



## AGENDA COMMON COUNCIL

**Tuesday, September 15, 2009**

**To immediately follow the 6:30 p.m. Committee of the Whole meeting  
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller  
Robert Prailes, Alderman, 1<sup>st</sup> District  
Edward Johnson, Alderman, 1<sup>st</sup> District  
Jim Prailes, Alderman, 2<sup>nd</sup> District  
Peter Hintz, Alderman, 2<sup>nd</sup> District  
Tom Vos, Council President and Alderman, 3<sup>rd</sup> District  
Steve Rauch, Alderman, 3<sup>rd</sup> District  
Katie Simenson, Alderman, 4<sup>th</sup> District  
Jeff Fischer, Alderman, 4<sup>th</sup> District

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Citizen Comments.
4. Chamber of Commerce Representative.
5. Approval of minutes for September 1, 2009. (*J. Prailes*)
6. Letters and Communications: (*P. Hintz*)
  - A. Alderman Vos will be absent at the September 15, 2009 meetings.
  - B. Alderman Fischer will be absent at the September 15, 2009 meetings.
7. Reports by Aldermanic Representatives and Department Heads.
8. Reports: 1 – 4: (*S. Rauch*)
  - Report 1 – Community Development Authority, June 2, 2009.
  - Report 2 – Plan Commission minutes, August 11, 2009.
  - Report 3 – Burlington Housing Authority minutes, August 12, 2009.
  - Report 4 – Committee of the Whole minutes, September 1, 2009.
9. Payment of Vouchers. (*K. Simenson*)
10. License and Permits. (*R. Prailes*)
11. Appointments and Nominations: None.

12. **PUBLIC HEARINGS**

- A. A Public Hearing to consider a resolution to vacate a public right-of-way located on Lots Four and Five in Block Two of Briody's Addition between Briody Street and Lewis Street with reversion of title to Paul and Rhonda Sullivan at 560 Briody Street. (*E. Johnson*)

13. **RESOLUTIONS**

- A. Resolution 4350(26) to consider a Petition to Vacate a public right-of-way for Lots Four and Five in Block Two of Briody's Addition between Briody Street and Lewis Street with reversion of title to Paul and Rhonda Sullivan at 560 Briody Street. This item was discussed at the August 4, 2009 Committee of the Whole meeting. (*J. Prailes*)
- B. Resolution 4353(29) to consider approving the award of bid for the purchase of a Vermeer wood and brush chipper from Vermeer Wisconsin for the not-to-exceed amount of \$35,950. This item was discussed at the September 1, 2009 Committee of the Whole meeting. (*P. Hintz*)
- C. Resolution 4354(30) to consider conveying an easement from the City of Burlington to AT&T Wisconsin on a portion of the former landfill site. This item was discussed at the September 1, 2009 Committee of the Whole meeting. (*S. Rauch*)

14. **ORDINANCES**

None.

15. **MOTIONS**

- A. Motion 09-665 to authorize the Mayor to temporarily use a signature stamp on official documents. This item was discussed at tonight's Committee of the Whole meeting. (*K. Simenson*)
- B. Motion 09-666 to consider hiring Attorney John Bjelajac for services as the City Attorney. This item was discussed at tonight's Committee of the Whole meeting. (*R. Prailes*)

16. **OTHER MATTERS AS AUTHORIZED BY LAW**

17. **ADJOURNMENT** (*E. Johnson*)

*Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*

**City of Burlington  
Official Proceedings  
Common Council  
Robert Miller, Mayor  
Beverly R. Gill, City Clerk  
Police Department Courtroom  
September 15, 2009**

**1. Call to Order-Roll Call**

Mayor Miller called the meeting to order at 6:48 p.m. starting with roll call. Aldermen present were: Robert Prailes, Ed Johnson, Peter Hintz, Jim Prailes, Steve Rauch, and Katie Simenson. Aldermen Tom Vos and Jeff Fischer were excused.

Staff present were: City Attorney Tom Kircher, Acting Police Chief Mark Anderson, Department of Public Works Dick Pieters and Tom Foht of Kapur Engineering.

**2. PLEDGE OF ALLEGIANCE**

Mayor Miller led the council, staff and audience in the Pledge of Allegiance.

**3. CITIZEN COMMENTS**

No comments

**4. CHAMBER OF COMMERCE REPRESENTATIVE**

Alderman Johnson reported a successful annual golf outing held earlier that day with much support from area businesses. He also reported that the Business After Hours on September 17 will be held at Chocolate Expressions, 256 E. Chestnut Street from 5 – 7 p.m.

**5. APPROVAL OF SEPTEMBER 1, 2009 COMMON COUNCIL MINUTES**

A motion was made by Jim Prailes with a second by Rauch to approve the minutes of the September 1, 2009 meetings. With all in favor, the motion carried.

**6. LETTERS AND COMMUNICATIONS**

A motion was made by Hintz with a second by Jim Prailes to approve Communication A and B. With all in favor the motion carried.

**7. REPORTS BY ALDERMANIC REPRESENTATIVES AND DEPARTMENT HEADS**

None.

**8. REPORTS 1-4**

A motion was made by Rauch with a second by Johnson to approve Reports 1-4. With all in favor the motion carried.

**9. PAYMENT OF VOUCHERS**

A motion was made by Simenson with a second by Hintz to approve Prepaids (\$389,843.04), Vouchers (\$191,444.60) and Reimbursements (\$154.95) for a grand total of \$581,442.59. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Rauch, Simenson. Nays: None. Motion carried 6-0.



## CITY OF BURLINGTON

**Administration Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
www.burlington-wi.gov

|  |                                 |
|--|---------------------------------|
| <b>Common Council Agenda Item Number: 6A</b> | <b>Date: September 15, 2009</b> |
| <b>Submitted By: City Staff</b>              | <b>Subject: Communications</b>  |

**Details:**

Communication A – Alderman Tom Vos will be unable to attend the September 15, 2009 Committee of the Whole and Common Council meetings.

**Financial Remarks:**

None.

**Executive Action:**

Staff recommends that the Council accept this communication at the September 15, 2009 Common Council meeting.



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**DATE:** August 14, 2009  
**TO:** Mayor, Common Council and Plan Commission members  
**FROM:** Alderman Tom Vos  
**RE:** Absence from meetings

I will be absence from the following meetings:

- September 8, 2009 Plan Commission
- September 15, 2009 Common Council
- October 6, 2009 Common Council



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|  |                                 |
|--|---------------------------------|
| <b>Common Council Agenda Item Number: 6B</b> | <b>Date:</b> September 15, 2009 |
| <b>Submitted By:</b> Alderman Fischer        | <b>Subject:</b> Communications  |

**Details:**

Communication B – Alderman Jeff Fischer will be unable to attend the September 15, 2009 Committee of the Whole and Common Council meetings.

**Financial Remarks:**

None.

**Executive Action:**

Staff recommends that the Council accept this communication at the September 15, 2009 Common Council meeting.

9-10-09

Mayor Bob Miller,

I respectfully request to be excused from the September 15, 2009 Common Council meetings due to a work schedule conflict.

Sincerely,



Jeff Fischer



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|   |                                 |
|---|---------------------------------|
| <b>Common Council Agenda Item Number: 8</b> | <b>Date: September 15, 2009</b> |
| <b>Submitted By: City Staff</b>             | <b>Subject: Reports 1-4</b>     |

**Details:**

Attached please find the following reports:

- Report 1 – Community Development Authority, June 2, 2009
- Report 2 – Plan Commission minutes, August 11, 2009
- Report 3 – Burlington Housing Authority minutes, August 12, 2009.
- Report 3 – Committee of the Whole minutes, September 1, 2009.

**Financial Remarks:**

None.

**Executive Action:**

Staff recommends that the Council accept these reports at the September 15, 2009 Common Council meeting.

**COMMUNITY DEVELOPMENT AUTHORITY**

**June 2, 2009**

**5:30 p.m.**

**Council Chambers**

**224 East Jefferson Street**

Jim Peterson nominated Jack Eckola to chair this evening's meeting with a second by Jeff Fischer. With all in favor the motion carried and Jack Eckola stepped in as chairman for the evening.

**ROLL CALL**

Jack Eckola called the meeting to order at 5:35 p.m. with the following in attendance: Ms. Judy Lemieux, Alderman Jeff Fischer, Mr. Jim Peterson, Attorney Tom Kircher  
Excused: Bob Miller and Jim Spiegelhoff Absent: Bil Scherrer Also in attendance: City Administrator Kevin Lahner and Ms. Tina Chitwood of RCEDC

**APPROVAL OF MINUTES**

A motion was made by Lemieux to approve the minutes of the May 19, 2009 Community Development Authority. Fischer seconded the motion and with all in favor, the motion carried.

**CLOSED SESSION**

A motion was made by Peterson to adjourn into closed session per Wis.Stats. 1985(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved" Fischer seconded the motion Roll Call Ayes: Eckola, Lemieux, Fischer, Peterson Nays: None All in favor, the motion carried 4-0 and the closed session began at 5:35 p.m.

**RECONVENE INTO OPEN SESSION**

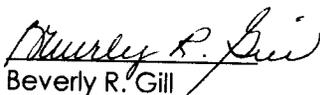
A motion was made by Peterson with a second by Lemieux to return to open session. Roll Call Ayes: Eckola, Lemieux, Fischer, Peterson Nays: None With all in favor, the motion carried 4-0 and open session began at 5:48 p.m.

**ACTION FROM CLOSED SESSION**

None

**ADJOURNMENT**

Peterson made a motion to adjourn the meeting. Fischer seconded the motion and with all in favor, the motion carried and the meeting adjourned at 5:45 p.m.



Beverly R. Gill

City Clerk

City of Burlington

Racine & Walworth County

**Minutes**  
**City of Burlington Plan Commission**  
**Police Dept. Courtroom**  
**August 11, 2009, 6:30 p.m.**

Mayor Miller called the Plan Commission meeting to order this Tuesday evening at 6:30 p.m. followed by roll call: Aldermen Tom Vos and Steve Rauch; Commissioners John Lynch, Chris Reesman and Bob Henney were present. Commissioner Darrel Eisenhardt was excused. Town of Burlington Representative Phil Peterson was absent. Also present were Alderman Katie Simenson, City Administrator Kevin Lahner, City Planner Patrick Meehan and Building Inspector/Zoning Administrator Patrick Scherrer.

**APPROVAL OF MINUTES**

Commissioner Lynch moved and Alderman Vos seconded to approve the minutes of July 14, 2009. All were in favor and the motion carried.

**CITIZEN COMMENTS**

None.

**PUBLIC HEARINGS**

None.

**OLD BUSINESS**

None.

**NEW BUSINESS**

**A. Consideration to approve a Site Plan Application from the Racine County Public Works Department for the Browns Lake Golf Course at 932 Browns Lake Drive to regrade certain areas of the course susceptible to flood damage.**

- Mayor Miller opened this issue for discussion.
- Commissioner Lynch questioned how the DNR approved the plans so quickly. James Metzger of the Racine County Public Works Department stated that the DNR is still reviewing the plans and all work will be pending DNR final approval.
- There were no further comments.

Alderman Vos moved and Commissioner Lynch seconded to recommend approval of a Site Plan for the Browns Lake Golf Course ETZ CSM for 29929 Plank Road, subject to the Wisconsin Department of Natural Resources (DNR) final approval and Kapur and Associates' July 4, 2009 and Patrick Meehan's July 30, 2009 memorandums to the Plan Commission as follows:

- That the standards set forth under the provisions of Section 315-38B(2) and 315-38C of the City Zoning Ordinance are met and all permits or certificates have been issued (as may be required) under the provisions of Section 315-127 through 315-131 (as applicable) of the City Zoning Ordinance.

- That copies of all required permits which are issued by other governmental agencies are provided to the City of Burlington.

All in favor and the motion carried.

**B. Consideration to recommend approval of Resolution 4350(26) to the Common Council to vacate an unimproved public right-of-way identified as Lots Four and Five of Block Two in Briody's Addition lying between Briody Street and Lewis Street with reversion of title to the abutting owners at 560 Briody Street and to amend the Official Map to show the same.**

- Mayor Miller opened this issue for discussion.
- Commissioner Henney questioned if these parcels will be purchased by the Sullivans. Mayor Miller stated it will be an exchange of land.
- Commissioner Henney further questioned if there was a purpose intended for the lots if the vacation is approved. Mayor Miller stated the lots are already in use as the driveway cuts through part of the lots.
- There were no further comments.

Commissioner Lynch moved and Commissioner Henney seconded to recommend approval of Resolution 4350(26) to the Common Council.

All in favor and the motion carried. This item will move on to the September 15, 2009 Common Council meeting.

**C. Consideration to recommend approval of Resolution 4352(28) to the Common Council to approve an extension for filing the Final Plat for the Schaefer Subdivision located at 32435 Yahnke Road in the City of Burlington.**

- At this time Commissioner Reesman excused himself from this topic.
- Mayor Miller opened this issue for discussion.
- Alderman Rauch stated his concern and dissatisfaction about recent discussions regarding the park that was originally planned and approved with the Preliminary Plat being changed to a natural wetland. Mayor Miller stated that the DNR and the Southeastern Wisconsin Regional Planning Commission (SEWRPC) reviewed the Preliminary Plat after City approval and determined the 15-acres planned for park land cannot be converted to a park and will need to be restored to a natural wetland. He further stated that the Final Plat will reflect any changes made to that area of the subdivision plan.
- Alderman Vos questioned if the two-year extension is granted, would the Final Plat have to go before the Plan Commission and Common Council for approval. Patrick Meehan stated it does not necessarily need to go before the Plan Commission as the conditions with the Preliminary Plat should not change unless the City changes its zoning ordinances in the next two years. He also stated that if the extension is not granted the developer would need to resubmit the plans for approval by the Plan Commission and Council. Mayor Miller stated he feels with the

- requirements by the DNR there is enough change to the plans to warrant Plan Commission and Council review of the Final Plat.
- Alderman Vos stated the Park Board, Plan Commission and Council should decide if the City can financially support the maintenance of another large park. Patrick Meehan stated he does not feel a 15-acre park is necessary where it is more a want versus need for a park that size.
- Commissioner Lynch stated he remembers previous subdivision plan submittals where the Park Board stated they did not want to maintain any more parks in the city.
- Alderman Rauch inquired about the requirement with the Preliminary Plat for the developers to dedicate either 5% of the total acreage used for lots or pay \$500 per lot in lieu of land to be used for park development. Patrick Scherrer stated the requirement for this subdivision is to pay \$500 per dwelling unit. Patrick Meehan stated that State Statute 236 has recently been changed regarding impact fees which complicate things. He further stated that this issue could be resolved in the Developer Agreement which has not been prepared yet.
- Alderman Vos questioned how the DNR and SEWRPC became involved with the review process. Patrick Meehan stated it is likely that the subdivision falls within the Fox River shoreland area which will prompt DNR review.
- There were no further comments.

Alderman Vos moved and Commissioner Henney seconded to recommend approval of Resolution 4352(28) to the Common Council.

Alderman Rauch opposed this item. With the majority in favor the motion carried. This item will move on to the August 18, 2009 Common Council meeting.

### **OTHER MATTERS**

None.

### **ADJOURNMENT**

Commissioner Lynch moved and Alderman Vos seconded to adjourn the meeting at 6:55 p.m. All were in favor and the motion carried.

  
Recording Secretary  
Megan E. Johnson  
Assistant to the City Administrator

**City of Burlington Housing Authority  
Riverview Manor  
August 12, 2009**

**The regular monthly meeting of the City of Burlington Housing Authority was held on Thursday, August 12, 2009 at Riverview Manor at 6:30 P.M. The meeting was called to order by Chairman Lapp.**

**COMMISSIONERS PRESENT: Chairman Lapp, Secretary Heck, Board members LeRoy Stoehr, Charles Stuble, Kelly Iselin and Resident Manager, Dorothy Henning.**

**Minutes from the July 9<sup>th</sup>. meeting was dispersed to board members and a motion was made by Stuble to approve the minutes as read, seconded by Stoehr and carried unanimously.**

**FINANCIAL REPORT:**

|   |                            |
|---|----------------------------|
| <b>Reserve Account balances as of July 31, 2009</b> |                            |
| <b>First Banking Center</b>                         | <b>\$ 94,585.21</b>        |
| <b>M&amp;I Bank</b>                                 | <b><u>\$ 26,671.52</u></b> |
| <b>TOTAL</b>  | <b>\$ 121,256.73</b>       |

**OCCUPANCY REPORT:**

**Manager Henning reported 13 on the waiting list for one bedroom units and 1 for a 2 bedroom unit. Currently 3 vacancies are being filled by the first 3 on the waiting list.**

**BUILDING AND MAINTENANCE:**

- A motion was made by Stoehr, seconded by Iselin and carried unanimously to accept the lowest bid received that was from H.J. Faust, Inc. for the heating and air-conditioning maintenance for 2009-2010.**
- Motion made by Heck, seconded by Stoehr and carried unanimously to accept the lowest proposal received that was from Mather Specialty, Inc. for roof replacement as specified in proposals for Phase I.**
- Motion was made by Stuble, seconded by Stoehr and carried to accept the proposal by Koch Kuts for lawn maintenance and snow removal for 2009-2010.**

- **Two tech reps from PC Tec Services gave a detailed presentation of the surveillance system proposal for Riverview Manor. The system includes 9 inside and 3 outside cameras as well as a monitor in the manager's office.**

**COMMUNICATIONS:**

- **Copies of general ledger sheets for monthly bills and payments were dispersed to board members for review.**

**NEW BUSINESS:**

- **Chairman Lapp will contact The Shopper of Walworth County for pricing of display ads.**

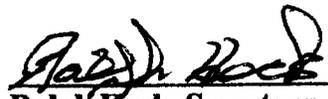
**UNFINISHED BUSINESS:**

- **Upon the Board receiving approval for the amendments of the by-laws, the annual meeting can be held to include election of officers.**

**ADJOURNMENT:**

**There being no further business, motion to adjourn was made by Stublely, seconded by Heck and carried unanimously. Meeting adjourned 8:30 P.M.**

**The next monthly meeting is scheduled for September 3, 2009.**

  
\_\_\_\_\_  
**Ralph Heck, Secretary**

**Draft**

**CITY OF BURLINGTON  
Committee of the Whole Minutes  
Robert Miller, Mayor  
Beverly R. Gill, City Clerk  
Police Department Courtroom  
September 1, 2009 6:30 p.m.**

**1. CALL TO ORDER/ROLL CALL**

Mayor Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen: Robert Prailes, Ed Johnson, Peter Hintz, Jim Prailes, Tom Vos, Steve Rauch, Jeff Fischer, Katie Simenson

Staff: Administrator Kevin Lahner, Assistant to the Administrator Megan Johnson, Lt. Mark Anderson, Utility Manager Connie Wilson, Department of Public Works Dick Pieters, Fire Chief Dick Lodle, Treasurer Bridget Lois, Attorney Tom Kircher, Building Inspector Patrick Scherrer, Library Director Gayle Falk

**2. CITIZENS COMMENTS**

Mr. John Ekes, 636 Meadow Lane complained about the ongoing speeding problem on his street both from students and adults while traveling to and from the high school. The mayor requested the police department step up enforcement in that area. Lt. Anderson was also directed to look into portable speed bumps and to report back to council on the cost. Simenson said that other areas of the city also need to be looked at for excessive speeding with Oak Street and Milwaukee Avenue being problem areas also.

**3. APPROVAL OF MINUTES FROM AUGUST 18, 2009**

A motion was made by Vos with a second by Jim Prailes to approve the minutes of August 18, 2009. With all in favor, the motion carried.

**4. PRESENTATION BY CITY TREASURER TO DISCUSS THE 2<sup>ND</sup> QUARTER FISCAL HEALTH REPORT**

A brief Power-Point Presentation was given by Lois regarding the 2<sup>nd</sup> Quarter revenues and expenses.

**5. DISCUSSION AND PRESENTATION REGARDING THE COMBINED PUBLIC WORKS FACILITY PROJECT**

Lahner led the discussion on the Integrated Public Works Facility options. A packet from Bray Architects had been distributed regarding the options and preliminary costs analysis for each of the options. Option "A" carries a price tag of approximately \$4.9 million and Option "B" \$5.4 million.

Vos questioned the square footage of the proposed building. Rauch pointed out that it would be about 35,000 square feet.

Lahner explained that Ehlers and Associates, the city's financial planner will be putting together a package to illustrate how the cost will affect the city funds and how to fund the project.

Simenson stated that she felt that with the current DPW site there was efficiency in being close to the parks in regard to mowing and to the streets with snowplowing. She questioned whether the compost area would remain at its' current site. Lahner felt the compost area would remain at the same location.

Rauch questioned why this proposed facility doesn't work in the front of the current wastewater treatment facility. Lahner explained that option had been looked at earlier, but there is not sufficient room for the project.

Hintz was concerned with the payback on the project due to the economy not being the best at this time.

The mayor felt that throwing money at the current building was not the wisest use of finances.

Fischer understood that Stimulus Dollars were not available for this project which meant the city would be funding the whole project. He then questioned if the city should not be putting together a long-term plan for all city owned buildings as well as for the Department of Public Works Building.

A workshop is being scheduled for Thursday, September 10<sup>th</sup> for the council to meet with the architects and financial planner for this project.

6. **RESOLUTION 4353(29) "A RESOLUTION TO CONSIDER APPROVING THE AWARD OF BID FOR THE PURCHASE OF A VERMEER WOOD AND BRUSH CHIPPER FROM VERMEER WISCONSIN FOR THE NOT-TO-EXCEED AMOUNT OF \$35,950"**

Johnson questioned if it was necessary to purchase the chipper at this time. The mayor stated the purchase is coming from money that has been placed in the Equipment Replacement Fund. Pieters stated that this piece of equipment needs to be replaced as it is sixteen-years old and it is used regularly and must be dependable.

Vos questioned if a log book was kept for repairs on the current chipper as well as other equipment. Lahner will try to have a copy of the log book available before the next council meeting.

7. **RESOLUTION 4354(30) "A RESOLUTION TO CONSIDER CONVEYING AN EASEMENT FROM THE CITY OF BURLINGTON TO WISCONSIN BELL, INC. D/B/A AT & T WISCONSIN ON THE FORMER LANDFILL SITE, PARCEL NUMBER 206-03-19-29-090-000"**

The mayor explained that this easement exists behind the Pizza Hut Restaurant located at 940 Milwaukee Avenue. AT&T is requesting an easement to install new phone cable from the existing service area to the two out lots that are part of the Kohl's Development. He stated that the phone company was made aware of the monitoring sites in that area.

8. **MOTION 09-662 "A MOTION TO CONSIDER APPROVING A COMPENSATION AGREEMENT TO TEMPORARILY ASSIGN MARK ANDERSON, ASSISTANT CHIEF AND LIEUTENANT AS ACTING POLICE CHIEF CONTINGENT ON POLICE AND FIRE COMMISSION APPROVAL"**

Rauch questioned why this was happening before the Police and Fire Commission actually appointed Anderson to the chief's position. The mayor stated that this was only about the compensation not the appointment.

9. **MOTION 09-663 "A MOTION TO CONSIDER APPROVING A CERTIFICATE OF APPROPRIATENESS APPLICATION FOR 516 AND 518 MILL STREET WITHIN THE HISTORIC DISTRICT"**

No comments

10. **MOTION 09-664 "A MOTION TO CONSIDER APPROVING A CERTIFICATE OF APPROPRIATENESS APPLICATION FOR 324, 326, 336, 340 AND 344 NORTH PINE STREET WITHIN THE HISTORIC DISTRICT"**

No comments

11. **OTHER MATTERS**

No comments

12. **ADJOURNMENT**

A motion was made by Rauch with a second by Fischer to adjourn the meeting. With all in favor The meeting adjourned at 7:38 p.m.



Beverly R. Gill  
City Clerk  
City of Burlington  
Racine and Walworth Counties



**CITY OF BURLINGTON**

**Finance Department**

300 N. Pine Street, Burlington, WI 53105  
Phone: (262) 342-1170 Fax: (262) 342-1178  
www.burlington-wi.gov

|  |                                      |
|--|--------------------------------------|
| <b>Common Council Agenda Item Number: 9</b>  | <b>Date: September 15, 2009</b>      |
| <b>Submitted By: Bridget Lois, Treasurer</b> | <b>Subject: Prepays and Vouchers</b> |

**Details:**

Attached please find the Voucher and Prepaid list for bills accrued through September 15, 2009:

|                        |                     |
|------------------------|---------------------|
| <b>Total Prepays:</b>  | \$ 389,843.04       |
| <b>Total Vouchers:</b> | \$ 191,444.60       |
| <b>Reimbursements:</b> | \$ 154.95           |
| <b>Grand Total:</b>    | <b>\$581,442.59</b> |

**Financial Remarks:**

**Executive Action:**

Staff recommends that the Common Council accept these vouchers and prepaids in the amount of \$581,442.59 at the September 15, 2009 Council meeting.



**CITY OF BURLINGTON**

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|  |                                 |
|--|---------------------------------|
| <b>Common Council Agenda Item Number: 10</b>     | <b>Date: September 15, 2009</b> |
| <b>Submitted By: Beverly R. Gill, City Clerk</b> | <b>Subject: Licenses</b>        |

**Details:**

The alcohol license list for applications accrued through September 15, 2009 are as follows:

**Licenses Recommended for Approval**

**Operator's Licenses**

Desruisseaux, Lisa L.  
Geddes, Dawn M.  
Gilliam, Traci L.  
Novak, Patricia M.

**Financial Remarks:**

None.

**Executive Action:**

Staff recommends the Common Council accept the presented licenses at the September 15, 2009 Council meeting.



## CITY OF BURLINGTON

**Administration Department**  
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|   |                                 |
|---|---------------------------------|
| <b>Common Council Item Number: 12A</b>                | <b>Date:</b> September 15, 2009 |
| <b>Submitted By:</b> Kevin Lahner, City Administrator | <b>Subject:</b>                 |

**Details:**

A Public Hearing has been scheduled to hear comments and concerns from the public regarding a right-of-way vacation for Lots 4 and 5 in Block 2 of Briody's Addition. This item was introduced at the August 4 Committee of the Whole and recommended for approval by the Plan Commission at their August 11 meeting.

**Financial Remarks:**

None.

**Executive Action:**

This item is for a Public Hearing at the September 15, 2009 Common Council meeting and is scheduled for consideration at the same meeting.

**CITY OF BURLINGTON  
NOTICE OF HEARING**

**NOTICE IS HEREBY GIVEN** by the Common Council of the City of Burlington, Racine County, Wisconsin, that a public hearing and action on a Resolution providing for the discontinuance of an unimproved public right-of-way will be held by the Common Council in the Council Chambers at the Police Department, 224 East Jefferson Street, Burlington, Wisconsin during the meeting of the Common Council on September 15, 2009 beginning at 6:30 P.M. or shortly thereafter.

Said Resolution is to vacate an unimproved public right-of-way lying between Briody Street and Lewis Street is identified as follows:

Lots Four and Five of Block Two in Briody's Addition which serves as the west boundary for Block Two in Briody's Addition abutting 560 Briody Street;

The reversion of title to such land to the abutting property owners at 560 Briody Street and to amend the Official Map of the City of Burlington accordingly.

**NOTICE IS FURTHER GIVEN** that at said hearing opportunity will be given to any person or persons, whether or not represented by agent or attorney, to be heard either for or against the requested street discontinuance, title reversion and map amendment; and

**FURTHER** that owners of frontage on the portion of the street to be discontinued or within 2,650 feet of the ends of the portion to be discontinued have the right to file written objection to the proposed discontinuance pursuant to Wis. Stat. s.66.1003.

Dated at Burlington, Wisconsin, this 15 day of August, 2009.

**BY ORDER OF THE COMMON COUNCIL**  
Beverly Gill, Clerk

Published as a Class III Notice in the Burlington Standard Press on August 20, August 27 and September 3, 2009