



CITY OF BURLINGTON
300 N. Pine Street
Burlington, Wisconsin 53105-1460
Phone: (262) 342-1161 Fax: (262) 763-3474
www.burlington-wi.gov

AGENDA
BURLINGTON HOUSING AUTHORITY
REGULAR MEETING
October 13, 2010 AT 6:30 P.M.
RIVERVIEW MANOR, 580 MADISON STREET, BURLINGTON, WISCONSIN

Pat Lapp, Chairman Kelly Iselin, Commissioner Charles Stublely, Commissioner
Ralph Heck, Secretary LeRoy Stoehr, Commissioner

1. Call to Order-Roll Call
2. Approval of minutes from previous meeting
3. Financial Reports
 - Project Reserve Accounts
4. Occupancy Report by Manager Dorothy Henning
5. Building and Maintenance
 - Hot water heater tank replaced – second hot water heater is leaking but is under warranty-waiting for replacement information from A.O. Smith.
 - Koch Kuts working on shrub and various plant removal, trimming and replanting in front and back of building by proposal approval of the Board.
 - Order for A/C covers for resident units from Warm-In being processed.
 - Gregg Benz to provide a CAN for Riverview Manor –part of the MPR application at proposed lump sum fee of \$6,500.00 (75% due on submission with balance due upon RD acceptance/approval of the report.
6. Communications
 - Monthly bills and payments and bank statement information
 - WI-Carh 2010 Annual Conference at Wisconsin Dells on November 4th.

Old Business

- No smoking policy being enforced and cigarette smoke detectors to be purchased and installed in any unit where cigarette smoking is suspected.

7. New Business

- Software program for credit and back ground checks.
- At&T Computer back up available

8. Other Matters as Authorized by Law

9. Adjournment

NOTE: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-763-7996 at least 24 hours prior to the meeting.