



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

AGENDA COMMON COUNCIL

Tuesday, January 19, 2010

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller

Robert Prailes, Alderman, 1st District

Edward Johnson, Alderman, 1st District

Jim Prailes, Alderman, 2nd District

Peter Hintz, Alderman, 2nd District

Tom Vos, Council President and Alderman, 3rd District

Steve Rauch, Alderman, 3rd District

Katie Simenson, Alderman, 4th District

Jeff Fischer, Alderman, 4th District

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Citizen Comments.
4. Chamber of Commerce Representative.
5. Approval of the Common Council minutes for January 5, 2010. *(J. Fischer)*
6. Letters and Communications: None.
7. Reports by Aldermanic Representatives and Department Heads.
8. Reports: 1 – *(R. Prailes)*
 - Report 1 – Police & Fire Commission minutes, October 7, 2009
 - Report 2 – Police & Fire Commission minutes, October 15, 2009
 - Report 3 - Committee of the Whole minutes, January 5, 2010
9. Payment of Vouchers. *(E. Johnson)*
10. Licenses and Permits. *(J. Prailes)*
11. Appointments and Nominations: *(P. Hintz)*
 - A. To appoint Jon Schultz as a regular member on the Zoning Board of Appeals from an alternate member. Term to expire 1/1/2012.

12. **PUBLIC HEARINGS**

None.

13. **RESOLUTIONS**

- A. Resolution 4383(59) to consider approving an increase to water rates of 3.8% under the Public Service Commission Simplified Rate Case. This item was discussed at the January 5, 2010 Committee of the Whole meeting. *(T. Vos)*
- B. Resolution 4384(60) to consider designating public depositories for the City of Burlington municipal funds for 2010. This item was discussed at the January 5, 2010 Committee of the Whole meeting. *(S. Rauch)*
- C. Resolution 4385(61) to consider approving Task Order Number Seventy-Three in the amount of \$78,461 for the 2010 Utility and Sidewalk Improvement Project. This item was discussed at the January 5, 2010 Committee of the Whole meeting. *(K. Simenson)*

14. **ORDINANCES**

- A. Ordinance 1893(14) to consider amending the Official Traffic Map by converting the existing yield signs to stop signs on South Oakland Avenue at Orchard Street. This item was discussed at the January 5, 2010 Committee of the Whole meeting. *(J. Fischer)*
- B. Ordinance 1894(15) to consider amending the Official Traffic Map to add No Parking Zones on portions of Meadow Lane and Chapel Terrace. This item was discussed at the January 5, 2010 Committee of the Whole meeting. *(R. Prailes)*

15. **MOTIONS**

None.

16. **OTHER MATTERS AS AUTHORIZED BY LAW**

17. **ADJOURN INTO CLOSED SESSION** *(E. Johnson)*

Wis. Stats 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- A. To discuss specific personnel issues.
- B. To discuss the Labor Association of Wisconsin (LAW) contract.

18. **RECONVENE INTO OPEN SESSION** *(J. Prailes)*

- 1. Consideration on recommendations from the City Council.

17. **ADJOURNMENT** *(P. Hintz)*

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.

**City of Burlington
Official Minutes
Common Council
Robert Miller, Mayor
Beverly R. Gill, City Clerk
January 19, 2010**

1. CALL TO ORDER - ROLL CALL

Mayor Miller called the meeting to order at 6:41 p.m. starting with roll call. Aldermen present: Robert Prailes, Peter Hintz, Jim Prailes, Tom Vos, Jeff Fischer, Steve Rauch, Katie Simenson
Excused: Ed Johnson, Student Member Bonit Gill Absent: Student Member Tony Wang

Staff present: City Attorney John Bjelajac, City Administrator Kevin Lahner, Acting Police Chief Mark Anderson, Assistant to the Administrator Megan Johnson, Director of Public Works Connie Wilson, Department of Public Works Supervisor Dick Pieters, Fire Chief Dick Lodle, Building Inspector Patrick Scherrer, Library Director Gayle Falk, Tom Foht of Kapur Engineering

2. PLEDGE OF ALLEGIANCE

Mayor Miller led the council, staff and audience in the Pledge of Allegiance.

3. CITIZEN COMMENTS

None

4. CHAMBER OF COMMERCE REPRESENTATIVE

Mr. Jamie Mangold attended the meeting as a representative of the Burlington Chamber of Commerce. He thanked the City of Burlington for their assistance in the Christmas Parade and reminded the council of the upcoming Chamber of Commerce Dinner. The dinner will be held on Thursday, January 20, 2010, 6:00 p.m. at the Veteran's Terrace.

5. APPROVAL OF COMMON COUNCIL MINUTES

A motion was made by Fischer with a second by Simenson to approve the minutes of the January 5, 2009 Common Council Meeting. With all in favor, the motion carried.

6. LETTERS AND COMMUNICATIONS

None

7. REPORTS BY ALDERMANIC REPRESENTATIVES & DEPARTMENT HEADS

Rauch gave an update on the action by the Planning Commission. He reported on the approval of a Doggie Day Care, 5821 South Pine and a used book store at 446 South Pine Street which will be opened by Love, Inc.

Hintz discussed a phone call he had received from a resident who had just moved into one of the condos on Hidden Creek and reported there were no street lights in that area. Hintz stated that beyond Pine and Dunford there are no street lights on either side. Vos stated that the area is in a PUD and the agreement would have to be taken into consideration. Hintz stated that he did not think there was any PUD regarding the east side of the street. The Mayor stated that it would be looked into.

Rauch also questioned the lighting at the entrance of Pine Brook Pointe, 1001 South Pine Street.

8. REPORTS 1-3

A motion was made by Bob Prailes with a second by Hintz to approve Reports 1-3. With all in favor, the motion carried.

9. PAYMENT OF VOUCHERS

A motion was made by Vos with a second by Hintz to approve Prepaids (\$152,492.36) and Vouchers (\$166,324.54) for a grand total of \$318,816.90 Discussion: Rauch questioned if the city's refund policy had been changed for tax refunds as he did not remember so many refund checks in the past years. He also questioned if cash was used in the past. Lahner replied that the refunds had always been mailed and he thought the increase in the number of checks might be due to the "first dollar" credit. Roll Call Ayes: Bob Prailes, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson Nays: None. Motion carried 7-0.

10. LICENSES AND PERMITS

A motion was made by Jim Prailes with a second by Simenson to approve the licenses as presented. With all in favor, the motion carried.

11. APPOINTMENTS AND NOMINATIONS

A motion was made by Hintz with a second by Rauch to approve the appointment of Jon Schultz (formerly an alternate on Zoning Board of Appeals) to the ZBA. His appointment will expire on January 1, 2012. Discussion: Rauch questioned if an alternate appointment for ZBA would be filled next month. The mayor stated that he has not had much progress in finding someone to take the appointment. With all in favor the motion carried.

12. PUBLIC HEARINGS

None

13. RESOLUTIONS ADOPTED

A. RESOLUTION 4383(59) "A RESOLUTION TO APPROVE AN INCREASE TO WATER RATES OF 3.8% UNDER THE PUBLIC SERVICE COMMISSION SIMPLIFIED RATE CASE"

A request for a second reading and motion to approve was made by Rauch with a second by Hintz. Discussion: Simenson questioned if the Veteran's Building was receiving any reduction in their water or sewer billing. Lahner stated they are not receiving any reduction in either the water or sewer charges.

Vos reiterated his prior concern for the estimated two-million dollars that will have to be spent to correct the radium issue and how that will affect the water/sewer rates. He stated it is a significant issue and needs to be studied. He also voiced his concern with sewer/water rates and how that could affect the future growth of the city. He said it is a competitive advantage in attracting businesses to have more favorable rates than other communities.

Lahner said the city is at this time working with the DNR and engineers to address the issue; he further stated the city needs a timeline for the compliance and the city's financial advisers will also have to be involved.

Wilson advised council that she will be conducting a radium workshop in February for Aldermen and any other interested parties to try and address their concerns. She also will be attending a compliance hearing at the DNR office next Friday which at that time she will be given a "Notice of Consent" that will give the city a timeline. She anticipates this timeline to be three years.

Simenson spoke of the concerns of many of her constituents and they would like to see the radium issue taken care of sooner rather than later.

Roll Call Ayes: Bob Prailes, Hintz, Jim Prailes, Vos, Rauch, Fischer Nays: Simenson Motion carried 6-1

B. RESOLUTION 4384(60) "A RESOLUTION TO DESIGNATE PUBLIC DEPOSITORIES FOR THE CITY OF BURLINGTON MUNICIPAL FUNDS FOR 2010"

A request for a second reading and motion to approve was made by Vos with a second by Jim Prailes. Roll Call Ayes: Bob Prailes, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson Nays: None Motion carried 7-0

C. RESOLUTION 4385(61) "A RESOLUTION TO APPROVE TASK ORDER NUMBER SEVENTY-THREE IN THE AMOUNT OF \$78,461 FOR THE 2010 UTILITY AND SIDEWALK IMPROVEMENT PROJECT"

A request for a second reading and motion to approve was made by Simenson with a second by Hintz. Roll Call Ayes: Bob Prailes, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson Nays: None Motion carried 7-0

14. ORDINANCES ADOPTED

A. ORDINANCE 1893(14) "AN ORDINANCE TO AMEND THE OFFICIAL TRAFFIC MAP BY CONVERTING THE EXISTING YIELD SIGNS TO STOP SIGNS ON SOUTH OAKLAND AVENUE AT ORCHARD STREET"

A motion was made by Fischer with a second by Rauch to approve Ordinance 1893(14). Discussion: Vos stated there have been two of these amendments recently and questioned what standard is used to determine whether a stop sign is needed.

The mayor replied that when these issues appear, they are referred to the police department for a study and to make recommendations.

A further explanation was offered by Lahner regarding the "Uniform Manual of Traffic Control Devices". This manual offers a set of standards that are universally applied to intersections. These standards along with accident history and complaints from citizens are all part of the process.

Roll call Ayes: Bob Prailes, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson Nays: None Motion carried 7-0

B. ORDINANCE 1894(15) "AN ORDINANCE TO AMEND THE OFFICIAL TRAFFIC MAP TO ADD NO PARKING ZONES ON PORTIONS OF MEADOW LANE AND CHAPEL TERRACE"

A motion was made by Bob Prailes with a second by Simenson to approve Ordinance 1894(15). Discussion: None Roll Call Ayes: Bob Prailes, Hintz, Jim Prailes Vos, Rauch, Fischer, Simenson Nays: None Motion carried 7-0

15. MOTIONS ADOPTED

None

16. OTHER MATTERS AS AUTHORIZED BY LAW

Vos questioned the bike/pedestrian path along Highway 11 and asked if it was a dead issue. Foht replied that it is an actual project and it is to run from Highway 11 to just south of the golf course on the west side of Highway W. The project has the potential for additional funding from the State of Wisconsin with the time frame to complete the design this year and construction in 2011.

Rauch commented on the appointment by the Town of Burlington of former Town Chairman Kurt Petrie to act as a liaison to look into the removal of the Highway 142 Overpass. Rauch questioned where the city was with that issue. The mayor indicated the state would enter into discussions again once the bypass is completed.

17. ADJOURN INTO CLOSED SESSION

A motion was made by Vos with a second by Hintz to adjourn into closed session per Wis. Stats. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises

responsibility. Roll Call Ayes: Bob Prailes, Hintz, Jim Prailes, Vos, Rauch, Fischer, Simenson With all in favor the motion passed.

Also in attendance at the closed session was Labor Attorney Kyle Guyla of VonBriesen and Rober, S.C.

18. RECONVENE INTO OPEN SESSION

A motion was made by Fischer with a second by Simenson to reconvene into open session. With all in favor the council returned to open session.

A motion was made by Simenson with a second by Bob Prailes to adopt Motion 10-675 "A motion to approve Collective Bargaining Agreements between the City of Burlington and the Labor Association of Wisconsin (LAW) for and on behalf of its affiliate local the Burlington Police Benevolent Association Local No. 218 for the years 2010 through 2013". With all in favor, the motion passed.

19. ADJOURNMENT

A motion was made by Hintz and seconded by Fischer to adjourn the meeting. With all in favor, the meeting adjourned at 8:15 p.m.

Beverly R. Gill
City Clerk
City of Burlington
Racine and Walworth Counties



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Common Council Agenda Item Number: 8	Date: January 19, 2010
Submitted By: City Staff	Subject: Reports 1-3

Details:

Attached please find the following reports:

- Report 1 – Police & Fire Commission minutes, October 7, 2009.
- Report 2 – Police & Fire Commission minutes, October 15, 2009.
- Report 3 - Committee of the Whole minutes, January 5, 2010.

Options & Alternatives:

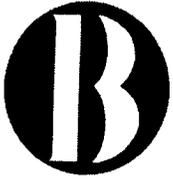
N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Council accept these reports at the January 19, 2010 Common Council meeting.



CITY OF BURLINGTON

POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105
(262) 763-3717



MINUTES

City of Burlington Police and Fire Commission
Burlington Fire Station
165 W. Washington Street
October 7, 2009

Call to Order and Roll Call:

The meeting of the Police and Fire Commission was called to order at 6:30 p.m. by President Tom Pringle. Present were President Pringle, Commissioners John Hotvedt and Joseph Busch. Commissioners Ron Patla and Barbara Kopack-Hill were excused. Also present were Fire Chief Dick Lodle and Acting Police Chief Mark Anderson.

Public Comments:

None

Approval of Minutes:

The minutes of the September 23, 2009 special meeting of the Police and Fire Commission were approved on the motion of Commissioner Busch, seconded by Commissioner Hotvedt. Motion carries unanimously with President Pringle abstaining.

Fire Chief's Report:

Motion was made at 6:34 p.m. to convene in closed session pursuant to Section 19.85(1)(c) by President Pringle to interview and consider an applicant for the volunteer fire department; seconded by Commissioner Hotvedt. Motion carries unanimously.

Motion by Commissioner Busch, seconded by Commissioner Hotvedt, to convene in open session for discussion and possible action on said application.

Moved by Commissioner Hotvedt and seconded by Commissioner Busch to approve the application for volunteer fire department membership of Chad M. Rynders. Motion carries unanimously.

Discussion of old Police and Fire Commission Business:

None

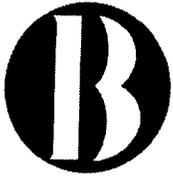
Discussion of new Police and Fire Commission Business, if any:

President Pringle noted that he will be meeting with representatives of the Voorhees firm to discuss the time line and other matters surrounding the process for the hiring of a police chief.

Adjournment:

Motion by President Pringle at 6:53 p.m. to adjourn. Seconded by Commissioner Hotvedt. Motion carries unanimously.

John E. Hotvedt
Secretary



CITY OF BURLINGTON

POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105
(262) 763-3717



MINUTES OF SPECIAL MEETING
City of Burlington Police and Fire Commission
Burlington Fire Station
165 W. Washington Street
October 15, 2009

Call to Order and Roll Call:

The meeting of the Police and Fire Commission was called to order at 5:15 p.m. by President Tom Pringle. All commissioners were present.

Public Comments:

None.

Approval of Minutes:

No action taken.

Fire Chief's Report:

None.

Police Chief's Report:

None.

Police and Fire Commission Business:

Mark and Sharon Morien from Vorhees Associates conducted a discussion with the commissioners regarding the Police Chief recruitment process and time line. Vorhees first presented the classified advertisement which they intend to publish in a number of newspapers.

Thereafter, a discussion was conducted regarding the recruitment brochure and outline prepared by Voorhees Associates. Thereafter, a discussion was held as to the process outline and the timetable associated with the recruitment process. The process will contain the following phases:

- Phase 1: Position assessment, job announcement and brochure development
- Phase 2: Advertising candidate recruitment and outreach
- Phase 3: Candidate evaluation and screening
- Phase 4: Presentation of recommended candidates and interviewing process:
 - A. Assessment Center
 - B. Interview
- Phase 5: Appointment of candidate

Adjournment:

Motion was made to adjourn at 6:25 p.m. by Commissioner Busch. Seconded by Commissioner Kopack-Hill. Motion carries unanimously.

John E. Hotvedt
Secretary

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CITY OF BURLINGTON
Committee of the Whole Minutes
Robert Miller, Mayor
Beverly R. Gill, City Clerk
January 5, 2010

1. CALL TO ORDER/ROLL CALL

Mayor Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Robert Prailes, Ed Johnson, Peter Hintz, Jim Prailes, Tom Vos, Jeff Fischer, Steve Rauch, Katie Simenson

Staff present: City Attorney John Bjelajac, City Administrator Kevin Lahner, Acting Police Chief Mark Anderson, Assistant to the Administrator Megan Johnson, Treasurer Bridget Souffrant, Director of Public Works Connie Wilson, Department of Public Works Supervisor Dick Pieters, Fire Chief Dick Lodle, Building Inspector Patrick Scherrer, Library Director Gayle Falk, Tom Foht of Kapur Engineering

2. CITIZENS COMMENTS

Ms. Heather Kane-Terhorst, 349 Origen Street, was present to discuss the sledding hill behind her home. She requested the council adopt a resolution to close the sledding hill or to substantially increase the maintenance and regulation of the site.

Kane-Terhorst sited litter, sledding injuries, damage to her home and landscape, additional home owner's insurance required due to proximity of sledding hill, unsupervised youngsters, intoxicated individuals after bar closing, trespassing on her property, inadequate police protection, harassment of her dog, and lack of city involvement to supervise the sledding hill. She further stated that the hill seemed to fall into a no-man's land as it is neither part of the park department nor part of the water utility.

At 6:35 p.m. the Mayor excused himself due to a conflict of interest and Council President Tom Vos presided over the meeting.

Alderman Robert Prailes suggest that she attend a Park Board Meeting where they can try and solve the issues and if that doesn't work out then address the common council. He did not feel that closing the hill would be fair to those young people who act responsibly.

Hintz questioned the ownership of the hill. His understanding was that the hill is partially owned by the water department and the remainder by the Park Board. He did not think the Park Board would have any say over the water department land. He sympathized with Ms. Kane-Terhorst as he would not want that problem in his backyard. He questioned whether this was just a weekend occurrence or daily? She stated that it was a nightly event. He then suggested that if a few citations were issued that perhaps that would curtail the unwelcomed activity.

Vos stated that the hill is located in his jurisdiction, but he has never received a call regarding these problems.

Wilson stated that she concurred with Ms. Kane-Terhorst and that as water superintendent the area does have issues. Wilson has asked for greater police patrols and has provided extra lighting in the area. She stated that she would be willing to attend the next park board meeting to discuss this issue.

Interim Police Chief Mark Anderson stated that the area is akin to a forest and as such there are plenty of hiding places. He stated that there are three to five incidents a year at this site.

Attorney Bjelajac said that if a solution could be worked out with the Park Board he would be willing to assist in any jurisdictional issues. He will also take a look at the legality of the sledding hill which is partially owned by the water utility.

Simenson questioned if the top of the hill is owned by the water department and if there is a "No Trespassing" sign posted, it would seem there should be no sledding.

Wilson stated that it was kind of a convoluted issue that had occurred many years ago when an Eagle Scout built the stairs and the city endorsed the project. With the addition of the antennas on the water tower, the generator and the building for emergency government, these issues have created more hiding places.

At 6:45 p.m., Mayor Miller again presided over the meeting. The mayor requested that Ms. Kane-Terhorst supply a copy of the letter that she had read this evening so it could be copied for council members.

3. APPROVAL OF MINUTES FROM DECEMBER 15, 2009

A motion was made by Vos with a second by Jim Prailes to approve the minutes from the December 15, 2009 Committee of the Whole meeting. With all in favor, the motion carried.

4. RESOLUTION 4383(59) "A RESOLUTION TO CONSIDER APPROVING AN INCREASE TO WATER RATES OF 3.8% UNDER THE PUBLIC SERVICE COMMISSION SIMPLIFIED RATE CASE"

Mayor Miller introduced Resolution 4383(59) for discussion. Simenson questioned the 3.8% as it was her understanding that the discussion was 3.0%; she also questioned whether the extra money had anything to do with the building of the Department Works Building. Lahner could not recall the 3.0% discussion. Wilson assured her this increase had nothing to do with the construction of the new building.

Wilson further explained that the water utility meets the requirements to qualify for the Public Service Commissions Simplified Rate Case which allows the utility to keep pace with normal and ordinary cost increases due to inflation. She emphasized that the rate increase is necessary for cash flow and she did not apply for the increase only because of eligibility. She reminded council that the average water bill for a municipality of this size is \$71.51 per quarter and the City of Burlington is at \$52.95 per quarter which is well below average. If adopted, the 3.8% would mean an increase of \$1.49 per quarter for the average residential bill. This increase would take effect February 1, 2010.

Simenson questioned if this increase will be used to address the Radium issue. Wilson replied this money is not for that purpose and that issue is still in the hands of the DNR and engineering firms; she is awaiting their recommendation.

Vos did not believe this rate increase was due to increased inflation as the country is in negative inflation. He stated he was surprised to hear the rate increase had nothing to do with the new DPW building. With the building of the new DPW Building (which the water utility will be sharing this cost) and the possibility of spending 2.5 million dollars to correct the Radium problem, Vos felt the council needs to sit down and take a look at what direction the utility is moving. With prior rate increases there has been a decrease in the water usage which meant less revenue so the rate increases are a two-edged sword.

Souffrant reminded council members of the decision that was made while working on the 2009 Budget not to bond for the \$300,000 in capital expenditures that were needed for the water utility but rather to use what was in the fund balance. The amount placed on the property tax roll for this year was over \$122,000 for delinquent water bills and that amount isn't

recouped until tax settlement. This resolution will move forward to the January 19, 2010 Common Council meeting.

5. RESOLUTION 4384(60) "A RESOLUTION TO CONSIDER DESIGNATING PUBLIC DEPOSITORIES FOR THE CITY OF BURLINGTON MUNICIPAL FUNDS FOR 2010"

Mayor Miller introduced Resolution 4384(60) for discussion. The mayor explained this as an annual item which requires council approval.

Simenson questioned if the city should be placing funds in Fox River Bank and First Banking Center because of their financial problems. Souffrant explained that because the city has a collateralization policy in place regarding investments and this would have to be met before any funds would be placed with a financial institution. This resolution will move forward to the January 19, 2010 Common Council meeting.

6. RESOLUTION 4385(61) "A RESOLUTION TO CONSIDER TASK ORDER NUMBER SEVENTY-THREE IN THE AMOUNT OF \$78,461.00 FOR THE 2010 UTILITY AND SIDEWALK IMPROVEMENT PROJECT"

Mayor Miller introduced Resolution 4385(61) for discussion. Simenson questioned whether this pertained to Falcon Ridge. Lahner replied that Falcon Ridge was not part of this project. This resolution will move forward to the January 19, 2010 Common Council meeting.

7. ORDINANCE 1893(14) "AN ORDINANCE TO CONSIDER AMENDING THE OFFICIAL TRAFFIC MAP BY CONVERTING THE EXISTING YIELD SIGNS TO STOP SIGNS ON SOUTH OAKLAND AVENUE AT ORCHARD STREET"

Mayor Miller introduced Ordinance 1893(14) for discussion. Vos questioned if there is a problem with this intersection. Lahner explained that the issue had been brought to Alderman Rauch by several residents who felt the current situation was unsafe. The residents in the area have complained of several near misses and occasional accidents. This ordinance will move forward to the January 19, 2010 Common Council meeting.

8. ORDINANCE 1894(15) "AN ORDINANCE TO CONSIDER AMENDING THE OFFICIAL TRAFFIC MAP TO ADD A "NO PARKING ZONE" ON THE NORTH SIDE OF MEADOW LANE FROM MCCANNA PARKWAY TO CHAPEL TERRACE"

Mayor Miller introduced Ordinance 1894(15) for discussion. Bob Prailes requested this ordinance be amended to have no parking from Meadow Lane to Edgewood between the hours of 2:00 a.m. to 6:00 a.m. This was further amended after council discussion to include Viewcrest and Chapel Terrace. This ordinance will move forward to the January 19, 2010 Common Council meeting.

9. OTHER MATTERS

The mayor recognized both Acting Police Chief Mark Anderson and Fire Chief Dick Lodle in regard to the recent tragedy in the city. He thanked them and their departments for their involvement in the attempted rescue operation during the tragic drowning in the river of seven-year old Slade Baker.

Fire Chief Lodle pointed out there were at least eight to ten other municipalities that were involved and also deserved recognition.

10. ADJOURNMENT

A motion was made by Rauch with a second by Simenson to adjourn the meeting. With all in favor, the motion carried and the meeting adjourned at 7:13 p.m.

Beverly R. Gill
City Clerk
City of Burlington
Racine and Walworth Counties



CITY OF BURLINGTON

Finance Department

300 N. Pine Street, Burlington, WI 53105
Phone: (262) 342-1170 Fax: (262) 342-1178
www.burlington-wi.gov

Common Council Agenda Item Number: 9	Date: January 19, 2010
Submitted By: Bridget Souffrant, Treasurer	Subject: Prepays and Vouchers

Details:	
Attached please find the Prepays and Vouchers list for bills accrued through January 19, 2010:	
Total Prepays:	\$152,492.36
Total Vouchers:	\$166,324.54
Reimbursements:	\$0.00
Grand Total:	<u>\$318,816.90</u>

Options & Alternatives: Approve expenditures as presented or alter purchasing procedures.

- Financial Remarks: 5 Largest Disbursements on Prepays and Vouchers**
- 1) Murphy Farms LLC – releasing cash deposit and letter of credit for development \$46,047.65
 - 2) Lincoln Benefit Life Ins – Fire Dept \$43,240.00
 - 3) Kapur & Associates, Inc – for Urban Resurface --ARRA \$33,885.64
 - 4) Bendlin Fire Equipment – 12 Stealth L30+ Cylinders \$9,840.00
 - 5) WI Dept of Transportation – State Project No 1320-14-70 Const/Pavement Replacement \$5,832.27

Executive Action:
Staff recommends that the Common Council accept these Prepays and Vouchers in the amount of \$318,816.90 at the January 19, 2010 Council meeting.



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Common Council Agenda Item Number: 10	Date: January 19, 2010
Submitted By: Beverly R. Gill, City Clerk	Subject: Licenses

Details:

The alcohol license lists for applications accrued through January 19, 2010 are as follows:

Licenses Recommended for Approval

Operator's Licenses

Mary M. Coppernoll

The Police Department has performed a background check on these applicants and recommends approval for the applicants to receive an Operator's License.

Options & Alternatives:

Financial Remarks:

Applicants are charged a fee of \$15, a portion of which funds the background checks performed by the Police Department. Business licenses fees are calculated on a case by case basis depending on the type of license applied for.

Executive Action:

Staff recommends the Common Council accept the presented licenses at the January 19, 2010 Council meeting.



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Common Council Agenda Item Number: 11	Date: January 5, 2010
Submitted By: Mayor Miller	Subject: Appointment A

Details:

- A. To appoint Jon Schultz as a regular member on the Zoning Board of Appeals from an alternate member. Jon is currently a ZBA member, term to expire 1/1/2012, however he is an alternate. He will replace Bill Goulding who recently resigned as a regular member.

Options & Alternatives:

The Council may elect to deny this request and ask the Mayor to forward a different person for this position.

Financial Remarks:

None.

Executive Action:

Staff recommends that the Council accept this appointment at the January 19, 2010 Common Council meeting.