



City of Burlington
City Hall - 300 N. Pine Street
Burlington, Wisconsin 53105-1460
Phone: (262) 342-1161 Fax: (262) 763-3474
www.burlington-wi.gov

AGENDA COMMON COUNCIL

Wednesday, April 8, 2009

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller
Robert Prailes, Alderman, 1st District
Edward Johnson, Alderman, 1st District
Jim Prailes, Alderman, 2nd District
Peter Hintz, Alderman, 2nd District
Tom Vos, Council President and Alderman, 3rd District
Steve Rauch, Alderman, 3rd District
Katie Simenson, Alderman, 4th District
Jeff Fischer, Alderman, 4th District

High School Members

Xin Lei Wang, Burlington High School
Bonit Gill, Catholic Central High School

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Citizen Comments.
4. Chamber of Commerce Representative.
5. Approval of minutes for March 17, 2009. (*T. Vos*)
6. Letters and Communications: (*S. Rauch*)
 - A. 2008 Investment Report by Bridget Lois, Treasurer.
 - B. Economics of Septage Report by Connie Wilson.
7. Reports by Aldermanic Representatives and Department Heads.
8. Reports: 1 – 5: (*K. Simenson*)
 - Report 1 – Burlington Housing Authority minutes, February 12, 2009
 - Report 2 – Park Board minutes, February 19, 2009
 - Report 3 – Library Board minutes, February 24, 2009
 - Report 4 – Board of Public Works minutes, March 13, 2009
 - Report 5 – Committee of the Whole minutes, March 17, 2009

9. Payment of Vouchers. (*J. Fischer*)
10. License and Permits. (*R. Prailes*)
11. **APPOINTMENTS AND NOMINATIONS**
None.
12. **PUBLIC HEARINGS**
None.
13. **ORDINANCES**
 - A. Ordinance 1878(20) to approve an ordinance to repeal prior ordinances regarding the salaries of elected officials and working conditions of appointed officials and non-represented employees of the City of Burlington. This item was discussed at the February 3, 2009 Committee of the Whole meeting. (*E. Johnson*)
14. **RESOLUTIONS**
 - A. Resolution 4304(74) to approve a resolution providing for the salaries of elected officials and working conditions of appointed officials and non-represented employees of the City of Burlington. This item was discussed at the February 3, 2009 Committee of the Whole meeting. (*J. Prailes*)
 - B. Resolution 4316(86) to dispose of surplus city property through a city auction. This item was discussed at the March 17, 2009 Committee of the Whole meeting. (*P. Hintz*)
 - C. Resolution 4324(94) to authorize submittal of a state grant application for White River stabilization funds through the WDNR Targeted Runoff Management Program. This item was discussed at tonight's Committee of the Whole meeting. (*T. Vos*)
15. **MOTIONS**
 - A. Motion 09-648 to approve a street closure request from the Lions Club to close portions of Washington Street and Perkins Blvd. on July 11, 2009 from 8 a.m. to 10 p.m. This item was discussed at the March 17, 2009 Committee of the Whole meeting. (*S. Rauch*)
16. **OTHER MATTERS AS AUTHORIZED BY LAW**
17. **ADJOURNMENT** (*K. Simenson*)

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.

**City of Burlington
Official Proceedings
Common Council
Robert Miller, Mayor
Beverly R. Gill, City Clerk
Police Department Courtroom
April 8, 2009**

1. Call to Order-Roll Call

Mayor Miller called the meeting to order at 6:30 p.m. starting with roll call. Present were: Aldermen Ed Johnson, Peter Hintz, Jim Prailes, Tom Vos, Jeff Fischer, Steve Rauch and Katie Simenson Excused: Robert Prailes High School Students Present: Bonit Gill and Xin Lei Wang.

Staff present: City Administrator Kevin Lahner, Assistant to the Administrator Megan Johnson, Department of Public Works, Utility Supervisor Connie Wilson, Fire Chief Dick Lodle, Library Director Gayle Falk, Attorney Tom Kircher, Police Chief Scot Eisenhauer, Department of Public Works Streets and Parks Division Larry Gobel, Treasurer Bridget Lois, Tom Foht of Kapur Engineering

2. PLEDGE OF ALLEGIANCE

Mayor Miller led the council, staff and audience in the Pledge of Allegiance.

3. CITIZEN COMMENTS

None

4. CHAMBER OF COMMERCE REPRESENTATIVE

Mr. Darrell Davis of the Chamber of Commerce reminded the council of the date of the "Shredding Day" to take place on April 25, 2009 from 9:00 a.m. to 12:00 p.m. in the Sentry Parking Lot at 156 South Pine Street. This service is being offered to individuals who want to destroy personal and confidential documents. A monetary or food donation will be accepted for Love, Inc. in exchange for the shredding. He also reminded council of the cash raffle that will take place on April 16th, 2009 at the Cotton Exchange in Waterford.

5. APPROVAL OF MINUTES

A motion was made by Vos and seconded by Fischer to approve the minutes of March 17, 2009. With all in favor, the motion carried.

6. LETTERS AND COMMUNICATIONS

- A. 2008 Investment Report by Bridget Lois, Treasurer
- B. Economics of Septage Report by Connie Wilson

A motion was made by Rauch to accept the letters and communications, Vos seconded the motion and with all in favor, the motion carried.

At this time Ms. Wilson presented her "Economics of Septage Report" to the council. She reminded council that the wastewater treatment plant is a septage receiver for holding tanks and septic tank waste. This practice of receiving septage has only been in effect since 1994. The facility is open twenty-four hours a day with twenty haulers having access to the site by use of security codes. Approximately one million gallons of septage is treated each month. She stated that septage is an important revenue source for the city.

She further explained that the city's system is a conventional activated sludge treatment plant with screening and grit removal. The system is treating 3.1 million gallons a day and on average a million gallons a month of septage.

Vos questioned the progress of the construction at the wastewater treatment plant and Ms. Wilson stated that they were on target for an August Open House.

Mayor Miller stated that the 2008 Investment Report would be delayed by two weeks. Ms. Lois stated that she had discovered some miscalculations in the report and would have the corrected report available at the next meeting.

Rauch amended his motion to accept only the Septage Report. Vos seconded the amended motion and with all in favor, the motion carried.

7. REPORTS BY ALDERMANIC REPRESENTATIVES AND DEPARTMENT HEADS

At this time, Mayor Miller congratulated all of those who had won re-election.

Ms. Connie Wilson commented on the success of the rain barrel program in Burlington. She commended Alderman Simenson with the initial idea and reported that 300 barrels have already been sold. They both had worked at the recent Home Expo and will also be making three appearances at the Farmer's Market. Ms. Wilson thanked Mark Dudzik of the Standard Press for the article which has created even more interest in the rain barrels.

Eisenhauer reported on several burglaries in the city. Gobel discussed the pre-con meeting for the utilities on McHenry Street. He also mentioned the upcoming pre-con meeting for the street program. Hintz questioned if Gardner Avenue would be worked on after school lets out. Gobel stated that was correct.

8. REPORTS 1-5

- Report 1 Burlington Housing Authority Minutes, February 12, 2009
- Report 2 Park Board Minutes, February 19, 2009
- Report 3 Library Board Minutes, February 24, 2009
- Report 4 Board of Public Works Minutes, March 13, 2008
- Report 5 Committee of the Whole Minutes, March 17, 2009

A motion by Simenson to accept Reports 1-5 with Jim Prailes seconding the motion. All in favor, the reports were accepted as presented and the motion passed.

9. VOUCHERS

Fischer motioned to accept the payment of Pre-paids (\$327,720.19) Vouchers (\$216,075.73) and Reimbursements (\$873.65) for a total of \$544,669.57 with a second by Hintz. Roll Call Ayes: Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson. Nays: 0 Motion carried 7-0.

10. LICENSES AND PERMITS

Recommended for Approval:

Operator's Licenses

- Eisenbart, Charles J.
- Hall, Trischia B.
- Krueger, Amanda
- Moll, Amber L.
- Sorenson, Dori S.
- Tully, Andrew J.

Combination "Class A"

- Name: Sajjah K. and Shrowan K. Shrestha
- Address: 1602 Fordem Avenue, Apartment No. 202, Madison
- Trade Name: Pine Street Market

Address: 501 South Pine Street

Johnson motioned to approve the licenses as presented. Hintz seconded and with all in favor, the motion carried.

11. APPOINTMENTS AND NOMINATIONS

None

12. PUBLIC HEARING

None

13. ORDINANCES ADOPTED

- A. Ordinance 1878(20) "An ordinance to repeal prior ordinances regarding the salaries of elected officials and working conditions of appointed officials and non-represented employees of the City of Burlington"** Johnson requested a second reading of Ordinance 1878(20) and adoption; Simenson seconded the motion. Roll Call Ayes: Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer and Simenson Nays: None Motion carried 7-0

14. RESOLUTIONS

- A. Resolution 4304(74) "A resolution providing for the salaries of elected officials and working conditions of appointed officials and non-represented employees of the City of Burlington"** Jim Prailes requested a second reading and adoption of Resolution 4304(74); Simenson seconded the motion. Roll Call Ayes: Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer and Simenson Nays: None Motion carried 7-0
- B. Resolution 4316(86) "A resolution to dispose of surplus city property through a city auction"** Hintz requested a second reading and adoption of Resolution 4316(83); Simenson seconded the motion. Roll Call Ayes: Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson Nays: None Motion carried 7-0
- C. Resolution 4324(94) "A resolution to authorize submittal of a state grant application for the White River Stabilization Funds through the WDNR Targeted Runoff Management Program"** Vos requested a second reading and adoption of Resolution 4324(94); Johnson seconded the motion. Roll Call Ayes: Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson Nays: None Motion carried 7-0

15. MOTIONS ADOPTED:

- A. Motion 09-648 "A motion to approve a street closure request from the Lions Club To close portions of Washington Street and Perkins Boulevard on July 11, 2009 from 8:00 a.m. to 10:00 p.m."** Rauch motioned to adopt Motion 09-648; Simenson seconded and with all in favor, the motion carried.

16. OTHER MATTERS AS AUTHORIZED BY LAW

None

17. ADJOURNMENT

A motion was made by Simenson seconded by Fischer to adjourn the meeting. With all in favor, the meeting adjourned at 7:18 p.m.



Beverly R. Gill
City Clerk
City of Burlington
Racine and Walworth Counties



City of Burlington

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Burlington, Wisconsin 53105-1460
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Meeting Date: April 8, 2009	Resolution No.
Subject: 2008 Investment Report	Ordinance No.
Submitted By: Bridget Lois, Treasurer	Motion:
Department: Finance	Other: Communication A

Details:

Per the adopted Financial and Investment Policy I am reporting on the City of Burlington's investment portfolio throughout 2008.

The City of Burlington has two main investment vehicles, aside from the checking accounts with which interested is earned. These two vehicles are the Local Government Investment Pool (LGIP) and Certificate of Deposits with various local banks.

The presentation breaks down the amount invested in each vehicle, each month of the year. I have recapped the monthly interest rates compared to the amounts invested in each vehicle each month, I compared the monthly interest rate between the two vehicles, and I compared interest earnings between the two vehicles.

The monthly interest rates compared to the amounts invested in each vehicle each month are recapped. The interest earnings between the two vehicles are also compared.

Executive Action:

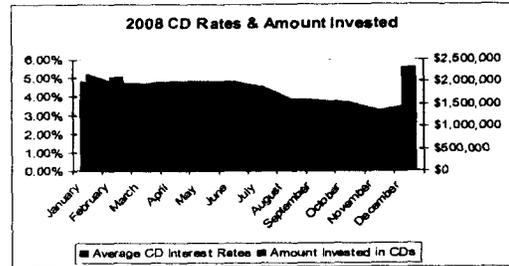
For presentation only.

City of Burlington 2008 Investment Report

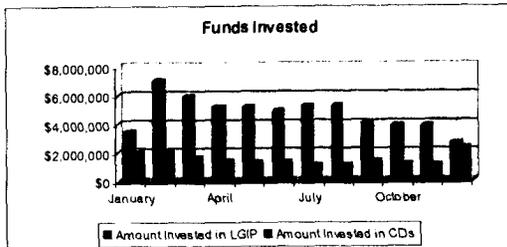


By: Bridget Lois, City Treasurer

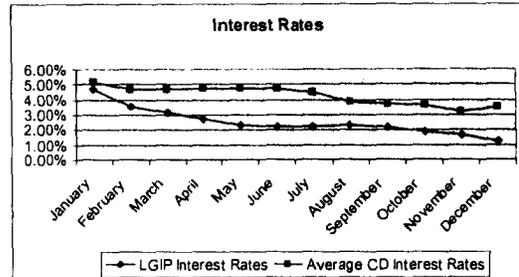
Certificate of Deposit Investments



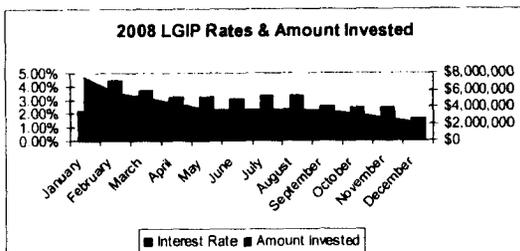
City of Burlington Funds Invested



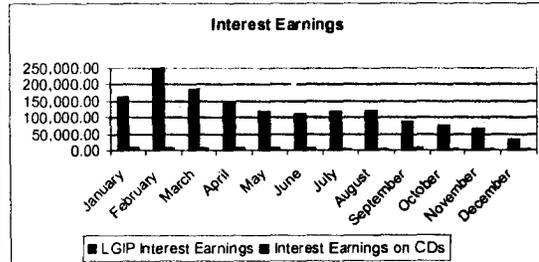
Interest Rate Comparison



LGIP Investments



Interest Earnings



2008 Recap

- On average each month the City had \$6,202,000 invested in the LGIP & CDs.
 - The average rate of return was 3.39%
 - On average each month the City earned \$127,600 in interest, for a total interest earnings of \$1,532,332.
-



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Meeting Date: April 8, 2009

Resolution No.

Subject: Communication B

Ordinance No.

Submitted By: Connie Wilson, Utilities Manager

Motion:

Department: Department of Public Works – Water/Wastewater

Other: Communication B

Details:

The City of Burlington Wastewater Treatment Plant accepts and treats hauled in waste since 1993. I will give a brief power point presentation on the “Economics of Septage” and what it has meant to the City and the treatment plants revenue stream. This presentation was also given at the 25th annual Spring Sludge Symposium in Stevens Point.

Executive Action:

For presentation only.



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Meeting Date: April 8, 2009

Resolution No.

Subject: Reports 1 - 5

Ordinance No.

Submitted By: Beverly R. Gill, City Clerk

Motion:

Department: City Clerk's Office

Other: Reports

Details:

Attached please find the following reports:

- Report 1 – Burlington Housing Authority minutes, February 12, 2009
- Report 2 – Park Board minutes, February 19, 2009
- Report 3 – Library Board minutes, February 24, 2009
- Report 4 – Board of Public Works minutes, March 13, 2009
- Report 5 – Committee of the Whole minutes, March 17, 2009

Executive Action:

Staff recommends that the Council accept these reports at the April 8, 2009 Common Council meeting.

**City of Burlington Housing Authority
Riverview Manor
February 12, 2009**

The regular monthly meeting of the City of Burlington Housing Authority was held on Thursday, February 12, 2009 at Riverview Manor at 6:30 P.M. The meeting was called to order by Chairman Lapp.

COMMISSIONERS PRESENT: Chairman Lapp, Secretary Heck, Board members LeRoy Stoehr, Kelly Iselin, Charles Stublely and Resident Manager, Dorothy Henning.

Minutes from the January 22nd. meeting was dispersed to board members and a motion was made by Stoehr to approve the minutes as read, seconded by Iselin and carried unanimously.

FINANCIAL REPORT:

Reserve Account balances as of January 30, 2009

First Banking Center	\$ 87,621.94
M&I Bank	<u>\$ 26,644.97</u>
TOTAL	\$ 114,266.91

OCCUPANCY REPORT:

Manager Henning reported 25 on the waiting list for 1 bedroom units and 1 waiting for a 2 bedroom unit. There will be 3 vacancies in the near future.

BUILDING AND MAINTENANCE:

- Discussion of heating and air conditioning work being performed late per preventative maintenance contract. Chairman Lapp will contact contractor regarding this.
- Installation of surveillance cameras being discussed for doors, stairs and vestibule. Manager Henning has contacted various companies for information and costs.
- "Focus on Energy" assessment discussed and the board agreed that more information is needed regarding possible replacement of fixtures in dining areas of the units in Riverview.
- Bills for snow removal and heating for Riverview were reviewed for December and January and both are well over budget.

COMMUNICATIONS:

- **Approval by the Board was given to send Manager Henning and Chairman Lapp to a software seminar on March 25th. In Rockford, IL. at a cost of approximately \$235.00.**
- **Residents will receive written notice reminding them that Riverview Manor is a "Smoke Free" facility. The Burlington Fire Department has been contacted and has agreed to assist when necessary to curb the problem currently at hand.**

NEW BUSINESS:

- **Due to meet the rising costs of maintenance, repairs and everyday operations, the Board members deemed it necessary to increase the rent in 2009. It was suggested the rent be increased by \$25.00 per month.**

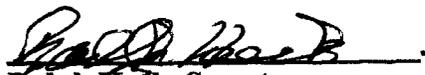
UNFINISHED BUSINESS:

- **A copy of the current By-laws with recommended changes made by board members regarding Secretary duties performed in Article II – Section 4. was returned to City Hall for amendment. Upon receiving the redrafted by-law changes and approval by Board Members, the annual meeting will be held with election of officers.**

ADJOURNMENT:

There being no further business, motion to adjourn was made by Stuble, seconded by Stoehr and carried unanimously. Meeting adjourned 7:55 P.M.

The next monthly meeting is scheduled for Mar. 12, 2009.


Ralph Heck, Secretary



City of Burlington

CITY OF BURLINGTON PARK BOARD AGENDA

Thursday, February 19, 2009

6:30 PM

165 West Washington Street, Burlington, WI 53105

Chairman Darrell Eisenhardt, Commissioners Clay Brandt, Tom Follis, Kelly Kamlager, Heather Kane-Terhorst, Todd Schalinske, Alderman Bob Prailes, DPW Supervisor Larry Gobel, High School Students: Paul Dixon, Will Paulus

Chairman Eisenhardt called the meeting to order at 6:35 P.M.

Roll Call: Present: Commissioners Tom Follis, Kelly Kamlager, Todd Schalinske, Alderman Bob Prailes, DPW Supervisor Larry Gobel, and Chairman Darrell Eisenhardt. Excused: Commissioners Clay Brand and Heather Kane-Terhorst. Absent: High School Student Representatives: Paul Dixon and Will Paulus.

Approval of January 22, 2008 Minutes: Chairman Eisenhardt entertained a motion to approve the January 22, 2008. Motion to approve made by Alderman Bob Prailes. Seconded by Commissioner Schalinske. All voted aye, motion carried.

Citizens Comments:

Holly Prailes Humphrey was present representing the **Dog Park Committee**. Ms. Humphrey stated there is \$6074.00 in their funds. Ms. Humphrey stated their concerns were with the parking lot and lighting. Larry Gobel, DPW Supervisor stated the millings would be placed when weather permitted, and he was still working with WE Energies on the lighting issues.

Bill Scherrer and Jr. Merten were present and distributed the 2009 **Chocolate Fest** information packet. They requested the Park Boards permission for use of the other park as they had done in previous years. Larry Gobel, DPW Supervisor attends the weekly Chocolate Fest meetings and can relay any necessary information back to the Park Board.

Aldermanic Report:

Alderman Bob Prailes stated he had received the fund balances from Treasurer Bridget Lois. The Current Park Fund balance is \$228,577.17. The Wehmhoff Trust Fund has a balance of \$54,293.00. Alderman Prailes stated that he would ask Kevin Lahner, City Administrator to attend the March Park Board meeting to give direction and discuss future plans for the Park Board.

DPW Supervisor Report:

Larry Gobel, DPW Supervisor reported that his crews are currently repairing picnic tables, painting barrels and making new tables for the parks.

4. Old Business

a. Burlington Little League - Playground equipment:

Larry Gobel, DPW Supervisor stated that he had talked to Little League and they want to move forward with the playground equipment. The maximum amount for the City's share will be \$12,500.00.

b. Discussion on Ideas from Strategic Planning Session

Chairman Eisenhardt stated this item would be carried over until Kevin Lahner, City Administrator could be present for discussion.

c. Skateboard Park

Tom Coello was present for Skateboard Park discussion. Larry Gobel, DPW Supervisor, stated all areas are still wet, and he had not determined any areas best suited for a location. The Park Board members stated that a business plan was needed prior to moving forward. Alderman Bob Prailes suggested Mr. Coello speak with Kevin Lahner, City Administrator for further direction.

5. New Business

a. Burlington Lions Club - Lions Fun Day

Rick Reesman was present for the Lion Club requesting use of Wehmhoff Square for the annual fundraiser scheduled for July 11, 2009. Mr. Reesman stated they decided to change their venue from the Chicken BBQ in Echo after 52 years due to low attendance and uncooperative weather conditions for the past several years.

They were requesting to have a community rummage sale and sell spots on Washington and Perkins Streets to interested vendors. The Lions Club would be selling hot dogs, hamburgers, brats, soda and beer during the day.

In the evening they would be having a pig roast with sweet corn, baked potatoes, beer and soda. They also would be scheduling to have bands play through out the day.

Mr. Reesman stated they would be in contact with Love Inc. to pick up any reusable left over rummage items. They were also checking into the possibility of having a disposable area for old computers.

The Park Board members felt all were great ideas. They asked that the Lions Club contact the surrounding businesses that would be affected by

the street closings. The Park Board also instructed the Common Council would need to approve closure of the streets.

Chairman Eisenhardt entertained a motion to approve the use of Wehmhoff Square Park on July 11th as presented. Motion to approve made by Commissioner Schalinske. Seconded by Commissioner Kamlager. All voted aye, motion carried.

b. Tyson Fettes - Baseball 2000- Signage on Scoreboard

Mr. Tyson Fettes was present to request permission to install signs on the back of the new scoreboard, in addition to four baseball logos in each of the corners. A colored picture of the signs was distributed to the Park Board Members.

Mr. Fettes stated the signs currently in place are Burlington area residents and businesses. Although some businesses are not located in Burlington, the owners of the businesses do live in the area.

The signs were being made by Rochester Signs out a product called alumalite, which is much lighter than wood, and lasts for a long time.

After some discussion, Chairman Eisenhardt entertained a motion to approve the signs as presented to be installed on the signboard. Motion to approve made by Commissioner Follis. Seconded by Commissioner Kamlager. All voted aye, motion carried.

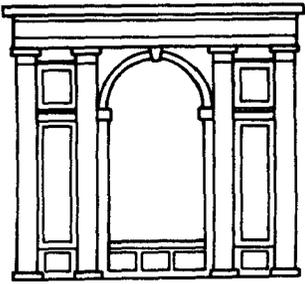
There being no further items for discussion, Chairman Eisenhardt entertained a motion for adjournment. Motion to adjourn made by Alderman Bob Prailes. Seconded by Commissioner Kamlager. All voted aye, and Chairman Eisenhardt adjourned the meeting at 7:55 P.M.

Minutes respectfully submitted by:



Deb Rintamaki

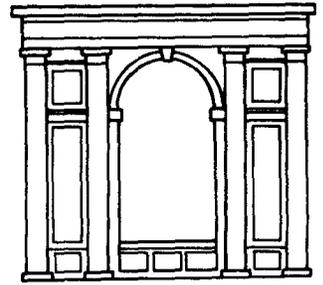
Department of Public Works



Burlington Public Library

166 East Jefferson Street • Burlington, Wisconsin 53105
(262) 763-7623 • Fax (262) 763-1938

www.burlingtonlibrary.org



Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, February 24, 2009 in the Burlington Public Library storytime room. Present were Penny Torhorst, Yvonne Braunschweig, Kay Pockat, Bridget Savaglia, Pat Hoffman, Scott Johnson and Steve Rauch. Also present were high school representative Jahnna Newholm. Excused was Pat Hurley, Dianne Boyle, and high school representative Carrie Coppernoll. Also present were Gayle Falk and Linda Berndt.

Torhorst called the meeting to order at 4:02.

Minutes of the January 27, 2009 meeting were approved. Braunschweig moved, and Savaglia seconded. Motion passed. Torhorst inquired about the money paid to Lakeshores. Falk explained that the money paid to Lakeshores for the server has been kept in escrow and the participating libraries just want to be assured that this money will be used specifically for the server and not for anything else that comes up. Falk explained that there had never been any problem or question regarding the money, but that the Department of Public Instruction, which oversees public libraries in Wisconsin, has recommended that the resolution be passed.

The February 2009 General Fund Bills, Prepays, Reimbursements and January 2009 General Fund deposits were discussed and approved. Hoffman moved approval and Braunschweig seconded. Motion passed. The February 2009 Trust Fund Bills, and January 2009 Trust Fund Deposits were approved. Braunschweig moved and Pockat seconded. Motion passed.

Committee Reports: Pat Hoffman reported that Falk received a glowing evaluation from the Board and Hoffman relayed that information to Falk after the January 27th meeting. A copy of the evaluation has been forwarded to the Mayor and the City Administrator.

Federated Library Report: Braunschweig has agreed to be on the Lakeshores Board. She is waiting to get confirmation from Lakeshores.

Old Business:

Friends Update: The Friends Group is moving forward with their plans to help update the children's department in 2009. They have had an architect examine the area, and he will make recommendations for redesigning the space.

New Business:

Events: Falk highlighted some of the upcoming March events. We will have an herb gardening program on March 26th and we have Teen Tech Week coming up. We will be showing Igor for our movie of the month. National Library Week is in April. We have an Aldo Leopold interpreter on April 6th. Marilyn Schultz will be attending Overdrive training, which is the ability to download books on MP3 player at no cost to the patron and she will give the rest of the staff updates.

City Auction: Falk handed out a list of items that we would like to add to the City's Auction. The money raised would go to the City general funds. The Board approved the list.

Board Meeting Dates: Falk has a conflict with the June 23rd meeting, and asked that the June meeting be rescheduled. The Board agreed on moving the meeting to Tuesday, June 16th.

City Incentive Pay: Falk reported that the incentive pay for staff members not represented by a union was not accepted and it has not been brought up at a City Council meeting again. A short explanation was given about the incentive program.

Special Fee Card: This card will be a nontraditional card. Falk has taken the idea to Lakeshores and SHARE administration. LOVE, Inc. would provide identification for people living at LOVE, Inc, or the Transitional Living Center. We would give the patron a card that would be valid at Burlington Public Library only and for Burlington materials only. The card would be used to check out a limited number of items, and to use the Internet. The card will be a temporary card for six months only. At the end of that time it can be renewed with the proper identification. Hoffman moved and Braunschweig seconded the motion to accept the concepts of the Nontraditional card as presented to them on a trial basis and after six month it will be reviewed. Motion passed.

Annual Report: The Annual Report to the Department of Public Instruction is complete and a copy provided to each member of the Board. Some of the things that the report shows is the hours the library is open, the number of books in print and the number of books available, the board members, the circulation numbers and the money from the City, County, and money from grants. Hoffman moved and Braunschweig seconded the motion to approve the Annual Report as presented and also stated that Lakeshores did provide leadership to our library. Motion passed.

Directors Report: Falk wanted a final list of people who wanted to receive the minutes and agenda through the regular mail or through email.

Email preferred

- Torhorst
- Pockat
- Savaglia
- Rauch
- Johnson
- Coppernoll

Regular Mail preferred

- Braunschweig
- Hurley
- Boyle
- Hoffman
- Newholm

Monthly Report: Although the Internet numbers and walk in count were down for the first time in a long time, circulation numbers are up.

In the News:

There were several newspaper articles saying that library use is up during these hard economic times.

Patrons need to have I.D. to use the Public Internet computers or get Wireless access to the Internet here at the library. Wireless users get login and password information after they show I.D. On Public Internet computers, the Internet cache is cleared after each patron to protect patron information and remove the history of sites previous patrons used.

There was no public communication to the board.

Meeting was adjourned at 4:45 PM. Braunschweig moved to adjourn and Hoffman seconded the motion. Motion passed.

Our next meeting will be on Tuesday, March 24th at 4:00 PM in the Burlington Public Library Storytime Room.

Respectfully submitted,

A handwritten signature in black ink that reads "Steve Rauch". The signature is written in a cursive, slightly slanted style.

Steve Rauch
Aldermanic Representative

Board of Public Works
WWTP 2008 Improvements
Thursday, March 13, 2008
Council Chambers
3:00 p.m.

The Board of Public Works was called to order by Mayor Claude Lois at 3:02 p.m. with the following in attendance: Attorney Tom Kircher, City Administrator Mr. Kevin Lahner, Utility Manager Ms. Connie Wilson, Mr. Robert Wilson, Foreman, Wastewater Treatment Plant and Mr. Frank Tiefert of Applied Technologies. Alderman Miller was absent.

A motion was made by Attorney Kircher to accept the March 11, 2008 Board of Public Works Minutes. Mayor Lois seconded the motion and with all in favor the motion carried.

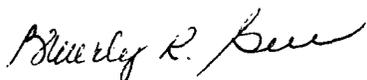
The following bids were opened:

<u>Contractor</u>	<u>Signature</u>	<u>Bid Security</u>	<u>Bid Amount</u>
C.D. Smith 889 E. Johnson Fond Du Lac, Wisconsin	Yes	Yes	\$3,190,000.00
Joseph J. Henderson 4288 Old Grand Avenue Gurnee, Illinois	Yes	Yes	\$3,309,000.00
Staab Construction 1800 Laemle Avenue Marshfield, Wisconsin	Yes	Yes	\$3,410,000.00

A motion was made by Mayor Lois to refer the bids to engineering staff for recommendation. Attorney Kircher seconded the motion and all were in favor.

A motion was made by Attorney Kircher to adjourn the meeting. Mayor Lois seconded and with all in favor, the meeting adjourned at 3:12 p.m.

Respectfully submitted,



Beverly R. Gill
City Clerk
City of Burlington
Racine and Walworth County

CITY OF BURLINGTON
Committee of the Whole Minutes
Robert Miller, Mayor
Beverly R. Gill, City Clerk
Police Department Courtroom
March 17, 2009 6:30 p.m.

1. Call to Order/Roll Call

Mayor Miller called the meeting to order at 6:30 p.m. starting with roll call. Present were: Aldermen Robert Prailes, Ed Johnson, Peter Hintz, Jim Prailes, Tom Vos, Jeff Fischer, Steve Rauch and Katie Simenson. High School Students Present: Bonit Gill and Xin Lei Wang.

Staff present: Building Inspector Patrick Scherrer, City Administrator Kevin Lahner, Assistant to the Administrator Megan Johnson, Department of Public Works, Utility Division Dick Pieters, Library Director Gayle Falk, Attorney Tom Kircher, Police Chief Scot Eisenhauer, Accounts Payable Pat Solofra, Department of Public Works Streets and Parks Division Larry Gobel, Tom Foht of Kapur Engineering, Chris Schanz of RCEDC.

2. Citizen Comments

John Thate, 581 East State Street questioned if the street sweeper has been in use this year? Gobel stated that because the weather has cooperated, the sweeper has been out earlier than most years. Thate also questioned whether the train had been issued a ticket when it had blocked the intersection for two hours last Friday evening? The police chief stated that due to mechanical breakdown of the train it was not a circumstance that would warrant a ticket. Thate then stated that all the railroad crossings are in bad shape and questioned when the railroad would be fixing them. Mayor Miller stated that the railroad is aware of the problem at Jefferson Street and would be returning later this year to correct the problem. The railroad is also aware of the other crossing issues, but the city has not heard back from them.

3. Approval of Minutes

A motion was made by Hintz, seconded by Rauch, to approve the March 3, 2009 Committee of the Whole Minutes. With all in favor, the motion carried.

4. Presentation by SEWRPC regarding the Regional Transit Authority (RTA)

A presentation was given by Mr. Kenneth Yunker of SEWRPC regarding the Regional Transit Authority (RTA) that the Governor has recommended in his budget. The counties involved would be Kenosha, Milwaukee and a portion of Racine County that is east of the interstate. This proposal if enacted would affect the City of Burlington taxpayers with a half-cent sales tax for support of the program but they would receive no direct benefit.

Tom Preusker, 172 Karyl Street questioned why the members were appointed and not elected. Mr. Yunker explained that the temporary RTA Board had recommended an appointed board. This temporary board had come to this conclusion after studying fourteen other RTA's that thirteen had been appointed and only one elected.

Alderman Vos questioned the figure of eleven percent of the citizens who have been reported to not have transportation available to them. Alderman Vos felt that this was most likely in the cities of Milwaukee and Racine and stated that both the federal and state have reduced their financial support which has resulted in this situation. Mr. Yunker stated that this was true but the system is also uniquely funded by the Federal and State Governments. Vos

felt that those who use the public transportation should be paying for it and he was concerned that it may start at a half-cent tax but be increased at a later time.

Mr. Peter Girolamo of 116 West Highland stated that he was not in favor of the RTA due to the fixed area that rails could serve versus the flexibility of buses and cars.

Alderman Rauch questioned whether other means of paying for the RTA had been looked into such as a room tax and a car rental tax. Mr. Yunker stated that this would not produce enough revenue to be beneficial.

Alderman Fischer questioned the primary purpose of the RTA with Mr. Yunker who replied that it is to improve and preserve transit services, stabilize fares and provide a more logical transit system to the public.

Alderman Johnson stated that this area is tied to car transportation and it appeared that this proposal is a way to bail out the Milwaukee transportation problems.

5. Presentation regarding the proposed Redevelopment Project

City Administrator Kevin Lahner gave a presentation on the proposed redevelopment projects including two new developments, the Department of Commerce Remediation Grant and the possible formation of an Environmental Tax Increment District. Lahner discussed the proposed acquisition of seven properties: 400-416 North Dodge Street; 221, 241, 249 and 261 E. Chestnut; 216 and 224 E. Washington. The development would include a 52-unit hotel constructed by Lexington Development Group; a three-story parking complex by the City of Burlington and a retail/commercial complex by Core Upgrades Corporation. Mayor Miller stated that the additional parking will be a good addition for the downtown and will serve the Veteran's Memorial Terrace as well. Vos stated that it would double the parking available in the downtown area.

The Lexington Group gave a presentation on their proposed hotel. It will have an indoor swimming pool, small boardroom but will not have a restaurant or bar. Simenson questioned whether the proximity of the train tracks would be a problem as far as noise. Mr. Bob Campbell of the Lexington Hotel Group stated that with new soundproofing methods this would not be an issue. Rauch questioned that once the hotel was built if it would be sold to other investors. Mr. Campbell stated that they would be remaining as the owners.

Mayor Miller spoke about this further renovation of the downtown as a validation of the Riverfront Project.

6. Resolution 4318(88) "A resolution to consider disposing of surplus city property through a city auction"

The Chief of Police explained that a complete bill of sale will be available for the sale of any vehicles.

7. Resolution 4319(89) "A resolution to consider a petition to determine the adequacy of warning devices at the grade crossing of the Wisconsin Central Ltd. Tracks on Milwaukee Avenue (STH 36)"

Mayor Miller explained that to maintain the Quiet Zone status in the city that upgrades at the Milwaukee Avenue crossing must be done at an estimated cost of \$245,000.

8. Motion 09-648 "A motion to consider approving a street closure request from the Lion's Club to close portions of Washington Street and Perkins Boulevard on July 11, 2009"

Mayor Miller stated that this activity planned by the Lion's Club will take the place of the annual Chicken Barbecue.

9. Motion 09-649 "A motion to consider approving an Airport Hangar Lease between the City of Burlington and Clayton T. Carlson at 1500 Mike Taxiway for a period of twenty-nine years"

No comment

10. Other Matters "A resolution to consider approving Task Order Number 65 with Kapur & Associates, Inc., for the CTH P/McHenry Street utility improvements for the not-to-exceed amount of \$44,479.00"

No Comment

11. Adjourn

A motion was made by Vos seconded by Simenson to adjourn the meeting. With all in favor, the meeting adjourned at 8:30 p.m.

Beverly R. Gill
City Clerk
City of Burlington
Racine and Walworth Counties



City of Burlington

City Hall - 300 N. Pine Street
Burlington, Wisconsin 53105-1460
Phone: (262) 763-7996 Fax: (262) 763-3474
www.burlington-wi.gov

Meeting Date: April 8, 2009

Resolution No.

Subject: Vouchers and Prepaid Bill Payments

Ordinance No.

Submitted By: Bridget Lois, Treasurer

Motion:

Department: Finance Office

Other: Vouchers & Prepays

Details:

Attached please find the Voucher and Prepaid list for bills accrued through April 8, 2009

Total Prepays:	\$ 327,720.19
Total Vouchers:	\$ 216,075.73
Reimbursements:	\$ 873.65
Grand Total:	\$544,669.57

Executive Action:

Staff recommends that the Common Council accept these vouchers and prepaids in the amount of \$544,669.57 at the April 8, 2009 Council meeting.



City of Burlington

City Hall - 300 N. Pine Street
Burlington, Wisconsin 53105-1460
Phone: (262) 342-1161 Fax: (262) 763-3474
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Meeting Date: April 8, 2009	Resolution No.
Subject: Licenses and Permits	Ordinance No.
Submitted By: Beverly R. Gill, City Clerk	Motion:
Department: Clerk's Office	Other: Licenses

<p>Details:</p> <p>The alcohol license list for applications accrued through April 8, 2009 are as follows:</p> <p><u>Licenses Recommended for Approval</u></p> <p><u>Operator's License</u> Eisenbart, Charles J. Hall, Trischia B. Krueger, Amanda Moll, Amber L. Sorenson, Dori S. Tully, Andrew J.</p> <p><u>Combination "Class A"</u> Name: Sajjah K. and Shrowan K. Shrestha Address: 1602 Fordem Avenue, Apartment No. 202, Madison Trade Name: Pine Street Market Address: 501 South Pine Street</p>

<p>Executive Action:</p> <p>Staff recommends the Common Council accept the presented licenses at the April 8, 2009 Council meeting.</p>
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Meeting Date: April 8, 2009

Resolution No.

Subject: Street closure for the Lions Club annual 'Community Day in the Park' event.

Ordinance No.

Submitted By: Mayor Robert Miller

Motion: 09-648

Department: Mayor's Office

Other:

Details:

A street closure request has been received from the Burlington Lions Club to block of a portion of Washington Street from Perkins Blvd. to Pine Street and to block a portion of Perkins Blvd. from Jefferson Street to Washington Street, including the Perkins Blvd./Jefferson Street public parking lot. The Lions Club will be holding their first annual "Community Day in the Park" event on July 11, 2009 and would like to block the streets from 8 a.m. to 10 p.m. to use in combination with this event.

Both the Police Department and the Department of Public Works have reviewed this request and do not have any issues with it. Staff recommends approval of this request.

Executive Action:

This was discussed at the March 17, 2009 Committee of the Whole meeting and is placed on the April 8, 2009 Common Council meeting for consideration.