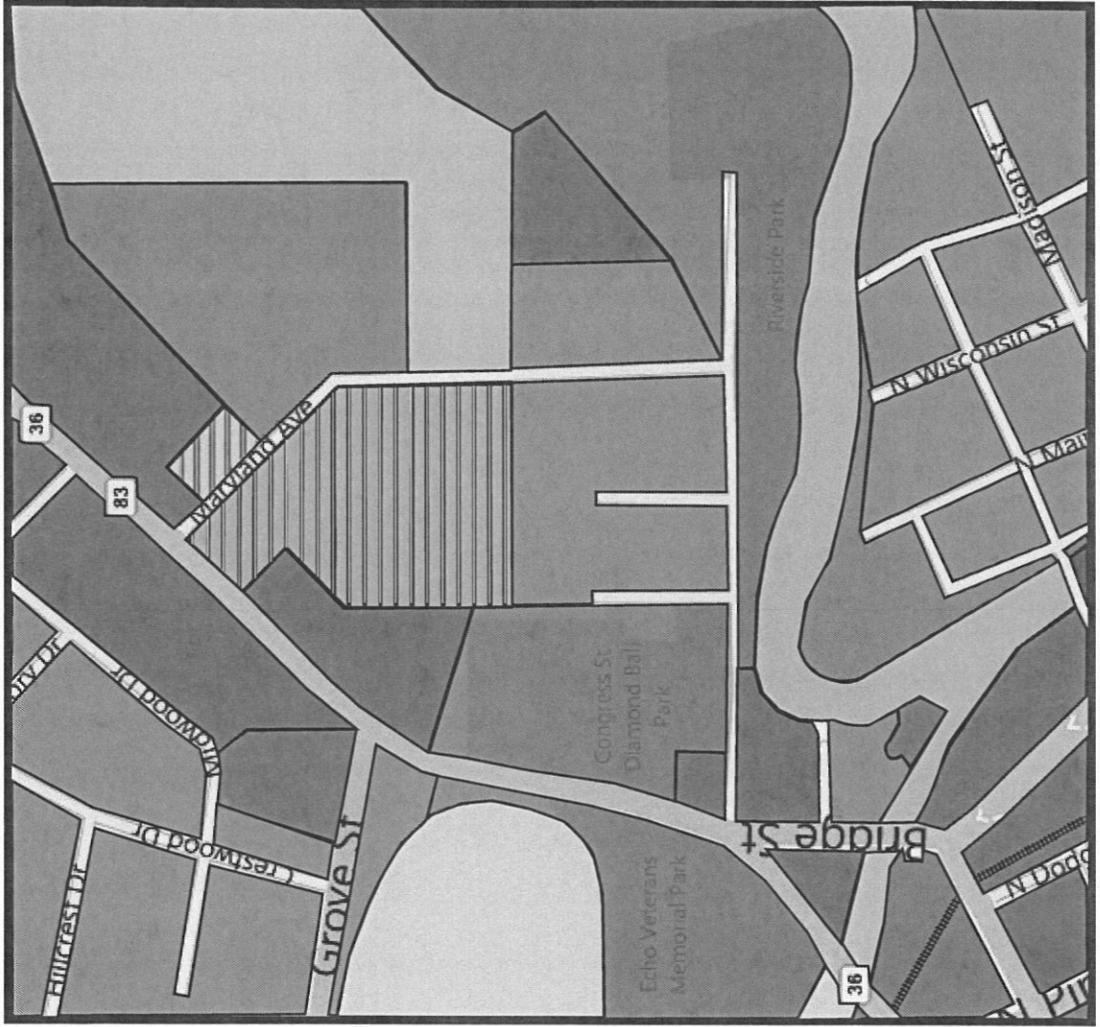
Introduced:
Adopted:

Robert Miller, Mayor

Attest:

Beverly Gill, City Clerk

**Multi-Jurisdictional Comprehensive Plan Amendment
 681 Maryland Avenue & Lot 2 of CSM 3012, Burlington, WI 53105
 From Government/Institutional to Industrial**



KEY	
	Subject Properties
	Commercial
	Medium-Density Residential
	Recreational
	Industrial
	Gov't /Institutional
	High-Density Residential
	Utilities
	Water



CITY OF BURLINGTON

Administration Department

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Common Council Item Number: 14C	Date: November 1, 2011
Submitted By: Kevin Lahner, City Administrator	Subject: Ordinance 1938(15) to amend the Multi-Jurisdictional Comprehensive Plan for property along S. Pine Street and the Burlington Bypass.

Details:

The Racine County Multi-Jurisdictional Comprehensive Plan was implemented by state statute on January 1, 2010. As part of a rezone request to zone property on S. Pine and STH 11 Bypass, an amendment to the Comprehensive Plan would be necessary. Currently this property is zoned as High Density Residential (Less than 6,200 sq. ft. per dwelling) and would need to be amended to Commercial to be compliant.

The process of a Comprehensive Plan Amendment begins with a Plan Commission recommendation. From there a 30 day waiting period occurred in which surrounding communities were notified of a Public Hearing. After the Public Hearing the Common Council will consider the amendment and make it part of permanent record if approved. Racine County will amend the land use plan yearly with any updates or amendments.

This item was recommended for approval by the Plan Commission at their September 13, 2011 meeting.

Options & Alternatives:

This amendment is a necessary part of the rezone that was just approved.

Financial Remarks:

None.

Executive Action:

This item was discussed at the October 18, 2011 Committee of the Whole meeting and is scheduled for the November 1, 2011 Common Council meeting for consideration.

**ORDINANCE AMENDING THE RACINE COUNTY MULTI-JURISDICTIONAL COMPREHENSIVE
PLAN FOR THE CITY OF BURLINGTON, WISCONSIN FOR PART OF LOT 1 OF CSM 1999
ON S. PINE STREET**

The City Common Council of the City of Burlington, Wisconsin, do ordain as follows:

Section 1. On July 21, 2009, the City of Burlington adopted, as Ordinance No. 1890(11) a comprehensive plan (the "Plan") pursuant to the provisions of Sections 62.23(3)(b) and 66.1001 of the Wisconsin Statutes, such Plan being formally titled "A Multi-Jurisdictional Comprehensive Plan for the City of Burlington, Wisconsin."

Section 2. Sections 62.23(3)(b) and 66.1001(4) of the Wisconsin Statutes allows the Plan to be amended, from time to time, by the City of Burlington under and pursuant to the provisions and procedures contained in such Sections 62.23(3)(b) and 66.1001(4).

Section 3. The City of Burlington wishes to so amend the Plan as expressly described below (the "Plan Amendment") and the procedures specified on Sections 62.23(3)(b) and 66.1001(4) of the Wisconsin Statutes for the Plan Amendment have been fully complied with by the City of Burlington.

Section 4. The Plan Amendment pertains to the real property (the "Real Property") located in the City of Burlington and which is more specifically described in attached Exhibit A, such Exhibit A being hereby incorporated herein by reference.

Section 5. The Common Council held a public hearing on said amendment on January 18, 2011 and which public hearing was properly noticed by a Class 1 notice under Chapter 985 of the Wisconsin Statutes and was duly published on September 15, 2011 at least thirty (30) days before the public hearing was held.

Section 6. The City of Burlington Common Council hereby finds and determines based, in part, upon the City plan Commission's recommendation and Plan Commission Resolution Number Ten dated September 13, 2011 that:

- a) The Comprehensive Plan Amendment is consistent with the goals, objectives, and policies of the Plan.
- b) The Plan Amendment will not lead to any detrimental environmental effects.
- c) The Plan Amendment is compatible with surrounding land uses.
- d) The Comprehensive Plan Amendment will not overburden existing local and County facilities and services and such facilities and services are adequate to serve the type of development associated with the Plan Amendment.
- e) The Comprehensive Plan Amendment will enhance economic development within the City and County.
- f) The Comprehensive Plan Amendment is in substantial agreement with the recommendations of the regional land use plan.

Section 7. The Comprehensive Plan is accordingly hereby amended by the adoption of the following Plan Amendment: "The Real Property (described in the attached Exhibit A) is changed

from its current land use designation of "High Density Residential (Less than 6,200 sq. ft. per dwelling" in the Plan to the new land use designation of "Commercial" in the Land Use Plan Element and Land Use Plan Map for the year 2035 of the City's Comprehensive Plan.

Section 8. This ordinance shall take effect upon passage by a majority vote of the members-elect of the City of Burlington Common Council and publication or posting as required by law.

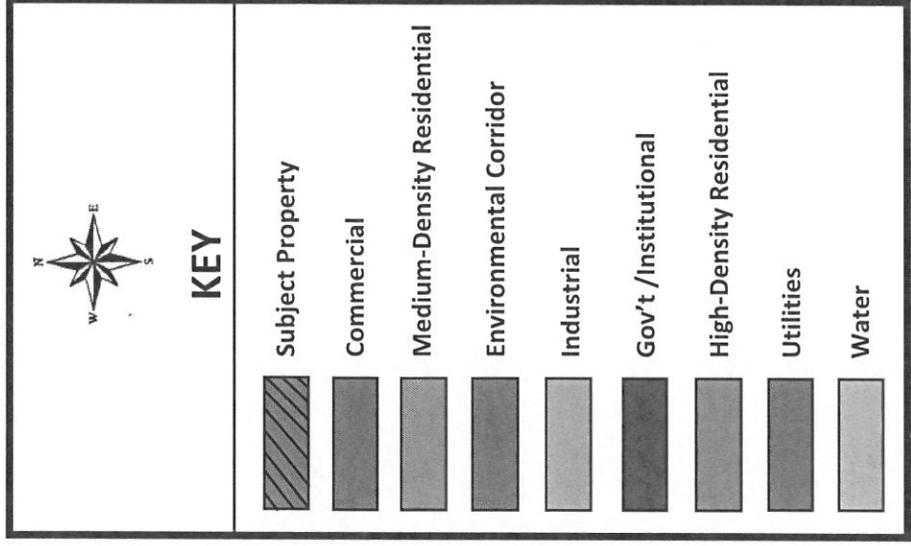
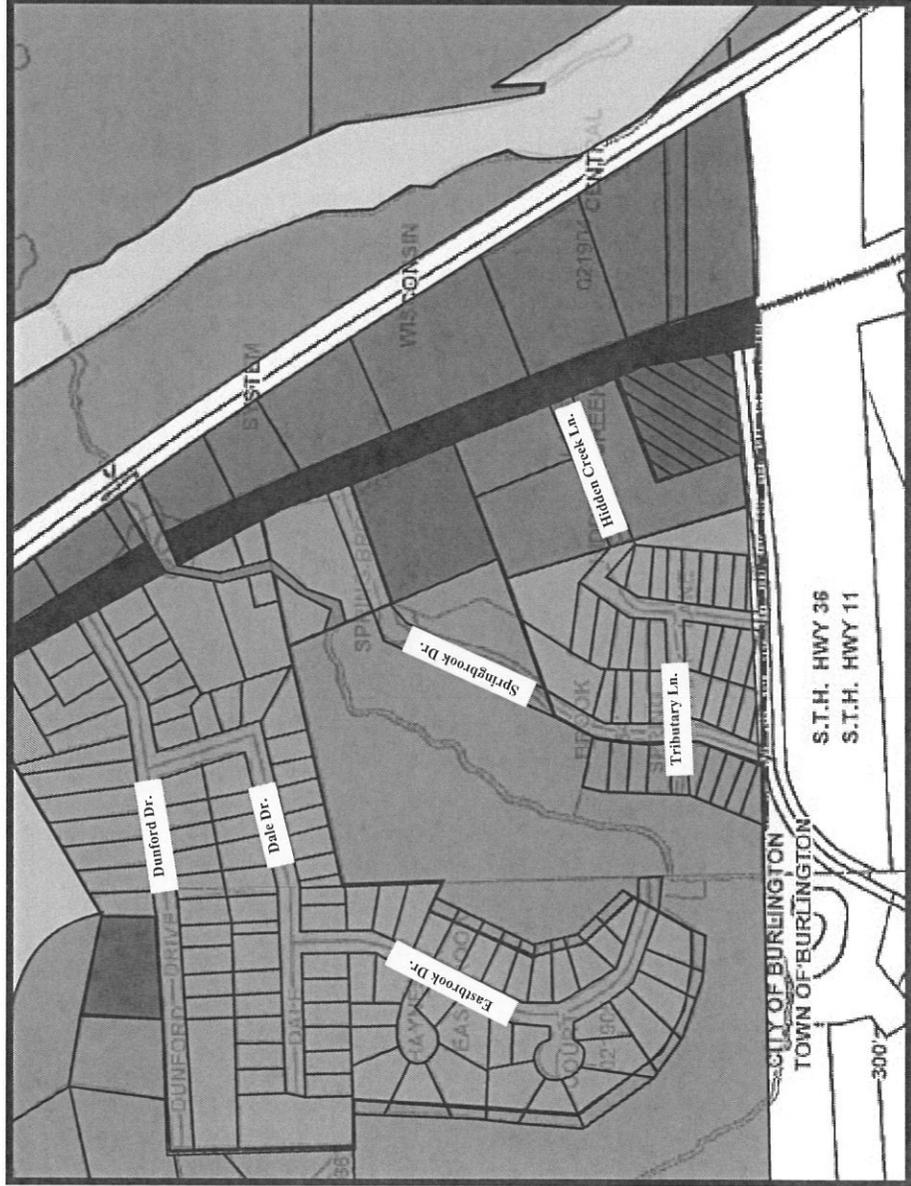
Introduced:
Adopted:

Robert Miller, Mayor

Attest:

Beverly Gill, City Clerk

**Multi-Jurisdictional Comprehensive Plan Amendment
 Part of Lot #1, CSM 1999, Burlington, WI 53105
 Adjacent 1299 S. Pine Street
 From High Density Residential to Commercial**





CITY OF BURLINGTON

Administration Department
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Committee of the Whole Item Number: 5	Date: November 1, 2011
Submitted By: Dan Jensen, DPW Supervisor	Subject: Motion 11-730 to consider approving the installation of a sprinkler system at Brannen Field.

Details:

The Burlington Little League Organization has received the approval of the Park Board and wishes for the council to consider their request to install a sprinkler system at Brannen Field, within Sunset Park. The Burlington Little League Organization would hire Kmetz Landscape Design, LLC to design, install and provide all future maintenance of the system.

The sprinkler system would be installed with a proper pressure backflow preventer and a Rain Bird Smart Control System to lessen the water usage during period of wet weather.

Options & Alternatives:

Council may choose to deny this request.

Financial Remarks:

Cost of labor and materials will be donated. There are no direct costs to the City.

Executive Action:

This item is for discussion at the November 1, 2011 Committee of the Whole meeting and is scheduled for the Common Council meeting the same night for consideration.

from the Park, but on park land. The Park Board thanked Ms. Wilson for providing the information.

New Business:

Todd Greene Music – Request for Use of Echo Park for 2012/Special Event Permit Application

Mr. Green was present for his request for use of Echo Park (Gazebo and Pavilion) on Thursday's beginning in June 2012 through September 13, 2012.

Mr. Green expressed he would run it the same as Waterford's River Rhythm concerts, with a different type of music each week. Music would be groups hired by Mr. Green, and he would seek out sponsors for contributions.

The Park Board members stated advertising banners with sponsors names on them would be allowed, but nothing such as sponsor products would be allowed for placement in the park. Mr. Green stated it would be family orientated; allowing people to bring in their own soda, beer and wine. No beverages would be sold at the events. Mr. Green would also handle the clean up after each event.

Mr. Green indicated that if goes well, he would possibly seek out a service organization that would be willing to sell food only during the 6:30 – 8:30 time slot. He would also be using the PA system from Waterford, which also had lighting with it.

Dan Jensen, DPW Supervisor asked Mr. Green to provide contact information from Waterford, so that he may contact them.

The Commissioners also discussed fees for use of the Park. Mr. Green stated it was a for profit event, and the Park Board determined that the charge would be \$35.00, for the gazebo, and \$35.00 for the pavilion, for each time. Mr. Green also agreed to possibly donating money to the Park Board in the future should profits allow.

Chairman Eisenhardt entertained a motion to approve the concept for Mr. Green as presented with a business plan to be provided, and to be reviewed on a yearly basis. Motion to approve made by Commissioner Kamlager. Seconded by Commissioner Follis. All voted aye, motion carried.

Old Business

Riverside Park update: Provided under DPW Supervisor Report.

Other Items: Commissioner Tom Follis stated there were several items Little League had concerns about. They would like to install a sprinkler system at Brannen field. Little League would be paying for the installation. Connie Wilson, DPW Director asked who would be paying the water bill for the sprinkler system. Water bills are paid from the Parks Department budget account at the end of the year.

Mr. Follis also stated the wooden bleachers at Hintz Sports (Ebbers Field) Complex and Brannen Field needed work done on them.

Little League would also like to put batting cages at the Hintz Complex, but were unsure of where they could go. The cages approximate size being 20 X 70 ft. Mr. Follis was unsure of what areas Chocolate Fest would have control over, and he wanted to know where the batting cages could go.

Mr. Follis stated Little League would like to change the champion Little League signs on the point of entry signs for the City of Burlington. They would like to have something that could continue year after year. All thought that it was a great idea, but approval would have to come from the Common Council.

Dan Jensen, DPW Supervisor asked if the sprinkler system and batting cages were something that was on the Park Board Plan. Mr. Jensen stressed the importance of following the plan as approved by the Park Board. Mr. Jensen will meet with Commissioner Follis and Aaron De Grave, Park Foreman, to review where batting cages could go. He would also discuss the bleachers with Aaron De Grave

Adjourn: There being no further items for discussion; Chairman Eisenhardt entertained a motion for adjournment. Commissioner Kamlager motioned for adjournment. Seconded by Commissioner Follis. Chairman Eisenhardt adjourned the meeting at 7:57 PM.

Minutes respectfully submitted by:

Deb Rintamaki

Department of Public Works



Administration Department

300 N. Pine Street, Burlington, WI, 53105

(262) 342-1161 – (262) 763-3474 fax

www.burlington-wi.gov

Committee of the Whole Item Number: 6	Date: November 1, 2011
Submitted By: Patrick Scherrer, Building Inspector	Subject: Motion 11-731 to approve a Certificate of Appropriateness Application and Sign Permit in the HPC Overlay District for 109 E. Chestnut (MPC Property Management).

Details:

The Historic Preservation Commission (HPC) recommends approval of the Certificate of Appropriateness Applications and Sign Permit for the project located at 109 E. Chestnut Street.

The proposed project consists of:

- Cleaning and restoring the brick surface after paint removal (where necessary), and replace the historic Cream City brick and mortar located above the transom window of the front elevation. Repair deteriorated brick and mortar. This includes the repair and rebuilding (as necessary) of the upper terrapin wall to preserve the historic structure (including return to existing design) and inclusive of replacing broken or missing bricks and mortar. Similar Cream City brick will be used where needed on the front elevation. Tuck pointing of mortar to be accomplished as necessary for the masonry on the front elevation. The mortar color used for tuck pointing will be matched as close as possible to the color of the existing mortar.
- Remove the existing front façade wood around and below the windows. Replace the wood with new wood and decorative PVC trim consistent with the style of neighboring buildings (Burlington Menswear and the Chamber of Commerce). Removal and disposal of the two (2) front insulated glass window units and the installation of two (2) new front glass window units consisting of new clear, tempered Low E insulated glass window units. And, install new, primed, exterior wood stops.
- Paint the lower level portion of the front of the building and the new trim around the upper windows.
- Installation of a "hanging sign" and is proposed to be 20" X 32", or 4.44 square feet in area. The sign is proposed to be double-sided and consist of blasted western cedar wood with a decorative bracket.
- Installation of a canvas awning is proposed to extend across the length of the transom window on the first level of the front elevation. The dimensions of the awning are proposed to be 49" tall, 36" in depth, and 17.79 feet long. The awning is proposed to have a 6" valance with no signage. The awning is proposed to be Shafford Ginger in color with vertical stripes which repeat every 3.74 inches.

Options & Alternatives:

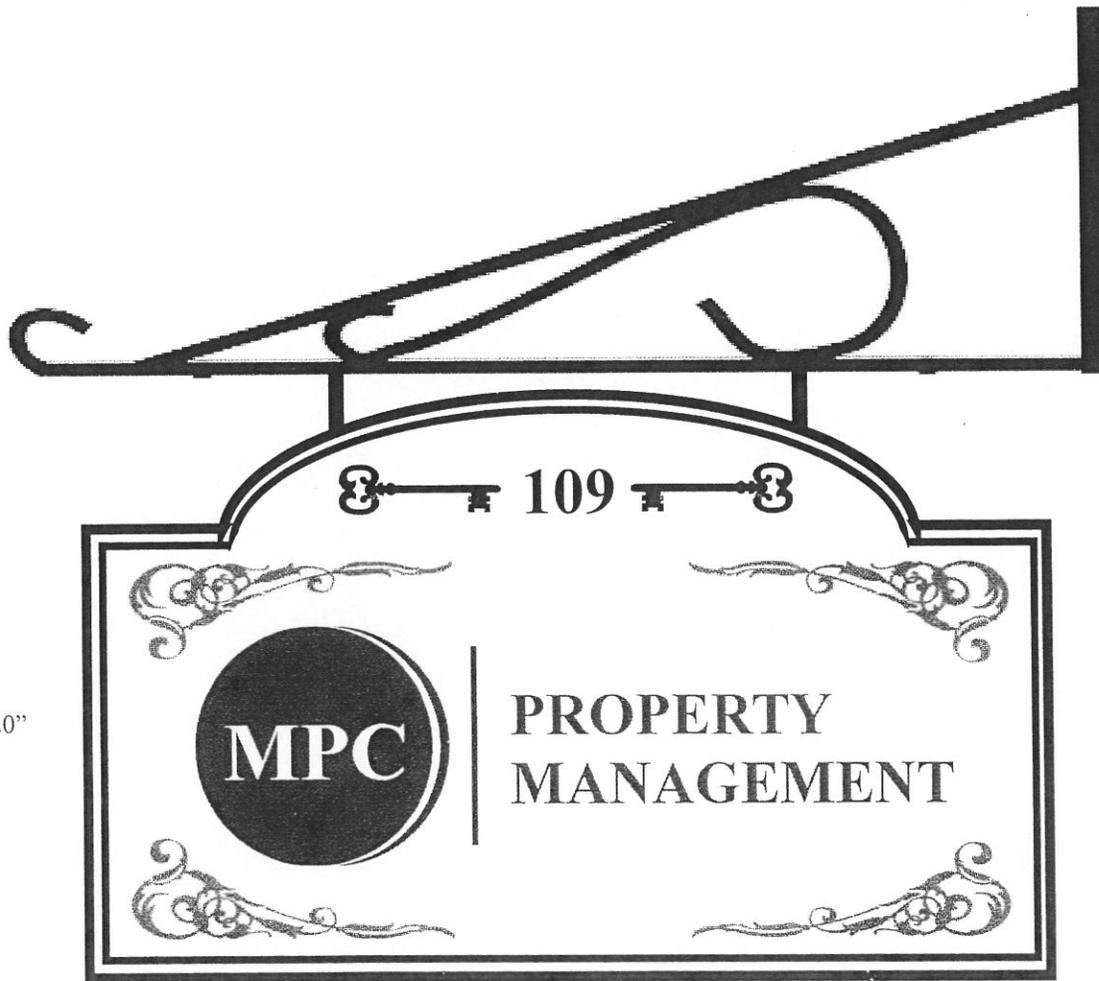
The alternative would be to not approve this request and request a different proposal.

Financial Remarks:

The approved items will be paid 100% by the business owner/building owner.

Executive Action:

This item is for discussion at the November 1, 2011 Committee of the Whole meeting and per common practice it is scheduled for the Common Council meeting for consideration the same night.



20"

32"

red cedar sign
109 E. Chestnut St.



Administration Department
300 N. Pine Street, Burlington, WI, 53105
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www.burlington-wi.gov

Committee of the Whole Item Number: 7	Date: November 1, 2011
Submitted By: Patrick Scherrer, Building Inspector	Subject: Motion 11-732 to approve a Certificate of Appropriateness Application and Sign Permit in the HPC Overlay District for 557 Milwaukee Ave. (El Burrito Loco).

Details:

The Historic Preservation Commission (HPC) recommends approval of the Certificate of Appropriateness Applications and Sign Permit for the project located at 557 Milwaukee Avenue.

The proposed project consists of:

- The installation of a 4-foot long, 2.4375-foot tall, 9.75-square-foot wall sign proposed to be mounted flush to the front building facade (Milwaukee Ave.) approximately 10 inches to the right of the windows and mounted at a height of 5'-8".
- The installation of a 5.979-foot long, 3.333-foot tall, 19.93-square-foot wall sign proposed to be mounted flush to the side building facade (N. Pine St.) approximately 14+/- feet from the left side edge of this building facade and mounted at a height of 5'-9".

Options & Alternatives:

The alternative would be to not approve this request and request a different proposal.

Financial Remarks:

The approved items will be paid 100% by the business owner/building owner.

Executive Action:

This item is for discussion at the November 1, 2011 Committee of the Whole meeting and per common practice it is scheduled for the Common Council meeting for consideration the same night.

557 Milwaukee Ave.



letters
are
4.5" high

27" h