

BURLINGTON PUBLIC LIBRARY

166 East Jefferson Street,
Burlington, Wisconsin 53105

Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, September 28, 2021 at 6:30 p.m. in the Library Main Floor Meeting Room.

Present: Savaglia, Preusker, Larson, Czaplewski, and Guard. Absent: Chaffee, Bahr, Dunbar, Musgrave.
Also present: Davies and Puccini

- Larson called the meeting to order at 6:33 pm.
- **Public Communication to the Board:** None.
- **Disposition of Previous Minutes** of the July, 2021 meeting. Preusker moved approval, Guard seconded. Motion passed.
- **Disposition of General Fund Bills & Trust Fund Bills for August and September:** Preusker moved approval as presented and Czaplewski, seconded the motion to approve the August and September general fund and prepaids, and reimbursements, in the total amount of **\$25,432.45**. Motion passed.
- **New Business:**
 - Draft 2022 Budget- Czaplewski moved approval, Guard seconded. Motion approved.
- At 6:57, Savaglia left and we lost quorum. The Library Director continued with reporting only.
- **Committee Reports:** None.
- **Federated Library Report**
 - a. **Racine County Plan of Library Service:** Passed for the 2022/2023.
 - b. **Walworth County Funding:** We will be getting less money due to our decrease in circulation numbers.
 - c. **Walworth County Appointee:** Lori Haas-Faber will be joining our board.
 - d. **Funds for Shared Resources:** The System will be coordinating a single ARPA grant for all members
- **Director's Report**
 - a. **Monthly Statistics Report:** Our programming attendance has surpassed our 2020 numbers.
 - b. **Programming Updates and Planning:** We are modifying our program plans based on weather and planned CDBG work.
 - c. **Facilities Updates and Planning:** We are anticipating that the city engineers at Kapur will be developing the plans and timeline for our CDBG projects.
 - d. **Financial Feasibility Study Update:** Survey has been sent out by Sweeney Group, with good response
 - e. **COVID Related Updates:** Staff need to wear mask and it is recommended for patrons.
 - f. **Personnel Update:** The library has added some new shelving staff.
- **Unfinished Business:** NONE
- **Adjournment:** Guard moved, Preusker seconded to adjourn. Motion carried. Meeting adjourned at 7:45.
- **Next Library Board Meeting** will be held on Tuesday, October 26 at 6:30 p.m. in-person.

Respectfully submitted,

Walter Bahr
Secretary