



Administration Department  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 - (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

## AGENDA COMMON COUNCIL

Tuesday, October 6, 2020

To immediately follow the 6:30 p.m. Committee of the Whole Meeting  
Common Council Chambers, 224 East Jefferson Street

Webinar Link: <https://us02web.zoom.us/j/83742370640?pwd=MVVaZHGwNXVWaHdldDBnTEIxUFlyQT09>

Webinar ID: 837-4237-0640

Password: 441655

Telephone Dial: US: (312) 626-6799

- To attend a meeting, click on the link provided or dial in with the phone number provided on the meeting agenda. You may need to create a Zoom account if you access the meeting online.
- You will participate as an attendee, not a panelist. You will be muted by the meeting moderator.
- To participate/speak during a meeting when allowable, you will need to “raise your hand”. Online you will find a ‘raise hand’ option in the menu bar. Via phone, you can press \*9.
- All meetings are recorded and subject to the Wisconsin Open Meetings Law.

Mayor Jeannie Hefty  
Susan Kott, Alderman, 1st District  
Theresa Meyer, Alderman, 1st District  
Bob Grandi, Alderman, 2nd District  
Ryan Heft, Alderman, 2nd District  
Steve Rauch, Alderman, 3rd District  
Jon Schultz, Council President, Alderman, 3rd District  
Thomas Preusker, Alderman, 4th District  
Todd Bauman, Alderman, 4th District

1. **Call to Order / Roll Call**
2. **Pledge of Allegiance**
3. **Citizen Comments:** Telephone Dial: US: (312) 626-6799, Webinar ID: 837-4237-0640
4. **Chamber of Commerce Representative**
5. **Approval of Minutes** (R. Heft)
  - A. To approve the September 15, 2020 Common Council Meeting Minutes.

6. **Letters and Communications** (*S. Rauch*)

- A. To Approve the Correspondence from Lauren Nadolski.

7. **Reports by Aldermanic Representatives and Department Heads**

8. **Reports** (*J. Schultz*)

- A. To approve Reports 1-6 as submitted.

9. **Payment of Prepaids and Vouchers** (*T. Preusker*)

- A. To approve the Prepaid and Voucher list for bills accrued through October 6, 2020:

Total Prepaid:	\$ 218,060.70
Total Vouchers:	\$ 168,209.99
ACH	\$ 112,346.88
<b>Grand Total:</b>	<b>\$ 498,617.57</b>

10. **Special Events** (*T. Bauman*)

- A. To consider approval of each individual Special Event Application by named event as submitted.

11. **PUBLIC HEARINGS:**

- A. To hear comments and concerns regarding a rezone request for property located along Falcon Ridge Drive. (*S. Kott*)
- B. To hear comments and concerns regarding City of Burlington’s intention to exercise its police power in accordance with §66.0703, Wis. Stats., and §274-3 of the Code of the City of Burlington to levy special assessments upon property for reconstruction of various sidewalks. (*T. Meyer*)
- C. To hear comments regarding its proposed application for Community Development Block Grant – Public Facilities Program (CDBG-PF) funds. (*B. Grandi*)

12. **RESOLUTIONS:**

- A. **Resolution 5032(28)** - To Declare Intent to Exercise Special Assessment Powers For Reconstruction of Sidewalks at Various Locations. (*S. Rauch*)
- B. **Resolution 5034(30)** - To Approve the Award of the Bid for Tuck-Pointing City Hall to Scherrer Construction Company, Inc. for the Not-to-Exceed amount of \$22,675. (*J. Schultz*)

- C. **Resolution 5036(32)** - To Approve the Award of Bid for the 2020 Sidewalk Improvement Program to Forward Builders for the base bid amount of \$33,134.00. *(T. Preusker)*

13. **ORDINANCES:**

- A. **Ordinance 2061(4)** - To consider approval of a Rezone Map Amendment request at Falcon Ridge Drive from Rm-2/C-1, Multi-Family Residential/Conservancy District to Rm-2/C-1/PUD, Multi-Family Residential/Conservancy District with a Planned Unit Development. *(T. Bauman)*

14. **MOTIONS:**

- A. **Motion 20-987** - To Approve of a Certificate of Appropriateness for property located at 300 N. Pine Street. *(S. Kott)*
- B. **Motion 20-988** - To Approve of a Certificate of Appropriateness for property located at 464 N. Pine Street. *(T. Meyer)*

15. **ADJOURNMENT** *(B. Grandi)*

*Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*



**COMMON COUNCIL REGULAR**

**ITEM NUMBER 5A**

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**DATE:** October 6, 2020

**SUBJECT:** MEETING MINUTES - To approve the September 15, 2020 Common Council Meeting Minutes.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

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**BACKGROUND/HISTORY:**

The attached minutes are from the September 15, 2020 Common Council meeting.

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff recommends approval of the attached minutes from the September 15, 2020 Common Council meeting.

**TIMING/IMPLEMENTATION:**

This item is scheduled for final consideration at the October 6, 2020 Common Council meeting.

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**Attachments**

CC Min

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City Clerk  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 - (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

**CITY OF BURLINGTON  
Common Council Minutes  
Jeannie Hefty, Mayor  
Diahnn Halbach, City Clerk  
Tuesday, September 15, 2020**

1. **Call to Order / Roll Call**

Mayor Hefty called the Common Council meeting to order via Zoom at 7:20 p.m. Roll Call - Present: Mayor Hefty, Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker. Excused: Alderman Todd Bauman.

Staff present: City Administrator Carina Walters, City Attorney John Bjelajac, Finance Director Steve DeQuaker, Assistant City Administrator/Zoning Administrator Megan Watkins, Police Chief Mark Anderson, DPW Director Peter Riggs, Library Director Joe Davies, Building Inspector Gregory Guidry and Human Resource Manager Jason Corbin.

2. **Pledge of Allegiance**

3. **Citizen Comments:** None

4. **Chamber of Commerce Representative** - None

5. **Approval of Minutes** - To approve the September 1, 2020 Common Council Meeting Minutes. Motion: Alderman Heft. Second: Alderman Rauch. With all in favor, the motion carried.

6. **Letters and Communications** - To approve the excused absence of Alderman Bauman at the 9/15/2020 Committee of the Whole and Common Council meeting.

Motion: Alderman Rauch. Second: Alderman Heft. With all in favor, the motion carried.

7. **Reports by Aldermanic Representatives and Department Heads**

Mayor Hefty reported that she and Administrator Walters met with members of the Burlington Coalition of Dismantling Racism to talk about creating awareness and working with the coalition, schools, businesses, and people. Mayor then gave a brief history of Burlington's past and its involvement in the abolition of slavery, including Dr. Edward Dyer's efforts and participation of the underground railroad.

Alderman Rauch reported that the September Park Board meeting was canceled, and then asked Director Riggs when leaf pick up would begin. Riggs responded pick up would begin when the leaves fall which is typically in October, but that people can utilize the compost site until then.

Alderman Meyer noted that a Chamber Representative has not been present at the Council meetings but stated it would be nice to get a sense of how our businesses are doing with the pandemic going on

and if there are any areas the City can assist.

Administrator Walters announced that the City of Burlington is a recipient of the Wisconsin Department of Tourism Grant for the JEM Grant and will be engaging SpencerGraham and will bring forward to the second meeting of October the contracts and all necessary documentation for working with the Department of Tourism and hopefully get the movement started in the early part of November.

8. **Reports** - To approve Reports 1-3 as submitted.  
Motion: Alderman Schultz. Second: Alderman Preusker. With all in favor, the motion carried.

9. **Payment of Prepaids and Vouchers** - To approve the Prepaids and Vouchers list for bills accrued through September 15, 2020.

Motion: Alderman Preusker. Second: Alderman Meyer. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.

10. **Licenses** - To approve a request from Not Your Grandma's Pantry, located at 165 W. Chestnut Street, for a Temporary Extension to their Liquor License Premise Description, contingent on approval of their Special Event Application submitted for September 26, 2020.

Motion: Alderman Preusker. Second: Alderman Rauch. With all in favor, the motion carried.

11. **Special Events** - To consider approval of each individual Special Event application by named event as submitted below.

- Fundraiser for the Rochester Volunteer Fire Department

Motion: Alderman Heft. Second: Alderman Grandi. With all in favor, the motion carried.

- Light Up the Night
- Fall Wine Trail 2020
- 2020 Christmas Parade and Santa's Chalet

Motion: Alderman Kott. Second: Alderman Preusker. With all in favor, the motion carried.

12. **Appointments and Nominations**

- To approve the appointment of Gayleen Handel as an election inspector for the 2020-2021 election season.
- To approve the appointment of Cassandra Quist to the Park Board, to replace Jason Ledbetter.

Motion: Alderman Meyer. Second: Alderman Heft. With all in favor, the motion carried.

13. **PUBLIC HEARINGS:**

- A. Mayor Hefty opened a Public Hearing at 7:39 p.m. to hear comments and concerns regarding a rezone request for property located along Falcon Ridge Drive.

Ty Faust, 1100 Cooper Hawk Drive, stated he had traffic concerns regarding the proposed development and requested more information.

Motion to Close the Public Hearing: Alderman Grandi. Second: Alderman Meyer. With all in favor, the motion carried and the Public Hearing was closed at 7:46 p.m.

- B. Mayor Hefty opened the Public Hearing at 7:46 p.m. to hear comments and concerns regarding City of Burlington's intention to exercise its police power in accordance with §66.0703, Wis. Stats., and §274-3 of the Code of the City of Burlington to levy special assessments upon property for reconstruction of various sidewalks.

There were no comments.

Motion to close the Public Hearing: Alderman Heft. Second: Alderman Meyer. With all in favor, the motion carried and the Public Hearing was closed at 7:47 p.m.

14. **RESOLUTIONS:**

- A. **Resolution 5029(25)** - Authorizing the Disposal of two DPW trucks and various small engine equipment through public auction by J.J. Kane Auctioneers.

Motion: Alderman Rauch. Second: Alderman Kott. With all in favor, the motion carried.

- B. **Resolution 5030(26)** - To approve Change Order #1 for the 2020 Street Improvement Program.

Motion: Alderman Schultz. Second: Alderman Heft. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.

- C. **Resolution 5031(27)** - To approve a Jurisdictional Transfer Agreement between Wisconsin Department of Transportation, Racine County and the City of Burlington.

Motion: Alderman Preusker. Second: Alderman Meyer. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.

15. **ORDINANCES:** NONE

16. **MOTIONS:**

- A. **Motion20-982** - To direct Riverview Manor in having their own general liability & workers compensation policy.

Motion: Alderman Preusker. Second: Alderman Rauch. With all in favor, the motion carried.

17. **ADJOURNMENT**

Motion: Alderman Kott. Second: Alderman Preusker. With all in favor, the motion carried and the meeting was adjourned at 7:50 p.m.

Minutes respectfully submitted by:

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Diahnn C. Halbach  
City Clerk  
City of Burlington



**COMMON COUNCIL REGULAR**

**ITEM NUMBER 6A**

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**DATE:** October 6, 2020

**SUBJECT:** LETTERS AND COMMUNICATIONS - To Approve the Correspondence from Lauren Nadolski.

**SUBMITTED BY:** Carina Walters, City Administrator

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**BACKGROUND/HISTORY:**

Attached please find Email correspondence from Lauren Nadolski.

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff recommends that the Council accept this communication.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the October 6, 2020 Common Council meeting.

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**Attachments**

Lauren Nadolski - Correspondence

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## Diahnn Halbach

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**From:** noreply@civicplus.com  
**Sent:** Thursday, October 1, 2020 11:49 AM  
**To:** Jeannie Hefty; Susan Kott; Theresa Meyer; Ryan Heft; Steve Rauch; Jon Schultz; Tom Preusker; Todd Bauman; Bob Grandi; Carina Walters; Megan Watkins; Diahnn Halbach  
**Subject:** Online Form Submittal: Correspondence to Mayor & Aldermen

If you are having problems viewing this HTML email, click to view a [Text version](#).

### Correspondence to Mayor & Aldermen

#### Describe your concern:

#### Description/Concern\*

Dear Burlington City Council, As a group of BASD alumni, we would like to submit to you the following letter on progress and inclusivity, with the aim of lending our voices to the work of making Burlington a city alumni are excited to return to to build their lives. The letter is available below via direct link, as well as attached as a PDF file.  
[https://docs.google.com/document/d/14u6YFbeHTLp3YR6WkPRnYV6\\_1W4iPTcFw2h\\_pAJDCiw/edit?usp=sharing](https://docs.google.com/document/d/14u6YFbeHTLp3YR6WkPRnYV6_1W4iPTcFw2h_pAJDCiw/edit?usp=sharing) Thank you for your work and your consideration.

Photograph:

#### Your Information

Name:	Lauren Nadolski
Street Number and Name:	217 Monica Ave.
Address Line 2:	
City:	Burlington
State:	WI
Zip Code:	53105
Phone Number:	[REDACTED]
Fax Number:	
Email Address:	[REDACTED]
Preferred Contact Method.*	[Email V]

\* indicates required fields.

View any uploaded files by [signing in](#) and then proceeding to the link below:  
<http://www.burlington-wi.gov/Admin/FormHistory.aspx?SID=1648>

The following form was submitted via your website: Correspondence to Mayor & Aldermen

Description/Concern: Dear Burlington City Council,

As a group of BASD alumni, we would like to submit to you the following letter on progress and inclusivity, with the aim of lending our voices to the work of making Burlington a city alumni are excited to return to to build their lives. The letter is available below via direct link, as well as attached as a PDF file.

[https://docs.google.com/document/d/14u6YFbeHTLp3YR6WkPRnYV6\\_1W4iPTcFw2h\\_pAJDCiw/edit?usp=sharing](https://docs.google.com/document/d/14u6YFbeHTLp3YR6WkPRnYV6_1W4iPTcFw2h_pAJDCiw/edit?usp=sharing)

Thank you for your work and your consideration.

Photograph::

Name:: Lauren Nadolski

October 1, 2020

Dear Burlington City Council Members,

Given recent events, Burlington alumni like us have been reflecting on the role that our hometown played in our understanding of race, history, current events and sense of place.

We understand that the Burlington City Council is interested in retaining more BASD alumni as residents and in being a city to which college graduates would like to return to live, work, and consider raising a family.

**Upon reflecting on the things we love about living in our current cities, there were many things that we identified that foster a sense of community.** While Burlington has some of these items (and while our current cities are not perfect), there are clear ways in which the City Council could make Burlington more attractive to our generation:

- **Sense of progress:** The governing bodies and the community members work together to make the lives of everyone better through innovative change. This includes the acknowledgement of disparities among populations and attempts to decrease those disparities.
- **Diversity:** There are Black Indigenous People of Color (BIPOC) leaders and community members. Diverse perspectives help make more balanced and informed decisions. Being surrounded by people with similar backgrounds often provides little opportunity to grow. After many former residents saw much more diversity in college, it would be hard to return to a less diverse town, knowing these vital perspectives were missing.
- **Quality of Life:** The city's government prioritizes making the city a place where people love to live, work or visit. Services such as public transportation, biking infrastructure, multi-use zoning, walkable communities, healthcare and mental health care, social services and public events demonstrate the city's investment in its population. This is something that cities of all population sizes can commit to improving.
- **Community and Inclusion:** There is support for a wider variety of lifestyles, whether that encompasses sexuality, gender, race, native language or religion. In many cities, there are well-publicized and well-attended events for almost every interest or identity. With a larger and more diverse population, there's a greater likelihood to find others who hold similar beliefs or interests. Having a tight-knit community is less isolating.
- **Separation of church and state:** Religion does not factor into government or education.
- **Political action:** The city leaders take action to align policy with our values of access, equity, inclusion and justice, which can help achieve many of the points above.

***Above all: we strive to live in a community that is actively committed to anti-racism, equity and inclusion.*** There is no one “silver bullet” solution for decreasing racism in a city.

However, there are many pieces of the puzzle that we encourage the Burlington City Council to Consider:

1. **Commitment to Anti-Racism:** Cities across the country have pledged to improve racial and social justice. Our community can **send a clear signal to community members that BIPOC residents are welcomed** and that the City will prioritize them. These pledges provide actionable steps so that citizens can hold the City, and themselves, accountable.
  - The following are example pledges or statements from three cities:
    - [East Lansing, MI](#)
    - [Huntington Woods, MI](#)
    - [18 cities in Massachusetts](#)
  - In addition to making this public pledge, the City Council can also lead the way for the community and **provide community resources on the City’s website**.
    - Provide a list of suggested books, documentaries, and podcasts for adults and children to help understand systemic racism. [The Burlington Coalition for Dismantling Racism](#) has compiled some of these resources.
    - Outline how citizens can work toward racial equity individually and as part of the City’s pledge.
  - **Use the [NLC’s Advancing Racial Equity in Your City guidelines](#)** to help make and keep this commitment.
2. **Modernized Processes:**
  - Public input and community engagement:
    - **Use Groundwork USA’s [toolkit](#)** for community engagement best practices.
    - **Promote the city’s POLCO community engagement tool** to residents of color and other marginalized identities.
    - **Livestream and record public meetings:** Consider modernizing public other input processes, especially to meet public health needs during the COVID-19 crisis.
    - **Reach out to and work with BIPOC members** of the Burlington communities to create and deliver an official anti-racism strategy based on their lived experience and perspective.
    - **Ensure BIPOC members of the community an opportunity to sit on committees** for the city’s main decisions. This can be achieved through a commitment to programs that increase participation in local decision making for underrepresented communities.

- **Invest heavily in resources for non-native English speaking residents** that promote civic engagement and community-level opportunities not limited to health or emergency services.
  - Anti-racism trainings for City Council Members and City Staff:
    - **Use a Racial Equity and Social Justice (RESJI) tool** when making all policy decisions - especially budget decisions.
    - **Fund and require anti-racism training** for city staff and members of city boards, committees and commissions.

### 3. Education:

- Support and praise educators, such as Melissa Statz, who are responding to pressing educational needs of their students.
  - Issue a public statement explaining why anti-racism education and discussion is necessary to the development of students in BASD.
- Encourage the BASD to commit more resources towards supporting English Language Learner students and non-English speaking parents through working towards a comprehensive English language curriculum, hiring adequate faculty to deliver the curriculum, and intentionally engaging bilingual staff and faculty members.
- Commit as a council and city to anti-racism education - including an accurate history of the structural racism within the city, state, and country's history.
- Encourage the school board to the demands of the recent letter to the school board and superintendent that was signed by 513 BASD affiliates:
  - **Craft a comprehensive curricula plan** for Elementary, Middle and High School students inclusive of Black history and specifically addressing systemic racism and White privilege.
  - **Require diversity and inclusion training** for all faculty.
  - Intentionally work to **hire more and retain educators who are people of color** so that our students can learn from the collective experiences and knowledge of a diverse faculty.
  - **Lead:** Encourage peer schools in the Racine County area to do the same.

### 4. Criminal Justice Reform: Working with local law enforcement, the community benefits from having its officers adopt **every one** of the "8 Can't Wait" policies.

- 1 **De-escalate situations:** Where possible, communicate with subjects, maintain distance, and otherwise eliminate the need to use force.
- 2 **Ban chokeholds and strangleholds:** Allowing officers to choke or strangle civilians results in the unnecessary death or serious injury of civilians.
- 3 **Give a verbal warning** in all situations before using deadly force.
- 4 **Exhaust all other alternatives,** including non-force and less lethal force options, prior to resorting to deadly force.
- 5 **Intervene and stop excessive force used by other officers:** Report these incidents immediately to a supervisor. Hold each other accountable *internally*.

- 6 **Ban shooting at moving vehicles in all cases:** This is regarded as a particularly dangerous and ineffective tactic. While some departments may restrict shooting at vehicles to particular situations, these loopholes allow for police to continue killing in situations that are all too common.
  - 7 **Establish a Force Continuum:** Restrict the most severe types of force to the most extreme situations and create *clear policy restrictions* on the use of each police weapon and tactic.
  - 8 **Report any time where force or threatening is used** against civilians: Comprehensive reporting includes requiring officers to report whenever they point a firearm at someone, in addition to all other types of force.
5. **Community Investment:** Prioritize racial justice in your city budget decisions. (Note: While not all BIPOC are low income, systemic racism in Wisconsin makes low income populations disproportionately BIPOC.)
- **Decision-making:** Use a Racial Equity and Social Justice (RESJI) tool when making all policy decisions - especially budget decisions.
  - **Zoning and land use policies** that prioritize racial equity and integration: Invest in inclusionary zoning, low income and mixed income housing and walking and biking infrastructure. Additionally, as flooding becomes more common, rainwater management is increasingly important -- especially because low income BIPOC are less likely to have access to resources to recover from floods.
  - **Competitive workforce:** A 2019 city budget priority, the hiring of an HR staff member for the city provides an opportunity to hire a more diverse city workforce and to provide anti-racism training to city staff.
  - **Community resources:** Health care, mental health care, social services, the public library, and flood recovery funds for low income populations provide a more resilient and welcoming community for all residents.
  - **City Branding:** When considering shifting the city's branding from "Chocolate City" to "City of Trails" and related funding decisions, prioritize BIPOC residents' experiences of those two brands: attending Chocolate Fest (or working at Nestles) and recreating or commuting on the trails. Create a plan to decrease racist incidences at public events including Chocolate Fest and prioritize racial equity in Parks and Open Space plans.
  - **BIPOC Owned Businesses:** Focus on supporting BIPOC businesses through council procurement and encouraging local support through city-sponsored programs like a Black-Owned Business week, etc.

Recently, the Burlington Area School District took the important first step to support education that helps children understand these concepts. We'd like to see the Burlington City Council join BASD in this goal and lead the way in promoting anti-racism throughout the City. All of us hope that one day, Burlington will be a city in which graduates will excitedly return and feel welcomed. But beyond that, we hope for a city in which residents of color feel welcomed, safe, and respected.

Thank you for your consideration,

Cassandra Steiner, BHS Class of 2011  
Haley Ocwieja (Beets), BHS Class of 2011  
Emily O'Neil (Nadolski), BHS Class of 2011  
Brianna Moritz, BHS Class of 2011  
Lauren Nadolski, BHS Class of 2012



**DATE:** October 6, 2020

**SUBJECT: REPORTS** - To approve Reports 1-6 as submitted.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

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**BACKGROUND/HISTORY:**

Attached please find the following reports:

1. Airport Committee Minutes, 5-28-20
2. Airport Committee Minutes, 7-23-20
3. Library Minutes, 7-28-20
4. Burlington Housing Authority Minutes, 8-19-20
5. Historic Preservation Commission Minutes, 8-27-20
6. Committee of the Whole Minutes, 9-15-20

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff recommends that Council approves the submitted reports.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the October 6, 2020 Common Council meeting.

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**Attachments**

- Airport Minutes
  - Airport Minutes
  - Library Minutes
  - BHA Minutes
  - HPC Minutes
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Minutes

City of Burlington – Airport Committee  
Burlington Municipal Airport  
Burlington, WI

Date: May 28, 2020

Meeting was called to order at 6:00 pm by Chairman Jerry DeLay at the BUU Terminal Building.

Present: Gary Meisner  
Annette Rule  
David Uhen  
Jeff Milne  
Jerry DeLay

Excused: Alderman Ryan Heft  
Arlene Runkel

Motion was made by Meisner, seconded by Rule to approve the January 23, 2020 minutes as written.  
Motion carried.

Open Floor Audience comments: None

Airport Manager's Report:

Tarmac resurfacing should start around June 15, about a 40 day project, done in sections.

New Business:

Motion made by Milne, seconded by Uhen to approve the lease of hangar on 916 Alfa Taxiway to John Pelland.

There being no further business, motion was made by Rule, seconded by DeLay, to adjourn the meeting.  
Motion carried.

Meeting was adjourned at 6:20 pm.

Respectfully submitted by:

Jerry DeLay  
Committee Chairman

# City of Burlington Airport Committee Minutes

Date: July 23, 2020

Meeting was called to order at 6:01 pm at the BUU Terminal Building.

Present: Jerry DeLay  
Annette Rule  
Jeff Milne  
Arlene Runkel  
David Uhen  
Gary Meisner

Absent: Alderman Ryan Heft

Motion was made by Rule, seconded by Milne, to approve the May 28, 2020 minutes as written. Motion carried.

Open Floor Audience comments: None

Airport Manager's Report: List and discussion of hangar owners payments for black top extensions from their hangar.

Report on 2020 Tarmac/Taxiway repaving progress. Pavers are in the middle of Phase 2 and starting Phase 3 next week. Work is looking good.

New Business: Motion was made by Uhen, seconded by Runkel, to approve the state's Petition for Airport Improvement Project. Motion carried.

Complaints of trucks and noise were discussed. A meeting with the neighbor and a committee will meet to discuss the paving progress.

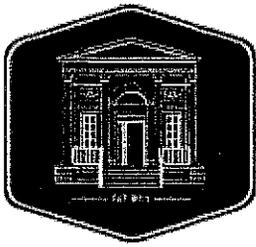
There being no further business, motion was made by Uhen, seconded by Rule, to adjourn the meeting. Motion carried.

Meeting was adjourned at 6:25 PM.

Next meeting will be August 27, 2020 at 6:00 PM...

Respectfully submitted,  
Arlene Runkel, Committee Secretary





# BURLINGTON PUBLIC LIBRARY

166 East Jefferson Street, Burlington,  
Wisconsin 53105

## Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, July 28, 2020 at 6:30 p.m. by Webinar/Call-In on Zoom.

Present: Savaglia, Larson, Czaplewski, Guard, Bahr, Preusker and Chaffee. Absent: Musgrave and Plank

Present from FEH Design team: Greg Baum

Also present: Davies, McCarthy and Puccini

- Savaglia called the meeting to order at 6:32 pm.
- **Presentation/Discussion with FEH Design** – Baum reviewed the agenda for putting together a survey for the community. The FEH team outlined surveys they had done and possible questions we may want to ask in our survey. Delivery options of the survey included a link on our Facebook page, the Library website, the City website, BASD school email, included in a Water Utility bill, Library card emails or actual hard copies handed out to patrons or residents. It will be important to know if the respondent lives in the City of Burlington which could impact their property tax bill. The FEH team will put the questions in survey form and send out to Library Board members to review. The survey will be out for 30 days for the public to respond and a summary should be available at the September Library Board Meeting.
- **Public Communication to the Board – None**
- **Trustee Training – SCLS Data Dashboard** –Davies showed a template from the SCLS website. While using the template, statistics from all libraries in Wisconsin can be viewed and compared.
- **Disposition of Previous Minutes** of the June 23, 2020 meeting, Preusker moved approval, Larson seconded. Motion passed.
- **Disposition of General Fund Bills & Trust Fund Bills:** Preusker moved approval as presented and Chaffee seconded the motion to approve the July General Fund Bills in the amount of \$7,114.54 July Prepays in the amount of \$4,815.21, July Reimbursements in the amount of \$446.08 and Trust Fund bills in the amount of \$53.80. Motion passed.
- **Committee Reports:** NONE
- **Federated Library Report:**
- **Statewide Interlibrary Loan resumes:** Interlibrary loans will resume on August 3. Burlington is not a huge lending library, however we do lend to other libraries but we mainly borrow items for our patrons.
- **Quarantine Increased to 4 days:** Based on Battelle Lab testing showing germs remained on items longer than thought, the recommended quarantine time for returned library materials was increased from 3 days to 4 days. We needed to relocate our quarantine area to a larger space to accommodate the extra day.
- **Director's Report:**
- **Monthly Statistics:** The June 2020 circulation was approximately 33% of June 2019 circulation. Talking with other directors in the system, they are seeing a similar drop in their numbers. Many factors drive up circulation including adult and children's programs, foot traffic and people coming to for other services and end up checking out material. At this time, Davies has not heard of any funding cuts for 2021.

- **Staffing changes and updates:** Several staff members will be resigning, Jane Schmidt, Reference Assistant will be leaving July 31<sup>st</sup>, Jennifer Melchi, Reference Assistant will be leaving August 1 and Owen Schmaling, Shelver will leave sometime toward the end of August. Tammy McCarthy will be retiring before the end of the year. Ayesha Abassi has been hired as a new shelver. Davies does not want to hire new staff to replace the reference assistants at this time because of the COVID-19 situation and the slowdown in circulation and programming. Davies is considering hiring a new Children’s Librarian and having Jennifer Puccini take over many of McCarthy’s duties. Davies is working through various ideas for staffing and will keep the Library Board informed.
- **Grant reporting and planning:** Davies reported the LSTA grant with the schools is completed and the summary is almost complete. The estimate for the elevator cost went up significantly and Davies submitted the new amount to the city to be included in their grant.
- **Sunday hours start on August 23** – As discussed earlier this year, Sunday hours will follow the school year. Sunday hours are from Noon to 4 pm.

**Unfinished Business:** None

**New Business:**

- **Community Survey Plan** –Davies wanted to give the Library Board the opportunity to ask questions or have further discussion about the email approval of the additional amount of the FEH community survey costs that exceeded the approved amount during the June 23, 2020 meeting. No discussion followed.
- **Planning for 2021 Budget Process** – Davies would like to invite FEH representatives to a City Council meeting to present the results of the community survey, possibly in October. Discussion on getting an article in the Burlington Standard Press with drawings of proposed building designs and links for the community to complete the survey along with other details of the project was suggested. Davies wants to start working on the Financial Feasibility for a new building soon.

Motion to adjourn the meeting was made by Preusker, seconded by Chaffee at 7:53 p.m. Our next meeting date is Tuesday, August 25, at 6:30 p.m. by Webinar/Call-In.

Respectfully submitted,



Thomas Preusker  
Aldermanic Representative

**Housing Authority of City of Burlington Wisconsin  
Riverview Manor  
August 19, 2020**

The regular monthly meeting of the Housing Authority of City of Burlington Wisconsin was held on Wednesday, August 19, 2020 at 5:30 p.m. at Riverview Manor. The meeting was called to order by Chairman Petersen.

**COMMISSIONERS PRESENT:** Chairman Petersen, Vice Chairman Heck, Secretary Smith, Commissioners Lapp & Merten and Manager Arlene Odeja.

Minutes from the regular monthly meeting held July 15, 2020 were reviewed along with meeting minutes from August 6, 2020 salary meeting. A motion to approve the minutes as written was made by Merten, seconded by Heck, and carried unanimously.

**FINANCIAL REPORT:** Copies of the monthly operating statements, bills, and bank statements were dispersed and reviewed by board members including Reserve Account balances as of July 31, 2020. (See statement balance sheet). A motion to approve the financial report as written was made by Lapp, seconded by Merten, and carried unanimously.

**OCCUPANCY REPORT:** Manager Odeja reported 67 on the waiting list for one bedroom units and 8 for two bedroom units. There is currently one vacancy.

**BUILDING AND MAINTENANCE:** Monthly maintenance report was reviewed by the Board members. Update was given regarding the water damage in 103 & 203.

**NEW BUSINESS:** Discussion was held on the bids for concrete work needed for the facility. Motion to approve concrete bid of \$19,319.50 by Creative Concrete was made by Lapp and seconded by Merten and carried unanimously.

Discussion on job descriptions of the staff of Riverview Manor – further discussion to be carried on in future meetings.

Rural Development approved the Capital Needs Assessment report for Riverview Manor.

**ADJOURNMENT:** There being no further business, motion to adjourn was made by Merten, seconded by Heck, and carried unanimously. Meeting adjourned at 6:30 p.m. The next monthly meeting is scheduled for September 16, 2020 at 5:30 p.m.



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John Smith, Secretary



**HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
THURSDAY, AUGUST 27, 2020**

The meeting was called to order by Chairman Darrel Eisenhardt at 5:33 p.m. through Zoom Meetings. Commissioners Steve Wagner; Kevin O'Brien; and Bernard Petersen were present. Commissioner Frank Capra was excused. Aldermanic Representative Susan Kott and Commissioner Ken Morrison were absent. Carina Walters, City Administrator, and Gregory Guidry, Building Inspector, were also present.

**CITIZEN COMMENTS**

None

**APPROVAL OF MINUTES**

Commissioner Wagner moved, and Commissioner O'Brien seconded to approve the minutes of June 25, 2020.

**LETTERS AND COMMUNICATIONS**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

**A. To consider approving a Sign Permit application from Tim Sullivan for property located at 700 N. Pine Street to install a hanging sign.**

- Chairman Eisenhardt introduced and opened this item for discussion.
- Gregory Guidry, Building Inspector, explained the sign was made out of steel with letters slightly raised, and located above the main door. At this time, the illumination of the sign was not determined. If the owner chooses lighting, it would be two smaller lights on top of the bracket shining out. The sign size, color, and location meets the requirements.
- Tim Sullivan, applicant, stated the street light shines on the sign, which may be enough light. Mr. Sullivan further stated he would not know for sure until after the sign was installed, but the lights would be per code as Mr. Guidry described.
- Carina Walters, City Administrator, commented the Commission could conditionally approve the light over the signage with Mr. Guidry's approval, without having the applicant re-submit for a future meeting.

- Commissioner O'Brien asked if there were issues with the Mercantile Hall regarding the lighting of signs. Mr. Guidry answered no, that lighting was back lit. Commissioner Wagner reminded the Commissioners that gooseneck lighting is encouraged in the Historic District. Commissioner Wagner stated he would allow Mr. Guidry to approve the lighting per guidelines, in case the applicant chooses to go with lights. Mr. Guidry stated lighting is not required in the historic district.
- Commissioner Wagner asked if the finished look is black and white or steel. Mr. Sullivan replied the sign is painted black and white.
- Chairman Eisenhardt asked if the prior Standard Press sign will be removed. Mr. Sullivan answered yes, and the front façade will be power washed to give a consistent color.
- There were no further comments.
- Commissioner Wagner moved, and Commissioner O'Brien seconded to approve the Sign Permit provided a sign permit is obtained, and allow staff to approve lighting as the submitted description if applicant desires per Historic Guidelines.

All were in favor and the motion carried.

## **DISCUSSION ITEMS**

### **A. Review of Façade Grant Funding Status.**

- Chairman Eisenhardt introduced and opened this item for discussion.
- Chairman Eisenhardt asked Mr. Guidry for an update on the following pending projects: 533-541 Milwaukee Avenue, 164 E. Washington Street, and 488 Milwaukee Avenue. Mr. Guidry responded 533-541 Milwaukee Avenue expires at the end of October, and a reminder letter will be sent; 164 E. Washington Street is hard to get a hold of, but will keep trying; and 488 Milwaukee Avenue has a little more trim work to complete, but hopes to open soon.

## **ADJOURNMENT**

Commissioner O'Brien moved, and Commissioner Petersen seconded to adjourn the meeting at 6:04 p.m. All were in favor and the motion carried.

Recording Secretary,

Kristine Anderson  
Administrative Assistant



**COMMON COUNCIL REGULAR**

**ITEM NUMBER 9A**

**DATE:** October 6, 2020

**SUBJECT: PREPAID AND VOUCHERS** - To approve the Prepaid and Vouchers list for bills accrued through October 6, 2020.

**SUBMITTED BY:** Steven DeQuaker, Finance Director

**BACKGROUND/HISTORY:**

Attached please find the Prepaid and Voucher list for bills accrued through October 6, 2020:

Total Prepaid:	\$ 218,060.70
Total Vouchers:	\$ 168,209.99
ACH	\$ 112,346.88
<b>Grand Total:</b>	<b>\$ 498,617.57</b>

**BUDGET/FISCAL IMPACT:**

5 Largest Disbursements on the Prepaid and Voucher List:

1. \$93,446.88 Bond Trust Services - 2017A Bond Interest
2. \$45,966.25 Racine County - 4th Quarter Dispatch Communication Center
3. \$40,649.86 Kapur & Associates, Inc. - 2020 Burlington Paving and Utility Program
4. \$28,319.94 Wis. Dept. of Transportation - Burlington Airport Construction Project
5. \$23,632.00 Kapur & Associates, Inc. - 2021 Maryland Ave Design

**RECOMMENDATION:**

Staff recommends that the Common Council accept and approve these Prepaid and Vouchers in the amount of \$498,617.57.

**TIMING/IMPLEMENTATION:**

This item is scheduled for consideration at the October 6, 2020 Common Council meeting.

**Attachments**

- Prepaid 09.11.20
- Prepaid 09.18.20
- Prepaid 09.25.20
- Council 10.06.20
- ACH-Bond Trust Services

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Input Date
<b>100239006</b>							
100-239006 LAW-VISION	SUPERIOR VISION INSURANCE	POLICEY NO. 14150001 OCT. BILLING	436898	10/01/2020	623.66		09/11/2020
Total 100239006:					623.66		
<b>100239007</b>							
100-239007 LIFE INSURANCE	SECURIAN FINANCIAL GROUP,	POLICY NO. 002832L OCT BILLING	2020OCT	09/10/2020	2,025.15		09/11/2020
Total 100239007:					2,025.15		
<b>100434312000</b>							
100-434312-000 OPERATOR LICENSES	WI DEPT OF JUSTICE	G1026T-TRANSACTIONS 08.01.20 TO 08.31.20	G1026T AUG 20	08/31/2020	105.00		09/11/2020
Total 100434312000:					105.00		
<b>100454591000</b>							
100-454591-000 PARK DEPT	WREN, ROBERT	REIMBURSMENT-PARK SECURITY DEPOSIT	REIMB-PARK 2020	09/10/2020	100.00		09/11/2020
100-454591-000 PARK DEPT	MCBURNEY, JEAN	REIMB-PARK SECURITY DEPOSIT	REIMB-PARK 2020	09/10/2020	100.00		09/11/2020
100-454591-000 PARK DEPT	DICKEY, LINDSEY	REIMB-PARK SECURITY DEPOSIT	REIMB-PARK 2020	09/10/2020	100.00		09/11/2020
100-454591-000 PARK DEPT	PETERSON, LINDA	REIMB-PARK SECURITY DEPOSIT	REIMB-PARK 2020	09/10/2020	100.00		09/11/2020
Total 100454591000:					400.00		
<b>100515111247</b>							
100-515111-247 Repairs & Maint Software	DINERS CLUB COMMERCIAL	ZOOM	6992 AUG 20	08/28/2020	54.99		09/11/2020
Total 100515111247:					54.99		
<b>100515132225</b>							
100-515132-225 ADMIN - TELEPHONE	AT & T	262 767-1389 327 6	262767138908 202	08/28/2020	385.66		09/11/2020
Total 100515132225:					385.66		
<b>100515132298</b>							
100-515132-298 ADMIN - CONTRACT SERVI	DINERS CLUB COMMERCIAL	GSA-DOMAIN RENEWAL 1 YEAR	5864 AUG 20	08/28/2020	400.00		09/11/2020
100-515132-298 ADMIN - CONTRACT SERVI	AT & T	262 767-1904 046 8 (SPLIT)	262767190408 202	08/28/2020	274.89		09/11/2020
Total 100515132298:					674.89		
<b>100515132310</b>							
100-515132-310 ADMIN - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	EIG CONSTANT CONTACT (ONGOING)	5799 AUG 20	08/28/2020	5.00		09/11/2020
100-515132-310 ADMIN - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	USPS-CITIZEN SIDEWALK CLAIM	7436 AUG 20	08/28/2020	7.50		09/11/2020
Total 100515132310:					12.50		
<b>100515132399</b>							
100-515132-399 ADMIN - SUNDRY EXPENSE	CULLIGAN OF BURLINGTON	ACCT NO 500-19426790-1	AUG2020CH	08/31/2020	273.55		09/11/2020
Total 100515132399:					273.55		
<b>100515141298</b>							
100-515141-298 FINANCE - CONTRACT SER	AT & T	262 767-1904 046 8 (SPLIT)	262767190408 202	08/28/2020	274.90		09/11/2020
Total 100515141298:					274.90		
<b>100515142310</b>							
100-515142-310 ELECTIONS - OPERATION S	DINERS CLUB COMMERCIAL	AMAZON-SNEEZE GUARD	5799 AUG 20	08/28/2020	46.00		09/11/2020
100-515142-310 ELECTIONS - OPERATION S	DINERS CLUB COMMERCIAL	AMAZON-CLIPBOARDS	5914 AUG 20	08/28/2020	47.85		09/11/2020
100-515142-310 ELECTIONS - OPERATION S	DINERS CLUB COMMERCIAL	AMAZON-FACE MASKS/CLEANER	5914 AUG 20	08/28/2020	104.89		09/11/2020

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Input Date
100-515142-310 ELECTIONS - OPERATION S	DINERS CLUB COMMERCIAL	AMAZON-LABEL WRITER	5914 AUG 20	08/28/2020	76.14		09/11/2020
Total 100515142310:					182.88		
<b>100515181298</b>							
100-515181-298 HR-Contract Services	DINERS CLUB COMMERCIAL	INTERFAX	7436 AUG 20	08/28/2020	7.00		09/11/2020
100-515181-298 HR-Contract Services	J.J. KELLER	ELP FED & WI ENG SUB 1 YR	9105080627	06/19/2020	361.69		09/11/2020
Total 100515181298:					368.69		
<b>100515181390</b>							
100-515181-390 HR-Other Expenses	DINERS CLUB COMMERCIAL	AMAZON-E-GIFT CARD	7436 AUG 20	08/28/2020	25.00		09/11/2020
100-515181-390 HR-Other Expenses	DINERS CLUB COMMERCIAL	AMAZON-KEY ID OVERLAY	7436 AUG 20	08/28/2020	99.98		09/11/2020
100-515181-390 HR-Other Expenses	DINERS CLUB COMMERCIAL	ALPHA CARD-RIBBON	7436 AUG 20	08/28/2020	133.98		09/11/2020
Total 100515181390:					258.96		
<b>100525211247</b>							
100-525211-247 POLICE - REPAIR-MTCE BL	WATER WORKS PLUMBING CO.	REPLACE 5 FLOOR DRAINS	48601	09/10/2020	4,968.00		09/11/2020
Total 100525211247:					4,968.00		
<b>100525211310</b>							
100-525211-310 POLICE - OFF SUPP-POSTA	CULLIGAN OF BURLINGTON	ACCT NO 500-19426782-8 POLICE	AUG2020PD	08/31/2020	390.31		09/11/2020
100-525211-310 POLICE - OFF SUPP-POSTA	BAUMEISTER, SANDY	REIMBURSEMENT-PICK N SAVE	REIMB 08/31/20	09/09/2020	23.63		09/11/2020
Total 100525211310:					413.94		
<b>100525211330</b>							
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	STREET COP TRAINING-INTERDICTION MASTER	2208 AUG 20	08/28/2020	175.00		09/11/2020
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	BUFFALO WINGS	5781 AUG 20	08/28/2020	42.61		09/11/2020
Total 100525211330:					217.61		
<b>100525211347</b>							
100-525211-347 POLICE - FIREARM SUPP/R	AMAZON CAPITAL SERVICES, I	ORANGE SAFETY TRAINER/PROTECTION GLASS	1P1Q-LPKR-D3FR	09/08/2020	105.28		09/11/2020
Total 100525211347:					105.28		
<b>100525220157</b>							
100-525220-157 FIRE - INSERVICE TRAININ	DINERS CLUB COMMERCIAL	JIMMY JOHNS	8038 AUG 20	08/28/2020	108.10		09/11/2020
100-525220-157 FIRE - INSERVICE TRAININ	DINERS CLUB COMMERCIAL	JIMMY JOHNS	8038 AUG 20	08/28/2020	65.58		09/11/2020
100-525220-157 FIRE - INSERVICE TRAININ	DINERS CLUB COMMERCIAL	AMAZON-MPO	8038 AUG 20	08/28/2020	72.52		09/11/2020
100-525220-157 FIRE - INSERVICE TRAININ	DINERS CLUB COMMERCIAL	AMAZON-EMERGENCY CORE PLUS	8038 AUG 20	08/28/2020	149.32		09/11/2020
Total 100525220157:					395.52		
<b>100525220159</b>							
100-525220-159 FIRE - CLOTHING ALLOWA	DINERS CLUB COMMERCIAL	EMBROID ME	8038 AUG 20	08/28/2020	186.00		09/11/2020
Total 100525220159:					186.00		
<b>100525220211</b>							
100-525220-211 FIRE - PHYSICALS	AURORA HEALTH CARE	ACCT #600003825 STARR, MARIAH J	906252	08/30/2020	88.00		09/11/2020
100-525220-211 FIRE - PHYSICALS	AURORA HEALTH CARE	ACCT #600003825 ROSENBERG, CLAIRE	906252	08/30/2020	50.00		09/11/2020
Total 100525220211:					138.00		

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Input Date
100525220220							
100-525220-220 FIRE - UTILITY SERVICES	WE ENERGIES	8419-416-558	8419416558AUG20	08/27/2020	12.00		09/11/2020
Total 100525220220:					12.00		
<b>100525220244</b>							
100-525220-244 FIRE - REPAIR MAINT EQUI	DINERS CLUB COMMERCIAL	HEROWIPES-WIPES	8038 AUG 20	08/28/2020	120.00		09/11/2020
Total 100525220244:					120.00		
<b>100525220248</b>							
100-525220-248 FIRE - REPAIR MAINT BLDG	DINERS CLUB COMMERCIAL	AMAZON-MATTRESS COVERS	8038 AUG 20	08/28/2020	55.90		09/11/2020
100-525220-248 FIRE - REPAIR MAINT BLDG	DINERS CLUB COMMERCIAL	AMAZON-BOXSPRING COVER	8038 AUG 20	08/28/2020	23.76		09/11/2020
100-525220-248 FIRE - REPAIR MAINT BLDG	DINERS CLUB COMMERCIAL	AMAZON-MATTRESS PROTECTOR	8038 AUG 20	08/28/2020	55.90		09/11/2020
100-525220-248 FIRE - REPAIR MAINT BLDG	DINERS CLUB COMMERCIAL	AMAZON-MATTRESS PROTECTOR	8038 AUG 20	08/28/2020	55.98		09/11/2020
Total 100525220248:					79.74		
<b>100525220295</b>							
100-525220-295 Medical Service/Supply	DINERS CLUB COMMERCIAL	ZEV SUPPLIES-MASKS	8038 AUG 20	08/28/2020	2,472.00		09/11/2020
100-525220-295 Medical Service/Supply	DINERS CLUB COMMERCIAL	AMAZON-GOWNS	8038 AUG 20	08/28/2020	280.00		09/11/2020
100-525220-295 Medical Service/Supply	DINERS CLUB COMMERCIAL	POSITIVE PROMOTIONS-FACE MASK	8038 AUG 20	08/28/2020	475.77		09/11/2020
Total 100525220295:					2,667.77		
<b>100525220310</b>							
100-525220-310 FIRE - OFFICE SUPPLIES	DINERS CLUB COMMERCIAL	AMAZON-FOLDERS	8038 AUG 20	08/28/2020	106.80		09/11/2020
100-525220-310 FIRE - OFFICE SUPPLIES	DINERS CLUB COMMERCIAL	AMAZON-UPRIGHT ROLL FILE	8038 AUG 20	08/28/2020	44.86		09/11/2020
100-525220-310 FIRE - OFFICE SUPPLIES	DINERS CLUB COMMERCIAL	NAT. BUS. FURNITURE-CREDENZA	8038 AUG 20	08/28/2020	635.22		09/11/2020
100-525220-310 FIRE - OFFICE SUPPLIES	DINERS CLUB COMMERCIAL	AMAZON-NAME TAGS	8038 AUG 20	08/28/2020	6.11		09/11/2020
Total 100525220310:					792.99		
<b>100525220389</b>							
100-525220-389 FIRE - PROTECTIVE CLOTH	DINERS CLUB COMMERCIAL	IDENTIFIIFIRE-FACE MASK NAMEPLATES	8038 AUG 20	08/28/2020	29.27		09/11/2020
Total 100525220389:					29.27		
<b>100535321160</b>							
100-535321-160 STREETS - WORKERS COM	UNEMPLOYMENT INSURANCE	DWD-UI ACCT 692108-000-2	10283384	08/31/2020	19.20		09/11/2020
Total 100535321160:					19.20		
<b>100535321220</b>							
100-535321-220 STREETS - UTILITIES	WE ENERGIES	1638-891-345 (SPLIT)	1638891345AUG20	08/26/2020	617.16		09/11/2020
100-535321-220 STREETS - UTILITIES	WE ENERGIES	8430-081-671 (SPLIT)	8430081671AUG20	08/26/2020	17.38		09/11/2020
Total 100535321220:					634.54		
<b>100535321261</b>							
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	0818-594-802	0818594802AUG20	08/26/2020	15.71		09/11/2020
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	0819-473-268	0819473268AUG20	08/27/2020	45.45		09/11/2020
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	2023-503-060	2023503060AUG20	08/26/2020	112.67		09/11/2020
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	5695-147-539	5695147539AUG20	08/27/2020	144.07		09/11/2020
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	9418-285-345	9418285345AUG20	08/27/2020	86.01		09/11/2020
Total 100535321261:					403.91		

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Input Date
<b>10055551220</b>							
100-55551-220 PARKS - UTILITIES	WE ENERGIES	0635-112-551	0635112551AUG20	09/02/2020	22.21		09/11/2020
100-55551-220 PARKS - UTILITIES	WE ENERGIES	1638-891-345 (SPLIT)	1638891345AUG20	08/26/2020	308.59		09/11/2020
100-55551-220 PARKS - UTILITIES	WE ENERGIES	6211-699-899	6211699899AUG20	08/26/2020	38.52		09/11/2020
100-55551-220 PARKS - UTILITIES	WE ENERGIES	8430-081-671 (SPLIT)	8430081671AUG20	08/26/2020	8.69		09/11/2020
100-55551-220 PARKS - UTILITIES	WE ENERGIES	8893-353-410	8893353410AUG20	09/01/2020	19.29		09/11/2020
100-55551-220 PARKS - UTILITIES	WE ENERGIES	9274-302-992	9274302992AUG20	09/01/2020	26.32		09/11/2020
Total 10055551220:					423.62		
<b>10055551244</b>							
100-55551-244 PARKS - REPAIR MAINT EQ	DINERS CLUB COMMERCIAL	TRIMMER HEADS	5849 AUG 20	08/28/2020	320.00		09/11/2020
Total 10055551244:					320.00		
<b>25155511225</b>							
251-55551-225 TELEPHONE	DINERS CLUB COMMERCIAL	GOOGLE (ONGOING)	3031 AUG 20	08/28/2020	96.00		09/11/2020
Total 25155511225:					96.00		
<b>25155511318</b>							
251-55551-318 AUTOMATION	DINERS CLUB COMMERCIAL	ZOOM	3031 AUG 20	08/28/2020	15.74		09/11/2020
Total 25155511318:					15.74		
<b>25155511330</b>							
251-55551-330 INSERVICE TRAINING/TRAV	DINERS CLUB COMMERCIAL	EVENTBRITE-	2653 AUG 20	08/28/2020	237.24		09/11/2020
Total 25155511330:					237.24		
<b>25155511345</b>							
251-55551-345 PROGRAMS	DINERS CLUB COMMERCIAL	OTC-PROGRAM SUPPLIES	2653 AUG 20	08/28/2020	66.95		09/11/2020
Total 25155511345:					66.95		
<b>458525220244</b>							
458-525220-244 Repairs & Maint Equipment	DINERS CLUB COMMERCIAL	AMAZON-OXYGEN REGULATOR GASKET	8038 AUG 20	08/28/2020	23.99		09/11/2020
Total 458525220244:					23.99		
<b>621181000</b>							
621-181000 CONSTRUCTION IN PROGRESS	TRACTOR SUPPLY CREDIT PLA	V74-2020 FORD F250 PARTS	200474232	08/31/2020	142.97		09/11/2020
621-181000 CONSTRUCTION IN PROGRESS	TRACTOR SUPPLY CREDIT PLA	V#74 2020 FORD-PARTS	200475787	08/31/2020	329.99		09/11/2020
Total 621181000:					472.96		
<b>621575740220</b>							
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	0225-428-357 (SPLIT)	0225428357AUG20	08/31/2020	179.96		09/11/2020
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	4897-650-087	4897650087AUG20	08/25/2020	66.25		09/11/2020
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	6212-377-525	6212377525AUG20	08/26/2020	5,594.18		09/11/2020
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	6268-292-660	6268292660AUG20	09/01/2020	40.78		09/11/2020
Total 621575740220:					5,881.17		
<b>621575740222</b>							
621-575740-222 GAS	WE ENERGIES	0225-428-357 (SPLIT)	0225428357AUG20	08/31/2020	10.57		09/11/2020
621-575740-222 GAS	WE ENERGIES	0862-239-067	0862239067AUG20	08/26/2020	479.02		09/11/2020
621-575740-222 GAS	WE ENERGIES	2663-378-614	2663378614AUG20	08/25/2020	9.57		09/11/2020
621-575740-222 GAS	WE ENERGIES	3646-902-199	3646902199AUG20	08/25/2020	12.34		09/11/2020

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Total 621575740222:					511.50		
<b>621575740244</b>							
621-575740-244	REPAIRS,MAINT EQUIPMEN	CULLIGAN OF BURLINGTON	ACCT. NO. 500-08487456-8	259310	09/03/2020	58.20	09/11/2020
Total 621575740244:					58.20		
<b>621575740249</b>							
621-575740-249	LABORATORY	CULLIGAN OF BURLINGTON	ACCT. NO. 500-08487456-8	257912	08/19/2020	180.00	09/11/2020
Total 621575740249:					180.00		
<b>622506220000</b>							
622-506220-000	POWER	WE ENERGIES	0882-547-355 (SPLIT)	0882547355AUG20	08/26/2020	4,145.33	09/11/2020
622-506220-000	POWER	WE ENERGIES	3267-293-366	3267293366AUG20	08/25/2020	563.74	09/11/2020
622-506220-000	POWER	WE ENERGIES	3457-108-505	3457108505SEPT2	08/27/2020	4,730.56	09/11/2020
622-506220-000	POWER	WE ENERGIES	6271-254-861 (SPLIT)	6271254861AUG20	08/26/2020	2,735.19	09/11/2020
622-506220-000	POWER	WE ENERGIES	7255-465-187	7255465187AUG20	08/25/2020	158.97	09/11/2020
622-506220-000	POWER	WE ENERGIES	8682-353-384 (SPLIT)	8682353384AUG20	08/27/2020	4,435.21	09/11/2020
Total 622506220000:					16,769.00		
<b>622506230000</b>							
622-506230-000	SUPPLIES	WE ENERGIES	0882-547-355 (SPLIT)	0882547355AUG20	08/26/2020	10.60	09/11/2020
622-506230-000	SUPPLIES	WE ENERGIES	1438-804-919	1438804919AUG20	08/27/2020	9.57	09/11/2020
622-506230-000	SUPPLIES	WE ENERGIES	1473-005-365	1473005365AUG20	08/31/2020	10.26	09/11/2020
622-506230-000	SUPPLIES	WE ENERGIES	6271-254-861 (SPLIT)	6271254861AUG20	08/26/2020	9.57	09/11/2020
622-506230-000	SUPPLIES	WE ENERGIES	6499-874-589	6499874589AUG20	08/25/2020	13.04	09/11/2020
622-506230-000	SUPPLIES	WE ENERGIES	8682-353-384 (SPLIT)	8682353384AUG20	08/27/2020	9.57	09/11/2020
622-506230-000	SUPPLIES	WE ENERGIES	9259-879-303	9259879303AUG20	08/26/2020	9.57	09/11/2020
Total 622506230000:					72.18		
<b>622506410000</b>							
622-506410-000	SUPPLIES	DINERS CLUB COMMERCIAL	IMPACT WRENCH	5831 AUG 20	08/28/2020	341.23	09/11/2020
Total 622506410000:					341.23		
<b>622509280000</b>							
622-509280-000	REG. COMM. EXPENSE	PUBLIC SERVICE COMMISSION	PSC-WATER RATE ADJUST	1808-I-00840	09/14/2018	241.95	09/11/2020
Total 622509280000:					241.95		
<b>622509350000</b>							
622-509350-000	GENERAL PLANT-SUPPLIE	WE ENERGIES	1638-891-345 (SPLIT)	1638891345AUG20	08/26/2020	617.16	09/11/2020
622-509350-000	GENERAL PLANT-SUPPLIE	WE ENERGIES	8430-081-671 (SPLIT)	8430081671AUG20	08/26/2020	17.38	09/11/2020
Total 622509350000:					634.54		
<b>623575740200</b>							
623-575740-200	FUEL FOR RESALE	ASCENT AVIATION GROUP, INC	JET A	698613	09/04/2020	11,652.82	09/11/2020
Total 623575740200:					11,652.82		
<b>623575740310</b>							
623-575740-310	OPERATING SUPPLIES	CULLIGAN OF BURLINGTON	500-08374241-0 BURLINGTON MUNICIPAL AIRPO	AUG2020AIR	08/31/2020	58.75	09/11/2020

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Total 623575740310:					58.75		
Grand Totals:					54,882.44		

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Input Date
<b>100454591000</b>							
100-454591-000 PARK DEPT	USW LOCAL	REIMBURSEMENT-PARK SECURITY DEPOSIT	REIMB-PARK 2020	09/16/2020	100.00		09/18/2020
100-454591-000 PARK DEPT	VON DRASEK, NATALIE	REIMBURSEMENT-PARK SECURITY DEPOSIT	REIMB-PARK 2020	09/16/2020	100.00		09/18/2020
100-454591-000 PARK DEPT	BRUCE, MELISSA	REIMBURSEMENT-PARK SECURITY DEPOSIT	REIMB-PARK 2020	09/16/2020	100.00		09/18/2020
100-454591-000 PARK DEPT	ARNESON, TRACY	REIMBURSEMENT-PARK SECURITY DEPOSIT	REIMB-PARK 2020	09/16/2020	100.00		09/18/2020
Total 100454591000:					400.00		
<b>100515121225</b>							
100-515121-225 MUNI COURT - TELEPHONE	TIME WARNER CABLE	ACCT#089478701 MUNI COURT	89478701090120	09/01/2020	15.21		09/18/2020
100-515121-225 MUNI COURT - TELEPHONE	BCN TELECOM, INC	PW200047 - INTOXILYZER LINE	22986308	09/15/2020	61.62		09/18/2020
Total 100515121225:					76.83		
<b>100515121310</b>							
100-515121-310 MUNI COURT - OFFICE SUP	PITNEY BOWES	MUNI	3311898163	08/30/2020	70.28		09/18/2020
Total 100515121310:					70.28		
<b>100515131225</b>							
100-515131-225 MAYOR-TELEPHONE	TIME WARNER CABLE	ACCT#089478701 MAYOR	89478701090120	09/01/2020	17.62		09/18/2020
Total 100515131225:					17.62		
<b>100515132220</b>							
100-515132-220 ADMIN - UTILITIES	TIME WARNER CABLE	ACCT#089478701 ADMIN	89478701090120	09/01/2020	402.46		09/18/2020
Total 100515132220:					402.46		
<b>100515132225</b>							
100-515132-225 ADMIN - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE ADMIN	829440291 09/20	09/04/2020	8.73		09/18/2020
100-515132-225 ADMIN - TELEPHONE	AT & T	262 763-3747 163 6 ADMIN	262763347409 20	09/04/2020	24.65		09/18/2020
Total 100515132225:					33.38		
<b>100515132248</b>							
100-515132-248 REPAIRS & MAINT BUILDIN	HONEYWELL INTERNATIONAL I	CHARGES FOR ESPC M&V SERVICES	5252925475	09/01/2020	1,139.85		09/18/2020
Total 100515132248:					1,139.85		
<b>100515132310</b>							
100-515132-310 ADMIN - OFF SUPP-POSTA	PITNEY BOWES	ADMIN	3311898163	08/30/2020	70.28		09/18/2020
100-515132-310 ADMIN - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES ADMIN OFFICE SUPPLIES	8059501956	08/29/2020	84.39		09/18/2020
Total 100515132310:					154.67		
<b>100515140310</b>							
100-515140-310 CLERK - OFFICE SUPPLIES	PITNEY BOWES	CLERK	3311898163	08/30/2020	70.27		09/18/2020
Total 100515140310:					70.27		
<b>100515141220</b>							
100-515141-220 FINANCE - UTILITY SERVIC	TIME WARNER CABLE	ACCT#089478701 FINANCE	89478701090120	09/01/2020	171.17		09/18/2020
Total 100515141220:					171.17		
<b>100515141225</b>							
100-515141-225 FINANCE - TELEPHONE	AT & T	262 763-3747 163 6 FINANCE	262763347409 20	09/04/2020	24.65		09/18/2020
100-515141-225 FINANCE - TELEPHONE	BCN TELECOM, INC	PW200047 - INTOXILYZER LINE	22986308	09/15/2020	141.25		09/18/2020

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Total 100515141225:					165.90		
<b>100515141310</b>							
100-515141-310 FINANCE - OFFICE SUPP/P	PITNEY BOWES	FIN SUPPLIES	3311898163	08/30/2020	70.28		09/18/2020
Total 100515141310:					70.28		
<b>100515142310</b>							
100-515142-310 ELECTIONS - OPERATION S	PITNEY BOWES	ELECTIONS	3311898163	08/30/2020	70.27		09/18/2020
Total 100515142310:					70.27		
<b>100515181220</b>							
100-515181-220 HR-UTILITY SERVICES	TIME WARNER CABLE	ACCT#089478701 HR	89478701090120	09/01/2020	37.66		09/18/2020
Total 100515181220:					37.66		
<b>100515181310</b>							
100-515181-310 HR-Office Supplies/Postage	PITNEY BOWES	HUMAN RESOURCES	3311898163	08/30/2020	70.27		09/18/2020
Total 100515181310:					70.27		
<b>100525211220</b>							
100-525211-220 POLICE - UTILITY SERVICE	TIME WARNER CABLE	ACCT#089478701 POLICE	89478701090120	09/01/2020	805.17		09/18/2020
Total 100525211220:					805.17		
<b>100525211225</b>							
100-525211-225 POLICE - TELEPHONE	AT & T	262 763-3747 163 6 POLICE	262763347409 20	09/04/2020	123.29		09/18/2020
100-525211-225 POLICE - TELEPHONE	AT & T	287278196495	287278196495X091	09/05/2020	420.60		09/18/2020
100-525211-225 POLICE - TELEPHONE	BCN TELECOM, INC	PW200047 - INTOXILYZER LINE	22986308	09/15/2020	188.50		09/18/2020
Total 100525211225:					732.39		
<b>100525211240</b>							
100-525211-240 POLICE - FUEL, OIL	VOYAGER FLEET SYSTEMS IN	VOYAGER ACCT. 869297630 POLICE DEPT	869297630036	09/01/2020	2,453.33		09/18/2020
Total 100525211240:					2,453.33		
<b>100525211248</b>							
100-525211-248 POLICE - REP & MAINT BUIL	HONEYWELL INTERNATIONAL I	CHARGES FOR ESPC M&V SERVICES	5252925475	09/01/2020	1,302.69		09/18/2020
Total 100525211248:					1,302.69		
<b>100525211298</b>							
100-525211-298 Racine County Contract	RACINE COUNTY	RACINE COUNTY COMMUNICATION CENTER PE	4TH QTR 2020	09/15/2020	45,966.25		09/18/2020
Total 100525211298:					45,966.25		
<b>100525211310</b>							
100-525211-310 POLICE - OFF SUPP-POSTA	PITNEY BOWES	POLICE	3311898163	08/30/2020	70.28		09/18/2020
100-525211-310 POLICE - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES POLICE DEPT	8059501956	08/29/2020	82.38		09/18/2020
Total 100525211310:					152.66		
<b>100525220220</b>							
100-525220-220 FIRE - UTILITY SERVICES	TIME WARNER CABLE	ACCT#089478701 FIRE	89478701090120	09/01/2020	226.46		09/18/2020

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Total 100525220220:					226.46		
<b>100525220225</b>							
100-525220-225 FIRE - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE FIRE	829440291 09/20	09/04/2020	59.26		09/18/2020
100-525220-225 FIRE - TELEPHONE	AT & T	262 763-3747 163 6 FIRE	262763347409 20	09/04/2020	98.63		09/18/2020
Total 100525220225:					157.89		
<b>100525220240</b>							
100-525220-240 FIRE - FUEL, OIL, LUBRICA	VOYAGER FLEET SYSTEMS IN	VOYAGER ACCT. 869297630 FIRE DEPT	869297630036	09/01/2020	517.44		09/18/2020
Total 100525220240:					517.44		
<b>100525220248</b>							
100-525220-248 FIRE - REPAIR MAINT BLDG	HONEYWELL INTERNATIONAL I	CHARGES FOR ESPC M&V SERVICES	5252925475	09/01/2020	814.18		09/18/2020
Total 100525220248:					814.18		
<b>100525220310</b>							
100-525220-310 FIRE - OFFICE SUPPLIES	PITNEY BOWES	FIRE	3311898163	08/30/2020	70.27		09/18/2020
100-525220-310 FIRE - OFFICE SUPPLIES	STAPLES BUSINESS ADVANTA	STAPLES FIRE DEPT SUPPLIES	8059501956	08/29/2020	91.55		09/18/2020
Total 100525220310:					161.82		
<b>100525231220</b>							
100-525231-220 BLDG INSP UTILITIES	TIME WARNER CABLE	ACCT#089478701 BLDG INSPECT	89478701090120	09/01/2020	24.14		09/18/2020
Total 100525231220:					24.14		
<b>100525231310</b>							
100-525231-310 BLDG INSP - OPERATING S	STAPLES BUSINESS ADVANTA	STAPLES BLDG SUPPLIES	8059501956	08/29/2020	22.79		09/18/2020
Total 100525231310:					22.79		
<b>100525231372</b>							
100-525231-372 BLDG INSP - AUTO EXPENS	VOYAGER FLEET SYSTEMS IN	VOYAGER ACCT. 869297630 BLDG INSP	869297630036	09/01/2020	38.95		09/18/2020
Total 100525231372:					38.95		
<b>100535321220</b>							
100-535321-220 STREETS - UTILITIES	WE ENERGIES	0421-498-624	0421498624AUG20	09/10/2020	1,435.37		09/18/2020
100-535321-220 STREETS - UTILITIES	WE ENERGIES	0688-843-174	0688843174SEPT2	09/14/2020	466.03		09/18/2020
100-535321-220 STREETS - UTILITIES	TIME WARNER CABLE	ACCT#089478701 STREETS	89478701090120	09/01/2020	251.57		09/18/2020
Total 100535321220:					2,152.97		
<b>100535321225</b>							
100-535321-225 STREETS - TELEPHONE	AT & T	262 763-3747 163 6 DPW	262763347409 20	09/04/2020	49.31		09/18/2020
Total 100535321225:					49.31		
<b>100535321240</b>							
100-535321-240 STREETS - FUEL, OIL & LU	VOYAGER FLEET SYSTEMS IN	VOYAGER ACCT. 869297630 STREET DEPT	869297630036	09/01/2020	1,929.84		09/18/2020
Total 100535321240:					1,929.84		
<b>100535321261</b>							
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	0088-492-988	0088492988AUG20	09/10/2020	47.16		09/18/2020

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100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	2019-198-266	2019198266SEPT2	09/14/2020	42.01	09/18/2020
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	3073-922-427	3073922427AUG20	09/10/2020	16.25	09/18/2020
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	3277-994-067	3277994067AUG20	09/11/2020	38.54	09/18/2020
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	4067-122-145	4067122145AUG20	09/10/2020	22.83	09/18/2020
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	4440-397-780	4440397780AUG20	09/11/2020	11.85	09/18/2020
100-535321-261	STREETS - LIGHTING UTILI	WE ENERGIES	5639265567 - 650 MILWA	5639265567SEPT2	09/11/2020	387.14	09/18/2020
100-535321-261	STREETS - LIGHTING UTILI	HONEYWELL INTERNATIONAL I	CHARGES FOR ESPC M&V SERVICES	5252925475	09/01/2020	1,302.69	09/18/2020
Total 100535321261:						1,868.47	
<b>100535321298</b>							
100-535321-298	STREETS - CONTRACT SER	OUTDOOR LIGHTING CONST IN	REPAIR - MILWAUKEE & FALCON RIDGE	8811	07/21/2020	1,298.50	09/18/2020
Total 100535321298:						1,298.50	
<b>100535321310</b>							
100-535321-310	STREETS - OFF SUPP/POS	REGISTRATION FEE TRUST-WI	REPLACEMENT LICENSE PLATE FEE	Title Replace 2020	09/18/2020	20.00	09/18/2020
100-535321-310	STREETS - OFF SUPP/POS	STAPLES BUSINESS ADVANTA	STAPLES STREET SUPPLIES	8059501956	08/29/2020	32.52	09/18/2020
Total 100535321310:						52.52	
<b>10055551220</b>							
100-55551-220	PARKS - UTILITIES	WE ENERGIES	0235-568-359	0235568359AUG20	09/11/2020	69.32	09/18/2020
100-55551-220	PARKS - UTILITIES	WE ENERGIES	1486-453-053	1486453053AUG20	09/11/2020	17.81	09/18/2020
100-55551-220	PARKS - UTILITIES	WE ENERGIES	2672-334-997	2672334997AUG20	09/11/2020	192.82	09/18/2020
100-55551-220	PARKS - UTILITIES	WE ENERGIES	4485-586-752	4485586752SEPT2	09/11/2020	40.13	09/18/2020
100-55551-220	PARKS - UTILITIES	WE ENERGIES	5200-062-983	5200062983AUG20	09/11/2020	16.25	09/18/2020
100-55551-220	PARKS - UTILITIES	WE ENERGIES	5276-292-324	5276292324SEPT2	09/11/2020	19.44	09/18/2020
100-55551-220	PARKS - UTILITIES	TIME WARNER CABLE	ACCT#089478701 PARKS	89478701090120	09/01/2020	60.36	09/18/2020
Total 10055551220:						416.13	
<b>10055551240</b>							
100-55551-240	PARKS - FUEL, OIL, LUBRIC	VOYAGER FLEET SYSTEMS IN	VOYAGER ACCT. 869297630 PARKS DEPT	869297630036	09/01/2020	787.55	09/18/2020
Total 10055551240:						787.55	
<b>100565641310</b>							
100-565641-310	PLAN COMM - SUPPLIES, P	PITNEY BOWES	PLANNING	3311898163	08/30/2020	70.28	09/18/2020
Total 100565641310:						70.28	
<b>251555511225</b>							
251-555511-225	TELEPHONE	BCN TELECOM, INC	PW200047 - INTOXILYZER LINE	22986308	09/15/2020	61.39	09/18/2020
Total 251555511225:						61.39	
<b>251555511247</b>							
251-555511-247	REPAIR, MAINTENANCE BUI	HONEYWELL INTERNATIONAL I	CHARGES FOR ESPC M&V SERVICES	5252925475	09/01/2020	1,058.44	09/18/2020
Total 251555511247:						1,058.44	
<b>251555511298</b>							
251-555511-298	LIBRARY-CONTRACT SERVI	FEH DESIGN	ARCHITECTURAL SERVICES	090220 STMT	09/02/2020	21,694.76	09/18/2020
Total 251555511298:						21,694.76	
<b>251555511310</b>							
251-555511-310	OFFICE SUPPLIES, POSTA	PITNEY BOWES	LIBRARY	3311898163	08/30/2020	70.28	09/18/2020

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Total 251555511310:					70.28		
<b>251555511345</b>							
251-555511-345 PROGRAMS	PUCCINI, JENNIFER	REIMBURSEMENT - PROGRAM SUPPLIES	09/15/20	09/15/2020	27.74		09/18/2020
Total 251555511345:					27.74		
<b>458525220225</b>							
458-525220-225 Telephone	AT & T	287237494183	287237494183X090	09/01/2020	153.38		09/18/2020
Total 458525220225:					153.38		
<b>458525220240</b>							
458-525220-240 Fuel, Oil, Lubricants	VOYAGER FLEET SYSTEMS IN	VOYAGER ACCT. 869297630 933 AMBULANCE	869297630036	09/01/2020	263.85		09/18/2020
Total 458525220240:					263.85		
<b>621575740220</b>							
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8635-875-051	8635875051AUG20	09/07/2020	67.07		09/18/2020
Total 621575740220:					67.07		
<b>621575740225</b>							
621-575740-225 TELEPHONE	TIME WARNER CABLE	ACCT#089478701 SEWER	89478701090120	09/01/2020	251.58		09/18/2020
Total 621575740225:					251.58		
<b>621575740240</b>							
621-575740-240 FUEL, OIL AND LUBRICANT	VOYAGER FLEET SYSTEMS IN	VOYAGER ACCT. 869297630 WWTP	869297630036	09/01/2020	468.95		09/18/2020
Total 621575740240:					468.95		
<b>621575740248</b>							
621-575740-248 PLANT OPERATION	HONEYWELL INTERNATIONAL I	CHARGES FOR ESPC M&V SERVICES	5252925475	09/01/2020	1,465.53		09/18/2020
Total 621575740248:					1,465.53		
<b>621575740249</b>							
621-575740-249 LABORATORY	KROGER	CUSTOMER # MI0390: WWTP	0720099277	08/20/2020	128.16		09/18/2020
Total 621575740249:					128.16		
<b>622506530000</b>							
622-506530-000 METERS, REPAIRS & TESTI	BADGER METER, INC.	BEACON MONTHLY MBL HOSTING SERV	80053187	04/29/2020	193.95		09/18/2020
Total 622506530000:					193.95		
<b>622509210000</b>							
622-509210-000 OFFICE SUPPLY	PITNEY BOWES	WATER	3311898163	08/30/2020	70.28		09/18/2020
622-509210-000 OFFICE SUPPLY	TIME WARNER CABLE	ACCT#089478701 WATER	89478701090120	09/01/2020	150.90		09/18/2020
622-509210-000 OFFICE SUPPLY	AT & T	262 763-3747 163 6 WATER	262763347409 20	09/04/2020	49.30		09/18/2020
622-509210-000 OFFICE SUPPLY	STAPLES BUSINESS ADVANTA	STAPLES WATER OFFICE SUPPLIES	8059501956	08/29/2020	5.00		09/18/2020
Total 622509210000:					275.48		
<b>622509330000</b>							
622-509330-000 TRANSPORTATION-SUPPLI	VOYAGER FLEET SYSTEMS IN	VOYAGER ACCT. 869297630 WATER DEPT	869297630036	09/01/2020	486.29		09/18/2020

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Total 622509330000:					486.29		
<b>622509350000</b>							
622-509350-000	GENERAL PLANT-SUPPLIE	HONEYWELL INTERNATIONAL I	CHARGES FOR ESPC M&V SERVICES	5252925475	09/01/2020	1,058.44	09/18/2020
Total 622509350000:					1,058.44		
<b>623575740220</b>							
623-575740-220	ELECTRIC	WE ENERGIES	3243-871-135	3243871135AUG20	09/10/2020	118.13	09/18/2020
623-575740-220	ELECTRIC	WE ENERGIES	4066-688-457	4066688457AUG20	09/10/2020	10.79	09/18/2020
623-575740-220	ELECTRIC	WE ENERGIES	4619-277-006	4619277006AUG20	09/11/2020	444.20	09/18/2020
623-575740-220	ELECTRIC	WE ENERGIES	6069-094-440	6069094440AUG20	09/11/2020	160.98	09/18/2020
623-575740-220	ELECTRIC	WE ENERGIES	6280-861-972	6280861972AUG20	09/11/2020	18.64	09/18/2020
623-575740-220	ELECTRIC	WE ENERGIES	6831-002-581	6831002581AUG20	09/10/2020	49.29	09/18/2020
623-575740-220	ELECTRIC	WE ENERGIES	7460-654-921	7460654921AUG20	09/11/2020	52.60	09/18/2020
623-575740-220	ELECTRIC	WE ENERGIES	8460-785-002	8460785002AUG20	09/11/2020	26.07	09/18/2020
Total 623575740220:					880.70		
<b>623575740225</b>							
623-575740-225	TELEPHONE	AT & T	262 763-3747 163 6 AIRPORT	262763347409 20	09/04/2020	73.97	09/18/2020
623-575740-225	TELEPHONE	BCN TELECOM, INC	PW200047 - INTOXILYZER LINE	22986308	09/15/2020	61.39	09/18/2020
Total 623575740225:					135.36		
<b>623575740246</b>							
623-575740-246	REPAIR MAINT.RUNWAY,TA	WI DEPT OF TRANSPORTATIO	PROJECT ID 39507514106	395-0000170858	05/04/2020	1,174.83	09/18/2020
623-575740-246	REPAIR MAINT.RUNWAY,TA	WI DEPT OF TRANSPORTATIO	PROJECT ID 39507514407	395-0000186553	09/02/2010	28,319.94	09/18/2020
Total 623575740246:					29,494.77		
<b>623575740298</b>							
623-575740-298	CONTRACT SERVICES	WI EMERGENCY MANAGEMEN	2016 TIER II REPORT-AIRPORT	214461	11/22/2019	246.00	09/18/2020
623-575740-298	CONTRACT SERVICES	WI EMERGENCY MANAGEMEN	2017 TIER II REPORT-AIRPORT	214462	11/22/2019	246.00	09/18/2020
Total 623575740298:					492.00		
Grand Totals:					123,680.76		

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

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<b>100454521001</b>							
100-454521-001 BOND FEES	RACINE COUNTY CLERK OF C	PEREA RADILLA, JUAN C 20OCT253	20OCT253	09/21/2020	235.00		09/25/2020
Total 100454521001:					235.00		
<b>100525211225</b>							
100-525211-225 POLICE - TELEPHONE	AT & T	831 000 7991 401	3841057503	09/11/2020	1,211.62		09/25/2020
Total 100525211225:					1,211.62		
<b>100525211239</b>							
100-525211-239 POLICE - EQUIPMENT NON	AMAZON CAPITAL SERVICES, I	GLOW STICKS	1GRL-PVYL-TWCV	09/13/2020	82.25		09/25/2020
Total 100525211239:					82.25		
<b>100525211310</b>							
100-525211-310 POLICE - OFF SUPP-POSTA	KROGER	CUSTOMER # MI0650: COFFEE/WATER	0820099755	08/27/2020	35.56		09/25/2020
Total 100525211310:					35.56		
<b>100525231157</b>							
100-525231-157 INSERVICE TRAINING	GUIDRY, GREGORY	REIMB IAEI MEETING	REIMB 09/22/20	09/22/2020	100.00		09/25/2020
Total 100525231157:					100.00		
<b>100535321211</b>							
100-535321-211 STREETS - PHYSICALS	AURORA HEALTH CARE	ACCT #600003826 KOCH, THOMAS	192958528	09/10/2020	80.00		09/25/2020
Total 100535321211:					80.00		
<b>100535321220</b>							
100-535321-220 STREETS - UTILITIES	WE ENERGIES	7617-269-652	7617269652AUG20	09/11/2020	41.55		09/25/2020
Total 100535321220:					41.55		
<b>100535321225</b>							
100-535321-225 STREETS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 09/20	09/19/2020	91.30		09/25/2020
Total 100535321225:					91.30		
<b>100535321261</b>							
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	6438-309-692	6438309692AUG20	09/15/2020	97.86		09/25/2020
100-535321-261 STREETS - LIGHTING UTILI	WE ENERGIES	6838-102-431	6838102431AUG20	09/14/2020	251.47		09/25/2020
Total 100535321261:					349.33		
<b>100535321310</b>							
100-535321-310 STREETS - OFF SUPP/POS	CANON FINANCIAL SERVICES,	CONTRAT NO. WI#505ENT-M15-MFD (SPLIT)	21915183	09/12/2020	75.22		09/25/2020
100-535321-310 STREETS - OFF SUPP/POS	CANON FINANCIAL SERVICES,	CONTRACT NO. 3091 /505ENT-M15-MFDCOPIER	21915184	09/12/2020	5.59		09/25/2020
Total 100535321310:					80.81		
<b>100555514248</b>							
100-555514-248 Seniors Rep & Maint Bldg	BURLINGTON SENIOR CENTER	REIMBURSMENT-PORTICO	2020 Portico	09/23/2020	2,255.69		09/25/2020
Total 100555514248:					2,255.69		
<b>10055551220</b>							
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3406-030-405	3406030405AUG20	09/10/2020	41.73		09/25/2020

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100-555551-220 PARKS - UTILITIES	WE ENERGIES	4278-074-627	4278074627SEPT2	09/11/2020	20.50		09/25/2020
100-555551-220 PARKS - UTILITIES	WE ENERGIES	4447-370-241	4447370241AUG20	09/11/2020	45.31		09/25/2020
100-555551-220 PARKS - UTILITIES	WE ENERGIES	ELE RIVERSIDE PARK	4484977713SEPT2	09/11/2020	70.00		09/25/2020
100-555551-220 PARKS - UTILITIES	WE ENERGIES	5418-806-297	5418806297AUG20	09/11/2020	28.31		09/25/2020
Total 100555551220:					205.85		
<b>100555551225</b>							
100-555551-225 PARKS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 09/20	09/19/2020	45.65		09/25/2020
Total 100555551225:					45.65		
<b>100555551310</b>							
100-555551-310 PARKS - OFFICE SUPP, PO	CANON FINANCIAL SERVICES,	CONTRAT NO. W#505ENT-M15-MFD (SPLIT)	21915183	09/12/2020	37.61		09/25/2020
100-555551-310 PARKS - OFFICE SUPP, PO	CANON FINANCIAL SERVICES,	CONTRACT NO. 3091 /505ENT-M15-MFDCOPIER	21915184	09/12/2020	2.80		09/25/2020
Total 100555551310:					40.41		
<b>100565639399</b>							
100-565639-399 ECONOMIC DEVELOPMENT	RACINE CO ECONOMIC DEV. C	RCEDC 4TH QUARTER CONTRACT	1191	09/01/2020	11,344.50		09/25/2020
Total 100565639399:					11,344.50		
<b>251555511247</b>							
251-555511-247 REPAIR,MAINTENANCE BUI	AMAZON.COM/GE MONEY	SUPPLIES-LIBRARY	865468646756	08/13/2020	14.06		09/25/2020
Total 251555511247:					14.06		
<b>251555511310</b>							
251-555511-310 OFFICE SUPPLIES, POSTA	AMAZON.COM/GE MONEY	SUPPLIES-LIBRARY	473664436454	08/13/2020	1.94		09/25/2020
251-555511-310 OFFICE SUPPLIES, POSTA	AMAZON.COM/GE MONEY	SUPPLIES-LIBRARY	865468646756	08/13/2020	32.99		09/25/2020
Total 251555511310:					34.93		
<b>251555511318</b>							
251-555511-318 AUTOMATION	AMAZON.COM/GE MONEY	SUPPLIES-LIBRARY	633955699893	08/12/2020	38.97		09/25/2020
Total 251555511318:					38.97		
<b>621575740220</b>							
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	7672-906-685	7672906685AUG20	09/13/2020	268.05		09/25/2020
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8098-971-449	8098971449AUG20	09/14/2020	39.88		09/25/2020
Total 621575740220:					307.93		
<b>621575740225</b>							
621-575740-225 TELEPHONE	TDS	TDS WWTP 262-539-3646	262-539-3646 09/20	09/19/2020	193.82		09/25/2020
621-575740-225 TELEPHONE	VERIZON WIRELESS	SCADA WWTP ACCT # 242013605-00001	9862492907	09/10/2020	55.94		09/25/2020
Total 621575740225:					249.76		
<b>621575740242</b>							
621-575740-242 REPAIR,MAINTENANCE VE	AMAZON.COM/GE MONEY	60457 8781 045088 8 (SPLIT)	045088 8 SEPT 20	09/10/2020	131.10		09/25/2020
Total 621575740242:					131.10		
<b>621575740244</b>							
621-575740-244 REPAIRS,MAINT EQUIPMEN	AMAZON.COM/GE MONEY	60457 8781 045088 8 (SPLIT)	045088 8 SEPT 20	09/10/2020	164.27		09/25/2020

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Total 621575740244:					164.27		
<b>622506230000</b>							
622-506230-000 SUPPLIES	AMAZON.COM/GE MONEY	#623 WORK GLOVES	046912 08/20	08/20/2020	35.97		09/25/2020
Total 622506230000:					35.97		
<b>622506530000</b>							
622-506530-000 METERS, REPAIRS & TESTI	BADGER METER, INC.	BEACON MONTHLY MBL HOSTING SERV	800531587	04/29/2020	193.95		09/25/2020
Total 622506530000:					193.95		
<b>622509210000</b>							
622-509210-000 OFFICE SUPPLY	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 09/20	09/19/2020	91.30		09/25/2020
622-509210-000 OFFICE SUPPLY	TIME WARNER CABLE	ACCT#715297601 WATER SCADA	715297601091520	09/15/2020	136.16		09/25/2020
622-509210-000 OFFICE SUPPLY	AT & T	414 R24-8901 367 9	414R24890109 20	09/10/2020	68.95		09/25/2020
622-509210-000 OFFICE SUPPLY	CANON FINANCIAL SERVICES,	CONTRAT NO. WI#505ENT-M15-MFD (SPLIT)	21915183	09/12/2020	75.22		09/25/2020
622-509210-000 OFFICE SUPPLY	CANON FINANCIAL SERVICES,	CONTRACT NO. 3091 /505ENT-M15-MFDCOPIER	21915184	09/12/2020	5.59		09/25/2020
Total 622509210000:					377.22		
<b>622509250000</b>							
622-509250-000 EDUCATION-SUPPLIES	AURORA HEALTH CARE	ACCT #600003826 LOIS, BRIAN	19208189	08/24/2020	50.00		09/25/2020
Total 622509250000:					50.00		
<b>622509330000</b>							
622-509330-000 TRANSPORTATION-SUPPLI	AMAZON.COM/GE MONEY	#933 LIGHT BOX FOR TRAILER	046912 08/20	08/20/2020	27.54		09/25/2020
Total 622509330000:					27.54		
<b>623575740200</b>							
623-575740-200 FUEL FOR RESALE	ASCENT AVIATION GROUP, INC	100LL AVIATION GASOLINE	700915	09/18/2020	21,672.28		09/25/2020
Total 623575740200:					21,672.28		
Grand Totals:					39,497.50		

Dated: \_\_\_\_\_

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<b>10051511247</b>							
100-515111-247 Repairs & Maint Software	SWAGIT PRODUCTIONS, LLC	VIDEO STREAMING SERVICES: AUG. 2020	15923	08/31/2020	645.00		10/06/2020
Total 10051511247:					645.00		
<b>10051511265</b>							
100-515111-265 Festival/Fireworks/Block Party	Office Copying Equipment, LTD	SHARP MX-5070N (SPLIT)	AR123031	09/28/2020	58.00		10/06/2020
Total 10051511265:					58.00		
<b>10051511310</b>							
100-515111-310 CITY COUNCIL - OFF SUP-P	BEST STAMPS	ENGRAVED NAME PLATE	356700	09/03/2020	30.00		10/06/2020
100-515111-310 CITY COUNCIL - OFF SUP-P	GOOSEBERRIES	FLORAL-DEATH-PRAILES	26	09/23/2020	60.00		10/06/2020
Total 10051511310:					90.00		
<b>10051511399</b>							
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	LEGAL - MILLINNIUM DREAM HOMES LLC	379962	08/27/2020	60.50		10/06/2020
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	LEGAL - 2020 SIDEWALK PROGRAM	380104	08/27/2020	166.76		10/06/2020
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	BOR NOTICE	380583	09/03/2020	33.06		10/06/2020
Total 10051511399:					260.32		
<b>100515121248</b>							
100-515121-248 MUNI COURT - REP & MAIN	DONERITE JANITORIAL SERV I	CITY HALL SPLIT MUNI COURT	3570	09/22/2020	45.00		10/06/2020
Total 100515121248:					45.00		
<b>100515132242</b>							
100-515132-242 ADMIN - REPAIRS AND MAI	MENARDS	FAUCET-CITY HALL DOWNSTAIRS KITCHEN	28308	09/23/2020	8.54		10/06/2020
Total 100515132242:					8.54		
<b>100515132248</b>							
100-515132-248 REPAIRS & MAINT BUILDIN	MENARDS	WHITE TOWELS-COVID CLEANING	28194	09/21/2020	17.98		10/06/2020
100-515132-248 REPAIRS & MAINT BUILDIN	REINEMANS, INC.	ACRU;OC BARRIER-SECURING MATERIALS	185517	08/26/2020	8.95		10/06/2020
100-515132-248 REPAIRS & MAINT BUILDIN	REINEMANS, INC.	REPAIR-SINK-CITY HALL KITCHEN	186091	09/09/2020	11.68		10/06/2020
100-515132-248 REPAIRS & MAINT BUILDIN	DONERITE JANITORIAL SERV I	CITY HALL SPLIT ADMIN	3570	09/22/2020	270.00		10/06/2020
Total 100515132248:					308.61		
<b>100515132298</b>							
100-515132-298 ADMIN - CONTRACT SERVI	VONBRIESEN & ROPER, S.C.	VON BRIESEN & ROPER - LABOR & EMPLOYMEN	332875	09/21/2020	1,624.50		10/06/2020
100-515132-298 ADMIN - CONTRACT SERVI	VONBRIESEN & ROPER, S.C.	VON BRIESEN & ROPER - WELCH ERD CLAIM	332876	09/21/2020	57.00		10/06/2020
100-515132-298 ADMIN - CONTRACT SERVI	LAKOTA GROUP	VISION PLAN 2040	20025-03	09/04/2020	4,160.00		10/06/2020
Total 100515132298:					5,841.50		
<b>100515132310</b>							
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1603536	09/02/2020	3.08		10/06/2020
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1605804	09/09/2020	3.08		10/06/2020
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1608148	09/16/2020	3.08		10/06/2020
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1610448	09/23/2020	3.08		10/06/2020
100-515132-310 ADMIN - OFF SUPP-POSTA	Office Copying Equipment, LTD	SHARP MX-5070N (SPLIT)	AR123031	09/28/2020	149.56		10/06/2020
Total 100515132310:					161.88		
<b>100515140248</b>							
100-515140-248 CLERK-REPAIRS & MAINT B	DONERITE JANITORIAL SERV I	CITY HALL SPLIT CLERK	3570	09/22/2020	45.00		10/06/2020

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Total 100515140248:					45.00		
<b>100515140399</b>							
100-515140-399	GENERAL CODE & MISC PU	GENERAL CODE	GENERAL CODE SUPPLEMENT NO 30	PG000022257	06/30/2020	1,056.00	10/06/2020
Total 100515140399:					1,056.00		
<b>100515141248</b>							
100-515141-248	FINANCE - REP AND MAINT	DONERITE JANITORIAL SERV I	CITY HALL SPLIT FINANCE	3570	09/22/2020	270.00	10/06/2020
Total 100515141248:					270.00		
<b>100515141310</b>							
100-515141-310	FINANCE - OFFICE SUPP/P	Office Copying Equipment, LTD	SHARP MX-500IN DIGITAL COLOR IMAGER (SPLI	AR123031	09/28/2020	90.00	10/06/2020
Total 100515141310:					90.00		
<b>100515142310</b>							
100-515142-310	ELECTIONS - OPERATION S	Office Copying Equipment, LTD	SHARP MX-5070N (SPLIT)	AR123031	09/28/2020	104.00	10/06/2020
100-515142-310	ELECTIONS - OPERATION S	REINEMANS, INC.	ELECTION BOX-SECURE SUPPLIES	186707	09/22/2020	23.96	10/06/2020
100-515142-310	ELECTIONS - OPERATION S	REINEMANS, INC.	ELECTION BOX-SECURING SUPPLIES	186752	09/23/2020	30.69	10/06/2020
Total 100515142310:					158.65		
<b>100515181298</b>							
100-515181-298	HR-Contract Services	BAMBOO HR	BAMBOOHR-11/30/20-11/29/21	208536	09/15/2020	6,232.66	10/06/2020
Total 100515181298:					6,232.66		
<b>100515181310</b>							
100-515181-310	HR-Office Supplies/Postage	Office Copying Equipment, LTD	SHARP MX-500IN DIGITAL COLOR IMAGER (SPLI	AR123031	09/28/2020	89.99	10/06/2020
Total 100515181310:					89.99		
<b>100525211159</b>							
100-525211-159	POLICE - CLOTHING ALLO	STREICHER'S	SUPPLIES-JANKIEWICZ	I1444421	08/03/2020	462.90	10/06/2020
100-525211-159	POLICE - CLOTHING ALLO	STREICHER'S	PANEL SET-JANKIEWICZ	I1453735	09/22/2020	892.00	10/06/2020
Total 100525211159:					1,354.90		
<b>100525211241</b>							
100-525211-241	POLICE - REP & MAINT IT	DIGICORP	PRODESK/MONITOR/OFFICE 2019	334092*	09/18/2020	2,290.79	10/06/2020
Total 100525211241:					2,290.79		
<b>100525211242</b>							
100-525211-242	POLICE - REPAIR/MTCE EQ	BUMPER TO BUMPER BURLING	SHOP SUPPLIES	1-381738	09/23/2020	68.97	10/06/2020
100-525211-242	POLICE - REPAIR/MTCE EQ	WISCO AUTOMOTIVE	V #905 MAINTENANCE SUPPLIES	6806	08/31/2020	101.56	10/06/2020
100-525211-242	POLICE - REPAIR/MTCE EQ	WISCO AUTOMOTIVE	V #906 MAINTENANCE SUPPLIES	6807	08/31/2020	36.74	10/06/2020
100-525211-242	POLICE - REPAIR/MTCE EQ	WISCO AUTOMOTIVE	V #903 MAINTENANCE SUPPLIES	6813	08/31/2020	20.99	10/06/2020
100-525211-242	POLICE - REPAIR/MTCE EQ	WISCO AUTOMOTIVE	V #907 MAINTENANCE SUPPLIES	6897	09/08/2020	203.64	10/06/2020
100-525211-242	POLICE - REPAIR/MTCE EQ	WISCO AUTOMOTIVE	V #907 MAINTENANCE SUPPLIES	6948	09/11/2020	15.75	10/06/2020
Total 100525211242:					447.65		
<b>100525211244</b>							
100-525211-244	POLICE - REPAIR & MAINT	TRUAX PATIENT SERVICES	#7 NARCAN 4MG NS	6238	09/08/2020	525.00	10/06/2020

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Total 100525211244:					525.00		
<b>100525211247</b>							
100-525211-247	POLICE - REPAIR-MTCE BL	MENARDS	SUPPLIES-POLICE DEPT	26984	09/01/2020	26.97	10/06/2020
Total 100525211247:					26.97		
<b>100525211248</b>							
100-525211-248	POLICE - REP & MAINT BUIL	REINEMANS, INC.	SUPPLIES-POLICE DEPT	186813	09/24/2020	9.70	10/06/2020
Total 100525211248:					9.70		
<b>100525211310</b>							
100-525211-310	POLICE - OFF SUPP-POSTA	MENARDS	SUPPLIES-POLICE DEPT	27618	09/11/2020	7.42	10/06/2020
100-525211-310	POLICE - OFF SUPP-POSTA	MENARDS	SUPPLIES-POLICE DEPT	28196	09/21/2020	13.69	10/06/2020
100-525211-310	POLICE - OFF SUPP-POSTA	REINEMANS, INC.	SUPPLIES-POLICE DEPT	185820	09/02/2020	11.38	10/06/2020
100-525211-310	POLICE - OFF SUPP-POSTA	MINUTEMAN PRESS OF BURLI	BUSINESS CARDS-POLICE	43447	08/31/2020	117.00	10/06/2020
100-525211-310	POLICE - OFF SUPP-POSTA	MINUTEMAN PRESS OF BURLI	BUSINESS CARDS-JODI BORCHARDT	43525	09/09/2020	39.00	10/06/2020
Total 100525211310:					188.49		
<b>100525211344</b>							
100-525211-344	POLICE - JANITOR SUPPLIE	DASH MEDICAL GLOVES, INC	DASH MEDICAL GLOVES POLICE	INV1213977	09/24/2020	118.80	10/06/2020
Total 100525211344:					118.80		
<b>100525211347</b>							
100-525211-347	POLICE - FIREARM SUPP/R	STREICHER'S	MAGAZINE	11451702	09/11/2020	281.00	10/06/2020
Total 100525211347:					281.00		
<b>100525211381</b>							
100-525211-381	POLICE - INVESTIGATIONS	LANGUAGE LINE SERVICES, IN	OVER-THE -PHONE INTERPRETATION	4884733	08/31/2020	45.02	10/06/2020
100-525211-381	POLICE - INVESTIGATIONS	TransUnion Risk & Alternative Dat	ACCOUNT ID: 777966 AUGUST BILLING	AUGUST 2020	09/01/2020	50.00	10/06/2020
100-525211-381	POLICE - INVESTIGATIONS	LEADSONLINE	INVESTIGATION SYSTEM SERVICE PACKAGE	257354	09/11/2020	671.00	10/06/2020
Total 100525211381:					766.02		
<b>100525220157</b>							
100-525220-157	FIRE - INSERVICE TRAININ	GATEWAY - KENOSHA CAMPU	ADVANCE EMT-ALDINGER/BENKO	25755	09/17/2020	1,454.84	10/06/2020
100-525220-157	FIRE - INSERVICE TRAININ	GATEWAY - KENOSHA CAMPU	EMT NATL REG EXAM-MARTIN	25755	09/17/2020	110.00	10/06/2020
Total 100525220157:					1,564.84		
<b>100525220159</b>							
100-525220-159	FIRE - CLOTHING ALLOWA	GALLS, LLC	GALLS INC FIRE DEPT SUPPLIES	016361853	08/27/2020	99.03	10/06/2020
Total 100525220159:					99.03		
<b>100525220242</b>							
100-525220-242	FIRE - REPAIR & MAINT VE	Emergency Apparatus	V954-HYDRAULIC LEAK	113917	09/14/2020	1,193.74	10/06/2020
100-525220-242	FIRE - REPAIR & MAINT VE	BUMPER TO BUMPER BURLING	TRUCK BATTERIES	1-381047	09/09/2020	279.98	10/06/2020
Total 100525220242:					1,473.72		
<b>100525220244</b>							
100-525220-244	FIRE - REPAIR MAINT EQUI	BUMPER TO BUMPER BURLING	BRAKE CLEANER	1-381404	09/16/2020	33.48	10/06/2020
100-525220-244	FIRE - REPAIR MAINT EQUI	ADVANTAGE POLICE SUPPLY I	APS PLATE CARRIER, SOCIAL,ARMOR,HELMET,B	20-0816	08/10/2020	862.00	10/06/2020

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Total 100525220244:					895.48		
<b>100525220248</b>							
100-525220-248	FIRE - REPAIR MAINT BLDG	ALSCO	ALSCO - FIRE DEPT CUSTOMER #012470	IMIL1610440	09/23/2020	89.18	10/06/2020
100-525220-248	FIRE - REPAIR MAINT BLDG	AUTUMN SUPPLY	AUTUMN SUPPLY -TOWELS	13359	09/07/2020	143.74	10/06/2020
100-525220-248	FIRE - REPAIR MAINT BLDG	MENARDS	SUPPLIES-FIRE DEPT	27786	09/14/2020	44.34	10/06/2020
100-525220-248	FIRE - REPAIR MAINT BLDG	MENARDS	SUPPLIES-FIRE DEPT	27918	09/16/2020	89.99	10/06/2020
100-525220-248	FIRE - REPAIR MAINT BLDG	REINEMANS, INC.	BULBS	186616	09/21/2020	45.40	10/06/2020
100-525220-248	FIRE - REPAIR MAINT BLDG	REINEMANS, INC.	SUPPLIES-FIRE DEPT	186637	09/21/2020	20.36	10/06/2020
Total 100525220248:					433.01		
<b>100525220293</b>							
100-525220-293	FIRE - FIRE PREVENTION	REINEMANS, INC.	SUPPLIES-FIRE DEPT	185565	08/27/2020	33.28	10/06/2020
Total 100525220293:					33.28		
<b>100525220295</b>							
100-525220-295	Medical Service/Supply	POSITIVE PROMOTIONS	MASK	6598247	09/14/2020	88.04	10/06/2020
Total 100525220295:					88.04		
<b>100525220310</b>							
100-525220-310	FIRE - OFFICE SUPPLIES	LYNN CARD COMPANY	CARD-SANTA IN FIREHOUSE	137418	09/17/2020	46.45	10/06/2020
Total 100525220310:					46.45		
<b>100525220389</b>							
100-525220-389	FIRE - PROTECTIVE CLOTH	5 ALARM	5 ALARM FIRE & SAFETY - SUPPLIES	199985-1	09/11/2020	589.00	10/06/2020
100-525220-389	FIRE - PROTECTIVE CLOTH	GALLS, LLC	GALLS INC FIRE DEPT SUPPLIES	016291791	08/18/2020	9.38	10/06/2020
100-525220-389	FIRE - PROTECTIVE CLOTH	GALLS, LLC	GALLS INC FIRE DEPT SUPPLIES	016412182	09/03/2020	19.90	10/06/2020
100-525220-389	FIRE - PROTECTIVE CLOTH	GALLS, LLC	GALLS INC FIRE DEPT SUPPLIES	016463726	09/11/2020	309.80	10/06/2020
100-525220-389	FIRE - PROTECTIVE CLOTH	EAGLE MEDIA, INC	REMOVE/REPLACE PATCHES AND ROCKER	131059	09/16/2020	31.50	10/06/2020
100-525220-389	FIRE - PROTECTIVE CLOTH	EAGLE ENGRAVING	FIREGROUND & APPARATUS TAGS	2020-3778	09/02/2020	39.55	10/06/2020
100-525220-389	FIRE - PROTECTIVE CLOTH	CONWAY SHIELDS	6" SHIELD	0463056-IN	09/04/2020	64.00	10/06/2020
Total 100525220389:					1,063.13		
<b>100525231248</b>							
100-525231-248	BLDG INSP REP & MAINT B	DONERITE JANITORIAL SERV I	CITY HALL SPLIT BLDG	3570	09/22/2020	45.00	10/06/2020
Total 100525231248:					45.00		
<b>100535321159</b>							
100-535321-159	STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1603536	09/02/2020	38.80	10/06/2020
100-535321-159	STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1605804	09/09/2020	35.26	10/06/2020
100-535321-159	STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1608148	09/16/2020	35.26	10/06/2020
100-535321-159	STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1610448	09/23/2020	35.26	10/06/2020
Total 100535321159:					144.58		
<b>100535321248</b>							
100-535321-248	STREETS REP & MAINT BL	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1603536	09/02/2020	33.17	10/06/2020
100-535321-248	STREETS REP & MAINT BL	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074781	IMIL1603537	09/02/2020	14.15	10/06/2020
100-535321-248	STREETS REP & MAINT BL	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074781	IMIL1608149	09/16/2020	14.15	10/06/2020
Total 100535321248:					61.47		

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<b>100535321298</b>							
100-535321-298	STREETS - CONTRACT SER	ASDA ENTERPRISES INC	EMPTYING OF COMPACTOR	65600	09/01/2020	250.00	10/06/2020
100-535321-298	STREETS - CONTRACT SER	WANASEK CORPORATION	STREET SWEEPER	11155	09/10/2020	2,100.19	10/06/2020
100-535321-298	STREETS - CONTRACT SER	DONERITE JANITORIAL SERV I	DONERITE BILLING DPW (SPLIT)	3571	09/22/2020	368.00	10/06/2020
100-535321-298	STREETS - CONTRACT SER	ACTIVE ALARM COMPANY, INC	HOSTING FEE - 3 MONTHS	126515	09/15/2020	105.00	10/06/2020
Total 100535321298:						2,823.19	
<b>100535321310</b>							
100-535321-310	STREETS - OFF SUPP/POS	SOUTHERN LAKES NEWSPAPE	SIDEWALK PUBLIC HEARING	380485	09/03/2020	72.63	10/06/2020
Total 100535321310:						72.63	
<b>100535321350</b>							
100-535321-350	STREETS - REP MAINT SUP	ZEP SALES & SERVICE	ZEP DPW SUPPLIES (SPLIT)	9005482874	08/26/2020	429.22	10/06/2020
100-535321-350	STREETS - REP MAINT SUP	BUMPER TO BUMPER BURLING	FLEET FILTERS	1-380694	08/31/2020	348.43	10/06/2020
100-535321-350	STREETS - REP MAINT SUP	BUMPER TO BUMPER BURLING	SHOP SUPPLIES	1-380695	08/31/2020	150.00	10/06/2020
Total 100535321350:						627.65	
<b>100535321351</b>							
100-535321-351	STREETS - MAINT CURB,G	WANASEK CORPORATION	CRUSHED ASPHALT	11204	09/22/2020	209.58	10/06/2020
Total 100535321351:						209.58	
<b>100535321353</b>							
100-535321-353	STREETS REP & MAINT PR	REINEMANS, INC.	BOX COVER-PARKING STRUCTURE LIGHT FIXTU	185933	09/04/2020	.89	10/06/2020
Total 100535321353:						.89	
<b>100535321356</b>							
100-535321-356	STREETS-Rep & Maint Street	MENARDS	SUPPLIES-DPW	26918	08/31/2020	29.98	10/06/2020
100-535321-356	STREETS-Rep & Maint Street	MENARDS	SIGN POSTS	27185	09/04/2020	283.54	10/06/2020
100-535321-356	STREETS-Rep & Maint Street	RACINE CO PUBLIC WORKS	JULY 2020 EXPENDITURES-PAINTING	3047	07/31/2020	661.06	10/06/2020
100-535321-356	STREETS-Rep & Maint Street	RACINE CO PUBLIC WORKS	JUNE 2020 EXPENDITURES-PAINTING	3054	07/31/2020	1,345.50	10/06/2020
100-535321-356	STREETS-Rep & Maint Street	WANASEK CORPORATION	CRUSHED ASPHALT	11151	09/04/2020	412.65	10/06/2020
Total 100535321356:						2,732.73	
<b>100545430298</b>							
100-545430-298	ANIMAL SHELTER	WISCONSIN HUMANE SOCIETY	ANIMAL SHELTER CONTRACT	1803	09/01/2020	427.50	10/06/2020
Total 100545430298:						427.50	
<b>10055551159</b>							
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1603536	09/02/2020	38.80	10/06/2020
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1605804	09/09/2020	35.25	10/06/2020
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1608148	09/16/2020	35.25	10/06/2020
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1610448	09/23/2020	35.25	10/06/2020
Total 10055551159:						144.55	
<b>10055551244</b>							
100-555551-244	PARKS - REPAIR MAINT EQ	GROVE OUTDOOR POWER LLC	11" WHEEL-TORO MOWER	21508	09/03/2020	21.99	10/06/2020
Total 10055551244:						21.99	
<b>10055551248</b>							
100-555551-248	PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074780	IMIL1603536	09/02/2020	33.17	10/06/2020

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100-555551-248	PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074781	IMIL1603537	09/02/2020	7.07	10/06/2020
100-555551-248	PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074781	IMIL1608149	09/16/2020	7.07	10/06/2020
Total 100555551248:						47.31	
<b>100555551298</b>							
100-555551-298	PARKS - CONTRACT SERVI	PATS SERVICES, INC	PATS SANITARY COMPOST SITE 7153	A-202353	09/01/2020	100.00	10/06/2020
100-555551-298	PARKS - CONTRACT SERVI	DONERITE JANITORIAL SERV I	DONERITE BILLING DPW (SPLIT)	3571	09/22/2020	184.00	10/06/2020
Total 100555551298:						284.00	
<b>100555551350</b>							
100-555551-350	PARKS - REPAIR/MTCE SUP	MENARDS	HINTZ COMPLEX	27547	09/10/2020	47.64	10/06/2020
100-555551-350	PARKS - REPAIR/MTCE SUP	REINDERS INC	HINTZ COMPLEX - SEED & MAT & ROUNDUP FOR	2922355-00	09/02/2020	325.83	10/06/2020
100-555551-350	PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	FLAG-DPW	185821	09/02/2020	19.79	10/06/2020
100-555551-350	PARKS - REPAIR/MTCE SUP	ZEP SALES & SERVICE	ZEP DPW SUPPLIES (SPLIT)	9005482874	08/26/2020	429.23	10/06/2020
100-555551-350	PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	FLEET FILTERS	1-380694	08/31/2020	348.42	10/06/2020
100-555551-350	PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	SHOP SUPPLIES	1-380695	08/31/2020	150.00	10/06/2020
100-555551-350	PARKS - REPAIR/MTCE SUP	GLEASON REDI-MIX	CONCRET WORK HINTZ COMPLEX	293824	09/15/2020	605.00	10/06/2020
Total 100555551350:						1,625.91	
<b>100555561298</b>							
100-555561-298	FORESTRY-CONTRACT SE	B&J TREE & LANDSCAPE SERV	STUMP REMOVAL	368701	09/14/2020	12,500.00	10/06/2020
Total 100555561298:						12,500.00	
<b>100565641298</b>							
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	GLEN AT STONEGATE PHASE 3-PLAN	104300	09/16/2020	229.18	10/06/2020
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	SEWRPC STUDY 19.0139.01	104303	09/16/2020	2,464.00	10/06/2020
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	BASD IMPROVEMENTS-PLAN 19.0139.01	104305	09/16/2020	112.00	10/06/2020
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	GATEWAY MIDWEST FIBER 20.0174.01	104317	09/16/2020	33.50	10/06/2020
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	LAVELLE CHARTER FIBER 20.0174.01	104318	09/16/2020	112.00	10/06/2020
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	564 N PINE ST. 20.0174.01	104319	02/29/6220	112.00	10/06/2020
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	700 OAK ST. 20.0174.01	104320	09/16/2020	168.00	10/06/2020
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	564 PINE CHARTER 20.0174.01	104323	09/16/2020	112.00	10/06/2020
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	965 & 967 PINE 20.0174.01	104324	09/16/2020	112.00	10/06/2020
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	FALCON WOODS	104325	09/16/2020	504.00	10/06/2020
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	2021 MARYLAND AVE DESIGN 20.0504.01	104326	09/16/2020	23,632.00	10/06/2020
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	2020 DRAINAGE PROJECTS	104327	09/16/2020	636.63	10/06/2020
Total 100565641298:						28,227.31	
<b>100575710299</b>							
100-575710-299	GARBAGE- CNTRCT SVCS	GRINDCO	GRIND LOGS/BRUSH	7245	09/01/2020	8,600.00	10/06/2020
Total 100575710299:						8,600.00	
<b>251555511247</b>							
251-555511-247	REPAIR,MAINTENANCE BUI	ELKHORN CHEMICAL & PACKA	LIBRARY MAT	626279	09/25/2020	300.45	10/06/2020
251-555511-247	REPAIR,MAINTENANCE BUI	MENARDS	SUPPLIES-LIBRARY	28193	09/21/2020	41.74	10/06/2020
251-555511-247	REPAIR,MAINTENANCE BUI	REINEMANS, INC.	SUPPLIES-LIBRARY	185735	09/01/2020	1.90	10/06/2020
251-555511-247	REPAIR,MAINTENANCE BUI	REINEMANS, INC.	SUPPLIES-LIBRARY	185859	09/03/2020	2.85	10/06/2020
251-555511-247	REPAIR,MAINTENANCE BUI	REINEMANS, INC.	SUPPLIES-LIBRARY	186269	09/14/2020	23.81	10/06/2020
251-555511-247	REPAIR,MAINTENANCE BUI	REINEMANS, INC.	SUPPLIES-LIBRARY	186272	09/14/2020	6.31	10/06/2020
251-555511-247	REPAIR,MAINTENANCE BUI	REINEMANS, INC.	SUPPLIES-LIBRARY	186346	09/15/2020	2.49	10/06/2020
251-555511-247	REPAIR,MAINTENANCE BUI	VORPAGEL SERVICE INC.	REPAIR TRANE UNIT	47049	08/31/2020	157.87	10/06/2020
251-555511-247	REPAIR,MAINTENANCE BUI	DONERITE JANITORIAL SERV I	LIBRARY JANITORIAL SERVICE	3572	09/22/2020	1,310.00	10/06/2020

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Total 251555511247:					1,834.80		
<b>251555511298</b>							
251-555511-298 LIBRARY-CONTRACT SERVI	FEH DESIGN	ARCHITECTURAL SERVICES	111053	09/24/2020	1,553.75		10/06/2020
Total 251555511298:					1,553.75		
<b>251555511310</b>							
251-555511-310 OFFICE SUPPLIES, POSTA	ELKHORN CHEMICAL & PACKA	GLOVES	623246-1	09/18/2020	67.38		10/06/2020
Total 251555511310:					67.38		
<b>251555511327</b>							
251-555511-327 MATERIALS	BAKER & TAYLOR	LIBRARY MATERIALS	2035337309	09/03/2020	521.28		10/06/2020
251-555511-327 MATERIALS	BAKER & TAYLOR	CHILDREN'S MATERIAL	2035427246	08/20/2020	273.25		10/06/2020
251-555511-327 MATERIALS	BAKER & TAYLOR	LIBRARY MATERIALS	2035430527	08/20/2020	392.83		10/06/2020
251-555511-327 MATERIALS	BAKER & TAYLOR	LIBRARY MATERIALS	2035451190	08/30/2020	378.62		10/06/2020
251-555511-327 MATERIALS	BAKER & TAYLOR	LIBRARY MATERIALS	2035470698	09/08/2020	385.84		10/06/2020
251-555511-327 MATERIALS	BAKER & TAYLOR	LIBRARY MATERIALS	2035478449	09/14/2020	793.22		10/06/2020
251-555511-327 MATERIALS	CENTER POINT LARGE PRINT	LARGE PRINT MATERIAL	1785081	08/06/2020	44.25		10/06/2020
251-555511-327 MATERIALS	CENTER POINT LARGE PRINT	LARGE PRINT MATERIAL	1787034	09/01/2020	315.78		10/06/2020
251-555511-327 MATERIALS	MIDWEST TAPE, LLC	MIDWEST TAPE LIBRARY	99275663	08/18/2020	134.44		10/06/2020
251-555511-327 MATERIALS	MIDWEST TAPE, LLC	MIDWEST TAPE LIBRARY	99304221	08/25/2020	132.93		10/06/2020
251-555511-327 MATERIALS	MIDWEST TAPE, LLC	MIDWEST TAPE LIBRARY	99330598	09/01/2020	69.72		10/06/2020
251-555511-327 MATERIALS	MIDWEST TAPE, LLC	MIDWEST TAPE LIBRARY	99363921	09/09/2020	11.24		10/06/2020
251-555511-327 MATERIALS	TASTE OF HOME	TASTE OF HOME COOKBOOKS	0820TOH-1	08/10/2020	33.58		10/06/2020
251-555511-327 MATERIALS	SMART APPLE MEDIA	SMART APPLE MEDIA MATERIALS	ARU0307328	08/31/2020	399.99		10/06/2020
251-555511-327 MATERIALS	LORITO BOOKS	BOOKS	5786	09/18/2020	47.08		10/06/2020
Total 251555511327:					3,934.05		
<b>458525220242</b>							
458-525220-242 Repairs & Maint Vehicles	JERRYS TRANSMISSION SERVI	V933-EBERHARD EXT/LOCKING	35432	08/18/2020	244.42		10/06/2020
Total 458525220242:					244.42		
<b>458525220295</b>							
458-525220-295 Medical Supplies	WELDERS SUPPLY COMPANY	OXYGEN	10163911	09/08/2020	174.18		10/06/2020
458-525220-295 Medical Supplies	EMERGENCY MED. PRODUCTS	EMP EMS SUPPLIES	2196384	09/02/2020	8.99		10/06/2020
458-525220-295 Medical Supplies	EMERGENCY MED. PRODUCTS	EMP EMS SUPPLIES	2197627	09/04/2020	4.50		10/06/2020
458-525220-295 Medical Supplies	EMERGENCY MED. PRODUCTS	EMP EMS SUPPLIES	2198485	09/09/2020	328.79		10/06/2020
Total 458525220295:					516.46		
<b>465525211800</b>							
465-525211-800 POLICE OUTLAY	AXON ENTERPRISES, INC.	FLEET ROUTER ANTENNA	SI-1679839	08/28/2020	1,890.00		10/06/2020
Total 465525211800:					1,890.00		
<b>470535321800</b>							
470-535321-800 Other Streets Projects	KAPUR & ASSOCIATES, INC.	2020 BURL PAVING & UTILITY 20.0155.01	104336*	09/16/2020	34,918.23		10/06/2020
Total 470535321800:					34,918.23		
<b>501514900000</b>							
501-514900-000 ADMINISTRATIVE EXPENSE	DIRECTPATH	MONTHLY FEE FOR ADVOCACY SERV OCT	AT46350	10/01/2020	165.00		10/06/2020

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Input Date
Total 501514900000:					165.00		
<b>621575740159</b>							
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (SPLIT) CUST # 012230	IMIL1603539	09/02/2020	66.13		10/06/2020
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (SPLIT) CUST # 012230	IMIL1605806	09/09/2020	62.18		10/06/2020
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (SPLIT) CUST # 012230	IMIL1608151	09/16/2020	62.18		10/06/2020
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (SPLIT) CUST # 012230	IMIL1610450	09/23/2020	62.18		10/06/2020
Total 621575740159:					252.67		
<b>621575740242</b>							
621-575740-242 REPAIR,MAINTENANCE VE	LOIS TIRE SHOP, INC.	2017 KENWORTH-TIRE REPAIR	461123	09/08/2020	64.00		10/06/2020
Total 621575740242:					64.00		
<b>621575740244</b>							
621-575740-244 REPAIRS,MAINT EQUIPMEN	A TO Z REFRIGERATION	REPAIR AC	6569	08/31/2020	323.33		10/06/2020
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (SPLIT) CUST # 012230	IMIL1603539	09/02/2020	10.70		10/06/2020
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (SPLIT) CUST # 012230	IMIL1605806	09/09/2020	10.70		10/06/2020
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP CUST # 012231 (SPLIT)	IMIL1605807	09/09/2020	141.87		10/06/2020
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (SPLIT) CUST # 012230	IMIL1608151	09/16/2020	10.70		10/06/2020
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (SPLIT) CUST # 012230	IMIL1610450	09/23/2020	10.70		10/06/2020
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP CUST # 012231 (SPLIT)	IMIL1610451	09/23/2020	141.87		10/06/2020
621-575740-244 REPAIRS,MAINT EQUIPMEN	BURLINGTON LUMBER CO.	2X6 16" TREATED LUMBER-LAWN MOWER	100545	08/06/2020	357.98		10/06/2020
621-575740-244 REPAIRS,MAINT EQUIPMEN	ELKHORN CHEMICAL & PACKA	WWTPSUPPLIES	625995	09/16/2020	195.32		10/06/2020
621-575740-244 REPAIRS,MAINT EQUIPMEN	MENARDS	SHOP SUPPLIES	27847	09/15/2020	15.99		10/06/2020
621-575740-244 REPAIRS,MAINT EQUIPMEN	MENARDS	1ST STAGE BLDNG-3 WAY SWITCHES	28011	09/18/2020	19.92		10/06/2020
621-575740-244 REPAIRS,MAINT EQUIPMEN	MENARDS	WWTP SHOP SUPPLIES	28435	09/25/2020	18.88		10/06/2020
621-575740-244 REPAIRS,MAINT EQUIPMEN	WELDERS SUPPLY COMPANY	SMALL ARGON & MIXES/CARBON DIOXIDE	10162074	08/31/2020	23.70		10/06/2020
621-575740-244 REPAIRS,MAINT EQUIPMEN	DONERITE JANITORIAL SERV I	DONERITE BILLING WWTP (SPLIT)	3571	09/22/2020	1,080.00		10/06/2020
Total 621575740244:					2,361.66		
<b>621575740245</b>							
621-575740-245 GROUND IMPROVEMENTS	MID-STATE EQUIPMENT	JD 445-SEAT SAFETY SWITCH	V30449	08/21/2020	8.64		10/06/2020
Total 621575740245:					8.64		
<b>621575740248</b>							
621-575740-248 PLANT OPERATION	WELDERS SUPPLY COMPANY	NITROGEN	10160260	08/21/2020	48.48		10/06/2020
Total 621575740248:					48.48		
<b>621575740249</b>							
621-575740-249 LABORATORY	ALSCO	ALSCO WWTP CUST # 012231 (SPLIT)	IMIL1605807	09/09/2020	80.77		10/06/2020
621-575740-249 LABORATORY	ALSCO	ALSCO WWTP CUST # 012231 (SPLIT)	IMIL1610451	09/23/2020	80.77		10/06/2020
621-575740-249 LABORATORY	NCL OF WISCONSIN, INC	LAB SUPPLIES	443761	08/31/2020	1,052.36		10/06/2020
621-575740-249 LABORATORY	NCL OF WISCONSIN, INC	LAB SUPPLIES	444344	09/15/2020	85.84		10/06/2020
Total 621575740249:					1,299.74		
<b>621575740298</b>							
621-575740-298 CONTRACT SERVICE	BOND TRUST SERVICES CORP	SEWERAGE SYSTEM REVENUE BONDS	59596	09/14/2020	400.00		10/06/2020
621-575740-298 CONTRACT SERVICE	WISCONSIN CENTRAL	WI CENTRAL PRIVATE GRADE CROSSING	9500216542	09/01/2020	100.00		10/06/2020
Total 621575740298:					500.00		

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Input Date
621575740359							
621-575740-359	SANITARY SEWER REPAIR, VISU-SEWER, INC.	SANITARY SEWER REPAIR #1054	31825	09/08/2020	3,650.00		10/06/2020
Total 621575740359:					3,650.00		
<b>621575740371</b>							
621-575740-371	REG/PERMITS/OUTSIDE TE NORTHERN LAKE SERVICE, IN	3RD QTR MERCUY ANALYSIS	385888	09/09/2020	270.10		10/06/2020
621-575740-371	REG/PERMITS/OUTSIDE TE NORTHERN LAKE SERVICE, IN	3RD QTR SLUDGE/WW TESTING	386270	09/14/2020	342.15		10/06/2020
Total 621575740371:					612.25		
<b>621575740374</b>							
621-575740-374	SAFETY USABlueBook	GAS DETECTORS	365838	09/11/2020	1,779.87		10/06/2020
Total 621575740374:					1,779.87		
<b>622501070000</b>							
622-501070-000	WORK IN PROGRESS KAPUR & ASSOCIATES, INC.	2020 BURL PAVING & UTILITY 20.0155.01	104336*	09/16/2020	5,731.63		10/06/2020
Total 622501070000:					5,731.63		
<b>622506230000</b>							
622-506230-000	SUPPLIES WELDERS SUPPLY COMPANY	300 CF RECONSTITUTED AIR	10163536	09/03/2020	53.53		10/06/2020
Total 622506230000:					53.53		
<b>622506250000</b>							
622-506250-000	MAINTENANCE-SUPPLIES MENARDS	SUPPLIES-WATER	27171	09/04/2020	74.80		10/06/2020
Total 622506250000:					74.80		
<b>622506310000</b>							
622-506310-000	CHEMICALS HAWKINS, INC	LPC-4	4786743	09/02/2020	565.91		10/06/2020
Total 622506310000:					565.91		
<b>622506410000</b>							
622-506410-000	SUPPLIES REINEMANS, INC.	SUPPLIES-WATER	185461	08/25/2020	10.78		10/06/2020
Total 622506410000:					10.78		
<b>622506520000</b>							
622-506520-000	SERVICE-SUPPLIES WANASEK CORPORATION	REPAIR CURB STROP-1589 BARBARA	11184	09/16/2020	5,909.64		10/06/2020
Total 622506520000:					5,909.64		
<b>622506530000</b>							
622-506530-000	METERS, REPAIRS & TESTI BADGER METER, INC.	BEACON MONTHLY MBL HOSTING SERV	80059523	08/31/2020	194.40		10/06/2020
Total 622506530000:					194.40		
<b>622506540000</b>							
622-506540-000	HYDRANTS & SUPPLIES WANASEK CORPORATION	HYDRANT REPLACEMENT-MARYLAND AVE.	11143	09/01/2020	2,327.38		10/06/2020
622-506540-000	HYDRANTS & SUPPLIES WANASEK CORPORATION	HYDRANT REPLACEMENT-BRIDY/OAK ST	11182	09/15/2020	6,028.85		10/06/2020
Total 622506540000:					8,356.23		
<b>622509030000</b>							
622-509030-000	OFFICE SUPPLIES ALSCO	ALSCO DPW - WATER CUSTOMER #025570	IMIL1603538	09/02/2020	41.53		10/06/2020

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Input Date
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - WATER CUSTOMER #025570	IMIL1605805	09/09/2020	41.53		10/06/2020
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - WATER CUSTOMER #025570	IMIL1608150	09/16/2020	41.53		10/06/2020
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - WATER CUSTOMER #025570	IMIL1610449	09/23/2020	41.53		10/06/2020
Total 622509030000:					166.12		
<b>622509230000</b>							
622-509230-000 OUTSIDE SERVICES	BOND TRUST SERVICES CORP	WATERWORKS SYSTEM REVENUE BONDS	59597	09/14/2020	400.00		10/06/2020
Total 622509230000:					400.00		
<b>622509350000</b>							
622-509350-000 GENERAL PLANT-SUPPLIE	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074781	IMIL1603537	09/02/2020	14.15		10/06/2020
622-509350-000 GENERAL PLANT-SUPPLIE	ALSCO	ALSCO DPW (SPLIT) CUSTOMER # 074781	IMIL1608149	09/16/2020	14.15		10/06/2020
622-509350-000 GENERAL PLANT-SUPPLIE	ELKHORN CHEMICAL & PACKA	WATER SUPPLIES	624597-1	08/21/2020	59.40		10/06/2020
622-509350-000 GENERAL PLANT-SUPPLIE	MENARDS	SHOP SUPPLIES	27171	09/04/2020	8.94		10/06/2020
622-509350-000 GENERAL PLANT-SUPPLIE	MENARDS	SHOP SUPPLIES	27418	09/08/2020	8.94		10/06/2020
622-509350-000 GENERAL PLANT-SUPPLIE	REINEMANS, INC.	GAS CAN	185927	09/04/2020	18.89		10/06/2020
622-509350-000 GENERAL PLANT-SUPPLIE	DONERITE JANITORIAL SERV I	DONERITE BILLING WWTP (SPLIT)	3571	09/22/2020	368.00		10/06/2020
Total 622509350000:					474.59		
<b>623575740246</b>							
623-575740-246 REPAIR MAINT.RUNWAY,TA	HUGHES ELECTRIC, INC	REPAIRS: RUNWAY & TAXIWAY LIGHTS	11434	09/21/2020	3,137.92		10/06/2020
Total 623575740246:					3,137.92		
<b>623575740247</b>							
623-575740-247 REPAIR,MAINTENANCE BUI	SPRING CITY AVIATION INC	REPAIR HANGER DOORS	10548	09/17/2020	1,450.00		10/06/2020
Total 623575740247:					1,450.00		
<b>623575740298</b>							
623-575740-298 CONTRACT SERVICES	MEISNER, GARY	MEISNER AIRPORT MANAGER OCT BILLING	2020OCT	10/01/2020	319.30		10/06/2020
Total 623575740298:					319.30		
Grand Totals:					168,209.99		

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

## Stacey Martin

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**From:** Steven DeQuaker  
**Sent:** Monday, August 31, 2020 8:52 AM  
**To:** Carina Walters  
**Cc:** Stacey Martin  
**Subject:** 2 wires pending approval due 9/30/2020

Paid to Bond Trust Services for:

2017A Bond Interest: \$93,446.88

2019A Bond Interest: \$18,900.00

Payments set to transfer on 9/30/2020

*Steve*

**Steven J. DeQuaker**

*Finance Director Treasurer*

City of Burlington

300 N. Pine St. • Burlington, WI 53105

Direct Line: 262-342-1170 • [www.burlington-wi.gov](http://www.burlington-wi.gov) • Fax: 262-342-1196

Email, whether received from or sent to, the City of Burlington should be presumed to be a public record, that it will be retained by the City as a public record, and will be subject to public disclosure under Wisconsin's open records law. If you are not the intended recipient of this email, please do not read it or forward it to another person, but notify the sender and then delete it.



**DATE:** October 6, 2020

**SUBJECT: SPECIAL EVENTS** - To consider approval of each individual Special Event Application by named event as submitted.

**SUBMITTED BY:** Diahnn Halbach, City Clerk

**BACKGROUND/HISTORY:**

A Special Event Permit is required for any planned extraordinary occurrence on the public right-of-way or public premises, including but not limited to parades, processions, bicycle or foot races, and festivals. Prior to Council approval, applications must be approved by the Police Department, Fire Department, Department of Public Works, Building Inspection, and Health Department if food is being served.

The following application(s) have been submitted for approval of a Special Event Permit:

**Organization: Catholic Central High School**

**Event: Homecoming Parade**

**Date: 9/30/2020**

**Location: Route begins in the St. Mary's parking lot, heads down Chandler, Right on Kane, Right on Duane, Right on Randolph back to parking lot**

**Time: 5 p.m. to 6 p.m.**

**Expected Attendance: 5 to 7 floats, 4 to 6 cars**

**Notes: This event has already happened and is being presented to Council as a matter of procedure**

**Organization: The Runaway**

**Event: Runaway Hay Wagon**

**Date: 10/24/2020**

**Location:**

**Time: 3 p.m. to 5 p.m.**

**Expected Attendance: 30-40 guests**

**Notes:**

**Organization: City of Burlington**

**Event: Burlington Ice Festival**

**Date: 12/12/2020**

**Location: Ice Carving Championship, horse-drawn wagon rides, reindeer in the park, s'mores**

**Time: 9 a.m. to 5 p.m.**

**Expected Attendance: 1000**

**Notes:**

**BUDGET/FISCAL IMPACT:**

There is no fee to apply for a Special Event Permit, however, the applicant shall pay a fee based on a rate as set by the Common Council per man-hour for City services as determined in the application review and approval process. These costs will be assessed on an individual basis and billed directly to the applicant by the corresponding department.

**RECOMMENDATION:**

Staff recommendations have been included with each application, which includes recommendations pursuant to the Racine County Health Department and CDC Guidelines.

**TIMING/IMPLEMENTATION:**

This item is scheduled for final consideration at the October 5, 2020 Common Council meeting.

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**Attachments**

CCHS Homecoming Parade  
Runaway\_Hay Wagon  
Burlington Ice Festival

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# CITY OF BURLINGTON

## SPECIAL EVENT PERMIT APPLICATION

For Office Use Only

Date of Application: 9-24-2020 Permit Number: \_\_\_\_\_  
Sent for Staff Review: 9-24-2020 Council Meeting: 10/6/2020

### SUMMARY OF EVENT

Event Title: Homecoming Parade Date of Event: 9/30/2020

Event Location: Catholic Central High School

Nature of Event:  Festival  Parade  Bike Race/Ride  Foot Race/Run  March/Processional  
 Rally  Circus  Demonstration  Other: \_\_\_\_\_

**Site Plan Requirement:** All applicants are required to submit a detailed Site Plan/Map. Site plans/maps must include location, any street closures, barricades, race/parade routes, stages, alcohol sale location, tents, etc.

**Certificate of Insurance:** The City of Burlington must be listed as the Certificate Holder and as additionally insured. If alcohol is being served, Liquor Liability coverage must also be included.

*(Minimum Liability Limits, unless otherwise specified: General Liability: \$1,000,000 per Occurrence, \$2,000,000 Aggregate; Automobile: \$1,000,000 Combined Single limits; Umbrella Liability: \$1,000,000; Workers Compensation: State Minimum)*

**Description of Event:** Describe what you are planning so that reviewing officials can determine whether city services will be needed.

CCHS Homecoming Parade.

Leave SMS Parking lot Head down Chandler. Right on Kane, Right on Duane, Right on Randolph back to parking lot.

Anticipated Attendance (participants, staff, vendors, crowd, etc.): 5\_\_7 Floats & 4\_\_6 cars

Is this a multi-day event?  Yes  No If so, how many days? \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

### EVENT ORGANIZER INFORMATION

Applicant Name: Catholic Central High School Jennifer Robson

Group Represented: Catholic Central High School

Address: 148 Mc Henry St. Burlington WI

Phone: 262\_\_763\_\_1510 x424 Email: jrobson@cchsnet.org

Person In Charge of Event: Bonnie Scholz/Jennifer Robson

On-Site Contact: Jennifer Robson On-Site Phone: 262\_\_763\_\_1510 or 262\_\_496\_\_1558

Billing Address: \_\_\_\_\_

**DETAILED EVENT INFORMATION**

Event Set Up Date: 9/30/2020 Time: 5:00pm

Start Time For Event: 5:30pm a.m./p.m. End Time For Event: 6:00 pm a.m./p.m.

Alcohol Being Served\*?  Yes  No Licensed Agent: \_\_\_\_\_

*\*An application for a Temporary Class "B"/"Class B" Retailer's License must be submitted and approved to serve alcohol.*

Are Park Reservations Necessary?  Yes  No

*\*Park reservations must be made via the Department of Public Works. Please call 262-342-1181 for more information.*

Barricades Needed\*?  Yes  No Amount Needed & Locations: For corner Kane&Chandler; Kane & Duane Randolph

*\*This may result in a fee*

Will A Temporary Structure or Tent Be On-Site?  Yes  No Does the Tent have Sidewalls?  Yes  No

Police Services Requested\*?  Yes  No

Hours & Dates Police Services Needed: \_\_\_\_\_

*\*This may result in a fee*

EMS/Fire Services Requested\*?  Yes  No

Hours & Dates EMS/Fire Services Needed: \_\_\_\_\_

*\*This may result in a fee*

Trash Receptacles Needed\*?  Yes  No Amount Needed & Locations \_\_\_\_\_

*\*This may result in a fee*

Person(s) Responsible for Clean Up After the Event: CCHS High School

Picnic Tables Needed\*?  Yes  No Amount Needed & Locations \_\_\_\_\_

*\*This may result in a fee*

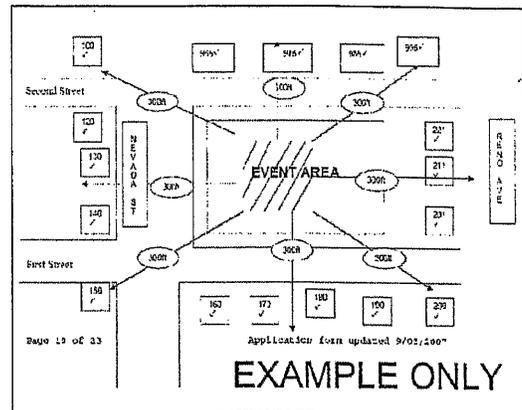
Will Your Event Involve Live Performances, Loud Speakers or a DJ\*?  Yes  No

*\*Per Section 219-2A(7) of the Municipal Code, loudspeaker or sound-amplifying devices shall not be used between the hours of 10 PM to 8 AM and privileges may be revoked if the volume becomes a nuisance.*

**IMPACTED NEIGHBOR NOTIFICATION**

The Event Organizer shall notify all residences and businesses within any street closure or lane restriction area of the upcoming event. Notification shall include the following information:

- Event name
- Dates and times of event
- A brief description of the event
- Any closure areas
- Where attendees will be parking



**AFFIDAVIT OF APPLICANT**

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I, the undersigned applicant, or authorized agent thereof, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the City of Burlington to approve the Special Event and other permits herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the City of Burlington in the conduct of the Special Event described herein.

I/We, the undersigned, agree to abide by all City Ordinances and the rules and regulations which are made part of this permit application and hereby release, discharge, hold harmless and agree to defend the City of Burlington, its officers, agents, and employees from and against any and all loss that may arise out of or result from, in any way, in whole or in part, the scheduled event, the conduct or actions of any individual participating in or attending the scheduled event, the issuance of the Road Closing Permit or the closing of any road (whether or not a Permit has been issued) for the scheduled event.

Jennifer Robson  
Signature of Applicant

9/24/2020  
Date of Signature

**CITY OF BURLINGTON STAFF USE ONLY**

**POLICE DEPARTMENT REVIEW**

Approval Recommended:  YES  NO  
Police Hours Required: \_\_\_\_\_  
Estimated Fee for Police Service: \_\_\_\_\_  
Reviewed By: M. Anderson  
Date: 9/24/2020

Comments and/or Stipulations for Event:

**PUBLIC WORKS DEPARTMENT REVIEW**

Approval Recommended:  YES  NO  
Hours Required: \_\_\_\_\_  
Estimated Fee for DPW Service: \_\_\_\_\_  
Reviewed By: P. Riggs  
Date: 9/24/2020

Comments and/or Stipulations for Event:  
Will supply barricades - route is same as in past

**FIRE DEPARTMENT REVIEW**

Approval Recommended:  YES  NO  
Hours Required: \_\_\_\_\_  
Estimated Fee for BFD Service: \_\_\_\_\_  
Reviewed By: Chief Babe  
Date: 9/24/2020

Comments and/or Stipulations for Event:

**BUILDING INSPECTION REVIEW**

Approval Recommended:  YES  NO  
Hours Required: \_\_\_\_\_  
Estimated Fee for Bldg. Insp. Service: \_\_\_\_\_  
Reviewed By: G. Guidry  
Date: 9/24/2020

Comments and/or Stipulations for Event:

**HEALTH OFFICER REVIEW**

Approval Recommended:  YES  NO  
Hours Required: \_\_\_\_\_  
Estimated Fee for Health Service: \_\_\_\_\_  
Reviewed By: \_\_\_\_\_  
Date: \_\_\_\_\_

Comments and/or Stipulations for Event:  
Per the CDC guidelines, the health department is not approving special events until further notice

City Council Meeting Date: 9/15/2020

City Council Approval Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Notes: \_\_\_\_\_

# CITY OF BURLINGTON

## SPECIAL EVENT PERMIT APPLICATION

For Office Use Only

Date of Application: <u>9/22/2020</u>	Permit Number: _____
Sent for Staff Review: <u>9/23/2020</u>	Council Meeting: <u>10/6/2020</u>

### SUMMARY OF EVENT

Event Title: Runaway Hay Wagon Date of Event: 10/24/2020

Event Location: The Runaway

Nature of Event:  Festival  Parade  Bike Race/Ride  Foot Race/Run  March/Processional  
 Rally  Circus  Demonstration  Other: Outdoor Hayrides

**Site Plan Requirement:** All applicants are required to submit a detailed Site Plan/Map. Site plans/maps must include location, any street closures, barricades, race/parade routes, stages, alcohol sale location, tents, etc.

**Certificate of Insurance:** The City of Burlington must be listed as the Certificate Holder and as additionally insured. If alcohol is being served, Liquor Liability coverage must also be included.

*(Minimum Liability Limits, unless otherwise specified: General Liability: \$1,000,000 per Occurrence, \$2,000,000 Aggregate; Automobile: \$1,000,000 Combined Single limits; Umbrella Liability: \$1,000,000; Workers Compensation: State Minimum)*

**Description of Event:** Describe what you are planning so that reviewing officials can determine whether city services will be needed.

The Runaway plans to work with Paul Naber on Saturday, October 24th. His tractor-pulled wagon has been used in the past for Spooky City. We'll be hosting hayrides through the historic downtown. There will be signage pertaining to social distancing and the mask mandate.

Anticipated Attendance (participants, staff, vendors, crowd, etc.): 30-40 guests during the hours of operation

Is this a multi-day event?  Yes  No If so, how many days? \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

### EVENT ORGANIZER INFORMATION

Applicant Name: Michelle Petersen

Group Represented: The Runaway Micropub and Nanobrewery

Address: 109 E Chestnut St, Burlington, WI 53105

Phone: 262-903-0548 Email: michelle@runawayburlington.com

Person In Charge of Event: Michelle Petersen

On-Site Contact: Michelle Petersen On-Site Phone: 262-806-7048

Billing Address: 109 E Chestnut St, Burlington, WI 53105

**DETAILED EVENT INFORMATION**

Event Set Up Date: 10/24/2020 Time: 3:00pm

Start Time For Event: 3:00 a.m./p.m. End Time For Event: 5:00pm a.m./p.m.

Alcohol Being Served\*?  Yes  No Licensed Agent: \_\_\_\_\_

*\*An application for a Temporary Class "B"/"Class B" Retailer's License must be submitted and approved to serve alcohol.*

Are Park Reservations Necessary?  Yes  No

*\*Park reservations must be made via the Department of Public Works. Please call 262-342-1181 for more information.*

Barricades Needed\*?  Yes  No Amount Needed & Locations: \_\_\_\_\_

*\*This may result in a fee*

Will A Temporary Structure or Tent Be On-Site?  Yes  No Does the Tent have Sidewalls?  Yes  No

Police Services Requested\*?  Yes  No

Hours & Dates Police Services Needed: \_\_\_\_\_

*\*This may result in a fee*

EMS/Fire Services Requested\*?  Yes  No

Hours & Dates EMS/Fire Services Needed: \_\_\_\_\_

*\*This may result in a fee*

Trash Receptacles Needed\*?  Yes  No Amount Needed & Locations \_\_\_\_\_

*\*This may result in a fee*

Person(s) Responsible for Clean Up After the Event: \_\_\_\_\_

Picnic Tables Needed\*?  Yes  No Amount Needed & Locations \_\_\_\_\_

*\*This may result in a fee*

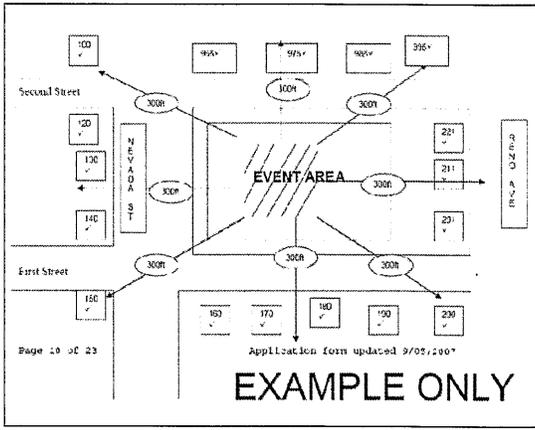
Will Your Event Involve Live Performances, Loud Speakers or a DJ\*?  Yes  No

*\*Per Section 219-2A(7) of the Municipal Code, loudspeaker or sound-amplifying devices shall not be used between the hours of 10 PM to 8 AM and privileges may be revoked if the volume becomes a nuisance.*

**IMPACTED NEIGHBOR NOTIFICATION**

The Event Organizer shall notify all residences and businesses within any street closure or lane restriction area of the upcoming event. Notification shall include the following information:

- Event name
- Dates and times of event
- A brief description of the event
- Any closure areas
- Where attendees will be parking

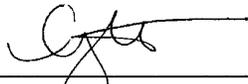


**AFFIDAVIT OF APPLICANT**

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I, the undersigned applicant, or authorized agent thereof, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the City of Burlington to approve the Special Event and other permits herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the City of Burlington in the conduct of the Special Event described herein.

I/We, the undersigned, agree to abide by all City Ordinances and the rules and regulations which are made part of this permit application and hereby release, discharge, hold harmless and agree to defend the City of Burlington, its officers, agents, and employees from and against any and all loss that may arise out of or result from, in any way, in whole or in part, the scheduled event, the conduct or actions of any individual participating in or attending the scheduled event, the issuance of the Road Closing Permit or the closing of any road (whether or not a Permit has been issued) for the scheduled event.



\_\_\_\_\_  
Signature of Applicant

9/22/2020

\_\_\_\_\_  
Date of Signature

CITY OF BURLINGTON STAFF USE ONLY

**POLICE DEPARTMENT REVIEW**

Approval Recommended:  YES  NO

Police Hours Required: \_\_\_\_\_

Estimated Fee for Police Service: \_\_\_\_\_

Reviewed By: M. Anderson

Date: 10-1-2020

Comments and/or Stipulations for Event:

*DE w/ event due to lower anticipated attendance*

**PUBLIC WORKS DEPARTMENT REVIEW**

Approval Recommended:  YES  NO

Hours Required: \_\_\_\_\_

Estimated Fee for DPW Service: \_\_\_\_\_

Reviewed By: D. Pigo

Date: 10-1-2020

Comments and/or Stipulations for Event:

**FIRE DEPARTMENT REVIEW**

Approval Recommended:  YES  NO

Hours Required: \_\_\_\_\_

Estimated Fee for BFD Service: \_\_\_\_\_

Reviewed By: A. Bale

Date: 10/1/2020

Comments and/or Stipulations for Event:

**BUILDING INSPECTION REVIEW**

Approval Recommended:  YES  NO

Hours Required: \_\_\_\_\_

Estimated Fee for Bldg. Insp. Service: \_\_\_\_\_

Reviewed By: J. Studer

Date: 9/23/2020

Comments and/or Stipulations for Event:

**HEALTH OFFICER REVIEW**

Approval Recommended:  YES  NO

Hours Required: \_\_\_\_\_

Estimated Fee for Health Service: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Comments and/or Stipulations for Event:

*per cc guidelines*

City Council Meeting Date: 10/16/2020

City Council Approval Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Notes: \_\_\_\_\_

# CITY OF BURLINGTON

## SPECIAL EVENT PERMIT APPLICATION

For Office Use Only

Date of Application: <u>9/22/2020</u>	Permit Number: _____
Sent for Staff Review: <u>9/23/2020</u>	Council Meeting: <u>10/6/2020</u>

### SUMMARY OF EVENT

Event Title: Burlington Ice Festival Date of Event: December 12, 2020

Event Location: Wehmhoff Square Park - 355 N .Pine Street

Nature of Event:  Festival  Parade  Bike Race/Ride  Foot Race/Run  March/Processional  
 Rally  Circus  Demonstration  Other: \_\_\_\_\_

**Site Plan Requirement:** All applicants are required to submit a detailed Site Plan/Map. Site plans/maps must include location, any street closures, barricades, race/parade routes, stages, alcohol sale location, tents, etc.

**Certificate of Insurance:** The City of Burlington must be listed as the Certificate Holder and as additionally insured. If alcohol is being served, Liquor Liability coverage must also be included.

*(Minimum Liability Limits, unless otherwise specified: General Liability: \$1,000,000 per Occurrence, \$2,000,000 Aggregate; Automobile: \$1,000,000 Combined Single limits; Umbrella Liability: \$1,000,000; Workers Compensation: State Minimum)*

**Description of Event:** Describe what you are planning so that reviewing officials can determine whether city services will be needed.

Ice carving championship, horse-drawn wagon rides, reindeer in the park, fire to cook s'mores

\* Closure of Perkins from WeEnergies driveway to Washington Street

Anticipated Attendance (participants, staff, vendors, crowd, etc.): 1000

Is this a multi-day event?  Yes  No If so, how many days? \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

### EVENT ORGANIZER INFORMATION

Applicant Name: Mayor Jeannie Hefty

Group Represented: City of Burlington

Address: 300 N. Pine Street, Burlington, WI 53105

Phone: 262-342-1161 Email: mayor@burlington-wi.gov

Person In Charge of Event: Mayor Jeannie Hefty

On-Site Contact: Mayor Jeannie Hefty On-Site Phone: 262-342-1161

Billing Address: 300 N. Pine Street, Burlington, WI 53105

**DETAILED EVENT INFORMATION**

Event Set Up Date: 12/12/2020 Time: 7:00 a.m.

Start Time For Event: 9:00 a.m. a.m./p.m. End Time For Event: 5:00 p.m. a.m./p.m.

Alcohol Being Served\*?  Yes  No Licensed Agent: \_\_\_\_\_  
 \*An application for a Temporary Class "B"/"Class B" Retailer's License must be submitted and approved to serve alcohol.

Are Park Reservations Necessary?  Yes  No  
 \*Park reservations must be made via the Department of Public Works. Please call 262-342-1181 for more information.

Barricades Needed\*?  Yes  No Amount Needed & Locations: 2-3 on Perkins, plus cones to close of parking stalls for horse loading zone  
 \*This may result in a fee

Will A Temporary Structure or Tent Be On-Site?  Yes  No Does the Tent have Sidewalls?  Yes  No

Police Services Requested\*?  Yes  No

Hours & Dates Police Services Needed: \_\_\_\_\_  
 \*This may result in a fee

Trash Receptacles Needed\*?  Yes  No Amount Needed & Locations spread around the park and by the s'more cooking area  
 \*This may result in a fee

Person(s) Responsible for Clean Up After the Event: City staff

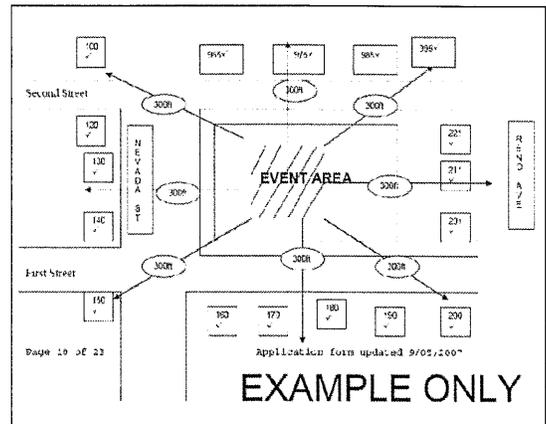
Picnic Tables Needed\*?  Yes  No Amount Needed & Locations \_\_\_\_\_  
 \*This may result in a fee

Will Your Event Involve Live Performances, Loud Speakers or a DJ\*?  Yes  No  
 \*Per Section 219-2A(7) of the Municipal Code, loudspeaker or sound-amplifying devices shall not be used between the hours of 10 PM to 8 AM and privileges may be revoked if the volume becomes a nuisance.

**IMPACTED NEIGHBOR NOTIFICATION**

The Event Organizer shall notify all residences and businesses within any street closure or lane restriction area of the upcoming event. Notification shall include the following information:

- Event name
- Dates and times of event
- A brief description of the event
- Any closure areas
- Where attendees will be parking



**AFFIDAVIT OF APPLICANT**

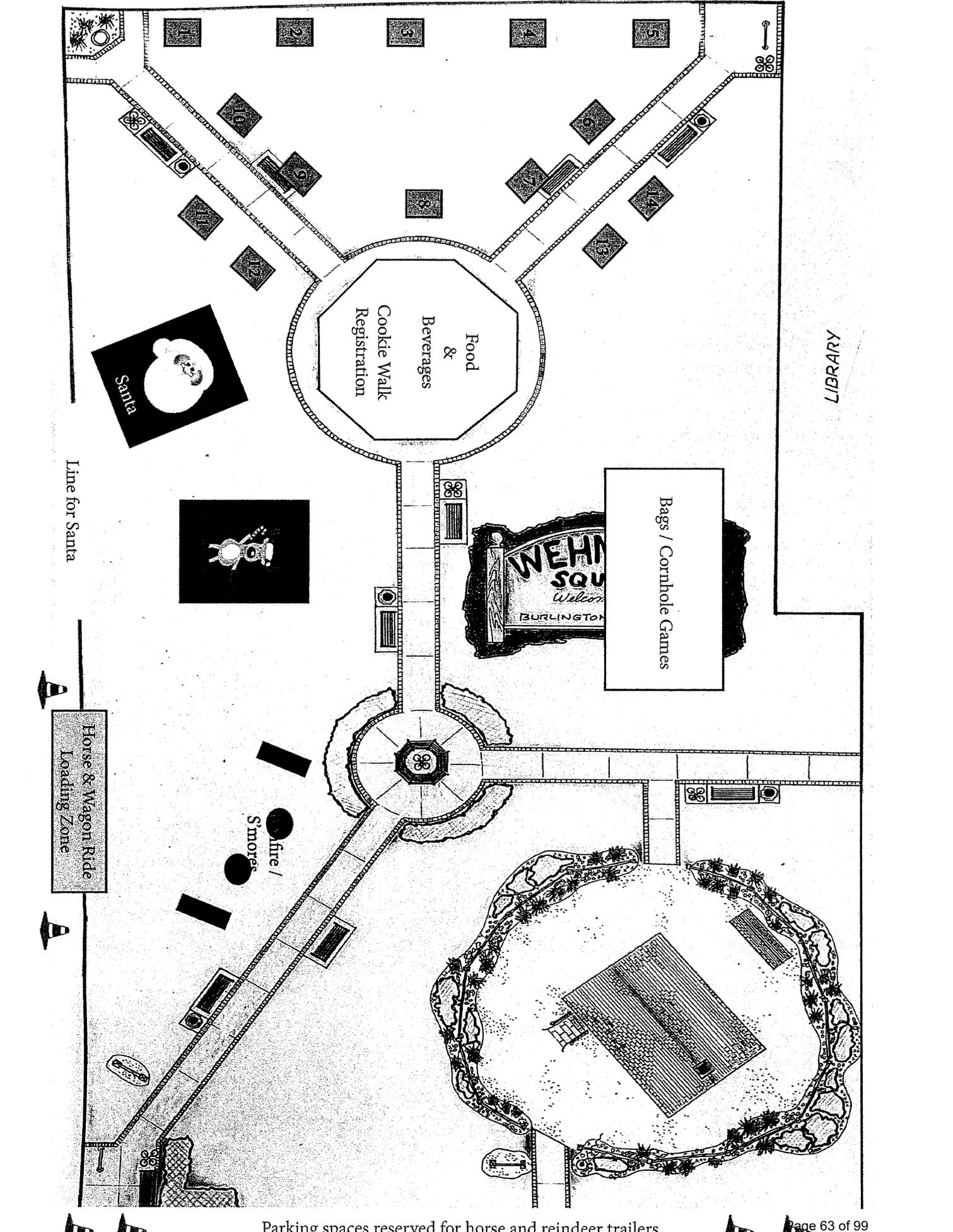
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I, the undersigned applicant, or authorized agent thereof, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the City of Burlington to approve the Special Event and other permits herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the City of Burlington in the conduct of the Special Event described herein.

I/We, the undersigned, agree to abide by all City Ordinances and the rules and regulations which are made part of this permit application and hereby release, discharge, hold harmless and agree to defend the City of Burlington, its officers, agents, and employees from and against any and all loss that may arise out of or result from, in any way, in whole or in part, the scheduled event, the conduct or actions of any individual participating in or attending the scheduled event, the issuance of the Road Closing Permit or the closing of any road (whether or not a Permit has been issued) for the scheduled event.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date of Signature



Line for Santa

LIBRARY

Food &  
Beverages  
Cookie Walk  
Registration

Bags / Cornhole Games

WEHN  
SQU  
Welcome  
BURLINGTON

Horse & Wagon Ride  
Loading Zone

Smores /  
fire /

Parking spaces reserved for horse and reindeer trailers

CITY OF BURLINGTON STAFF USE ONLY

**POLICE DEPARTMENT REVIEW**

Approval Recommended:  YES  NO

Police Hours Required: \_\_\_\_\_

Estimated Fee for Police Service: \_\_\_\_\_

Reviewed By: M. Anderson

Date: 10-1-2020

Comments and/or Stipulations for Event:

Per CDC guidelines + recommendation of the Health Dept, PD does not recommend.

**PUBLIC WORKS DEPARTMENT REVIEW**

Approval Recommended:  YES  NO

Hours Required: \_\_\_\_\_

Estimated Fee for DPW Service: \_\_\_\_\_

Reviewed By: G. Papp

Date: 10-1-2020

Comments and/or Stipulations for Event:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FIRE DEPARTMENT REVIEW**

Approval Recommended:  YES  NO

Hours Required: \_\_\_\_\_

Estimated Fee for BFD Service: \_\_\_\_\_

Reviewed By: A. Bate

Date: 10/11/2020

Comments and/or Stipulations for Event:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BUILDING INSPECTION REVIEW**

Approval Recommended:  YES  NO

Hours Required: \_\_\_\_\_

Estimated Fee for Bldg. Insp. Service: \_\_\_\_\_

Reviewed By: A. Hudry

Date: 9/23/2020

Comments and/or Stipulations for Event:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**HEALTH OFFICER REVIEW**

Approval Recommended:  YES  NO

Hours Required: \_\_\_\_\_

Estimated Fee for Health Service: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Comments and/or Stipulations for Event:

Per CDC guidelines

City Council Meeting Date: 10/6/2020

City Council Approval Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Notes: \_\_\_\_\_



**DATE:** October 6, 2020

**SUBJECT: PUBLIC HEARING** - To hear comments and concerns regarding a rezone request for property located along Falcon Ridge Drive.

**SUBMITTED BY:** Megan Watkins, Assistant City Administrator | Zoning Administrator

**BACKGROUND/HISTORY:**

This item is to consider recommending approval of a Rezone Map Amendment request from Jesse Dropik of Millennium Dream Homes, LLC, for property along Falcon Ridge Drive. The applicant is requesting to rezone the property from Rm-2/C-1, Multi-Family Residential/Conservancy District to Rm-2/C-1/PUD, Multi-Family Residential/Conservancy District with a Planned Unit Development. The applicant proposes to maintain these zoning addresses, but also add a PUD Planned Unit Development Overlay District given the application is for a condominium development. The applicant proposes to construct “Falcon Woods” a 30-unit condominium.

This item was presented and approved at its September 8, 2020 Plan Commission meeting.

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

For Public comment only.

**TIMING/IMPLEMENTATION:**

This item is for Public Hearing at the October 6, 2020 Common Council meeting.

**Attachments**

Public Hearing Notice

**NOTICE OF PUBLIC HEARING  
FOR AMENDING THE ZONING MAP**

TO WHOM IT MAY CONCERN:

NOTICE is hereby given that the Common Council of the City of Burlington proposes to amend Chapter 315 of the Municipal Code, Zoning Map, as it pertains to:

**Owner:** Millennium Dream Homes, LLC  
**Applicant:** Jesse Dropik  
**Applicant Address:** PO Box 511 Elkhorn, WI 53121  
**Location of Request:** Falcon Ridge Drive  
**Existing Zoning:** Rm-2/C-1, Multi-Family Residential/Conservancy District  
**Proposed Zoning:** Rm-2/C-1/PUD, Multi-Family Residential/Conservancy District, with a Planned Unit Development  
**Proposed Use:** To develop a 30-unit condominium (Falcon Woods)

NOTICE IS FURTHER GIVEN that a Public Hearing on the above matter will be held by the Common Council in the City Council Chambers, in the City of Burlington located at 224 E. Jefferson Street on:

**TUESDAY, OCTOBER 6, 2020 DURING THE MEETING OF THE COMMON COUNCIL  
SCHEDULED TO BEGIN AT 6:30 P.M. OR SHORTLY THEREAFTER**

NOTICE IS FURTHER GIVEN that a Public Hearing on the above matter will be held by the Common Council in the Council Chambers at the Police Department, 224 East Jefferson St., Burlington.

*In light of recent events, this meeting will be conducted remotely at:*

Remote Meeting Log in information:

Webinar Link: <https://zoom.us/join>

Webinar ID: 837-4237-0640

Password: 441655

Telephone Dial: US: (312) 626-6799

To hear any persons objecting to, or in support thereof, on the above-mentioned matter.

CITY OF BURLINGTON

Dated at Burlington, Wisconsin, this 16<sup>th</sup> day September 2020.

Diahm Halbach, City Clerk

Published in the Burlington Standard Press  
September 24, 2020



**DATE:** October 6, 2020

**SUBJECT: PUBLIC HEARING** - To hear comments and concerns regarding City of Burlington's intention to exercise its police power in accordance with §66.0703, Wis. Stats., and §274-3 of the Code of the City of Burlington to levy special assessments upon property for reconstruction of various sidewalks.

**SUBMITTED BY:** Peter Riggs, Director of Public Works

---

**BACKGROUND/HISTORY:**

A Public Hearing has been scheduled to hear comments and concerns from the public regarding the final step in the special assessment process for the reconstruction of sidewalks associated with the 2020 Sidewalk Improvement Project.

Consistent with past practices of the City, the proposed assessments may be paid in cash or in three annual installments with an interest rate which is 3.5 percent.

**BUDGET/FISCAL IMPACT:**

There are no financial implications with this public hearing.

**RECOMMENDATION:**

For public comment only.

**TIMING/IMPLEMENTATION:**

This item for Public Hearing at the October 6, 2020 Common Council meeting.

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**Attachments**

Public Hearing Notice

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STATE OF WISCONSIN

COUNTY OF RACINE AND WALWORTH

The Common Council in and for the City of Burlington

**NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR PUBLIC IMPROVEMENTS IN THE CITY OF BURLINGTON, WISCONSIN.**

To Whom It May Concern:

**NOTICE** is given that the Common Council of the City of Burlington, Wisconsin has declared its intention to exercise its police power in accordance with §66.0703, Wis. Stats., and §274-3 of the Code of the City of Burlington to levy special assessments upon property within the following described assessment district for benefits conferred upon the properties at the following locations:

**ASSESSMENT DISTRICT**

Reconstruction of portions of existing sidewalk at various individual properties at the following locations:

<b>HOUSE NUMBER</b>	<b>STREET NAME</b>
989	Cedar Drive
465	W Chestnut Street
348	Church
414	Dale Drive
432	Emerson Street
241 & 249	E Highland Avenue
241	W Jefferson Street
225	N Kane Street
84	McHenry Street
464-466	Northrop
464	Orchard Street
272	Origen Street
273	S Perkins Boulevard
332	Robins Run
518	Tower Street

A report showing final plans and specifications, estimated cost of improvements and proposed assessments is on file at City Hall and may be inspected there during any business day between the hours of 8:00 a.m. and 4:30 p.m.

You are further notified that the Common Council of the City of Burlington, Wisconsin, will hear all interested persons, or their agents or attorneys, concerning matters contained in the preliminary resolution authorizing the assessments and in the above described report during the meeting of the Common Council scheduled for:

**TUESDAY, OCTOBER 6, 2020 DURING THE MEETING OF THE COMMON COUNCIL SCHEDULED TO BEGIN AT 6:30 P.M. OR SHORTLY THEREAFTER**

*In light of recent events, this meeting will be conducted remotely at:*

Remote Meeting Log in information:

Webinar Link: <https://zoom.us/join>

Webinar ID: 837-4237-0640

Password: 441655

Telephone Dial: US: (312) 626-6799

to hear any persons objecting to, or in support thereof, on the above-mentioned matter.

Dated at Burlington, Wisconsin, this 16<sup>TH</sup> day of September, 2020

Diahnn Halbach, City Clerk

*Published in the **Burlington Standard Press**  
September 24, 2020*



**DATE:** October 6, 2020

**SUBJECT: PUBLIC HEARING** - To hear comments regarding its proposed application for Community Development Block Grant – Public Facilities Program (CDBG-PF) funds.

**SUBMITTED BY:** Megan Watkins, Assistant City Administrator | Zoning Administrator

**BACKGROUND/HISTORY:**

Regulations of the Community Development Block Grant (CDBG) close-out application require that local governments provide citizens with advance notice of an opportunity to comment on proposed activities in an application to the State for CDBG assistance. The United States Department of Housing and Urban Development (HUD) sets a minimum standard of two public hearings, and they both must be held prior to application for funding under CDBG-Close. A public hearing has been scheduled for the October 6 and October 20 Common Council meetings.

Further, as part of the CDBG-Close application, all CDBG applicants must prepare and implement a written Citizen Participation Plan, attached, as specified in Section 104 (a)(3) of the Housing and Community Development Act of 1974. All CDBG applicants must demonstrate compliance with Federal citizen participation requirements at the time of application. Applicants that do not include documentation of citizen participation as part of their application materials will be determined ineligible for CDBG funding.

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

For public comment only.

**TIMING/IMPLEMENTATION:**

This item is for public hearing at the October 6, 2020 Common Council meeting.

**Attachments**

Legal Notice

STATE OF WISCONSIN

COUNTY OF RACINE

The Common Council in and for the City of Burlington

**NOTICE OF PUBLIC HEARING**

To Whom It May Concern:

**NOTICE** is hereby given that the Common Council of the City of Burlington will conduct a public hearing regarding its proposed application for Community Development Block Grant – Public Facilities Program (CDBG-PF) funds. The public is invited to attend to learn about the CDBG program, to help identify additional community development needs, and to comment on the activities proposed to be included in the CDBG application.

The agenda for the public hearing is:

1. Identification of total potential funds
2. Eligible CDBG activities
3. Presentation of identified community development needs
4. Identification of any community development needs by public
5. Presentation of activities proposed for CDBG application, including potential residential displacement.
6. Citizen input regarding proposed and other CDBG activities

Residents of the City of Burlington are encouraged to attend, especially residents with low to moderate incomes. The meeting room is handicapped accessible.

**NOTICE IS FURTHER GIVEN** that a Public Hearing on the above matter will be held by the Common Council in the Council Chambers at the Police Department, 224 East Jefferson St., Burlington (*In light of recent events, this meeting may be conducted remotely. Should that occur, you will find information on how to view and speak on the City's website at [www.burlington-wi.gov/Archive.aspx?AMID=58](http://www.burlington-wi.gov/Archive.aspx?AMID=58)*) on:

**TUESDAY, OCTOBER 6, 2020 AND OCTOBER 20, 2020 DURING THE MEETING OF THE COMMON COUNCIL SCHEDULED TO BEGIN AT 6:30 P.M. OR SHORTLY THEREAFTER** to hear any persons objecting to, or in support thereof, on the above-mentioned matter.

Persons needing additional accommodations should contact the City Clerk via telephone at 262-342-1161 or via email: [dhalbach@burlington-wi.gov](mailto:dhalbach@burlington-wi.gov).

Dated at Burlington, Wisconsin, this 15<sup>th</sup> day of September 2020

Diahnn Halbach, City Clerk

*Published in the Burlington Standard Press  
September 17 and 24, 2020*



**DATE:** October 6, 2020

**SUBJECT:** RESOLUTION 5032(28) - To Declare Intent to Exercise Special Assessment Powers For Reconstruction of Sidewalks at Various Locations.

**SUBMITTED BY:** Peter Riggs, Director of Public Works

---

**BACKGROUND/HISTORY:**

This resolution is the final step in the special assessment process for sidewalk reconstruction associated with the 2020 Sidewalk Reconstruction Project.

Consistent with past practices of the City, the proposed assessments may be paid in cash or in three annual installments with an interest rate of 3.5% payable to the Treasurer. The City Clerk will mail a copy of the resolution to each property owner, as well as publish an Installment Notice when the contract is set. A public hearing will be held before the Common Council on September 15, 2020.

The attached Resolution identifies the sidewalks that will be completed in 2020.

**BUDGET/FISCAL IMPACT:**

This work was planned and accounted for within the 2020 DPW Streets Budget. The total estimated cost for the project is \$36,888.30, with one-half of that cost (\$18,444.15) being assessed to the property owners, and the City responsible for the remaining one-half.

**RECOMMENDATION:**

Staff recommends that the Common Council approve this final intent to exercise Special Assessments for the reconstruction of sidewalks as listed in the attached final resolution.

**TIMING/IMPLEMENTATION:**

This item was discussed at the September 15, 2020 Committee of the Whole meeting, and is scheduled for final consideration at the October 6, 2020 Common Council meeting.

---



**DATE:** October 6, 2020

**SUBJECT:** RESOLUTION 5034(30) - To Approve the Award of the Bid for Tuck-Pointing City Hall to Scherrer Construction Company, Inc. for the Not-to-Exceed amount of \$22,675.

**SUBMITTED BY:** Megan Watkins, Assistant City Administrator | Zoning Administrator

**BACKGROUND/HISTORY:**

City Hall, built in 1926, is in need of repair to the brick and cleaning of the limestone. The 2020 Equipment Replacement Fund includes tuck pointing and maintenance for City Hall in the amount of \$32,016. The project includes tuck pointing where necessary, power washing the limestone windowsills, cornice and entryway, sealing the masonry from the sidewalk up three feet, and replacing caulk as needed. The brick on the front and side facades is in dire need of repair.

Two quotes were received in September 2020 by Brian Wood, Maintenance Technician, as recapped below:

Scherrer Construction Co., Inc.	\$22,675
Holton Brothers, Inc.	\$29,715

The repair work is scheduled to be conducted in 2020, weather dependent. The Historic Preservation Commission approved a Certificate of Appropriateness for the repair work at their September 24, 2020 meeting.

**BUDGET/FISCAL IMPACT:**

This item has been included in the 2020 Equipment Replacement Fund under the Administration Department and approved in the 2020 Annual Budget in the amount of \$32,016. The project is \$9,341 under the budgeted amount.

**RECOMMENDATION:**

Staff recommends approval of the award to Scherrer Construction Company, Inc.

**TIMING/IMPLEMENTATION:**

This item is for discussion at the October 6, 2020 Committee of the Whole meeting, and due to timing, is scheduled for final consideration at the same evening Common Council meeting.

**Attachments**

- Res. 5034(30)
- Scherrer Construction proposal
- Holton Brothers, Inc. proposal
- Photos

**A RESOLUTION APPROVING THE AWARD OF THE BID FOR  
TUCK-POINTING CITY HALL TO SCHERRER CONSTRUCTION COMPANY, INC.  
FOR THE NOT-TO-EXCEED AMOUNT OF \$22,675**

**WHEREAS**, on June 1, 2004 the Common Council did approve Resolution 3812(18) a Resolution Adopting a Purchasing Policy for the City of Burlington; and,

**WHEREAS**, the Purchasing Policy requires that all construction related contracts exceeding \$15,000 to be reviewed and approved by the Common Council; and,

**WHEREAS**, the construction shall be let by contract to the lowest responsible bidder pursuant to Wis. Stat. §62.15 and 66.0901; and,

**WHEREAS**, the City of Burlington solicited proposals for tuck-pointing, power washing and sealing for City Hall in September of 2020; and,

**WHEREAS**, two proposals were received by the Administration Department; and,

**WHEREAS**, the City Administrator has recommended acceptance of the lowest, most responsive bid from Scherrer Construction Company, Inc. for the not-to-exceed price of \$22,675.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Burlington that the bid for tuck-pointing, power washing and sealing for City Hall at 300 N. Pine Street be awarded to the lowest and most responsive bidder, Scherrer Construction Company, Inc. for the not-to-exceed price of \$22,675.

Introduced: October 6, 2020  
Adopted:

---

Jeannie Hefty, Mayor

Attest:

---

Diahnn Halbach, City Clerk



P.O. Box 740, 601 Blackhawk Dr.  
Burlington, Wisconsin 53105  
Ph: (262) 767-2700 Fax: (262) 767-2701

## Proposal

September 15, 2020

Brian Wood  
Burlington City Hall  
Burlington WI

Scherrer Construction will perform the following work per our discussions and our understanding of the project as detailed below:

**Powerwash sill stones, coping stones, stonework at entry \$2550.00**

**Sealing masonry from sidewalk up 3' \$2,150.00**

**Brick Tuck-Pointing and Coping Caulking \$17,975.00**

Exclusions.

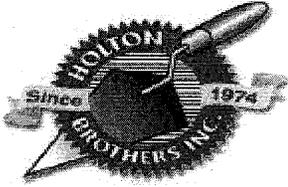
- Glass Block Repair
- Painting

Please feel free to call (262-539-3100) or e-mail with any questions or concerns you might have in regards to the above proposal and thank you for the opportunity to be of service.

Sincerely,

A handwritten signature in black ink, appearing to read "Joe Ehlen".

Joe Ehlen  
Principal  
Vice President of Field Operations  
Scherrer Construction Co., Inc.



# Holton Brothers, Inc. Contractors

1257 Terminal Road  
Grafton, WI 53024

Phone: 262-377-7887  
Fax: 262-377-0615

---

## Masonry Repairs - Tuckpointing - Caulking - Waterproofing

---

Please check if project is tax exempt (attach certificate of exemption)

**Proposal Number** AABQ17076

**Date** Sep 11, 2020

<b>Proposal Submitted To:</b>	<b>Project Site</b>	<b>Your Sales Rep</b>
-------------------------------	---------------------	-----------------------

**City of Burlington**  
300 N Pine Street  
Burlington, WI 53105

City Hall

**Matt Lempke**

Sales Representative

262-377-7887

Matt@holtonbrothers.com

Attn: Mr. Brian Wood

---

We hereby propose to furnish, labor, materials, equipment and insurance complete in accordance with the following specifications.

### **EXTERIOR RESTORATION**

The south, east and west elevations of city hall, from roof coping to grade, have been visually inspected by this contractor. It is my opinion the proper procedure for repair should be as outlined in the following specifications.

### **TUCKPOINTING OF BRICK MASONRY (SEE PHOTOS 1-4, TYPICAL CONDITIONS)**

All exterior face/common brick masonry on the south, east and west elevations shall be inspected and tested for soundness. Mortar joints which are visibly loose or eroded from adjoining brick masonry shall be cut out with a power-driven abrasive wheel to a minimum depth of three-quarter inch (3/4") and as much more as conditions require. After cleaning and flushing with water or compressed air, joints which have been cut out and all voids in mortar shall be filled with special tuckpointing mortar and finished off with a tooled surface to match adjoining areas as closely as possible. Completed work shall be wet down to insure proper curing of the mortar. NOTE: hairline cracks in mortar shall not be deemed defective and are not included in the quote.

### **TUCKPOINTING OF STONE MASONRY**

All exterior limestone masonry on the south and west elevations shall be inspected and tested for soundness. Mortar joints which are visibly loose, eroded or separated from adjoining masonry units shall be cut out to a minimum depth of one inch (1") and as much more as conditions require. After cleaning and flushing with water, joints which have been cut out and all voids in mortar shall be filled with a non-shrinking mortar and finished off with a tooled surface to match existing work as closely as possible. Completed work shall be wet down to insure proper curing of the mortar. NOTE: hairline cracks in mortar shall not be deemed defective and are not included in the quote

### **RELAYING OF LOOSE OR SEVERELY SHIFTED BRICK MASONRY**

All loose or severely shifted brick masonry on the south, east or west elevations shall be removed. After proper preparation of areas where brick have been removed, brick shall be relayed.

### **WATERBLASTING OF STONE MASONRY**

All limestone masonry located on the south and west elevations shall be water blasted with high pressure (2500 PSI) so as to remove all discolorations, dirt and biological growth as best as possible.

### **EXTERIOR WATER REPELLANT**

Brick and stone masonry on the bottom three feet (3') of the south and west elevations shall receive a flood coat of Chemtrete BSM 40 VOC water repellent. This will be applied by means of a pressure type sprayer with a minimum of a six-inch (6") run down during application so as to completely saturate masonry surfaces.

## **REPLACEMENT OF DAMAGED GLASS BLOCK**

Three (3) cracked/damaged glass block on one (1) of the south elevation first floor windows will be removed and replaced with new glass block units. New glass block will match existing as closely as possible.

## **EXTERIOR CAULKING OF DEFECTIVE ALUMINUM FRAME WINDOW AND DOOR OPENINGS**

Exterior perimeter of defective aluminum frame window and door openings abutting brick masonry where previously caulked shall have all loose and scaling present caulk removed in order to attain a sound base. Joints shall then be sealed with a one-part urethane sealant. This will be applied directly from a pressure type gun, sealing the joints completely.

## **EXTERIOR CAULKING**

All exterior movement and structural cracks in brick/stone masonry, located on the south, east and west elevations shall have these areas routed out up to one half inch (1/2") in order to attain a neat and uniform appearance. Joints shall then be sealed with a one part urethane sealant. This will be applied directly from a pressure type gun, sealing the joints completely

## **EXTERIOR CAULKING IN THE FOLLOWING AREAS**

- 1) All movement and structural cracks in brick masonry
- 2) 100% vertical and horizontal joints in limestone belt-lines (see photos 5 & 6, typical throughout)
- 3) Defective vertical and horizontal joints in limestone sills
- 4) 100% vertical and horizontal joints in limestone copings
- 5) Defective vertical and horizontal joints in decorative stone
- 6) 100% vertical and horizontal joints in stone soffit/water table (see photos 5 & 6, typical throughout)
- 7) Defective window lintels in brick masonry
- 8) Joint at which concrete sidewalk abut building on south and west elevations (see photos 7 & 8, typical conditions)

The above mentioned areas located on city hall shall be sealed with Tremco Dymonic, a one part urethane sealant. Sealant shall be white or colored as required to match existing work.

Joint backing where necessary shall be close-cell, non-staining polyethylene in round or square shapes, such as ethafoam joint backing. Joint backing shall be compatible with sealants used.

## **PREPARATION OF JOINTS**

Building joints shall be examined prior to application and any conditions detrimental to achieving a positive weather-tight seal shall be remedied.

All openings, joints or channels to be sealed shall be thoroughly clean, dry and free from dust, oil, grease or any other foreign matter.

Where joints are deeper than 1/2", polyethylene joint backing shall be used and packed into the joint at within 1/2" of the surface. A size shall be selected so as to allow for a minimum of 30% compression of the backing when inserted into the joint. Where joints are 3/4" wide, the backing shall be placed so the depth of the joint to receive the sealants does not exceed 1/4".

## **APPLICATION OF SEALANTS**

Sealants shall be gun applied through a nozzle of such diameter so the full bead of sealant is gunned into the joint, filling the joint completely.

All beads shall be tooled immediately after application to insure firm, full contact with the inner faces of the joints. Excess material shall be struck off with a tooling stick or knife.

The finished bead shall be flush with the surfaces or as otherwise indicated. Caulking shall be outlined with masking tape so as to obtain a neat and uniform appearance. Movement and structural cracks which are caulked shall be dusted with a fine grade lake sand so as to attain the appearance as closely as possible of mortar.

**UTILITIES**

It will be the responsibility of the property owner or Management Company to secure working electrical facilities. Should power interruption be necessary, the tenants and the property owner and or managers will hold harmless Holton Brothers, Inc. from all claims resulting from power interruption. Interruption is necessary at times because OSHA requires that there be a 20' clearance between workers and live electric wires. The Electric Company will move the wires, if necessary and charge the owner. For underground digging or any related excavating, it will be the responsibility of the property owner or Management Company to contact Diggers Hotline to verify location of wires prior to Holton Brothers proceeding with the work. It will also be the responsibility of the property owner or manager(s) to notify tenants and local utilities of any need to interrupt power services. The tenants and the property owner and or managers will hold harmless Holton Brothers, Inc. from all claims resulting from power interruption.

<b>SubTotal</b>	\$29,715.00
<b>Total - NOT-TO-EXCEED</b>	<b>\$29,715.00</b>

## TERMS AND CONDITIONS

The following terms and conditions (these 'Terms') between Holton Brothers, Inc., ('HB') and HB's customer identified in the Proposal to which these Terms are attached ('Contracting Party') (Contracting Party is one of the following: 'Property Owner' or 'Management Company as Authorized Agent for Property Owner' or 'General Contractor'), together with the Proposal, represent the agreement between the parties for construction and other contracted services to be performed at the location listed on the Proposal.

### PROPOSAL TERMS

1. **Payment Amount:** The amount due to HB from Contracting Party is the amount listed on the Proposal as the 'Total Amount,' plus the total sum of all change orders referenced in Paragraph 6, and any fees or interest assessed pursuant to these Terms.
2. **Payment Due Date:** As agreed upon by the parties, HB may require periodic payments during the construction period. Payment in full must be received by HB no later than the 30th day after the work has been completed.
3. **Late Payments:** Any invoice amounts outstanding after the 30th day following the completion of the work will result in a late payment fee of 1.5% of the outstanding balance, assessed monthly until paid in full. In addition to a late payment fee, HB reserves its right to pursue all available remedies, including filing and perfection of a lien as described in Paragraph 4.
4. **LIEN NOTICE:** AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, HB HEREBY NOTIFIES CONTRACTING PARTY AND PROPERTY OWNER THAT PERSONS OR COMPANIES PERFORMING, FURNISHING, OR PROCURING LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION ON PROPERTY OWNER'S LAND MAY HAVE LIEN RIGHTS ON PROPERTY OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO HB, ARE THOSE WHO CONTRACT DIRECTLY WITH THE CONTRACTING PARTY OR PROPERTY OWNER OR THOSE WHO GIVE THE CONTRACTING PARTY OR PROPERTY OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION. ACCORDINGLY, CONTRACTING PARTY OR PROPERTY OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO CONTRACTING PARTY'S OR PROPERTY OWNER'S MORTGAGE LENDER, IF ANY. HB AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.
5. **Work Performed:** All work performed by HB is subject to the Proposal, which lists all of the work specifications, as well as all change orders (as of the date of the Proposal) contemplated in Paragraph 6.
6. **Changes to Proposed Work:** Any alterations or deviations from the work specifications included in the Proposal that result in additional costs shall be agreed to via written agreement between the parties. Any costs associated with the changes shall be paid by Contracting Party. All written change orders shall be considered a part of the original proposal.
7. **Work Schedule:** Work shall commence on a date agreed upon by both parties. HB shall perform the work during normal business hours. As the project progresses, the parties may agree to vary the work schedule and adjust the costs accordingly.
8. **Work Completion:** The completion date shall be date Contracting Party receives a final invoice from HB. HB shall provide such notice when the work specified in the Proposal has been completed, inclusive of all change orders contemplated in Paragraph 6, and HB has removed all of its materials from the project location.
9. **Workmanlike Manner:** HB shall complete all work in a workmanlike manner according to standard industry practices.
10. **Agreement Applies to General Contractor:** Where this agreement includes language making a section applicable to a general contractor, it is assumed that HB is acting as the subcontractor, was hired by, and will be paid by the general contractor. Where HB acts as the subcontractor, the guarantees in Paragraph 9 are assumed to be made to the general contractor and not to the property owner. In the event that the property owner pursues an action against HB based on those guarantees, general contractor agrees to indemnify and defend HB in such action. General Contractor guarantees that the property owner is aware of all responsibilities and liabilities listed in these terms and conditions.
11. **Subcontractors:** HB reserves the right to hire subcontractors at its discretion to fulfill the proposed work specifications, and agrees to pay the subcontractors for their efforts at an agreed upon price.
12. **Force Majeure:** HB is not liable for the failure to complete the work specifications included in the Proposal when the failure is caused by acts of God, such as, but not limited to, fire, tornado, flooding, and other natural disasters, labor disputes, strikes, materials shortages, terrorist activities, or government action affecting construction.
13. **Suspension of Work:** HB may suspend work on account of weather or natural disasters, LATE PAYMENTS BY CONTRACTING PARTY, government action, or other emergencies not anticipated by this agreement. Any additional charges that result from the suspension shall be paid for by Contracting Party.
14. **Clean-up:** HB shall dispose of materials used in construction, including hazardous materials, and will leave the worksite in a clean and orderly condition following completion of construction.
15. **HB's Insurance and Hiring Practices:** HB shall carry general liability insurance, employer's liability insurance, worker's compensation insurance, and automotive insurance. HB shall provide a certificate evidencing such policies upon request by Contracting Party. HB shall seek and retain qualified and skilled craftspeople to complete the proposed work and will not discriminate on the basis of race, color, sex, age, handicap, veterans status, religious belief, or national origin when hiring its employees.
16. **Information and Access:** Contracting Party shall provide HB directly with all relevant information necessary to complete construction, and shall do so in a timely manner. Contracting Party will be responsible for any resulting defects, damage, or additional costs caused by a failure to provide HB with such relevant information. Contracting Party shall provide HB and any subcontractors retained by HB with ready access to the work site.
17. **Property Owner's Insurance:** The property owner shall maintain general liability and property insurance, including waiver of subrogation, where applicable. The property owner shall provide a certificate evidencing such policies if requested by HB.
18. **Termination:** HB reserves the right to terminate this agreement, at its discretion, in the event that Contracting Party is late in procuring payment, or if HB has a reasonable belief that Contracting Party will not pay following the completion of the proposed work.
19. **Governing Law and Dispute Resolution:** This agreement is governed by the laws of the State of Wisconsin, irrespective of conflicts of laws principles. Any disputes or claims arising under the Proposal, these Terms, or any contract entered into thereunder shall be resolved by binding arbitration administered by a single arbitrator in accordance with the American Arbitration Association's Construction Industry Arbitration Rules in effect as of the date of submission of any such dispute or claim. All disputes or claims shall be aggregated and resolved in one arbitration proceeding. The arbitration proceeding shall take place in Milwaukee, WI/ Waiv.
20. **Attorneys' Fees:** Contracting Party shall be liable for HB's attorneys' fees incurred in connection with enforcing these Terms and/or the Proposal, collecting payment, or defending or pursuing claims in which HB is the prevailing party.
21. **Waiver:** Any exception made to any of these Terms or any extension granted by HB to any of the deadlines described in these Terms shall not be considered as a waiver of that provision.
22. **Complete Agreement:** These Terms shall be read in conjunction with the accompanying Proposal, shall constitute the final and complete agreement of the parties, and shall supersede any conflicting terms contained in any other document, or expressed orally. Any amendments to the Proposal in the form of change orders shall be considered as part of the original agreement and also subject to these Terms.
23. **Execution of the Proposal; Right of Rescission:** By signing the Proposal, Contracting Party accepts both the Proposal and these Terms and consequently agrees to be bound by them. CONTRACTING PARTY MAY TERMINATE THIS AGREEMENT WITH HB BY PROVIDING WRITTEN NOTICE TO HB OF ITS ELECTION TO DO SO WITHIN THREE DAYS OF THE DATE OF THE PROPOSAL.

**If accepted, please sign and return one copy. Thank you.**

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PAYMENT TO BE MADE WITHIN 30 DAYS OF COMPLETION OF WORK - Or a 1 1/2% Service Charge per month for any past due amount along with all attorney fees involved with collection.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviation from above specifications involving extra costs will be executed upon written and/or verbal orders, and will become an extra charge over and above the estimate. This agreement is contingent upon weather, strikes, accidents or delay beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

**ACCEPTANCE OF PROPOSAL**

The work specifications, pricing, payment terms, and other terms and conditions (including the attached Proposal Terms, which are incorporated by reference) are hereby accepted; and Holton Brothers is hereby authorized to perform the proposed services in accordance with the foregoing Proposal. Holton Brothers reserves the right to withdraw or modify this proposal at any time prior to acceptance.

***CUSTOMER (please sign and return one executed contract)***

***Owner/Authorized Officer or Agent:***

\_\_\_\_\_  
***(Name)***

***Date Accepted:*** \_\_\_\_\_

***HOLTON BROTHERS, INC.***

***By: Matt Lempke***

Matt Lempke  
Sales Representative



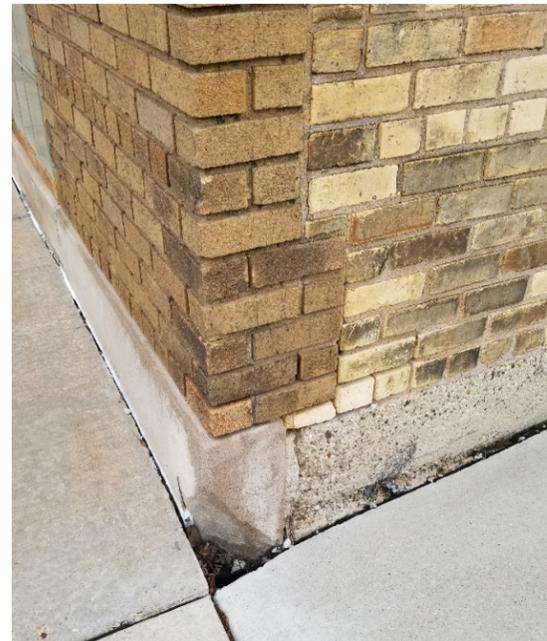
# 300 N. Pine Street - Front Facade

- Tuckpointing
- Replace caulk
- Powerwash window sills, door way and cornice
- Paint railing and window frames to match existing color



# 300 N. Pine Street - Side and Rear Facades

- Tuckpointing
- Replace caulk
- Powerwash window sills, door way and cornice
- Paint window frames to match existing color





**DATE:** October 6, 2020

**SUBJECT:** RESOLUTION 5036(32) - To Approve the Award of Bid for the 2020 Sidewalk Improvement Program to Forward Builders for the base bid amount of \$33,134.00.

**SUBMITTED BY:** Peter Riggs, Director of Public Works

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**BACKGROUND/HISTORY:**

The City of Burlington solicited and opened bids for repair of public sidewalk on September 10, 2020. This project includes the removal and replacement of sidewalks that are cracked, heaved, or otherwise damaged in 16 different locations within the City. Approximately 580 lineal feet of sidewalk will be repaired as part of this program.

All owners of property adjacent to the identified repair locations were sent letters inviting them to the public hearing and informing them of the project and the assessment they will incur.

**BUDGET/FISCAL IMPACT:**

Bids for the project were opened on September 10, 2020. A detailed bid tab and engineer's recommendation are attached. A summary of the bids are as follows:

- Forward Contractors: \$33,134.00
- DC Burbach: \$46,344.00
- Zenith Tech: \$80,658.00

By code, sidewalk replacement is jointly funded by the City of Burlington (50%) and the abutting property owner (50%). The property owner may pay this assessment in one lump sum or in annual installments. The program has a \$35,000 budgeted within the Street Department's operating budget.

**RECOMMENDATION:**

The City's contract engineering firm, Kapur and Associates, has reviewed and has recommended proceeding with an award of bid to Forward Builders. Staff recommends approval of award of bid for the 2020 sidewalk program to Forward Builders for the base bid of \$33,134.00.

**TIMING/IMPLEMENTATION:**

This item is for discussion at the October 6, 2020 Committee of the Whole meeting, and due to project scheduling needs, is scheduled for final consideration at the same evening Common Council meeting.

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**Attachments**

- Res. 5036(32)
  - Engineers Recommendation
  - Sidewalk Bid Tab
-

**A RESOLUTION APPROVING AN AWARD OF BID FOR THE 2020 SIDEWALK  
IMPROVEMENT PROGRAM TO FORWARD BUILDERS FOR THE BASE BID OF \$33,134.00**

**WHEREAS**, the City of Burlington did post a Class 2 Notice to Bidders for the 2020 Sidewalk Improvement Program on August 27 and September 3, 2020: and,

**WHEREAS**, three (3) bids were received by the City and were opened and reviewed at the Department of Public Works bid opening on September 10, 2020 and forwarded to the City Engineer for final review; and,

**WHEREAS**, the City Engineer, and the Director of Public Works have reviewed the bids and recommend acceptance of the lowest, most responsive bid from Forward Builders, a copy of which is attached hereto, and made a part thereof; and,

**WHEREAS**, the City Engineer, and the Director of Public Works have recommended approval of the Base Bid of \$33,134.00,

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Burlington that the 2020 Sidewalk Improvement Program be awarded to Forward Builders, for the not-to-exceed amount of \$33,134.00 for the Total Base Bid.

Introduced: October 6, 2020  
Adopted: October 6, 2020

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Jeannie Hefty, Mayor

Attest:

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Diahnn Halbach, City Clerk

## MEMORANDUM TO THE CITY OF BURLINGTON

**To:** Peter Riggs  
**From:** Mike Timmers  
**CC:** Carina Walters, Megan Watkins, Greg Governatori  
**Date:** September 24, 2020  
**Re:** Bid Approval and Recommendation for Burlington 2020 Sidewalk Program

A total of three bids were received on Thursday, September 10, 2020 for the ***Burlington 2020 Sidewalk Program***. The bids were reviewed, and the final bid tab results are as follows:

Item	<u>Bidder No. 1</u> Forward Contractors (Grafton, WI)	<u>Bidder No. 2</u> D.C. Burbach (Waukesha, WI)	<u>Bidder No. 3</u> Zenith Tech (Waukesha, WI)
Total Base Bid:	<b>\$33,134.00</b>	\$46,344.00	\$80,658.00

Based on the review of the bids, the review of the bidder's qualification statement and previous experience, and discussion with the City and DPW staff, it is my recommendation to award the ***Burlington 2020 Sidewalk Program*** contract to **Forward Contractors**. A bid bond of 5% of the contract price, and qualification statement were submitted with their bid. The project General Bid Tab is attached for your review.



# KAPUR & ASSOCIATES, INC.

## BURLINGTON 2020 SIDEWALK PROGRAM - General Bid Tab

City of Burlington, Racine County, Wisconsin

Bid Opening: September 10, 2020, 9am

<b>BASE BID:</b>				<b>Forward Contractors</b>		<b>DC Burbach</b>		<b>Zenith Tech</b>	
<b>Item No.</b>	<b>Item Description</b>	<b>Unit</b>	<b>Bid Qty.</b>	<b>Bid Unit \$</b>	<b>Bid Total \$</b>	<b>Bid Unit \$</b>	<b>Bid Total \$</b>	<b>Bid Unit \$</b>	<b>Bid Total \$</b>
204.0100	Removing Pavement (Concrete Driveway)	SY	16	\$12.00	\$ 192.00	\$27.00	\$ 432.00	\$109.50	\$ 1,752.00
204.0130	Removing Curb	LF	85	\$20.00	\$ 1,700.00	\$10.00	\$ 850.00	\$24.00	\$ 2,040.00
204.0155	Removing Concrete Sidewalk	SY	300	\$12.00	\$ 3,600.00	\$25.00	\$ 7,500.00	\$51.00	\$ 15,300.00
205.0100	Excavation Common (includes root removal)	CY	40	\$1.00	\$ 40.00	\$120.00	\$ 4,800.00	\$99.60	\$ 3,984.00
305.0120	(Undistributed)	TON	100	\$30.00	\$ 3,000.00	\$23.00	\$ 2,300.00	\$72.00	\$ 7,200.00
416.0160	Concrete Driveway 6-Inch	SY	16	\$72.00	\$ 1,152.00	\$72.00	\$ 1,152.00	\$232.00	\$ 3,712.00
460.5224	HMA Pavement Type 4LT 58-28 S (4-Inch Asphalt Patch)	TON	5.0	\$300.00	\$ 1,500.00	\$520.00	\$ 2,600.00	\$505.00	\$ 2,525.00
602.0405	Concrete Sidewalk 4-Inch	SF	2700	\$7.00	\$ 18,900.00	\$7.30	\$ 19,710.00	\$14.85	\$ 40,095.00
690.0150	Sawing Asphalt	LF	90	\$5.00	\$ 450.00	\$10.00	\$ 900.00	\$10.00	\$ 900.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140), and Mulch.	SY	200	\$13.00	\$ 2,600.00	\$30.50	\$ 6,100.00	\$15.75	\$ 3,150.00
<b>BASE BID TOTAL:</b>				<b>\$</b>	<b>33,134.00</b>	<b>\$</b>	<b>46,344.00</b>	<b>\$</b>	<b>80,658.00</b>



**DATE:** October 6, 2020

**SUBJECT: ORDINANCE 2061(4)** - To consider approval of a Rezone Map Amendment request at Falcon Ridge Drive from Rm-2/C-1, Multi-Family Residential/Conservancy District to Rm-2/C-1/PUD, Multi-Family Residential/Conservancy District with a Planned Unit Development.

**SUBMITTED BY:** Megan Watkins, Assistant City Administrator | Zoning Administrator

**BACKGROUND/HISTORY:**

This item is to consider recommending approval of a Rezone Map Amendment request from Jesse Dropik of Millennium Dream Homes, LLC, for property along Falcon Ridge Drive. The applicant is requesting to rezone the property from Rm-2/C-1, Multi-Family Residential/Conservancy District to Rm-2/C-1/PUD, Multi-Family Residential/Conservancy District with a Planned Unit Development. The applicant proposes to maintain these zoning addresses, but also add a PUD Planned Unit Development Overlay District given the application is for a condominium development. The applicant proposes to construct “Falcon Woods” a 30-unit condominium.

This items was presented and approved at its September 8, 2020 Plan Commission meeting. Additionally, a Public Hearing will be held before the Common Council on September 15, 2020.

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff recommends approval of this rezone map amendment.

**TIMING/IMPLEMENTATION:**

This item was discussed at the September 15, 2020 Committee of the Whole meeting, and is scheduled for final consideration at the October 6, 2020 Common Council meeting.



**DATE:** October 6, 2020

**SUBJECT:** MOTION 20-987 - To Approve of a Certificate of Appropriateness for property located at 300 N. Pine Street.

**SUBMITTED BY:** Gregory Guidry, Building Inspector

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**BACKGROUND/HISTORY:**

According to Ch. 315-42E(1), the Common Council must approve any alteration including architectural appearance. Alterations include any exterior change (including painting), addition to, or demolition of any part or all of the exterior of a structure within the Historical Preservation Overlay (HPO) District. In determining such approval, the Common Council shall take into consideration the recommendation of the Historic Preservation Committee.

- The City of Burlington, owner, proposes repairs and maintenance to the front, side, and rear façades. The proposed work consists of tuck-pointing, power washing window sills, doorways and cornice at top of building. The owner also proposes to paint the window wood trim and metal railing above the doorway to match existing colors. The replacement of damaged caulking as needed.

**BUDGET/FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

The Historic Preservation Committee (HPC) recommended approval of the Certificate of Appropriateness application at their September 24, 2020 meeting.

**TIMING/IMPLEMENTATION:**

This item is for discussion at the October 6, 2020 Committee of the Whole meeting, and per common practice is scheduled for final consideration at the same evening Common Council meeting.

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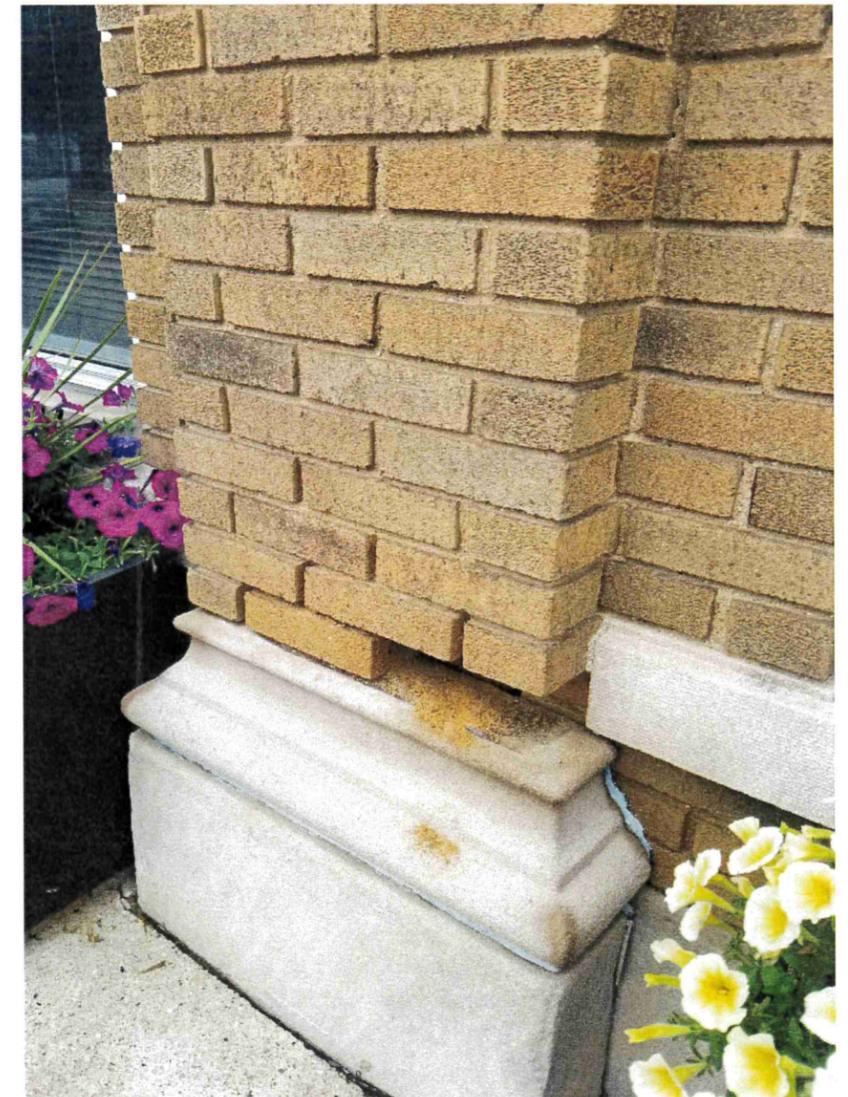
**Attachments**

COA 300 N. Pine St.

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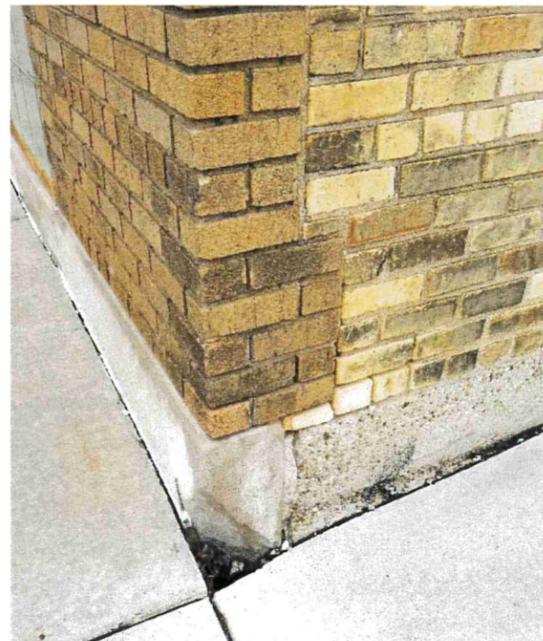
# 300 N. Pine Street - Front Facade

- Tuckpointing lower portion of building (below the window sills)
- Replace caulk
- Powerwash window sills, door way and cornice
- Paint railing and window frames to match existing color



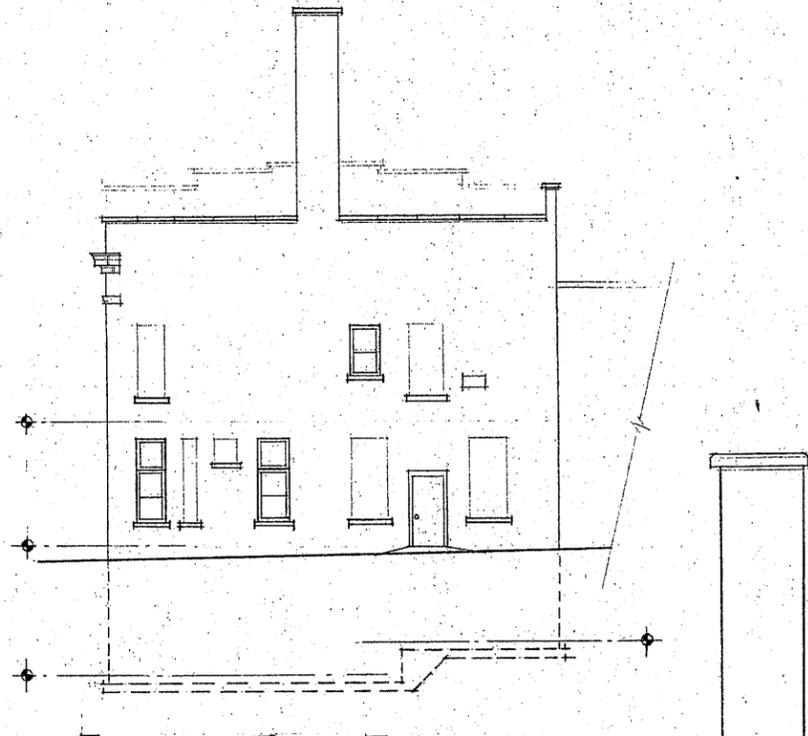
# 300 N. Pine Street - Side and Rear Facades

- Tuckpointing lower portion of building (below the window sills)
- Replace caulk
- Powerwash window sills, door way and cornice
- Paint window frames to match existing color





EXISTING WEST ELEVATION  
SCALE: 1/4" = 1'-0"



EXISTING EAST ELEVATION  
SCALE: 1/8" = 1'-0"



EXISTING SOUTH ELEVATION  
SCALE: 1/4" = 1'-0"

STELLING & ASSOCIATES  
ARCHITECTS, LTD.  
181 W. CHESTNUT STREET, BURLINGTON, VT 05405  
TELEPHONE: (802) 783-8725 FAX: (802) 783-1871  
E-MAIL: stelling@soa.com

PROJECT DESCRIPTION:  
EXISTING DRAWINGS  
PROJECT FOR:  
CITY OF BURLINGTON  
300 SOUTH PINE STREET

DRAWING DESCRIPTION:  
EXISTING ELEVATIONS

OWNERSHIP OF DOCUMENTS:  
THIS DOCUMENT AND THE  
IDEAS AND DESIGN  
INCORPORATED HEREIN, AS  
AN INSTRUMENT OF  
PROFESSIONAL SERVICE, IS  
THE SOLE PROPERTY OF  
STELLING & ASSOCIATES  
ARCHITECTS, LTD. AND IS  
NOT TO BE USED IN WHOLE  
OR IN PART FOR ANY  
OTHER PROJECT OR  
PURPOSE WITHOUT THE  
EXPRESSED WRITTEN  
AUTHORIZATION OF STELLING  
& ASSOCIATES ARCHITECTS, LTD.

REVISIONS:

APPROVED:

DRAWN BY:  
MT

DATE:  
12-28-00

PROJECT NUMBER:  
0029

SHEET NUMBER:  
EXIST-4  
4 of 4





**DATE:** October 6, 2020

**SUBJECT:** **MOTION 20-988** - To Approve of a Certificate of Appropriateness for property located at 464 N. Pine Street.

**SUBMITTED BY:** Gregory Guidry, Building Inspector

**BACKGROUND/HISTORY:**

According to Ch. 315-42E(1), the Common Council must approve any alteration including architectural appearance. Alterations include any exterior change (including painting), addition to, or demolition of any part or all of the exterior of a structure within the Historical Preservation Overlay (HPO) District. In determining such approval, the Common Council shall take into consideration the recommendation of the Historic Preservation Committee.

- Improvements including the following – tuck pointing, window and door replacement, fascia repair and painting, new awning installation. Bejing Garden is the primary occupant with residential units on the upper floors. The applicant proposes to remove the existing wood façade and trim and replace with painted composite materials to closely match the existing brick and trim colors. The front windows and door to be replaced with bronze finish system. The door proposes to have a taller-than-standard kick plate to adhere to historic specifications. The awning (a Mahogany color) is to span across the entire first floor, as was historically done. The paint color samples are included in the packet, which are Renwick Rose Beige & Extra White. The improvements include the following:

1. Tuck pointing
2. Window and door replacement
  - a. Fixed storefront windows in aluminum clad in bronze
  - b. Windows: 104” x 85 5/8” (two window panes), and 63” x 85 5/8”
  - c. Door size: 40” x 86”
3. Fascia repair and painting
  - a. Wood composite (in place of wood) and painting in orange-red
4. A welded aluminum shed-style awning with a fixed valance, closed wing, and a 10” high valance.

Note: The applicant shall confirm: 1) whether the window and door layout will remain as it presently is, 2) if the door to the upstairs units will match the new proposed door, 3) whether the awning will be installed above the existing band sign and if there are new signage plans (such as a blade sign).

**BUDGET/FISCAL IMPACT:**

The owner was awarded a Facade Grant for this project in the amount of \$5,000 at the September 24, 2020 Historical Preservation Committee (HPC) meeting. All other costs associated with this project will be paid by the property owner.

**RECOMMENDATION:**

The Historic Preservation Committee (HPC) recommended approval of the Certificate of Appropriateness application at their September 24, 2020 meeting.

**TIMING/IMPLEMENTATION:**

This item is for discussion at the October 6, 2020 Committee of the Whole meeting, and per common practice is scheduled for final consideration at the same evening Common Council meeting.

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**Attachments**

COA 464 N. Pine St.

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Remove existing wood façade and trim and replace with painted composite materials to closely match the existing brick and trim colors. Front windows and door to be replaced with bronze finish system. Door to have taller-than-standard kick plate to adhere to historic specifications. Awning to span across entire first floor, as was historically done.

Main Paint Color: Renwick Rose Beige

Trim Color: Extra White

Awning: Sunbrella Mahogany

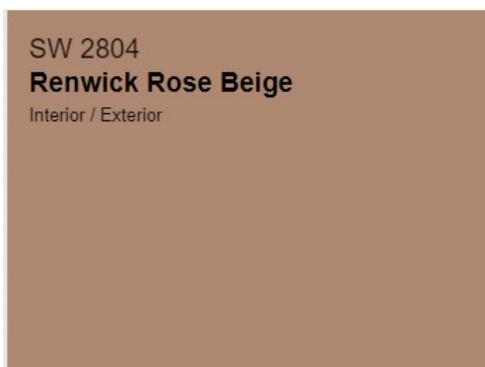
Awning:

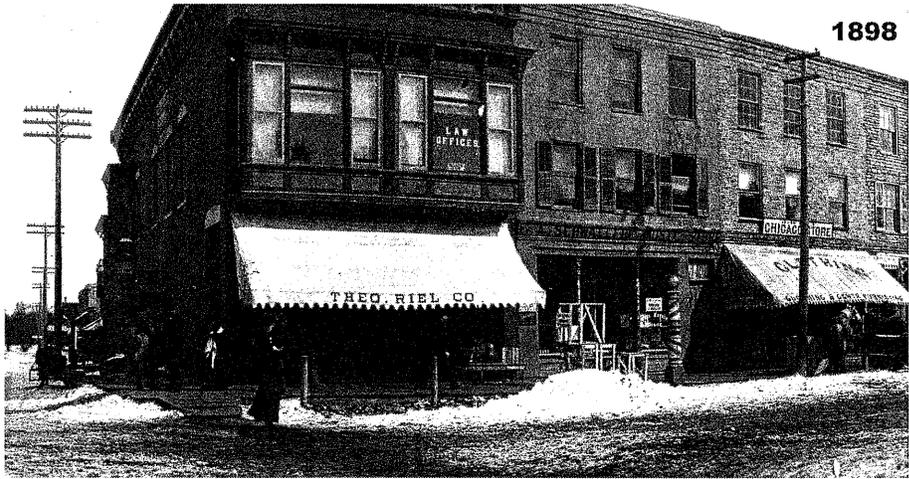
Sunbrella



Paint:

Sherwin Williams





1907

