

CITY OF BURLINGTON
Committee of the Whole Minutes
Robert Miller, Mayor
Beverly R. Gill, City Clerk
September 20, 2011

1. CALL TO ORDER/ROLL CALL

Mayor Bob Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Bob Prailles, Ed Johnson, Peter Hintz, Jim Prailles, Tom Vos, Steve Rauch, Jeff Fischer, Katie Simenson

Also present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Assistant to the Administrator Megan Johnson, Police Chief Peter Nimmer, Treasurer Steve DeQuaker, Utility Director Connie Wilson, Supervisor Streets and Parks Dan Jensen, Library Director Gayle Falk, Tom Foht of Kapur Engineering

2. CITIZENS COMMENTS AND QUESTIONS

None

3. APPROVAL OF MINUTES FOR SEPTEMBER 6, 2011

A motion was made by Fischer with a second by Simenson to approve the minutes from September 6, 2011. With all in favor, the motion carried.

4. RESOLUTION 4498(23) "A RESOLUTION TO CONSIDER PROVIDING FOR THE SALE OF GENERAL OBLIGATION REFUNDING BONDS IN THE NOT-TO-EXCEED AMOUNT OF \$9,400,000"

The mayor introduced Resolution 4498(23) to the council for discussion. Johnson asked for clarification of this resolution. The mayor stated this is the result of taking the city's outstanding loans, bundling them together in a new package which will have a much lower interest rate. The total anticipated savings will be \$600,000.

Mr. Dave Wagner of Ehlers and Associates spoke about the projected savings to be closer to \$670,000 of which \$74,000 will affect the sewer fund and the remainder of approximately \$597,000 will be in the TIF 3 Fund.

This resolution is scheduled for the evening's Common Council meeting.

5. RESOLUTION 4499(24) "A RESOLUTION TO CONSIDER PROVIDING FOR THE SALE OF WATERWORKS SYSTEM REVENUE REFUNDING BONDS IN THE NOT-TO-EXCEED AMOUNT OF \$2,090,000"

Mayor Miller introduced Resolution 4499(24) to council for discussion. Vos questioned what the total Indebtedness is of the water department. Wagner replied the total indebtedness is approximately \$2,800,000. Wagner then stated that through this refinancing, the city will realize around \$86,000 in savings.

This resolution is scheduled for this evening's Common Council meeting.

6. RESOLUTION 4500(25) "A RESOLUTION TO CONSIDER APPROVING A CITY OF BURLINGTON EMPLOYEE GRIEVANCE PROCEDURE FOR NON-REPRESENTED EMPLOYEES"

The mayor introduced Resolution 4500(25) to council for discussion. Lahner explained that Act 10 requires Wisconsin municipalities to adopt a formal grievance procedure for non-represented employees as well as appoint an impartial hearing officer. The appointed officer will be the Chairman of the Police and Fire Commission. Lahner also stated that the ultimate appeal on a disciplinary measure would be decided by the common council.

This resolution is scheduled for the October 4, 2011 Common Council meeting.

7. **RESOLUTION 4501(26) "A RESOLUTION TO CONSIDER APPROVING A CERTIFIED SURVEY MAP FOR PROPERTY LOCATED ON THE SOUTHWEST CORNER OF SOUTH PINE STREET AND THE STH 11 BYPASS"**

The mayor introduced Resolution 4501(26) to council for discussion. Attorney John Hotvedt representing the proposed owner of the property, Mr. Craig Faust was present to discuss the Certified Survey Map. Atty. Hotvedt explained this involves the Springbrook Crossing which has at this time four condominium units built with the future of building any additional units to be at a standstill. He further stated that at this time, something other than condo's had to be considered.

Hotvedt informed the council members that not only did all of the owners of the condo's have to sign off on this change but for those who had mortgages, it was necessary for the lenders to also agree. He reported to council that all the owners as well as the board members of the condo association were in agreement with the change.

Mr. Tim Vos, 1172 Hidden Creek Lane said he was concerned with the traffic pattern. Mr. Claude Lois, 117 Monica, realtor representing the property, assured Vos that the access to the commercial lot would be from Pine Street.

Lois further stated that the plan is to offer two eight unit buildings rather than the six units that were originally planned. He said the design will be similar to what is already standing.

Ms. Jenny Amborn, 1156 Springbrook Drive questioned Lois on the makeup of the units that are planned. Lois replied that they are initially going to be rented with the intention of selling. Amborn further questioned what type of business they are trying to attract to the commercial lot. Lois replied that it is zoned B-1 and they are looking for something in retail or office, but he emphasized they were not looking for a gas station. Lois said at this time, he had not been approached by any interested party.

Mr. Jeff Van Lysal questioned Lois if he knew how large of a building that would be constructed on the commercial parcel. Lois could not supply an answer at this time.

This resolution is scheduled for this evening's Common Council meeting.

8. **ORDINANCE 1933(10) "AN ORDINANCE TO CONSIDER AMENDING THE OFFICIAL ZONING MAP BY REZONING LOT 1 OF CSM 1999 (SOUTH PINE STREET) FROM RM-2/PUD, MULTI-FAMILY RESIDENCE DISTRICT IN A PLANNED UNIT DEVELOPMENT TO B-1, NEIGHBORHOOD BUSINESS DISTRICT"**

The mayor introduced Ordinance 1933(10) to council for discussion. Lois wanted it clarified that only the commercial lot would be affected by the proposed zoning change to B-1 with the remainder of the land remaining at RM-2.

This ordinance is scheduled for this evening's Common Council meeting

9. **MOTION 11-725 "A MOTION TO CONSIDER APPROVING AN EMPLOYEE POSITION AND SALARY RESTRUCTURING POLICY"**

The mayor introduced Motion 11-725 to the council for discussion. Bob Prailes questioned what the salary has been for the Treasurer/Budget Officer. Lahner replied that it is now around \$48,000 and with the increase will be \$57,495.00.

Simenson questioned if the savings in the Police Department would come from the positions not being filled. Lahner replied that the current Community Service Officer's position will not be filled upon retirement of that individual in October; the police officer position has not been filled for at least nine months.

Simenson then asked what the calculated savings are for the unfilled police officer's position. Lahner said that it had been calculated at \$66,490.

Vos stated that if the police officer's position is not filled in the proposed 2012 Budget, the city will realize almost \$90,000 in savings. Lahner credited Chief Nimmer's efficiency in the department for the savings.

Simenson said that she was not comfortable raising the Treasurer's salary by almost \$10,000. Lahner explained that it is the beginning salary for that position and with the savings through the restructuring, it seemed appropriate to do so at this time.

Vos said he took another approach to the issue by comparing it to the former treasurer who had the job prior to Ms. Bridget Lois; Vos said that individual was paid substantially more with benefits-almost double what the proposed increase in pay is now for the current treasurer. Vos said that he could justify to the taxpayers the individual who now has the job deserves the step up in the compensation as it is less than half of what had been paid.

The mayor added that the city became very fortunate first of all with the job Bridget Lois did and with the salary she did it at, but she chose to move on to another job. The city then located Steve who is doing a fantastic job again at below market rate as Bridget did. The mayor thought it was time to tell these people and show them a thank-you for doing a great job and get them up to the salary range where they belong and move on from there.

Simenson questioned what the education background was for the person who got paid double. Lahner did not know what those qualifications had been but he noted that with the current staff that anyone would not have been hired unless they had a combination of education and experience to do the job; he said that only qualified people are hired.

This motion will be considered at this evening's council meeting.

10. ADJOURNMENT

A motion was made by Bob Prailes with a second by Vos to adjourn the meeting. With all in favor, the meeting adjourned at 6:53 p.m.

Beverly R. Gill
City Clerk
City of Burlington
Racine and Walworth Counties