



City of Burlington

City Hall - 300 N. Pine Street
Burlington, Wisconsin 53105-1460
Phone: (262) 342-1161 Fax: (262) 763-3474
www.burlington-wi.gov

AGENDA COMMON COUNCIL

Tuesday, March 17, 2009

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller
Robert Prailes, Alderman, 1st District
Edward Johnson, Alderman, 1st District
Jim Prailes, Alderman, 2nd District
Peter Hintz, Alderman, 2nd District
Tom Vos, Council President and Alderman, 3rd District
Steve Rauch, Alderman, 3rd District
Katie Simenson, Alderman, 4th District
Jeff Fischer, Alderman, 4th District

High School Members

Xin Lei Wang, Burlington High School
Bonit Gill, Catholic Central High School

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Citizen Comments.
4. Chamber of Commerce Representative.
5. Approval of minutes for March 3, 2009. *(S. Rauch)*
6. Letters and Communications: None.
7. Reports by Aldermanic Representatives and Department Heads.
8. Reports: 1 – 4: *(K. Simenson)*
 - Report 1 – Historic Preservation Commission minutes, November 20, 2008
 - Report 2 – Police & Fire Commission minutes, February 4, 2009
 - Report 3 – Plan Commission minutes, February 10, 2009
 - Report 4 – Committee of the Whole minutes, February 18, 2009

14. **ORDINANCES**

- A. Ordinance 1879(21) to create Section 259-10.1 of the Code of the City of Burlington to institute a Mercury Minimization Program for the sanitary sewer system. This item was discussed at the March 3, 2009 Committee of the Whole meeting. (*P. Hintz*)

15. **MOTIONS**

- A. Motion 09-646 to authorize the Veteran's Memorial Day Parade on May 25, 2009. This item was discussed at the March 3, 2009 Committee of the Whole meeting. (*T. Vos*)
- B. Motion 09-649 to approve an Airport Hangar Lease between the City of Burlington and Clayton T. Carlson at 1500 Mike Taxiway for a period of 29 years. This item was discussed at tonight's Committee of the Whole meeting. (*S. Rauch*)

16. **OTHER MATTERS AS AUTHORIZED BY LAW**

17. **ADJOURNMENT** (*K. Simenson*)

**City of Burlington
Official Proceedings
Common Council
Robert Miller, Mayor
Beverly R. Gill, City Clerk
Police Department Courtroom
March 17, 2009**

1. Call to Order-Roll Call

Mayor Miller called the meeting to order at 8:32 p.m. starting with roll call. Present were: Aldermen Robert Prailes, Ed Johnson, Peter Hintz, Jim Prailes, Tom Vos, Jeff Fischer, Steve Rauch and Katie Simenson. High school students present: Bonit Gill and Xin Lei Wang.

Staff present: Building Inspector Patrick Scherrer, City Administrator Kevin Lahner, Assistant to the Administrator Megan Johnson, Department of Public Works, Utility Division Dick Pieters, Library Director Gayle Falk, Attorney Tom Kircher, Police Chief Scot Eisenhower, Accounts Payable Pat Solofra, Department of Public Works Streets and Parks Division Larry Gobel, Tom Foht of Kapur Engineering

2. PLEDGE OF ALLEGIANCE

Mayor Miller led the council, staff and audience in the Pledge of Allegiance.

3. CITIZEN COMMENTS

None

4. CHAMBER OF COMMERCE REPRESENTATIVE

Mr. Jerry Koch of the Chamber of Commerce thanked the city for their involvement with the Chamber of Commerce. He reminded council members of the upcoming Home Expo to be held on Saturday, March 28, 2009 at Burlington High School.

5. APPROVAL OF MINUTES

A motion was made by Rauch and seconded by Hintz to approve the minutes of March 3, 2009. With all in favor, the motion carried.

6. LETTERS AND COMMUNICATIONS

None

7. REPORTS BY ALDERMANIC REPRESENTATIVES AND DEPARTMENT HEADS

Chief Eisenhower thanked the DPW for filling in the potholes on Pine Street and commended his officers on the good work on the Burlington Co-op recent break-in. He stated that seventy-five percent of the stolen merchandise had been recovered due to good police work.

8. REPORTS 1-4

Report 1 – Historic Preservation Commission Minutes, November 20, 2008

Report 2 – Police & Fire Commission Minutes, February 4, 2009

Report 3 – Plan Commission Minutes, February 10, 2009

Report 4 – Committee of the Whole Minutes, February 18, 2009

A motion by Simenson to accept Reports 1-4 with Fischer seconding the motion. All in favor, the reports were accepted as presented and the motion passed.

9. VOUCHERS

Fischer motioned to accept the payment of Pre-paids (\$639,273.22) Vouchers (\$82,876.30) and Reimbursements (\$213.91) for a total of \$722,363.43 with a second by Johnson. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch and Fischer, Simenson All in favor, motion carried 8-0.

10. LICENSES AND PERMITS

Recommended for Approval:

Operator's Licenses

Braam, Scott W.
Krause, Cole J.
Orin, Kevin A.

Bob Prailes motioned to approve the licenses as presented. Jim Prailes seconded and with all in favor, the motion carried.

11. APPOINTMENTS AND NOMINATIONS

None

12. PUBLIC HEARING

At 8:37 p.m. Mayor Miller opened the Public Hearing to consider the City of Burlington's intention to exercise its police power in accordance with §66.0703, Wisconsin Statutes and §274-3 of the Code of the City of Burlington to levy special assessments upon property with the assessment district as described in Resolution 4302(72). No public comment. Johnson motioned to close the public hearing. Hintz seconded the motion and with all in favor, the public hearing ended at 8:38 p.m.

13. RESOLUTIONS ADOPTED:

A. **Resolution 4308(78)** "A resolution to oppose the enactment of Regional Transit Authority (RTA) Legislation" Hintz requested a second reading of Resolution 4308(78) and then motioned to adopt. Jim Prailes seconded and with all in favor, the motion carried.

B. **Resolution 4309(79)** "A resolution to affirm support and partnership with the 2010 Census" Vos requested a second reading of Resolution 4309(79) and then motioned to adopt. Rauch seconded and with all in favor the motion carried.

C. **Resolution 4310(80)** "A resolution to approve an award of the bid for a new patrol vehicle for the Police Department from Miller Motors in the amount of \$22,078 plus set-up, title and license fees" Rauch requested a second reading of Resolution 4310(80) and then motioned to adopt. Simenson seconded the motion. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer and Simenson Nays: None Motion carried 8-0

D. **Resolution 4311(81)** "A resolution to approve the award of the bid for a one-ton utility truck with dump box from Lynch Truck Center for the amount of \$29,316.63 plus set-up, title and license fees" Simenson requested a second reading of Resolution 4311 (81) and then motioned to adopt. Hintz seconded the motion. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer and Simenson Nays: None Motion carried 8-0

E. **Resolution 4312(82)** " A resolution to approve the award of the bid for a three-quarter ton four-wheel drive utility truck from Badger Truck Center for the amount of \$20,827.58 plus set-up, title and license fees" Fischer requested a second reading of Resolution 4312(82) and then motioned to adopt. Simenson seconded the motion. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer and Simenson Motion carried 8-0

F. **Resolution 4313(83)** "A resolution to approve Task Order Number Sixty-Five with Kapur & Associates, Inc., for the CTH P/McHenry Street Utility Improvements for the not-to-exceed amount of \$44,479" Bob Prailes requested a second reading of

Resolution 4313(83) and then motioned to adopt. Simenson seconded the motion. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer and Simenson Nays: None Motion carried 8-0

G. Resolution 4314(84) "A resolution to approve Task Order Number Sixty-Six with Kapur & Associates, Inc., for the 2009 Street and Sidewalk Improvement Program for the not-to-exceed amount of \$108,702" Johnson requested a second reading of Resolution 4314(84) and then motioned to adopt. Simenson seconded the motion. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer and Simenson Nays: None Motion carried 8-0

H. Resolution 4319(89) "A resolution to approve a petition to determine the adequacy of warning devices at the grade crossing of the Wisconsin Central Ltd. Tracks on Milwaukee Avenue (STH 36)" Jim Prailes requested a second reading of Resolution 4319(89) and motioned to adopt. Simenson seconded the motion. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer and Simenson Nays: None Motion carried 8-0

14. ORDINANCES ADOPTED

A. Ordinance 1879(21) "An ordinance to create Section 259-10.1 of the Code of the City of Burlington to institute a Mercury Minimization Program for the sanitary sewer system" Hintz requested a second reading of Ordinance 1879(21) and then motioned to adopt. Johnson seconded the motion. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer and Simenson Motion carried 8-0

15. MOTIONS ADOPTED:

A. Motion 09-646 "A motion to authorize the Veteran's Memorial Day Parade on May 25, 2009" Vos motioned to adopt Motion 09-646. Hintz seconded the motion and with all in favor, the motion carried.

B. Motion 09-649 "A motion to approve an Airport Hangar Lease between the City of Burlington and Clayton T. Carlson at 1500 Mike Taxiway for a period of twenty-nine years" Rauch motioned to adopt Motion 09-649. Bob Prailes seconded the motion and with all in favor, the motion carried.

16. OTHER MATTERS

None

17. ADJOURN

A motion was made by Simenson seconded by Johnson to adjourn the meeting. With all in favor, the meeting adjourned at 8:56 p.m.

Beverly R. Gill
City Clerk
City of Burlington
Racine and Walworth Counties



City of Burlington

City Hall - 300 N. Pine Street
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Phone: (262) 342-1161 Fax: (262) 763-3474
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Meeting Date: March 17, 2009

Resolution No.

Subject: Reports 1 - 4

Ordinance No.

Submitted By: Beverly R. Gill, City Clerk

Motion:

Department: City Clerk's Office

Other: Reports 1-4

Details:

Attached please find the following reports:

- Report 1 – Historic Preservation Commission minutes, November 20, 2009
- Report 2 – Police & Fire Commission minutes, February 4, 2009
- Report 3 – Plan Commission minutes, February 10, 2009
- Report 4 – Committee of the Whole minutes, February 18, 2009

Executive Action:

Staff recommends that the Council accept these reports at the March 17, 2009 Common Council meeting.



City of Burlington

HISTORIC PRESERVATION COMMISSION MEETING MINUTES THURSDAY, NOVEMBER 20, 2008

Chairman Tom Stelling called the meeting to order at 6:30 P. M.

Roll call: Present: Commissioners Judy Stone, Maria Veronico-Ventura, Pat Brzezinski, Bob Henney, Joel Weis, Peter Hintz, Chris Schanz of RCEDC and Building Inspector Patrick Scherrer, and Chairman Tom Stelling. Not present was Joel Weis.

Citizen Comments: There were no citizen comments.

Approval of October 23, 2008 Meeting Minutes: Chairman Stelling entertained a motion for approval of the October 23, 2008 minutes. Commissioner Stone stated that there is a typo on page 2, that the “the” under Discussion of Current Projects, under 140 W. Chestnut St. should read “they have not removed bulkheads. Chairman Stelling entertained a motion to approve the minutes as corrected. Commissioner Henney and Commissioner Stone seconded. All aye. Motion carried.

133-49 E. Chestnut St. - Revisit Certificate of Appropriateness Application and Façade Improvement Grant Application (Tabled 10/23/2008 HPC meeting)

Chris Schanz passed out proposals from Able Dave’s for tuckpointing and All Around Maintenance for painting. Chris Schanz said that at the last meeting there was some confusion as to which windows were going to be replaced. He and Tom Stelling did a site visit afterwards and determined that only the two large vinyl picture windows above Exclusively Yours (133 E. Chestnut St.) were going to be replaced and not the windows above the Jasmine Tree (149 E. Chestnut St.). The adjacent windows to these two are vinyl as well. Chairman Stelling stated that this is for 133 E. Chestnut St. (Exclusively Yours) only. The façade grant application for 149 E. Chestnut St. (The Jasmine Tree) has been tabled. Chairman Stelling then entertained a motion to approve the Certificate of Appropriateness for repairs, caulking, and tuckpointing of the façade and the replacement of the two upper picture windows with vinyl windows for 133 E.

Chestnut St. Commissioner Stone motioned to approve and Commissioner Veronico seconded with the stipulation that we are not setting a precedence of approving vinyl windows. The other vinyl windows on the second floor were replaced just before the Historic Preservation Committee was started. Commissioner Henney stated that there are to be no vinyl windows on the first floor. All aye. Motion carried.

The façade improvement grant application for 133 E. Chestnut Street was then addressed. The proposal Chris Schanz passed out earlier was reviewed. Karen Gabriel gave Chairman Stelling another proposal from Mather's Improvement Service. Chairman Stelling stated that we are looking at \$1,250 for caulking and painting for the front of the building by Mather's Improvement Service, \$2,400 for replacement of the two windows by Mather's Improvement Service and \$3,700 for tuckpointing of façade by Able Dave's coming to a total of \$7,350. Chairman Stelling entertained a motion to approve the 50 percent of \$7,350. Commissioner Henney motioned to approve the façade grant application for 133 E. Chestnut St. for \$7,350 for window replacements on second story, tuckpointing, caulking and painting. Commissioner Veronico seconded. Chairman Stelling stated that the façade grant amount to be granted would be \$3,675. A roll call vote was taken. Brzezinski: Aye, Henney: Aye, Hintz: Aye, Stone: Aye, Veronico-Ventura: Aye. Joel Weis: absent. Motion carried. Chairman Stelling said funds will be dispursed when the project is complete, the invoices submitted and liens are released. Karen Gabriel inquired if she will need to reapply for The Jasmine Tree and was told yes.

133-39 W. Chestnut St. - Wisconsin Vision Associates - Sign Permit Application

Chris Schanz passed out a larger color sheet of what the signs will look like. Chairman Stelling stepped down as he had a conflict of interest in this matter and Commissioner Henney took his place. Mike Topczewski of Stelling and Associates was present and gave a brief description of the sign. Chairman Henney asked if there were any questions from the commissioners. Chris Schanz asked if the lighting could be explained. Commissioner Hintz motioned to approve the sign and Commissioner Brzezinski seconded. All aye. Motion carried. Tom Stelling resumed his position as Chairman.

580 N. Pine St. – Christopher Haase / Sacred Image Tattoo – Sign Permit Application.

Colors photos of the sign were distributed by Chris Schanz. Commissioner Henney moved to approve the sign but stated that we need to review mounting bracket and it will be need to be hung in accordance with the ordinance. This can be addressed on a response team visit. Commissioner Veronico seconded. She questioned whether the colors are appropriate. After some discussion it was determined they were. All aye. Motion Carried. Chairman Stelling wants suspension stem to look right and advised Chris Haase to call Chris Schanz to set up a response team visit when ready.

148 W. Chestnut St. – Fence Related to Conditional Use

Fifty feet of the proposed decorative wall fence is off of Mill St. and 25 feet is off of Chestnut St. (The purpose of the fence is to prevent use of the excessive curb cuts into the parcel. A split-rail fence was considered as an option but Mr. Bruesewitz cannot find anything that resembles an historic nature. Zoning Administrator Scherrer stated that the Plan Commission said fence is approved to cover curb cuts. A chain link fence would be most appropriate. The city won't pay for putting in curb and gutter. Commissioner Veronico stated we need drawings from Mr. Bruesewitz. Chairman Stelling stated that we also need costs of curb and gutter from Mr. Bruesewitz. This matter was tabled.

Discussion of Current Projects and Response Team Updates

133 E. Chestnut St., Exclusively Yours

Discussed at tonight's meeting.

464-68 N. Pine St., Beijing Gardens

Chris Schanz stated that Mrs. Bero would like her funds released. Cannot see painting behind sign.

300 N. Pine St., City Hall

Project complete - air conditioners removed, brick installed. Chris to remove off list.

140 W. Chestnut St., Dale Bruesewitz, Burlington Floral

Wood panels still not in.

173 E. Chestnut St., Kathryn Martell

The stoop is not in – all else is complete. Commissioner Henney stated that there is six to eight inches of no man's land between them and the bank. Chairman Stelling will look into this.

166 E. Jefferson St., Burlington Public Library

Roofing work in progress, railings being installed etc.

Review of Grant Funding Status

Chris Schanz stated that the Martell funds have been released (173 E. Chestnut St.) (\$5,000.) \$13,019.25 has been distributed. \$36,980 is the balance remaining in the account.

Questions and Comments Concerning Potential/Future Projects

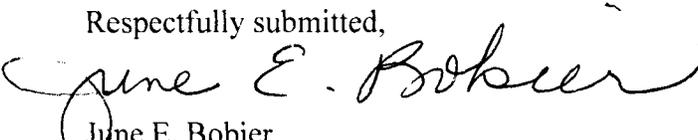
Zoning Administrator Scherrer stated that he spoke with Mike Melby on site at 152 E. Chestnut Street regarding façade grant approval. He should be coming forth soon with a Certificate of Appropriateness Application.

Adjournment

Commissioner Henney moved to adjourn. Commissioner Veronico seconded. Meeting adjourned at 7:16 P.M. All aye. Motion carried.

Chairman Stelling stated that if we have future items come up we will have a meeting on December 18th.

Respectfully submitted,


June E. Bobier
Recording Secretary



CITY OF BURLINGTON

POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105
(262) 763-3717



MINUTES

City of Burlington Police and Fire Commission
Burlington Fire Station
165 W. Washington Street
February 4, 2009

Call to Order and Roll Call:

The meeting was called to order at 6:31 p.m. by President Tom Pringle. Present were Commissioners Tom Pringle, Pat Spiegelhoff, John Hotvedt and Ron Patla.

Absent: Barbara Kopack-Hill

Also present was Police Chief Scot Eisenhauer and Officer Jeremy Krusemark. Fire Chief Lodel was excused.

Public Comments: None

Approval of Minutes: A motion was made by Hotvedt and seconded by Spiegelhoff to approve the minutes of January 7, 2009. With all in favor, the motion carried.

Police Chief's Report:

Chief Eisenhauer advised the commission that he intended to appoint Probationary Officer Jeremy (Jake) Krusemark to permanent status at the end of his probationary period on February 20, 2009. The chief provided a positive report regarding Officer Krusemark's performance as a probationary officer. The chief noted that Officer Krusemark is a producer and leads the department in OWI arrests. A motion was made by Hotvedt and seconded by Spiegelhoff to approve the appointment to permanent status on February 20, 2009. With all in favor, the motion carried. The commission extends their congratulations to Officer Krusemark.

Adjourn Into Closed Session.

Hotvedt motioned to adjourn into closed session per Wis. Stats 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Spiegelhoff seconded the motion and with all in favor the motion carried and closed session began at 6:40 p.m. The purpose of the closed session was to interview police officer candidates from the eligibility list who are being considered for appointment by the Police Chief.

Reconvene Into Open Session

A motion was made by Hotvedt and seconded by Spiegelhoff to return to open session. With all in favor the open session began at 8:21 p.m.

A motion was made by Hotvedt and seconded by Spiegelhoff to give conditional approval to all the candidates interviewed pending further selection procedures. With all in favor the motion carried.

Police and Fire Commission Business:

None

Commissioner Spiegelhoff moved and Commissioner Patla seconded to adjourn. All were in favor and the motion carried. The meeting was adjourned at 8:24 p.m.

Secretary

Ronald Patla

Minutes
City of Burlington Plan Commission
Police Dept. Courtroom
February 10, 2009, 6:30 p.m.

Mayor Miller called the Plan Commission meeting to order this Tuesday evening at 6:30 p.m. followed by roll call: Aldermen Tom Vos and Steve Rauch; Commissioners John Lynch, Darrel Eisenhardt and Bob Henney. Catholic Central High School Representative Lauren Celano and Burlington High School Representative Ashley Kennedy were present. Commissioner Bob Schulte was excused. Town of Burlington Representative Phil Peterson was absent. Also present were: City Administrator Kevin Lahner, Building Inspector/Zoning Administrator Patrick Scherrer and Alderman Katie Simenson.

APPROVAL OF MINUTES

Commissioner Lynch moved and Alderman Vos seconded to approve the minutes of January 13, 2009 and January 27, 2009. All were in favor and the motion carried.

CITIZEN COMMENTS

None.

PUBLIC HEARINGS

None.

OLD BUSINESS

A. Consideration to approve a Complete Sign Package for a Planned Unit Development from Graphic House, Inc. on behalf of Pick & Save for property located at 1008 Milwaukee Avenue to install exterior signage.

- Mayor Miller opened this issue for discussion.
- There were no comments.

Commissioner Eisenhardt moved and Commissioner Lynch seconded to approve a Complete Sign Package for 1008 Milwaukee Avenue, subject to Kapur & Associate's January 5, 2009 and Patrick Meehan's December 29, 2008 memorandums to the Plan Commission which state:

- The applicant must submit to the City for City staff review prior to the issuance of a Sign Permit for said wall signage, a revised "Building Elevation (indicating two wall signs: "Pick 'n Save" and "Pharmacy") dated 9/18/08 as prepared by Graphic House which indicates total wall signage not exceeding a total of 200 square feet.
- As additional phases of the total PUD development are advanced, additional signage plans for each phase will need to be brought before the City following the PUD processes outlined in the City Zoning Ordinance.
- The location for the monument sign near the main entrance does not meet city vision clearance. The sign should be relocated to a position that has a minimum right-of-way. (Vision clearance follows Burlington City Zoning Ordinance Section 315-46(B)).

All in favor and the motion carried.

NEW BUSINESS

A. Consideration to recommend approval to the Common Council of an Extraterritorial Final Plat for Vieterhof East Subdivision located in the Town of Burlington.

- Mayor Miller opened this issue for discussion.
- There were no comments.

Alderman Vos moved and Alderman Rauch seconded to approve an ETZ Final Plat for Vieterhof East Subdivision, subject to Kapur & Associate's February 2, 2009 and Patrick Meehan's January 30, 2009 memorandums to the Plan Commission which state:

- City approval subject to approval of the Final Plat by Town of Burlington and Racine County.

All in favor and the motion carried.

B. Consideration to recommend approval to the Common Council of an Extraterritorial Final Plat for Vieterhof West Subdivision located in the Town of Lyons.

- Mayor Miller opened this issue for discussion.
- There were no comments.

Commissioner Lynch moved and Alderman Rauch seconded to approve an ETZ Final Plat for Vieterhof West Subdivision, subject to Kapur & Associate's February 2, 2009 and Patrick Meehan's January 30, 2009 memorandums to the Plan Commission which state:

- City approval subject to approval of the Final Plat by Town of Lyons and Walworth County.

All in favor and the motion carried.

C. Consideration to recommend an extension to the Conditional Use Permit (CUP) for Menards, located at 2100 Milwaukee Avenue, originally issued on January 26, 2007.

- Mayor Miller opened this issue for discussion.
- Commissioner Lynch questioned if there have been any issues with Menards since the last review. Patrick Scherrer stated there was an issue with trailers for sale in the parking lot last summer however that problem was resolved quickly.
- Commissioner Lynch stated he did not see a problem with extending the C.U.P. to three years.
- Alderman Rauch questioned if Mr. Scherrer reviews the C.U.P. annually. Pat Scherrer stated it is not required to be reviewed yearly; however the C.U.P. can be enforced at any time for compliance.

- Mayor Miller questioned if problems arise prior to the three-year review point, could the C.U.P. be brought back before the commission for further review. Pat Scherrer stated yes it could.
- There were no further comments.

Commissioner Lynch moved and Alderman Vos seconded to approve a three-year extension to the Conditional Use Permit for Menards.

All in favor and the motion carried.

D. Discussions regarding updating the Official Map for 2009.

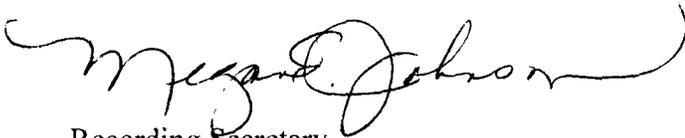
- Mayor Miller opened this issue for discussion.
- There were no comments.

OTHER MATTERS

- Alderman Vos stated his concern with the Town of Burlington representative Phil Peterson being absent from the last few meetings. He questioned if a city representative is attending the town meetings. Mayor Miller stated he would look into it.

ADJOURNMENT

Alderman Vos moved and Commissioner Henney seconded to adjourn the meeting at 6:47 p.m. All were in favor and the motion carried.



Recording Secretary
Megan E. Johnson
Assistant to the City Administrator

CITY OF BURLINGTON
Committee of the Whole Minutes
Robert Miller, Mayor
Beverly R. Gill, City Clerk
Police Department Courtroom
February 18, 2009 6:30 p.m.

1. Call to Order/Roll Call

Mayor Miller called the meeting to order at 6:30 p.m. starting with roll call. Present were: Aldermen Robert Prailes, Ed Johnson, Peter Hintz, Jim Prailes, Tom Vos, Jeff Fischer, Steve Rauch and Katie Simenson High School Students Present: Xin Lei Wang Excused: Bonit Gill

Staff present: Department of Public Works Utility Division Connie Wilson, Library Director Gayle Falk, Attorney Tom Kircher, Treasurer Bridget Lois, Police Chief Scot Eisenhower and Tom Foht of Kapur Engineering

2. Citizen Comments

No Comments

3. Approval of Minutes

A motion was made by Vos, seconded by Johnson, to approve the February 3, 2009 Committee of the Whole Minutes. With all in favor, the motion carried.

4. Resolution 4305(75) "A resolution to consider approval of an Extraterritorial Final Plat for Vieterhof East Subdivision located in the Town of Burlington"

No Comments

5. Resolution 4306(76) "A resolution to consider approval of an Extraterritorial Final Plat for Vieterhof West Subdivision located in the Town of Lyons"

No Comments

6. Other Matters

Vos questioned the timing of the closing of Highway P? Tom Foht replied that he did not have any information at this time but he would be contacting the D.O.T. for their schedule.

Johnson questioned how to dispose of a television? Mayor Miller stated that Veolia will still pick up television sets. Simenson stated that Aurora had sponsored a pick-up for those types of things about three months ago and they should be called to see if they will be sponsoring another drop-off in the near future.

7. Adjourn

A motion was made by Rauch with a second by Vos to adjourn the meeting. With all in favor, the meeting adjourned at 6:36 p.m.

Beverly R. Gill
City Clerk
City of Burlington
Racine and Walworth Counties



City of Burlington

City Hall - 300 N. Pine Street
Burlington, Wisconsin 53105-1460
Phone: (262) 763-7996 Fax: (262) 763-3474
www.burlington-wi.gov

Meeting Date: March 17, 2009

Resolution No.

Subject: Vouchers and Prepaid Bill Payments

Ordinance No.

Submitted By: Bridget Lois, Treasurer

Motion:

Department: Finance Office

Other: Vouchers & Prepays

Details:

Attached please find the Voucher and Prepaid list for bills accrued through March 17, 2009

Total Prepays:	\$639,273.22
Total Vouchers:	\$ 82,876.30
Reimbursements:	\$ 213.91
Grand Total:	\$722,363.43

Executive Action:

Staff recommends that the Common Council accept these vouchers and prepaids in the amount of \$722,363.43 at the March 17, 2009 Council meeting.



City of Burlington

City Hall - 300 N. Pine Street
Burlington, Wisconsin 53105-1460
Phone: (262) 342-1161 Fax: (262) 763-3474
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Meeting Date: March 17, 2009

Resolution No.

Subject: Public Hearing for the intent to exercise Special Assessment powers for reconstruction of sidewalks associated with the 2009 Street and Sidewalk Improvement Project.

Ordinance No.

Submitted By: Larry Gobel, DPW Streets and Parks Supervisor

Motion:

Department: Department of Public Works – Streets & Parks

Other: Public Hearing

Details:

A Public Hearing has been scheduled to hear comments and concerns from the public regarding the final step in the special assessment process for sidewalk reconstruction and/or replacement associated with the 2009 Street and Sidewalk Improvement Project.

This item was discussed at the March 3, 2009 Committee of the Whole meeting and is placed on tonight's Common Council meeting for consideration. Staff recommends approval of this final intent to exercise Special Assessments for the reconstruction of certain sidewalks as listed in Resolution 4302(72).

Executive Action:

This item is for a Public Hearing at the March 17, 2009 Common Council meeting.

STATE OF WISCONSIN

COUNTY OF RACINE

The Common Council in and for the City of Burlington

NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR PUBLIC IMPROVEMENTS IN THE CITY OF BURLINGTON, WISCONSIN.

To Whom It May Concern:

NOTICE is given that the Common Council of the City of Burlington, Wisconsin has declared its intention to exercise its police power in accordance with §66.0703, Wis. Stats., and §274-3 of the Code of the City of Burlington to levy special assessments upon property within the following described assessment district for benefits conferred upon the properties at the following locations:

ASSESSMENT DISTRICT

Reconstruction of existing sidewalk at various individual properties on a street where complaints were made and adjacent to streets planned for resurfacing:

200 block of Chapel Terrace
100, 200 and 300 block of Conkey St.
400 block of Dardis Dr.
400 block of S. Elmwood Ave.
300 block of Emerson St.
100 block of Gardner Ave.
400 block of S. Kane St.
400 block of S. Kendrick Ave.
500 block of Lewis St.
600 block of Meadow Lane
300 block of Randolph St.

A complete list of locations, a report showing final plans and specifications, estimated cost of improvements and proposed assessments is on file at City Hall and may be inspected there during any business day between the hours of 8:00 a.m. and 5:00 p.m.

You are further notified that the Common Council of the City of Burlington, Wisconsin, will hear all interested persons, or their agents or attorneys, concerning matters contained in the preliminary resolution authorizing the assessments and in the above described report during the meeting of the Common Council scheduled to begin at

TUESDAY, MARCH 17, 2009 DURING THE MEETING OF THE COMMON COUNCIL SCHEDULED TO BEGIN AT 6:30 P.M. OR SHORTLY THEREAFTER

to hear any persons objecting to, or in support thereof, on the above mentioned matter.

Dated at Burlington, Wisconsin, this 2nd day of March 2009.

Beverly Gill, City Clerk

*Published in the **Burlington Standard Press**
March 5, 2009*



City of Burlington

City Hall - 300 N. Pine Street
Burlington, Wisconsin 53105-1460
Phone: (262) 763-7996 Fax: (262) 763-3474
www.burlington-wi.gov

Meeting Date: March 17, 2009

Resolution No.

Subject: Accepting an Airport Hangar Lease for Clayton T. Carlson at 1500 Mike Taxiway. **Ordinance No.**

Submitted By: Alderman Jim Prailes and
Gary Meisner, Airport Manager

Motion: 09-649

Department: Burlington Municipal Airport

Other:

Details:

The Airport Committee met on February 26, 2009 and recommends that the City enter into a twenty-nine year Airport Hangar Lease agreement with Clayton T. Carlson for 1500 Mike Taxiway. The amount of the lease equals the sum of \$.095 per square foot with a total of 3,000 square feet, equaling \$285.00 payable before January 1, 2009 and each year thereafter.

Executive Action:

This Airport Hangar Lease for 1500 Mike Taxiway is for discussion at the March 17, 2009 Committee of the Whole meeting and per the common practice it is placed on the Common Council agenda for consideration the same night.



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Meeting Date: March 17, 2009

Resolution No.

Subject: Approving the Veteran's Memorial Day Parade - 2009

Ordinance No.

Submitted By: Kevin M. Lahner, City Administrator

Motion: 09-646

Department: Administration

Other:

Details:

The annual Veteran's Memorial Day Parade is now held in place of the ChocolateFest Parade. This annual parade honoring our nation's veteran's will be held on Monday, May 25 (Memorial Day) beginning at 8:30 a.m. and will follow the same route as last year's parade. It will begin at Kane and Edward Streets and end at the Veteran's Memorial located in Echo Park. The Police Department and DPW have reviewed this application and recommend its approval. Per the City Code §100-5, Special events, after approval by the Police Department and the Department of Public Works, applications for special event permits shall be submitted to the Common Council for approval.

Executive Action:

This item was discussed at the March 3, 2009 Committee of the Whole meeting and is placed on March 17, 2009 Common Council agenda for consideration.