



**AGENDA
COMMON COUNCIL
ORGANIZATIONAL MEETING**

Tuesday, April 19, 2011 at 6:30 p.m.
Common Council Chambers, 224 East Jefferson Street

Mayor Robert Miller
Robert Prailes, Alderman, 1st District
Edward Johnson, Alderman, 1st District
Jim Prailes, Alderman, 2nd District
Peter Hintz, Alderman, 2nd District
Tom Vos, Alderman, 3rd District
Steve Rauch, Alderman, 3rd District
Katie Simenson, Alderman, 4th District
Jeff Fischer, Alderman, 4th District

High School Representatives

David Martin, Burlington High School
Lauren Nadolski, Burlington High School

1. Call to order, Pledge of Allegiance
2. Roll call of outgoing Council
3. Approval of City Council minutes for April 6, 2011
4. Election Report, April 5, 2011
5. Administration of oath of office to newly elected officials by the Honorable Marvin V. Daniel, Judge
District 1 – Robert Prailes
District 2 – Peter Hintz
District 3 – Steve Rauch
District 4 – Katie Simenson
6. Roll call of new Council
7. Appointment of tellers
8. Election of Council President
9. Election of Aldermanic Representatives to City Plan Commission
10. Election of Aldermanic Representative to the Board of Public Works
11. Payment of Vouchers

12. Licenses and permits
13. State of City address
14. Appointed Aldermanic Representatives:

	Current Appointment	New Appointment
Airport Committee	Jim Prailes	Jim Prailes
ChocolateFest Committee	Ed Johnson	Ed Johnson
Community Development Authority	Jeff Fischer	Jeff Fischer
Historic Preservation Committee	Peter Hintz	Peter Hintz
Library Board	Steve Rauch	Steve Rauch
Park Board	Robert Prailes	Robert Prailes
Western Racine County Health Dept.	Katie Simenson	Katie Simenson

15. Other Appointments:

Current Appointment	New Appointment	Board/Commission/Authority	Term Expires
Jim Spiegelhoff	Jim Spiegelhoff	Board of Review	5/1/2014
Ralph Heck	Ralph Heck	Burlington Housing Authority	5/1/2016
Yvonne Braunschweig	Patricia Hoffman	Library Board	5/1/2014
Michael Kelly	Michael Kelly	Library Board	5/1/2014
Todd Schalinske	Jon Schultz	Park Board	5/1/2014
Kelly Kamlager	Kelly Kamlager	Park Board	5/1/2014
Darrel Eisenhardt	Darrel Eisenhardt	Park Board	5/1/2014
Mike Deans	Mike Deans	Plan Commission	5/1/2014
John Hotvedt	John Hotvedt	Police & Fire Commission	5/1/2016
Cheryl Mazmanian	Cheryl Mazmanian	Health Officer	5/1/2012

16. Adjournment.

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 3	Date: April 19, 2011
Submitted By: Beverly R. Gill, City Clerk	Subject: Meeting Minutes

Details:

Attached please find the Common Council meeting minutes from April 6, 2011. Staff recommends approval of these minutes.

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council approve these minutes at the April 19, 2011 Common Council meeting.

Draft

**City of Burlington
Official Minutes
Common Council
Robert Miller, Mayor
Beverly R. Gill, City Clerk
April 6, 2011**

1. CALL TO ORDER - ROLL CALL

Mayor Bob Miller called the meeting to order at 7:45 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Peter Hintz, Jim Prailes, Tom Vos, Steve Rauch, Katie Simenson Excused: Jeff Fischer
High school students present: David Martin Excused: Lauren Nadolski

Also present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Police Chief Peter Nimmer, Treasurer Steve DeQuaker, Public Works Director Connie Wilson, Library Director Gayle Falk, Assistant to the Administrator Megan Johnson, Mr. John Grosskreutz and Mr. Mike Timmers of Kapur and Associates.

2. PLEDGE OF ALLEGIANCE

Mayor Miller led the council, staff and audience in the Pledge of Allegiance.

3. CITIZEN'S COMMENTS

None

4. CHAMBER OF COMMERCE REPORT

Representative from the Chamber of Commerce, Mr. Dave Scott thanked the council members for their continued support. He reported on the Home Expo that had been held and discussed the upcoming "Way to Save" Seminar to be held at the Western Racine County Building, on Thursday, April 7, 2011.

5. MARCH 15 AND MARCH 22, 2011 COMMON COUNCIL MINUTES

A motion was made by Johnson with a second by Hintz to approve the Common Council Minutes of March 15 and March 22, 2011. With all in favor, the motion carried.

6. LETTERS AND COMMUNICATIONS

A motion was made by Jim Prailes with a second by Bob Prailes to accept the letters and communications. With all in favor, the motion carried.

7. REPORTS BY ALDERMANIC REPRESENTATIVES AND DEPARTMENT HEADS

The mayor reported that he and the administrator had decided to put together a Citizen's Budget Advisory Committee to work on the 2012 Budget. This committee will consist of twelve individuals with the aldermen each appointing one member and the mayor appointing four members.

The purpose of the group will be to provide additional input from citizens. A class on the budgeting process will be put together by the mayor, treasurer and city administrator and offered to this group.

Vos questioned if the council would be meeting with this group. The mayor replied that it was not his intention for them to meet. The information that comes from this group will be placed in the packets for the 2012 Budget to the council members.

Atty. Bjelajac wanted it noted that the meetings with this citizen's group will be public and as such the council members could attend and the meetings would be publicly noticed.

Hintz then questioned what type of time commitment is going to be asked of this group. Lahner thought there would be orientation in June with workshops in July and August.

The mayor congratulated the returning aldermen and thanked them for their commitment to the city.

Vos asked if there were any leads in the sale of the buildings. Lahner said there was one possibility for the building on Milwaukee Avenue, but was only discussion at this point but not an offer.

Simenson reminded council members of the Medicine Collection Day to be held on Saturday, April 16, 2011 and reported on the concern from the Health Department of the discontinuance of the animal control contract in 2012. Lahner said there are meetings already being held with more scheduled at the county level to deal with animal control.

Vos asked if the "Puppy Palace" had been moved to the new DPW site. Lahner replied that it was still in the same location.

8. REPORTS 1-8

A motion was made by Hintz with a second by Johnson to approve Reports 1-8. With all in favor, the motion carried.

9. PAYMENT OF VOUCHERS

A motion was made by Vos with a second by Hintz to approve pre-pays, vouchers and reimbursements in the amount of \$451,209.55. Simenson questioned a bill in the amount of \$874.73 for the parking structure. Lahner explained that it was the electric bill. Simenson then further questioned if that was going to be a monthly charge. DeQuaker thought it might be the first electric bill for the parking structure which may include more than a month; he was to provide Simenson with information on this bill. Bob Prailes added that there are also two heaters located in the stairwells that would be affecting the monthly charge. Vos questioned where the new compactor for \$62,000 was going to be located. Lahner explained it would be located at the new DPW site and was part of the planned construction spending. Roll Call Ayes: Bob Prailes, Johnson, Jim Prailes, Hintz, Vos, Rauch, Simenson Nays: None Motion carried 7-0.

10. LICENSES AND PERMITS

A motion was made by Rauch with a second by Jim Prailes to approve the licenses as presented. With all in favor, the motion carried.

11. APPOINTMENTS AND NOMINATIONS

None

12. PUBLIC HEARING

None

13. RESOLUTIONS

A. RESOLUTION 4466(50) "A RESOLUTION TO APPROVE A FINAL RESOLUTION TO DECLARE INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS FOR NEW SIDEWALK CONSTRUCTION ON PORTIONS OF FALCON RIDGE DRIVE, OAK STREET AND SHILOH COURT"

A request for a second reading and a motion to approve was made by Simenson with a second by Bob Prailes. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Simenson Nays: None Motion passed 7-0

B. RESOLUTION 4467(51) "A RESOLUTION TO APPROVE A FINAL RESOLUTION TO DECLARE INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS FOR RECONSTRUCTION OF SIDEWALKS AT VARIOUS LOCATIONS"

A request for a second reading and motion to approve was made by Vos with a second by Johnson. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Simenson Nays: None Recused: Rauch Motion carried 6-0

C. RESOLUTION 4471(55) "A RESOLUTION TO APPROVE THE AWARD OF BID FOR THE POLICE STATION ROOF REPLACEMENT PROJECT TO SCHRANZ ROOFING, INC IN THE AMOUNT OF \$46,150"

A request for a second reading and motion to approve was made by Bob Prailes with a second by Vos. Vos then questioned if Lahner was going to speak to Schranz Roofing regarding the elimination of the passive system on the roof. Lahner said he would contact them and if the cost is higher, would be bringing it to council as a change order. Simenson thought it would add costs to remove the unit. Vos said that it could cost more, but there would also be elimination of some other parts of the contract. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Simenson Nays: None Motion carried 7-0

D. RESOLUTION 4472(56) "A RESOLUTION TO APPROVE THE AWARD OF BID FOR THE RADIUM REMOVAL PROJECT FOR WELLS #9 AND #10 TO SCHERRER CONSTRUCTION IN THE AMOUNT OF \$1,671,000"

A request for a second reading and motion to approve was made by Johnson with a second by Vos. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Simenson Nays: None Motion carried 7-0

E. RESOLUTION 4473(57) "A RESOLUTION TO APPROVE TASK ORDER NUMBER SEVENTY-NINE WITH KAPUR AND ASSOCIATES FOR CIVIL ENGINEERING SERVICES WITH THE RADIUM REMOVAL PROJECT FOR WELLS #9 AND #10 IN THE AMOUNT OF \$179,570"

A request for a second reading and motion to approve was made by Jim Prailes with a second by Bob Prailes. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Simenson Nays: None Motion carried 7-0

F. RESOLUTION 4474(58) "A RESOLUTION TO CONSIDER APPROVING THE AWARD OF BID FOR THE 2011 STREET AND SIDEWALK IMPROVEMENT PROGRAM TO R.R. WALTON AND COMPANY, LTD FOR THE NOT-TO-EXCEED AMOUNT OF \$179,250.12"

A request for a second reading and motion to approve was made by Hintz with a second by Jim Prailes. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch Nays: Simenson Motion carried 6-1

G. RESOLUTION 4475(59) "A RESOLUTION TO APPROVE AMENDMENT NUMBER ONE TO TASK ORDER SEVENTY-EIGHT WITH KAPUR & ASSOCIATES FOR THE 2011 STREET AND SIDEWALK IMPROVEMENT PROGRAM IN THE AMOUNT OF \$14,731"

A request for a second reading and a motion to approve was made by Vos with a second by Hintz. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Simenson Nays: None Motion carried 7-0

14. ORDINANCES

A. ORDINANCE 1923(26) "AN ORDINANCE TO AMEND THE OFFICIAL TRAFFIC MAP BY CREATING A "NO PARKING ZONE" ON A PORTION OF THE EASTERLY SIDE OF MCHENRY STREET"

A request for a second reading and motion to approve was made by Rauch with a second by Jim Prailes. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Simenson Nays: None Motion carried 7-0

15. MOTIONS

None

16. ADJOURNMENT

A motion was made by Simenson with a second by Bob Prailes to adjourn the meeting. With all in favor, the meeting adjourned at 8:17 p.m.

Beverly R. Gill
City Clerk
City of Burlington
Racine and Walworth Counties



CITY OF BURLINGTON

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Common Council Agenda Item Number: 4	Date: April 19, 2011
Submitted By: Beverly Gill, City Clerk	Subject: Election Reports

Details:

Attached please find the Election Report from April 5, 2011

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Council accept this report at the April 19, 2011 Common Council meeting.

Spring Election
April 5, 2011
City of Burlington

	POLLING PLACE #1	POLLING PLACE #2
	DISTRICT 1 & 2	DISTRICT 3 & 4
	WARDS 1,2,3,4,5,6,7,8	WARDS 9,10,11,12,13,14,15,16
REGISTERED VOTERS	2549	3228
VOTES CAST	941	1414
PERCENT	36.92%	43.80%
JUSTICE OF THE SUPREME COURT		
David Prosser, Jr.	521	837
Joanne F. Kloppenburg	397	567
Write-in	5	1
Over-Vote	1	0
Under-Vote	17	9
CIRCUIT COURT JUDGE BRANCH 3		
Emily S. Mueller	617	956
Write-In	10	4
Over-Vote	0	0
Under-Vote	314	454
CIRCUIT COURT JUDGE BRANCH 5		
Dennis J. Barry	611	978
Write-in	10	6
Over-Vote	0	0
Under-Vote	320	430
COUNTY EXECUTIVE		
Ken Hall	281	489
Jim Ladwig	508	782
Write-In	4	2
Over-Vote	0	0
Under-vote	148	138

Spring Election
April 5, 2011
City of Burlington

	POLLING PLACE #1	POLLING PLACE #2
	DISTRICT 1 & 2	DISTRICT 3 & 4
	WARDS 1,2,3,4,5,6,7,8	WARDS 9,10,11,12,13,14,15,16
BURLINGTON SCHOOL BOARD		
Taylor Wishau	363	572
David Thompson	534	883
William Campbell	488	855
Rosanne Hahn	510	815
Write-In	9	4
Write-In	2	0
Write-In	2	0
Over-Vote	0	3
Under-Vote	915	1110
ALDERMAN DIST #1		
Robert Prailes	311	
Write-In	6	
Over-Vote	0	
Under-Vote	124	
ALDERMAN DIST #2		
Peter Hintz	373	
Write-in	9	
Over-Vote	0	
Under-Vote	118	
ALDERMAN DIST #3		
Steve Rauch		440
Write-In		6
Over-Vote		0
Under-Vote		158
ALDERMAN DIST #4		
Katie Simenson		601
Write-In		7
Over-Vote		0
Under-Vote		202



CITY OF BURLINGTON

Finance Department

300 N. Pine Street, Burlington, WI 53105
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Common Council Agenda Item Number: 9	Date: April 19, 2011
Submitted By: Steve DeQuaker, Treasurer	Subject: Prepays and Vouchers

Details:

Attached please find the Prepays and Vouchers list for bills accrued through April 19, 2011:

Total Prepays:	\$143,623.70
Total Vouchers:	\$214,068.67
Reimbursements:	\$686.85
Grand Total:	<u><u>\$358,379.22</u></u>

Options & Alternatives: Approve expenditures as presented or alter purchasing procedures.

Financial Remarks: 5 Largest Disbursements on Prepays and Vouchers

- 1) Crane Engineering – Furnish and install two ABS Mixers \$78,517.50
- 2) Veolia – City of Burlington Trash & Recycle \$41,564.09
- 3) We Energies – Electric Service at Sewer Treatment Plant \$21,488.69
- 4) We Energies – Electric Service for Street Lights \$18,399.74
- 5) E-Vergent Wireless – 2nd half for the High-Speed Wireless Data Links \$16,695.00

Executive Action:

Staff recommends that the Common Council accept these Prepays and Vouchers in the amount of \$358,379.22 at the April 19, 2011 Council meeting.



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Common Council Agenda Item Number: 10	Date: April 19, 2011
Submitted By: Beverly R. Gill, City Clerk	Subject: Licenses

Details:

The alcohol license list for applications accrued are as follows:

April 19, 2011

Licenses Recommended for Approval

OPERATOR'S LICENSES

Aswege, Brandon W.
Brook, Sandra J.
Herda, Joseph M.
Mason, Michael R.
Price, Rachel E.
Tolton, David S.
Torres, Melanie M.

License Recommended for Denial

OPERATOR'S LICENSE

Gaines, Derek R.

The Police Department has performed a background check on these applicants and recommends approval/denial for the applicants.

Financial Remarks:

Applicants are charged a fee of which a portion funds the background checks performed by the Police Department. Business licenses fees are calculated on a case by case basis depending on the type of license applied for.

Executive Action:

Staff recommends the Common Council accept the presented licenses at the April 19, 2011 Council meeting.