



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
THURSDAY, AUGUST 27, 2020**

The meeting was called to order by Chairman Darrel Eisenhardt at 5:33 p.m. through Zoom Meetings. Commissioners Steve Wagner; Kevin O'Brien; and Bernard Petersen were present. Commissioner Frank Capra was excused. Aldermanic Representative Susan Kott and Commissioner Ken Morrison were absent. Carina Walters, City Administrator, and Gregory Guidry, Building Inspector, were also present.

CITIZEN COMMENTS

None

APPROVAL OF MINUTES

Commissioner Wagner moved, and Commissioner O'Brien seconded to approve the minutes of June 25, 2020.

LETTERS AND COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

A. To consider approving a Sign Permit application from Tim Sullivan for property located at 700 N. Pine Street to install a hanging sign.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Gregory Guidry, Building Inspector, explained the sign was made out of steel with letters slightly raised, and located above the main door. At this time, the illumination of the sign was not determined. If the owner chooses lighting, it would be two smaller lights on top of the bracket shining out. The sign size, color, and location meets the requirements.
- Tim Sullivan, applicant, stated the street light shines on the sign, which may be enough light. Mr. Sullivan further stated he would not know for sure until after the sign was installed, but the lights would be per code as Mr. Guidry described.
- Carina Walters, City Administrator, commented the Commission could conditionally approve the light over the signage with Mr. Guidry's approval, without having the applicant re-submit for a future meeting.

- Commissioner O'Brien asked if there were issues with the Mercantile Hall regarding the lighting of signs. Mr. Guidry answered no, that lighting was back lit. Commissioner Wagner reminded the Commissioners that gooseneck lighting is encouraged in the Historic District. Commissioner Wagner stated he would allow Mr. Guidry to approve the lighting per guidelines, in case the applicant chooses to go with lights. Mr. Guidry stated lighting is not required in the historic district.
- Commissioner Wagner asked if the finished look is black and white or steel. Mr. Sullivan replied the sign is painted black and white.
- Chairman Eisenhardt asked if the prior Standard Press sign will be removed. Mr. Sullivan answered yes, and the front façade will be power washed to give a consistent color.
- There were no further comments.
- Commissioner Wagner moved, and Commissioner O'Brien seconded to approve the Sign Permit provided a sign permit is obtained, and allow staff to approve lighting as the submitted description if applicant desires per Historic Guidelines.

All were in favor and the motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status.

- Chairman Eisenhardt introduced and opened this item for discussion.
- Chairman Eisenhardt asked Mr. Guidry for an update on the following pending projects: 533-541 Milwaukee Avenue, 164 E. Washington Street, and 488 Milwaukee Avenue. Mr. Guidry responded 533-541 Milwaukee Avenue expires at the end of October, and a reminder letter will be sent; 164 E. Washington Street is hard to get a hold of, but will keep trying; and 488 Milwaukee Avenue has a little more trim work to complete, but hopes to open soon.

ADJOURNMENT

Commissioner O'Brien moved, and Commissioner Petersen seconded to adjourn the meeting at 6:04 p.m. All were in favor and the motion carried.

Recording Secretary,

Kristine Anderson
Administrative Assistant