



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
THURSDAY, AUGUST 25, 2022**

The meeting was called to order by Commissioner Darrel Eisenhardt at 5:30 p.m. Alderman Shad Branen; Commissioners Susan Kott; Steve Wagner; and Bernard Petersen were present. Commissioners Karl Kramer and Kerry Witbrod excused. Gregory Guidry, Building Inspector, was also present.

CITIZEN COMMENTS

None

APPROVAL OF MINUTES

Commissioner Kott moved, and Commissioner Petersen seconded to approve the minutes of June 23, 2022.

LETTERS AND COMMUNICATIONS

None

Commissioner Kerry Witbrod arrived at 5:32 pm.

OLD BUSINESS

A. To consider an extension request for the Certificate of Appropriateness and Façade Grant for property located at 240 E. Chestnut Street from Deanna Scherrer.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Gregory Guidry, Building Inspector, explained the applicant is requesting an extension for the installation of the rear screen door and the metal gates. The rear screen door has since been installed. The applicant is hoping to wait until the building next door at 256 E. Chestnut Street completes their project, before the gates are installed.
- Commissioner Wagner moved, and Commissioner Kott seconded to approve the extension for nine months, expiring May 25, 2023.

All were in favor and the motion carried.

ALDERMANIC REPORT

None

NEW BUSINESS

A. To consider approving a Certificate of Appropriateness from Lauriann Ruffalo of Spa Aesthetics for property located at 332 N. Pine Street to install an awning.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Mr. Guidry explained the applicant proposes to install a black awning that matches the one next door at 336 N. Pine Street, Collaborative & Co. The size, style, and location meet the ordinance.
- Commissioner Wagner asked if there will be signage proposed in the future. Brett Bohn, representative, answered there will not be signage on the awning since there are signs on the door.
- There were no further comments.
- Commissioner Wagner moved, and Commissioner Kott seconded to approve the awning.

All were in favor and the motion carried.

B. A Façade Grant Program application from Lauriann Ruffalo of Spa Aesthetics for property located at 332 N. Pine Street to install an awning.

- Chairman Eisenhardt introduced and opened this item for discussion.
- There were no comments.
- Commissioner Kott moved, and Commissioner Wagner seconded to approve the grant in the amount of \$989.07, but not to exceed \$5,000.

Roll call vote: Aye-6, Nay-0. Chairman Eisenhardt; Alderman Branen; Commissioners Kott; Wagner; Petersen; and Witbrod. Motion carried.

All were in favor and the motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Commissioner Eisenhardt stated two projects are completed in Round 10. Chairman Eisenhardt questioned how 116 W. Chestnut Street building is progressing. Commissioner Kott responded the paint color they have chosen for the front of the building around the windows match nicely with the metal that is across the top.

ADJOURNMENT

Commissioner Kott moved, and Commissioner Petersen seconded to adjourn the meeting at 5:40 p.m. All were in favor and the motion carried.

Recording Secretary,

Kristine Anderson
Administrative Assistant