



## AGENDA COMMON COUNCIL

**Tuesday, November 17, 2009**

**To immediately follow the 6:30 p.m. Committee of the Whole meeting  
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller  
Robert Prailes, Alderman, 1<sup>st</sup> District  
Edward Johnson, Alderman, 1<sup>st</sup> District  
Jim Prailes, Alderman, 2<sup>nd</sup> District  
Peter Hintz, Alderman, 2<sup>nd</sup> District  
Tom Vos, Council President and Alderman, 3<sup>rd</sup> District  
Steve Rauch, Alderman, 3<sup>rd</sup> District  
Katie Simenson, Alderman, 4<sup>th</sup> District  
Jeff Fischer, Alderman, 4<sup>th</sup> District

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Citizen Comments.
4. Chamber of Commerce Representative.
5. Approval of the November 3, 2009 Common Council minutes: *(K. Simenson)*
6. Letters and Communications: None.
7. Reports by Aldermanic Representatives and Department Heads.
8. Reports: 1 – 3: *(J. Fischer)*
  - Report 1 – Community Development Authority minutes, October 6, 2009
  - Report 2 – Burlington Housing Authority minutes, October 15, 2009
  - Report 3 – Committee of the Whole minutes, November 3, 2009
9. Payment of Vouchers. *(R. Prailes)*
10. License and Permits. *(E. Johnson)*
11. Appointments and Nominations: *(J. Prailes)*
  - A. Appoint Kevin Remer to the Airport Commission, term ending December 4, 2011.

12. **PUBLIC HEARINGS**

- A. A Public Hearing to consider a resolution to vacate a public right-of-way located on Lots Four and Five in Block Two of Briody's Addition between Briody Street and Lewis Street with reversion of title to Paul and Rhonda Sullivan at 560 Briody Street. (*P. Hintz*)
- B. A Public Hearing to consider the proposed 2010 Budget for the City of Burlington. (*T. Vos*)

13. **RESOLUTIONS**

- A. Resolution 4350(26) to consider a Petition to Vacate a public right-of-way for Lots Four and Five in Block Two of Briody's Addition between Briody Street and Lewis Street with reversion of title to Paul and Rhonda Sullivan at 560 Briody Street. This item was discussed at the August 4, 2009 Committee of the Whole meeting. (*S. Rauch*)
- B. Resolution 4372(48) to convey an easement from the City of Burlington to AT&T Wisconsin for property located at 636 S. Pine Street. This item was discussed at the November 3, 2009 Common Council meeting. (*K. Simenson*)
- C. Resolution 4373(49) to consider rejecting the FHWA and WisDOT policy to install sidewalks along Grove, Oak and Briody Streets in relation to the ARRA Urban Payment Replacement Project. This item was discussed at tonight's Committee of the Whole meeting. (*J. Fischer*)
- D. Resolution 4374(50) to consider rejecting the FHWA and WisDOT policy to install sidewalks along Market and Pine Streets in relation to the ARRA Urban Payment Replacement Project. This item was discussed at tonight's Committee of the Whole meeting. (*R. Prailes*)

14. **ORDINANCES**

None.

15. **MOTIONS**

None.

16. **OTHER MATTERS AS AUTHORIZED BY LAW**

17. **ADJOURN INTO CLOSED SESSION** (*E. Johnson*)

Wis. Stats. 19.85(1)(c), Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- To discuss specific personnel issues.

18. **RECONVENE INTO OPEN SESSION** (*J. Prailes*)

1. Consideration on recommendations from the City Council.

19. **ADJOURNMENT** (*P. Hintz*)

***Note:*** *If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*

**City of Burlington  
Official Minutes  
Common Council  
Robert Miller, Mayor  
Beverly R. Gill, City Clerk  
November 17, 2009**

**1. CALL TO ORDER - ROLL CALL**

Mayor Miller called the meeting to order at 7:55 p.m. starting with roll call. Aldermen present were: Robert Prailes, Tom Vos, Jeff Fischer, Peter Hintz, Jim Prailes, Steve Rauch and Katie Simenson Excused: Ed Johnson

Staff present was: City Attorney John Bjelajac, City Administrator Kevin Lahner, Acting Police Chief Mark Anderson, Treasurer Bridget Souffrant, Assistant to the Administrator Megan Johnson, Fire Chief Dick Lodle, Department of Public Works Supervisor Dick Pieters, Building Inspector Patrick Scherrer, Library Director Gayle Falk and Tom Foht of Kapur Engineering

**2. PLEDGE OF ALLEGIANCE**

Mayor Miller led the council, staff and audience in the Pledge of Allegiance.

**3. CITIZEN COMMENTS**

No comments

**4. CHAMBER OF COMMERCE REPRESENTATIVE**

None

**5. APPROVAL OF COMMON COUNCIL MINUTES**

A motion was made by Simenson with a second by Bob Prailes to approve the minutes of the November 3, 2009 Common Council meeting. With all in favor the motion carried.

**6. LETTERS AND COMMUNICATIONS**

None

**7. REPORTS BY ALDERMANIC REPRESENTATIVES & DEPARTMENT HEADS**

Rauch questioned if any progress had been made on relocating the post office mailbox on Dodge Street. Lahner stated that nothing had been done as of yet and there has been resistance from the post office in the past, but he will again pursue the issue.

Hintz questioned the proposed recycling carts as being very large for the elderly to handle and wondered if the elderly would be able to keep their blue bins. Lahner stated that he would be meeting with Veolia tomorrow (November 18<sup>th</sup>, 2009) and he will have more details at that time.

**8. REPORTS 1-3**

A motion was made by Fischer with a second by Hintz to approve Reports 1-3. Roll Call Ayes: Bob Prailes, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson; Nays: None. With all in favor, the motion carried 7-0.

**9. PAYMENT OF VOUCHERS**

A motion was made by Bob Prailes with a second by Hintz to approve Prepays (\$331,091.69), Vouchers (\$168,589.71) and Reimbursements (\$1,863.29) for a grand total of \$501,544.69 Roll Call Ayes: Bob Prailes, Vos, Hintz, Jim Prailes, Rauch, Simenson and Fischer; Nays: None. Motion carried 7-0.

**10. LICENSES AND PERMITS**

A motion was made by Vos with a second by Hintz to approve the licenses as presented. With all in favor, the motion carried.

**11. APPOINTMENTS AND NOMINATIONS**

A motion was made by Jim Prailes to appoint Mr. Kevin Remer to the Airport Commission with his term ending December 4, 2011. Bob Prailes seconded the motion and with all in favor, the motion carried.

**12. PUBLIC HEARINGS**

**A. A PUBLIC HEARING TO CONSIDER A RESOLUTION TO VACATE A PUBLIC RIGHT-OF-WAY LOCATED ON LOTS FOUR AND FIVE IN BLOCK TWO OF BRIODY'S ADDITION BETWEEN BRIODY STREET AND LEWIS STREET WITH REVERSION OF TITLE TO PAUL AND RHONDA SULLIVAN AT 560 BRIODY STREET**

Mayor Miller opened the public hearing at 8:03 p.m. Attorney Todd Terry representing Paula and Rhonda Sullivan of 560 Briody Street attended the public hearing. Attorney Terry stated that Dr. Paul and Jane Wagner, 567 Briody Street abut the right-of-way and had an asserted objection to the vacate of the public right-of-way, however they will withdraw the objection contingent upon the approval of a waiver referencing Chapter 32. A letter had been sent late that afternoon to the city attorney, city administrator and common council regarding the withdrawal of the objection.

Fischer questioned if there were any other adjacent property owners that could file a potential claim. Lahner stated that once the vacate is official, there could not be any more claims.

Hintz made a motion to close the public hearing. Fischer seconded the motion and with all in favor, the public hearing at 8:17 p.m.

**B. A PUBLIC HEARING TO CONSIDER THE PROPOSED 2010 BUDGET FOR THE CITY OF BURLINGTON**

Mayor Miller opened the public hearing at 8:18 p.m. with no public comment. Vos made a motion to close the public hearing. Jim Prailes seconded the motion and with all in favor, the public hearing closed at 8:19 p.m.

**13. RESOLUTIONS ADOPTED**

**A. RESOLUTION 4350(26) "TO CONSIDER A PETITION TO VACATE A PUBLIC RIGHT-OF-WAY FOR LOTS FOUR AND FIVE IN BLOCK TWO OF BRIODY'S ADDITION BETWEEN BRIODY STREET AND LEWIS STREET WITH REVERSION OF TITLE TO PAUL AND RHONDA SULLIVAN AT 560 BRIODY STREET"**

A request for a second reading and motion to approve was made by Vos with a second by Fischer to approve as amended with the addition of the following: "contingent upon the City of Burlington and Dr. and Mrs. Paul Wagner executing a document mutually satisfactory indicating that: No. 1 The Wagner property would not be made a non-conforming property because of this resolution No. 2 The Wagners waive any and all damage claims that they may have as a result of the passage of this resolution. Roll Call Ayes: Bob Prailes, Vos, Hintz, Jim Prailes, Simenson and Fischer; Nays: Rauch. Motion carried 6-1.

**B. RESOLUTION 4372(48) "TO CONVEY AN EASEMENT FROM THE CITY OF BURLINGTON TO AT & T WISCONSIN FOR PROPERTY LOCATED AT 636 SOUTH PINE STREET"**

A request for a second reading and motion to approve was made by Simenson with a second by Hintz to approve. Roll Call Ayes: Bob Prailes, Vos, Hintz, Jim Prailes, Fischer, Rauch and Simenson; Nays: None. Motion carried 7-0.

**C. Resolution 4373(49) "TO CONSIDER REJECTING THE FHWA AND WISDOT POLICY TO INSTALL SIDEWALKS ALONG GROVE, OAK AND BRIODY STREETS IN RELATION TO THE ARRA URBAN PAYMENT REPLACEMENT PROJECT"**

A request for a second reading and motion to approve was made by Fischer with a second by Simenson to approve. Roll Call Ayes: Bob Prailes, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson; Nays: None. Motion carried 7-0.

**D. Resolution 4374(50) "TO CONSIDER REJECTING THE FHWA AND WISDOT POLICY TO INSTALL SIDEWALKS ALONG MARKET AND PINE STREETS IN RELATION TO THE ARRA URBAN PAYMENT REPLACEMENT PROJECT"**

A request for a second reading and motion to adopt was made by Bob Prailes with a second by Jim Prailes. Roll Call Ayes: Bob Prailes, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson; Nays: None. All in favor the motion carried 7-0.

**14. ORDINANCES ADOPTED**

None

**15. MOTIONS ADOPTED**

None

**16. OTHER MATTERS AS AUTHORIZED BY LAW**

None

**17. ADJOURN INTO CLOSED SESSION**

A motion was made by Vos and seconded by Jim Prailes to adjourn into closed session per Wis. Stats 19.85(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. With all in favor, the closed session began at 7:27 p.m.

**18. RECONVENE INTO OPEN SESSION**

A motion was made by Jim Prailes and a second by Hintz to reconvene into open session. With all in favor the open session began at 8:34 p.m.

A motion was made by Bob Prailes with a second by Hintz to offer a severance agreement to Ms. Patti Sturdevant. With all in favor, the motion carried.

**19. ADJOURNMENT**

A motion was made by Hintz and seconded by Fischer to adjourn the meeting. With all in favor, the meeting adjourned at 8:35 p.m.

Beverly R. Gill  
City Clerk  
Racine and Walworth Counties



**CITY OF BURLINGTON**

**Administration Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
www.burlington-wi.gov

<b>Common Council Agenda Item Number: 8</b>	<b>Date: November 17, 2009</b>
<b>Submitted By: City Staff</b>	<b>Subject: Reports 1-3</b>

**Details:**

Attached please find the following reports:

- Report 1 – Community Development Authority minutes, October 6, 2009
- Report 2 – Burlington Housing Authority minutes, October 15, 2009
- Report 3 – Committee of the Whole minutes, November 3, 2009

**Options & Alternatives:**

**Financial Remarks:**

None.

**Executive Action:**

Staff recommends that the Council accept these reports at the November 17, 2009 Common Council meeting.

**COMMUNITY DEVELOPMENT AUTHORITY**  
**Regular Meeting**  
**October 6, 2009**  
**5:30 p.m.**  
**Council Chambers**

Chairman Bil Scherrer called the meeting to order at 5:30 p.m. with the following in attendance: Mayor Robert Miller, Mr. Jack Eckola, Mr. Jim Spiegelhoff, Mr. Jim Peterson and Ms. Judie Lemieux. Also in attendance were Attorney John Bjelajac, and City Administrator Kevin Lahner. Aldermanic Representative Jeff Fischer was absent.

**APPROVAL OF MINUTES**

A motion was made by Spiegelhoff to approve the minutes of the September 1, 2009 CDA Meeting. Eckola seconded the motion and with all in favor, the motion carried.

**CITIZEN COMMENTS**

None

**RESOLUTIONS**

Resolution No. 97 "A resolution accepting lands transferred to the Community Development Authority from the City of Burlington and approving a Public Right-of-way Easement and Agreement"

Administrator Lahner gave a brief explanation of this item stating that due to the fact that bonds are issued on the property along Bridge Street an easement agreement needs to be granted to allow the city usage until the bonds are paid off. Once paid in full, the easements can be officially dedicated. He further noted that this item was simply an oversight when the Bridge Street project occurred which was noticed by a title company working with the former Mesec property at 200 Bridge Street.

Eckola questioned if a transfer of the easements to the CDA will occur after the bonds are paid off. Attorney Bjelajac stated it would.

Eckola motioned to adopt Resolution No. 97 and Lemieux seconded the motion. Roll Call Ayes: Eckola, Lemieux, Miller, Peterson, Spiegelhoff and Scherrer. Nays: None. Motion carried 6-0.

**ADJOURNMENT**

Eckola made a motion to adjourn the meeting. Spiegelhoff seconded and with all in favor, the motion carried and the meeting adjourned at 5:36 p.m.

  
Recording Secretary  
Megan E. Johnson  
Assistant to the City Administrator

**City of Burlington Housing Authority  
Riverview Manor  
October 15, 2009**

The regular monthly meeting of the City of Burlington Housing Authority was held on Thursday, September 3, 2009 at Riverview Manor at 6:30 P.M. The meeting was called to order by Chairman Lapp.

**COMMISSIONERS PRESENT:** Chairman Lapp, Secretary Heck, Board members LeRoy Stoehr, Kelly Iselin and Resident Manager, Dorothy Henning. Board member Charles Stublely was excused.

Minutes from the September 3<sup>rd</sup>. meeting was dispersed to board members and a motion was made by Stoehr to approve the minutes as read, seconded by Iselin and carried unanimously.

**FINANCIAL REPORT:**

Reserve Account balances as of September 30, 2009	
First Banking Center	\$ 97,391.02
M&I Bank	<u>\$ 26,680.44</u>
TOTAL	\$ 124,071.46

**OCCUPANCY REPORT:**

Manager Henning reported 13 on the waiting list for one bedroom units and one 2 bedroom unit is available. She will be doing additional advertising for the 2 bedroom unit that is available.

**BUILDING AND MAINTENANCE:**

- The US Fire Protection, Inc. recently inspected the automatic fire sprinkler system at Riverview Manor (per the State of Wisconsin and NFPA 25). In addition to the inspection, they reported that a 5 year inspection is due. The basic charge for this inspection will be \$545.00 which does not include any repairs if necessary.
- Mather Specialty Inc. manager informed Manager Henning that the roofing job will be completed within a week if the weather is cooperative
- Manager Henning will be contacting another company for a third bid on a surveillance system before the November meeting.

**COMMUNICATIONS:**

- Copies of general ledger sheets for monthly bills and payments from August and September were dispersed to board members for review.

**NEW BUSINESS:**

- Chairman Lapp and Manager Henning will attend the WI-CARH seminar at Wisconsin Dells on November 5<sup>th</sup> and 6<sup>th</sup>. Due to the date of this seminar the regular monthly meeting for the Housing Authority will be held Tuesday, November 10<sup>th</sup>. and Michelle from Gordon Maier Co. will be present to review the annual audit with board members.

**UNFINISHED BUSINESS:**

- The by-laws amendments have been received and the annual meeting will be held when all board members can attend and election of officers can be voted on.

**ADJOURNMENT:**

There being no further business, motion to adjourn was made by Heck, seconded by Stoehr and carried unanimously. Meeting adjourned 7:30 P.M.

The next monthly meeting is scheduled for November 10, 2009.

  
Ralph Heck, Secretary

**CITY OF BURLINGTON**  
**Committee of the Whole Minutes**  
**Robert Miller, Mayor**  
**Beverly R. Gill, City Clerk**  
**November 3, 2009 6:30 p.m.**

**1. Call to order/Roll Call**

Mayor Miller called the meeting to order at 6:37 p.m. starting with roll call. Aldermen present were: Robert Prailes, Ed Johnson, Tom Vos, Jeff Fischer, Peter Hintz, Jim Prailes, Steve Rauch and Katie Simenson.

Staff present were: City Attorney John Bjelajac, City Administrator Kevin Lahner, Acting Police Chief Mark Anderson, Treasurer Bridget Souffrant, Fire Chief Dick Lodle, Department of Public Works Supervisor Dick Pieters, Department of Public Works Director Connie Wilson, Building Inspector Patrick Scherrer, Library Director Gayle Falk, Tom Foht of Kapur Engineering and Dave Wagner of Ehlers & Associates.

**2. Citizens Comments**

- Mike Hoerner, 540 Storle Avenue, owner of the Hillcrest Bed and Breakfast addressed the Council with his concern that an increase of 8% could be detrimental to business as hotel occupancy is down. He further stated that the portion of the room tax that is to be used toward promoting tourism should be carefully used toward getting tourists to the hotels. Mr. Hoerner recommended if the Council is to raise the room tax rate to only raise it partially and not to the full 8%.
- *Note: It was requested at the November 17, 2009 Committee of the Whole meeting by Alderman Simenson to reflect the following statement by Mr. Hoerner.* Mr. Hoerner further stated his concern with building another hotel in the city as the economy is not sustainable yet. He noted that a similar Hampton Inn was recently built in Elkhorn however he has heard business there has been poor and it might be for sale.

**3. Approval of Minutes from October 20, 2009**

A motion was made by Vos with a second by J. Prailes to approve the minutes of October 20, 2009. With all in favor, the motion carried.

**4. Resolution 4372(48) to consider conveying an easement from the City of Burlington to AT&T Wisconsin for property located at 636 S. Pine Street.**

- Mayor Miller opened this item for discussion. There were no comments. This item will move forward to the November 17, 2009 Common Council meeting for consideration.

**5. Motion 09-668 to consider approving a Certificate of Appropriateness Application for 516 & 518 Mill Street, within the Historic Preservation District.**

- Mayor Miller opened this item for discussion. There were no comments. This item will move forward to the November 3, 2009 Common Council meeting for consideration.

- 6. Motion 09-669 to consider approving a Certificate of Appropriateness Application for 152 E. Chestnut Street, within the Historic Preservation District.**
  - Mayor Miller opened this item for discussion. There were no comments. This item will move forward to the November 3, 2009 Common Council meeting for consideration.
  
- 7. Motion 09-670 to consider approving a Certificate of Appropriateness Application for 256 E. Chestnut Street, within the Historic Preservation District.**
  - Mayor Miller opened this item for discussion. There were no further comments. This item will move forward to the November 3, 2009 Common Council meeting for consideration.
  
- 8. Motion 09-671 to consider approving a Sign Permit Application for 520 Milwaukee Avenue, within the Historic Preservation District.**
  - Mayor Miller opened this item for discussion. There were no comments. This item will move forward to the November 3, 2009 Common Council meeting for consideration.
  
- 9. Resolution 4363(39) to consider approving a five-year contract extension to the existing Solid Waste Hauling and Recycling Contract with Veolia Environmental Services Midwest, Inc.**
  - Mayor Miller opened this item for discussion.
  - Alderman Johnson questioned if the issues discussed at the last Committee of the Whole meeting were addressed in regards to the contract. Attorney Bjelajac stated that Veolia agreed to certain revisions to the contract that will ultimately protect the city and the revised contract was delivered to the city that day.
  - There were no further comments. This item will move forward to the November 3, 2009 Common Council meeting for consideration.
  
- 10. Discussion of property maintenance standards and foreclosed homes in the city.**
  - Mayor Miller stated this topic was requested for discussion by an alderman as the City is becoming concerned with a lack of property maintenance on homes that are rapidly foreclosing.
  - Alderman Vos stated the City has the ability to provide maintenance to lawns and sidewalks if property owners fail to per city code; however it cannot provide structural maintenance to buildings in disrepair.
  - Attorney Bjelajac stated the City could opt to levy a special charge on the property for maintenance that would outlive the foreclosure.
  - Alderman Simenson stated she is concerned about vandalism or structural damage to the foreclosed and vacant properties that the City will not be able to take care of and what they'll do to the neighborhood value.

- Attorney Bjelajac stated he will work with Patrick Scherrer, Building Inspector if a severe problem occurs. Patrick Scherrer stated that when he is notified of a house in disrepair, the property is taken care of first, such as grass and weeds. He further stated it can take quite a while to contact the appropriate parties to gain access to the buildings.
- Alderman Simenson stated she would like the Public Works Department to be more on top of sidewalk shoveling violations this year, as last year there were several sidewalks that were rarely shoveled.
- There were no further comments.

#### **11. Other Matters**

- There were no comments.

#### **12. Adjournment**

A motion was made by Rauch with a second by Hintz to adjourn the meeting. With all in favor the meeting adjourned at 7:00 p.m.



Recording Secretary  
Megan E. Johnson  
Assistant to the City Administrator



**CITY OF BURLINGTON**

**Finance Department**

300 N. Pine Street, Burlington, WI 53105  
Phone: (262) 342-1170 Fax: (262) 342-1178  
www.burlington-wi.gov

<b>Common Council Agenda Item Number: 9</b>	<b>Date: November 17, 2009</b>
<b>Submitted By: Bridget Souffrant, Treasurer</b>	<b>Subject: Prepaids and Vouchers</b>

**Details:**

Attached please find the Prepaids and Vouchers list for bills accrued through November 17, 2009:

Total Prepaids:	\$331,091.69
Total Vouchers:	\$168,589.71
Reimbursements:	\$1,863.29
Grand Total:	<u>\$501,544.69</u>

**Options & Alternatives:** Approve expenditures as presented or alter purchasing procedures.

**Financial Remarks: 5 Largest Disbursements on Prepaids and Vouchers**

- 1) Olson Trailer & Body, LLC – Furnish and install on (2) trucks: front mounted load sense hydraulics, dump bodies, tailgate salters, and reversible snow plows \$123,450.00
- 2) Miller Motor Sales, Inc – 2010 Ford Crown Vic Sedan for PD \$22,083.00
- 3) Kapur & Associates, Inc – 2009 City of Burlington Street, Sidewalk and Utility Program \$17,409.70
- 4) Ashland – Praestol K 290 FL Drum 200L \$10,530.00 required for sludge removal at WWTP
- 5) Crack Filling Service, Corp – Application of Sealant to City Streets \$10,000.00

**Executive Action:**

Staff recommends that the Common Council accept these Prepaids and Vouchers in the amount of \$501,544.69 at the November 17, 2009 Council meeting.



**CITY OF BURLINGTON**

**Administration Department**  
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www.burlington-wi.gov

<b>Common Council Agenda Item Number: 11</b>	<b>Date: November 17, 2009</b>
<b>Submitted By: Mayor Miller</b>	<b>Subject: Appointments</b>

**Details:**

- A. To appoint Kevin Remer to the Airport Committee, term ending December 4, 2011. A short bio from Kevin is attached.

**Financial Remarks:**

None.

**Executive Action:**

Staff recommends that the Council accept this appointment at the November 17, 2009 Common Council meeting.

My name is Kevin Remer. I have been a resident of Burlington my entire life and attended Burlington High School. I have been married to my wife, Paula for 19 years. We have two children, a daughter Desiree' 17 and son Lucas 14. They are both attending Burlington High School. Paula and I built our home on Spring Prairie Rd Burlington in 1994. This is also the location of our business. In August of 1996, Paula and I started Arbor Images Tree & Shrub Care, Inc. In 2008 we became an accredited company with the TCIA. We are the only tree care accredited company in Burlington. We are also members of the ISA (International Society of Arboriculture), and WAA, (Wisconsin Arborists Association). In 2006 we had the idea to recycle our green waste and opened Arbor Forest Products. We make custom rustic and log furniture and also sell landscape supplies, we are located on Maryland Ave in Burlington.

I have been a pilot for the last five years and am currently renting 2 hangars out at the Burlington Airport.



## CITY OF BURLINGTON

**Administration Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

<b>Common Council Agenda Item Number: 12A</b>	<b>Date:</b> November 17, 2009
<b>Submitted By:</b> Kevin Lahner, City Administrator	<b>Subject:</b> Public Hearing A

### Details:

A Public Hearing has been scheduled to hear comments and concerns from the public regarding a right-of-way vacation for Lots 4 and 5 in Block 2 of Briody's Addition. This item was introduced at the August 4 Committee of the Whole and recommended for approval by the Plan Commission at their August 11 meeting. The Public Hearing was originally scheduled for September 15, 2009, however it was requested by legal counsel to reschedule to November 17.

### Options & Alternatives:

The City could keep the right-of-way for Lots Four and Five. This would allow for their future use by the city, should conditions warrant it.

### Financial Remarks:

Vacating the right-of-way will add new land to the adjacent property, south east of Briody Street, increasing the overall value of the property slightly.

### Executive Action:

This item is for public comment only. This item is scheduled for consideration at the same meeting.

**CITY OF BURLINGTON  
NOTICE OF HEARING**

**NOTICE IS HEREBY GIVEN** by the Common Council of the City of Burlington, Racine County, Wisconsin, that a public hearing and action on a Resolution providing for the discontinuance of an unimproved public right-of-way will be held by the Common Council in the Council Chambers at the Police Department, 224 East Jefferson Street, Burlington, Wisconsin during the meeting of the Common Council on **November 17, 2009** beginning at 6:30 P.M. or shortly thereafter.

Said Resolution is to vacate an unimproved public right-of-way lying between Briody Street and Lewis Street is identified as follows:

Lots Four and Five of Block Two in Briody's Addition which serves as the west boundary for Block Two in Briody's Addition abutting 560 Briody Street;

The reversion of title to such land to the abutting property owners at 560 Briody Street and to amend the Official Map of the City of Burlington accordingly.

**NOTICE IS FURTHER GIVEN** that at said hearing opportunity will be given to any person or persons, whether or not represented by agent or attorney, to be heard either for or against the requested street discontinuance, title reversion and map amendment; and

**FURTHER** that owners of frontage on the portion of the street to be discontinued or within 2,650 feet of the ends of the portion to be discontinued have the right to file written objection to the proposed discontinuance pursuant to Wis. Stat. s.66.1003.

Dated at Burlington, Wisconsin, this 20<sup>th</sup> day of October, 2009.

**BY ORDER OF THE COMMON COUNCIL**  
Beverly Gill, Clerk

Published as a Class III Notice in the Burlington Standard Press on October 22, October 29 and November 5, 2009



**CITY OF BURLINGTON**

**Administration Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
www.burlington-wi.gov

<b>Common Council Agenda Item Number: 12B</b>	<b>Date:</b> November 17, 2009
<b>Submitted By:</b> Kevin Lahner, City Administrator & Bridget Souffrant, City Treasurer	<b>Subject:</b> Public Hearing B for the proposed 2010 Annual Budget.

**Details:**

A Public Hearing has been scheduled to hear comments from the public regarding the proposed 2010 Annual Budget. Several workshops were conducted in September and October with the Common Council and Department Heads to project City revenues and expenses for the next year.

**Options & Alternatives:**

A Public Hearing on the Budget is required by state law.

**Financial Remarks:**

The City's General Fund budget expenditures are \$7,434,371. The City's total budget, including all funds is \$18.7 million.

**Executive Action:**

This item is for public comment only.

**City of Burlington, Racine and Walworth Counties, Wisconsin**

Notice is hereby given that on TUESDAY, November 17, 2009 at or shortly after 6:30 p.m. in the Council Chambers of the Police Department, the Common Council for the City of Burlington will hold a PUBLIC HEARING on the Proposed 2010 Budget for the City of Burlington. The Proposed Budget in detail is available for inspection at the City Clerk's Office and at the Burlington Public Library during regular hours. The following is a summary of the Proposed 2010 Budget and is likely to change based upon State budgetary input until the Proposed 2010 Budget is adopted by the Common Council.

**BUDGET SUMMARY FOR THE CITY OF BURLINGTON**

**GENERAL FUND**

	<b>Budget</b>	<b>Proposed</b>	
	<b>2009</b>	<b>Budget</b>	<b>Percent</b>
		<b>2010</b>	<b>Change</b>
<b>Revenues</b>			
Taxes	\$ 4,646,356	\$ 4,621,177	
Intergovernmental Revenues	1,706,837	1,562,002	
Licenses and Permits	340,909	283,804	
Fines and Forfeitures	231,000	220,000	
Charges for Services	32,000	31,500	
Special Assessments	15,000	15,000	
Property Sales and Recoveries	-	-	
Investment Income	72,000	50,000	
Other	15,704	14,204	
<b>Total Revenues</b>	<u>7,059,807</u>	<u>6,797,687</u>	<b>-3.71%</b>
<b>Expenditures</b>			
Current:			
General Government	767,622	976,553	
Public Safety	3,667,366	3,572,099	
Public Works	2,218,987	2,112,468	
Health and Human Services	82,877	98,631	
Culture, Recreation and Education	555,389	501,519	
Conservation and Development	111,238	173,100	
<b>Total Expenditures</b>	<u>7,403,479</u>	<u>7,434,371</u>	<b>0.42%</b>
<b>Excess Revenues Over (Under)</b>			
<b>Expenditures</b>	<b>(343,672)</b>	<b>(636,684)</b>	
<b>Other Financing Sources (Uses)</b>			
Operating Transfers In	436,900	430,000	
Operating Transfers Out	(108,306)	(159,484)	
<b>Total Other Financing Sources (Uses)</b>	<u>328,594</u>	<u>270,516</u>	
<b>Excess Revenues and Other Financing Sources Over (Under) Expenditures &amp; Other Uses</b>			
	<b>(15,078)</b>	<b>(366,168)</b>	
<b>Fund Balances - January 1</b>	<u>2,373,725</u>	<u>2,687,613</u>	

**Fund Balances - December 31**

\$ 2,358,647   \$ 2,321,445

*↑ not pager*

	Fund Balance 01/01/09	Total Revenues	Total Expenditures	Fund Balance 12/31/09
<b>Governmental:</b>				
General	\$ 2,373,725	\$ 7,199,315	\$ 6,885,427	\$ 2,687,613
Library	(676)	728,898	725,997	2,224
Block Grant	364,924	113,808	84,888	393,844
TIF 3 RLF Loan	424,984	89,455	-	514,439
Wehmoff	54,293	500	-	54,793
Park Development	228,577	26,240	3,437	251,380
Library Trust	125,966	14,034	17,846	122,154
DeRozier	46,538	500	-	47,038
Debt Service -TIF 3	1,598,947	3,977,907	2,842,565	2,734,289
Debt Service	(51,320)	559,277	507,957	(0)
Capital Projects - Infr.	1,303,098	15,100	315,400	1,002,798
Storm Water	8,268	5,010	-	13,278
Façade Grants	33,687	50	15,000	18,737
TIF 4	-	780,200	780,200	0
Downtown Redev	283,848	49,914	218,500	115,262
Capital Replacement	1,209,407	718,311	420,338	1,507,380
<b>Enterprise:</b>				
Wastewater	2,006,273	3,186,425	4,025,448	1,167,250
Water	157,288	1,147,002	882,982	421,307
Airport	257,325	25,289	-	282,614
<b>Internal Service:</b>				
Self Insurance	729,454	1,320,272	1,017,774	1,031,952
	<u>\$ 11,154,607</u>	<u>\$ 19,957,507</u>	<u>\$ 18,743,760</u>	<u>\$ 12,368,353</u>

Date :            October 26, 2009

Submitted by:   Bridget Souffrant, Treasurer & Budget Officer