



# BURLINGTON PUBLIC LIBRARY

166 East Jefferson Street, Burlington,  
Wisconsin 53105

## Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, December 29, 2020 at 6:30 p.m. by Webinar/Call-In on Zoom.

Present: Savaglia, Larson, Czaplewski, Bahr, Preusker, Musgrave, Chaffee, and Plank. Absent: Guard  
Also present: Davies and Laidley (staff), Skiles and Thompson (student representatives)

- Savaglia called the meeting to order at 6:30 pm.
- **Introductions** were made for student representative Katelyn Skiles and new Librarian Emily Laidley.
- **Public Communication to the Board:** None.
- **Disposition of Previous Minutes** of the November 24, 2020 meeting. Preusker moved approval, Musgrave seconded. Motion passed.
- **Disposition of General Fund Bills & Trust Fund Bills:** Preusker moved approval as presented and Larson seconded the motion to approve the December general fund and trust fund bills, prepaids, and reimbursements, in the total amount of \$11,774.03. Motion passed.
- **Committee Reports:** None.
- **Federated Library Report:** None.
- **Director's Report**
  - a. New Youth Services Librarian Emily Laidley introduced herself to the Board of Trustees and discussed some of the work she is doing as she settles in at the Burlington Public Library.
  - b. Monthly Statistics are down, as expected during COVID. Davies anticipates that the library will finish the year with total checkouts less than half of last year.
  - c. The Burlington Public Library Foundation received a grant from Wal-Mart in the amount of \$2,700.
  - d. One library staff member is currently out of the library due to COVID-19 complications. Davies is expected to be part-time through January to support virtual learning for his children.
- **Unfinished Business:** None.
- **New Business:** None.
- **Adjournment:** Preusker moved, Chaffee seconded to adjourn. Motion carried. Meeting adjourned at 6:49 p.m.
- **Next Library Board Meeting** will be held on Tuesday, January 26 at 6:30 p.m. via webinar/teleconference.

Respectfully submitted,

Walter Bahr  
Secretary