



****AMENDED AGENDA****

COMMON COUNCIL

Tuesday, March 2, 2010

To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street

Mayor Robert Miller
Robert Prailes, Alderman, 1st District
Edward Johnson, Alderman, 1st District
Jim Prailes, Alderman, 2nd District
Peter Hintz, Alderman, 2nd District
Tom Vos, Council President and Alderman, 3rd District
Steve Rauch, Alderman, 3rd District
Katie Simenson, Alderman, 4th District
Jeff Fischer, Alderman, 4th District

High School Representatives

XinLei Wang, Burlington High School
Bonit Gill, Catholic Central High School

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Citizen Comments.
4. Chamber of Commerce Representative.
5. Approval of the Common Council minutes for February 17, 2010. *(P. Hintz)*
6. Letters and Communications: None.
7. Reports by Aldermanic Representatives and Department Heads.
8. Reports: 1 – 4 *(T. Vos)*
 - Report 1 – Library Board minutes, January 26, 2010
 - Report 2 – Airport Committee minutes, January 28, 2010
 - Report 3 – Spring Election Primary Report, February 16, 2010
 - Report 4 - Committee of the Whole minutes, February 17, 2010
9. Payment of Vouchers. *(S. Rauch)*
10. Licenses and Permits. *(K. Simenson)*

11. Appointments and Nominations: *(J. Fischer)*
 - A. To appoint Kevin M. Lahner, City Administrator as the temporary Treasurer beginning March 5, 2010 and ending when the position is filled.
12. Public Hearings
 - A. Public Hearing to consider the City of Burlington's intention to exercise its police power in accordance with §66.0703, Wis. Stats., and §274-3 of the Code of the City of Burlington to levy special assessments upon property within the assessment district as described in Resolution. 4386(62). *(E. Johnson)*
13. **RESOLUTIONS**
 - A. Resolution 4396(72) to consider authorizing sidewalk reconstruction at various locations where complaints were received and levying special assessments against the benefited properties. This item was discussed at the February 17, 2010 Committee of the Whole meeting. *(R. Prailes)*
 - B. Resolution 4397(73) to consider approving an agreement with Schreiber Anderson Associates, Inc. to prepare a Park, Open Space and Trails Plan for the City of Burlington for the not-to-exceed amount of \$9,645. This item was discussed at the February 17, 2010 Committee of the Whole meeting. *(E. Johnson)*
 - C. Resolution 4398(74) to consider approving the award of bid for the 2010 Utility and Sidewalk Improvement Program to Wanasek Corporation for the not-to-exceed amount of \$413,026. This item was discussed at tonight's Committee of the Whole meeting. *(J. Prailes)*
14. **ORDINANCES**
 - A. Ordinance 1895(16) to consider amending the Official Zoning Map by rezoning property immediately south of 6551 S. Pine Street from A-1 Agricultural/Holding District to I-1 Institutional District. This item was discussed at the February 17, 2010 Committee of the Whole meeting. *(P. Hintz)*
15. **MOTIONS**

None
16. **OTHER MATTERS AS AUTHORIZED BY LAW**
17. **ADJOURNMENT** *(T. Vos)*

DRAFT

City of Burlington
Official Minutes
Common Council
Robert Miller, Mayor
Beverly R. Gill, City Clerk
March 2, 2010

1. **CALL TO ORDER - ROLL CALL**

Mayor Miller called the meeting to order at 6:45 p.m. starting with roll call. Aldermen present: Robert Prailes, Ed Johnson, Peter Hintz, Jim Prailes, Tom Vos, Steve Rauch, Katie Simenson, Jeff Fischer Student members Excused: Tony Wang Absent: Bonit Gill

Staff present: City Attorney John Bjelajac, Assistant to the Administrator Megan Johnson, Fire Chief Dick Lodle, Library Director Gayle Falk, Lt. Mark Anderson, Department of Public Works Supervisor Dick Pieters, Treasurer Bridget Souffrant, Building Inspector Patrick Scherrer, Tom Foht of Kapur Engineering

2. **PLEDGE OF ALLEGIANCE**

Mayor Miller led the council, staff and audience in the Pledge of Allegiance.

3. **CITIZEN COMMENTS**

None

4. **CHAMBER OF COMMERCE REPRESENTATIVE**

Mr. Darrell Davis informed council members of the March 18th Business after Hours to be held at CPI, 1201 Milwaukee Avenue. He also discussed the Home Show/Chocolate Extravaganza to be held on Saturday, March 27th from 9-3 at Burlington High School.

5. **APPROVAL OF COMMON COUNCIL MINUTES**

A motion was made by Hintz with a second by Simenson to approve the minutes of the February 17, 2010 Common Council Meeting. With all in favor, the motion carried.

6. **LETTERS AND COMMUNICATIONS**

None

7. **REPORTS BY ALDERMANIC REPRESENTATIVES & DEPARTMENT HEADS**

Simenson thanked Lt. Mark Anderson for the great job he did while filling in as the interim police chief.

Simenson wanted to express her opinion on the memo that was sent out by the city administrator regarding a pay and classification study for the non-represented employees. She questioned if the study would be bid and the number of city employees that will be included in this study. The mayor replied there are approximately twenty-five such employees and it would not be put out for bid. She was against spending the seven to nine thousand dollars for the study as there doesn't seem to be a problem hiring or maintaining employees with the current wages and benefits. The mayor stated the wage increases for the non-represented employees have always mirrored the union contracts and the council wanted to pursue a different arrangement.

Bob Prailes questioned if the study would include the private sector. The mayor stated he did not think the private sector would be considered.

Simenson then questioned another study that she had voted against as it was supposed to be conducted through random phone calls to the citizens regarding city services; she had never heard the results of this study. Megan Johnson stated that she had the results of the study. The mayor then requested that the results be distributed to council members.

Simenson stated that due to an ongoing complaint regarding the condition of the roadway, she had driven to Droster Avenue to take a look at it. The Co-op side of the roadway looked good, but the other side was in bad condition. It was then determined that it wasn't the roadway that was pitted; it was actually the adjacent parking lot. Simenson wanted to advise the complainant that the roadway had actually been measured properly.

Vos questioned where the money was coming from to pay for the compensation study. The mayor replied that it was coming from the General Fund. Vos did not feel the study should be that costly as it is a matter of public record what the salaries are in every community. He further stated that the private sector should be included to take into consideration what is going on in the economy.

The mayor said that usually the public sector was paid less but received better benefits than the private sector. Through the years that had become convoluted and wages and benefits had crept upward. This study was being done to provide an in-depth look at where the city is at.

Simenson again stated that she was uncomfortable with this study as it wasn't budgeted. She did not see the reason for the study as it wasn't a do or die situation. Because of the large number of applicants for the police chief job she did not feel that more money needed to be offered than what was being paid and did not like the influence of outside sources on the council's wage decisions.

Vos then spoke about the mailbox location on Dodge Street and asked if any progress had been made with the post office in relocating this box. He said that Dodge Street is heavily used and there are more cars being parked on both sides of Dodge Street which has made it even more difficult to get to the mailbox. The mayor said the police department could take another look at the placement of the box and perhaps consider removing parking spaces.

Johnson reported on the three large boxes of Census material received that needs to be distributed to the public. Simenson suggested that it be donated to Love, Inc.

As this was the last official meeting for Bridget, The mayor thanked her for the wonderful job she had done for the city and wished her the best in her new position in Brown Deer.

8. REPORTS 1-4

A motion was made by Vos with a second by Jim Prailes to approve Reports 1-4. With all in favor, the motion carried.

9. PAYMENT OF VOUCHERS

A motion was made by Rauch with a second by Hintz to approve Prepays (\$2,966,357.32), Vouchers (\$204,968.55), and Reimbursements (\$646.00) for a grand total of \$3,171,971.87 Discussion: Simenson inquired about the payment to an outside company for snow removal at the airport when there is equipment available to use. Jim Prailes stated there is no one at the airport to run the snow plow. Simenson felt it was a terrible waste of resources to own this piece of equipment and just have it sit. Vos stated the city needs to look into whether any other department can use this equipment due to the tie to Stimulus Funds. The Mayor felt there were two issues before the council with the first being the amount of money paid for the snowplowing. He reminded council that the General Fund (tax money) is not being used. The airport is a stand alone entity and funds its expenses through fuel sales. The second issue is that the tractor is very large and could not plow city streets due to its size. Simenson reiterated her concern for this waste of resources and encouraged the city to take a look at whether this equipment could be used elsewhere in the city. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson Nays: None Motion carried 8-0

10. LICENSES AND PERMITS

A motion was made by Simenson with a second by Johnson to approve the licenses as presented. With all in favor, the motion carried.

11. APPOINTMENTS AND NOMINATIONS

A motion was made by Fischer with a second by Vos to approve the appointment of City Administrator Kevin Lahner as temporary treasurer beginning March 5, 2010. With all in favor, the motion carried.

12. PUBLIC HEARINGS

"A PUBLIC HEARING TO CONSIDER THE CITY OF BURLINGTON'S INTENTION TO EXERCISE ITS POLICE POWER IN ACCORDANCE WITH § 66.0703, WI. STATS. AND CHAPTER 274-3 OF THE CODE OF THE CITY OF BURLINGTON TO LEVY SPECIAL ASSESSMENTS UPON PROPERTY WITHIN THE ASSESSMENT DISTRICT AS DESCRIBED IN RESOLUTION 4386(62)"

The mayor opened the public hearing at 7:17 p.m. There were no public comments. A motion was made by Johnson with a second by Vos to close the public hearing. With all in favor, the public hearing closed at 7:19 p.m.

13. RESOLUTIONS ADOPTED

A. RESOLUTION 4396(72) "A RESOLUTION TO CONSIDER AUTHORIZING SIDEWALK RECONSTRUCTION AT VARIOUS LOCATIONS WHERE COMPLAINTS WERE RECEIVED AND LEVYING SPECIAL ASSESSMENTS AGAINST THE BENEFITED PROPERTIES"

A request for a second reading and motion to adopt was made by Bob Prailes with a second by Simenson. Vos questioned if a homeowner could have sidewalk/apron work done at the same time by the contractor and who could they call. Foht stated that the resident should contract Wanasek who has the city contract rather than the state contractor who will be doing the utility work. Pieters reminded council members that Kane Street which is scheduled for work is on the Memorial Day Parade route. Foht said that a temporary patch could be applied on Kane Street as it was included in the contract. Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson Nays: None Motion carried 8-0

B. RESOLUTION 4397(73) "A RESOLUTION TO CONSIDER APPROVING AN AGREEMENT WITH SCHREIBER ANDERSON ASSOCIATES, INC., TO PREPARE A PARK, OPEN SPACE AND TRAILS PLAN FOR THE CITY OF BURLINGTON FOR THE NOT-TO-EXCEED AMOUNT OF \$9,645"

A request for a second reading and motion to adopt was made by Johnson with a second by Bob Prailes. Roll Call Ayes: Bob Prailes, Johnson, Jim Prailes, Vos, Rauch, Fischer Nays: Hintz, Simenson Motion carried 6-0

C. RESOLUTION 4398(74) "A RESOLUTION TO CONSIDER APPROVING THE AWARD OF BID FOR THE 2010 UTILITY AND SIDEWALK IMPROVEMENT PROGRAM TO WANASEK CORPORATION FOR THE NOT-TO-EXCEED AMOUNT OF \$413,026"

A request for a second reading and motion to adopt was made by Jim Prailes with a second by Simenson. Roll call Ayes: Bob Prailes, Johnson, Jim Prailes, Hintz, Vos, Rauch, Fischer, Simenson Nays: None Motion carried 8-0

14. ORDINANCES ADOPTED

A. ORDINANCE 1895(16) "AN ORDINANCE TO CONSIDER AMENDING THE OFFICIAL ZONING MAP BY REZONING PROPERTY IMMEDIATELY SOUTH OF 6551 SOUTH PINE STREET FROM A-1 AGRICULTURAL/HOLDING DISTRICT TO I-1 INSTITUTIONAL DISTRICT"

A motion was made Hintz with a second by Johnson to adopt Ordinance 1895(16). Roll Call Ayes: Bob Prailes, Johnson, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson Nays: None Motion carried 8-0

15. MOTIONS ADOPTED

None

16. OTHER MATTERS AS AUTHORIZED BY LAW

Vos asked where the city was in regard to the sale of the current DPW buildings and their appraisals. He also questioned whether the building on the property on Sheldon Street could be split off. The mayor replied that the process is moving forward.

Vos requested a written opinion from the city attorney regarding what level of involvement he could have on any issues with the downtown redevelopment due to his son's involvement with the hotel project.

17. ADJOURNMENT

A motion was made by Vos with a second by Simenson to adjourn the meeting. With all in favor, the meeting adjourned at 7:25 p.m.

Beverly R. Gill
City Clerk
City of Burlington
Racine and Walworth Counties



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 8	Date: March 2, 2010
Submitted By: City Staff	Subject: Reports 1-4

Details:

Attached please find the following reports:

- Report 1 – Library Board minutes, January 26, 2010
- Report 2 – Airport Committee minutes, January 28, 2010
- Report 3 – Spring Election Primary Report, February 16, 2010
- Report 4 - Committee of the Whole minutes, February 17, 2010

Options & Alternatives:

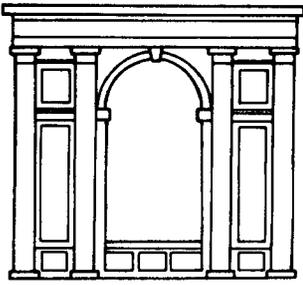
N/A

Financial Remarks:

None.

Executive Action:

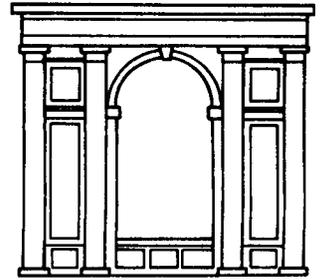
Staff recommends that the Council accept these reports at the March 2, 2010 Common Council meeting.



Burlington Public Library

166 East Jefferson Street • Burlington, Wisconsin 53105
(262) 763-7623 • Fax (262) 763-1938

www.burlingtonlibrary.org



Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, January 26, 2010 in the Burlington Public Library storytime room. Present were Penny Torhorst, Dianne Boyle, Yvonne Braunschweig, Kay Pockat, Pat Hoffman, Scott Johnson and Steve Rauch. Also present was high school representative Jahna Newholm. Excused were Pat Hurley, and Bridget Savaglia. Also present were Gayle Falk and Linda Berndt.

Torhorst called the meeting to order at 4:00.

Minutes of the December 15, 2009 meeting were approved. Hoffman moved, and Braunschweig seconded. Motion passed.

The January 2010 General Fund Bills, Prepays, Reimbursements and December 2009 General Fund deposits were discussed and approved. Braunschweig moved approval and Johnson seconded. Motion passed. The January 2010 Trust Fund Bills, and December 2009 Trust Fund Deposits were approved. Braunschweig moved and Johnson seconded. Motion passed.

Committee Reports: There were no reports at this time.

Federated Library Report: Braunschweig reported from the last Lakeshores Library System Board meeting. Library Legislative Day is February 16th in Madison. Braunschweig was appointed to the long range planning committee. Currently the Lakeshores Library System is recruiting for a public library coordinator position, which will come open due to a retirement. Next Lakeshores Library System board meeting is March 16th.

Falk said that Lakeshores has been investigating the delivery service between the libraries. We get about 150 items a day that belong to other libraries, in addition to our own items returned from other libraries. We send out a large number of items daily. To help speed up the sorting and delivery process, Lakeshores is requiring member libraries to change receipts attached to intransit items. Falk included in today's bills new receipt printers that can be programmed to produce larger, more legible routing slips. Falk said we had not anticipated this purchase, and it therefore was a burden to the equipment budget. Discussion followed to reimburse the equipment fund from trust fund money. Hoffman moved and Braunschweig seconded the motion to use \$900.00 of Trust money to help pay for the receipt printers.

Old Business:

Friends Update: The Friends have met with painters, an architect and an interior decorator to complete plans for the changes to the children's side of the library. The next fundraiser will be for the adult side of the library, and include computers and software.

New Business:

Jahnna Newholm is back again this year as our student representative. Welcome Jahnna.

LSTA Grant: There has been no news yet on the grants we applied for. We are still waiting for a decision from the LSTA Board.

Annual Report: The State has made the new annual report form available. After we have financial information from the city, we will be able to complete the form and file our information with the Department of Public Instruction.

Magazine Weeding Day: Once a year we discard the oldest magazines in storage. This makes room for the past year of magazines in the storage room. Carole Rybarczyk and the pages do this and it takes a full morning. Falk said that \$50.00 of Trust money was included in the bills to have lunch brought in for them.

Staff Appreciation: There was a thank you from the staff to the Board for the microwave and the gift certificates.

Judy Rockwell proctored several tests for a patron who later gave her a thank you and gift certificate for \$30.00 at Veronicos. City policy does not allow employees to accept anything with a value over \$25. Judy will return it and explain that to her.

There is a Memorandum of Agreement that needs the Library Board President's signature. This agreement is for money received from counties for serving people without home libraries.

Directors Report:

At the next meeting we will have the list of Public Depositories for the Board to approve. These are financial institutions that are approved for our investments.

Each year the Board allows \$1,200.00 of Trust money to be used for programs throughout the year. At the February meeting the bill will be on the list for Board consideration.

We have wireless internet access in the library, but people need JAVA to utilize the hookup. Patrons must register and get a password to be able to access the internet. It is designed for this purpose, since this allows us to restrict use to registered users, and also allows us to encrypt the information for the protection of patron information.

Pizza Hut has been doing random acts of kindness. We were the recipient of pizza for lunch on Monday, January 25th.

Monthly Report: The circulation numbers are up. We broke last years' record and we reached our goal of over 200,000 checkouts.

In the News:

There are many program articles and listings in the calendar of events.

There were two public communications to the board. There were thank yous from Barb Fletcher and Barb Lebak for the gift certificates.

AT 4:40 PM the meeting was adjourned into executive session to evaluate the library director, Hoffman moved, Pockat seconded the motion. Motion passed.

At 5:10 PM Falk was called in to discuss the evaluation with the Board. Following the discussion, Hoffman moved to return to open session and adjourn. Braunschweig seconded. Motion passed.

Our next meeting will be on Tuesday, February 23rd at 4:00 PM in the Burlington Public Library Storytime Room.

Respectfully submitted,

Steve Rauch
Aldermanic Representative

CITY OF BURLINGTON
AIRPORT COMMITTEE

Date: January 28, 2010

Meeting was called to order at 6:00 pm by Airport Manager Gary Meisner.

Present:

Alderman Jim Prailes
Gary Meisner
Arlene Runkel
David Uhen
John Hotvedt
Kevin Remer

Excused:

Committee Chairman Jerry DeLay

Motion was made by Hotvedt, seconded by Runkel, to approve the November 19, 2009 minutes as written. Motion carried.

Open Floor Audience comments: None

Following a discussion on several requests for more hangar building space, a motion was made by Meisner, seconded by Hotvedt to proceed with engineering firm MSA's hangar land study, not to exceed \$8800. Motion passed.

Airport Manager's Report:

Meisner was a key speaker at the recent Burlington Kiwanis Club meeting, presenting an overview of Burlington Airport operations and it's successful financial position with the popular self-serve fuel operation.

There being no further business, motion was made by Remer, seconded by Prailes, to adjourn the meeting. Motion carried. Meeting was adjourned at 6:30pm.

Next meeting will be February 25, 2010 at 6:00pm.

Respectfully submitted,

Arlene Runkel
Secretary

DRAFT

CITY OF BURLINGTON
Committee of the Whole Minutes
Robert Miller, Mayor
Beverly R. Gill, City Clerk
February 17, 2010

1. **CALL TO ORDER/ROLL CALL**

Mayor Miller called the meeting to order at 6:45 p.m. starting with roll call. Aldermen present: Robert Prailes, Ed Johnson, Peter Hintz, Tom Vos, Steve Rauch, Katie Simenson Excused: Jim Prailes, Jeff Fischer Student members present: Bonit Gill and Tony Wang

Staff present: City Attorney John Bjelajac, City Administrator Kevin Lahner, Assistant to the Administrator Megan Johnson, Acting Police Chief Mark Anderson, Department of Public Works Supervisor Dick Pieters, Treasurer Bridget Souffrant, Building Inspector Patrick Scherrer

2. **CITIZENS COMMENTS**

None

3. **APPROVAL OF MINUTES FROM FEBRUARY 2, 2010**

A motion was made by Simenson with a second by Johnson to approve the minutes from the February 2, 2010 Committee of the Whole meeting. With all in favor, the motion carried.

4. **RESOLUTION 4396(72) "A RESOLUTION TO CONSIDER AUTHORIZING SIDEWALK RECONSTRUCTION AT VARIOUS LOCATIONS WHERE COMPLAINTS WERE RECEIVED AND LEVYING SPECIAL ASSESSMENTS AGAINST THE BENEFITED PROPERTIES"**

Mayor Miller introduced Resolution 4396(72) for discussion. Alderman Bob Prailes questioned whether the residents had been notified. Lahner explained that each affected property owner had received official notification.

This resolution is scheduled for the March 2, 2010 Common Council Meeting.

5. **ORDINANCE 1895(16) "AN ORDINANCE TO CONSIDER AMENDING THE OFFICIAL ZONING MAP BY REZONING PROPERTY IMMEDIATELY SOUTH OF 6551 SOUTH PINE STREET FROM A-1 AGRICULTURAL/HOLDING DISTRICT TO I-1 INSTITUTIONAL DISTRICT"**

Mayor Miller introduced Ordinance 1895(16) for discussion. He stated this is the property where the new DPW Building will be built and it had already received Plan Commission approval.

This ordinance is scheduled for the March 2, 2010 Common Council Meeting.

6. **RESOLUTION 4397(73) "A RESOLUTION TO CONSIDER APPROVING AN AGREEMENT WITH SCHREIBER ANDERSON ASSOCIATES, INC., TO PREPARE A PARK, OPEN SPACE AND TRAILS PLAN FOR THE CITY OF BURLINGTON FOR THE NOT-TO-EXCEED AMOUNT O \$9,645"**

Mayor Miller introduced Resolution 4397(73) for discussion. Bob Prailes stated that there has not been an update to the Outdoor Recreation Plan since 1996 and the Park Board feels there is a need for direction.

Lahner said there is a requirement by the Department of Natural Resources that states that a municipality must have a five-year comprehensive park plan in place to be eligible for stewardship grants.

Vos questioned if anyone has actually kept track of whether the recommendations from the 1996 Plan have ever been accomplished. Lahner stated that he wasn't aware of any document that actually tracked the projects that were suggested. Vos felt the information would be important and useful to have.

Bob Prailes felt the Park Board wasn't aware that the plan from 1996 even existed. Vos thought that was an even bigger problem.

Hintz, as a former member of the Park Board, felt that the board was aware of this document. Hintz stated that the grants the city received for Echo Lake were based on the 1996 Plan. Bob Prailes thought due to the amount of time that had elapsed since Hintz served, that no one on the current board was aware of the 1996 Plan.

Simenson questioned how many grants the city applied for because the study was done and how many were received. She also questioned the value of any grants and were they worth the cost of the study.

The mayor stated that the city at this time does not have someone on staff that could dedicate the many hours needed to track or apply for the grants. He said that he is working with the city administrator to address this issue.

Hintz questioned if this is the same firm that had planned the river front area and if they were, he thought the city should have learned their lesson. Mayor Miller stated it was the same firm and he had been less than pleased with the results but this was not a similar project. The Park Board had positive reviews of the firm from other sources.

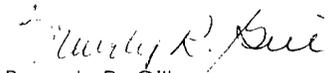
Vos reiterated his concern that the Park Board needs direction and this study should provide this opportunity.

7. OTHER MATTERS

None

8. ADJOURN

A motion was made by Johnson with a second by Hintz to adjourn the meeting. With all in favor, the motion carried and the meeting adjourned at 6:56 p.m.



Beverly R. Gill
City Clerk
City of Burlington
Racine and Walworth Counties



CITY OF BURLINGTON

Finance Department

300 N. Pine Street, Burlington, WI 53105
Phone: (262) 342-1170 Fax: (262) 342-1178
www.burlington-wi.gov

Common Council Agenda Item Number: 9	Date: March 2, 2010
Submitted By: Bridget Souffrant, Treasurer	Subject: Prepaids and Vouchers

Details:

Attached please find the Prepaids and Vouchers list for bills accrued through March 2, 2010:

Total Prepaids:	\$2,966,357.32
Total Vouchers:	\$204,968.55
Reimbursements:	\$646.00
 Grand Total:	 <u><u>\$3,171,971.87</u></u>

Options & Alternatives: Approve expenditures as presented or alter purchasing procedures.

Financial Remarks: 5 Largest Disbursements on Prepaids and Vouchers

- 1) Burlington Area School District – Portion of Racine County Feb Tax Settlement \$1,858,390.94
- 2) Racine County Treasurer – Portion of Racine County Feb Tax Settlement Racine County \$678,593.34
- 3) Gateway – Portion of Racine County Feb Tax Settlement \$263,119.20
- 4) Board Of Commissioners of Public Land – Trust Fund Loan Program that is a low interest pension loan for all \$62,527.70
- 5) Racine County Treasurer – Portion of Racine County Feb Tax Settlement Racine County State of WI \$44,516.71

Executive Action:

Staff recommends that the Common Council accept these Prepaids and Vouchers in the amount of \$3,171,971.87 at the March 2, 2010 Council meeting.



CITY OF BURLINGTON

City Clerk

300 N. Pine Street, Burlington, WI, 53105

(262) 342-1161 – (262) 763-3474 fax

www.burlington-wi.gov

Common Council Agenda Item Number: 10	Date: March 2, 2010
Submitted By: Beverly R. Gill, City Clerk	Subject: Licenses

Details:

The alcohol license lists for applications accrued through March 2, 2010 are as follows:

Licenses Recommended for Approval

Operator's Licenses

Glover, Laura A.
Kling, Kevin R.
Morrow, Steve R.
Weiss, Sarah E.

The Police Department has performed a background check on these applicants and recommends approval for the applicants to receive an Operator's License.

Options & Alternatives:

Financial Remarks:

Applicants are charged a fee of \$15, a portion of which funds the background checks performed by the Police Department. Business licenses fees are calculated on a case by case basis depending on the type of license applied for.

Executive Action:

Staff recommends the Common Council accept the presented licenses at the March 2, 2010 Council meeting.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 11	Date: March 2, 2010
Submitted By: Mayor Miller	Subject: Appointment A

Details:

- A. To appoint Kevin Lahner as temporary City Treasurer beginning March 5, 2010 until such position is filled.

Options & Alternatives:

Financial Remarks:

None.

Executive Action:

Staff recommends that the Council accept this appointment at the March 2, 2010 Common Council meeting.