



AGENDA COMMON COUNCIL

Tuesday, July 7, 2009

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller
Robert Prailes, Alderman, 1st District
Edward Johnson, Alderman, 1st District
Jim Prailes, Alderman, 2nd District
Peter Hintz, Alderman, 2nd District
Tom Vos, Council President and Alderman, 3rd District
Steve Rauch, Alderman, 3rd District
Katie Simenson, Alderman, 4th District
Jeff Fischer, Alderman, 4th District

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Citizen Comments.
4. Chamber of Commerce Representative.
5. Approval of minutes for June 16, 2009. (*J. Fischer*)
6. Letters and Communications: (*R. Prailes*)
 - A. A letter from Alderman Jim Prailes stating his absence from tonight's meetings.
7. Reports by Aldermanic Representatives and Department Heads.
8. Reports: 1 – 8: (*E. Johnson*)
 - Report 1 – Zoning Board of Appeals minutes, October 21, 2008.
 - Report 2 – Historic Preservation Committee minutes, February 26, 2009.
 - Report 3 – Park Board minutes, May 21, 2009
 - Report 4 – Burlington Housing Authority minutes, May 21, 2009.
 - Report 5 – Library Board minutes, May 26, 2009.
 - Report 6 - Airport Commission minutes, May 28, 2009.
 - Report 7 – Police & Fire Commission minutes, June 3, 2009.
 - Report 8 – Committee of the Whole minutes, June 16, 2009.
9. Payment of Vouchers. (*P. Hintz*)
10. License and Permits. (*T. Vos*)

11. Appointments and Nominations: None.

12. **PUBLIC HEARINGS**

None.

13. **RESOLUTIONS**

A. Resolution 4338(14) to declare official intent to reimburse expenditures from proceeds of borrowing for the Wastewater Treatment Facility improvement project, Phase Two and Three. This item was discussed at the June 16, 2009 Committee of the Whole meeting. *(S. Rauch)*

B. Resolution 4339(15) to approve Task Order Number Sixty-Nine with Kapur & Associates, Inc. for civil engineering services associated with the design and layout of the Integrated Public Works Facility for the not-to-exceed amount of \$55,890. This item was discussed at the June 16, 2009 Committee of the Whole meeting. *(K. Simenson)*

C. Resolution 4340(16) to approve a Certified Survey Map for Kurt and Julie Petrie for property located at 29633 Ketterhagen Road in the Town of Burlington within the City's Extraterritorial Plat Jurisdiction. This item was discussed at the June 16, 2009 Committee of the Whole meeting. *(J. Fischer)*

D. Resolution 4344(20) to approve the award of bid to lease to own four 2010 plow trucks with dump boxes to Peterbuilt of Northern Illinois for the annual amount of \$160,997.52 for a four year term. This item was discussed at tonight's Committee of the Whole meeting. *(R. Prailes)*

E. Resolution 4346(22) to approve the acceptance of the Public Utility Infrastructure for Riverview Village Apartments. This item was discussed at tonight's Committee of the Whole meeting. *(E. Johnson)*

14. **ORDINANCES**

A. Ordinance 1883(4) to amend the Municipal Code of the City of Burlington to repeal Section 100-3, Block Parties, in its entirety. This item was discussed at the June 16, 2009 Committee of the Whole meeting. *(P. Hintz)*

15. **MOTIONS**

A. Motion 09-655 to approve a Certificate of Appropriateness Application for 557 Milwaukee Avenue, within the Historic District. This item was discussed at tonight's Committee of the Whole meeting. *(T. Vos)*

16. **OTHER MATTERS AS AUTHORIZED BY LAW**

17. **ADJOURNMENT** *(S. Rauch)*

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.

**City of Burlington
Official Proceedings
Common Council
Robert Miller, Mayor
Beverly R. Gill, City Clerk
Police Department Courtroom
July 7, 2009**

1. Call to Order-Roll Call

Mayor Miller called the meeting to order at 7:45 p.m. starting with roll call. Present were: Aldermen: Robert Prailes, Ed Johnson, Peter Hintz, Jim Prailes, Tom Vos, Jeff Fischer, Steve Rauch, Katie Simenson

Staff present: Administrator Kevin Lahner, Assistant to the Administrator Megan Johnson, Department of Public Works, Police Lieutenant Mark Anderson, Department of Public Works Supervisor Dick Pieters, DPW Mechanic Chris Keefer, Fire Chief Dick Lodle, Building Inspector Patrick Scherrer, Accounts Payable Clerk Pat Solofra, Bridget Lois, Treasurer. Also in attendance was Mr. Frank Tiefert of Applied Technologies

2. PLEDGE OF ALLEGIANCE

Mayor Miller led the council, staff and audience in the Pledge of Allegiance.

3. CITIZEN COMMENTS

None

4. CHAMBER OF COMMERCE REPRESENTATIVE

Chamber of Commerce Representative Ms. Barb Bakshis discussed the upcoming events with the Garden Walk being held on July 12th; Legislative Breakfast on July 13th at Gateway; "Business after Hour" on July 16th at the new Memorial Terrace; and Maxwell Street Days to be held on July 24-July 25. She also informed council members of the recent edition of "Country Living" that featured an excellent article about one of the local vendors of the farmer's market by the name of "Fried Green Tomatoes".

5. APPROVAL OF MINUTES FOR JUNE 16, 2009

A motion was made by Fischer with a second by Simenson to approve the minutes from June 16, 2009. With all in favor, the motion carried.

6. LETTERS AND COMMUNICATIONS

None

7. REPORTS BY ALDERMANIC REPRESENTATIVES AND DEPARTMENT HEADS

Hintz questioned Pieters when the left turn will be marked on Market and Pine Street. Pieters replied that the stencil that had been ordered, but it had arrived damaged and a replacement stencil has been ordered.

Simenson questioned the building permit process. Scherrer explained that a phone call will trigger the inspection process but there are times when he is not called when the project is completed or there are times when the project is not even begun. Simenson further asked if there is tracking of projects. Scherrer stated that the list of permits is reviewed and calls are made.

Lahner also stated that a joint effort will be made between Building Inspection and the Police Department on property maintenance issues.

Vos questioned the building inspector on the longevity of building permits. Scherrer stated that once a permit is taken out that the project needs to be started within four months and completed within a year.

Simenson stated her frustration with the number of calls that she receives regarding tall weeds in the summer and the number of sidewalks that do not get shoveled in the winter. She felt that if the ordinance exists, then the city needs to be enforcing it to the best of our ability. Lahner stated that he and Dick Pieters will be reviewing the policy to come up with a better alternative.

Simenson questioned the roads in the Murphy Farm Subdivision that need work. Pieters stated that some of the roads were defective and the sub-contractor will be returning to correct the problem.

Simenson stated that a year ago there had been talk of the airport expansion and there has yet to be a meeting scheduled with the airport committee as was discussed. Lahner stated that a workshop on the Airport Improvement Plan needs to happen and he had recently spoken to Mr. Gary Meisner, the airport manager, to set a date for a workshop. Lahner also stated that the next opportunity for formal action is the yearly approval by council.

Simenson was also concerned with the closed sessions that occasionally occur and not being provided with background material for these meetings. She stated that she has not felt comfortable with these meetings and would like to be better prepared to make a decision when it is required. Lahner stated that information cannot always be provided for these sessions prior to the meeting.

Johnson questioned the status of the "twin towers" on Bridge Street. Lahner stated that the deed has been turned over to Magill Construction. The city has refrained from issuing the raze order as Magill Construction is moving forward on a plan for the development. The mayor felt that the towers could possibly be used for a future project.

Bob Prailes had a request from a resident of Chapel Terrace for a "No Parking" sign. Lahner spoke with the police chief and it was felt that the odd/even parking restriction was working well. Bob Prailes did request that he would like additional checking by the police department in that area.

Bob Prailes also spoke about the parking lot agreement at Memorial Terrace had been agreed upon by the Park Board.

Rauch questioned if there was any policy in place for the replacement of the trees in that area. He felt that within five years the Oak Tree that had been cut into for the parking lot would be dead. Lahner stated that it is a city tree and he had had two arborists (Rustic Road and Carl Weis) take a look at it and they felt with additional fertilizer, watering and pruning it should survive.

Rauch asked about the status of the Rex-Con plant? The mayor stated that they had contract problems which have now been resolved and are moving forward. He also asked about the status of the progress of the combined DPW Building. Lahner stated that it was not ready at this time to bring forward.

Rauch stated that he also had issues with the lack of information preceding closed sessions.

Lodle updated council on the participation of the City of Burlington Fire Department with the fire at the Patrick Cudahy Plant. He stated that approximately 600,000 out of the 8 million gallons pumped were by the city firefighters.

Lois stated that the budget kick-off would be Thursday, July 9, 2009 at 2:00 p.m. in the council chambers.

8. REPORTS 1-8

A motion was made by Johnson with a second by Fischer to accept Reports 1-8. With all in favor, the motion carried.

9. VOUCHERS

A motion was made by Hintz with a second by Simenson to accept Pre-paids (\$148,023.86), Vouchers (\$489,206.12) and Reimbursements (1,364.92) for a grand total of \$638,594.90 Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson Nays: None Motion carried 8-0

10. LICENSES AND PERMITS

A motion was made by Vos with a second by Jim Prailes to accept licenses as presented. With all in favor, the motion carried.

11. APPOINTMENTS AND NOMINATIONS

None

12. PUBLIC HEARING

None

13. RESOLUTIONS ADOPTED

A. RESOLUTION 4338(14) "A RESOLUTION TO DECLARE OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF BORROWING FOR THE WASTEWATER TREATMENT FACILITY IMPROVEMENT PROJECT, PHASE TWO AND THREE " A second reading and motion to adopt was requested by Rauch for Resolution 4338(14) with a second by Simenson. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson Nays: None Motion carried 8-0

B. RESOLUTION 4339(15) "A RESOLUTION TO APPROVE TASK ORDER NUMBER SIXTY-NINE WITH KAPUR & ASSOCIATES, INC. FOR CIVIL ENGINEERING SERVICES ASSOCIATED WITH THE DESIGN AND LAYOUT OF THE INTEGRATED PUBLIC WORKS FACILITY FOR THE NOT-TO-EXCEED AMOUNT OF \$55,890" A second reading and motion to adopt was made by Simenson with a second by Hintz to approve Resolution 4339(15) Discussion: Vos asked that because we have not been assured of any stimulus money, would we still move forward with the design. Lahner stated that we will continue on and we should know very shortly if the city will receive any stimulus money. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson Nays: None Motion Carried 8-0

C. RESOLUTION 4340(16) "A RESOLUTION TO APPROVE A CERTIFIED SURVEY MAP FOR KURT AND JULIE PETRIE FOR PROPERTY LOCATED AT 29633 KETTERHAGEN ROAD IN THE TOWN OF BURLINGTON WITHIN THE CITY'S EXTRATERRITORIAL PLAT JURISDICTION" A second reading and motion to adopt was made by Fischer with a second by Johnson to approve Resolution 4340(16). With all in favor, the motion carried.

D. RESOLUTION 4344(20) "A RESOLUTION TO APPROVE THE AWARD OF BID TO LEASE-TO- OWN FOUR 2010 PLOW TRUCKS WITH DUMP BOXES TO PETERBUILT OF NORTHERN ILLINOIS FOR THE ANNUAL AMOUNT OF \$160,997.52 FOR A FOUR YEAR TERM" A second reading was requested by Bob Prailes to approve Resolution 4344(20). Lahner interjected that based on the conversations this evening, he felt it would be appropriate to include the words "not-to-exceed the amount of \$160,997.52 each" and exclude the lease language from the resolution. Bob Prailes then amended his second reading: 'A RESOLUTION TO APPROVE THE AWARD OF BID FOR THE NOT-TO-EXCEED AMOUNT OF \$160,997.52 EACH AND FOR THE FINANCING TO BE DISCUSSED AT THE NEXT MEETING" Rauch objected to the second reading by Bob Prailes; Vos seconded the objection. A motion to rescind the objection to Resolution 4344(20) was made by Rauch with a second by Jim Prailes. All were in favor and the motion carried.

A motion was made by Bob Prailes for a second reading of amended Resolution 4344(20) "A RESOLUTION TO APPROVE THE AWARD OF BID FOR FOUR 2010 PLOW TRUCKS WITH DUMP BOXES TO PETERBUILT OF NORTHERN ILLINOS FOR THE NOT-TO-EXCEED AMOUNT OF \$160,997.52 EACH" There were no objections to the resolution. Bob Prailes then moved to adopt amended Resolution 4344(20) with a second by Vos. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson Nays: None Motion Carried 8-0

E. RESOLUTION 4346(22) "A RESOLUTION TO APPROVE THE ACCEPTANCE OF THE PUBLIC UTILITY INFRASTRUCTURE FOR RIVERVIEW VILLAGE APARTMENTS" A motion was made by Johnson with a second by Vos to approve Resolution 4346(22). Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson Nays: None Motion carried 8-0

14. ORDINANCES ADOPTED

A. ORDINANCE 1883(4) "AN ORDINANCE TO AMEND THE MUNICIPAL CODE OF THE CITY OF BURLINGTON REPEAL SECTION 100-3, BLOCK PARTIES IN ITS ENTIRETY" A motion was made by Hintz with a second by Simenson to approve Ordinance 1883(4). Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson Nays: None Motion carried 8-0

15. MOTIONS ADOPTED

A. MOTION 09-652 "A MOTION TO APPROVE A CERTIFICATE OF APPROPRIATENESS APPLICATION FOR 557 MILWAUKEE AVENUE WITHIN THE HISTORIC DISTRICT" A motion was made by Vos with a second by Rauch to approve Motion 09-652. With all in favor, the motion carried.

16. OTHER MATTERS AS AUTHORIZED BY LAW

Lahner stated that \$437,000 in stimulus funds were made available to the city for the Kane Street Project and it wouldn't have been possible without the hard work of the Department of Public Works employees.

The mayor questioned the council whether they wanted to continue the policy of assigning agenda issues to the members or if they wanted to return to the old system. The consensus was to assign the numbers.

17. ADJOURNMENT

A motion was made by Vos and seconded by Simenson to adjourn the meeting. With all in favor, the meeting was adjourned at 8:46 p.m.

Beverly R. Gill
City Clerk
City of Burlington
Racine and Walworth Counties



City of Burlington

City Hall - 300 N. Pine Street
Burlington, Wisconsin 53105-1460
Phone: (262) 342-1161 Fax: (262) 763-3474
www.burlington-wi.gov

Meeting Date: July 7, 2009

Resolution No.

Subject: Communication A

Ordinance No.

Submitted By: Alderman Jim Prailes

Motion:

Department: Mayor's Office

Other: Communications

Details:

Communication A – Alderman Jim Prailes will be unable to attend the July 7, 2009 Committee of the Whole and Common Council meetings.

Executive Action:

For informational purposes only.

James Prailes Construction
Custom Remodeling & Building
408 So. Perkins Blvd.
Burlington, W.V. 258105

—
763-7322 • 763-8951

Bev,

Please have me Excused from
the July 7th Common Council Meeting
as I'll be out of town.

Thank You,

Jim Prailes



City of Burlington

City Hall - 300 N. Pine Street
Burlington, Wisconsin 53105-1460
Phone: (262) 342-1161 Fax: (262) 763-3474
www.burlington-wi.gov

Meeting Date: July 7, 2009	Resolution No.
Subject: Reports 1 - 8	Ordinance No.
Submitted By: Beverly R. Gill, City Clerk	Motion:
Department: City Clerk's Office	Other: Reports

<p>Details:</p> <p style="text-align: center;"><u>Attached please find the following reports:</u></p> <p>Report 1 – Zoning Board of Appeals minutes, October 21, 2008. Report 2 – Historic Preservation Committee minutes, February 26, 2009. Report 3 – Park Board minutes, May 21, 2009 Report 4 – Burlington Housing Authority minutes, May 21, 2009. Report 5 – Library Board minutes, May 26, 2009. Report 6 - Airport Commission minutes, May 28, 2009. Report 7 – Police & Fire Commission minute, June 3, 2009. Report 8 – Committee of the Whole minutes, June 16, 2009.</p>

<p>Executive Action:</p> <p>Staff recommends that the Council accept these reports at the July 7, 2009 Common Council meeting.</p>

ZONING BOARD OF APPEALS
October 21, 2008 5:30 PM Fire Department

APPROVED

CALLED TO ORDER 5:30pm

PRESENT: Amy Zott, Bill Goulding, Dan Snyder, David Wawrzyniakowski,
Ron Patla and Jon Schultz.

Absent: Joel Weis. **Excused:** None.

APPROVAL OF MINUTES: The minutes of August 19, 2008 were approved on a motion by Ron Patla, seconded by Dan Snyder.

CITIZEN COMMENTS: Alderman Katie Simenson had made comments on the issue of signs and variance requirements via phone calls to Amy Zott and other Zoning Board members.

APPEAL: By Phillip Moran, Best Value Flooring & Contract Design regarding the property located at 941 Milwaukee Avenue for a variance from Section 315-71D of the zoning ordinance, which in this case establishes a maximum accumulated total sign area of 140 square feet and can only be located on the exterior wall that fronts on a public street. And 315-71 D Note © In the B-1 zoning district, primary business entryways that do not face onto a public street shall be permitted one wall sign not exceeding eight square feet.

Appearing in favor of the variance request was Julie Burres of RSV Engineering, Big Bend, WI and Phillip Moran of Best Value Flooring, 941 Milwaukee Ave, Burlington. No one appeared opposed to the variance request. The City, in the Presence of Zoning Administrator Pat Scherrer, was opposed to granting the variance.

DISCUSSION: Julie Burres explained that the request was to have two signs at 4' x 16' each to be located on each side of the building requiring a variance of 56 square feet for one and 64 feet for the other. It was noted that the building sets well into the right a way which makes a frontal sign difficult to see and there are no street side entrances. It was further noted that in October of 2005 a variance was granted to Lynch Dealerships to place Jeep signs on each side of the building, each exceeding the eight square feet maximum. That variance was granted with the condition that the signs be removed within 5 years and with the understanding that the entire property was to be developed within 5 years.

RULING: The building's location does make a frontal sign difficult to see and the lack of adequate signs adversely affects its use as a retail facility. However, alternatives do exist and the variance request was based primarily on economic, self imposed hardship which is specifically not grounds for granting a variance.

MOTION: By Dan Snyder to grant variances based on the precedence of the October 2005 ruling and with an extension of the 5 year removal condition died for want of a second. Therefore, the variance request was denied.

ZONING BOARD OF APPEALS

October 21, 2008 Continued

APPEAL: Jeffrey and Chantal Horn regarding the property located at 324 Origen Street for a variance from Section 315-54A of the zoning ordinance, which states in part that uncovered stairs may project into any yard but not to exceed six feet and not closer than three feet to any lot line. And Section 315-56 the required street yards may be decreased in any residential district to the average of the existing street yards of the abutting structures on each side but in no case less than 15 feet in any residential district.

Appearing in favor of the variance request was Jeffrey and Chantal Horn 324 Origen Street, Burlington. No one appeared opposed to the variance request. The City, in the Presence of Zoning Administrator Pat Scherrer, was opposed to granting the variance.

DISCUSSION: Jeffery Horn explained that he wanted to build a portico covering the front entrance to his home to divert the roof runoff which currently causes ice build up on the steps each winter. While this is a safety issue it is not unique in the older areas of the City where street construction have left houses with non-conforming street yards.

RULING: The Ordinances are such that any attempt to cover the stairs would be considered an addition to the structure and therefore in violation of the setback requirements. The Chair chose to table the variance request giving the Horns the opportunity to seek other solutions and return to this board if a variance would be required.

ADJOURNMENT: With a motion by Dan Snyder, seconded by Ron Patla, the meeting was adjourned at 7:00 pm on Tuesday October 21, 2008.


Bill Goulding
Secretary



City of Burlington

HISTORIC PRESERVATION COMMISSION MEETING MINUTES THURSDAY, FEBRUARY 26, 2009

Chairman Tom Stelling called the meeting to order at 6:30 P. M.

Roll call: Present: Commissioners Judy Stone, Maria Veronico-Ventura, Bob Henney, Peter Hintz, Chris Schanz of RCEDC and Building Inspector Patrick Scherrer, and Chairman Tom Stelling. Not present was Pat Brzezinski and Joel Weis. Pat Brzezinski later appeared at 6:33 p.m.

Citizen Comments: There were no citizen comments.

Approval of November 20, 2008 Meeting Minutes: Chairman Stelling entertained a motion for approval of the November 20, 2008 minutes. Commissioner Henney and Commissioner Stone seconded. All aye. Motion carried.

152 E. Chestnut St. - Michael Melby/Wisconsin Craftsman, Revisit Certificate of Appropriateness Application and Façade Improvement Grant Application

Recent color pictures of the property taken by Patrick Scherrer, Building Inspector were distributed to Commissioners prior to the meeting. Mr. Melby wants to replace the door leading upstairs with solid wood maple doors manufactured by Western. The existing dividing light above the main window will remain. The main paint color will be Beige SW2859 and the trim will be Roycroft Copper Red SW2839. The windows will be replaced with Lisbon storm and screen windows. Bronze clad trim for windows will fill the entire openings. Mr. Melby's presented drawings with minimal detail and his estimates of the proposed work ranged between \$2000-20,000. Due to the lack of detailed drawings of the proposed work and to the lack of professional estimates being submitted, it was advised that this item be tabled. Chairman Stelling entertained a motion to table. Commissioner Hintz moved and Commissioner Stone seconded to table. All aye. Motion called. This will be placed on the March agenda.

**256 E. Chestnut St. – Mike Sullivan/Sullivan Real Estate Investments, Inc.,
Certificate of Appropriateness Application and Façade Improvement Grant
Application**

Mike and Nicole Sullivan were present . It was two buildings at one time, the windows on second story are covered up. Mr. Sullivan wants to remove brick facade, leave existing doors and create a repetitive pattern that mimics doors and windows that are already there. Decorative corbels would be made of phyphon. Main colors would be SW2822 Downing Sand.. Mr. Sullivan is considering an awning but was cautioned that it would be tough to get a variance because they cannot be closer than two feet to the back of the curb. Chairman Stelling stated that this is more of a canopy rather than an awning and asked for some drawings to look at. Building Inspector Scherrer advised Mr. Sullivan to stop by his office and pick up information for getting a variance. Chairman Stelling advised Mr. Sullivan that if he registers the building with the National Register he can take a 20 percent tax credit. He would then need to put it back to its original historic look. Bill Stone, citizen, stated that the improvements inside the building would then be covered also. Chairman Stelling then entertained a motion to approve the Certificate of Appropriateness to remove and replace aluminum T111 windows, to remove metal panels off outside of building in a few areas (to see what is underneath), and to do some tuckpointing. Commissioner Stone motioned. Commissioner Veronico seconded. All aye. Motion carried. Chairman Stelling then entertained a motion to table the balance of the application. Commissioner Henney motioned. Commissioner Hintz seconded. All aye. Motion carried. Chairman Stelling stated that this will be placed on agenda for March meeting. He also advised the Sullivan's that we can do a response team visit if needed.

Discussion of Current Projects and Response Team Updates

Beijing Gardens (464 N. Pine St.) is done.

Dale Bruesewitz, owner of Hansen Oil (148 W. Chestnut St.) has not responded regarding the front façade..

Shy Violet (129 E. Chestnut St.) is in process of getting new facade.

Burlington Floral (140 W. Chestnut St.) – panels painted but need borders.

Martell at 173 E. Chestnut St. is done. Commissioner Henney reminded Chairman Stelling to look at strip of land between Martell's and Bank.

Burlington Public Library (166 E. Jefferson St.) – This was not addressed.

Review of Grant Funding Status

Chris Schanz stated that the \$25,000 that has been approved for projects will probably come down to about 15,000 with the approval of tonight's façade grants.

Chairman Stelling asked Commissioner Hintz to see if the Council would approve additional funds. Commissioner (Alderman) Hintz stated that he would speak with City Administrator Kevin Lahner.

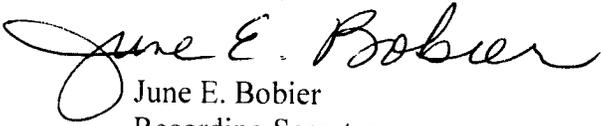
Questions and Comments Concerning Potential/Future Projects

There were none.

Adjournment

Commissioner Stone moved to adjourn. Commissioner Veronico seconded. Meeting adjourned at 7:34 P.M. All aye. Motion carried.

Respectfully submitted,


June E. Bobier
Recording Secretary



City of Burlington

CITY OF BURLINGTON PARK BOARD MINUTES

Thursday, May 21, 2009

6:30 PM

165 West Washington Street, Burlington, WI 53105

Chairman Darrell Eisenhardt, Commissioners Clay Brandt, Tom Follis, Kelly Kamlager, Todd Schalinske, Peter Turke, Alderman Bob Prailes, DPW Supervisor Larry Gobel, High School Students: Paul Dixon, Will Paulus

Chairman Darrell Eisenhardt called at 6:35 P.M.

Roll Call: Present: Commissioners Brandt, Follis, Kamlager, Peter Turke, High School Student Paul Dixon, and Chairman Eisenhardt. Excused: Larry Gobel, DPW Supervisor. Absent: Commissioner Schalinske, Alderman Prailes, and High School Student Will Paulus.

Chairman Eisenhardt introduced new Park Board Member Peter Turke. Mr. Turke will be replacing Heather Kane-Terhorst.

Approval of April 16, 2009 Minutes: Chairman Eisenhardt entertained a motion for approval of the April 16, 2009 Minutes. Motion to approve made by Commissioner Follis. Seconded by Commissioner Kamlager. All voted aye, motion carried.

Citizens Comments: The Dog Park Committee members were present to introduce the new officers. Nancy Simonson, President, Angie Halverson, Vice President, Mike Daujotas, Treasurer and Carolyn Robbins, Secretary. Mr. Daujotas stated the Dog Park Committee was filing for 501C3 Status. Chairman Eisenhardt suggested they send a written notice to the City Administrator. The Dog Park Committee members thanked the Park Board for all they have done for them.

Aldermanic Report: None

DPW Supervisor Report: None

New Business

a. Tyson Fettes/Baseball

Mr. Fettes was not present. No discussion.

Old Business

b. Continued Discussion on Parks Capital Expenditures

Chairman Eisenhardt stated this item would be discussed at the next meeting due to absences.

Other Items: The Commissioners briefly discussed the Park Tour they took and Commissioner Follis stated he wanted to further discuss putting batting cages where the current tennis courts are at Branen field. Commissioner Kamlager stated she would also like to pursue a place for a community garden. Chairman Eisenhardt stated to the Committee Members they could discuss in details at next month's meeting.

There being no further items for discussions, Chairman Eisenhardt entertained a motion to adjourn. Motion to adjourn made by Commissioner Turke. Seconded by Commissioner Kamlager. Chairman Eisenhardt adjourned the meeting at 6:51 P.M.

Minutes respectfully submitted by:

**Deb Rintamaki
Department of Public Works**

**City of Burlington Housing Authority
Riverview Manor
May 21, 2009**

The regular monthly meeting of the City of Burlington Housing Authority was held on Thursday, May 21, 2009 at Riverview Manor at 6:30 P.M. The meeting was called to order by Chairman Lapp.

COMMISSIONERS PRESENT: Chairman Lapp, Secretary Heck, Board members LeRoy Stoehr, Kelly Iselin, Charles Stublely and Resident Manager, Dorothy Henning.

Minutes from the April 9th. meeting was dispersed to board members and a motion was made by Stoehr to approve the minutes as read, seconded by Iselin and carried unanimously.

FINANCIAL REPORT:

Reserve Account balances as of April 30, 2009

First Banking Center	\$ 94,108.88
M&I Bank	<u>\$ 26,658.08</u>
TOTAL	\$ 120,766.96

OCCUPANCY REPORT:

Manager Henning reported 18 on the waiting list for 1 bedroom units and 1 waiting for a 2 bedroom unit.

BUILDING AND MAINTENANCE:

- Maintenance bids for heating and air conditioning for year 2009 and 2010 have been received. Board members are considering accepting separate bids for heating as well as separate bids for air-conditioning. A final decision will be made when all proposals have been let and received.**
- Bids from at least 3 roofing contractors for roof replacement at Riverview have been let and to date only 2 have been received.**
- Board members reviewed and discussed the proposals received for surveillance equipment at Riverview Manor. Manager Henning will contact the company rep from P.E.C. Tech to attend the June meeting to do a presentation for the board members.**

COMMUNICATIONS:

NEW BUSINESS:

- **Manager Henning handed out copies of the ledger for March and April bills for review by the board members.**
- **The board also received the budget draft for review and discussion.**
- **The manager salary and wages for part-time employees have been increased by approximately 3% for upcoming year 2009-2010.**

UNFINISHED BUSINESS:

- **Discussion of audit cost from Gordon Maier & Company that have been increased largely due to required Circular A-133. It was suggested to contact City Administrator, Kevin Lahner to see if Riverview Manor could be included with the City Audit with Riverview paying the additional amount charged for this service.**

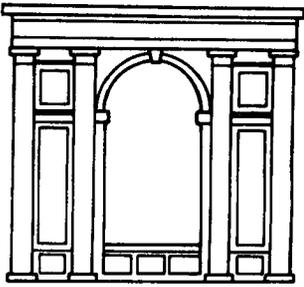
ADJOURNMENT:

There being no further business, motion to adjourn was made by Stublely, seconded by Stoehr and carried unanimously. Meeting adjourned 8:50 P.M.

The next monthly meeting is scheduled for June 11, 2009.



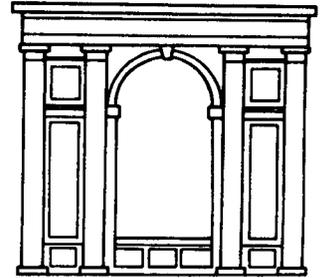
Ralph Heck, Secretary



Burlington Public Library

166 East Jefferson Street • Burlington, Wisconsin 53105
(262) 763-7623 • Fax (262) 763-1938

www.burlingtonlibrary.org



Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, May 26, 2009 in the Burlington Public Library storytime room. Present were Penny Torhorst, Yvonne Braunschweig, Kay Pockat, Scott Johnson, Pat Hoffman, and Steve Rauch. Excused were Bridget Savaglia, Pat Hurley, Dianne Boyle and high school representative Carrie Coppernoll. Also present was high school representative Jahna Newholm, Library Director Gayle Falk and Administrative Assistant Linda Berndt.

Torhorst called the meeting to order at 4:07.

This is the annual reorganization meeting of the Burlington Public Library Board. Hoffman moved for re-election of the current slate of officers: President, Torhorst. Vice-president, Johnson. Secretary, Braunschweig. Pockat seconded the nomination. Motion passed. Torhorst made committee assignments: Buildings and Grounds committee: Hurley (chair), Savaglia, and Rauch. Personnel Committee: Hoffman (Chair), Braunschweig and Pockat. Finance Committee: Johnson (Chair), Torhorst and Boyle.

Minutes of the April 28, 2009 meeting were approved. Braunschweig moved, and Johnson seconded. Motion passed.

The April 2009 General Fund Bills, Prepays, Reimbursements and April 2009 General Fund Deposits were discussed. The Board felt that the staff should not have to pay for their summer program t-shirts. Hoffman moved and Braunschweig seconded the motion that the Library will pay for the SRP t-shirts. Motion passed. Braunschweig moved approval of the General Fund Bills, Prepays, Reimbursements and April 2009 General Fund Deposits, Hoffman seconded. Motion passed. The May 2009 Trust Fund Bills and April 2009 Trust Fund Deposits were approved. Hoffman moved and Braunschweig seconded. Motion passed.

Committee Reports:

Committee meetings will be scheduled when we receive a budget timeline.

Federated Library Report

Braunschweig reported that the new Lakeshores administrator is Kristen Hewitt. She is currently director of the Whitefish Bay Library. She lives in Franklin, moving here from Ohio originally.

She also reported that each Lakeshore Library will be receiving a laptop from an LSTA grant. It is to be used for job searching.

Old Business:

Friends Update: The Friends group's architect will have an artist rendition for updating the children's area ready for display early in June. There are plans for another fundraiser in 2010 to improve the adult side of the library.

The Friends Group is also helping with the Be Creative in the Park series on Wednesdays at noon. They are trying to find local artists or craftsmen to do programs. The first program will be paper making by Elena Spiegelhoff.

New Business:

Recognition of high school representatives to the Library Board: Torhorst recognized Jahnna Newholm for her perfect attendance at the Board meetings and her time spent at the meetings. She was presented with a certificate. Jahnna responded with a short speech, saying she hoped the next person appointed would enjoy it as she did. Falk will mail a certificate of appreciation to Carrie Coppernoll, the representative from Catholic Central High School, who was unable to attend the Board Meeting.

Events: Falk distributed a calendar of library events for June. She reminded the Board that the next Board meeting is June 16th, a week earlier than normal.

Air conditioning repair or replacement: The compressor has failed on the smaller of two air conditioning units that cool the adult side. Both units were installed with the new addition in 1986.

Brian Wood, Facilities Manager for the City, is investigating the options available and the possibility of replacing both aging units. Currently he is working with the City Administrator to collect competitive bids and secure funding for the repair or replacement of one or both units. Wood has contacted the Focus on Energy representative and found that there are incentives available. Hoffman moved and Pockat seconded that we accept the City's recommendation in order to provide air conditioning and be able to keep the building open to the public. Motion passed.

Directors Report: Falk reported that the walk in number was down and the circ numbers were up and that the numbers for the entire year was up.

Falk displayed a Wii game we are adding for circulation.

The Friends are discussing purchasing a few more plastic tables to be used at the booksale and also in the library throughout the year. Currently, we borrow tables from staff members, Grace Church and other city departments for the booksale. The Board instructed Falk to reciprocate if those lending tables to us needed to borrow tables from us.

Pat & Mike Kleiber are Friends that have been sorting books for the booksale for the past year. Due to health reasons, they will no longer be able to help. Falk wanted to know if she could extend the Board's thanks for the many hours that they have volunteered their services. The Board agreed and instructed Falk to give them a \$50.00 Chamber gift certificate from trust fund money. Johnson moved, Braunschweig seconded. Motion passed.

Falk reminded the Board that we have copies of the Library DVD available, and asked Board members to take it to meetings or gatherings to help publicize the library.

We also received a certificate from the Project Active Citizen program. Hoffman explained the program, which has been running for 2 or 3 years now. It is a special education program that helps develop independent living skills.

In the News: There were several articles regarding programs.

Public communication to the board: We received a thank you note from Vicki Biehn of Sexual Assault Services at LOVE, INC. She thanked us for allowing them to put up a display for Sexual Assault Awareness month.

Meeting was adjourned at 4:46 PM. Braunschweig moved to adjourn and Johnson seconded the motion. Motion passed.

Our next meeting will be on Tuesday, June 16th at 4:00 PM in the Burlington Public Library Meeting Room.

Respectfully submitted,

A handwritten signature in cursive script that reads "Steve Rauch". The signature is written in black ink and is positioned below the phrase "Respectfully submitted,".

Steve Rauch,
Aldermanic Representative

City of Burlington – Airport Committee
Burlington Airport Conference Room
Burlington, Wisconsin

Thursday, May 28, 2009 at 6:00 p.m.

Airport Manager Gary Meisner called the meeting to order at 6:03 p.m.

Present were: Alderman Jim Prailes, Gary Meisner, Jerry DeLay, David Uhen, Arlene Runkel, John Hotvedt and James Quinn High School Member

Excused: Mitch Januszewski

Absent: Keena Schneider High School Member

Motion was made by Prailes, seconded by Uhen, to accept March 2009 minutes as presented. Motion carried.

Prailes reported the Land Use Plan Development petition was received by the State DOT on May 19, 2009. Funding is being requested.

Meisner reported that the runway resurfacing will be done in 2 phases, to enable less interruption in BUU traffic. Expected start is June 8 with completion date of July 3, 2009. The runway then will be closed later for painting which is expected to take 3 days.

Motion was made by DeLay, seconded by Prailes, approving the new lease for 816 Hotel Taxiway for Dan Luke.

Motion was made by Meisner, seconded by Prailes, to authorize payment to DeLay of \$120.00 so that he might attend the meeting of the Wisconsin Airport Managers Association in Eau Claire, for the discussion concerning fuel sales.

No new developments were reported by the Airport Manager.

There being no further business, motion was made by DeLay and seconded by Runkel, to adjourn the meeting at 6:21 p.m. Motion carried.

Respectfully submitted by:


Jerry DeLay
Committee Member



CITY OF BURLINGTON

POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105
(262) 763-3717



MINUTES

City of Burlington Police and Fire Commission
Burlington Fire Station
165 W. Washington Street
June 3, 2009

Call to Order and Roll Call:

The meeting was called to order at 6:31 p.m. by President Pringle. Present were Commissioners Tom Pringle, Barbara Kopack-Hill, John Hotvedt, Joe Busch and Ron Patla. Also present were Police Chief Scot Eisenhauer and Fire Chief Dick Lodle.

Public Comments: None

Approval of Minutes: Commissioner Busch noted an error in the adjournment time for the May 11, 2009 minutes. It was shown as 7:30 p.m and should be 7:30 a.m. A motion was made by Kopack-Hill and seconded by Busch to approve the minutes of May 6, 2009 as presented and the minutes of May 11, 2009 as corrected. With all in favor, the motion carried.

Police Chief

Approval of Oral Interview Panel

Chief Eisenhauer presented a list of the members of the interview panel he has selected for the oral interviews for the eligibility list process. The panel consists of Sgt. John Fisher, Officer Robert Jones and Dispatcher Cathy Hansen. Back up panelists are Officer Tom Kelter and Dispatcher Lauri Gatto. Chief Eisenhauer discussed the structured interview process to be used. A motion was made by Busch and seconded by Hotvedt to approve the panel as presented. With all in favor, the motion carried.

Chief's Report

Chief Eisenhauer reported the department has received 71 applications for police officer as of the cutoff date of June 1, 2009. He also noted that the taser training is continuing and about $\frac{3}{4}$ of the officers have completed the training.

Chief Eisenhauer advised the commission that he would like to drop the separate essay question component from the three testing components that were approved at the May 11, 2009 meeting. The written test from Stanard & Associates that will be used assesses writing, and grammar proficiency. No one on the Commission had an objection. This matter will be placed on the July meeting agenda for action.

Fire Chief

Applicant Interview

President Pringle asked for a closed session per Wis. Stats 19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public

employee over which the governmental body has jurisdiction or exercises responsibility; for the purpose of reviewing an application and interviewing a candidate for the Burlington Fire Department. A motion was made by Hotvedt and seconded by Patla to go into closed session. With all in favor the motion carried and the closed session began at 6:53 p.m.

A motion was made by Hotvedt and seconded by Kopack-Hill to return to open session. With all in favor the open session began at 7:06 p.m. A motion was made by Hotvedt and seconded by Kopack-Hill to approve placement of Matt LeDuc on the Volunteer Firefighter Eligibility List. With all in favor the motion carried.

Police and Fire Commission Business

Review and ratify the Commission's Rules and Regulations

The commission last revised and approved the Commission's Rules and Regulations on November 6, 2008. There are no recommendations for change at this time. A motion was made by Hotvedt and seconded by Kopack-Hill to ratify the Commission's Rules and Regulations as currently printed.

Elections

Opened the floor for nominations. A motion was made by Patla and seconded by Hotvedt to nominate Pringle for President. A motion was made by Kopack-Hill and seconded by Busch to nominate Hotvedt for President. Commissioner Busch noted that as this was his first meeting he will abstain on voting for officers. On the election for president three commissioners voted for Pringle, one for Hotvedt and one abstained. Commissioner Pringle was elected President.

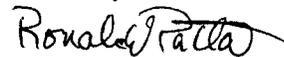
A motion was made by Kopack-Hill and seconded by Pringle to nominate Patla for Vice President. Four commissioners voted in favor and one abstained. Commissioner Patla was elected Vice President.

A motion was made by Kopack-Hill and seconded by Patla to nominate Hotvedt for Secretary. Four commissioners voted in favor and one abstained. Commissioner Hotvedt was elected Secretary.

Adjourn

Commissioner Patla moved and Commissioner Hotvedt seconded to adjourn. All were in favor and the motion carried. The meeting was adjourned at 7:18 p.m.

Secretary,



Ronald V. Patla

CITY OF BURLINGTON
Committee of the Whole Minutes
Robert Miller, Mayor
Beverly R. Gill, City Clerk
Police Department Courtroom
June 16, 2009 6:30 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Miller called the meeting to order at 6:30 p.m. starting with roll call. Present were: Aldermen: Robert Prailes, Jim Prailes, Tom Vos, Jeff Fischer, Steve Rauch and Katie Simenson
Excused: Peter Hintz, Ed Johnson

Staff present: Administrator Kevin Lahner, Assistant to the Administrator Megan Johnson, Attorney Tom Kircher, Department of Public Works, Utility Manager Connie Wilson, Police Chief Scot Eisenhauer, Department of Public Works Streets and Parks Division Larry Gobel and Library Director Gayle Falk. Also in attendance was Mr. Frank Tiefert of Applied Technologies.

2. CITIZENS COMMENTS

None

3. APPROVAL OF MINUTES FROM JUNE 2, 2009 AND AMENDED MINUTES FROM MAY 19, 2009

A motion by Jim Prailes with a second by Simenson to approve the minutes of June 2, 2009 and the amended minutes from May 19, 2009. With all in favor, the motion carried.

4. DISCUSSION ON PETITION RECEIVED FOR FOUR-WAY STOP SIGNS AT WESTRIDGE AND KENDRICK AVENUES

A petition had been presented to council and signed by twenty-five residents who reside in the vicinity of Westridge Avenue and Kendrick Avenue requesting a four-way stop at that intersection. The recommendation from the City Administrator, Police Chief and City Engineer was to deny the request.

Rauch stated that he would like to have seen more data provided by both the police department and engineering staff.

Lahner felt that the installation of a stop sign at that intersection would not necessarily solve the speeding issue but may lead to other undesirable driving behavior. He also stated that this was a common request from neighborhoods, but stop signs were not designed to control speed.

Jim Prailes said this situation was very much like last year at Robert and Edward Streets. He felt that the addition of the stop signs at that intersection was working perfectly, the way it was intended.

Vos supported the stop signs as he stated that the nearby St. John's Grade School does not have a crossing guard at the intersection.

Simenson said that with the addition of the Shiloh Hills Subdivision which added 116 homes, the dynamics of the neighborhood had changed and many of the homeowners use Kendrick Avenue to reach State Street. She was also concerned with the close proximity of the grade school and a concern for children who were crossing the street either by bicycle or on foot. She would prefer to have one controlled intersection to provide a safer crossing for children who may attend school at Cooper and need to cross Kendrick Avenue.

Ken and Kay Kerkhoff, 309 North Kendrick Avenue both voiced their opinions in favor of the stop sign as a measure to slow the traffic on their street and provide a safer area. Ms. Kerkhoff also mentioned that it was very difficult to back out of their driveway with the traffic moving so fast.

Cliff Gall, 301 North Kendrick Avenue also had issues with backing out of his driveway at certain times of the day. He was concerned with the safety of the number of children that need to cross at that intersection and with a group home in the neighborhood that should be taken into consideration.

The Mayor reminded the audience that this would be brought back to the next council meeting for a decision as this was for discussion only this evening.

5. PRESENTATION BY BRAY ARCHITECTS REGARDING PRELIMINARY DESIGN OF INTEGRATED DPW BUILDING

Lahner started the discussion by acknowledging that this preliminary design is the result of several weeks of work from a large number of staff members. He stated that there was no cost estimate on the project at this time.

Mr. Matt Wolfert and Mr. Nathan Stark of Bray Architects gave a presentation on the proposed integrated public works facility to be located at the wastewater treatment plant. A document prepared by Bray Architects was distributed to council members of the preliminary design.

Vos questioned the total square footage of the design and of the office space that was being considered. Wolfert stated that the total square footage is 40,000 square feet with five to six thousand for office space. Vos also questioned if this design would be expandable? Wolfert stated that it was designed to be expandable.

Simenson said she had understood that this was an addition unto an existing building, but the presentation was for two separate buildings. She thought the original plan was to consolidate buildings and staffing.

Wolfert explained that due to elevation differences it would be very difficult to expand the current building and logistically it would create a problem for the DPW employees because they would be located a great distance from where their equipment would be stored. He stated that operationally it doesn't make sense nor does it work.

Rauch questioned if one of the driveways from the wastewater treatment plant would be aligned with the future residential development across the street? Wolfert said the plan was to align the driveways.

Vos asked for assurance that there would be room for the Wastewater Treatment Plant and the Department of Public Works on the site without compromising any future expansion needs. Wolfert stated they felt this was the best design taking all of that into consideration. If the city ever grew to that point, all of the other departments would have grown incrementally and the city would be looking at either another expansion of this site or relocation.

Wolfert did not have the figures available for the cost of the project but would have them available in the next few weeks.

Simenson questioned why the two separate buildings? She stated that this is what we have now and didn't feel that this project would be any different. She was concerned that the DPW Building had been allowed to crumble with no maintenance being done on the building and she was very uncomfortable with the new building proposed. Lahner explained that this is actually different than what we have now due to the proposed buildings being on a joint campus. The city will be able to have operational efficiencies that don't exist at this time. He also reminded council that the city is trying to take advantage of several opportunities that may never happen again such as the Federal Stimulus money which would include both a grant and a low interest loan.

Mayor Miller discussed the location of the current DPW Building and the inability of any expansion in that area due to the close proximity of the landfill site.

6. RESOLUTION 4338(14) "A RESOLUTION TO CONSIDER DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF BORROWING FOR THE WASTEWATER TREATMENT FACILITY IMPROVEMENT PROJECT"

No comments

7. RESOLUTION 4339(15) "A RESOLUTION TO CONSIDER APPROVING TASK ORDER NUMBER SIXTY-NINE WITH KAPUR AND ASSOCIATES, INC., FOR CIVIL ENGINEERING SERVICES ASSOCIATED WITH THE DESIGN AND LAYOUT OF THE INTEGRATED PUBLIC WORKS FACILITY"

Vos questioned why the task order was being presented before the city has decided where this facility is going to be located. Lahner explained that because of the tight timelines, the project has to move along quickly and this is part of the process.

8. RESOLUTION 4340(16) "A RESOLUTION TO CONSIDER APPROVING A CERTIFIED SURVEY AP FOR KUT PETRIE FOR PROPERTY LOCATED AT 29633 KETTERHAGEN ROAD IN THE TOWN OF BURLINGTON WITHIN THE CITY'S EXTRATERRITORIAL PLAT JURISDICTION"

No comments

9. ORDINANCE 1883(4) "AN ORDINANCE TO CONSIDER AMENDING THE CODE OF THE CITY OF BURLINGTON TO REPEAL SECTION 100-3; BLOCK PARTIES IN ITS ENTIRETY"

Rauch requested that with this repeal that the alderman still be notified of Block Parties.

10. MOTION 09-653 "A MOTION TO CONSIDER APPROVING A STREET CLOSING FOR PERKINS BOULEVARD PARKING LOT EVERY THURSDAY FROM 3-7 P.M. DURING THE FARMER'S MARKET SEASON FOR A CLASSIC CAR SHOW"

Rauch questioned if this was the same group that is at the Dairy Queen and the Mayor responded that it was the same group. The group would like to have another evening for their car shows and it would be another draw for the downtown area.

11. OTHER MATTERS

No comments

12. ADJOURNMENT

A motion was made by Tom Vos with a second by Jim Prailes to adjourn the meeting. With all in favor, the meeting adjourned at 8:00 p.m.

Beverly R. Gill
City Clerk
City of Burlington
Racine and Walworth Counties



City of Burlington

City Hall - 300 N. Pine Street
Burlington, Wisconsin 53105-1460
Phone: (262) 763-7996 Fax: (262) 763-3474
www.burlington-wi.gov

Meeting Date: July 7, 2009

Resolution No.

Subject: Vouchers and Prepaid Bill Payments

Ordinance No.

Submitted By: Bridget Lois, Treasurer

Motion:

Department: Finance Office

Other: Vouchers & Prepays

Details:

Attached please find the Voucher and Prepaid list for bills accrued through July 7, 2009

Total Prepays:	\$ 148,023.86
Total Vouchers:	\$ 489,206.12
Reimbursements:	\$ 1,364.92
Grand Total:	\$638,594.90

Executive Action:

Staff recommends that the Common Council accept these vouchers and prepaids in the amount of \$638,594.90 at the July 7, 2009 Council meeting.



City of Burlington

City Hall - 300 N. Pine Street
Burlington, Wisconsin 53105-1460
Phone: (262) 342-1161 Fax: (262) 763-3474
www.burlington-wi.gov

Meeting Date: July 7, 2009

Resolution No.

Subject: Licenses and Permits

Ordinance No.

Submitted By: Beverly R. Gill, City Clerk

Motion:

Department: Clerk's Office

Other: Licenses

Details:

Please see the attached alcohol license list for applications accrued through July 7, 2009.

Executive Action:

Staff recommends the Common Council accept the presented licenses at the July 6, 2009 Council meeting.

July 7, 2009

Licenses Recommended for Approval

Operator's Licenses

Beison, Kimberly D.
Biermann, Tracy A.
Burian, Elizabeth M.
Burke, Kelly
Daniels, Kenneth J.
Doleshal, Kaylie E.
Fell, Deborah M.
Hammiller, Josh W.
Holbek, Patti A.
Howard, Liesje
Klunk, Sarah A.
Koch, Jean A.
Krawlek, Briana L.
Leitz, Denise R.
McCarthy, Jillian B.
Milatz, Dave M.
Mitton, Randy D.
Orin, Kevin A.
Peterson, Julie J.
Shaffer, Melinda R.
Sheard, Michael L.
Taylor, Richard H.
Van Hemert, Stephanie
Wiemer, Michael E.