



**AGENDA
COMMON COUNCIL**

Tuesday, October 6, 2009

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller
Robert Prailes, Alderman, 1st District
Edward Johnson, Alderman, 1st District
Jim Prailes, Alderman, 2nd District
Peter Hintz, Alderman, 2nd District
Tom Vos, Council President and Alderman, 3rd District
Steve Rauch, Alderman, 3rd District
Katie Simenson, Alderman, 4th District
Jeff Fischer, Alderman, 4th District

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Citizen Comments.
4. Chamber of Commerce Representative.
5. Approval of minutes for September 15, 2009. (*T. Vos*)
6. Letters and Communications: (*S. Rauch*)
 - A. A petition from the residents of Springbrook Village to the developer regarding the installation of a street light.
7. Reports by Aldermanic Representatives and Department Heads.
8. Reports: 1 – 6: (*K. Simenson*)
 - Report 1 – Zoning Board of Appeals minutes, June 30, 2009
 - Report 2 – Park Board minutes, August 20, 2009
 - Report 3 – Library Board minutes, August 25, 2009
 - Report 4 – Airport Committee minutes, August 27, 2009
 - Report 5 – Common Council Workshop minutes, September 10, 2009
 - Report 6 – Committee of the Whole minutes, September 15, 2009.
9. Payment of Vouchers. (*J. Fischer*)
10. License and Permits. (*R. Prailes*)

DRAFT

City of Burlington
Official Minutes
Common Council
Robert Miller, Mayor
Beverly R. Gill, City Clerk
October 6, 2009

1. **CALL TO ORDER - ROLL CALL**

Mayor Miller called the meeting to order at 6:56 p.m. starting with roll call. Aldermen present were: Robert Prailes, Ed Johnson, Jeff Fischer, Peter Hintz, Jim Prailes, Steve Rauch, and Katie Simenson. Aldermen Tom Vos was excused.

Staff present were: City Attorney John Bjelajac, City Administrator Kevin Lahner, Acting Police Chief Mark Anderson, Fire Chief Dick Lodle, Department of Public Works Supervisor Dick Pieters, Department of Public Works Director Connie Wilson, Building Inspector Patrick Scherrer, Library Director Gayle Falk and Tom Foht of Kapur Engineering.

2. **PLEDGE OF ALLEGIANCE**

Mayor Miller led the council, staff and audience in the Pledge of Allegiance.

3. **CITIZEN COMMENTS**

No comments

4. **CHAMBER OF COMMERCE REPRESENTATIVE**

No comments

5. **APPROVAL OF SEPTEMBER 15, 2009 COMMON COUNCIL MINUTES**

A motion was made by Johnson with a second by Hintz to approve the minutes of the September 15, 2009 meetings. With all in favor, the motion carried.

6. **LETTERS AND COMMUNICATIONS**

A motion was made by Rauch with a second by Hintz to approve Communication A. With all in favor the motion carried.

7. **REPORTS BY ALDERMANIC REPRESENTATIVES & DEPARTMENT HEADS**

Alderman Simenson questioned what the status is on the house located along Milwaukee Avenue near Pick N Save/Kohls. Chief Lodle responded that the owner had allowed the Fire and Police Departments to use the house for training purposes however they were finished with use of the building. Patrick Scherrer stated a demolition permit has been taken out for the building.

Alderman Simenson questioned when the large dirt pile at 200 Bridge Street would be cleaned up. Administrator Lahner stated it is to be used as fill for where the cinder block towers once stood.

Alderman Simenson questioned why the colored areas of the Riverwalk were not completed finished this year. Mayor Miller and Alderman Rauch both stated that it was not budgeted for.

Alderman Simenson inquired when the report from Scherrer Construction regarding the current Public Works building on Milwaukee Avenue would be complete. Administrator Lahner stated it would be presented at the October 7, 2009 Budget Meeting.

Alderman Johnson stated he is pleased with the repair job to the railroad tracks on Jefferson Street at Bridge Street and thanked those involved with getting it accomplished. Administrator Lahner stated that Mike Timmers of Kapur and Associates played a large part in having the work done correctly.

Alderman Rauch questioned when the 2009 Halloween Trick or Treat Hours will be. Mayor Miller stated they are Sunday, October 25 from 2 to 5 p.m.

8. REPORTS 1-6

A motion was made by Simenson with a second by Jim Prailes to approve Reports 1-6. With all in favor the motion carried.

9. PAYMENT OF VOUCHERS

A motion was made by Fischer with a second by Hintz to approve Prepays (\$233,325.09), Vouchers (\$208,670.74) and Reimbursements (\$809.28) for a grand total of \$442,805.11. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Rauch, Simenson and Fischer. Nays: None. Motion carried 7-0.

10. LICENSES AND PERMITS

A motion was made by Bob Prailes with a second by Johnson to approve the licenses as presented. With all in favor, the motion carried.

11. APPOINTMENTS AND NOMINATIONS

None

12. PUBLIC HEARINGS

None

13. RESOLUTIONS ADOPTED

A. Resolution 4355(31) to approve Task Order Number Seventy-One with Kapur and Associates, Inc. for civil engineering services for the repair and replacement of portions of Market Street, Dodge Street and Pine Street in conjunction with the ARRA Urban Pavement Replacement Program for the not-to-exceed amount of \$62,729.

A request for a second reading and motion to approve was made by Johnson with a second by Hintz to approve. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Rauch, Fischer and Simenson. Nays: None. Motion carried 7-0.

- B. Resolution 4356(32) to approve Task Order Number Seventy-Two with Kapur and Associates, Inc. for civil engineering services for the repair and replacement of portions of Briody Street, Oak Street and Grove Street in conjunction with the ARRA Urban Pavement Replacement Program for the not-to-exceed amount of \$82,212.**

A request for a second reading and motion to approve was made by Jim Prailes with a second by Simenson to approve. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Rauch, Fischer and Simenson. Nays: None. Motion carried 7-0.

- C. Resolution 4357(33) to consider approving a Quit Claim Deed and Public Right-of-way Easement and Agreement between the City of Burlington and the CDA and approving an Official Map Amendment to show the Bridge Street Public Right-of-way easement.**

A request for a second reading and motion to approve was made by Hintz with a second by Jim Prailes to approve. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Rauch, Fischer and Simenson. Nays: None. Motion carried 7-0.

- D. Resolution 4360(36) to consider approving a contract with Voorhees Associates, LLC to provide professional recruitment services for the position of Police Chief and to include Addendum 1 to said agreement to create a not-to-exceed monetary limit of \$25,000 for services by Voorhees Associates, LLC**

A request for a second reading and motion to approve was made by Bob Prailes with a second by Johnson to approve. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Rauch and Fischer. Nays: Simenson. Motion carried 6-1.

- E. Resolution 4361(37) to consider approving the purchase of a Voice Logging system from Word Systems Indianapolis for the Police Department in the amount of \$19,398.**

A request for a second reading and motion to approve was made by Rauch with a second by Simenson to approve. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Rauch, Fischer and Simenson. Nays: None. Motion carried 7-0.

14. ORDINANCES ADOPTED

None

15. MOTIONS ADOPTED

- A. Motion 09-667 to consider approving a twenty-nine year Airport Hangar Lease between the City of Burlington and John Pelland for 924 Alpha Taxiway.**

A motion to approve was made by Simenson and seconded by Hintz. With all in favor the motion carried.

16. OTHER MATTERS AS AUTHORIZED BY LAW

Alderman Rauch questioned if leaf pick up had begun and Dick Pieters responded that it had not started yet.

17. ADJOURNMENT

A motion was made by Fischer and seconded by Rauch to adjourn the meeting. With all in favor, the meeting adjourned at 7:16 p.m.



Recording Secretary

Megan E. Johnson

Assistant to the City Administrator



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 6A	Date: October 6, 2009
Submitted By: Mayor Miller	Subject: Communications

Details:

The Mayor was recently copied on a petition to the owners of Springbrook Village from the residents of the development. The petition is requesting a street light to be installed on Pine Street and the drive to the facility as the intersection is very hard to see at night. Mayor Miller has spoken with the residents regarding this issue informing them that since the location is on a private drive it is the responsibility of the developer to pay for the installation of lighting and the monthly utility bill and should not be a burden to taxpayers. The City has not heard response from the developer at this time.

Financial Remarks:

None.

Executive Action:

For informational purposes only.

September 1, 2009

Oakbrook Corporation
P.O. Box 45530
Madison, WI. 53744-5530

Attn: Vice President of Operations
Attn: Kelly Edwards
Attn: Patrick McFinley

September 1st is here again and the days are getting shorter and it is getting dark earlier.

For six to seven years, we have asked about the lighting at the entrance to the property as we turn in off of Pine Street. For a brief period, there was a light on the Spring Brook sign, but the power to that light was cut and it was never replaced. If you approach from the North (business area of the city) or from the South (the new by-pass intersection on Hy. 83), there is nothing to indicate where the driveway is. The area is very dark and this makes it very difficult for anyone, even those familiar with the area, to know ahead of time where the entrance is. We are sure that you have never come to Burlington and tried to find Spring Brook Village in the dark or you would understand what we are saying.

Many of us still drive, and those who don't drive, often go out in the late afternoon and come home after dark. The person who is driving has a hard time determining where to turn in. There is a lot of traffic on Pine Street (Hy. 83) and this is the **scene for an accident waiting to happen.**

WHEN IS SOMETHING GOING TO BE DONE ABOUT THIS SITUATION???

Spring Brook Village Residents, 1101 S. Pine St., Burlington WI 53105

Inne Johnson
Tom Kazala
Rita Schmitt
Nois Frey
Ella Mae Don
Jean Leeaman
Myrtle Bauman

Betty Gosner
Catherine Baker
Janice Brady
Norma Foster
Betty Penner
Babbe Scott

Carol Wright
Catherine Hammalle
Marilyn Campbell
Lain Biedyko
Edward Biedyko
Joan Kennedy
Gene Roberts
Ella Sachs
Agnes Mahon

cc: Burlington Senior Housing, LLC, P.O. Box 45530, Madison, WI 53744-5530

cc: Burlington City Council, 300 N. Pine, Burlington, WI 53105

MRTMRST THOMAS THILLEMANN

Mary Alice Modrell
Bernice Grainger
Virginia Thiede

Robert Buss
Nancy Mattox
Marilyn Johnson
Agnes Campbell
Genny Greene



CITY OF BURLINGTON

Administration Department
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Common Council Agenda Item Number: 8	Date: October 6, 2009
Submitted By: City Staff	Subject: Reports 1-6

Details:

Attached please find the following reports:

- Report 1 – Zoning Board of Appeals minutes, June 30, 2009
- Report 2 – Park Board minutes, August 20, 2009
- Report 3 – Library Board minutes, August 25, 2009
- Report 4 – Airport Committee minutes, August 27, 2009
- Report 5 – Common Council Workshop minutes, September 10, 2009
- Report 6 – Committee of the Whole minutes, September 15, 2009.

Financial Remarks:

None.

Executive Action:

Staff recommends that the Council accept these reports at the October 6, 2009 Common Council meeting.

ZONING BOARD OF APPEALS
June 30, 2009 5:30 PM Fire Department

APPROVED

CALLED TO ORDER 5:30pm

PRESENT: Amy Zott, Bill Goulding, Dan Snyder, David Wawrzyniakowski,
Ron Patla and Jon Schultz.

Absent: Joel Weis. Excused: None.

APPROVAL OF MINUTES: The minutes of October 21, 2008 were approved on a motion by Dan Snyder, seconded by Ron Patla.

CITIZEN COMMENTS: None.

APPEAL: By John Davies regarding the property located at 356 Conkey Street for a variance from Section 315-54C(1) of the zoning ordinance, which states in part that accessory uses and detached accessory structures are permitted in the rear yard only. And 315-54C(4) accessory uses and detached accessory structures shall have a maximum height of fifteen feet. And 315-54C(5) accessory uses and detached accessory structures shall not occupy more than 20% of the existing rear yard.

Appearing in favor of the variance request was John Kivlin of Convergence Energy, Lake Geneva, WI and John Davies, 356 Conkey Street, Burlington. No one appeared opposed to the variance request. The City, in the Presence of Zoning Administrator Pat Scherrer, was opposed to granting the variance. Also in attendance were Ruth Milatz, 165 Reynolds Ave. Bill Milatz, 157/159 Reynolds Ave. and Tom Tess 217 Lewis St. all of Burlington.

COMMENTS: Bill Milatz spoke of the history of the property and asked if this was the first solar project in the City of Burlington and why Mr. Davies wanted to put up the solar array on this property. Tom Tess asked about the reflection that this might cause and if that was a matter of public safety and asked why the solar array wasn't being placed on the roof of the house.

DISCUSSION: The primary issue is that Wis. Stat. Section 66.0401 Regulation relating to solar and wind energy systems limits the authority of local governments to restrict systems to only three reasons: The protection of public health or safety. Does not significantly increase the cost of the system or significantly decrease its efficiency. Allows for an alternative system of comparable cost and efficiency.

This is the first solar energy system issue to come before this board. The reflection this might cause seems to be the only specific public safety issue and to place the system on the roof would increase the cost by an estimated \$21,871.98 to reinforce the existing roof. Finally the board was not made aware of any comparable systems.

RULING: This Board questions its qualifications to hear this issue and therefore proceeding with the public hearing would not be prudent until more information is gathered. Also the Board remains unsure of its authority to consider restrictions under Stat. 66.0401.



CITY OF BURLINGTON

Department of Public Works

Street & Park Department
824 Milwaukee Avenue, Burlington, WI, 53105
(262) 763-2060 – (262) 763-5492 fax
www.burlington-wi.gov

**CITY OF BURLINGTON
PARK BOARD AGENDA**

Thursday, August 20, 2009

6:30 PM

165 West Washington Street, Burlington, WI 53105

Chairman Darrell Eisenhardt, Commissioners Clay Brandt, Tom Follis, Kelly Kamlager, Todd Schalinske, Peter Turke, Alderman Bob Prailes, DPW Supervisor Richard Pieters

Chairman Eisenhardt called the meeting to order at 6:30 P.M.

Roll Call: Present: Commissioners Kelly Kamlager, Todd Schalinske, Peter Turke, Alderman Bob Prailes and Connie Wilson, DPW Director.
Excused: Commissioner Clay Brandt. Commissioner Follis arrived at 6:40 P.M.

Approval of June 25, 2009 Minutes: Chairman Eisenhardt entertained a motion to approve the June 25, 2009 Minutes. Motion made by Commissioner Schalinske. Seconded by Commissioner Kamlager. All voted aye, motion carried.

Citizens Comments: Angie Halverson representing the Dog Park was present and inquired whom she should contact regarding a mowing schedule for the Dog Park. She was instructed to contact Dick Pieters of DPW.

She also asked when the parking lot area was going to be done. She had been working with Larry Gobel, and was wondering the status of having it completed. Deb Rintamaki will pass the information along to Mr. Pieters.

Ms. Halverson also inquired about the possibility of placing locked mailboxes in the Dog Park for people wishing to make donations. Alderman Prailes will check with City Administrator Kevin Lahner on his thoughts regarding a mailbox. The Commissioners discussed possibly placing envelopes for use that could be mailed directly to the City Clerk's office. The agreement was possible vandalism would occur if money were placed directly into a mailbox.

Aldermanic Report: Alderman Bob Prailes explained the dynamics of dedicated Parkland. He also stated that the approximate \$165,000 is still in the Park Board Funds, and that it was not from the sale of property in the TIF District. He also stated the Park Board needed to set up a meeting for strategic planning for the Parks. Several members
August 20, 2009

felt Saturday or possibly Sunday would work best. Alderman Prailes will check with City Administrator Kevin Lahner for availabilities.

DPW Supervisor Report: None

4. New Business

- a. Brannen Field Concerns: Chairman Eisenhardt stated there were older kids using the field. Chairman Eisenhardt wondered if signage would help the situation. Alderman Bob Prailes will check with City Administrator, Kevin Lahner.

- b. Storm Tree Damage in Parks: There were several trees that went down during the previous weeks storm, but most have been cleaned up. Connie Wilson indicated that Dick Pieters would have a tree replacement program.

- c. Eagle Scout Pier Restoration/Matthew Kordecki: Chairman Eisenhardt stated Matt Kordecki has completed his pier project at Rockland Lake. The Lions Club will have a dedication on September 14th beginning at 6:00 P.M. All Park Board members are invited to attend. Alderman Prailes will contact Mayor Bob Miller about attending.

5. Old Business

- a. Continued Discussion on Parks Capital Expenditures: Parks Capital Expenditures will be discussed at a later meeting date to be determined.

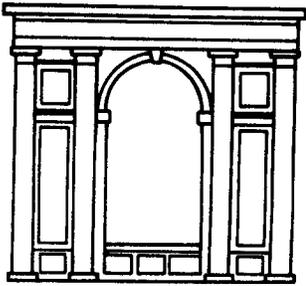
- b. Revised Bushnell Park Agreement: Deb Rintamaki stated the DPW has taken over reservations for Bushnell in addition to all maintenance with mowing and restrooms.

8. Other Items

There being no further items for discussion, Chairman Eisenhardt motioned for adjournment. Motion made by Commissioner Schalinske. Seconded by Commissioner Kamlager. Chairman Eisenhardt adjourned the meeting at 7:20 P.M.

Minutes respectfully submitted by:

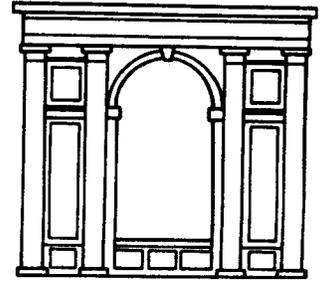
Deb Rintamaki
Department of Public Works



Burlington Public Library

166 East Jefferson Street • Burlington, Wisconsin 53105
(262) 763-7623 • Fax (262) 763-1938

www.burlingtonlibrary.org



Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, August 25, 2009 in the Burlington Public Library meeting room. Present were Penny Torhorst, Pat Hoffman, Bridget Savaglia, Dianne Boyle, Scott Johnson, Steve Rauch, Yvonne Braunschweig, and Kay Pockat . Excused was Pat Hurley. Also present were Library Director Gayle Falk and Administrative Assistant Linda Berndt.

Torhorst called the meeting to order at 4:05.

Minutes of the July 21, 2009 meeting were approved. Hoffman moved, and Braunschweig seconded. Motion passed.

The August 2009 General Fund Bills, Prepaids, Reimbursements and July 2009 General Fund Deposits were discussed. Hoffman moved approval of the General Fund Bills, Prepaids, Reimbursements and July 2009 General Fund Deposits, Hoffman seconded. Motion passed. The August 2009 Trust Fund Bills and July 2009 Trust Fund Deposits were approved. Braunschweig moved and Hoffman seconded. Motion passed.

Committee Reports:

Personnel Committee: The Personnel Committee has made the following recommendation: The Personnel Committee moves to accept the budget as presented to the committee, freezing salaries but adding hours to cover vacations and sick time. The Personnel Committee recommends approval of a raise if the City approves a raise and provides funding to cover the raise. Additionally, the Personnel Committee recommends approval of Falk's request for up to two weeks of unpaid furlough annually. Braunschweig moved and Boyle seconded the motion. Motion passed.

Finance Committee: The Finance Committee met before today's Board meeting and recommended accepting the budget as presented.

Old Business:

Budget: Hoffman moved and Braunschweig seconded the motion to adopt the 2010 Budget as presented depending on city funding, and allowing Falk to make minor changes in the budget in working with the City Treasurer and Administrator; and with the understanding that if the City approves raises and funding for those raises, the 2010 Budget would be altered to accommodate those raises. Motion passed. Hoffman moved and Braunschweig seconded the motion that Library Director Falk be allowed to take up to two weeks of unpaid furlough annually, beginning this year. Motion passed.

Friends Update: The Friends are negotiating with an architect for ideas on the children's room project. They are also planning a new fundraising campaign to purchase new computers for the adult area.

Torhorst suggested that we implement a phone tree so that if help is needed the Board would be only a phone call away.

New Business:

Coming Events: A calendar of library events for the rest of August and into September was included in the packet. We will be showing two movies this month. The book deliveries to Mt. Carmel, Riverview, Arborview and Pine Brook were noted and also the programs at Mt. Carmel and Pine Brook were noted.

Meeting Room Request: A request was made for booking the meeting room that did not seem to meet our established guidelines, and Falk wanted the Board to decide on the appropriateness of the use. However, the request was withdrawn after the agenda was published. General Meeting Room use guidelines were discussed.

Health Fair: The Health Fair for the city employees is coming up soon. Usually the City asks each department to make up a basket to raffle. Hoffman moved and Braunschweig seconded the motion to use up to \$40.00 of Trust money to make up a gift basket for the City Employee Health Fair. Motion Passed.

Directors Report: Our walk in count is down from last July. We need to remember that we were closed one day for the installation of the air conditioner and we were closed two days for the 4th of July. Last July (2008), we were celebrating our 100th birthday, so we had huge crowds for our programs and birthday cake.

BPL In the News: Falk stated that, due to staff cutbacks at the Standard Press, we will have to be more proactive in submitting articles and pictures to the paper.

Public Communication to the Board: The staff wanted to thank the Board for the cream puffs. They were delicious.

Meeting was adjourned at 4:40 PM. Braunschweig moved to adjourn and Pockat seconded the motion. Motion passed.

Our next meeting will be on Tuesday, September 22nd at 4:00 PM in the Burlington Public Library Meeting Room.

Respectfully submitted,



Steve Rauch
Aldermanic Representative

City of Burlington – Airport Committee
Burlington Municipal Airport Conference Room
Burlington, WI

Thursday, August 27, 2009 at 6:00 p.m.

Chairman Mitch Januszewski called the meeting to order at 6:00 p.m.

Present were: Mitch Januszewski, Arlene Runkel, David Uhen, John Hotvedt, and Gary Meisner

Excused: Alderman Jim Prailes, Jerry Delay

Motion was made by Januszewski, seconded by Meisner, to accept June 23, 2009 minutes as presented.
Motion carried...minutes approved

Comments from Open Floor Audience: None

Runway Resurfacing Project: Meisner reported project is complete and all runway and taxiways are open.

Airport Manager: Meisner ask city attorney to come up with resolution about bike, motorcycle and car traffic on airport property.

There being no further business, motion was made by Meisner, seconded by Runkel, to adjourn the meeting at 6:15 p.m. Motion carried.

Meeting adjourned.

Respectfully submitted by:



Gary B. Meisner
Committee Member

Council Workshop
September 10, 2009
7:00 P.M.

Mayor Robert Miller opened the meeting at 7:01 P.M. and stated that we will be looking at reports of the condition of the existing Streets and Parks building and a proposal to consolidate the Streets, Wastewater and Water Departments into one new location.

City Administrator Kevin Lahner then gave a power point presentation showing a safety analysis of the current Streets and Parks building and renovation costs thereto. Alderman Fischer asked when the building was built and Alderman Hintz stated that it was around 1960. Mayor Miller stated the property could be sold however not all of the 15 acres would be available for sale. Lahner also presented an operational savings report of consolidating the two departments into one new building. Alderman Fischer asked, for clarity, if the projected combined facility utilities would be a combination of the new building plus the existing water utility building? Lahner responded that this would be just for the new combined facility.

Matt Wolfert of Bray Architects gave a presentation showing a site plan for a new facility and a site plan for adding onto the present facility per their Integrated Public Works Facility report dated September 10, 2009. Alderman Hintz asked if there would be an overhead crane in the garage and was told yes that there would be.

Alderman Jim Prailes asked if the whole exterior will be made out of brick and was told that it would be just the front administrative area.

Matt Wolfert of Bray Architects went on to give a presentation giving an analysis of the present WWTP facility and a site plan for an administrative addition to the present WWTP facility plus a new garage, per the same report.

Alderman Hintz questioned why the welders bay would be put next to the flammable storage area. Mr. Wolfert stated that it was the desire to have it close to the maintenance phase of the building. Hintz was concerned about fumes and it getting quite hot when there's welding. Nate of Bray Architects stated that there would be a two-hour block wall between the two areas.

Dave Wagner of Ehlers and Associates then gave a presentation showing how the project would be funded based on the 2009 Capital Financing Report prepared by Ehlers and Associates dated September 10, 2009. He stated that stimulus funding would replace one of the three anticipated street borrowings.

Alderman Simenson questioned why there are negative figures in the "TID 3 General Obligation" debt beyond 2018 when the City is expecting to close TID 3 in 2018. Ehlers stated that we would be prepaying the debt and it would be a washout.

Alderman Fischer questioned if the payments from the general obligation fund for this project will be coming from the TID 3 and 4 accounts. Mr. Wagner said that the taxpayer will be paying very little of the debt. Twenty-six million dollars of the \$31,000,000 debt is covered by TID 3 and \$4,000,000 is covered by the sewer portion.

Alderman Simenson asked if the projects being funded include the land that was purchased from the co-op? Mr. Wagner stated that this is not included.

Alderman Fischer asked if the purchase cost of hotel, co-op, etc. is coming out of general tax levy and Mr. Wagner stated that was correct. Mr. Wagner stated that the financing plan for the downtown project will have to stand on its own. Mayor Miller stated that all of the funding for the project will come out of TID funds, none will come out of the General Obligation Fund.

Fischer stated that if we weren't able to move forward with the co-op property for some period of time, would that still be financed through TIF districts? Wagner stated that it would have to be financed temporarily through the General Fund. Administrator Lahner said it would be offset from TIF funds.

Simenson asked if the land was not developed for several years would it potentially add more life onto the TIF and Mr. Wagner agreed.

Alderman Simenson asked what the average homeowner will pay in additional taxes for new DPW building and also what the tax increase would be if the City fixed up the existing building. Wagner stated that there were no figures available yet on costs for fixing up the building. Mayor Miller said the report is not in yet. Wagner stated that taxes would increase about \$50.00 per resident per year for the new building.

Alderman Fischer stated the interest rate for the 2009 Capital Improvement purchases is 3.5 percent and the new building would be 5.5 percent for new building. He further stated that the difference is that one is for 20 years and the other is for five years. Fischer asked about typical length of bonds and Mr. Wagner stated that there are 5-year, 10-year and 20-year terms.

Alderman Simenson wanted to make sure the Clean Water Funds that the City used for buying the property are used for the right purposes and was told by Wagner that as long as subsidized Clean Water Funds weren't going actually towards offsetting the "brick and mortar" everything is o. k.

Fischer stated that the City is asking taxpayers to fund \$200,000 - \$250,000 a year on this five million dollar project based in part in a reduction in operating costs.

Simenson inquired how paying off this debt impacts water rates and was told there would be no impact.

Kevin stated that the structural analysis estimate for the existing building on Milwaukee Ave. along with the appraisal will be forwarded to members as soon as they are available.

Simenson expressed Equipment Replacement Fund concerns including monies for building maintenance in the future. Mayor Miller agreed, stating roofing and maintenance items should be included down the road.

Alderman Simenson inquired about possibly getting the land across the street from combined facility ready for a new Fire Department and was told by Matt of Bray Architects that technology will change down the road so the City is better off waiting for now.

The workshop ended at 8:38 p.m.

Recording Secretary
June Bobier

CITY OF BURLINGTON
Committee of the Whole Minutes
Robert Miller, Mayor
Beverly R. Gill, City Clerk
Police Department Courtroom
September 15, 2009 6:30 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present were: Robert Prailes, Ed Johnson, Peter Hintz, Jim Prailes, Steve Rauch and Katie Simenson. Aldermen Tom Vos and Jeff Fischer were excused.

Staff present were: City Attorney Tom Kircher, Acting Police Chief Mark Anderson, Department of Public Works Dick Pieters and Tom Foht of Kapur Engineering.

2. CITIZENS COMMENTS

None.

3. APPROVAL OF MINUTES FROM SEPTEMBER 1, 2009

A motion was made by Bob Prailes with a second by Simenson to approve the minutes of September 1, 2009. With all in favor, the motion carried.

4. Resolution 4355(31) to consider approving Task Order Number Seventy-One with Kapur and Associates, Inc. for civil engineering services with the repair and replacement of portions of Market Street, Dodge Street and Pine Street in conjunction with the ARRA Urban Pavement Replacement Program for the not-to-exceed amount of \$62,729.

Alderman Hintz questioned if utility work will be done on Pine Street with this project and when the last time utility upgrades were done. Tom Foht replied that Kapur & Associates is coordinating with the Water/Wastewater Department to analyze the needs of all of the project area. He further stated that this project is more patch repair and may not cover a long stretch of the roadway making it difficult to replace utility lines. Hintz stated he feels the portion of Pine Street in front of Nestle is in serious need of repair and should not just be patched but fully reconstructed. Foht agreed and explained that this section of Pine Street is still owned by the state and it is at their discretion how it is repaired, however Kapur & Associates has requested twice to fully reconstruct this area.

Alderman Rauch inquired if the city is definitely receiving stimulus funds for this project. Mayor Miller stated the city has received confirmation that it will be receiving the funds.

Alderman Johnson questioned if the cost of the repair work to Kane Street is included in the stimulus funds amount. Mayor Miller replied that it is, however that particular project was discussed at a previous Council meeting.

Alderman Simenson recommended that the Council consider putting the funds that would have been spent for these projects in the future into a savings account for future projects or emergencies. Mayor Miller stated this could be discussed at the budget workshops this year.

This item will move forward to the October 6, 2009 Common Council meeting for consideration.

5. **Resolution 4356(32) to consider approving Task Order Number Seventy-Two with Kapur and Associates, Inc. for civil engineering services with the repair and replacement of portions of Briody Street, Oak Street and Grove Street in conjunction with the ARRA Urban Pavement Replacement Program for the not-to-exceed amount of \$82,212.**

Alderman Johnson questioned if the engineering costs will be covered by the stimulus funding. Tom Foht replied that it will not come out of the stimulus funding. The option of including the engineering costs was looked into however it would've required more of a review process by the state which could have affected the award of the funds.

This item will move forward to the October 6, 2009 Common Council meeting for consideration.

6. **Resolution 4357(33) to consider approving a Quit Claim Deed and Public Right-of-way Easement and Agreement between the City of Burlington and the CDA and approving an Official Map Amendment to show the Bridge Street Public Right-of-way easement.**

Alderman Simenson questioned why this was not taken care of prior to this. Attorney Kircher responded that he believes it was a miscommunication and an oversight when the Bridge Street project occurred. The error was recently noticed by a title company working with the former Mesec property at 200 Bridge Street.

This item will move forward to the October 6, 2009 Common Council meeting for consideration.

7. **Motion 09-665 to consider authorizing the Mayor to temporarily use a signature stamp on official documents.**

There were no comments. This item will move forward to the September 15, 2009 Common Council agenda for consideration.

8. **Motion 09-666 to consider securing Attorney John Bjelajac for services as the City Attorney.**

Alderman Rauch stated that he would've preferred that the aldermen were more involved with the review and selection process of the new city attorney. Mayor Miller stated that due to the limited time frame in securing a new attorney, he and Administrator Lahner took the best route they could with the selection process. He further stated he is confident in Attorney Bjelajac's abilities, knowledge and experiences and is a close match to Attorney Kircher. Attorney Bjelajac addressed the Council and thanked them for their consideration in choosing him to work with the city and that he will work hard for the Council, staff and the community.

This item will move forward to the September 15, 2009 Common Council agenda for consideration.

9. **OTHER MATTERS**

Alderman Johnson questioned when the towers at 200 Bridge Street would be coming down. Mayor Miller stated that demolition will begin around September 17.

Alderman Rauch inquired about receiving a copy of a letter Administrator Lahner wrote to the Community Development Authority regarding the Downtown Redevelopment project. Mayor Miller stated he would have a copy of the letter forwarded to the aldermen.

Alderman Simenson questioned who the large piles of dirt belong to near the property at 200 Bridge Street. Dick Pieters responded that the piles will be used as backfill when the towers are demolished.

10. ADJOURNMENT

A motion was made by Johnson with a second by Hintz to adjourn the meeting. With all in favor the meeting adjourned at 6:47 p.m.



Recording Secretary
Megan E. Johnson
Assistant to the City Administrator



CITY OF BURLINGTON

Finance Department

300 N. Pine Street, Burlington, WI 53105
Phone: (262) 342-1170 Fax: (262) 342-1178
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Common Council Agenda Item Number: 9	Date: October 6, 2009
Submitted By: Bridget Souffrant, Treasurer	Subject: Prepaids and Vouchers

Details:

Attached please find the Voucher and Prepaid list for bills accrued through October 6, 2009:

Total Prepaids:	\$ 233,325.09
Total Vouchers:	\$ 208,670.74
Reimbursements:	\$ 809.28
Grand Total:	\$442,805.11

Financial Remarks:

Executive Action:

Staff recommends that the Common Council accept these vouchers and prepaids in the amount of \$442,805.11 at the October 6, 2009 Council meeting.



CITY OF BURLINGTON

City Clerk
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Common Council Agenda Item Number: 10	Date: October 6, 2009
Submitted By: Shirley Gunderson, Deputy City Clerk	Subject: Licenses

Details:

The alcohol license lists for applications accrued through October 6, 2009 are as follows:

Licenses Recommended for Approval

Operator's Licenses

Purvy, Richard J.
Esposito, Joseph F.
Ayala, Joseph M.
Bidlack, Kristen L.
Hofacker, Teahla S.
DeMars, Stephanie M.
Schubert, Jonathan P.
Jones, Noelle J.
Penny, Jason M.
Barnes, Joanne
Koch, Benjamin O.
Rozeski, Patricia M.
Dehart, Jessica A.

Combination "Class A"

Name: Quick Mart LLC
Address: 1173 Hidden Creek Lane, Burlington
Agent: Jatinder Pal Singh
Trade Name: Quick Mart LLC
Address: 656 McHenry Street

Financial Remarks:

None.

Executive Action:

Staff recommends the Common Council accept the presented licenses at the October 6, 2009 Council meeting.