



**AGENDA
COMMON COUNCIL**

Tuesday, June 7, 2011

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller
Robert Prailes, Alderman, 1st District
Edward Johnson, Alderman, 1st District
Jim Prailes, Alderman, 2nd District
Peter Hintz, Alderman, 2nd District
Tom Vos, Council President and Alderman, 3rd District
Steve Rauch, Alderman, 3rd District
Katie Simenson, Alderman, 4th District
Jeff Fischer, Alderman, 4th District

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Citizen Comments.
4. Chamber of Commerce Representative.
5. Approval of the Common Council minutes for May 17, 2011. (*K. Simenson*)
6. Letters and Communications:
 - A. City of Burlington Fire Department ISO Audit. (*J. Fischer*)
7. Reports by Aldermanic Representatives and Department Heads.
8. Reports 1-6: (*R. Prailes*)
 - Report 1 – Library Board minutes, April 12, 2011
 - Report 2 – Burlington Housing Authority minutes, April 21, 2011
 - Report 3 – Park Board minutes, April 21, 2011
 - Report 4 – Airport Committee minutes, April 28, 2011
 - Report 5 – Historic Preservation Commission minutes, April 28, 2011
 - Report 6 - Committee of the Whole minutes, May 17, 2011
9. Payment of Vouchers. (*E. Johnson*)
10. Licenses and Permits. (*J. Prailes*)
11. Appointments and Nominations: (*P. Hintz*)
 - A. Appointment of Thomas Wiemer to the CDA, term to expire 11/4/15.

12. **PUBLIC HEARINGS:**

- A. A Public Hearing to hear public comment regarding amending Section 315-54C of the Municipal Code of the City of Burlington, “Accessory Structure Maximum Height”.
(*T. Vos*)

13. **RESOLUTIONS:**

- A. Resolution 4478(3) to consider approving an amendment to the City of Burlington Fee Schedule for Section 227-3F(2), Noxious and Other Weeds. This item was discussed at the May 17, 2011 Committee of the Whole meeting. (*S. Rauch*)

14. **ORDINANCES:**

- A. Ordinance 1925(2) to consider amending Section 315-54C(4), to increase the maximum allowable height of an detached accessory to twenty-five feet or the height of the principal structure, whichever is less. This item was discussed at the May 17, 2011 Committee of the Whole meeting. (*K. Simenson*)

15. **MOTIONS:**

- A. Motion 11-712 to consider a Certificate of Appropriateness Application in the Historic Preservation Overlay District for 166 E. Jefferson Street. This item was discussed at tonight’s Committee of the Whole meeting. (*J. Fischer*)
- B. Motion 11-713 to consider a Certificate of Appropriateness Application in the Historic Preservation Overlay District for 404 N. Pine Street. This item was discussed at tonight’s Committee of the Whole meeting. (*R. Prailes*)

16. **ADJOURNMENT** (*E. Johnson*)

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk’s Office at 262-342-1161 at least 24 hours prior to the meeting.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 5	Date: June 7, 2011
Submitted By: Beverly R. Gill, City Clerk	Subject: Meeting Minutes

Details:

Attached please find the Common Council meeting minutes from May 17, 2011. Staff recommends approval of these minutes.

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council approve these minutes at the June 7, 2011 Common Council meeting.

DRAFT

**City of Burlington
Official Minutes
Common Council
Robert Miller, Mayor
Beverly R. Gill, City Clerk
May 17, 2011**

1. CALL TO ORDER - ROLL CALL

Mayor Bob Miller called the meeting to order at 7:06 p.m. starting with roll call. Aldermen present: Ed Johnson, Peter Hintz, Jim Prailes, Tom Vos, Steve Rauch, Jeff Fischer, Katie Simenson Excused: Bob Prailes

High school students present: David Martin, Lauren Nadolski

Also present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Police Chief Peter Nimmer, Treasurer Steve DeQuaker, Fire Chief Dick Lodle

2. PLEDGE OF ALLEGIANCE

Mayor Miller led the council, staff and audience in the Pledge of Allegiance.

3. CITIZEN'S COMMENTS

Mr. Russell Reesman, 561 Briody Street disagreed with amounts charged for airport hangar leases and the agricultural lease.

4. CHAMBER OF COMMERCE REPORT

Representative from the Chamber of Commerce Ms. Barb Bakshis was in attendance at the meeting but did not have any updates from the Chamber.

5. APPROVAL OF COMMON COUNCIL MINUTES FOR MAY 3, 2011

A motion was made by Johnson with a second by Vos to approve the Common Council Minutes of May 3, 2011. With all in favor, the motion carried.

6. LETTERS AND COMMUNICATIONS

None

7. REPORTS BY ALDERMANIC REPRESENTATIVES AND DEPARTMENT HEADS

Rauch questioned the status of the landscaping at the new DPW building. Lahner replied that work is being done this week and next week and includes the installation of a sign.

Vos questioned the status of the painting on the parking structure. The mayor replied that the first coat is now on with a second coat in a darker shade to be applied.

Simenson inquired whether the Historic Preservation Committee had given their approval of the color for the parking structure. The mayor said the original design went to the HPC and was approved. Simenson further questioned why if the structure is in the Historic Preservation District that the color wouldn't be approved by the HPC. Lahner said no one had thought to question the HPC because the original design was approved.

Simenson also questioned whether the steepness of one of the exits out of the city's Dodge Street Parking Lot was ever resolved. Lahner replied that he had spoken to the Wisconsin DOT but did not have an update on the exit. Simenson requested a reply by email as to the resolution of this exit.

Simenson asked if there had been any response from Western Racine County Community Health Department regarding bed bugs. Atty. Bjelajac stated that he had left a phone message for Ms. Cheryl Mazmanian to return his call, but she was out of town.

Johnson was concerned about the lack of street lights on the corner of Pine and Jefferson. Vos said that on the other end of Pine Street by Fred's it was also very dark. Lodle confirmed that about a week and a half ago he had also noticed that a whole block of Pine Street on both sides were dark. Lahner will look at the area and determine if additional lighting is needed.

8. REPORTS 1-3

A motion was made by Jim Prailes with a second by Johnson to approve Reports 1-3. With all in favor, the motion carried. The mayor complimented the Police Chief on the exemplary police report that was submitted.

9. PAYMENT OF VOUCHERS

A motion was made by Hintz with a second by Johnson to approve pre-paid, vouchers and reimbursements in the amount of \$279,238.24. Simenson asked where the electric bill was for the parking structure. Dequaker said that it had just been received for the month of April and the amount was \$581.00; he further stated that the delay might have been because of adjustments that needed to be made on the bill.

Vos assumed that a lot of the cost of the electric bill was due to the heaters in the stairways and questioned if they were on timers. Lahner said they were not on timers but on sensors. Lahner said the heaters are now turned off but will remain on in the winter months. Jim Prailes calculated that it was costing approximately three-hundred dollars a month to heat the stairways. Vos also questioned how the lights were regulated. Lahner replied that they were on timers.

Simenson questioned the Wanasek bill and what was budgeted for street sweeping and for the jet vac. Lahner will provide the numbers to Simenson.

Roll Call Ayes: Johnson, Jim Prailes, Hintz, Vos, Rauch, Fischer, Simenson Nays: None Motion carried 7-0.

10. LICENSES AND PERMITS

None

11. APPOINTMENTS AND NOMINATIONS

None

12. PUBLIC HEARING

None

13. RESOLUTIONS

A. RESOLUTION 4476(1) "A RESOLUTION TO MODIFY THE CITY ADMINISTRATOR'S AGREEMENT TO REQUIRE CONTRIBUTION TO THE EMPLOYEE PORTION OF THE WISCONSIN RETIREMENT SYSTEM CONTRIBUTION UPON ENACTMENT OF THE 2011 WISCONSIN ACT 10"

A request for a second reading and a motion to approve was made by Rauch with a second by Hintz. With all in favor, the motion carried.

14. ORDINANCES

A. ORDINANCE 1926(3) "AN ORDINANCE TO AMEND THE MUNICIPAL CODE TO CREATE CHILD SAFETY ZONES AND RESIDENTIAL RESTRICTIONS APPLICABLE TO SEX OFFENDERS AND TO PROVIDE FOR ENFORCEMENT"

A request for a second reading and motion to approve was made by Simenson with a second by Vos. Atty. Bjelajac advised council of the correction of the numbering of this ordinance. Simenson said that she did not feel this ordinance was strict enough and didn't address the needs of the

people in restricting where the sex offenders could live. Atty. Bjelajac did not perceive the ordinance as written to be weak as it is prospective to avoid problems in the future. He further stated this ordinance contains a loitering provision which he felt was both the strength and weakness of the ordinance; he felt there was no perfect answer and the ordinance could be modified if council desired.

Johnson questioned if a realtor could provide information to a prospective client on this subject. Atty. Bjelajac said there is language in some standard "Offer to Purchase" contracts that advise potential buyers to check the Sex Offender Registry but he was not sure what type of information the Administrative Code allowed realtors to distribute.

Vos felt that this was middle ground and a step up from where the city was previously.

Lahner explained that the criticism to the residency issue is that it can create pockets within the city where convicted sex offenders could live and could conceivably create higher concentrations in certain neighborhoods. Another criticism that Lahner stated is that it can cause sex offenders to go underground where they don't register and then no one knows where they are living.

The mayor said he would be fine with the passage of this ordinance as it is written and council would have the ability to strengthen it in the future if it was necessary.

Chief Nimmer stated that in the Village of Brown Deer they had a similar ordinance that dealt with residency and there was only a four-block area of the city that allowed sex offenders to reside. The Village of Brown Deer had a sex offender who had been released from prison and moved into his parent's home in an area where sex offenders were not allowed to live. The Village of Brown Deer then successfully removed that individual from that area.

Ms. Susan Riddle, 424 Storle Avenue, thanked the council for developing this ordinance and considering the constitutionality of the ordinance but she was concerned with the wording under the definitions that included Sunday Schools and religious schools. Atty. Bjelajac said that if adopted this evening, he would recommend the deletion of the references to Sunday Schools and religious schools. Atty. Bjelajac further advised that churches can regulate themselves and if they have a child sex offender in their midst, they have the right to remove that individual as a trespasser.

Fischer asked for clarification on how law enforcement would have the right to remove an individual who was loitering in a religious setting. Atty. Bjelajac said that this ordinance would not prohibit that loitering because that area would not be a child safety zone.

Johnson made a motion to amend the original motion to approve by strike from 240-2(b) (5) reference to "*Sunday Schools, religious education schools or classrooms*". Fischer asked for clarification on enforcement of this ordinance in parochial schools. Atty. Bjelajac stated that this would not be a child safety zone area and would have to be enforced by the religious school itself.

Mayor Miller then posed a hypothetical situation that if on a Saturday and there are children playing on a playground by St. Mary's and a sex offender approaches these children, this ordinance would not prohibit that from happening because there is no one from the church/school present to order them off the playground. Atty. Bjelajac confirmed that would be true.

Vos said in his mind, the churches, schools and playgrounds were all one complex, and who would monitor and enforce this ordinance.

Johnson withdrew his motion to amend and Vos withdrew his second to the amended motion; Simonsen withdrew her motion to adopt and Vos withdrew his second. This ordinance was then tabled.

B. ORDINANCE 1924(1) "AN ORDINANCE TO AMEND SECTION 6-2A, "BOARD OF REVIEW MEMBERSHIPS" IN THE CITY OF BURLINGTON MUNICIPAL CODE"

A request for a second reading and motion to approve was made by Fischer with a second by Rauch. Simenson requested that the newsletter be used to encourage others to apply for these positions when they become available. Roll Call Ayes: Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer Nays: Simenson Motion carried 6-1

15. MOTIONS

A. MOTION 11-709 "A MOTION TO APPROVE THE ANNUAL INSURANCE RENEWAL WITH ZAREK INSURANCE"

A motion was made by Vos with a second by Hintz to approve Motion 11-709. Roll Call Ayes: Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson Nays: None With all in favor, the motion Carried 7-0

B. MOTION 11-710 "A MOTION TO APPROVE A TWENTY-NINE YEAR AIRPORT HANGAR LEASE WITH MARK WAGNER AT 948 ALPHA TAXIWAY FOR \$313.50 PER YEAR"

A motion was made by Johnson with a second by Vos to approve Motion 11-710. Johnson questioned if this was the standard fee. Jim Prailes confirmed that was correct. With all in favor, the motion carried 7-0

C. MOTION 11-711 "A MOTION TO APPROVE A ONE-YEAR AGRICULTURAL LEASE BETWEEN THE CITY OF BURLINGTON AND MR. DON BONNER FOR APPROXIMATELY 50 ACRES AT \$125.00 PER YEAR"

A motion was made by Jim Prailes with a second by Hintz to approve Motion 11-711. Lahner stated that this would be a one-year lease and because others are interested, it would go out for bid next year. With all in favor, the motion carried 7-0

16. ADJOURNMENT

A motion was made by Vos with a second by Rauch to adjourn into closed session. With all in favor, The closed session began at 8:03 p.m.



Beverly R. Gill
City Clerk
City of Burlington
Racine and Walworth Counties



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 6A	Date: June 7, 2011
Submitted By: Mayor Miller	Subject: Communication A

Details:

Please see the attached memorandum from Fire Chief Richard Lodle regarding the ISO Audit for the Burlington Fire Department.

Options & Alternatives:
N/A

Financial Remarks:
None.

Executive Action:
For communication only.



RICHARD A. LODLE
Fire Chief

City of Burlington **FIRE DEPARTMENT**

165 W. Washington St. Burlington, WI 53105
262-763-7842

FAX 262-767-8602
www.burlington-wi.gov

TO: Mayor Robert Miller
City Administrator Kevin Lahner
Members of the Common Council
Police and Fire Commissioners

FROM: Richard Lodle, Fire Chief

DATE: June 1, 2011

SUBJECT: ISO Audit

The City of Burlington has recently received the results of the Insurance Services Office audit conducted to establish the Public Protection Classification rating for our city. The analysis was conducted during the last week of September 2010. The City of Burlington has maintained the class 3 status awarded in the previous (1998) audit. This rating measures the municipality's fire protection services to help establish appropriate fire insurance premiums for residential, commercial, and industrial properties. Ratings are done approximately every ten to twelve years for communities under 25,000 population.

The audit measures the following components of a community's fire protection services:

- (1) receiving and handling fire alarms (10% of rating)
- (2) fire department services (50% of rating)
- (3) water supply (40% of rating)

ISO rates all communities on a scale from 1 (highest) to 10 (lowest). Currently there are 1678 rated communities in the State of Wisconsin. No state fire department holds a class 1 rating. Only twenty-three departments have a rating (class 2) that is higher than that of our city. The class 3 rating places the City of Burlington at the 98.6 percentile. Nationwide, the City of Burlington also ranks at the 98.6 percentile. Out of 47,242 communities rated, only 653 (1.4%) have received a higher rating. This is definitely an evaluation that all members of the Burlington community can be extremely proud of.



111 NORTH CANAL STREET SUITE 950 CHICAGO, IL 60606-7270
TEL: (312) 930-0070 (800) 444-4554 FAX: (312) 930-0017

May 20, 2011

Robert Miller, Mayor
City of Burlington
300 N. Pine St.
Burlington, WI 53105

RE: Burlington, Racine & Walworth Counties, WI
Public Protection Classification: 3
Effective Date: July 1, 2011

Dear Mayor Miller:

We wish to thank you, Fire Chief Lodie and Water Official Wilson for your cooperation during our recent Public Protection Classification (PPC) survey. ISO has completed its analysis of the structural fire suppression delivery system provided in your community. The resulting classification is indicated above.

Enclosed is a summary of the ISO analysis of your fire suppression services. If you would like to know more about your community's PPC classification, or if you would like to learn about the potential effect of proposed changes to your fire suppression delivery system, please call us at the phone number listed below.

ISO's Public Protection Classification Program (PPC) plays an important role in the underwriting process at insurance companies. In fact, most U.S. insurers – including the largest ones – use PPC information as part of their decision-making when deciding what business to write, coverage's to offer or prices to charge for personal or commercial property insurance.

Each insurance company independently determines the premiums it charges its policyholders. The way an insurer uses ISO's information on public fire protection may depend on several things – the company's fire-loss experience, ratemaking methodology, underwriting guidelines, and its marketing strategy.

PPC is important to communities and fire departments as well. Communities whose PPC improves may get lower insurance prices. PPC also provides fire departments with a valuable benchmark, and is used by many departments as a valuable tool when planning, budgeting and justifying fire protection improvements.

ISO appreciates the high level of cooperation extended by local officials during the entire PPC survey process. The community protection baseline information gathered by ISO is an essential foundation upon which determination of the relative level of fire protection is made using the Fire Suppression Rating Schedule.

The classification is a direct result of the information gathered, and is dependent on the resource levels devoted to fire protection in existence at the time of survey. Material changes in those resources that occur after the survey is completed may affect the classification. Although ISO maintains a pro-active process to keep baseline information as current as possible, in the event of changes please call us at (800) 930-1677 to expedite the update activity.

ISO is the leading supplier of data and analytics for the property/casualty insurance industry. Most insurers use PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties. The PPC program is not intended to analyze all aspects of a comprehensive structural fire suppression delivery system program. It is not for purposes of determining compliance with any state or local law, nor is it for making loss prevention or life safety recommendations.

If you have any questions about your classification, please let us know.

Sincerely,

Very truly yours,

Public Protection Classification Dept.

Public Protection Classification Dept.

(800) 930-1677 Ext. 6209

Encl.

cc: Richard Lodie, Fire Chief
Connie Wilson, Water Supt.



Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 8	Date: June 7, 2011
Submitted By: City Staff	Subject: Reports 1-6

Details:

Attached please find the following reports:

- Report 1 – Library Board minutes, April 12, 2011
- Report 2 – Burlington Housing Authority minutes, April 21, 2011
- Report 3 – Park Board minutes, April 21, 2011
- Report 4 – Airport Committee minutes, April 28, 2011
- Report 5 – Historic Preservation Commission minutes, April 28, 2011
- Report 6 - Committee of the Whole minutes, May 17, 2011

Options & Alternatives:

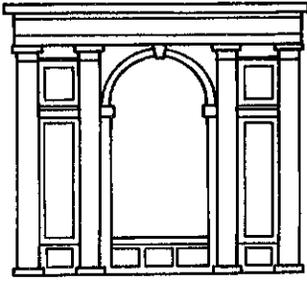
N/A

Financial Remarks:

None.

Executive Action:

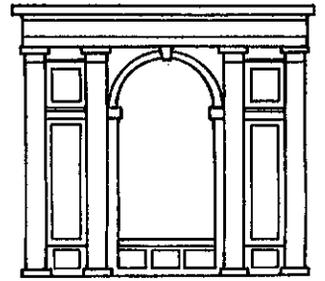
Staff recommends that the Council accept these reports at the June 7, 2011 Common Council meeting.



Burlington Public Library

166 East Jefferson Street • Burlington, Wisconsin 53105
(262) 763-7623 • Fax (262) 763-1938

www.burlingtonlibrary.org



Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, April 12, 2011 in the Burlington Public Library Meeting Room. Present were Yvonne Braunschweig, Steve Rauch, Pat Hoffman, Penny Torhorst, Kay Pockat, Scott Johnson, Pat Hurley, Mike Kelly, and high school representatives, Nicole Durand and Evelyn Dillman. Excused was Dianne Boyle. Also present was Library Director Gayle Falk and Administrative Assistant Linda Berndt and Tammy McCarthy.

Torhorst called the meeting to order at 4:00.

Minutes of the March 22, 2011 meeting were approved. Hoffman moved, and Braunschweig seconded. Motion passed.

The April 2011 General Fund Bills, Prepaids, Reimbursements and March 2011 General Fund Deposits were discussed and approved. Braunschweig moved approval and Hurley seconded. Motion passed.

Braunschweig moved and Kelly seconded the motion to approve the April Trust Fund Bills and the March Trust Fund Deposits. Motion passed.

Committee Reports: There were none at this time.

Federated Library Report: There is no report at this time.

Old Business:

Friends: The Friends are ready to send out their fundraising letter for computers on the adult side.

New Business:

Patron Code of Conduct: Falk distributed wording provided by the city attorney to prohibit photography, video recording and sound recording in the library unless it is preapproved by the library director. After discussion, Hoffman moved and Hurley seconded the motion to add the prohibition to the Patron Code of Conduct. Motion passed.

Expanding Library service to patrons without standard ID: Lakeshores Library System has agreed to require any government issued photo I.D. when a patron wants to get a library card. This includes driver's licenses, state IDs, passports, etc. The Board then discussed allowing people without a government issued ID to apply for a local library card, like the one we currently make available to residents of TLC.

National Library Week is this week. We have our surveys for people to fill out daily and a winner is picked each day. Falk handed out a sheet with State of Wisconsin Library statistics.

Roof Repair: Brian felt that our roof needed more than repair, and got prices for a roof replacement. However, a total roof replacement was not in the budget and the city cannot afford the additional expense of a replacement at this time.

CD Renewal: We have a CD maturing this week. The new rates are on a handout. Braunschweig moved and Kelly seconded the motion to invest in a 7 month CD at 1.00% yield. Motion passed.

Directors Report: Gayle will be on vacation for two weeks and in her absence, Tammy is in charge.

Gayle reported that the walk-in numbers are down but the circ numbers are up.

BPL in the news: There are many articles from the paper.

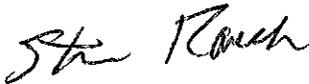
Public Communication to the Board: There was nothing at this time.

Hoffman reported that she will be appointed by the Mayor to take over Braunschweig's spot on the Board. This will be presented at the next Council meeting and, if passed, will be effective on May 1st.

Meeting was adjourned at 4:25 PM. Braunschweig moved and Hurley seconded. Motion passed.

Our next meeting will be on Tuesday, May 24th at 4:00 PM in the Burlington Public Library meeting room.

Respectfully submitted,



Steve Rauch
Aldermanic Representative

City of Burlington Housing Authority
Riverview Manor

April 21, 2011

The regular monthly meeting of the City of Burlington Housing Authority was held on Wednesday April 21, 2011, 6:30-P.M. at Riverview Manor. The meeting was called to order by Chairman Lapp.

COMMISSIONERS PRESENT: Chairman Lapp, Vice-Chairman Stublely, Commissioners LeRoy Stoehr and Kelly Iselin. Secretary Heck was excused.

Printed copies of the Minutes of the March 24, 2011 meeting were handed out. Motion by Stoehr and seconded by Stublely to approve the minutes with corrections. Motion carried.

FINANCIAL REPORT:

Reserve Account balances as of March 31, 2011

First Banking Center	\$34,107.89
M & I Bank	<u>\$15,130.56</u>
Total	\$49,238.45

OCCUPANCY REPORT:

Manager Henning reported that all units are rented and 13 are on the waiting list.

BUILDING AND MAINTENANCE:

One bid had been received for seal coating of the parking lot from Poblocki Paving and are waiting for additional bids.

COMMUNICATIONS:

Copies of the monthly bills and operating statement were dispersed and reviewed by board members.

Discussion was held on removal of items from apartment when occupant is ill and possibly not returning and rent is not paid.

Applications for the part-time position were reviewed. Manager Henning and Chairman Lapp will conduct initial interviews.

Manager Henning reported on the Fair Housing & Compliance meeting she attended on April 13, 2011.

There being no further business, motion to adjourn was made by Stoehr and seconded by Iselin and carried unanimously. Meeting adjourned. The next monthly meeting is tentatively scheduled for May 19th, 2011.



Charles Stuble, Acting Secretary



Department of Public Works
Street & Park and Water Departments
2200 S. Pine Street, Burlington, WI 53105
(262) 539-3770 (262) 539-3773
www.burlington-wi.gov

CITY OF BURLINGTON PARK BOARD MINUTES
April 21, 2011

Chairman Darrel Eisenhardt called the meeting to order at 6:33 P.M.

Present: Commissioners Clay Brandt, Tom Follis, Kelly Kamlager, Alderman Bob Prailes, DPW Supervisor Richard Pieters. **Absent:** Student Chase Robers. Todd Schalinske tendered his resignation in March 2011. Commissioner Peter Turke arrived at 6:45 P.M.

Approval of February 17, 2011 Minutes: Alderman Prailes motioned to approve the February 17, 2011 Minutes. Seconded by Commissioner Kamlager. All voted aye, motion carried.

Citizens Comments: None

Aldermanic Report: Alderman Prailes reported that he had received just prior to the meeting Park Board fund balance information. He reported that in 2010, there was a Park Fund balance of \$228,000. The current year- to- date balance approximately \$181,405.00. Monies spent were Sunset Park parking lot \$19,000, and roof and electrical \$11,000.00. Schreiber and Anderson were paid \$9000.00/\$10,000.00 for the study they provided. Other items were BB2000 Lighting and Dog Park Fencing.

Alderman Prailes stated that \$38,000 had been approved from the Street Program to construct a sidewalk along Milwaukee Avenue, between Rice's Liquor and Echo Park. The sidewalk would be 9 ft. across. Although this was one of the items the Park Board had discussed, there was nothing actually approved. It was presented to the City Council during the budget process and approved. The funds will be coming out of the street funds, and not the park funds. The Commissioners discussed the possibility of applying for grant money, however, it was determined that they could not request grant money after the fact. Chairman Eisenhardt entertained a motion for approval. Commissioner Turke entertained a motion to approve \$38,000 to widen the sidewalk between Rice's Liquor's and Echo Park. Seconded by Commissioner Kamlager. All voted aye, motion carried.

DPW Supervisor Report: Richard Pieters stated that he would be retiring June 3rd, and he would not be attending the May Park Board meeting.

New Business:

Tom Hawkins/Burlington Blue Devils: Mr. Hawkins was present to ask permission from the Park Board to continue practicing at Bushnell Park in 2011. Mr. Hawkins stated their practice times were from 7:00P.M.-9:00P.M. on Wednesday nights, from the month of May through August. They use the back baseball diamond at Bushnell, and only use the outfield. Mr. Hawkins offered help with anything needed to be done.

Deb Rintamaki stated there been no complaints received at the Department of Public Works. After some discussion, Commissioner Follis motioned to approve allowing the Blue Devils to use Bushnell Park as presented. Seconded by Commissioner Brandt. All voted aye, motion carried.

Prioritize Comprehensive Plan by Park Board Members: The Commissioners discussed moving this item to the May meeting when Blake Theisen from Schreiber, Anderson and Associates could be present.

Blake Theisen, Schreiber, Anderson Associates/tentative for updates: This item moved to the May meeting, since Blake Theisen was not present. Alderman Prailes to contact Mr. Theisen to confirm his attendance for the May meeting.

Old Business:

Dog Park – Quote for Small Dog Area Fencing from Dog Park Committee: Mr. and Mrs. DeFoe were present to request permission for their son, Matt to install a 50 X 100 dog fence for small dogs. The fence would be metal, and done as an Eagle Scout project. Matt DeFoe would raise money towards the project, which would be constructed on the SE side, by the parking lot/river area.

Matt DeFoe would present a plan, once it is approved by Park Board and his Scout Master. Parents and other Scouts would be involved in the installation portion. Chairman Eisenhardt entertained a motion for approval. Motion to approve as presented made by Commissioner Brandt. Seconded by Commissioner Kamlager. All voted aye, motion carried.

Burlington Area Dog Park Statement: The Dog Park Statement was distributed at the March meeting. However, the March meeting was cancelled due to lack of a quorum. Statement attached to Park Board Minutes.

Baseball 2000 – Funds for Restrooms: Dick Imrie had attended the March Park Board meeting, which was cancelled due to lack of quorum. He had requested funds from the Park Board for equipment to be replaced in the bathrooms at Beaumont field. At the February Park Board meeting, Mr. Imrie had presented an amount of \$4932.81, from a quote by Lee Plumbing. After some discussion, Chairman Eisenhardt entertained a motion for approval. Motion to approve made by Commissioner Follis. Seconded by Commissioner Brandt. All voted aye, motion carried.

Other Items: Kevin Lahner, City Administrator requested someone from the Park Board be involved in the hiring process for a DPW Supervisor. After some discussion, Chairman Darrel Eisenhardt and Commissioner Tom Follis decided between the two of them, they would be able to attend the necessary meetings and interviews.

There being no further items for discussion, Chairman Eisenhardt entertained a motion for adjournment. Motion to adjourn made by Alderman Prailes. Seconded by Commissioner Kamlager. Chairman Eisenhardt adjourned the meeting at 7:31 P.M.

Minutes respectfully submitted by:


Deb Rintamaki
Department of Public Works

MINUTES

CITY OF BURLINGTON
AIRPORT COMMITTEE

Date: April 28, 2011

Meeting was called to order at 6:00 p.m.

Present:

Alderman Jim Prailes
Jerry DeLay
Gary Meisner
Kevin Remer

Excused:

Arlene Runkel
David Uhen
John Hotvedt

Motion was made by Meisner, seconded by Remer, to approve the March 24, 2011 minutes as written. Motion carried.

Open floor audience comments: None

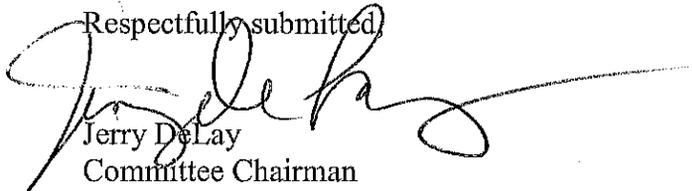
Motion made by Remer, seconded by Prailes, for the approval of the lease for 948 Alfa Taxiway to Mark Wagner. Motion carried.

Airport Manager's Report: Security system with two cameras is now installed with hookup to the police station.

There being no further business, motion was made by Meisner, seconded by Prailes, to adjourn the meeting. Motion carried.

Meeting was adjourned at 6:10 p.m.

Respectfully submitted,



Jerry DeLay
Committee Chairman



City of Burlington

HISTORIC PRESERVATION COMMISSION MEETING MINUTES THURSDAY, APRIL 28, 2011

Call to Order

The meeting was called to order by Chairman Stelling at 6:30 p.m.

Roll Call

Present: Chairman Tom Stelling, Commissioners Peter DeRosier, Maria Veronico, Judy Stone and Joel Weis. Alderman Peter Hintz was excused. Commissioner Jeff Erickson was absent. Building Inspector/Zoning Administrator Patrick Scherrer and Tina Chitwood of Racine County Economic Development Corporation were excused. A quorum was present.

Citizen Comments

There were no citizen comments.

Approval of March 24, 2011 Minutes

Chairman Stelling entertained a motion. Commissioner DeRosier motioned to approve and Commissioner Stone seconded. All aye. Motion carried.

596 N. Pine St. – Fred’s Parkview, 596 N. Pine St., Certificate of Appropriateness/Sign Permit Application

Chairman Stelling recused himself to the gallery and turned the meeting over to Judy Stone to chair. Dino Rizzitano from Stelling and Associates gave a presentation stating that the plan is to expand the seating area along with creating a covered entryway in front and back. He further stated that there will be an increase of 712 square feet which follows the design of the original building. Chairman Stone entertained a motion to recommend “Certificate of Appropriateness” approval for the one-story building addition with the conditions as outlined in the review letter of Meehan and Associates dated April 18, 2011 to include the optional Green Tweed awning, existing signage to remain on Pine Street and Milwaukee Ave.. Commissioner Veronico moved and Commissioner DeRosier seconded. All aye. Motion carried.

Tom Stelling resumed his position as Chairman.

Discussion of Current Projects and Response Team Updates

Chairman Stelling stated that the awning and signage has been installed at 573 N. Pine St. (Keefe Real Estate).

Review of Grant Funding Status – Chairman Stelling stated that façade monies for 573 N. Pine St. have been disbursed for 3,646.88. He further stated that there is \$26,353.12 in unobligated funds in Fund #4 which is also the balance remaining for the month of April. He further stated that there is \$50,000 in Fund #3 which was closed out with the disbursement of \$1,353.12 to Keefe Real Estate, 573 N. Pine St. and \$42,730 of this has been disbursed with \$7,270 remaining which will eventually cover B. W. Surveying, Melby, Trendsetters and Mays Insurance/Zott Law.

Status of Wisconsin Historical Society Certified Local Government subgrant application process

Chairman Stelling stated that Tina reported that Joe DeRose of the State Historical Society is working on advertising the project, reviewing resumes and make sure qualified applicants bid the job before the state issues any of the grant monies. He further stated that we had moved forward as a commission motioning the council to act on this but actually the state is still working out these needed steps in the process.

Chairman Stelling wanted to go back and clarify an issue that was brought up at the last meeting. He stated that signs do not qualify for an additional \$250 past the \$5,000 façade amount, as defined in the April 2003 ‘Façade Improvement Grant’ Amendment. The amount of \$250.00 is included in any façade monies given out up to \$5,000.

Discussion Concerning Potential/Future Projects and Notices of Violations in the Historic Preservation Overlay District

464 N. Pine St., Beijing Gardens – Chairman Stelling stated that it appears that based on the 2007 HPC minutes, the first floor door for the upper living units were not approved as part of the original façade renovations. He further stated that this needs to be put on the agenda for the next meeting and the commission members were directed to drive by and determine if the door had definitely been replaced or refinished.

388 N. Pine St., Trend Setters – Chairman Stelling stated that since the rear alleyway door has been installed per the picture taken by Pat Scherrer, façade monies can be released.

460 N. Pine St., Lucky Mojo’s – Chairman Stelling stated that a Notice of Violation was given to the property owner, Mr. Jorge Guerro, with a June 14th deadline to paint.

109 E. Chestnut St., Jasmine Tree – Chairman Stelling stated that a letter was sent from RCEDC regarding the painting of appropriate colors for the building.

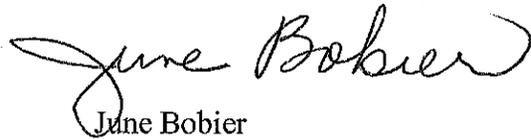
404 N. Pine St. – Chairman Stelling stated that a Notice of Violation letter was sent regarding door and window replacement, Mr. Starzyk, property owner was directed in the letter to come before the commission.

N. Dodge St. and E. Chestnut St. – Chairman Stelling stated that preliminary plans are coming forth for the proposed building.

Adjournment

Commissioner DeRosier motioned to adjourn and Commissioner Stone seconded. All aye. Motion carried. Meeting adjourned at 6:54 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jane Bobier". The signature is written in black ink and is positioned above the typed name.

Jane Bobier
Administrative Assistant
City of Burlington



City Clerk

300 N. Pine Street, Burlington, WI, 53105

(262) 342-1161 – (262) 763-3474 fax

www.burlington-wi.gov

Common Council Agenda Item Number: 10	Date: June 7, 2011
Submitted By: Beverly R. Gill, City Clerk	Subject: Licenses

Details:

- See attached list for license applications
- See attached letter from the State of Wisconsin Department of Revenue regarding the Combination “Class A” License for Jose Antony, Marathon Express, 233 North Pine Street

Financial Remarks:

Applicants are charged a fee of which a portion funds the background checks performed by the Police Department. Business licenses fees are calculated on a case by case basis depending on the type of license applied for.

Executive Action:

Staff recommends the Common Council accept the presented licenses at the June 7, 2011 Council meeting.



WISCONSIN DEPARTMENT OF REVENUE
PO BOX 085149
RACINE, WI 53408-5149

State of Wisconsin • DEPARTMENT OF REVENUE

COMPLIANCE BUREAU
PO BOX 085149 RACINE, WI 53408-5149
PHONE: 262-554-1972 FAX: 262-554-6487
EMAIL: Linda.hultman@revenue.wi.gov WEBSITE: www.revenue.wi.gov

BEVERLY GILL
CLERK OF CITY OF BURLINGTON
300 N PINE ST
BURLINGTON WI 53105-1460

June 2, 2011
Tax Account Number: 456-0002390426-03
Letter ID: L1896334272

RE: JOSE K ANTONY
233 N PINE ST
BURLINGTON WI 53105-1935

We are requesting that you deny the issuance of any license or permits to the above named applicant or to anyone for this location without first contacting this office.

This request is made under the provisions of Section 77.61(11), Wis. Stats. (2005-2006), which requires any city, village or town clerk, or other official to require proof that such applicant has a Wisconsin seller's permit or has been informed by an employee of the Department of Revenue that such permit will be issued.

The above named applicant does not hold a valid seller's permit at this time.

The Department does not intend to issue a permit to this applicant until all tax matters, including business registration, filing requirements, security requirements and/or delinquent liabilities have been resolved.

If the Department issues a seller's permit to this applicant we will inform you immediately.

Please call me if you have any questions or concerns regarding this matter.

Sincerely,

Linda Hultman
Revenue Field Agent
262-554-1972

OPERATOR LICENSE APPLICATIONS

Aguirre Jose L.
Anderson, Kristine M.
Appenzeller, Brian
Appenzeller, Mary
Aswege, Brandon
Ballard, Mark A.
Bauman, Annette D.
Becker, Catherine M.
Beix, Timothy
Biermann, Tracy A.
Blakely, Nicole C.
Briggs, Bert E.
Brown, Kim
Brown, Lucille C.
Carlisle, Laura G.
Chambers, Leighann
Chapman, Aimee M.
Chochola, Audrey
Chuipek, Colleen M.
Clark, Gregory B.
Coca-Meinen, Veronica
Corbett, Sandra L.
Cowick, Jeremy K.
Crandall, Deborah K.
Curtiss, Terri L.
Dangutis, Kristi
Daniels, Kenneth
Dhillon, Satinder K.
Dietz, Joseph
Doleshal, Amber
Engebretson, Amber L.
Fahey, Brendan
Fell, Deborah M.
Fernandez, Scott J.
Fischer, Darlene A.
Gauger, Darci A.
Geddes, Dawn
Glebke, Jerilyn M.
Glebke, Kevin J.
Goldsmith, Sara S.
Grisham, Randy J.
Grochowski, Brent
Guzman, Mayra
Hallett, Staci L.
Hansen, Amanda
Heiligenthal, Jackie
Herolt, Christopher J.
Hiltbran, Mary L.
Hopkins, Trisha A.
Hurst, Joseph A.
Hurst, Joshua
Jacobs, Deborah A.

Jarvis, Laura
Kaye, Krystal M.
Ketterhagen, Kyle
Klein, Steven E.
Kling, Kevin R.
Klug, Leslie A.
Koch, John H.
Koldeway, Rosalie E.
Kringer, Anthony S.
Kroening, Lorraine M.
Kromm, Tara N.
Lange, Krystal
Linden, Chrisandra A.
Lois, Bernard M.
Lois, Glenn F.
Maguire, Darren J.
Mahoney, David A.
Markiewicz, David
Martin, Jason
Martin, Margaret
Mason, Michael R.
McCarthy, Patricia E.
McKusker, James J.
McKusker, Krystal
Menken, Tamra A.
Merten, John R.
Milatz, Dave
Milatz, William W.
Miller, Mike V.
Moe, Michael S.
Molle', Margaret
Mucci, Anita L.
Nelson, Charis M.
Neske, Sandra
Nix, Victor A.
Noel, Gene
Novak, Carmel L.
Olson, Megan E.
Ortiz, Rose
Pedone, Vincenza N.
Perez, Debra L.
Phetteplace, Tiffany
Pieters, Mark
Pomaville, John H.
Purvy, Richard J.
Rausch, Scott A.
Reynolds, Dylan
Richter, Scott L.
Richter, Susan M.
Riemer, Gerald
Riemer, Teresa
Robers, Barbara A.

Robers, Steven E.
Ruebensam, Courtney
Sailors, Elaine C.
Sanders, Kayla
Sandy, Barbara
Schafer, Kerry L.
Schiller, Sandra K.
Schlitz, Lynda
Schmidt, Travis
Schoelzel, Kathy
Schulz, James E.
Sheard, Michael
Simaite, Ingrida
Skewes, Kris D.
Skrundz, Vincent
Spencer, Joshua
Spencer, Sara
Spiegelhoff, Justin D.
Stahlhood, Patricia
Stammers, Linda L.
Sutheimer, Gail M.
Taylor, John M.
Thomas, Kathleen M.
Thomas, Tricia M.
Toepfer, Nancy R.
Torres, Melanie
Trader, Bridget K.
Trott, Kelley M.
Uhlenhake, Dorothy
Vandeville Teresa M.
Veronico, Monica M.
Vos, Elise M.
Waite, Emily M.
Waite, Julie
Walby, Ashley L.
Warren, Les P.
Weber, Tracy M.
Wenzel-Helnore, Dawn
Williams, Vicki L.
Wilson, LeBoy
Wyma, Steve J.
Yanke, Arthur

CLASS "A" FERMENTED MALT BEVERAGES

Name: Kwik Trip, Inc.
Agent: Edward L. Albrecht
Address: S103 W20703 Heather Lane, Muskego
Trade Name: Kwik Trip #401
Address: 500 Falcon Ridge Drive, Burlington

Name: Marlene Guzman
Address: 4518 20th Avenue, Kenosha
Trade Name: Super Mercado El Chava
Address: 116 West Chestnut Street, Burlington

Name: K Mart Corporation
Agent: Gary Sibilski
Address: 8160 214th Avenue, Bristol, Wisconsin
Trade Name: Kmart #9713
Address: 1058 Milwaukee Avenue, Burlington

COMBINATION "CLASS A"

Name: Aldi, Inc.
Agent: Wendy Zirbel
Address: 1233 240th Avenue, Kansasville
Trade Name: Aldi #83
Address: 2009 Lynch Way, Burlington

Name: Ozman's Oil Company, LLC
Agent: Suraj Ozman
Address: 3935 E. Park Lane, Cudahy
Trade Name: Citgo
Address: 501 South Pine Street, Burlington

Name: B & O Petroleum LLC
Agent: Suraj Ozman
Address: 3935 E. Park Lane, Cudahy
Trade Name: B & O Petroleum LLC
Address: 364 Milwaukee Avenue, Burlington

Name: Marly, LLC
Agent: Jim G. Jante
Address: 29746 Plank Road, Burlington
Trade Name: Rice's Liquor
Address: 681 Milwaukee Avenue, Burlington

Name: Spiegelhoff's Markets, LLC
Agent: Thomas Wiemer
Address: 816 Ridgemont Drive, Burlington
Trade Name: Gooseberries Fresh Food Market
Address: 690 West State Street, Burlington

COMBINATION "CLASS A"

Name: Ultra Mart Foods, LLC
Agent: Kerry Lancaster
Address: 1448 Sunrise Trail, Burlington
Trade Name: Pick 'N Save #6414
Address: 1008 Milwaukee Avenue, Burlington

Name: Richter Foods, Burlington, Inc.
Agent: Lawrence R. Richter
Address: 12017 333rd Avenue, Twin Lakes
Trade Name: Sentry Foods
Address: 156 South Pine Street, Burlington

Name: Wal-Mart Stores East, LP
Agent: Travis Schmidt
Address: 9901 68th Street, Kenosha
Trade Name: Wal-Mart Supercenter #3488
Address: 1901 Milwaukee Avenue, Burlington

Name: Quick Mart LLC
Agent: Jatinder Pal Singh
Address: 1173 Hidden Creek Lane, Burlington
Trade Name: Quick Mart LLC
Address: 656 McHenry Street

Name: Walgreen Corporation
Agent: Leslie Klug
Address: 2218 West Lawn Avenue, Racine
Trade Name: Walgreens #10584
Address: 680 Milwaukee Avenue, Burlington

Name: JMP Burlington Petroleum, Inc.
Agent: Valerie Tollers
Address: 1850 New Street, Union Grove
Trade Name: JMP Burlington Petroleum, Inc.
Address: 500 East State Street, Burlington

Name: Jose K. Antony
Address: 10133 65th Avenue, Pleasant Prairie
Trade Name: Marathon Express
Address: 233 North Pine Street, Burlington

CLASS "B" FERMENTED MALT BEVERAGES

Name: PH Green Bay, LLC
Agent: Ric Rodey
Address: N53 W37153 Madison Street, Oconomoc
Trade Name: Pizza Hut
Address: 940 Milwaukee Avenue, Burlington

Name: Plaza Media, LLC
Agent: Shad Branen
Address: 132 North Kendrick Avenue, Burlington
Trade Name: Plaza Theater
Address: 448 Milwaukee Avenue

Name: The Munch Box, Inc.
Agent: Douglas Helnore
Address: 188 Kendall Street, Burlington
Trade Name: The Munch Box
Address: 588 North Pine Street, Burlington

Name: KAE, Inc.
Agent: Donald Golon
Address: 600 South Browns Lake Drive, Burlington
Trade Name: Flippy's Fast Food
Address: 401 North Pine Street, Burlington

Name: Lucky Star Restaurant LLC
Agent: Miguel B. Aguirre
Address: 365 South Elmwood Avenue, Burlington
Trade Name: Lucky Star
Address: 864 Milwaukee Avenue, Burlington

Name: Grater Tater LLC
Agent: Michlynn M. Gebel
Address: 4210 Lake Street, Burlington
Trade Name: Grater Tater Restaurant
Address: 140 W. Chestnut Street

"CLASS C" WINE

Name: Lucky Star Restaurant LLC
Agent: Miguel B. Aguirre
Address: 365 South Elmwood Avenue, Burlington
Trade Name: White Fox Den Restaurant
Address: 864 Milwaukee Avenue, Burlington

Name: Grater Tater LLC
Agent: Michlynn M. Gebel
Address: 4210 Lake Street, Burlington
Trade Name: Grater Tater Restaurant
Address: 140 W. Chestnut Street

"CLASS C" WINE

Name: Plaza Media, LLC
Agent: Shad Branen
Address: 132 North Kendrick Avenue, Burlington
Trade Name: Plaza Theater
Address: 448 Milwaukee Avenue

COMBINATION "CLASS B"

Name: Trac-Tone, Inc.
Agent: Gloria Henry
Address: 649 Circle Court
Trade Name: Coach's Sports Bar and Grill
Address: 488 Milwaukee Avenue

Name: The Boneyard Pub and Grille, LLC
Agent: James F. Jones
Address: W224 S10850 Big Bend Drive, Big Bend
Trade Name: The Boneyard Pub and Grille
Address: 1709 Milwaukee Avenue

Name: Cottonpicker, Inc.
Agent: William P. Foster
Address: 32033 Euphoria Drive, Burlington
Trade Name: Cottonpicker, Inc.
Address: 2600 Browns Lake Drive, Burlington

Name: HILL, LLC
Agent: Larry Hudson
Address: 6611 Wheatland Road, Burlington
Trade Name: Therapy
Address: 117 West Chestnut Street, Burlington

Name: Fred's Parkview Inc.
Agent: Fred Mabson
Address: 8421 Fish Hatchery Road, Burlington
Trade Name: Fred's
Address: 596 North Pine Street, Burlington

Name: Memorial Terrace Management Group
Agent: William J. Smitz
Address: 825 Briody Street, Burlington
Trade Name: Memorial Terrace
Address: 589 Milwaukee Avenue, Burlington

Name: Goldschmidt & Neu, Inc.
Agent: Christine Ann Neu Schmidt
Address: 724 Milwaukee Avenue
Trade Name: Chris' USA
Address: 724 Milwaukee Avenue, Burlington

COMBINATION "CLASS B"

Name: Fairway Cafe, Inc.
Agent: Chad Wilks
Address: 26550 Eagle View Drive, Waterford
Trade Name: Fairway Cafe, Inc.
Address: 932 Brown's Lake Drive, Burlington

Name: The Rivalry, LLC
Agent: Brenda Anderson
Address: 32200 45th Street, Burlington
Trade Name: The Rivalry
Address: 232 North Main Street, Burlington

Name: Gus's Drive In Inc.
Agent: Gus Athanasopoulos
Address: 3131 Main Street, East Troy
Trade Name: Gus's Drive In
Address: 141 North Pine Street, Burlington

Name: Char Grill, Inc.
Agent: Jeffrey Marsh
Address: 14102 Marina Drive, Sturtevant
Trade Name: Charcoal Grill & Rotisserie
Address: 580 Milwaukee Avenue

Name: D&S Restaurant, Ltd.
Agent: David Corbett
Address: 2405 Maple Road, Burlington
Trade Name: Gabby's Palace
Address: 356 North Pine Street

Name: Bertha Benitez
Address: 125 East Market Street
Trade Name: Los Compadres
Address: 725 Milwaukee Avenue, Burlington

Name: Veronico's
Agent: Maria A. Veronico
Address: 233 Peter's Parkway, Burlington
Trade Name: Veronico's
Address: 336 North Pine Street, Burlington

Name: Puntillo Enterprises, Inc.
Agent: John Puntillo
Address: 3004 Knollcrest Drive, Burlington
Trade Name: John's Main Event
Address: 556 North Pine Street, Burlington

COMBINATION "CLASS B"

Name: Lois & Lois LLC
Agent: Mary Lynn Lois
Address: 6140 McHenry Street, Burlington
Trade Name: Log Cabin Tavern
Address: 233 West Jefferson Street, Burlington

Name: Napoli, Inc.
Agent: Simone Pedone
Address: 3903 Cunningham Road, Kansasville
Trade Name: Napoli Pizza
Address: 132 North Pine Street, Burlington

Name: Sonlite Enterprises, LLC
Agent: Eric Dawson
Address: 39230 93rd Street, Genoa City
Trade Name: Lucky Mojoes
Address: 460 North Pine Street, Burlington

Name: Towne & Country Lanes, Inc.
Agent: Merrill M. Draper
Address: 33426 Bassett Road, Bassett
Trade Name: Towne & Country Lanes, Inc.
Address: 264 South Pine Street, Burlington

Name: TMP Enterprises, LLC
Agent: Tanya Peterson
Address: 264 Edward Street, Burlington
Trade Name: BJ Wentkers
Address: 230 Milwaukee Avenue, Burlington

Name: R. Zumpano, LLC
Agent: Ralph Zumpano, Jr.
Address: 1611 216th Avenue, Union Grove
Trade Name: Zumpano's Ristorante & Pizzeria
Address: 180 East Chestnut Street, Burlington



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 -- (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 11	Date: June 7, 2011
Submitted By: Mayor Miller	Subject: Appointment A

Details:

- A. To appoint Thomas Wiemer to the Community Development Authority, term to expire 11/4/2015.

Options & Alternatives:

The Council may elect to deny this request and ask the Mayor to seek a different person for this board.

Financial Remarks:

None.

Executive Action:

Staff recommends that the Council accept these appointments at the June 7, 2011 Common Council meeting.

Thomas J. Wiemer

I was born in Burlington April 14th 1957.

Attended St. Charles Grade School and St. Mary's High School and graduated in 1975.

I married Doreen Busch in May of 1979 and have been married for 32 years.

We have a son Bradley who attended Burlington High School as well as the University of Wisconsin in Madison.

I started working part time at Sentry Food in Burlington in September of 1973 and started full time upon high school graduation. I became a department manager in 1977 and assistant store manager in 1988. When an opportunity to move up to a store manager position arose in February of 1996 I left Sentry and became store manager at the new Pick N Save in Waterford. Shortly after I was promoted to company General Manager over all 7 stores and remained in that position until Spiegelhoffs sold to Roundy's in 2005. As you can see I have been employed and active in the city of Burlington my whole life and at present I am the Store Manager at Gooseberries Fresh Market. Doreen also works at Gooseberries as an event planner in the Catering department.

I was on the City of Burlington Zoning Board of Appeals for 20 years.

Outside interests are spending time with my wife, son and family as well golfing and traveling whenever possible.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Item Number: 12A	Date: June 7, 2011
Submitted By: Kevin Lahner, City Administrator	Subject: Ordinance 1925(2) to amend Section 315-315-54C(4), accessory structure maximum height.

Details:

A Public Hearing has been scheduled to hear comments and concerns from the public regarding amending Section 515-54C(\$ in the Municipal Code. This ordinance would amend this Section to increase the maximum building height to 25 feet allowing for more flexibility to architecturally match existing facades. Per the request of the Plan Commission at the April 12, 2011 meeting, this ordinance had been modified to reflect the following change:

“Shall not exceed the height of the principal structure or 25 feet, whichever is less in all residential districts”

The B-1, B-2, B-2A, B-3, I-1, M-1, M-2, M-3, M-4, PUD (nonresidential) and Q-1 Districts will remain as stated where height limitations are based according to the individual district.

Options & Alternatives:

For public comment only.

Financial Remarks:

None.

Executive Action:

This item is for a Public Hearing at the June 7, 2011 Common Council meeting.

STATE OF WISCONSIN
COUNTY OF RACINE
The Common Council in and for the City of Burlington

**NOTICE OF PUBLIC HEARING
FOR AMENDING THE CODE OF THE CITY OF BURLINGTON**

To Whom It May Concern:

NOTICE is hereby given that the Common Council of the City of Burlington proposes to amend Chapter 315 of the Municipal Code of the City of Burlington, Racine County, Wisconsin, Zoning, **SECTION 315-54C(4), "Yards: Accessory Uses and Detached Accessory Structures"** as follows:

- Detached accessory structures shall not exceed the height of the principal structure or 25 feet, whichever is less in all residential districts and in the B-1, B-2, B-2A, B-3, I-1, M-1, M-2, M-3, M-4, PUD (nonresidential) and Q-1 Districts shall not exceed the maximum height limitations of the zoning district within which such accessory uses and detached accessory structures are placed.

Such amendment is needed in order to address the City of Burlington's need to provide architectural and construction options to match existing structural designs in the City.

THIS ORDINANCE MAY HAVE THE EFFECT OF CHANGING THE ALLOWABLE USE OF THE PROPERTIES IN ALL ZONING DISTRICTS. A MAP OF THE ZONING DISTRICTS IS ON FILE AND AVAILABLE FOR VIEWING CITY HALL.

Chapter 315 of the Municipal Code of the City of Burlington shall be amended as necessary to reflect these changes, with the remainder of Chapter 315 remaining without change and in full force and effect. A copy of this ordinance is on file and available for viewing at City Hall.

NOTICE IS FURTHER GIVEN that a Public Hearing on the above matter will be held by the Common Council in the Council Chambers at the Police Department, 224 East Jefferson St., City of Burlington on:

TUESDAY, JUNE 7, 2011 DURING THE MEETING OF THE COMMON COUNCIL SCHEDULED TO BEGIN AT 6:30 P.M. OR SHORTLY THEREAFTER

to hear any persons objecting to, or in support thereof, on the above mentioned matter.

Dated at Burlington, Wisconsin, this 17th day of May, 2011.

Beverly Gill, City Clerk

*Published in the Burlington Standard Press
May 19 & 26, 2011*



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Number: 13A	Date: June 7, 2011
Submitted By: Kevin Lahner, City Administrator	Subject: Resolution 4478(3) to amend the official Fee Schedule for Noxious Weed Violations.

Details:

Currently the City charges owners of property in non-compliance of Section 227-3F(2), Noxious and Other Weeds, the hourly rate for two people, plus an hourly use of machinery and a small administrative charge. We have found that, particularly for large lots, that this charge does not adequately cover and costs. Additionally, the number of homes in non-compliance has increased due to the current economy. Therefore, we propose increasing the charges to adequately cover our cost and impose a penalty for non-compliance with our ordinance.

Options & Alternatives:

The Council may choose to deny this amendment.

Financial Remarks:

The new charges would bring in slightly more revenue to the City when we complete this task.

Executive Action:

This item was discussed at the May 17, 2011 Committee of the Whole meeting and is scheduled for the June 7, 2011 Common Council meeting for consideration.

**A RESOLUTION AMENDING THE FEE SCHEDULE
FOR THE CITY OF BURLINGTON**

WHEREAS, the City of Burlington Common Council adopted a Fee Schedule for permits, licenses, reviews, inspections and services in Resolution No. 3750(74), adopted on November 18, 2003; and,

WHEREAS the City defrays its costs of administration, investigation, and processing of said services by imposing fees; and,

WHEREAS the amendments to the fee schedule set forth below are directly related to the City's costs of administering the permit process.

NOW, THEREFORE, BE IT RESOLVED by the City of Burlington Common Council, that, pursuant to all of the above, the City of Burlington Fee Schedule is amended to reflect the following fees:

- 227-3F. Noxious and other weeds
 - (2) Violation Fees: \$100 Administration Fee, plus current equipment use costs, plus hourly labor (per man) cost doubled.

BE IT FURTHER RESOLVED that upon adoption of this resolution, the City Clerk shall revise the City of Burlington Fee Schedule accordingly.

Introduced: May 3, 2011
Adopted:

Robert Miller, Mayor

Attest:

Beverly R. Gill, City Clerk



Department of Public Works
Street & Park Department
2200 S. Pine St. Burlington, WI, 53105
(262) 539-3770- (262) 539-3773 fax
www.burlington-wi.gov

Committee of the Whole Item Number: 7	Date: June 7, 2011
Submitted By: Connie Wilson, Director of Public Works	Subject: Resolution 4481(6) to consider the purchase of a leaf unit and hopper for the Department of Public Works.

Details:

During budgeting discussions staff proposed and the Common Council approved the purchase of a leaf vacuum system to improve the efficiency of our Fall leaf pick up. Originally we received bids on a new chassis and vacuum unit that exceeded our originally estimated cost. Based upon Common Council direction we researched various alternatives. Upon review of all of the alternatives, we determined that updating our existing Mack truck and mounting the leaf unit and hopper to it would be the most economical and efficient option. The hopper will hold the most leaves of our existing trucks and the updates will extend the life of the Mack. While older, the Mack has a low number of hours and miles.

Options & Alternatives:

The Common Council could deny this purchase and direct staff to continue with the current system. We could also research additional options, however, we believe that other units will exceed our original estimate.

Financial Remarks:

The leaf vacuum truck has been budgeted for under Streets & Solid Waste Equipment Replacement Fund for \$175,000. Using the proposed modifications to an existing truck would bring the purchase to \$118,500, \$56,500 under budget.

Executive Action:

This item was discussed at the May 3, 2011 Committee of the Whole meeting, is for discussion at the June 7, 2011 Committee of the Whole meeting and scheduled for the Common Council meeting for consideration the same night.

Resolution No.
Introduced by: Committee of the Whole

**A RESOLUTION APPROVING THE PURCHASE OF A MOUNTED VACUUM
LEAF COLLECTOR SYSTEM FOR THE DEPARTMENT OF PUBLIC WORKS
FOR THE TOTAL AMOUNT OF \$118,500**

WHEREAS, on June 1, 2004 the Common Council did approve Resolution 3812(18), a Resolution Adopting a Purchasing Policy for the City of Burlington and on May 16, 2006 approved Resolution 4015(3), updating such Purchase Policy; and,

WHEREAS, the Purchasing Policy requires that all non-construction related Budget Items requiring expenditures of \$15,000 or more be reviewed and pre-approved by the Common Council; and,

WHEREAS, the Council may direct, at its discretion, that the item is to be bid in the same manner as construction contracts, or that it is to be combined with or included in another governmental bid, but shall not be required to do so; and,

WHEREAS, the Department of Public Works is scheduled to purchase a vacuum leaf collection system with funds included in the 2011 Street Department budget; and,

WHEREAS, the Department of Public Works has received and reviewed proposals from local dealerships meeting the specifications; and,

WHEREAS, the purchase of a mounted vacuum leaf collector from Stepp Equipment Company for \$40,550; a hopper and hydraulic system from Olson Trailer and Body, LLC in the amount of \$55,037 and additional parts to upgrade the existing vehicle in the amount of \$22,913 have been recommended by the Director of Public Works.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Burlington that the purchase of the aforementioned vacuum leaf collection system is hereby approved for the total amount of \$118,500.

Introduced: June 7, 2011
Adopted:

Robert Miller, Mayor

Attest:

Catherine Windle, Deputy City Clerk



CITY OF BURLINGTON

Department of Public Works

Street, Parks and Water Departments
2200 S. Pine Street, Burlington, WI 53105
(262) 539-3770 (262) 539-3773 Fax
www.burlington-wi.gov

We will be mounting the leaf unit on our Mack truck. Modifications and some updates will be made to accommodate the leaf unit and hopper for picking leaves. We are updating the hydraulic system adding the necessary valves and routing additional hydraulic lines for the leaf unit.

This will be done between Stepp equipment and Olson Trailer and Body. Stepp equipment will mount the leaf unit. Olson will fabricate and mount the hopper and install the new hydraulic controls. I will make necessary repairs to the chassis and doing some of the hydraulic work. I need to replace the radiator, front springs and kingpins. Also I will need to order and purchase the frame rails.

Our cost for the frame rails and hardware:	\$12000.00 – \$14000.00.
Radiator, springs and kingpins:	\$6500.00
Body work and other incidentals:	<u>\$2413.00</u>
Our shop Total:	\$22913.00

Stepp Equipment:	\$40550.00
Olson Trailer & Body:	\$55037.00
Our Shop Repairs:	<u>\$22913.00</u>
Total:	\$118500.00
Under Budget:	\$56500.00

STEPP

Equipment Company

N58 W14810 SHAWN CIRCLE MENOMONEE FALLS, WI 53051
 PHONE #262-252-5500 FAX #262-252-5519

BID QUOTATION

DATE: 04/21/2011

QUOTATION No. Q8675-RR

CHRIS KEEFER

CITY OF BURLINGTON
 2200 PINE STREET
 BURLINGTON, WI 53105

Page 2

In Response to Your Inquiry, We Submit The Following:

QUANTITY	DESCRIPTION	PRICE
1	American Road Machinery Skid Mounted Vacuum Leaf Collector	\$23,900.00
1	Wausau Everest Plow Parts, Hitch, Quick Disconnects, Paint and Freight	\$ 1,750.00
1	Labor, Materials, Cylinders, Hoses, Fittings etcetera to Mount Leaf Loader on a Skid With Lift Truck Pockets and a Wausau Everest Plow Mount Bracket.	\$14,900.00
1	Fabricate a 3-axis 6 Way Hydraulic Boom Operated by a Joy Stick Control Mounted in the Cab. Mount on leaf machine.	
1	Fabricate a Blower Discharge Duct to Connect to The Leaf Loader Receiver Box and Reinforce with AR Plates in Wear Areas. Fabricate a Frame Assembly to Mount to The Frame Behind the Cab to Support the Duct	
1	Fabricate and Install a Matching Discharge Duct on the Leaf Loader	
1	Install Battery and Box for Leaf Loader on Truck	
1	Install Control panel In Cab	
1	Install Quick Disconnects in Fuel system.	
	Labor and Supplies and Materials to Cut Off Cab Ductwork, Weld on Stainless Steel Plates where Separated Drill and Bolt Together With Stainless Steel Hardware.	6,550.00
	Labor, Supplies and Materials to Fabricate Removable Steel Side Board Filler Sections that will Fit into Leaf Collector Box.	800.00
	Total	\$40,550 250,000.00
TERMS:	F.O.B.	EST. SHIPPING DATE:

ED KAVANAUGH



TRAILER AND BODY LLC
 PO BOX 2445 GREEN BAY, WI 54306
 PHONE (920) 499-0881 FAX (920) 499-3813

DATE	QUOTATION NO
5/26/2011	

TO CITY OF BURLINGTON
220 S. PINE ST.
BURLINGTON, WI. 53105
 ATTENTION CHRIS KEEFER

TRUCK TYPE MACK R MODEL
 CA/CT _____
 QUOTED BY RICK BARENZ
 PAGE 2

QUANTITY	PART OR MODEL NO	DESCRIPTION	PRICE
		FABRICATE AND INSTALL A LEAF LOADER RECEIVER BOX 11' LONG	
		BOX TO FIT INTO EXISTING BOARD POCKETS ON BODY	
		ALIGNMENT BRACKETS FOR EASY INSTALL	
		FORK TRUCK LIFT POCKETS OR D-RINGS ON TOP ROOF FOR REMOVEAL & -	
		INSTALL.HINGED GRAVITY SWING DOOR FOR DUMPING. HINGED DOOR FOR -	
		TREE CHIPPER DISCHARGE. 10 GA. STEEL W/ 3" X 3/16" CHANNELS WELDED-	
		TO THE SIDE & ROOF PANELS AT THE ENDS & 24" CENTERS. TOP AND SIDES	
		JOINED W/ 2" X 2" X 3/16" ANGLES BETWEEN THE 3" CHANNELS.12 GA. -	
		EXPANED METAL PANELS IN THE ROOF. BOX PRIMED W/ EPOXY PRIMER AND-	
		PAINTED INSIDE & OUT POLYURETHANE GLOSS COLOR PER CITY.	
		MANUFACTURED HOUSING MOUNTED TO THE ROOF & STREET SIDE OR THE -	
		REAR OF THE BOX DEFLECTING THE EXHAUST FROM THE BLOWER TO -	
		BOTTOM / STREET SIDE OR REAR. BREATHER VENTS W/ INTERNAL BAFFLES -	
		INSIDE & BUILT STRONG ENOUGH TO SUPPORT THE HOPPER WEIGHT ALONG	
		W/ TWO REMOVEABLE LEGS OPPISITE THE EXHAUST CHUTE FOR STORAGE-	
		WHEN NOT IN USE. BOLT ON CLEAN OUT DOOR ON TOP.	
		FABRICATE REMOVABLE STEEL SIDE BOARD FILLER SECTIONS THAT WILL -	
		MATE TO LEAF COLLECTION BOX	\$17,800.00
		CUT OFF CABPROTECTOR, WELD ON STAINLESS STEEL PLATES WHERE -	
		NEEDED. DRILL & BOLT TOGETHERW/ STAINLESS HARDWARE.....	\$625.00
		RICK BARENZ - MUNICIPAL SPECIALIST	
		GRAND TOTAL	

HIS QUOTATION IS SUBJECT TO THE ADDITIONAL TERMS AND CONDITIONS ON THE REVERSE SIDE

IF THIS BOXED IS CHECKED YOU ACCEPT AS SHOWN. PLEASE SIGN AND RETURN ACCEPTANCE COPY ATTACHED HERETO

AUTHORIZED SIGNATURE

IF PRICE QUOTED HEREIN, MAY BE CHANGED BY US WITHOUT NOTICE AFTER 30 DAYS. CONTACT OFFICE FOR VERIFICATION AFTER THAT TIME



CITY OF BURLINGTON

Department of Public Works
Street & Park Department
2200 S. Pine St. Burlington, WI, 53105
(262) 539-3770 – (262) 539-3773 fax
www.burlington-wi.gov

Committee of the Whole Item Number: 5	Date: May 3, 2011
Submitted By: Connie Wilson/Chris Keefer	Subject: Patrol/Leaf Truck

Details:

I reviewed all the bids for the new patrol/leaf truck. The Peterbilt chassis is low bid and will best fit our needs. The complete package (chassis, plow, dump body equipment and leaf attachment with hopper) comes in over budget:

Chassis:	\$89,120.00
Dump body/plow:	\$64,066.00
Leaf attachment/hopper:	\$58,300.00
Total:	\$211,486.00
Over Budget:	\$3,6486.00

This overage is due to the unusual amount of price increases on steel, fuel and emissions since we first budgeted for this unit.

Options & Alternatives:

Option 1:

Purchase the unit less the plow and the salter, which we would purchase after the first of the year.

Chassis:	\$89,120.00
Dump body less plow & salter:	\$45,458.00
Leaf attachment & hopper:	\$58,300.00
Total:	\$192,878.00
Over budget:	\$17,878.00

Option 2:

Purchase chassis plow and dump body equipment and lease leaf attachment and hopper.

Chassis:	\$89,120.00
Plow and dump body:	\$64,066.00
2 year lease on leaf attachment:	\$58,300.00
Interest:	\$2,727.00
Total:	\$214,233.00
This years budget:	\$153,186.00
Carry over:	\$21,814.00
Amount due on lease:	\$39,233.00

Financial Remarks: Without this unit we will keep picking leaves with 3 pieces of equipment. This will mean more labor and time to do the work this one truck can do.

Executive Action:

This item is for discussion at the May 3, 2011 Committee of the Whole meeting and scheduled for the May 17, 2011 Common Council meeting for consideration.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Number: 14A	Date: June 7, 2011
Submitted By: Patrick Scherrer, Building Inspector	Subject: Ordinance 1925(2) to amend Section 315-54C(4), accessory structure maximum height.

Details:

A number of times in the last several years perspective builders have applied for permits to construct accessory buildings intending to match the existing architecture of the dwelling. Often times however the maximum building height of 15 feet has hindered this desire as many older homes have higher pitched roofs. This ordinance amends Section 315-54C(4) to increase the maximum building height to 25 feet allowing for more flexibility to architecturally match existing facades. Per the request of the Plan Commission at the April 12, 2011 meeting, this ordinance had been modified to reflect the following change:

“Shall not exceed the height of the principal structure or 25 feet, whichever is less in all residential districts”

The B-1, B-2, B-2A, B-3, I-1, M-1, M-2, M-3, M-4, PUD (nonresidential) and Q-1 Districts will remain as stated where height limitations are based according to the individual district.

The Plan Commission recommended approval of this ordinance at their May 10, 2011 meeting.

Options & Alternatives:

The Council may choose to deny this amendment and keep Section 315-54C(4) as is.

Financial Remarks:

None.

Executive Action:

This item was discussed at the May 17, 2011 Committee of the Whole meeting, and is scheduled for a Public Hearing and Council consideration June 7, 2011.

AN ORDINANCE AMENDING SECTION 315-54C(4) "YARDS: ACCESSORY USES AND DETACHED ACCESSORY STRUCTURES" OF THE CITY OF BURLINGTON MUNICIPAL CODE INCREASING THE MAXIMUM ALLOWABLE STRUCTURE HEIGHT TO 25 FEET OR THE HEIGHT OF THE PRINCIPAL STRUCTURE, WHICHEVER IS LESS

WHEREAS, the City of Burlington has adopted Chapter 315 "Zoning" of the City of Burlington Municipal Code to regulate land uses within the City; and,

WHEREAS, Chapter 315 "Zoning" of the City of Burlington Municipal Code is amended from time to time to adapt to a changing environment, updated technologies, and land use demands including those of commercial business land uses which are integral to the urban fabric of the City; and,

WHEREAS, it is the recommendation of the Plan Commission to amend Section 315-54C(4) "Yards: Accessory Uses and Detached Accessory Structures" in all zoning districts of Chapter 315 "Zoning" of the City of Burlington Municipal Code increasing the maximum height limitation to twenty-five feet in order to address the City of Burlington's need to provide architectural and construction options to match existing structural designs in the City; and,

WHEREAS, the Common Council has determined that the provision of this increase in building height limitation is necessary in order to protect the health, safety, and welfare of the public in order to achieve the purpose and intent of Chapter 315 "Zoning" of the City of Burlington Municipal Code as set forth in Sections 315-3 "Purpose" and 315-4 "Intent" of Chapter 315 "Zoning" of the City of Burlington Municipal Code.

NOW THEREFORE BE IT RESOLVED that the Common Council of the City of Burlington does hereby ordain as follows:

Part I. Section 315-54C(4) "Accessory Uses and Detached Accessory Structures" in all zoning districts of Chapter 315 "Zoning" of the City of Burlington Municipal Code is hereby amended as follows:

- C(4). Shall not exceed the height of the principal structure or 25 feet, whichever is less in all residential districts and in the B-1, B-2, B-2A, B-3, I-1, M-1, M-2, M-3, M-4, PUD (nonresidential) and Q-1 Districts shall not exceed the maximum height limitations of the zoning district within which such accessory uses and detached accessory structures are placed;

Part III. Plan Commission Recommendation. The Plan Commission recommended to the Common Council the adoption of this proposed amendment to Chapter 315 "Zoning" of the City of Burlington Municipal Code at its meeting held on _____, 2011.

Part IV. Public Hearing. The Common Council of the City of Burlington held a public hearing on this proposed amendment to Chapter 315 "Zoning" of the City of Burlington Municipal Code pursuant to the requirements of Section 62.23(7) of the Wisconsin Statutes and Article XII of Chapter 315 "Zoning" of the City of Burlington Municipal Code on _____, 2011.

Part V. Common Council Approval. The Common Council of the City of Burlington concurred with the recommendations of the Plan Commission and proceeded to adopt this proposed amendment to Chapter 315 "Zoning" of the City of Burlington Municipal Code at its

meeting held on _____, 2011.

Part VI. Severability. If any provision of this Ordinance is found invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions of this Ordinance.

Part VII. Effective Date. This Ordinance shall take effect upon passage and adoption by the Common Council and the filing of proof of posting or publication in the Office of the City Clerk. Approved by the Common Council of the City of Burlington this _____ day of _____, 2011.

Introduced:
Adopted:

Robert Miller, Mayor

Attest:

Beverly R. Gill, City Clerk



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Committee of the Whole Item Number: 8	Date: June 7, 2011
Submitted By: Patrick Scherrer, Building Inspector	Subject: Motion 11-712 to approve a Certificate of Appropriateness Application in the HPC Overlay District for 166 E. Jefferson St. (Public Library).

Details:

The Historic Preservation Commission (HPC) recommends approval of the Certificate of Appropriateness Application for the project located at 166 E. Jefferson Street.

The proposed project consists of:

- Installation of a replacement metal side door on the front of the building facing Pine Street.

These Certificate of Appropriateness and Sign Permit Applications were reviewed and approved at the May 26, 2011 HPC meeting.

Options & Alternatives:

The alternative would be to not approve this request and request a different proposal.

Financial Remarks:

The approved items will be paid 100% by the business owner/building owner.

Executive Action:

This item is for discussion at the June 7, 2011 Committee of the Whole meeting and per common practice it is scheduled for the Common Council meeting for consideration the same night.

Application for the Certificate of Appropriateness

Per section § 315-42 of the HPO Historic Preservation Overlay District zoning ordinance, the following application must be completed when alterations in the architectural appearance of any structure within the HPO district is proposed.

Please provide the following:

1. Architectural plans, elevations, photographs, color samples and/or perspective drawings and sketches illustrating the design and character of all proposed alterations (except painting, see below) must be submitted. Said elevations and drawings shall indicate the location and placement of all auxiliary building equipment such as heating, ventilating, and/or air-conditioning equipment. These drawings are to be completed to a recognized architectural scale with the name of the project noted. Building plans shall be submitted with all detail drawn on each elevation. Plans drawn with partial building details indicated will be returned to the Applicant for redrafting.

For alterations consisting of painting only, color samples and photographs shall be submitted indicating the areas to be painted.

2. Applicant Name: Brian Wood Facility Maintenance
3. Contact Name: Brian Wood Cell Phone 262-260-3211
4. Name of Tenant: none
5. Name of Business: Burlington Public Library
6. What is (are) the existing use(s) of the building?: Library
7. Telephone Number: 342-1130 Facsimile Number: 763-1938
8. E-Mail Address: _____
9. Project Address: 166 East Jefferson St., Burlington, WI
10. Mailing Address: 166 E. Jefferson St. Burlington WI 53108
11. Does the applicant own the project building? _____ Yes No
12. If no, please list owner's name and address: CITY OF Burlington
13. Architect or engineer's name and address: Keith Zwiemel Construction
W 6524 Paradise Dr. Burlington WI 53108
14. Date of submittal of plans: 4-28-11
15. Scale of drawings noted on each drawing: _____
16. Building type, size and location: _____
17. Height of building: _____
18. Exterior material samples to be provided: Door to be replaced with metal door & frame.

NOTE: Please supply material samples of all exterior alterations for the HPC meeting.

19. Proposed Start Date: June of 2011

20. Proposed Completion Date: 1 Day Project

21. Additional information may be requested to include, but not limited to, the following:

- A. Photographs from the site adjacent neighboring structures and/or property;
- B. Detailed drawings of decorative elements of the buildings and/or structure(s);
- C. Sectional building or site drawings drawn to recognized engineering or architectural scale.

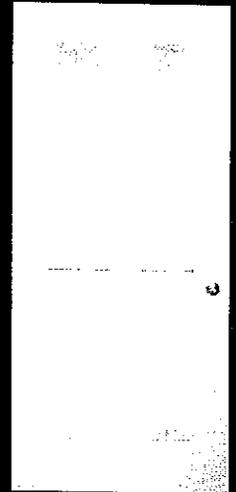
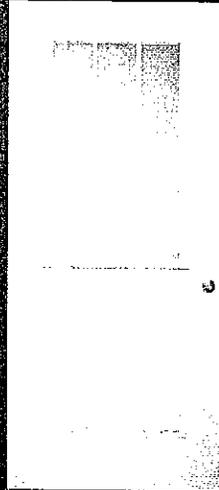
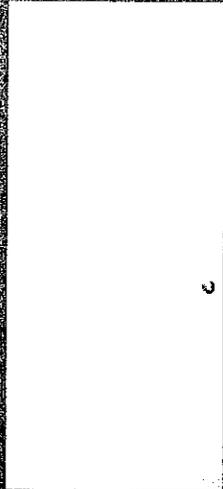
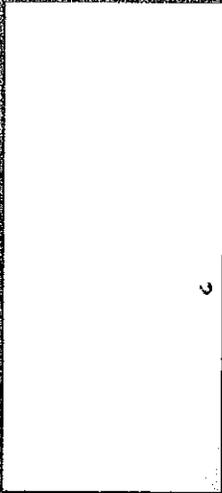
NOTE: Please provide any and all information that will illustrate to the Commission the effect of the proposed change.

Brian Wood
Signature of Applicant

[Signature]
Signature of Property Owner

- Please reserve my position for Façade grant money in the event additional funding is made available in the future. I understand I would be required to complete a Façade Grant Application within 10 business days of notification of fund availability or I would lose my reserved position.

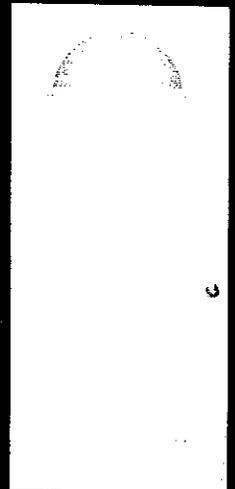
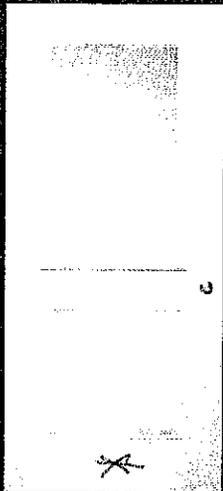
Embossed Series



E-2

E-4

E-7

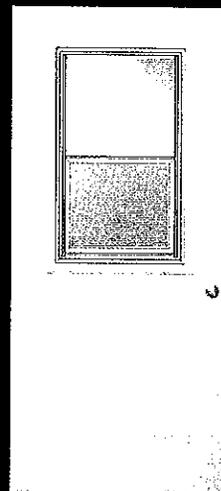
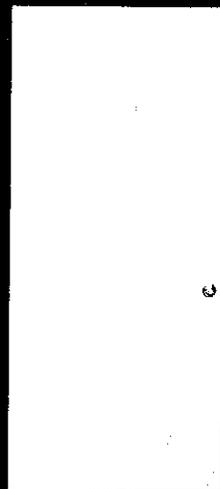
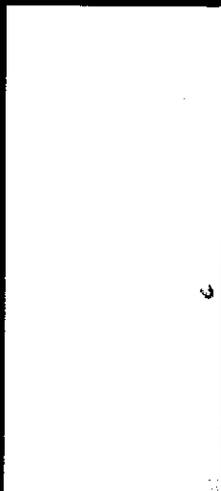


E-10

E-13

E-605

E-660



CL-659

CL-718

E-18 Fresh
Air Venting

ES-2

ES-1

PS-1A

PS-1B



Doors shown pre-finished white for display purposes. Glass pattern and style may vary slightly from picture.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Committee of the Whole Item Number: 9	Date: June 7, 2011
Submitted By: Patrick Scherrer, Building Inspector	Subject: Motion 11-713 to approve a Certificate of Appropriateness Application in the HPC Overlay District for 404 N. Pine St. (Country Home Center).

Details:

The Historic Preservation Commission (HPC) recommends approval of the Certificate of Appropriateness Application for the project located at 404 N. Pine Street.

The proposed project consists of:

- Replacement of cracked, thermal glass in the existing octagonally-shaped window (24"x36") on the front of the building along Pine Street.

These Certificate of Appropriateness and Sign Permit Applications were reviewed and approved at the May 26, 2011 HPC meeting.

Options & Alternatives:

The alternative would be to not approve this request and request a different proposal.

Financial Remarks:

The approved items will be paid 100% by the business owner/building owner.

Executive Action:

This item is for discussion at the June 7, 2011 Committee of the Whole meeting and per common practice it is scheduled for the Common Council meeting for consideration the same night.

Application for the Certificate of Appropriateness

Per section § 315-42 of the HPO Historic Preservation Overlay District zoning ordinance, the following application must be completed when alterations in the architectural appearance of any structure within the HPO district is proposed.

Please provide the following:

1. Architectural plans, elevations, photographs, color samples and/or perspective drawings and sketches illustrating the design and character of all proposed alterations (except painting, see below) must be submitted. Said elevations and drawings shall indicate the location and placement of all auxiliary building equipment such as heating, ventilating, and/or air-conditioning equipment. These drawings are to be completed to a recognized architectural scale with the name of the project noted. Building plans shall be submitted with all detail drawn on each elevation. Plans drawn with partial building details indicated will be returned to the Applicant for redrafting.

For alterations consisting of painting only, color samples and photographs shall be submitted indicating the areas to be painted.

2. Applicant Name: MARK STARZYK
3. Contact Name: MARK STARZYK
4. Name of Tenant: _____
5. Name of Business: COUNTRY HOME CENTER
6. What is (are) the existing use(s) of the building?: Sales & ART Rental
7. Telephone Number: 763-8977 Facsimile Number: 262-279-0109
8. E-Mail Address: NONE
9. Project Address: 404 N. Pine St, Burlington, WI
10. Mailing Address: 408 N. Pine St Burlington WI 53105
11. Does the applicant own the project building? Yes No
12. If no, please list owner's name and address: N/A
13. Architect or engineer's name and address: N/A
14. Date of submittal of plans: 4-29-11
15. Scale of drawings noted on each drawing: 1/4"
16. Building type, size and location: 404 & 408 N. Pine
17. Height of building: N/A
18. Exterior material samples to be provided: Color Samples & Trim Sample

NOTE: Please supply material samples of all exterior alterations for the HPC meeting.

19. Proposed Start Date: ASAP IF NOT RAINING

20. Proposed Completion Date: ONE Week After START

21. Additional information may be requested to include, but not limited to, the following:

- A. Photographs from the site adjacent neighboring structures and/or property;
- B. Detailed drawings of decorative elements of the buildings and/or structure(s);
- C. Sectional building or site drawings drawn to recognized engineering or architectural scale.

NOTE: Please provide any and all information that will illustrate to the Commission the effect of the proposed change.

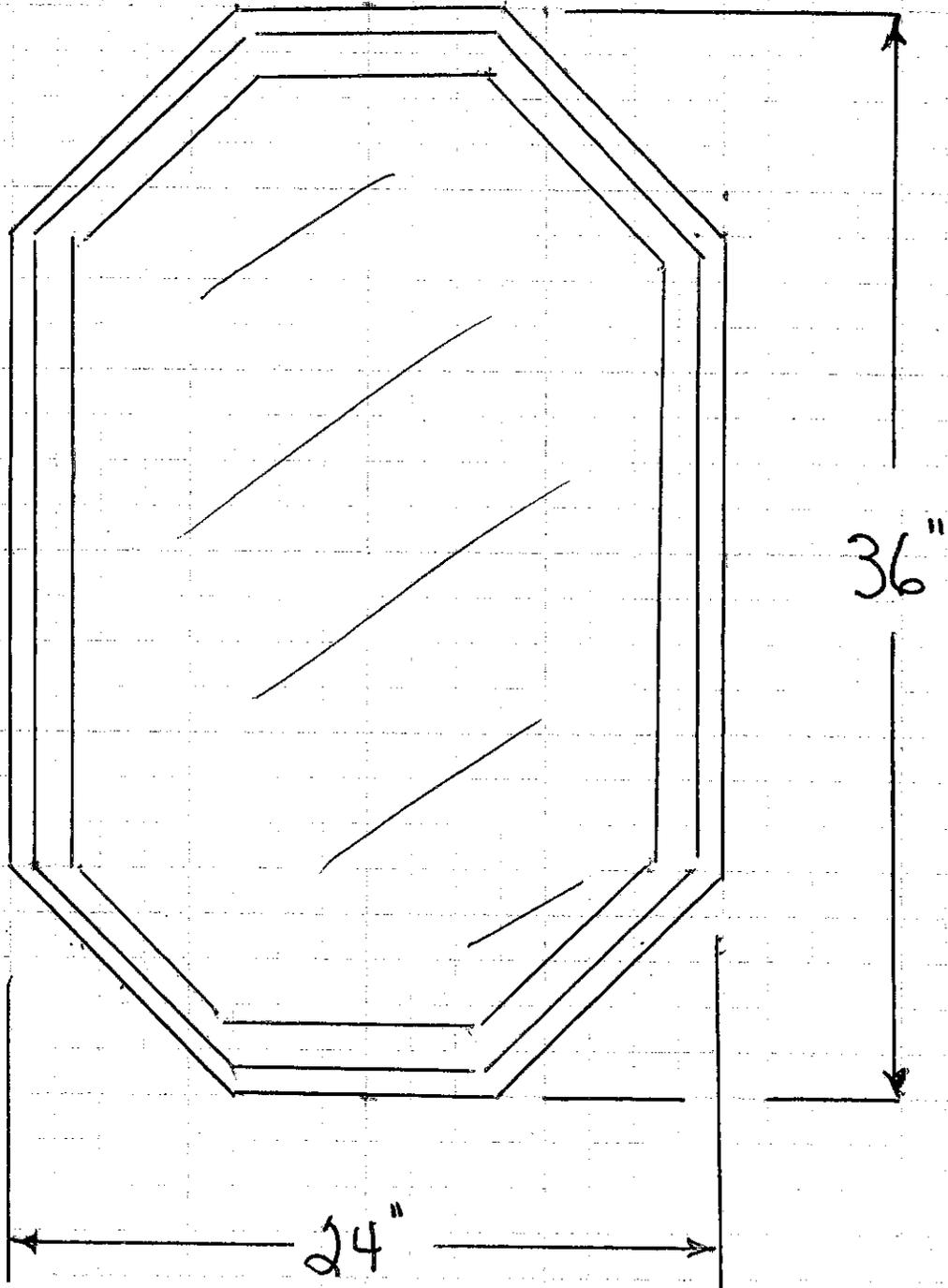
Mark Staryk
Signature of Applicant

Mark Staryk
Signature of Property Owner

- Please reserve my position for Façade grant money in the event additional funding is made available in the future. I understand I would be required to complete a Façade Grant Application within 10 business days of notification of fund availability or I would lose my reserved position.

STARZYK

Replace
Glass
See
Police
Picture



Country Home Center Window
408 N. Pine
Burlington WI 53105

CENTER

Replace cracked
glass in window.

APR 13 2011

Replace door.
Need Historic Preservation
Approval (HPC)
Add latch & weatherstripping.

Paint door frame
Need HPC approval